

SHIRE OF QUAIRADING
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY 30TH MAY 2013
COMMENCING AT 2.00PM

ITEM 1 ATTENDANCE AND APOLOGIES

Cr D C Richards	Shire President
Cr G W Anderson	Deputy Shire President
Cr C M Cousins	
Cr WMF Davies	
Cr T C Andrews	
Cr B K Caporn	
Cr R C Hawksley	
Mr G A Fardon	Chief Executive Officer
Mrs J L Clemens	Chief Executive Officer's Secretary
Mr T J Newick	Manager of Works and Services (2.00pm to 3.03pm)
Mr R M Bleakley	Economic Development Project Officer (4.06pm to 6.10pm)
Mr G Tester	Manager of Health and Building Services (3.05pm to 3.30pm)

Apologies

Cr J A Bavin

Members of the Public

Mr D G Woodcock (2.08pm to 2.18pm)
Mrs M Kevill (2.08pm to 3.08pm)

ITEM 2 ANNOUNCEMENTS BY THE SHIRE PRESIDENT

The Shire President advised that Mr Woodcock and Mrs Kevill will be attending the Meeting.

The Shire President expressed condolences to Cr Cousins on the passing of her father, Mr Arthur Cousins.

Councillors were advised that former Manager of Health and Building Services, Mr Frank Buise, had passed away.

Councillors and Staff observed a minute's silence for both gentlemen.

The Shire President advised that Dinner would be held at the Quairading Club following the meeting.

Council was advised that Afternoon Tea would be a Fundraiser for the Cancer Council and a gold coin donation had been requested by the Fundraiser Organisers.

2.08pm

Mrs Kevill and Mr Woodcock entered the meeting.

ITEM 2.1 PUBLIC QUESTION TIMEMr D Woodcock

Mr Woodcock advised that he was attending the Meeting today as a Council Ratepayer and also as Concerned Citizen in response to the Regional Transition Group article published in the Banksia Bulletin.

Mr Woodcock stated that the Banksia Bulletin article contains biased and emotional information.

Mr Woodcock referred to Research Papers from Professor Brian Dollery of the University of New England, New South Wales.

Mr Woodcock advised that the South Australian Models of Amalgamation had been unsuccessful.

Mr Woodcock expressed concern that the Front Office Staff would bear the brunt of disgruntled ratepayers over the article.

Mr Woodcock informed Council that the “Concerned Citizens of Quairading” Group were not misinformed, just misheard and possibly more informed than the writers of the Banksia Bulletin article.

Mr Woodcock questioned why Council have not approached the opponents of Amalgamation?

The Shire President advised Mr Woodcock that his question would be taken on notice and a response will be provided in writing by Council following discussion later in the Meeting.

Mrs M Kevill

Mrs Kevill queried the availability of the April 2013 Council Meeting Minutes.

The Shire President advised that the Minutes were subject to Confirmation at this Meeting and that the Confirmed Minutes would be placed on Council’s Website as soon as possible following this Meeting.

The Shire President thanked Mrs Kevill and Mr Woodcock for attending the meeting.

Mrs Kevill and Mr Woodcock were invited to remain in the Council Meeting.

Mr Woodcock advised that he was unable to remain on this occasion.

Mrs Kevill advised that she would like to observe the Council Meeting.

2.18pm

Mr Woodcock left the meeting.

ITEM 2.2 DEPUTATIONS

Nil

ITEM 3 DECLARATIONS OF INTEREST

Cr Davies declared an Interest in Item 10.1.2 as Chairman of Dudinanning (Doodenanning) Cemetery Board.

Cr Andrews declared an Interest in Item 4.10 of the Building and Town Planning Development Committee Minutes – Residential Land Caveats.

Cr Caporn commented that he felt Declarations of Interest were of no benefit and that all Councillors are involved in the Community.

Cr Caporn cited discussions at a recent Building and Town Planning Development Committee Meeting where the Committee missed out on the expertise of one of its Members due to a Declaration of Interest.

Cr Richards advised that Declarations of Interest obligations were prescribed in Local Government Act provisions.

The Chief Executive Officer advised that the Local Government Act is quite specific on the Declaration requirements.

Cr Andrews stated that he had declared an Interest at the Building and Town Planning Development Committee Meeting as he had a direct interest in the matter being discussed.

ITEM 4.1 BUSINESS ARISING AND CONFIRMATION OF MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD ON 24TH APRIL 2013

Business Arising

Recycling Bin at Quairading Vintage Club

Cr Hawksley queried whether a Recycling Bin had been delivered to the Quairading Vintage Club. The Manager of Works and Services advised that the Recycling Bin had been provided to the Club earlier today.

Local Government Climate Change Declaration

Cr Richards queried progress on the Local Government Climate Change Declaration. The Chief Executive Officer advised that Environment Officer Andrew Scott had been away from work and would be preparing the Declaration for Council's and SEAVROC's consideration.

South West Settlement of Native Title Claims

Cr Anderson queried whether correspondence had been forwarded to adjoining landowners of Lot 25740 off Beverley Road and Lot Nos 35 and 36 Badjaling – Yoting Road. The Chief Executive Officer confirmed that both landowners had been written to outlining the South West Aboriginal Land and Sea Council's proposal.

Brick Bylaw Area

Cr Richards queried the publication date of Council's next Newsletter with the Brick Bylaw Area information included. The Chief Executive Officer undertook that a Council Newsletter would be produced prior to the next Council Meeting.

Cr Cousins queried whether the Brick Bylaw Area information could also be published in the Banksia Bulletin. The Chief Executive Officer advised in the affirmative if the timing coincided.

Grain Freight and York – Merredin Road

Cr Anderson commented in regard to Hon Jim Chown's response to Council's correspondence. The Chief Executive Officer reported that a Meeting with Main Roads WA Officers with the Chief Executive Officers and Managers of Works and Services of the Shires of York, Beverley and Quairading will be held on Monday 10th June 2013 in York to discuss the Roadworks.

Fixed Seating – Undercover GSG / Changerooms

Cr Anderson queried progress on the Fixed Seating. The Chief Executive Officer advised that the Chief Executive Officer's Secretary had obtained a quotation and that the information will be forwarded by email to Councillors for their information and comment.

Horsing Around Group

Cr Richards queried progress on seeking an alternative Contractor to relocate the Pens from the Saleyards to the Old Recycling Centre. The Chief Executive Officer advised that the Community Development Officer was attending to this matter and that he would ascertain what progress is being made on this project.

Justice of the Peace Succession

Cr Davies queried progress in regard to setting a date to meet with current and prospective Justices of the Peace. The Chief Executive Officer queried whether the guests should be invited to the next "In House" Council Dinner. Cr Richards felt that a separate function should be held after 30th June 2013.

Camping at "The Groves"

Cr Davies sought information coming from the South West Aboriginal Land and Sea Council (SWALSC) Meeting held recently in Quairading. The Chief Executive Officer advised that he had not attended the Meeting and was awaiting formal advice from SWALSC on the Community consensus supporting Short Term Camping only.

Cr Anderson reported that a generator is now in use at "The Groves".

Cr Richards commented on his support for the Chief Executive Officer's actions and the need to ensure Noongar support for the "Short Stay Camping" at "The Groves".

Quairading District High School Quotation

Cr Davies sought clarification on Council Motion 198-12/13. The Chief Executive Officer recommended that the Motion be amended as follows: -

198-12/13 MOVED Cr Hawksley seconded Cr Andrews that Council adopt Works Committee recommendation W27-12/13 that:

- 1. Council support the undertaking of asphalt works at a maximum Project Cost of \$18,052 as quoted by the Manager of Works and Services;*

2. *This maximum financial commitment by Council is subject to the outcome of any funding applications submitted by the Quairading District High School for these works; and*
3. *The works be undertaken in conjunction with the Heggerty Street works.*

CARRIED 8/0

Town Planning Services in the Future

Cr Davies advised that he had queried whether Beverley Shire should be included in the Regional Planning Proposal.

