

Annual Electors Meeting

Notice of Meeting & Agenda



2nd February 2021

Notice of Meeting

2nd February 2021

It is hereby notified for public information that the Annual Electors Meeting of the Shire of Quairading will be held on Tuesday 2nd February 2021 in the Lesser Hall, Jennaberring Road, Quairading commencing at 7.00 p.m.

NOTE

The Annual Report for the Year Ended 30th June 2020 is available for collection at the Shire Administration Centre during Business Hours or downloaded from the Website www.quairading.wa.gov.au

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at _____ pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies Shire President
 Cr JN Haythornthwaite Deputy Shire President
 Cr JW Haythornthwaite
 Cr JR Hippiisley
 Cr B McGuinness
 Cr PD Smith
 Cr TJ Stacey

Council Officers

Mr GA Fardon Chief Executive Officer
 Mr A Rourke Executive Manager of Works & Services
 Mr N Gilfellon Executive Manager of Corporate Services
 Mr RM Bleakley IPR/Strategic Projects Officer

Name of Electors in attendance

Apologies

Cr BR Cowcill

Leave of Absence Previously Granted

Nil.

ITEM 3 CONFIRMATION OF MINUTES AND BUSINESS ARISING

3.1 Confirmation of Minutes - 4th February 2020

RECOMMENDATION

MOVED _____ **SECONDED** _____

That the Minutes of the Annual Electors Meeting held on the 4th February 2020 be confirmed as a true and accurate record.

CARRIED ____/____

SHIRE OF QUAIRADING

The Minutes of the Annual Electors Meeting held in the Quairading Lesser Hall on Tuesday 4th February 2020 commencing at 7.04 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at 7.04 pm.

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting”.

Cr Davies welcomed the Electors, Councillors and Staff to the Meeting.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr JN Haythornthwaite	Deputy Shire President
Cr BR Cowcill	
Cr JW Haythornthwaite	
Cr JR Hippisley	
Cr B McGuinness	
Cr PD Smith	
Cr TJ Stacey	

Council Officers/Contractor

Mr GA Fardon	Chief Executive Officer
Mr A Rourke	Executive Manager of Works & Services
Mr N Gilfellow	Executive Manager of Corporate Services
Mr RM Bleakley	IPR/Strategic Projects Officer
Mrs S Caporn	Project Consultant

Name of Electors in attendance

Mr Brian Caporn
 Mrs Dorothy Hayes
 Mrs Liz Smith
 Mrs Annie Hayes
 Mr Arthur West
 Mr Russell Stacey
 Mrs Shirley Stacey

Apologies

Mr DC Richards
 Mrs J McRae

ITEM 3 CONFIRMATION OF MINUTES AND BUSINESS ARISING

3.1 Confirmation of Minutes – 5th February 2019

MOVED Mr Caporn SECONDED Cr Stacey

That the Minutes of the Annual Electors Meeting held on the 5th February 2019 be confirmed as a true and accurate record subject to the amendment that Mr John Haythornthwaite be added as an Attendee.

CARRIED

3.2 Business Arising

Mr Caporn enquired on the outcome of the Culvert Cleaner proposal.

The Executive Manager of Works & Services provided an overview that the trial demonstration of a Culvert Cleaner had been unsuccessful and larger capacity machines were cost prohibitive. Council has programmed and budgeted to utilise a Contractor for Culvert Cleaning. Mr Rourke further commented that the Contractor's machine had been observed operating effectively during the WANDRRA Project.

Mr Caporn enquired on the timing of further Improvement roadworks on the York-Merredin Road.

The Chief Executive Officer advised that Main Roads have confirmed that there is no further approved funding for widening and improvement works on the York-Merredin Road (either side of Town) at this time.

ITEM 4 ANNUAL REPORT

4.1 2018/2019 Annual Report

The 2018/2019 Annual Report includes the following: -

Governance

- Elected Representatives
- Council Meeting Attendance
- Executive Team
- Statistics Snapshot 2018/2019
- Presidents Annual Report
- CEO's Report

Compliance

- National Competition Policy
- Public Interest Disclosure
- Register of Complaints
- State Records Act 2000
- Disability Access and Inclusion Plan
- Freedom of Information

Strategic Reporting

- Strategic Community Plan

Finance Statements

Annual Financial Report (Includes Auditor's Report).

