

SHIRE OF QUAIRADING
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY 27TH JUNE 2013
COMMENCING AT 2.00PM

ITEM 1 ATTENDANCE AND APOLOGIES

Cr D C Richards	Shire President
Cr C M Cousins	
Cr WMF Davies	
Cr T C Andrews	
Cr J A Bavin	(2.00pm to 5.48pm)
Cr R C Hawksley	
Mr G A Fardon	Chief Executive Officer
Mr A J Merillo	Deputy Chief Executive Officer (3.58pm to 4.45pm)
Mrs J L Clemens	Chief Executive Officer's Secretary
Mr T J Newick	Manager of Works and Services (2.00pm to 3.15pm)
Mr R M Bleakley	Economic Development Project Officer (3.58pm to 6.06pm)

Leave of Absence

Cr G W Anderson

Apologies

Cr B K Caporn

Visitors

Mrs S Cutts	Quairading Farmers Coop (3.58pm to 4.18pm)
Mr S Brown	Farmpower (3.58pm to 4.18pm)
Snr Sgt S Hickman	Quairading Police (3.58pm to 4.18pm)

ITEM 2 ANNOUNCEMENTS BY THE SHIRE PRESIDENT

Cr Richards welcomed Councillors and Staff to the June 2013 Council Meeting and wished the Chief Executive Officer a "Happy Birthday".

Cr Richards advised that the new Officer In Charge of Quairading Police Senior Sergeant Shane Hickman, Manager of the Quairading Farmer's Co-op Mrs Sharon Cutts and Mr Stephen Brown of Farmpower have been invited for afternoon tea at 3.30pm and a brief Introduction of themselves to Council at the recommencement of the Meeting.

Council was advised that Dinner will be an In House Partner's Evening catered for by the Anglican Ladies Guild at approximately 6.30pm.

Council noted that an Invitation had been extended from the Quairading Community Resource Centre for a Sundowner Function commencing at 5.30pm.

ITEM 2.1 PUBLIC QUESTION TIME

The Chief Executive Officer read correspondence forwarded to Mr Don Woodcock following his attendance at Public Question Time last month where he had queried why Council had not approached the opponents of Amalgamation:

“On behalf of Council, I acknowledge receipt of the information from Professor Dollery, University of New England, New South Wales, tabled by yourself at the Ordinary Meeting of Council on 30th May 2013.

I confirm that copies of the Papers have been circulated to all Councillors.

Council has requested that I respond to your question of “Why Council has not approached the opponents of Amalgamation?” you asked in Public Question Time.

I respond that Council has conducted a series of seven (7) Public Information Forums and Meetings to inform the whole Community of Structural Reform and in particular, the Regional Business Plan for the Amalgamation of the four (4) Councils.

In addition, the issue of Structural Reform has been highlighted in the Shire President’s Annual Report each year since June 2008.

Council has not received requests from individuals / Groups to meet to discuss this issue.”

ITEM 2.2 DEPUTATIONS

Nil

ITEM 3 DECLARATIONS OF INTEREST

Nil

ITEM 4.1 BUSINESS ARISING AND CONFIRMATION OF MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD ON 30TH MAY 2013

Business Arising

Mrs M Kevill Correspondence

The Chief Executive Officer reported that he had drafted a response to Mrs Kevill’s correspondence in regard to seeking written evidence from Federal and State Governments on reduced funding for non amalgamated Councils.

Local Government Climate Change Declaration

Cr Richards requested that the Climate Change Presentation from the National General Assembly be forwarded to all Councillors.

Horsing Around Group

The Chief Executive Officer provided information in regard to the relocation of the remaining Saleyard Pens to the Old Drive In Site for the Horsing Around Group. Council was advised that a Busy Bee would be held by the Group at the Old Drive In Site on Sunday 30th June 2013.

Justice of the Peace Succession

The Chief Executive Officer reported that he had spoken to Justice of the Peace Mr Don Brown in regard to Council meeting the current Justices of the Peace with a view to Succession Planning. Council was advised that Mr Brown was on Annual Leave at this time and that a suitable Meeting date would be set upon his return to Quairading.

Quairading District High School Quotation

The Chief Executive Officer advised that a Funding Application by the Quairading District High School to Building Maintenance Authority for asphalt works had been successful.

Dissolution of Dudinanning (Doodenanning) Cemetery Board

The Chief Executive Officer reported that he had written to the Dudinanning Cemetery Board with a view to the Shire of Quairading managing the Dudinanning Cemetery in the future.

Confirmation of Minutes

238-12/13 MOVED Cr Hawksley seconded Cr Bavin that the minutes of the Ordinary Meeting of Council held on 30th May 2013 be confirmed as a true and correct record of that meeting.

CARRIED 6/0

ITEM 4.2 MATTERS PENDING / ACTION SHEET

Strategic / Fire Management Plans – Town Common / Nature Reserve

Cr Richards queried progress on this topic as this matter has been discussed for a number of years. The Chief Executive Officer reported that a “Trap Door Spider” Survey is to be conducted as a Condition of the Vegetation Clearing Application Process. Council was advised that the Environment Officer had sourced an appropriate Consultant. The Chief Executive Officer undertook to follow up with the Environment Officer.

Domestic Wind Turbines

Cr Hawksley reported that Domestic Wind Turbines were being installed in Kewdale.

The Shire President requested that that a Draft Planning Policy be prepared for consideration at the next Council Meeting.

“The Groves” – Department of Indigenous Affairs

Cr Hawksley requested updated information on the camping at “The Groves”.

The Chief Executive Officer advised that Council was still awaiting information from the South West Aboriginal Land and Sea Council Meeting held on 20th June 2013.

Cr Hawksley commented that the cold weather may be a deterrent to the unauthorised long term camping.

Council discussion ensued in regard to the provision of fencing.

The Shire President requested that the matter of fencing be referred back to the Works Committee.

Cr Cousins commented that putting up a fence would not stop access.

Shire Freeman

Matter of Awarding Freemanship has previously been considered informally by Councillors.

Motion required to formalise Council's intent.

239-12/13 MOVED Cr Hawksley seconded Cr Bavin that Mr D J Brown JP be awarded Freeman of the Shire.

CARRIED 6/0

Council was advised that the Shire President and Chief Executive Officer would liaise with Mr Brown on a suitable date for a Freeman Function.

WALGA Notice of Annual General Meeting

Council resolved to remove this item from the Matters Pending / Action Sheet.

Council Meeting in Town Hall

Council resolved to conduct the September Ordinary Meeting of Council in the Community Building due to the Hall Kitchen Upgrade Project.

ITEM 5 WORKS

Item 5.1 Works Committee Meeting held on 12th June 2013

Rubbish Bin and Waste and Recycling Facility Fees and Charges for the 2013/2014 Year (W31-12/13)

240-12/13 MOVED Cr Hawksley seconded Cr Davies that Council adopt Works Committee recommendation W31-12/13 that the following Rubbish Bin and Waste and Recycling Facility Fees and Charges for 2013/2014 be adopted by Council: -

<u>RUBBISH BIN & TIP CHARGES FOR QUAIRADING RATEPAYERS</u>				
\$217.00 Per Annum Removal of one weekly 240ltr Mobile Rubbish Bin & one f/nightly Recycling Bin	\$212.00			\$217.00
\$217.00 per Annum Refuse Site Maintenance Charge for Commercial Properties NOT Serviced by Mobile Bin	\$212.00			\$217.00
Rural Landowner - Recycling Bin (no Service)	\$60.50	\$56.36	\$5.64	\$62.00
Asbestos Disposal Rate in Line with Policy Conditions				
Asbestos Disposal Rate - Per Sheet	\$2.20	\$2.27	\$0.23	\$2.50

General Waste (Mixed)				
Cars / Station Wagons	\$10.00	\$9.09	\$0.91	\$10.00
Utes / Trailers	\$15.00	\$14.09	\$1.41	\$15.50
Small Trucks / Trailers (with high sides)	\$25.00	\$23.18	\$2.32	\$25.50
Green Waste				
Cars / Station Wagons	\$5.00	\$4.55	\$0.45	\$5.00
Utes / Trailers	\$7.50	\$6.82	\$0.68	\$7.50
Small Trucks / Trailers (with high sides)	\$12.50	\$11.82	\$1.18	\$13.00
Double Handled Waste				
Recyclables	\$0.00			\$0.00
Steel (clean)	\$0.00			\$0.00
Tyres (Small - passenger / motorcycles)	\$7.50	\$6.82	\$0.68	\$7.50
Tyres (Medium - Light Truck / 4WD)	\$13.50	\$12.73	\$1.27	\$14.00
Tyres (Large - No Tractor Tyres)	\$33.00	\$30.91	\$3.09	\$34.00
Mattresses (Single)	\$9.00	\$8.18	\$0.82	\$9.00
Mattresses (Double / Queen)	\$12.00	\$11.36	\$1.14	\$12.50
Furniture	\$5.00	\$4.55	\$0.45	\$5.00
Gas Bottles	\$5.00	\$4.55	\$0.45	\$5.00
E-Waste	\$5.00	\$4.55	\$0.45	\$5.00
Car Bodies	\$0.00			\$0.00
COMMERCIAL FEES AND CHARGES				
Mixed Construction Rubble (per tonne)	\$95.00	\$88.64	\$8.86	\$97.50
Mixed General (per tonne)	\$95.00	\$88.64	\$8.86	\$97.50
Green Waste (per tonne)	\$40.00	\$11.36	\$1.14	\$12.50
Clean Fill (suitable for reuse)	\$6.00	\$5.45	\$0.55	\$6.00
Clean Fill (suitable for reuse after sifting)	\$15.00	\$14.09	\$1.41	\$15.50
Clean Fill (not suitable for reuse)	\$95.00	\$88.64	\$8.86	\$97.50
Recyclables (per tonne)	\$82.50	\$75.00	\$7.50	\$82.50
Construction Timber and Pallets (per tonne)	\$40.00	\$37.27	\$3.73	\$41.00
Additional Recycling Bin Service	\$52.00	\$48.18	\$4.82	\$53.00
Asbestos (per sheet)	\$2.20	\$2.27	\$0.23	\$2.50
Asbestos (per tonne)	\$150.00	\$139.55	\$13.95	\$153.50
4 TOKENS provided Free (from 1/07/13) Contractors can Use Tokens if Granted over by Property Owner				

CARRIED 6/0

Roadworks on the York – Merredin Road (Main Road) (W32-12/13)

241-12/13 MOVED Cr Hawksley seconded Cr Andrews that Council adopt Works Committee recommendation W32-12/13: -

- 1. That Council support in Principle Council’s Works Team’s participation in the proposed Main Roads Project on the Quairading – York Section of the York – Merredin Road;**

2. The Chief Executive Officer and Manager of Works and Services be authorised to finalise details of the extent of Council's involvement and to correspond with Main Roads WA and the Shires of Beverley and York.