The Chief Executive Officer advised that the Shire of Beverley employs its own Town Planner and is not included in the current Proposal.

Application to Keep Three (3) Dogs – 28 McLennan Street, Quairading

Cr Davies requested an update on Council's decision not to allow a third dog to be kept at 28 McLennan Street, Quairading.

The Chief Executive Officer advised that the third dog had been relocated to and registered in another Local Government District.

Tourist Layby at the "Pink Lake"

Cr Anderson advised that the Tourist Layby at the "Pink Lake" had not been discussed at the Building and Town Planning Development Committee Meeting. The Chief Executive Officer advised that Main Roads WA have care and control of the Road Reserve. Council resolved that the matter be referred to the next meeting of the Works Committee.

Council Meeting in Shire Hall

The Chief Executive Officer advised that due to the Shire Hall Kitchen Upgrade Project, it may not be possible to hold the September 2013 Council Meeting in the Shire Hall. It was resolved to discuss this matter in more detail at the next Ordinary Meeting of Council.

Confirmation of Minutes

217-12/13 MOVED Cr Anderson seconded Cr Hawksley that the Minutes of the Ordinary Meeting of Council held on 24th April 2013 be confirmed as a true and correct record of that meeting subject to the following: -

- **Amendment to Motion 198-12/13 on page 8 to read: -**

"198-12/13 MOVED Cr Hawksley seconded Cr Andrews that Council adopt Works Committee recommendation W27-12/13 that:

- 1 Council support the undertaking of asphalt works at a maximum Project Cost of \$18,052 as quoted by the Manager of Works and Services;***
- 2 This maximum financial commitment by Council is subject to the outcome of any funding applications submitted by the Quairading District High School for these works; and***

3 The works be undertaken in conjunction with the Heggerty Street works.

CARRIED 8/0

- **Inclusion of Cr Davies comments following Motion 204-12/13 on page 12: -**

“Cr Davies queried whether Beverley Shire should be included in the Regional Planning Proposal.”

CARRIED 7/0

ITEM 4.2 MATTERS PENDING / ACTION SHEET

Item 7: Council Residence – 14 Reid Street

Council resolved to remove this item from the Matters Pending / Action Sheet.

Item 26: Strategic / Fire Management Plans – Town Common / Nature Reserve

Cr Richards queried an update on the Strategic / Fire Management Plans – Town Common / Nature Reserve. The Chief Executive Officer advised that progress was very slow with the Department of Environment and Conservation and that he would request the Community Emergency Services Manager to make progress on this issue.

Item 27: Landfill Site Management

Cr Caporn queried the disposal of the Green Waste. The Manager of Works and Services advised that the disposal was pending.

ITEM 5 WORKS

Item 5.1 Works Committee Meeting held on 21st May 2013

Telstra Pits (W29-12/13)

218-12/13 MOVED Cr Hawksley seconded Cr Cousins that Council adopt Works Committee recommendation W29-12/13 that Council write a letter of complaint to Telstra and seeking urgent restoration of damaged infrastructure within the Quairading Townsite on the grounds of Public Safety.

CARRIED 7/0

The meeting noted that outlying areas also had concerns with Telstra infrastructure but recognised that the focus of this Motion is on specific damaged pits in the Quairading Townsite.

Cr Hawksley referred Councillors to Cr Davies’ complimentary comments in regard to the Main Street Gardens.

Cr Hawksley advised that Council’s Plant Replacement Programme would be considered by the Works Committee at its next meeting.

Item 5.2 Other Works Matters

The Manager of Works and Services advised that he had nothing further to add to his Report.

Council was advised that the Waste and Recycling Facility Fees and Charges are to be discussed at the next Committee meeting.

Cr Hawksley commented that the roadworks on Junction Road and Cubbine Street were progressing well. The Chief Executive Officer advised of Community information undertaken publicising the future Road Network in the vicinity of the School.

Cr Anderson queried whether there would be signage indicating the route to Tammin along Coraling Street. The Manager of Works and Services reported that Main Roads WA has a Signage Plan in place for the intersection but the Tammin directional signage could be considered.

Cr Cousins advised that she had attended a Quairading Tourist and Tidy Town Committee Meeting where it was commented that guideposts at the Railway Line and near the Seed Cleaners / Golf Club needed replacing. The Manager of Works and Services noted the request.

Cr Richards requested that outdated Signage in Dangin be removed. Cr Cousins reported that the Quairading Tourist and Tidy Town Committee had commenced removal of some signs.

It was resolved that a copy of the Quairading Tourist and Tidy Town Committee Meeting Minutes be provided by email to all Councillors.

3.03pm

Manager of Works and Services left the meeting.

ITEM 6 INFORMATION SESSION / PERFORMANCE REVIEW

Item 6.1 Shire of Quairading / City of Melville Partnership

The Chief Executive Officer advised that he and Mrs Fardon had recently attended the City of Melville Art Exhibition. Council was advised that approximately 250 pieces made up the Exhibition. The Chief Executive Officer reported that Council's Gift of a Margaret Shenton painting remains in a prominent position at the Civic Centre.

3.05pm

The Manager of Health and Building Services entered the meeting.

The Chief Executive Officer advised that Community and Youth Services Officer, Ms Mary Brennan, has been in contact with the City of Melville in regard to the Annual NAIDOC Ball. The Chief Executive Officer further advised that free use of Community Bus would be offered as part of the City / Country Partnership.

Item 10.1.2 Manager of Health and Building Services

The Meeting received information in regard to Building Licences issued during the month of April 2013.

The Shire President advised that the Manager of Health and Building Services would be presenting information of a personal nature and that Members of the Public would soon be requested to leave the Meeting pursuant to the provisions of Section 5.23 of the Local Government Act.

3.08pm

Mrs Kevill left the Council Meeting.

219-12/13 MOVED Cr Hawksley seconded Cr Caporn that Council close the Council Meeting to the Public in accordance with Section 5.23 of the Local Government Act.

CARRIED 7/0

85 Heal Street

The Manager of Health and Building Services provided information on an Inspection carried out at the residence located at 85 Heal Street.

Council noted that the Council Health Officers will continue negotiations with the landowner.

Camping at "The Groves"

The Chief Executive Officer and Manager of Health and Building Services commented on the issue of short term camping at "The Groves".

The Chief Executive Officer reported that Environment Officer Mr George Johnson is also a welcome addition to the team.

3.28pm

220-12/13 MOVED Cr Caporn seconded Cr Cousins that Council reopen the Council Meeting to the Public.

CARRIED 7/0

3.30pm

221-12/13 MOVED Cr Hawksley seconded Cr Cousins that Council suspend Standing Orders for Afternoon Tea.

CARRIED 7/0

4.01pm

222-12/13 MOVED Cr Davies seconded Cr Caporn that Standing Orders resume.

CARRIED 7/0

ITEM 6 INFORMATION SESSION / PERFORMANCE REVIEW (Cont)

Item 6.2 South East Avon Regional Transition Group (SEARTG)

Cr Richards reported that a SEARTG Meeting had been held in York on Wednesday 22nd May 2013.

Cr Richards commented that it was the best meeting the Group has ever had with strength and solidarity shown by all Member Councils.

Council was advised that two Department of Local Government Officers had been in attendance.

Cr Richards reported that a lot had occurred in regard to Metropolitan Reform and Amalgamations since Mr Mark Glasson had spoken at the meeting with recent Media announcements by the Premier and the new Minister for Local Government.

Council was advised that the Regional Transition Group Team comprising of the Shire President, Deputy Shire President and Chief Executive Officer would be attending a Breakfast Meeting with Minister for Local Government on Friday 7th June 2013.