The Meeting noted that 2018/2019 Annual Report was formally received by Council at its Ordinary Meeting on Thursday 19th December 2019.

Mr Caporn queried the significant increase in the Closing Cash Position and whether this was due to the WANDRRA monies being received in.

The CEO advised that the increase in the Closing Cash Position from 2017/18 to 2018/19 can be largely attributed to the Financial Assistance Grant being prepaid by the Federal Government and also the WANDRRA funds which were previously reported as an Outstanding Sundry Debt had been received and reported in the Unrestricted Cash Position.

Council's Executive Manager of Corporate Services provided an overview of recent Accounting changes which resulted in variations to the presentation of the Annual Financial Statements from previous years.

Mr Gilfellow also provided an overview on each of the Financial Ratios and highlighting the improving trend of many of the Ratios and in particular, the positive result for the Current Ratio. Mr Gilfellow provided a comparison with like Councils in the Region.

Mr Caporn queried whether Council's good Building Maintenance history had impacted to give a better Asset Consumption Ratio when compared to like Councils. The EMCS confirmed that maintaining the Building Maintenance effort did assist when it comes time to revalue the Building Assets.

MOVED Mr Caporn SECONDED Cr Cowcill

That the Annual Report for the Financial Year ended 30th June 2019, be received.

CARRIED

4.2 Questions on Annual Report

Mr Brian Caporn

Page 27 CEO's Report – Mr Caporn queried the issue of the Banksia Dieback Area to the North East of the Townsite and commented that the area is prone to Water logging and that River Gums should be planted to dry out the water table.

The Chief Executive Officer outlined the Department of Biodiversity, Conservation and Attractions' monitoring of the Area and the identification of a species of Dieback in the Banksias and the need for Vehicle and Pedestrian Hygiene warnings. The Chief Executive Officer will continue to liaise with Department officers and raise the River Gum suggestion.

ITEM 5 CONSIDERATION OF OTHER GENERAL BUSINESS

Mrs Liz Smith

Mrs Smith sought details on the Drought Assistance Funding recently announced with Quairading being an eligible Council and whether Council would be applying for monies.

Mr Fardon provided preliminary details on the Drought Communities Programme which enables Council to apply for up to \$1.0M in Grant Funds for new or existing Community Amenities and Facilities. Mr Fardon advised that the criteria for a successful application is local and regional employment, improvement in economic activity and enable retention of businesses, services and facilities.

The Shire President and CEO confirmed that Council will be applying for Grant Funds under the Drought Communities Program for yet to be determined but planned Projects.

Mr Brian Caporn

Mr Caporn raised the ongoing issue of Council Grader Operators not cutting enough Mitre drains off the roads. Examples included Wishart Road and Pantapin South Road.

The EMWS, Mr Rourke advised that here had not been a change in Management direction and that mitre drains play an important role in the management of storm water runoff on Council's road network. Mr Rourke undertook to reinforce this with the Operators.

Cr John Haythornthwaite

Cr John Haythornthwaite commented that it was not lawful for Council to cut mitre drains that intentionally direct water into paddocks.

The EMWS, Mr Rourke commented on the method in which mitre drains should be constructed to slow down the water and it is not intended that water be directed onto private land. This matter would be reinforced with the Staff.

ITEM 6 CLOSURE

There being no further business, the Chairman closed the Meeting at 7.35 pm.

Confirmed.....

3.2 Business Arising

ITEM 4 ANNUAL REPORT

4.1 2019/2020 Annual Report

The 2019/2020 Annual Report includes the following: -

Governance

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Executive Team

Statistics Snapshot 2019/2020

Presidents Annual Report

CEO's Report

Compliance

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Public Interest Disclosure

Register of Complaints

State Records Act 2000

Disability Access and Inclusion Plan

Freedom of Information

Strategic Reporting

Strategic Community Plan

Finance Statements

Annual Financial Report (Includes Auditor's Report).

The 2019/2020 Annual Report was formally received by Council at its Ordinary Meeting on Thursday 17th December 2020.

RECOMMENDATION

MOVED _____ **SECONDED** _____

That the Annual Report for the Financial Year ended 30th June 2020, be received.

CARRIED ____/____