Council Discussion

Cr Andrews queried progress on work on the Quairading – Cunderdin Road. The Manager of Works and Services reported that the Programme was 40% complete and currently 6 months behind schedule largely due to delays in Engineering Design.

The Manager of Works and Services spoke on a proposal of restructuring of the Works Team to provide further resources to cover Works Construction, Maintenance and Town Projects.

Cr Andrews commented on expectations by Ratepayers for Maintenance Grading on the local Road Network.

The Shire President suggested that Council could consider the hiring of an additional Grader and Operator if necessary.

The Chief Executive Officer provided comment that any work on the Main Road would need to be on Council's Terms.

CARRIED 6/0

"Pink Lake" Layby (W33-12/13)

242-12/13 MOVED Cr Hawksley seconded Cr Davies that Council adopt Works Committee recommendation W33-12/13 that Council write to Main Roads seeking to commence dialogue and designs for a safe "Tourist Layby" in the vicinity of "Pink Lake" on the York – Merredin Road.

CARRIED 6/0

Item 5.2 Other Works Matters

Grain Freight Cartage

Cr Hawksley commented on grain carting from Bullaring to Cunderdin and also from Yoting.

Council was advised that works would commence on Bridge 1001 on the Quairading – Cunderdin Road on Wednesday 3rd July 2013 and that a detour road had been put in place in preparation.

Cr Hawksley advised that he had approached the Police in regard to the speed of trucks utilising Junction Road and Quairading – Cunderdin Road.

Cr Richards reported on meeting with Hon Jim Chown and that there had been no commitment from CBH to utilise the Tier 3 Rail Lines and quoted the following comment "if industry cannot work it out and come up with outcomes, Tier Three lines will be mothballed come October of this year".

Council was advised that future meetings are to be held in Quairading with representatives of CBH and Brookfield Rail.

The Manager of Works and Services queried whether there was an opportunity for a toll to be paid by CBH for the maintenance of Grain Freight Road Routes.

Cr Andrews cited tolls paid by logging trucks on gravel roads in the South West of the State.

Recycling Centre Shop

Cr Hawksley raised the issue of the Waste and Recycling Centre Staff conducting a Recycling Shop.

Cr Davies advised that Council should endorse the Waste and Recycling Centre Staff receiving income from the sale of recyclable items from a small Recycling Shop.

Cr Bavin commented that other Towns offer a similar service.

Cr Andrews advised that there would only be a small amount of sales.

The Shire President requested that the Chief Executive Officer and Manager of Works and Services provide general direction to the Waste and Recycling Centre Staff on this issue.

Cr Bavin stated that customers should be advised that they “Buy at their own Risk”.

Manager of Works and Services

The Manager of Works and Services reported that the last Works Committee Meeting had been very good and that the issue of future location and / or redevelopment of the Works Depot be discussed at the next meeting to start formulating a Council Position for the future.

Cr Hawksley requested that a Tour of the Works Depot and Top Yard be conducted at the commencement of the next Committee Meeting.

3.15pm

The Manager of Works and Services left the Council Meeting.

ITEM 6 INFORMATION SESSION / PERFORMANCE REVIEW

Item 6.1 Shire of Quairading / City of Melville Partnership

Council noted the information provided in regard to the Shire of Quairading / City of Melville Partnership and the Chief Executive Officer commented that Council would be sponsoring the NAIDOC Ball with free use of the Community Bus as Council had done in recent years.

Item 6.2 South East Avon Regional Transition Group (SEARTG)

Council noted the minutes of the South East Avon Regional Transition Group Meeting held on 22nd May 2013.

The Chief Executive Officer advised of the gathering momentum of the Metropolitan Area Reform.

Cr Bavin commented in regard to the Local Government Advisory Board Panel Members that will be attending the Public Hearings.

Cr Richards reported on the Breakfast attended by the new Minister for Local Government where the Minister strongly focussed on the Reform Agenda.

Cr Davies queried the Reform Mapping of Country Areas. The Chief Executive Officer advised of the Minister's two (2) month timeframe to present the State Government's Plan for the Metropolitan Area.

Cr Cousins commented in the lack of direction provided by the State Government. Cr Richards advised that the new Minister had undertaken to provide clearer direction and that "things will happen".

3.28pm

243-12/13 MOVED Cr Hawksley seconded Cr Bavin that Council suspend standing orders for Afternoon Tea.

CARRIED 6/0

3.58pm

244-12/13 MOVED Cr Cousins seconded Cr Andrews that standing orders resume.

CARRIED 6/0

The Deputy Chief Executive Officer and Economic Development Project Officer were also in attendance.

The Shire President welcomed the Deputy Chief Executive Officer back to work following his knee surgery.

Cr Richards introduced OIC Senior Sergeant Shane Hickman, Farmpower General Manager Mr Stephen Brown and Quairading Farmers Coop Manager Mrs Sharon Cutts to Council and invited them to provide Council with a brief overview of themselves.

Mrs Sharon Cutts

Mrs Cutts advised that she was married with 2 children.

Following ten (10) years in the Pilbara, Mrs Cutts relocated to the metropolitan area with her family and commenced work with Bunnings.

Mrs Cutts attained the position of a Manager within Bunnings in 1998.

Council was advised that Mrs Cutts oversaw the opening of the Officeworks store in Cockburn.

Mrs Cutts reported that there are currently 18 staff employed by the Quairading Farmers Coop.

Cr Richards queried the sales trend at the Quairading Farmers Co-op. Mrs Cutts advised that sales were steadily rising and that a lot of out of town shoppers had been noticed in the Store in recent weeks.

Mr Stephen Brown

Mr Brown advised that he had been employed by Farmpower for the past 12 months and that he had worked in the Agricultural Industry for the past 40 years.

Council was advised that Farmpower was part of the “Fiat Industrial Group” controlled out of Sydney.

Mr Brown reported that Farmpower was in a rebuilding phase and dependent upon the Parent Company due to the nature of the Agricultural Cycles.

Council was advised that Mechanics are being sourced from Ireland on a “Fly In / Fly Out” 90 day basis for Harvest.

Mr Brown commented on the impact of the Australian / American Dollar on the Pricing of Agricultural Machinery versus Crop Prices.

Mr Brown advised that many of Farmpower’s Mechanics were undertaking retraining.

Mr Brown stated that there had been a good start for Machinery Sales for this Harvest.

Senior Sergeant Shane Hickman

Senior Sergeant Hickman thanked Council for the invitation to meet and introduce himself.

Council was advised that Senior Sergeant Hickman had been raised in Donnybrook and had joined the Police Force at age 21.

Senior Sergeant Hickman commented that he had previously coached Football during another Country posting and would consider a similar role next Season if the opportunity arose.

Mr Stephen Brown commented on the speed of grain trucks as they travelled through Town. Senior Sergeant Hickman advised that he hoped Council could install a Road Traffic Counter to monitor the size and speed of the trucks and provide the information to the Police. Council was advised that the trucks appeared to be travelling faster when empty as they made more noise.

The Shire President thanked Mrs Cutts, Mr Brown and Senior Sergeant Hickman for attending the Council Meeting.

4.18pm

Mrs Cutts, Mr Brown and Senior Sergeant Hickman left the Council Meeting.

ITEM 6 INFORMATION SESSION / PERFORMANCE REVIEW (Cont)**Item 6.3 Chief Executive Officer’s Performance Review**

Nil

ITEM 7 BUILDING**Item 7.1 Building and Town Planning Development Committee Meeting held on 11th June 2013**

In the absence of the Chairman of the Building and Town Planning Development Committee, Cr Cousins presented the motions from the meeting held on 11th June 2013.

Caravan Park Concept Designs (B52-12/13)

245-12/13 MOVED Cr Cousins seconded Cr Hawksley that Council adopt Building and Town Planning Development Committee recommendation B52-12/13 that Council engage Cardno ITC to undertake Building Services Consultancy for the Caravan Park and Park Cottage Project at a cost of \$25,660.00 (ext GST).

CARRIED 6/0

It was resolved that Cardno be requested to undertake a Survey of the Greater Sport Ground Precinct whilst carrying out the Caravan Park and Park Cottage Project to enable effective long term planning of the Precinct.