4.06pm

The Economic Development Project Officer entered the meeting.

The Shire President advised that he was also meeting with Mark Glasson of the Department of Local Government on Friday 7th June 2013.

Cr Anderson commented on the agreed reallocation of initial Transitional Funding with monies for Rebranding to be spent in areas such as IT Systems and Process Mapping.

The Shire President advised that the RTG Executive Officer Mr Dominic Carbone is due to meet with Department of Local Government Officer Ms Caroline Tuthill to finalise the Upfront Transitional Payment Budget.

Cr Anderson reported that Shire of Cunderdin Chief Executive Officer Mr Peter Naylor had suggested the name "South East Avon Council" for a new Amalgamated Council and this had been supported by the RTG Board.

Cr Caporn queried Mr Don Woodcock's reference to economics earlier in the Meeting.

Cr Caporn queried whether there would be another Public Meeting. The Shire President commented that Council's Regional Transition Group representatives had determined that the next public meeting in Quairading would be the Public Hearing conducted by the Local Government Advisory Board.

It was resolved that a copy of the information tabled by Mr Woodcock be emailed to all Councillors.

The meeting resolved that the Chief Executive Officer and Shire President prepare a response to Mr Woodcock's question and that the response be included in the next Council Minutes.

The Chief Executive Officer advised that Mrs Mariane Kevill has written to Council requesting copies of written commitment from Federal and State Governments of the lessening of Grants available to Council in the event of an Amalgamation not occurring. The Chief Executive Officer informed that an appropriate written response would be prepared and sent to Mrs Kevill.

The Shire President advised that the reduction of future Funding had not been provided in writing but Councils had been told by Ministers and other Politicians that this would be the case through Media Releases, Presentations and Media Interviews over the past several years.

Item 6.3 Chief Executive Officer's Performance Review

Cr Richards advised that with the absence of the Deputy Chief Executive Officer, it had been advantageous to have the Economic Development Project Officer to progress a number of Building Projects.

Council was advised that the Financial Statements to the end of April 2013 had been completed by the Administration Staff with assistance from Contract Accountant Mr Bob Waddell.

The Shire President conveyed thanks to the Staff involved on behalf of Council.

Cr Hawksley requested that Councillors be asked for assistance by the Chief Executive Officer, if needed.

The Chief Executive Officer provided information in regard to the Deputy Chief Executive Officer's return on 12th June 2013 under a "Return to Work" Programme.

Council was advised that the Application and Business Template for the Country Local Government Fund Regional Funding has been submitted today by the Economic Development Project Officer.

The Chief Executive Officer reported that the Interim Audit had been undertaken earlier in the week with only minor issues raised by the Auditor.

Council was advised that support to Council by Consultant Mr Darren Long has been fantastic in the preparation of the Forward Capital Works Plan and the Long Term Financial Plan.

ITEM 7 BUILDING AND TOWN PLANNING DEVELOPMENT

Item 7.1 Building and Town Planning Development Committee Meeting held on 14th May 2013

Caravan Park Concept Designs (B45-12/13)

223-12/13 MOVED Cr Caporn seconded Cr Hawksley that Council adopt Building and Town Planning Development Committee recommendation B45-12/13 that Council endorse and support the reallocation of Regional Funding of \$900,000 in the Country Local Government Regional Allocation for the 2012/2013 year to the Caravan Park / Cottage Project.

Cr Davies queried the future need to upgrade Power for the Whole of Town Power Supply. The Chief Executive Officer advised of the future Whole of Wheatbelt Power Upgrade Project but timing of funding and implementation is not known at this stage.

The Chief Executive Officer provided information in regard to Ausplow's Business Plan with a 12 month deferral for relocation of part of the Business to Quairading.

The Shire President advised that Council should still continue to lobby Parliamentarians Minister Brendon Grylls and Members Mia Davies and Jim Chown to ensure sufficient future Power Supplies to Quairading.

The Chief Executive Officer advised that Ausplow had indicated that it was very appreciative of what Council has done in its effort to relocate the business to Quairading.

CARRIED 7/0

Town Hall – Kitchen Upgrade (B46-12/13)

224-12/13 MOVED Cr Caporn seconded Cr Anderson that Council adopt Building and Town Planning Development Committee recommendation B46-12/13 in regard to the Town Hall Kitchen Upgrade: -

- 1. That Council note the outcome of the Officers' evaluation of the Tenders Received;**
- 2. Council select Solution4Building as the preferred Tenderer at a cost of \$287,427 (inc GST); and**
- 3. That the over-budgeted expenditure be re-budgeted in 2013/2014.**

CARRIED 7/0

Provision of Dishwashers in Residences (B47-12/13)

225-12/13 MOVED Cr Caporn seconded Cr Davies that Council adopt Building and Town Planning Development Committee recommendation B47-12/13 that dishwashers be provided for the following Council Residences: -

- 1. The three (3) Executive Residences provided for the Chief Executive Officer, Deputy Chief Executive and Manager of Works and Services; and**
- 2. New Residence at 7 Edwards Way.**

CARRIED 7/0

Residential Land Caveats (B49-12/13)

Cr Andrews declared an interest in this item.

226-12/13 MOVED Cr Hawksley seconded Cr Davies that Cr Andrews remain in the Council Meeting but refrain from voting on this item.

CARRIED 7/0

227-12/13 MOVED Cr Caporn seconded Cr Cousins that Council adopt Building and Town Planning Development Committee recommendation B49-12/13 that the Building Time Limit Caveats not be applied to Council's Residential Land for Sale in Edwards Way and that the two existing Caveats on Lots 312 and 317 Reid Street be lifted or extinguished.

CARRIED 6/0

Lease of CWA Building for Little Rainmakers Child Care Centre (B50-12/13)

228-12/13 MOVED Cr Caporn seconded Cr Andrews that Council adopt Building and Town Planning Development Committee recommendation B50-12/13 that Council enter into the Lease of the CWA Building located at 6 Parker Street for the purpose of Child Care Centre for a period of four (4) years expiring on the 30th April 2017.

CARRIED 7/0

Item 7.2 Other Building Matters

Cr Hawksley queried progress on the removal of the Xray Machine and Dental Chair at the Dental Clinic. The Chief Executive Officer advised that the decommissioning of the Xray Machine would

occur on Wednesday 5th June 2013. Cr Hawksley requested that Mr Trevor Canning of Cunderdin be contacted with a view to donating any surplus equipment to a Rotary International / Overseas Project.

Cr Hawksley queried progress in regard to the Balkuling School disposal and relocation proposal. The Chief Executive Officer advised that he had spoken to Mr Norm Veitch in regard to previous Heritage Funding and that Heritage advice had been sought and would be forwarded to the Catchment Group when available to enable them to comment on the proposal.

ITEM 8 FINANCE

Item 8.1 Finance and Audit Committee Meeting held on 22nd May 2013

229-12/13 MOVED Cr Anderson seconded Cr Andrews that Council adopt Finance and Audit Committee recommendations F60-12/13 and F62-13 to F66-12/13: -

Accounts for Payment – April 2013 (F60-12/13)

- 1. That Schedule of Accounts covering Municipal Vouchers 21230 to 21315 & EFT515 to EFT555 totalling \$604,872.93 be received; The balance of all other outstanding Sundry Creditors to the 30/04/2013 total \$22,356.74; and**
- 2. That Payroll payments for the month April 2013 totalling \$165,434.68 be received; and**
- 3. That Police Licensing payments for the month of April 2013 totalling \$47,270.85 be received; and**
- 4. That Motor Charge Ltd Payment for the month of April 2013 totalling \$180.41 be received; and**
- 5. That fund transfers from Trust account to Municipal account for April 2013 totalling \$2,249.75 be received.**
- 6. That fund transfers to Corporate Credit Card for April 2013 totalling \$1300.60 be received.**
- 7. That WestNet payments for the month of April 2013 totalling \$69.95 be received.**

Fund Balances Report (F62-12/13)

The Fund Balances for the period ending 30th April 2013, as presented to Council be adopted.

