

COMPLAINT ABOUT ALLEGED BREACH FORM
Code of Conduct for Council Members,
Committee Members and Candidates



Schedule 1, Division 3 of the Local Government (Model Code of Conduct) Regulations 2021

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the code of conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised officer within one month after the occurrence of the alleged breach.

The signed complaint form is to be forwarded to the Chief Executive Officer via email, ceo@quairading.wa.gov.au or PO Box 38 Quairading WA 6383 and marked "Confidential".

NOTE: A complaint about an alleged breach must be made –

- (a) in writing on the form approved by the local government
- (b) to the authorised person (CEO)
- (c) within one month after the occurrence of the alleged breach.

Full Name of person who is making the complaint	
Name: _____	
<u>Given Name(s)</u>	<u>Family Name</u>

Contact details of person making the complaint	
Address	
Email	
Contact number	

Name of the local government (city, town, shire) concerned
Shire of Quairading

Name of council member, committee member, candidate alleged to have committed the breach

State the full details of the alleged breach. Attach any supporting evidence to your complaint form	
Date of alleged breach	
_____ / _____ / 20_____	

SIGNED	
Complainant's signature	
Date of signing	_____ / _____ / 20_____

RECEIVED BY AUTHORISED OFFICER	
Authorised Officer's Name	
Authorised Officer's Signature	
Date received	_____ / _____ / 20_____