New Council Residence (B53-12/13)

246-12/13 MOVED Cr Cousins seconded Cr Davies that Council adopt Building and Town Planning Development Committee recommendation B53-12/13 that Council support in principle the Terms and Conditions of the Lease of the Proposed New Residence at Lot 322 (No 7) Edwards Way to Government Regional Officers' Housing (GROH) for Housing for the Officer In Charge of the Quairading Police.

CARRIED 6/0Wall Mounted Seating at Community Building (B54-12/13)

247-12/13 MOVED Cr Cousins seconded Cr Bavin that Council adopt Building and Town Planning Development Committee recommendation B54-12/13 that Council proceed to purchase 9 (3 x 3) plastic wall mounted flip down seats from Acromat for fitting at the Community Building at an estimated cost of \$2,000.00 (plus fitting).

CARRIED 6/0New Carpet – Caravan Park Cottage (B55-12/13)

248-12/13 MOVED Cr Cousins seconded Cr Bavin that Council endorse Building and Town Planning Development Committee recommendation B55-12/13: -

- 1) That the Chief Executive Officer be authorised to accept the Quotation from Northam Carpet Court for the replacement of all Carpet at the Caravan Park Cottage at a cost of \$4241.00 (Inc GST)**
- 2) That this work be funded within the 2012/13 Capital Works Budget.**

CARRIED 6/0

Upgrade Security – Quairading Medical Practice (B56-12/13)

249-12/13 MOVED Cr Cousins seconded Cr Andrews that Council endorse Building and Town Planning Development Committee recommendation B56-11/12 that: -

- 1) The Chief Executive Officer be authorised to proceed with the purchase of Upgraded Security at the Quairading Medical Practice by Award Security at an estimated cost of \$2,548.00 (exc GST).**
- 2) This work be undertaken and funded from Identified Savings in the 2012/13 Capital Works Budget.**

CARRIED 6/0

The Chief Executive Officer outlined that the timing of the Alarm Upgrade work would mean that the Expense would be included in the 2013/2014 Budget.

Item 7.2 Other Building Matters

Hall Lighting

Cr Bavin advised that Mrs Beryl Stacey had provided her with copies of previous correspondence in regard to the upgrade of lighting on the Hall Stage and that the correspondence would be forwarded to the Chief Executive Officer.

ITEM 8 FINANCE

Item 9.1 Finance and Audit Committee Meeting held on 13th June 2013

250-12/13 MOVED Cr Bavin seconded Cr Andrews that Council adopt Finance and Audit Committee recommendations F67-12/13 and F68-12/13: -

Accounts for Payment – May 2013 (F67-12/13)

- 1. That Schedule of Accounts covering Municipal Vouchers 21316 to 21365 & EFT556 to EFT633 totalling \$296509.37 be received; The balance of all other outstanding Sundry Creditors to the 31/05/2013 total \$30,479.97; and**
- 2. That Payroll payments for the month May 2013 totalling \$171,819.55 be received; and**
- 3. That Police Licensing payments for the month of May 2013 totalling \$35,345.85 be received; and**
- 4. That Motor Charge Ltd Payment for the month of May 2013 totalling \$541.53 be received; and**
- 5. That fund transfers from Trust account to Municipal account for May 2013 totalling \$500.00 be received.**
- 6. That fund transfers to Corporate Credit Card for May 2013 totalling \$2,854.62 be received.**
- 7. That WestNet payments for the month of May 2013 totalling \$69.95 be received.**

Fund Balances Report – May 2013 (F68-12/13)

The Fund Balances for the period ending 31st May 2013 as presented to Council be adopted: -

<u>Account</u>	<u>Statement Balance</u>	<u>Reconciliation Balance</u>
Municipal A/c	\$ 246,361.34	\$ 4,817,831.39
At Call - Invest.	\$ 1,250,000.00	
Childcare Centre	\$ 4,616.92	
Medical A/c	\$ 49,800.65	
T/Deposit 3 Mth	\$ 501,726.03	
T/Deposit 3 Mth	\$ 200,000.00	
T/Deposit 3 Mth	\$ 200,000.00	
T/Deposit 3 Mth	\$ 300,000.00	
Total Municipal	\$ 2,752,504.94	
Trust A/c	\$ 6,836.63	\$ 6,836.63
Police Licensing	\$ 3,843.55	\$ 3,843.55
At Call - Reserve	\$ 358,143.57	
T/Deposit-Reserve	\$ 511,801.97	\$ 4,817,831.39
T/Deposit-Reserve	\$ 1,195,380.91	

CARRIED 6/0

Appointment of Additional Auditor (F69-12/13)

251-12/13 MOVED Cr Bavin seconded Cr Andrews that Council adopt Finance and Audit Committee recommendation F69-12/13 that Council appoint Mr Wen-Shien Chai, Partner of UHY Haines Norton, as an Auditor of the Shire with a term expiring the Financial Year ended 30th June 2014.

CARRIED 6/0

Adoption of Fees and Charges (F66-12/13)

252-12/13 MOVED Cr Bavin seconded Cr Davies that Council adopt Part 3 of Finance and Audit Committee recommendation F66-12/13 being the variation to Fees and Charges for 2013/2014 as listed below, noting that the Saleyards Charges are to be removed: -

SHIRE OF QUAIRADING SCHEDULE OF FEES AND CHARGES 2013 / 2014	Total 2012 / 2013 (GST Inc)	Base Cost 2013/2014	GST 2013/2014	Rounded Total 2013/2014 (GST Inc)
<u>ADMINISTRATION</u>				
Rating Enquiry (ie Group Rated)	\$163.00	\$151.82	\$15.18	\$167.00
Supply of Council Electoral Roll	\$32.50	\$30.45	\$3.05	\$33.50
Invoice Administration Charge	\$49.00	\$45.45	\$4.55	\$50.00
District Fire Map	\$13.00	\$12.27	\$1.23	\$13.50
District History Books				
(The Golden Grain & the Silver Fleece)	\$10.00	\$9.09	\$0.91	\$10.00
(The Big Q - Hard Cover)	\$50.00	\$45.45	\$4.55	\$50.00
(The Big Q - Soft Cover)	\$38.00	\$34.55	\$3.45	\$38.00

<u>PHOTOCOPYING</u>				
A4 Page Per Copy	\$0.55	\$0.45	\$0.05	\$0.50
A3 Page Per Copy	\$1.10	\$0.91	\$0.09	\$1.00
Coloured paper surcharge per page	\$0.55	\$0.45	\$0.05	\$0.50
<u>FREEDOM OF INFORMATION</u>				
Non personal information		\$0.00	\$0.00	\$0.00
Archive research of Council records – per half hour or part thereof		\$0.00	\$0.00	\$0.00
Personal information about the applicant		\$0.00	\$0.00	\$0.00
Application Fee (Non personal information)		\$27.27	\$2.73	\$30.00
Charge for time dealing with the application (per hour or pro rata)		\$27.27	\$2.73	\$30.00
Access time supervised by staff (per hour or pro rata)		\$27.27	\$2.73	\$30.00
Photocopying staff time (per hour or pro rata)		\$27.27	\$2.73	\$30.00
Per photocopy		\$0.45	\$0.05	\$0.50
Transcribing from tape, film or computer (per hour or pro rata)		\$27.27	\$2.73	\$30.00
Duplicating a tape, film or computer information				At cost
Delivery, packaging and postage				At cost
<u>ANIMAL CONTROL</u>				
Dog Registration Fees - As Per Dog Act & Regulations				
Impounding Fee	\$85.00	\$79.09	\$7.91	\$87.00
Nutrition Fee (Per Day)	\$12.00	\$11.36	\$1.14	\$12.50
Destruction	\$60.50	\$56.36	\$5.64	\$62.00
Cat Trap Hire (2 weeks hire)	\$8.00	\$7.27	\$0.73	\$8.00
Dog Kennel's 1st Year	\$285.00	\$265.45	\$26.55	\$292.00
Dog Kennel's Annual Renewal	\$171.00	\$159.09	\$15.91	\$175.00
Bond - Cat Trap	\$20.00	\$18.18	\$1.82	\$20.00
<u>HOUSING RENTAL - Weekly Charge</u>				
28 Reid St - CEO Residence	N/A			N/A
31 Dall Street - Works Super Residence	N/A			N/A
8 Dall Street - DCEO Residence	N/A			N/A
64 Coraling Street - Works Staff	\$76.00	\$70.91	\$7.09	\$78.00
19 Powell Crescent - Works Team Leader	\$76.00	\$70.91	\$7.09	\$78.00
74 McLennan Street - Childcare Manager	\$76.00	\$70.91	\$7.09	\$78.00
8 Murphy Street - Truck Driver	\$76.00	\$70.91	\$7.09	\$78.00
14 Reid Street - EPO	\$76.00	\$70.91	\$7.09	\$78.00