<u>Account</u>	<u>Statement Balance</u>	<u>Reconciliation Balance</u>
Municipal A/c	\$ 171,553.87	\$ 2,224,038.92
At Call - Invest.	\$ 800,000.00	
Childcare Centre	\$ 3,373.38	
Medical A/c	\$ 39,655.57	
T/Deposit 3 Mth	\$ 501,726.03	
T/Deposit 3 Mth	\$ 200,000.00	
T/Deposit 3 Mth	\$ 200,000.00	
T/Deposit 3 Mth	\$ 300,000.00	
Total Municipal	\$ 2,216,308.85	
Trust A/c	\$ 6,109.44	\$ 6,936.63

Police Licensing	\$ 4,437.65	\$ 4,437.65
At Call - Reserve	\$ 357,277.30	
T/Deposit-Reserve	\$ 511,801.97	\$ 2,064,460.18
T/Deposit-Reserve	\$ 1,195,380.91	

Financial Information – Statements of Income and Expenditure for the Period Ending 30th April 2013 (F63-12/13)

The Financial Statements for the period ending 30th April 2013, as presented to Council be adopted.

Financial Statements – Variation to Budget by Percentage or Value – April 2013 (F64-12/13)

The Variation to Budget by Percentage and Value noted on the Financial Statements and reported on for the period ending 30th April 2013, be adopted.

CARRIED 7/0

Debtors Report (F61-12/13)

230-12/13 MOVED Cr Anderson seconded Cr Caporn that Council adopt Finance and Audit Committee recommendation F61-12/13 that the debt owing by Mr G B Martin of \$93.46 be written off.

CARRIED 7/0

Budget Fees and Charges Review 2013/2014 (F65-12/13)

231-12/13 MOVED Cr Anderson seconded Cr Davies that Council adopt Finance and Audit Committee recommendation F65-12/13 that a 2.4% cost recovery increase to the 2012/2013 Fees and Charges be applied in adopting the 2013/2014 Fees and Charges.

SHIRE OF QUAIRADING SCHEDULE OF FEES AND CHARGES 2013 / 2014	Total 2012 / 2013 (GST Inc)	Base Cost 2013/2014	GST 2013/2014	Rounded Total 2013/2014 (GST Inc)
<u>ADMINISTRATION</u>				
Rating Enquiry (ie Group Rated)	\$163.00	\$151.74	\$15.17	\$167.00
Supply of Council Electoral Roll	\$32.50	\$30.25	\$3.03	\$33.50
Invoice Administration Charge	\$49.00	\$45.61	\$4.56	\$50.00
District Fire Map	\$13.00	\$12.10	\$1.21	\$13.50
District History Books				
(The Golden Grain & the Silver Fleece)	\$10.00	\$9.09	\$0.91	\$10.00
(The Big Q - Hard Cover)	\$50.00	\$45.45	\$4.55	\$50.00
(The Big Q - Soft Cover)	\$38.00	\$34.55	\$3.45	\$38.00
<u>PHOTOCOPYING</u>				
A4 Page Per Copy	\$0.55	\$0.51	\$0.05	\$0.50
A3 Page Per Copy	\$1.10	\$1.02	\$0.10	\$1.00
Coloured paper surcharge per page	\$0.55	\$0.51	\$0.05	\$0.50

<u>FREEDOM OF INFORMATION</u>				
Non personal information		\$0.00	\$0.00	\$0.00
Archive research of Council records- per half hour or part thereof		\$0.00	\$0.00	\$0.00
Personal information about the applicant		\$0.00	\$0.00	\$0.00
Application Fee (Non personal information)		\$27.27	\$2.73	\$30.00
Charge for time dealing with the application (per hour or pro rata)		\$27.27	\$2.73	\$30.00
Access time supervised by staff (per hour or pro rata)		\$27.27	\$2.73	\$30.00
Photocopying staff time (per hour or pro rata)		\$27.27	\$2.73	\$30.00
Per photocopy		\$0.23	\$0.02	\$0.50
Transcribing from tape, film or computer (per hour or pro rata)		\$27.27	\$2.73	\$30.00
Duplicating a tape, film or computer information				At cost
Delivery, packaging and postage				At cost
<u>ANIMAL CONTROL</u>				
Dog Registration Fees - As Per Dog Act & Regulations				
Impounding Fee	\$85.00	\$79.13	\$7.91	\$87.00
Nutrition Fee (Per Day)	\$12.00	\$11.17	\$1.12	\$12.50
Destruction	\$60.50	\$56.32	\$5.63	\$62.00
Cat Trap Hire (2 weeks hire)	\$8.00	\$7.45	\$0.74	\$8.00
Dog Kennel's 1st Year	\$285.00	\$265.31	\$26.53	\$292.00
Dog Kennel's Annual Renewal	\$171.00	\$159.19	\$15.92	\$175.00
Bond - Cat Trap	\$20.00	\$18.18	\$1.82	\$20.00
<u>HOUSING RENTAL - Weekly Charge</u>				
28 Reid St - CEO Residence	N/A	N/A	N/A	N/A
31 Dall Street - Works Super Residence	N/A	N/A	N/A	N/A
8 Dall Street - DCEO Residence	N/A	N/A	N/A	N/A
64 Coraling Street - Works Staff	\$76.00	\$70.75	\$7.07	\$78.00
19 Powell Crescent - Works Team Leader	\$76.00	\$70.75	\$7.07	\$78.00
74 McLennan Street - Childcare Manager	\$76.00	\$70.75	\$7.07	\$78.00
8 Murphy Street - Truck Driver	\$76.00	\$70.75	\$7.07	\$78.00
14 Reid Street - EPO	\$76.00	\$70.75	\$7.07	\$78.00
Single Persons Units	\$80.00	\$74.47	\$7.45	\$82.00
GSG Residence - Staff Rental - Minimum	\$68.00	\$63.30	\$6.33	\$69.50
50A Suburban Road - CESM	\$76.00	\$70.75	\$7.07	\$78.00

Arthur Kelly Retirement Village Unit Rental				
Rental Unit No 1	\$70.00	\$65.16	\$6.52	\$71.50
Rental Unit No 2	\$67.00	\$62.37	\$6.24	\$68.50
Rental Unit No 3	\$70.00	\$65.16	\$6.52	\$71.50
Rental Unit No 4	\$70.00	\$65.16	\$6.52	\$71.50
Rental Unit No 5	\$67.00	\$62.37	\$6.24	\$68.50
Rental Unit No 6	\$67.00	\$62.37	\$6.24	\$68.50
Rental Unit No 7	\$67.00	\$62.37	\$6.24	\$68.50
Rental Unit No 8	\$70.00	\$65.16	\$6.52	\$71.50
<u>MEDICAL CENTRE</u>				
Consultation Fee	\$66.00	\$61.44	\$6.14	\$67.50
<u>CHILD CARE CENTRE</u>				
Full Day Attendance	\$60.00			\$60.00
Half Day Attendance	\$45.00			\$45.00
<u>OTHER HEALTH</u>				
Rent On Vet Clinic - (Ex Dental)				No Charge
<u>HEALTH - PREVENTATIVE SERVICES</u>				
Itinerant Food Vendors Licence (Per Annum)	\$158.00	\$147.08	\$14.71	\$162.00
Application for Itinerant Food Vendors Licence per Event	\$22.00	\$20.48	\$2.05	\$22.50
Food Act 2008 Notification & Registrations 110(3)	\$140.00	\$130.33	\$13.03	\$143.50
Food Act 2008 Notifications 107(3 (c))	\$50.00	\$46.55	\$4.65	\$51.00
Offensive Trades (as per OTF Regs.).				
Septic Tank Application/Processing Fee (as per Health Regulations)	\$216.00	\$201.08	\$20.11	\$221.00
<u>SEWERAGE - SEPTIC SERVICE CHARGES</u>				
1000 Ltr Effluent Disposal or Part Thereof	\$84.00	\$78.20	\$7.82	\$86.00
<u>STANDPIPE WATER - SERVICE CHARGES</u>				
Usage - per 1000 Litres (Per Kilolitre)	\$4.40	\$4.10	\$0.41	\$4.50
-				
<u>TOWN PLANNING FEES</u>				
Application for Planning Consent < \$50,000	\$100.00	\$90.91	\$9.09	\$100.00
Application for Planning Consent > \$50,000 0.32% of Cost				

Building Demolition Licence	\$90.00	\$83.78	\$8.38	\$92.00
Extractive Industry Planning Concept	\$696.00	\$647.27	\$64.73	\$712.00
Penalty if Development Commenced or Carried Out	\$1,392.00	\$1,295.45	\$129.55	\$1,425.00
Initial Application for Licence - Extractive Industry	\$400.00	\$372.36	\$37.24	\$409.50
Initial Renewal of Licence - Extractive Industry	\$200.00	\$186.18	\$18.62	\$205.00
Application for Rezoning Deposit Paid (ie Consultants, Advertising) ** Plus All Direct Costs Incurred	\$500.00	\$454.55	\$45.45	\$500.00
Home Occupation/Cottage Industry Licence Application	\$203.00	\$188.97	\$18.90	\$208.00
Home Occupation/Cottage Industry Renewal	\$67.00	\$62.37	\$6.24	\$68.50
Copy of Town Planning Scheme - Text Full	\$100.00	\$93.09	\$9.31	\$102.50
** All advertising costs to be met by applicant				
Clearance of Conditions - Subdivisions **Plus All Additional Costs Incurred	\$150.00	\$139.64	\$13.96	\$153.50
Bond - Footpath and kerbing Damage	\$500.00	\$454.55	\$45.45	\$500.00
All Additional Fees & Charges Refer to Building Regulations 2012 Schedule. 2				
<u>TYRE & OIL DISPOSAL FEES</u>				
Tyres - Passenger Vehicle and Motor Cycle	\$7.50	\$6.98	\$0.70	\$7.50
Tyres - Light Truck and 4 Wheel Drives	\$13.50	\$12.57	\$1.26	\$14.00
Tractor - Not to be accepted	\$0.00	\$0.00	\$0.00	\$0.00
Oil - Per Litre	\$0.20	\$0.19	\$0.02	\$0.20
<u>CEMETERY FEES</u>				
Internment to 1.8 Metres & Marquee (weekdays)	\$578.50	\$538.53	\$53.85	\$592.50
Internment of Any Child 7 yrs or under to 1.37 Mtr Deep & Marquee (weekdays)	\$578.50	\$538.53	\$53.85	\$592.50
Internment to 2.1 Metres & Marquee (weekdays)	\$679.00	\$632.09	\$63.21	\$695.50
Reopening for each Internment & Marquee (weekdays)	\$578.50	\$538.53	\$53.85	\$592.50
Extra Charge - Burials Weekends & Public Holidays	\$313.00	\$291.37	\$29.14	\$320.50
Extra Charge - Funerals after 1.00 pm	\$313.00	\$291.37	\$29.14	\$320.50
Niche Wall Reservation - Single	\$29.00	\$27.00	\$2.70	\$29.50
Niche Wall Reservation - Double	\$58.00	\$53.99	\$5.40	\$59.50
Internment Single or Double Niche	\$89.00	\$82.85	\$8.29	\$91.00

Memorial Garden (Ashes) Reservation Single	\$29.00	\$27.00	\$2.70	\$29.50
Memorial Garden Internment	\$158.00	\$147.08	\$14.71	\$162.00
Family Shrubs / Tree / 4 Wedges - Buying Plot only	\$526.50	\$490.12	\$49.01	\$539.00
Internment of Ashes / Family Shrub @ cost	\$52.50	\$48.87	\$4.89	\$54.00
Plaques / Granite Wedges - At Cost	\$0.00			
Cost to Affix Plaque - Council Staff	\$43.00	\$40.03	\$4.00	\$44.00
Re-opening grave for exhumation	\$578.50	\$538.53	\$53.85	\$592.50
Reinterment in new grave after exhumation	\$560.00	\$521.31	\$52.13	\$573.50
Plot Reservation	\$44.50	\$41.43	\$4.14	\$45.50
Permit to erect Headstone, Monument or Kerbing	\$31.00	\$28.86	\$2.89	\$31.50
<u>COMMUNITY BUS</u>				
Fee per Kilometre - Fully Refuelled by Shire	\$1.00	\$0.93	\$0.09	\$1.00
Minimum Hire Charge	\$22.00	\$20.00	\$2.00	\$22.00
Bond Payable in Advance	\$100.00	\$90.91	\$9.09	\$100.00
Council provides a Subsidy to Senior Citizens & Youth Centre - Max 500Klm / Annum each School "Moving Forward Program" - 600km / Annum				
Substandard Cleaning per Hour	\$60.00	\$55.85	\$5.59	\$61.50
<u>QUAIRADING MEMORIAL HALL</u>				
Bond Payable in Advance	\$500.00	\$454.55	\$45.45	\$500.00
Cabaret, Ball, Dance, Wedding, Birthday, Anniversary, Reunion, Social or Steak Night	\$233.00	\$216.90	\$21.69	\$238.50
Concessional Rate (75%) (Local Bodies - Fund Raising, Quiz Nights, Fashion Parades etc)	\$174.75	\$162.68	\$16.27	\$179.00
Public Meeting, Rehearsal or Church Service	\$98.50	\$91.69	\$9.17	\$101.00
Badminton	\$52.00	\$48.41	\$4.84	\$53.00
Setting Up / Decorating / Clean Up Charge per day only if there are no other bookings	\$96.50	\$89.83	\$8.98	\$99.00
Short Term-Hire Hourly Rate (Lesser or Main Hall Only) At Council discretion	\$10.50	\$9.77	\$0.98	\$11.00
<u>LESSER HALL</u>				
Bond Payable in Advance	\$250.00	\$227.27	\$22.73	\$250.00
Full Hire Rate	\$90.00	\$83.78	\$8.38	\$92.00
Concessional Rate (Local Meetings/Rehearsals Etc)	\$50.50	\$47.01	\$4.70	\$51.50
Ballet / Fitness Group	\$30.00	\$27.93	\$2.79	\$30.50
ANZAC Day Service	\$0.00			\$0.00