Single Persons Units	\$80.00	\$74.55	\$7.45	\$82.00
GSG Residence - Staff Rental - Minimum	\$68.00	\$63.18	\$6.32	\$69.50
50A Suburban Road - CESM	\$76.00	\$70.91	\$7.09	\$78.00
Arthur Kelly Retirement Village Unit Rental				
Rental Unit No 1	\$70.00	\$65.00	\$6.50	\$71.50
Rental Unit No 2	\$67.00	\$62.27	\$6.23	\$68.50
Rental Unit No 3	\$70.00	\$65.00	\$6.50	\$71.50
Rental Unit No 4	\$70.00	\$65.00	\$6.50	\$71.50
Rental Unit No 5	\$67.00	\$62.27	\$6.23	\$68.50
Rental Unit No 6	\$67.00	\$62.27	\$6.23	\$68.50
Rental Unit No 7	\$67.00	\$62.27	\$6.23	\$68.50
Rental Unit No 8	\$70.00	\$65.00	\$6.50	\$71.50
<u>MEDICAL CENTRE</u>				
Consultation Fee	\$66.00	\$61.36	\$6.14	\$67.50
<u>CHILD CARE CENTRE</u>				
Full Day Attendance	\$60.00	\$54.55	\$5.45	\$60.00
Half Day Attendance	\$45.00	\$40.91	\$4.09	\$45.00
<u>OTHER HEALTH</u>				
Rent On Vet Clinic - (Ex Dental)				No Charge
<u>HEALTH - PREVENTATIVE SERVICES</u>				
Itinerant Food Vendors Licence (Per Annum)	\$158.00	\$147.27	\$14.73	\$162.00
Application for Itinerant Food Vendors Licence per Event	\$22.00	\$20.45	\$2.05	\$22.50
Food Act 2008 Notification & Registrations 110(3)	\$140.00	\$130.45	\$13.05	\$143.50
Food Act 2008 Notifications 107(3 (c))	\$50.00	\$46.36	\$4.64	\$51.00
Offensive Trades (as per OTF Regs.).				
Septic Tank Application/Processing Fee (as per Health Regulations)	\$216.00	\$200.91	\$20.09	\$221.00
<u>SEWERAGE - SEPTIC SERVICE CHARGES</u>				
1000 Ltr Effluent Disposal or Part Thereof	\$84.00	\$78.18	\$7.82	\$86.00
<u>STANDPIPE WATER - SERVICE CHARGES</u>				
Usage - per 1000 Litres (Per Kiloletre)	\$4.40	\$4.09	\$0.41	\$4.50

<u>TOWN PLANNING FEES</u>				
Application for Planning Consent < \$50,000	\$100.00	\$90.91	\$9.09	\$100.00
Application for Planning Consent > \$50,000 0.32% of Cost				
Building Demolition Licence	\$90.00	\$83.64	\$8.36	\$92.00
Extractive Industry Planning Concept	\$696.00	\$647.27	\$64.73	\$712.00
Penalty if Development Commenced or Carried Out	\$1,392.00	\$1,295.45	\$129.55	\$1,425.00
Initial Application for Licence - Extractive Industry	\$400.00	\$372.27	\$37.23	\$409.50
Initial Renewal of Licence - Extractive Industry	\$200.00	\$186.36	\$18.64	\$205.00
Application for Rezoning Deposit Paid (ie Consultants, Advertising) ** Plus All Direct Costs Incurred	\$500.00	\$454.55	\$45.45	\$500.00
Home Occupation/Cottage Industry Licence Application	\$203.00	\$189.09	\$18.91	\$208.00
Home Occupation/Cottage Industry Renewal	\$67.00	\$62.27	\$6.23	\$68.50
Copy of Town Planning Scheme - Text Full	\$100.00	\$93.18	\$9.32	\$102.50
** All advertising costs to be met by applicant				
Clearance of Conditions - Subdivisions **Plus All Additional Costs Incurred	\$150.00	\$139.55	\$13.95	\$153.50
Bond - Footpath and kerbing Damage	\$500.00	\$500.00		\$500.00
All Additional Fees & Charges Refer to Building Regulations 2012 Schedule 2				
<u>TYRE & OIL DISPOSAL FEES</u>				
Passenger Vehicle and Motor Cycle	\$7.50	\$6.82	\$0.68	\$7.50
Light Truck and 4 Wheel Drives	\$13.50	\$12.73	\$1.27	\$14.00
Tractor - Not to be accepted	\$0.00	\$0.00	\$0.00	\$0.00
Oil - Per Litre	\$0.20	\$0.18	\$0.02	\$0.20
<u>CEMETERY FEES</u>				
Internment to 1.8 Metres & Marquee (weekdays)	\$578.50	\$538.64	\$53.86	\$592.50
Internment of Any Child 7 yrs or under to 1.37 Mtr Deep & Marquee (weekdays)	\$578.50	\$538.64	\$53.86	\$592.50
Internment to 2.1 Metres & Marquee (weekdays)	\$679.00	\$632.27	\$63.23	\$695.50
Reopening for each Internment & Marquee (weekdays)	\$578.50	\$538.64	\$53.86	\$592.50
Extra Charge - Burials Weekends & Public Holidays	\$313.00	\$291.36	\$29.14	\$320.50
Extra Charge - Funerals after 1.00 pm	\$313.00	\$291.36	\$29.14	\$320.50
Niche Wall Reservation - Single	\$29.00	\$26.82	\$2.68	\$29.50
Niche Wall Reservation - Double	\$58.00	\$54.09	\$5.41	\$59.50

Internment Single or Double Niche	\$89.00	\$82.73	\$8.27	\$91.00
Memorial Garden (Ashes) Reservation Single	\$29.00	\$26.82	\$2.68	\$29.50
Memorial Garden Internment	\$158.00	\$147.27	\$14.73	\$162.00
Family Shrubs / Tree / 4 Wedges - Buying Plot only	\$526.50	\$490.00	\$49.00	\$539.00
Internment of Ashes / Family Shrub @ cost	\$52.50	\$49.09	\$4.91	\$54.00
Plaques / Granite Wedges - At Cost				
Cost to Affix Plaque - Council Staff	\$43.00	\$40.00	\$4.00	\$44.00
Re-opening grave for exhumation	\$578.50	\$538.64	\$53.86	\$592.50
ReInternment in new grave after exhumation	\$560.00	\$521.36	\$52.14	\$573.50
Plot Reservation	\$44.50	\$41.36	\$4.14	\$45.50
Permit to erect Headstone, Monument or Kerbing	\$31.00	\$28.64	\$2.86	\$31.50
<u>COMMUNITY BUS</u>				
Fee per Kilometre - Fully Refuelled by Shire	\$1.00	\$0.91	\$0.09	\$1.00
Minimum Hire Charge	\$22.00	\$20.00	\$2.00	\$22.00
Bond Payable in Advance	\$100.00	\$90.91	\$9.09	\$100.00
Council provides a Subsidy to Senior Citizens & Youth Centre - Max 500Klm / Annum each School "Moving Foward Program" - 600km / Annum				
Substandard Cleaning per Hour	\$60.00	\$55.91	\$5.59	\$61.50
<u>QUAIRADING MEMORIAL HALL</u>				
Bond Payable in Advance	\$500.00	\$500.00		\$500.00
Cabaret, Ball, Dance, Wedding, Birthday, Anniversary, Reunion, Social or Steak Night	\$233.00	\$216.82	\$21.68	\$238.50
Concessional Rate (75%) (Local Bodies - Fundraising, Quiz Nights, Fashion Parades etc)	\$174.75	\$162.73	\$16.27	\$179.00
Public Meeting, Rehearsal or Church Service	\$98.50	\$91.82	\$9.18	\$101.00
Badminton	\$52.00	\$48.18	\$4.82	\$53.00
Setting Up / Decorating / Clean Up Charge per day only if there are no other bookings	\$96.50	\$90.00	\$9.00	\$99.00
Short Term-Hire Hourly Rate (Lesser or Main Hall Only) At Council discretion	\$10.50	\$10.00	\$1.00	\$11.00
<u>LESSER HALL</u>				
Bond Payable in Advance	\$250.00	\$250.00		\$250.00
Full Hire Rate	\$90.00	\$83.64	\$8.36	\$92.00
Concessional Rate (Local Meetings/Rehearsals Etc)	\$50.50	\$46.82	\$4.68	\$51.50
Ballet / Fitness Group	\$30.00	\$27.73	\$2.77	\$30.50
ANZAC Day Service	\$0.00	\$0.00	\$0.00	\$0.00

** Kitchen Hire - Not Incl in Hire Charge	\$62.50	\$58.18	\$5.82	\$64.00
Breakages or losses to be paid for by hirer at cost price.				
PENALTIES				
Substandard Cleaning Per Hour	\$60.00	\$55.91	\$5.59	\$61.50
After Hours Supply of Keys or Call Out	\$58.00	\$54.09	\$5.41	\$59.50
Failure to return Keys	\$31.00	\$28.64	\$2.86	\$31.50
Lights left on per day	\$31.00	\$28.64	\$2.86	\$31.50
Air Conditioner Left On per day	\$116.00	\$108.18	\$10.82	\$119.00
EQUIPMENT HIRE				
EQUIPMENT HIRE - Bond		\$100.00		\$100.00
Folding Table Hire	\$5.00	\$4.55	\$0.45	\$5.00
Chair Hire - Each	\$1.50	\$1.36	\$0.14	\$1.50
Paper Table Cloth - To be paid for by hirer at cost price				
<u>BONDS SOUND AND STAGE LIGHTING EQUIPMENT</u>				
Bond per Event	\$200.00	\$200.00		\$200.00
Hire Charge	\$58.00	\$54.09	\$5.41	\$59.50
Sound and Lighting Box - operated by authorised volunteers only				
<u>SWIMMING POOL CHARGES</u>				
Per Session - Adult	\$3.00	\$2.73	\$0.27	\$3.00
Per Session - Child	\$2.00	\$1.82	\$0.18	\$2.00
Per Session School (Swimming Lessons)	\$0.75	\$0.91	\$0.09	\$1.00
<i>SEASON TICKET - NOT TRANSFERABLE</i>				
Adult	\$71.00	\$65.91	\$6.59	\$72.50
Child	\$57.00	\$53.18	\$5.32	\$58.50
Family - 2 Adults and all Children	\$150.00	\$139.55	\$13.95	\$153.50
Single Parent Family - 1 Adult and all Children	\$105.00	\$97.73	\$9.77	\$107.50
<i>MONTHLY TICKET - NOT TRANSFERABLE</i>				
Adult	\$28.00	\$25.91	\$2.59	\$28.50
Child	\$20.50	\$19.09	\$1.91	\$21.00
Pre School Children	FREE			FREE
School Hire	\$54.00			FREE
Private Function Hire (Plus Labour Charges)	\$54.00	\$50.45	\$5.05	\$55.50
Aquatic Club	FREE			FREE
Note: Adult fee charged when child leaves school or completion Year 12				