** Kitchen Hire - Not Incl in Hire Charge	\$62.50	\$58.18	\$5.82	\$64.00
Breakages or losses to be paid for by hirer at cost price.				
PENALTIES				
Substandard Cleaning Per Hour	\$60.00	\$55.85	\$5.59	\$61.50
After Hours Supply of Keys or Call Out	\$58.00	\$53.99	\$5.40	\$59.50
Failure to return Keys	\$31.00	\$28.86	\$2.89	\$31.50
Lights left on per day	\$31.00	\$28.86	\$2.89	\$31.50
Air Conditioner Left On per day	\$116.00	\$107.99	\$10.80	\$119.00
EQUIPMENT HIRE				
EQUIPMENT HIRE - Bond				\$100.00
Folding Table Hire	\$5.00	\$4.65	\$0.47	\$5.00
Chair Hire - Each	\$1.50	\$1.40	\$0.14	\$1.50
Paper Table Cloth - To be paid for by hirer at cost price				
<u>BONDS SOUND AND STAGE LIGHTING EQUIPMENT</u>				
Bond per Event	\$200.00	\$186.18	\$18.62	\$205.00
Hire Charge	\$58.00	\$53.99	\$5.40	\$59.50
Sound and Lighting Box - operated by authorised volunteers only				
<u>SWIMMING POOL CHARGES</u>				
Per Session - Adult	\$3.00	\$2.79	\$0.28	\$3.00
Per Session - Child	\$2.00	\$1.86	\$0.19	\$2.00
Per Session School (Swimming Lessons)	\$0.75	\$0.70	\$0.07	\$1.00
<i>SEASON TICKET - NOT TRANSFERABLE</i>				
Adult	\$71.00	\$66.09	\$6.61	\$72.50
Child	\$57.00	\$53.06	\$5.31	\$58.50
Family - 2 Adults and all Children	\$150.00	\$139.64	\$13.96	\$153.50
Single Parent Family - 1 Adult and all Children	\$105.00	\$97.75	\$9.77	\$107.50
<i>MONTHLY TICKET - NOT TRANSFERABLE</i>				
Adult	\$28.00	\$26.07	\$2.61	\$28.50
Child	\$20.50	\$19.08	\$1.91	\$21.00
Pre School Children	FREE			FREE
School Hire	\$54.00			FREE
Private Function Hire (Plus Labour Charges)	\$54.00	\$50.27	\$5.03	\$55.50
Aquatic Club	FREE			FREE
Note: Adult fee charged when child leaves school or completion Year 12				

<i>PENSIONER FEES</i>				
Pensioner to receive a 20% Discount on Stated Season Charges. Note: Not Seniors Card holders				
<i>COMMUNITY BUILDING</i>				
BOND PAYABLE IN ADVANCE	\$200.00	\$181.82	\$18.18	\$200.00
Cabaret, Ball, Dance, Wedding, Birthday, Anniversary Reunion or Social (Lunch or Dinner)	\$160.00	\$148.95	\$14.89	\$164.00
Quiz Nights, Fashion Parades, Steak Night, Christening, Funeral, Birthday, Morning / Afternoon Tea / Meeting	\$80.00	\$74.47	\$7.45	\$82.00
Concessional Rate - (Local Group Meetings, Players Tea etc)	\$39.00	\$36.31	\$3.63	\$40.00
ANZAC Day Service	Free			Free
Quilters of Quairading	\$22.50	\$20.95	\$2.09	\$23.00
Seniors Group - QARRAS / HACC Daycare	Free			
Short Term-Hire Hourly Rate (Community Building Only) At Council discretion	\$10.50	\$9.77	\$0.98	\$11.00
<i>ADDITIONAL CHARGES</i>				
Kitchen Hire - Including Crockery	\$51.00	\$47.48	\$4.75	\$52.00
Sound System - Bond		\$90.91	\$9.09	\$100.00
Sound System - operated by authorised personnel only		\$20.00	\$2.00	\$22.00
<i>PENALTIES</i>				
Failure to Return Keys	\$31.00	\$28.86	\$2.89	\$31.50
Substandard Cleaning Per Hour	\$60.00	\$55.85	\$5.59	\$61.50
Failure to Turn Off Lights per day	\$31.00	\$28.86	\$2.89	\$31.50
After Hours Supply of Keys or Call Out	\$58.00	\$53.99	\$5.40	\$59.50
Air Conditioner Left On per day	\$58.00	\$53.99	\$5.40	\$59.50
<i>OTHER RECREATION AND SPORT</i>				
Annual Ground Rental, Changerooms & Com Bldg Usage Footy Club	\$3,450.00	\$3,211.64	\$321.16	\$3,533.00
Cricket Club - Council Prepares Wickets	\$1,050.00	\$977.45	\$97.75	\$1,075.00
Cricket Club - to prepare wickets	FREE			FREE
Hockey Club	\$435.00	\$404.55	\$40.45	\$445.00
Education Department	FREE			FREE
Netball Club - Netball Association	\$395.00	\$368.18	\$36.82	\$405.00
Netball Courts - One Off Hire Fee	N/A	\$9.55	\$0.95	\$10.50
Note: All ground marking at Clubs Cost.	\$0.00			

<u>GREATER SPORTS GROUND - HIRE CHARGES</u>				
Bond				
Circus	\$280.00	\$260.65	\$26.07	\$286.50
Other Organisations	\$138.00	\$128.47	\$12.85	\$141.50
High School Sports Carnivals	EXEMPT			FREE
Oval Lights Left On After Training or Event	\$110.00	\$101.82	\$10.18	\$112.00
<u>AGRICULTURAL HALL</u>				
Display Hall & All Facilities - Day	\$21.00	\$19.09	\$1.91	\$21.00
Display Hall & All Facilities - Night				
Local Youth Organisations - Day				
Local Youth Organisations - Night				
<u>SALE OF MATERIALS *** Sale & Delivery fee</u>				
Sand - Per Tonne / Minimum Load \$11.00	\$4.00	\$3.72	\$0.37	\$4.00
Sand - 6 Wheeler Truck (approx 10 cubic metres)	\$38.00	\$35.37	\$3.54	\$39.00
Sand - 9 Tonne Truck (approx 9 tonne)	\$35.00	\$32.58	\$3.26	\$36.00
Sand - Small Truck (approx 4 Tonne)	\$16.00	\$14.89	\$1.49	\$16.50
Gravel - Per Tonne / Minimum Load \$11.00	\$12.00	\$11.17	\$1.12	\$12.50
Metal - Clean per Tonne / Minimum Load \$22.00	\$39.00	\$36.31	\$3.63	\$40.00
Metal - Dirty per Tonne / Minimum Load \$11.00	\$15.00	\$13.96	\$1.40	\$15.50
Mulch (When Available)	\$13.00	\$12.10	\$1.21	\$13.50
<u>DELIVERY AND LOADING OF MATERIALS</u>				
Loading Fee for Loader	\$58.00	\$53.64	\$5.36	\$59.00
Town Delivery (Minimum) Single load	\$90.00	\$83.78	\$8.38	\$92.00
<u>Concession on Delivery fee</u>				
Based on 3 consecutive same day Town deliveries - each delivery	\$72.50	\$67.49	\$6.75	\$74.00
<i>Out of Town delivery charged by the hour dependent on truck and distance travelled</i>				
<u>AEROSTRIP</u>				
Call Out Fee - Night Landing	\$91.00	\$84.71	\$8.47	\$93.00
<u>CARAVAN PARK CHARGES - Special Offer Stay 3 Nights and Pay for 2 for a maximum of 6 nights</u>				
Powered Caravan Site - 2 Persons / Night P / Van	\$17.50	\$16.29	\$1.63	\$18.00
Unpowered Caravan Site - 2 Persons / Night P / Van	\$14.50	\$13.50	\$1.35	\$15.00

Weekly Powered Caravan Site - 2 Persons/ Night P / Van	\$104.00	\$96.81	\$9.68	\$106.50
Weekly Unpowered Caravan Site - 2 Persons/ Night P / Van	\$82.50	\$76.80	\$7.68	\$84.50
Additional Person per Night	\$5.50	\$5.12	\$0.51	\$5.50
Washing Machine/Dryer Tokens	\$3.00	\$2.79	\$0.28	\$3.00
Per Night - Permit Rest Area	\$5.50	\$5.12	\$0.51	\$5.50
RV's Wishing to use Caravan Park Facilities	\$17.50	\$16.29	\$1.63	\$18.00
Commercial Rate for Drillers/Construction per person per night	\$49.00	\$45.61	\$4.56	\$50.00
<i>(Note after 28 days continual stay GST is waived)</i>				
<i>Cabin Rate Based on 2 Adults & 2 Children</i>				
Bond	\$100.00	\$93.09	\$9.31	\$102.50
Caravan Park Cottage - 1 Nights Stay	\$122.00	\$113.57	\$11.36	\$125.00
Caravan Park Cottage - 2 - 3 Nights Stay per Night	\$116.00	\$107.99	\$10.80	\$119.00
Caravan Park Cottage - 4 - 5 Nights Stay per Night	\$106.00	\$98.68	\$9.87	\$108.50
Caravan Park Cottage - 6 Night	\$100.00	\$93.09	\$9.31	\$102.50
Caravan Park Cottage - Per Week	\$650.00	\$605.09	\$60.51	\$665.50
Caravan Park Cottage - Additional per person rate	\$12.00	\$11.17	\$1.12	\$12.50
<i>Commercial Cabin Rate Based on 2 Adults</i>				
Bond	\$100.00	\$93.09	\$9.31	\$102.50
Caravan Park Cottage - 1 Nights Stay	\$135.00	\$125.67	\$12.57	\$138.00
Caravan Park Cottage - 2 - 3 Nights Stay per Night	\$126.00	\$117.29	\$11.73	\$129.00
Caravan Park Cottage - 4 - 5 Nights Stay per Night	\$115.00	\$107.05	\$10.71	\$118.00
Caravan Park Cottage - 6 Night	\$105.00	\$97.75	\$9.77	\$107.50
Caravan Park Cottage - Per Week	\$785.00	\$668.18	\$66.82	\$735.00
Caravan Park Cottage - Additional Commercial Rate per Person per Night	\$49.00	\$45.61	\$4.56	\$50.00
<i>Caravan Park Clubs - Special Offer Stay 3 Nights and Pay for 2 for a maximum of 6 nights - Based on 2 Adults per Van</i>				
Less than 15 Vans Powered Site - per van per night + Hire of C/Building at Concessional Rate Charge	\$17.50	\$16.29	\$1.63	\$18.00
Greater or equal to 15 Vans Powered Site - No Charge on Community Building	\$15.00	\$13.96	\$1.40	\$15.50

Greater than 15 RV's - RV Rest Area with Power & Use of Community Building	\$11.00	\$10.24	\$1.02	\$11.50
Caravan Park / RV Rest Area - Additional per person rate above (2)	\$5.00	\$4.65	\$0.47	\$5.00
<u>BARRACKS</u>				
Bond	\$100.00	\$90.91	\$9.09	\$100.00
Adult per Night	\$22.00	\$20.48	\$2.05	\$22.50
Child per Night	\$10.00	\$9.31	\$0.93	\$10.00
Commercial Rate per person per night	\$49.00	\$45.61	\$4.56	\$50.00
<u>SALEYARDS</u>				
Hire of Saleyards - One Off	\$38.50	\$35.84	\$3.58	\$39.50
Booked Sales - Per Head of Stock Sold	\$0.50	\$0.47	\$0.05	\$0.50
<u>FACTORY UNIT RENTAL</u>				
Lot 30 Heal Street	\$240.00	\$223.42	\$22.34	\$246.00
Lot 29 Heal Street	\$240.00	\$223.42	\$22.34	\$246.00
<u>SWIMMING POOL INSPECTIONS</u>				
MH&BS Swimming Pool Inspections (Every 4 Years)	\$55.00	\$51.20	\$5.12	\$56.50
<u>COMMUNITY RESOURCE CENTRE CHARGES</u>				
CRC Monthly Rental Fee	\$665.00	\$619.05	\$61.91	\$681.00
Resource Centre - Meeting Room Hire - Daily Rate	\$122.00	\$113.57	\$11.36	\$125.00
Resource Centre - Meeting Room Hire - Daily Rate Regular Hire	\$92.00	\$85.64	\$8.56	\$94.00
Resource Centre - Meeting Room Hire - Hourly Rate	\$21.00	\$19.55	\$1.95	\$21.50
Resource Centre - Meeting Room Hire - Community Use	\$21.00	\$19.55	\$1.95	\$21.50
Resource Centre - Art Centre Hire - Daily Rate	\$122.00	\$113.57	\$11.36	\$125.00
Resource Centre - Art Centre Hire - Daily Rate - Regular Hire	\$92.00	\$85.64	\$8.56	\$94.00
Resource Centre - Art Centre Hire - Daily Rate - TAFE	\$92.00	\$85.64	\$8.56	\$94.00
Resource Centre - Art Centre Hire - Hourly Rate	\$16.00	\$14.89	\$1.49	\$16.50
Resource Centre - Art Centre Hire - Community Groups	\$51.00	\$47.48	\$4.75	\$52.00
Resource Centre - Art Centre Hire - Art Society (Power Only)	\$41.00	\$38.17	\$3.82	\$42.00
Resource Centre – Computer Training Room Hire - Daily Rate	\$155.00	\$144.29	\$14.43	\$158.50

Resource Centre - Computer Training Room Hire - Daily Rate for Local Community Groups	\$51.00	\$47.48	\$4.75	\$52.00
Resource Centre - Computer Training Room Hire - Hourly Rate	\$26.00	\$24.20	\$2.42	\$26.50
Resource Centre - Activity Room Hire - Daily Rate	\$82.00	\$76.33	\$7.63	\$84.00
Resource Centre - Activity Room Hire - Hourly Rate	\$16.00	\$14.89	\$1.49	\$16.50
Resource Centre - Activity Room Hire - Community Rate	\$21.00	\$19.55	\$1.95	\$21.50
Resource Centre - Front Office - Floor space 18.8m2 P/Week	\$138.00	\$128.47	\$12.85	\$141.50
Resource Centre - South Side Floor space 12.2m2 Hourly Rate	\$16.00	\$14.89	\$1.49	\$16.50
Resource Centre - South Side Floor space 12.2m2 P/Week	\$98.00	\$91.23	\$9.12	\$100.50
Resource Centre - Nth West Side Floor space 14.4m2 P/Week	\$0.00			
Venue Cancellation Late Notice Fee	\$22.00	\$20.48	\$2.05	\$22.50

CARRIED 7/0

Item 8.2 Other Finance Matters

Cr Davies queried whether there should be a review of the Standpipe Fees. The Chief Executive Officer advised that an overall analysis can be provided to Council.

The Chief Executive Officer provided a brief overview of the Interim Audit Visit completed on Monday and Tuesday of this week.

ITEM 9 OTHER MEETINGS

Item 9.1 Medical Executive Committee Meeting held on 28th May 2013

The meeting noted the Minutes of the Medical Executive Committee Meeting held on 28th May 2013.

Cr Andrews commented of the Community's Asset with Dr Adeleye's extensive Medical experience.

Council noted the Draft Budget Items for the Surgery proposed by the Medical Executive Committee.

ITEM 10 REPORTS**Item 10.1 Chief Executive Officer's Report****10.1.1 Alteration to October 2013 Council and Committee Meetings – Local Government Managers Australia State Conference****REPORTING OFFICER**

Graeme A Fardon – Chief Executive Officer Date 23rd May 2013

DISCLOSURE OF INTEREST – Chief Executive Officer attends Local Government Managers Australia State Conference annually as part of his Professional Development.

MATTER FOR CONSIDERATION – Alteration to October 2013 Council and Committee Meetings

APPLICANT'S SUBMISSION – Nil

BACKGROUND – It has come to the Chief Executive Officer's attention that the Annual Local Government Managers Australia Conference is to be held from Wednesday 30th October 2013 to Friday 1st November 2013.

The October 2013 Council Meeting is scheduled and has been advertised to be held on Thursday 31st October 2013. October 2013 has five (5) Thursdays which effectively means that the Meetings are a week later than other months.