<i>PENSIONER FEES</i>				
Pensioner to receive a 20% Discount on Stated Season Charges. Note: Not Seniors Card holders				
<u>COMMUNITY BUILDING</u>				
BOND PAYABLE IN ADVANCE	\$200.00	\$200.00		\$200.00
Cabaret, Ball, Dance, Wedding, Birthday, Anniversary Reunion or Social (Lunch or Dinner)	\$160.00	\$149.09	\$14.91	\$164.00
Quiz Nights, Fashion Parades, Steak Night, Christening, Funeral, Birthday, Morning / Afternoon Tea / Meeting	\$80.00	\$74.55	\$7.45	\$82.00
Concessional Rate - (Local Group Meetings, Players Tea etc)	\$39.00	\$36.36	\$3.64	\$40.00
ANZAC Day Service	Free			Free
Quilters of Quairading	\$22.50	\$20.91	\$2.09	\$23.00
Seniors Group - QARRAS / HACC Daycare	Free			
Short Term-Hire Hourly Rate (Community Building Only) At Council discretion	\$10.50	\$10.00	\$1.00	\$11.00
ADDITIONAL CHARGES				
Kitchen Hire - Including Crockery	\$51.00	\$47.27	\$4.73	\$52.00
Sound System - Bond		\$100.00		\$100.00
Sound System - operated by authorised personnel only		\$20.00	\$2.00	\$22.00
<u>PENALTIES</u>				
Failure to Return Keys	\$31.00	\$28.64	\$2.86	\$31.50
Substandard Cleaning Per Hour	\$60.00	\$55.91	\$5.59	\$61.50
Failure to Turn Off Lights per day	\$31.00	\$28.64	\$2.86	\$31.50
After Hours Supply of Keys or Call Out	\$58.00	\$54.09	\$5.41	\$59.50
Air Conditioner Left On per day	\$58.00	\$54.09	\$5.41	\$59.50
<u>OTHER RECREATION AND SPORT</u>				
Annual Ground Rental & Com Bldg Usage Footy Club	\$3,450.00	\$3,211.82	\$321.18	\$3,533.00
Cricket Club - Council Prepares Wickets	\$1,050.00	\$977.27	\$97.73	\$1,075.00
Cricket Club - to prepare wickets	FREE			FREE
Hockey Club	\$435.00	\$404.55	\$40.45	\$445.00
Education Department	FREE			FREE
Netball Club - Netball Association	\$395.00	\$368.18	\$36.82	\$405.00
Netball Courts - One Off Hire Fee	N/A	\$9.55	\$0.95	\$10.50
<i>Note: All ground marking at Clubs Cost.</i>	\$0.00			

<u>GREATER SPORTS GROUND - HIRE CHARGES</u>				
Bond				
Circus	\$280.00	\$260.45	\$26.05	\$286.50
Other Organisations	\$138.00	\$128.64	\$12.86	\$141.50
High School Sports Carnivals	EXEMPT			FREE
Oval Lights Left On After Training or Event	\$110.00	\$101.82	\$10.18	\$112.00
<u>AGRICULTURAL HALL</u>				
Display Hall & All Facilities - Day	\$21.00	\$19.09	\$1.91	\$21.00
Display Hall & All Facilities - Night				
Local Youth Organisations - Day				
Local Youth Organisations - Night				
<u>SALE OF MATERIALS *** Sale & Delivery fee</u>				
Sand - Per Tonne / Minimum Load \$11.00	\$4.00	\$3.64	\$0.36	\$4.00
Sand - 6 Wheeler Truck (approx 10 cubic metres)	\$38.00	\$35.45	\$3.55	\$39.00
Sand - 9 Tonne Truck (approx 9 tonne)	\$35.00	\$32.73	\$3.27	\$36.00
Sand - Small Truck (approx 4 Tonne)	\$16.00	\$15.00	\$1.50	\$16.50
Gravel - Per Tonne / Minimum Load \$11.00	\$12.00	\$11.36	\$1.14	\$12.50
Metal - Clean per Tonne / Minimum Load \$22.00	\$39.00	\$36.36	\$3.64	\$40.00
Metal - Dirty per Tonne / Minimum Load \$11.00	\$15.00	\$14.09	\$1.41	\$15.50
Mulch (When Available)	\$13.00	\$12.27	\$1.23	\$13.50
<u>DELIVERY AND LOADING OF MATERIALS</u>				
Loading Fee for Loader	\$58.00	\$53.64	\$5.36	\$59.00
Town Delivery (Minimum) Single load	\$90.00	\$83.64	\$8.36	\$92.00
<u>Concession on Delivery fee</u>				
Based on 3 consecutive same day Town deliveries - each delivery	\$72.50	\$67.27	\$6.73	\$74.00
<i>Out of Town delivery charged by the hour dependent on truck and distance travelled</i>				
<u>AIRSTRIP</u>				
Call Out Fee - Night Landing	\$91.00	\$84.55	\$8.45	\$93.00
CARAVAN PARK CHARGES - Special Offer Stay 3 Nights and Pay for 2 for a maximum of 6 nights				
Powered Caravan Site - 2 Persons / Night P / Van	\$17.50	\$16.36	\$1.64	\$18.00
Unpowered Caravan Site - 2 Persons / Night P / Van	\$14.50	\$13.64	\$1.36	\$15.00

Weekly Powered Caravan Site - 2 Persons/ Night P / Van	\$104.00	\$96.82	\$9.68	\$106.50
Weekly Unpowered Caravan Site - 2 Persons/ Night P / Van	\$82.50	\$76.82	\$7.68	\$84.50
Additional Person per Night	\$5.50	\$5.00	\$0.50	\$5.50
Washing Machine/Dryer Tokens	\$3.00	\$2.73	\$0.27	\$3.00
Per Night - Permit Rest Area	\$5.50	\$5.00	\$0.50	\$5.50
RV's Wishing to use Caravan Park Facilities	\$17.50	\$16.36	\$1.64	\$18.00
Commercial Rate for Drillers/Construction per person per night	\$49.00	\$45.45	\$4.55	\$50.00
<i>(Note after 28 days continual stay gst is waived)</i>				
<i>Cabin Rate Based on 2 Adults & 2 Children</i>				
Bond	\$100.00	\$100.00		\$100.00
Caravan Park Cottage - 1 Nights Stay	\$122.00	\$113.64	\$11.36	\$125.00
Caravan Park Cottage - 2 - 3 Nights Stay per Night	\$116.00	\$108.18	\$10.82	\$119.00
Caravan Park Cottage - 4 - 5 Nights Stay per Night	\$106.00	\$98.64	\$9.86	\$108.50
Caravan Park Cottage - 6 Nights	\$100.00	\$93.18	\$9.32	\$102.50
Caravan Park Cottage - Per Week	\$650.00	\$605.00	\$60.50	\$665.50
Caravan Park Cottage - Additional per person rate	\$12.00	\$11.36	\$1.14	\$12.50
<i>Commercial Cabin Rate Based on 2 Adults</i>				
Bond	\$100.00	\$100.00		\$100.00
Caravan Park Cottage - 1 Nights Stay	\$135.00	\$125.45	\$12.55	\$138.00
Caravan Park Cottage - 2 - 3 Nights Stay per Night	\$126.00	\$117.27	\$11.73	\$129.00
Caravan Park Cottage - 4 - 5 Nights Stay per Night	\$115.00	\$107.27	\$10.73	\$118.00
Caravan Park Cottage - 6 Nights	\$105.00	\$97.73	\$9.77	\$107.50
Caravan Park Cottage - Per Week	\$785.00	\$668.18	\$66.82	\$735.00
Caravan Park Cottage - Additional Commercial Rate per Person per Night	\$49.00	\$45.45	\$4.55	\$50.00
<i>Caravan Park Clubs - Special Offer Stay 3 Nights and Pay for 2 for a maximum of 6 nights - Based on 2 Adults per Van</i>				
Less than 15 Vans Powered Site - per van per night + Hire of Community Building at Concessional Rate Charge	\$17.50	\$16.36	\$1.64	\$18.00
Greater or equal to 15 Vans Powered Site - No Charge on Community Building	\$15.00	\$14.09	\$1.41	\$15.50
Greater than 15 RV's - RV Rest Area with Power & Use of Community Building	\$11.00	\$10.45	\$1.05	\$11.50
Caravan Park / RV Rest Area - Additional per person rate above (2)	\$5.00	\$4.55	\$0.45	\$5.00