COMMUNITY CONSULTATION – Advertising of altered Meeting Dates to be undertaken

COMMENT – To enable the Chief Executive Officer to attend the Local Government Managers Australia State Conference, Council is requested to consider the following alternative dates for the October 2013 Committee and Council Meetings: -

Tuesday 8 th	Building and Town Planning Development Committee
Tuesday 15 th	Committee (Works and Finance)
Thursday 24 th	Council

OFFICER RECOMMENDATION

232-12/13 MOVED Cr Hawksley seconded Cr Davies: -

1. That Council alter the dates for the Committee and Council Meeting in October 2013 as follows: -

Tuesday 8th	Building and Town Planning Development Committee
Tuesday 15th	Committee (Works and Finance)
Thursday 24th	Council

2. Subject to No 1, that Council publicise the change of Council Meeting Date.

CARRIED 7/0

10.1.2 Dissolution of Dudinanning (Doodenanning) Cemetery Board
--

Cr Davies declared an interest as a Member of the Dudinanning Cemetery Board.

233-12/13 MOVED Cr Hawksley seconded Cr Andrews that Cr Davies remain in the Council Chambers but refrain from voting on this item.

CARRIED 6/0

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 24th May 2013

DISCLOSURE OF INTEREST – Nil by Chief Executive Officer

OWNER/APPLICANT – Mrs Marion O’Hare, Secretary of Dudinanning Cemetery Board

MATTER FOR CONSIDERATION – Request to commence dialogue for the Dissolution of the Dudinanning Cemetery Board.

APPLICANT’S SUBMISSION – Copy of correspondence attached to Report

BACKGROUND – The Secretary of the Dudinanning Cemetery Board has written to Council with a view to dissolving the Board and handing over management of the Dudinanning Cemetery to Council.

STATUTORY ENVIRONMENT – Cemeteries Act 1986, require Governor’s Orders. Section 5 relates to transference of Vesting of the Cemetery. The Dudinanning Cemetery Board operates under the Cemeteries Act.

POLICY IMPLICATIONS – Nil

FINANCIAL IMPLICATIONS – Minor

STRATEGIC IMPLICATIONS – Nil

COMMUNITY CONSULTATION – Nil to date, preliminary enquiry from the outlying Cemetery Board.

COMMENT – The Secretary of the Dudinanning Cemetery Board has requested on behalf of the Board that the Shire of Quairading guarantee absolutely to keep the Dudinanning Cemetery Board open and honour all purchased Cemetery Plots should the Shire take over Management.

The Dudinanning (Doodenanning) Cemetery is located on Reserve 14826 with a total land area of 4.6538 hectares.

The Chief Executive Officer highlighted that should Council accept the transfer of Management that Council should also seek re-vesting of Reserve No 14826.

OFFICER RECOMMENDATION

234-12/13 MOVED Cr Cousins seconded Cr Caporn that the Chief Executive Officer be authorised to commence dialogue with the Dudinanning (Doodenanning) Cemetery Board with a view to the Shire of Quairading managing the Dudinanning Cemetery in the future.

CARRIED 6/0

Item 10.2 Manager of Health and Building Services' Report

This item was dealt with earlier in the Meeting.

Item 10.3 Environment Officer's Report

Report submitted for information.

The Chief Executive Officer reported that the new Bore in Council's Borefield is to be connected by Beverley Electrical Services in mid June 2013.

Item 10.4 Community Emergency Services Manager's Report

Report submitted for information.

Item 10.5 Community Development Officer's Report

Report submitted for information.

Cr Andrews queried whether there would be opportunities for the Work Experience Team to work with Council's Works Team. The Chief Executive Officer provided information in regard to the Work Experience Team's current Centrelink payments being affected if working for Council.

The Chief Executive Officer advised of a list of tasks on Community Areas prepared for the Work Experience Team.

Cr Davies suggested that the Community Development Officer be invited to attend the next Works Committee Meeting. The Chief Executive Officer advised that he would arrange a meeting with the Community Development Officer, Manager of Works and Service and himself to discuss any Shared Works.

ITEM 11 INWARD CORRESPONDENCE

11.1 Quairading Tourist and Tidy Town Committee – Minutes of Meeting held 22nd April 2013

ITEM 12 LATE ITEMS

235-12/13 MOVED Cr Cousins seconded Cr Andrews that Late Items be accepted.

CARRIED 7/0

Item 12.1 Cr Anderson – Request for Leave of Absence

The Chief Executive Officer tabled a Request for Leave of Absence from Cr Anderson for the Council Meetings to be held in June and August 2013.

236-12/13 MOVED Cr Cousins seconded Cr Hawksley that Cr Anderson be granted Leave of Absence from the Ordinary Meetings of Council to be held in June and August 2013.

CARRIED 6/0

ITEM 13 TABLED ITEMS

13.1 Department of Transport – Western Australian Regional Freight Transport Network Plan

ITEM 14 COUNCILLORS' REPORTS / BUSINESS

Cr Hawksley

Cr Hawksley tabled correspondence from the Association of Volunteer Bush Fire Brigades in regard to the option for local governments to transfer the responsibility of Bush Fire Brigade Operations and Administration to the Department of Fire and Emergency Services and advised of his opposition to any transfer.

Cr Richards commented that Council should concur with Cr Hawksley in his capacity as Chief Bush Fire Control Officer.

237-12/13 MOVED Cr Hawksley seconded Cr Anderson that Council not support the transfer of Bush Fire Brigade operations and administration to the Department of Fire and Emergency Service and that Council retain the status quo.

CARRIED 7/0

Cr Hawksley drew Councillors' attention to a Sign brochure received and commented that a sign similar to the one installed for the Shire of Tammin would be suitable for Emergency situations. It was resolved that this matter be discussed at the next meeting of the Works Committee.

Cr Caporn

Cr Caporn referred to a media statement from Hon Mia Davies in regard to the installation of additional Mobile Telephone Towers and commented that Council should get in contact with the Member's Office to highlight local "black spots". The Chief Executive Officer provided information that Wheatbelt Regional Development Australia were undertaking this project and that several Quairading Sites had been submitted for consideration in further rounds of funding. The meeting noted that additional funding rounds will be occurring.

Cr Andrews

Nil

Cr Davies

Nil

Cr Cousins

Cr Cousins advised that she had not received an invitation to the last Reconciliation Action Plan Meeting and requested she be included on the Mailing List.

Cr Cousins suggested invitations be forwarded to the Managers of the Quairading Farmers Cooperative and of Farmpower for Afternoon Tea at the next Council Meeting and following, Council being provided with a brief business background of Mrs Sharon Cutts and Mr Stephen Brown.

Council supported this suggestion.

Cr Anderson

Cr Anderson referred to previous Land Conservation District Committee Meeting Minutes and advised that he had been unable to attend recent meetings. The Chief Executive Officer undertook to get an update on the intention for the additional funds held by the Land Conservation District Committee from Mr Rowlie Mellor.

CEO Secretary

Nil

Chief Executive Officer

Discussion ensued in regard to the scheduling of meetings with the following resolved: -

- Long Term Financial Planning – 10th June 5pm to 7pm.
- Quairading and Districts Sport and Recreation Council Meeting to be rescheduled to Monday 24th June 2013.
- Justices of the Peace Succession Meeting post 30th June 2013.
- Executive Meeting – 12th June 2013 from 3.30pm to 4.30pm
- Finance and Audit Committee Meeting to be rescheduled to 13th June 2013.

A copy of the Meeting Diary is to be emailed to Councillors and Senior Staff.

Shire President

Nil

Economic Development Project Officer

Nil

Cr Hawksley

Cr Hawksley requested that Dinner following the next Council Meeting be “in house” with Partners invited to attend.

ITEM 15 NEXT ORDINARY MEETING

Thursday 27th June 2013 in the Council Chambers commencing at 2.00pm.

ITEM 16 CLOSURE

There being no further business to discuss, the Chairman declared the meeting closed at 6.10pm.

I certify the Minutes of the Ordinary Meeting of Council held on 30th May 2013 were confirmed on 27th June 2013 as recorded on resolution no. _____

Presiding Member