<u>BARRACKS</u>				
Bond	\$100.00	\$100.00		\$100.00
Adult per Night	\$22.00	\$20.45	\$2.05	\$22.50
Child per Night	\$10.00	\$9.09	\$0.91	\$10.00
Commercial Rate per person per night	\$49.00	\$45.45	\$4.55	\$50.00
<u>FACTORY UNIT RENTAL</u>				
Lot 30 Heal Street - Free Rental Granted to Hospital Auxiliary Op Shop. Subject to Commercial Tenancy	\$240.00	\$223.64	\$22.36	\$246.00
Lot 29 Heal Street	\$240.00	\$223.64	\$22.36	\$246.00
<u>SWIMMING POOL INSPECTIONS</u>				
MH&BS Swimming Pool Inspections (Every 4 Years)	\$55.00	\$51.36	\$5.14	\$56.50
<u>COMMUNITY RESOURCE CENTRE CHARGES</u>				
CRC Monthly Rental Fee	\$665.00	\$619.09	\$61.91	\$681.00
Resource Centre - Meeting Room Hire - Daily Rate	\$122.00	\$113.64	\$11.36	\$125.00
Resource Centre - Meeting Room Hire - Daily Rate Regular Hire	\$92.00	\$85.45	\$8.55	\$94.00
Resource Centre - Meeting Room Hire - Hourly Rate	\$21.00	\$19.55	\$1.95	\$21.50
Resource Centre - Meeting Room Hire - Community Use	\$21.00	\$19.55	\$1.95	\$21.50
Resource Centre - Art Centre Hire - Daily Rate	\$122.00	\$113.64	\$11.36	\$125.00
Resource Centre - Art Centre Hire - Daily Rate - Regular Hire	\$92.00	\$85.45	\$8.55	\$94.00
Resource Centre - Art Centre Hire - Daily Rate - TAFE	\$92.00	\$85.45	\$8.55	\$94.00
Resource Centre - Art Centre Hire - Hourly Rate	\$16.00	\$15.00	\$1.50	\$16.50
Resource Centre - Art Centre Hire - Community Groups	\$51.00	\$47.27	\$4.73	\$52.00
Resource Centre - Art Centre Hire - Art Society (Power Only)	\$41.00	\$38.18	\$3.82	\$42.00
Resource Centre – Computer Training Room Hire - Daily Rate	\$155.00	\$144.09	\$14.41	\$158.50
Resource Centre - Computer Training Room Hire – Daily Rate for Local Community Groups	\$51.00	\$47.27	\$4.73	\$52.00
Resource Centre - Computer Training Room Hire - Hourly Rate	\$26.00	\$24.09	\$2.41	\$26.50

Resource Centre - Activity Room Hire - Daily Rate	\$82.00	\$76.36	\$7.64	\$84.00
Resource Centre - Activity Room Hire - Hourly Rate	\$16.00	\$15.00	\$1.50	\$16.50
Resource Centre - Activity Room Hire - Community Rate	\$21.00	\$19.55	\$1.95	\$21.50
Resource Centre - Front Office - Floor space 18.8m2 P/Week	\$138.00	\$128.64	\$12.86	\$141.50
Resource Centre - South Side Floor space 12.2m2 Hourly Rate	\$16.00	\$15.00	\$1.50	\$16.50
Resource Centre - South Side Floor space 12.2m2 P/Week	\$98.00	\$91.36	\$9.14	\$100.50
Resource Centre - Nth West Side Floor space 14.4m2 P/Week	\$107.00	\$99.55	\$9.95	\$109.50
Venue Cancellation Late Notice Fee	\$22.00	\$20.45	\$2.05	\$22.50

CARRIED 6/0

Item 8.2 Other Finance Matters

Item 8.2.1 Financial Information – Statements of Income and Expenditure for the Period Ending 31st May 2013

253-12/13 MOVED Cr Bavin seconded Cr Andrews that Council adopt the Financial Statements for the period ending 31st May 2013.

CARRIED 6/0

Item 8.2.2 Financial Statements – Variation to Budget by Percentage or Value – May 2013

254-12/13 MOVED Cr Bavin seconded Cr Andrews that the Variation to Budget by Percentage and Blue noted on the Financial Statements and reported on for the period ending 31st May 2013 be adopted.

CARRIED 6/0

255-12/13 MOVED Cr Bavin seconded Cr Hawksley that Council accept a late Finance Item.

CARRIED 6/0

Item 8.2.3 Transfer of Funds

256-12/13 MOVED Cr Bavin seconded Cr Andrews that Council endorse the Additional Transfer of Surplus Funds from the Municipal Account as follows: -

- 1. To Building Reserve - \$150,000; and**
- 2. To Furniture and Fitting Reserve - \$1,000.**

CARRIED BY ABSOLUTE MAJORITY 6/0

4.45pm

The Deputy Chief Executive Officer left the Council Meeting.

ITEM 9 OTHER MEETINGS

Item 9.1 Medical Executive Committee Meeting held 28th May 2013

Council received the minutes of the Medical Executive Committee Meeting held on 28th May 2013 noting that a verbal report had been provided to the May 2013 Ordinary Meeting of Council.

Item 9.2 Local Emergency Management Committee Meeting held 6th June 2013

Emergency Town Notice Board (LEMC7-12/13)

257-12/13 MOVED Cr Davies seconded Cr Hawksley that Council adopt Local Emergency Management Committee recommendation LEMC7-12/13 that funding for an Emergency Message Board to be installed in the Town Centre be investigated and included in Council's Draft Budget.

CARRIED 6/0

Cr Hawksley suggested that the Emergency Town Notice Board be installed in the vicinity of the Shire Administration Centre to enable power supply from the Emergency Generator.

Cr Richards requested that this item be referred to the Works Committee for Planning.

Cr Richards commented that the Community Emergency Services Manager is very passionate in his role.

Item 9.3 Executive Committee Meeting held 12th June 2013

Consideration of Executive Staff Salary Packages for the 2013/2014 Budget (EC6-12/13 and EC7-12/13)

258-12/13 MOVED Cr Bavin seconded Cr Andrews that Council adopt Executive Committee recommendation EC6-12/13 that the Chief Executive Officer, Mr GA Fardon, be offered a Gross Annual Salary of \$149,951 (being Previous Salary of \$142,811 plus 5% increase which includes 2.6% Fair Pay Decision) from 1st July 2013. All other current terms and conditions of employment remain unaltered, upon Council's endorsement of the Committee's recommendation.

CARRIED 6/0

259-12/13 MOVED Cr Davies seconded Cr Hawksley that Council adopt Executive Committee recommendation EC7-12/13 that the Deputy Chief Executive Officer, Mr AJ Merillo, be offered a Gross Annual Salary of \$96,339 (being Previous Salary of \$91,752 plus 5% increase which includes 2.6% Fair Pay Decision) from 1st July 2013. All other current terms and conditions of employment remain unaltered, upon Council's endorsement of the Committee's recommendation.

CARRIED 6/0

Manager of Works and Services (EC8-12/13)

260-12/13 MOVED Cr Bavin seconded Cr Andrews that Council adopt Executive Committee recommendation EC8-12/13 that Council endorse the Terms of the proposed new Employment Contract with the Manager of Works and Services reflect an Increase of 5.0% to \$95,637 per annum.

CARRIED 6/0

Salary / Wages / Conditions of Staff for Budget Purposes (EC9-12/13)

261-12/13 MOVED Cr Bavin seconded Cr Hawksley that Council adopt Executive Committee recommendation EC9-12/13 that a 3.0% increase (includes 2.6% Fair Pay Decision) in Salaries and Wages to all Council Staff (excluding Executive Staff, Dr Adeleye and the Economic Development Project Officer) effective 1st July 2013.

CARRIED 6/0

Cr Davies queried how the salary of the Chief Executive Officer compared with other Councils. Cr Richards advised that Bands are provided and that other information such as the WA Local Government Association Remuneration Survey.

Council noted the Executive Committee recommendation for an additional Salary increase of 5.0% to the Economic Development Project Officer and a further Review during the Year.

The Chief Executive Officer thanked Council for its strong support for all of the Staff.

Item 9.4 Quairading and Districts Sport and Recreation Council Meeting held on 24th June 2013

Council noted that the Minutes of the Quairading and Districts Sport and Recreation Council Meeting held on 24th June 2013 had been prepared but were not included in the Agenda.

The Acting Chairman, Cr Andrews, advised that the meeting was again poorly attended by Sporting Club representatives.

Council was advised that representatives of the Multi Purpose Precinct Working Group had provided a Draft Sketch Plan of the Sporting Precinct.

Cr Andrews provided information on Club Updates provided by those in attendance.

The Chief Executive Officer reported that the Caravan and Camping Master Plan had been presented to the Quairading and District Sport and Recreation Council Meeting to enable Sporting Clubs to familiarise themselves with the Plan.

Cr Richards made comment that Council should support the basic Draft Plans prepared by the Multi Purpose Precinct Working Group.

The Chief Executive Officer advised that drainage levels would have to be taken into consideration in any development of the Community Building, Changerooms and Courts.

ITEM 10 REPORTS

Item 10.1 Chief Executive Officer's Report

10.1.1 Salaries and Allowances Tribunal – Elected Members Remuneration

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 24th June 2013

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Salaries and Allowances Tribunal

MATTER FOR CONSIDERATION – Council to consider Remuneration for Councillors within the Prescribed Banding

APPLICANT'S SUBMISSION – Copy of Salaries and Allowances Tribunal Determination attached to the Report.

BACKGROUND – The Salaries and Allowances Tribunal (SAT) has now completed its review of Fees, Allowances and Expenses for Elected Council Members for all Councils.

This is the first independent review of the Remuneration to Councillors which were first set by Statute in 1996 and reviewed by the State Government in 2005.

The SAT has determined a Series of Bands to reflect the varied size and complexity of Local Governments across the State.

The Band Structure enables each Council to exercise the discretion of payment level within the Band parameters.

STATUTORY ENVIRONMENT – Local Government Act and Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS – Nil

FINANCIAL IMPLICATIONS – Subject to Council Resolution, 2013/2014 Budget will need to reflect Meeting Fee Level

STRATEGIC IMPLICATIONS – Nil

COMMUNITY CONSULTATION – Nil

COMMENT – The Tribunal has determined that this Council is a Band Level 4.

Council Meeting Fees are to be within the Band of \$88 to \$225 per Councillor per Meeting and a Band of \$88 to \$463 for the Shire President.

Committee Meeting Fees are to be set within the Band of \$44 to \$113 per Meeting.

The Current Meeting Fees (2012/2013), which are the maximum levels under the current Act, are as follows: -

Council Meetings

Shire President	\$280
Councillors	\$140

Committee Meetings

All Councillors	\$70
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Council's Current Budget for Meeting Fees (and other Expenses Claimed) is \$28,000 per Annum.

Council has the Option to determine an Annual Attendance Fee in lieu of paying a Meeting Sitting Fee.

Band 4 Level for an Annual Fee is \$3,500 to \$9,000 for Councillors and \$3,500 to \$18,500 for the Shire President.

Annual President's Allowances can be within the Band of \$500 to \$19,000. Council's current Shire President does not seek an Annual Allowance.

SAT has determined that the Annual Allowance for the Deputy Shire President is 25% of that granted to the Shire President.

Other Expenses incurred by Councillors are to be reimbursed by Council upon documentary evidence or as pursuant to the Local Government Regulations.

With the amendment to the Local Government Act, the Remuneration Levels for Elected members will be reviewed on an Annual basis.

OFFICER RECOMMENDATION – Nil

Submitted for Council's determination of: -

- 1. Meeting Fees or an Annual Allowance;**
- 2. Shire President's Allowance**

for the 2013/2014 Year.

Meeting Fee / Annual Allowance

Cr Bavin advised of her preference for Councillors to be paid for Meetings attended rather than an Annual Allowance.

Cr Cousins commented that the Shire President puts in a lot of work and that should be recognised.

Cr Hawksley advised that he was happy with the current fee structure.

Cr Andrews commented that the payment rate has no impact upon him personally and that he agreed with Cr Cousins' comments.

Cr Davies agreed that the Shire President has a greater role.

262-12/13 MOVED Cr Davies seconded Cr Hawksley that the Council Meeting Fees remain at \$280 for the Shire President and \$140 for Councillors.

Council Discussion

Cr Bavin advised that she has to make payment to Staff to attend Council Meetings.

Cr Richards stated that he felt the Meeting Fees should be increased.

Cr Cousins commented that it was hard to vote as the Shire President has broader responsibility.

**MOTION LOST 3/4
ON THE CASTING VOTE OF THE SHIRE PRESIDENT**

263-12/13 MOVED Cr Bavin seconded Cr Richards that the following Council Meeting Fees be adopted: -

Shire President	\$463
Councillors	\$225

Council Discussion

Cr Andrews raised concern that remuneration is not a reason to become a Councillor.

**CARRIED 4/3
ON THE CASTING VOTE OF THE SHIRE PRESIDENT**

Committee Meeting Fees

264-12/13 MOVED Cr Bavin seconded Cr Cousins that Committee Meeting Fees be set at \$70.00 per meeting.

CARRIED 6/0

Shire President's Allowance

Cr Richards commented that he would not be claiming an Allowance as he is here for the Community.

265-12/13 MOVED Cr Bavin seconded Cr Andrews that the Shire President's Allowance be set at \$500.

CARRIED 6/0

10.1.2 Local Government Advisory Board – Inquiry Process

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 25th June 2013

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Local Government Advisory Board

MATTER FOR CONSIDERATION – Advice of Formal Inquiry on the Proposal to Amalgamate the Shires of Cunderdin, Quairading, Tammin and York.

APPLICANT’S SUBMISSION – Local Government Advisory Board Notice attached

BACKGROUND – The Local Government Advisory Board has now formally announced its Schedule for the Public Hearings as part of the Inquiry into the Amalgamation Proposal.

The Public Hearings will be held on the following dates: -

Shire of Tammin

Monday 22 July 2013, 6.00pm – 8.00pm
Lesser Hall, Great Eastern Highway, Tammin

Shire of Cunderdin

Tuesday 23 July 2013, 6.00pm – 8.00pm
Cunderdin Golf Course, Watts Street, Cunderdin

Shire of Quairading

Wednesday 24 July 2013, 6.00pm – 8.00pm
Town Hall, Jennaberring Road, Quairading

Shire of York

Thursday 25 July 2013, 6.00pm – 8.00pm
York Town Hall, 81 Avon Terrace, York

The Local Government Advisory Board may also grant Private Hearings on Request.

The Public Hearings provide an opportunity for the Public and other Interested Parties to express their views on the proposal. The Advisory Board highlights that the Hearings are not a forum for debate on the proposal.

The Chairman of the Advisory Board may call upon the Shire President or Chief Executive Officer during the Hearing to respond to any questions from the Floor that do not fall within the domain of the Board.

STATUTORY ENVIRONMENT – Local Government Act 1995 Schedule 2.1

POLICY IMPLICATIONS – Nil

FINANCIAL IMPLICATIONS – Nil

STRATEGIC IMPLICATIONS – Nil

COMMUNITY CONSULTATION – Notice of Inquiry to be published by the Local Government Advisory Board in the Banksia Bulletin and other Newspapers / Publications

COMMENT – Council has previously resolved at its Ordinary Meeting held on 24th April 2013 as follows: -

1. *That Council formally acknowledge receipt of the WA Local Government Advisory Board correspondence dated 5th April 2013.*
2. *Council note that the WA Local Government Advisory Board has resolved to conduct a Formal Inquiry into the Proposal to Amalgamate the Shires of Cunderdin, Quairading, Tammin and York.*
3. *When published, Council publicise both the Advisory Board’s timeline and Public Hearing Dates.*
4. *Council meet with the Advisory Board on the Board’s preferred Day / Date.*

I advise that the Board members and Board Officers have requested to meet with Council and the Chief Executive Officer in the Council Chambers between 3.00pm and 5.00pm on Wednesday 24th July 2013.

The Board Representatives attending will be: -

- Chairman, Cr Mel Congerton
- Ms Helen Dullard
- Dr Shayne Silcox – LGMA Representative
- Mr Ross Earnshaw – Executive Officer
- Mr Tim Fowler – Department of Local Government
- 1 x Department of Local Government Staff Member

All Councillors are requested to attend the Meeting with the Advisory Board.

A light Meal will be provided immediately following this Meeting prior to the Public Hearing commencing at 6.00pm.

OFFICER RECOMMENDATION

266-12/13 MOVED Cr Bavin seconded Cr Davies that Council meet with the Local Government Advisory Board on Wednesday 24th July 2013 in the Council Chambers commencing at 3.00pm sharp.

CARRIED 6/0

Cr Bavin advised that she would be an apology for the meeting.

10.1.3 Draft Integrated Workforce Plan (IWP)

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 25th June 2013

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Consultant Ingrid Bishop, Alchemy Corporate Consulting Services

MATTER FOR CONSIDERATION – Endorsement of the Draft Integrated Workforce Plan

APPLICANT'S SUBMISSION – Copy of Draft Workforce Plan emailed under separate cover prior to the Council Meeting.

BACKGROUND – Council is required under the Local Government Act to prepare various Strategic Planning Documents including:-

- Strategic Community Plan
- Corporate Business Plan
- Divisional Operational Plan
- Long Term Financial Plan

The Corporate Business Plan requires Supporting Strategies including Workforce Plans and Asset Management Plans.

STATUTORY ENVIRONMENT – Local Government Act 1995

POLICY IMPLICATIONS – N/A

FINANCIAL IMPLICATIONS – The preparation of the Integrated Workforce Plan by Council’s Consultant is fully funded by a Grant from the Department of Local Government totalling \$25,000

STRATEGIC IMPLICATIONS – Alignment of Workforce Plan with Strategic Community Plan an integral part of the Integrated Planning Framework development and legislated by the State Government.

COMMUNITY CONSULTATION – Nil

COMMENT – Council’s (and the Regional Transitional Group’s) Consultant is Ingrid Bishop of Alchemy Corporate Consulting Services in liaison with Ms Margaret Hemsley of LG People.

The Draft Integrated Workforce Plan has been prepared following a review of Council’s Organisational Structure, Staff Surveys and Interviews with Key Executive Staff Members.

I specifically refer Council to Section 8.1 “Organisational Capacity and Capability” which identifies that “to achieve the objectives of the Strategic Community Plan organisational capacity and capability need to be at optimum levels to sustain a long term commitment”.

The Chief Executive Officer and Manager of Works and Services have recently discussed the feasibility of the reorganisation of the Works Team to enable a focus to be kept on Works Construction while retaining service levels (and Staff Resources) on local Road Maintenance. This will require an additional 1.0 Full Time Equivalent Employee.

This review has been identified due to significantly increased Works Programme relating to Grain Freight Funding and potential Main Roads Projects.

Further staff resources will be increased by 1 Full Time Equivalent Employee to enable the Parks and Gardens Team to also handle General Tasks (ie Road Maintenance, Guideposts, Minor Building Maintenance, Signage and Overhanging Trees within the Townsite).

Council’s Consultant has been requested to make the appropriate amendments to the Final Draft Document to reflect the Works / Parks and Garden review.

Council is advised that the implementation of any Recommendations / Strategies in the Integrated Workforce Plan are the subject of Annual Budget deliberations.

OFFICER RECOMMENDATION

267-12/13 MOVED Cr Hawksley seconded Cr Davies: -

- 1. That Council endorse the Draft Integrated Workforce Plan for the Period 2013 to 2017.**
- 2. Any Strategies / Recommendations within the Plan be submitted for consideration in the Annual Council Budget Process.**

CARRIED 6/0

10.1.4 Register of Heritage Places – St Francis Xavier Church and Presbytery

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 25th June 2013

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Callum Crofton, A/Manager, Assessment and Registration State Heritage Office

MATTER FOR CONSIDERATION – Inviting Council’s comments on the proposal to enter St Francis Xavier Church and Presbytery on the Register of Heritage Places.

APPLICANT’S SUBMISSION – Copy of State Heritage Office Correspondence and Assessment attached to the Report

BACKGROUND – Council is advised that the State Heritage Office has recently resolved that St Francis Xavier Church and Presbytery has “cultural heritage significance” and therefore will consider the Site for inclusion on the Register of Heritage Places.

Council had previously supported the Nomination of the Church and Presbytery but not the nomination of the Old Convent and House.

STATUTORY ENVIRONMENT – Heritage of Western Australia Act 1990

POLICY IMPLICATIONS – Council has St Francis Xavier Roman Catholic Church listed as “Category 2” on Council’s Municipal Heritage Inventory.

FINANCIAL IMPLICATIONS – Nil

STRATEGIC IMPLICATIONS – Nil

COMMUNITY CONSULTATION – Previous consultation with adjoining landowners

COMMENT – The State Heritage Office invites Council to make a written submission (including comment, if no objection) on the proposal to include St Francis Xavier Church and Presbytery on the Register of Heritage Places.

Council is also invited to nominate an attendee to participate and vote on the Registration proposal.

OFFICER RECOMMENDATION

268-12/13 MOVED Cr Hawksley seconded Cr Bavin: -

- 1. That Council advise the State Heritage Office of Council’s support for the Registration of St Francis Xavier Church and Presbytery on the Register of Heritage Places.**
- 2. That Council elect not to nominate an Elected Member / Officer to attend the Registration Meeting.**

CARRIED 6/0

10.1.5 Regional Development Australia Fund – Round Five
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REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 25th June 2013
 Richard Bleakley – Economic Development Project Officer

DISCLOSURE OF INTEREST – Nil**OWNER/APPLICANT – N/A**

MATTER FOR CONSIDERATION – Endorsement of Proposal for Council Project financed through the Regional Development Australia Fund – Round Five.

APPLICANT'S SUBMISSION – Media Release attached to Report

BACKGROUND – Minister of Regional Development and Local Government, Anthony Albanese, has recently announced the release of a further \$150M for Community Infrastructure Development through the Regional Development Australia Fund – Round Five.

For eligible Local Councils and Shires, grant funding is available comprising of a base grant of \$30,000 plus a further amount based on the General Purpose component of the Local Government Financial Assistance Grant. The Shire of Quairading has been provisionally allocated \$94,952.

Criteria:

1. Eligible Organisation - Local government receiving funding under the General Purpose component of the local government Financial Assistance Grant 2012/13
2. Eligible project
 - a. New infrastructure or refurbishment or upgrade of existing infrastructure;
 - b. Investment ready - ready to start within twelve months; completion date by 31st December 2016
 - c. Documented provision of maintenance for a minimum of five years; and
 - d. Can be single project or package of small projects.
3. Project must provide community benefit, economic growth or support the environment.
4. Project Viability
 - a. Evidence of approvals
 - b. Evidence of co-contribution
 - c. Evidence of planning

Payments: 50% upfront; balance through agreed milestones

Key dates:

Milestones	Date
RDAF Round Five announced	19 June 2013
Draft Guidelines released	21 June 2013
Applications open	21 June 2013
Assessment of applications	As received
Closure for applications	COB 22 July 2013

STATUTORY ENVIRONMENT – Regional Development Australia Fund is administered by the Department of Regional Development and Lands. All Projects with their Associated Documentation are submitted to the Department for assessment and approval. Approved funding will be available subject to applicant entering into a funding agreement with the Commonwealth.

POLICY IMPLICATIONS – Nil

FINANCIAL IMPLICATIONS – Council’s Forward Capital Works Programme will need a minor Revision of Funding Sources to reflect new Grant.

STRATEGIC IMPLICATIONS – Project is aligned to the broad Objectives and Principles within Council’s Strategic Community Plan and the Forward Capital Works Plan 2013/2017.

COMMUNITY CONSULTATION – Nil

COMMENT – Resources have been allocated under RDAF Round Five for the funding of infrastructure projects to Councils who are the recipients of Funding Assistance Grants in 2012/13.

Funding is available for either new infrastructure / maintenance or upgrading of existing infrastructure and may be used as a component of a larger development project.

Due to the narrow window of opportunity and the stipulated criteria, the scope of projects that can be resourced is limited.

The most readily identifiable project which meets the criteria laid down by the Department of Regional Development and Local Government would be a component within the Redevelopment of the Caravan Park. (Water and Sewerage Network).

Criteria 1: Eligible organisation	Shire is recipient of FAG 2012/13
Criteria 2: Eligible project - investment ready	a) New infrastructure b). Final stages of planning / design Completion date in 13/14 Financial Year c). Maintenance costs incorporated into FCWP and LTFP d). Is a discrete single project
Criteria 3: Benefits	Economic benefits to community - tourism and employment Environmental - waste and water management
Criteria 4: Viability - Park redevelopment	a). Approval - Endorsement by Shire Council b). Co-contribution - Budgeted in FCWP c). Planning - Master Plan for Caravan park Redevelopment, and Study / design of water / sewerage reticulation being conducted

OFFICER RECOMMENDATION

269-12/13 MOVED Cr Hawksley seconded Cr Davies: -

- 1. That Council support the proposal to submit an application to the Department of Regional Development and Local Government for funding of \$94,952 under the RDAF Round Five scheme;**
- 2. That Council support the proposal that the Council submission should be made for part funding of the construction of the Water and Sewerage Reticulation within the Caravan Park and Overflow Area**

CARRIED 6/0

Item 10.2: Manager of Health and Building Services' Report / Item 10.3: Community Emergency Services Manager's Report

270-12/13 MOVED Cr Hawksley seconded Cr Bavin that the Manager of Health and Building Services' Report and Community Emergency Services Manager's Report be received.

CARRIED 6/0

Item 10.4 Community Development Officer's Report

Noongar Advisory Assistance

271-12/13 MOVED Cr Cousins seconded Cr Bavin that Council adopt the Reconciliation Action Plan Committee recommendation that Council lobby to Centrelink, Medicare and other Social Work Services to provide visiting Noongar officers to the Quairading Community Resource Centre to provide Advisory Assistance to the Community to enable better access to Commonwealth Services . Secondly, that any other relevant Services/Agents be invited. to present to the RAP Committee outlining what Services be provided on a regular basis in Quairading to address the needs of the local Noongar community.

Cr Bavin commented that the Area Manager for Centrelink has not answered previous correspondence on a Visiting Service.

The Chief Executive Officer advised that this matter had been raised with Senator Chris Back in Canberra.

CARRIED 6/0

ITEM 11 INWARD CORRESPONDENCE

Nil

ITEM 12 LATE ITEMS

Nil

ITEM 13 TABLED ITEMS

Nil

ITEM 14 COUNCILLORS' REPORTS / BUSINESS

Cr Bavin

Cr Bavin reported attending the Royal Flying Doctor Service Cheque Handover commenting that the Quairading Community has donated in excess of \$451,000 over the years.

5.48pm

Cr Bavin left the Council Meeting.

Cr Hawksley

Cr Hawksley thanked Council for the opportunity to attend the National General Assembly in Canberra.

Council was advised that the topic of “Recognition of Local Government” had been well discussed.

Cr Hawksley provided Council with a brief overview of Speakers and Meetings attended at Parliament House.

Cr Andrews

Nil

Cr Davies

Nil

Cr Cousins

Cr Cousins reported attending a Quairading Tourist and Tidy Town Committee Meeting and advised that the Tidy Towns Judging would be held on Thursday 25th July 2013.

Cr Cousins advised that the subject of an Upgrade to the Airstrip had been discussed. It was noted that Council has no immediate plans to upgrade the Quairading Airstrip.

Economic Development Project Officer

The Economic Development Project Officer noted his interest in visiting the University of Western Australia Farm at Pingelly.

Chief Executive Officer’s Secretary

Nil

Chief Executive Officer

The Chief Executive Officer thanked Council for the opportunity to travel to Canberra.

The Chief Executive Officer reported that there had been some interesting Speakers and fruitful Meetings held at Parliament House.

Council was advised that this was an excellent chance to network with other representatives from Western Australia and the other States.

Shire President

Cr Richards also thanked Council for the opportunity to attend the National General Assembly in Canberra commenting that this had been the best one so far.

Council was advised that there was a lot of discussion on Constitutional Recognition.

Cr Richards advised that this event was a great opportunity to speak to Politicians and Bureaucrats and to put Quairading back on the map.

Cr Richards commented that attendance was good team building for RTG Members.

ITEM 15 NEXT ORDINARY MEETING

Thursday 25th July 2013 in the Council Chambers commencing at 2.00pm.

ITEM 16 CLOSURE

There being no further business to discuss, the Chairman declared the meeting closed at 6.06pm.

I certify the Minutes of the Ordinary Meeting of Council held on 27th June 2013 were confirmed on 25th July 2013 as recorded on resolution no. _____

Presiding Member