



Local Emergency Management Committee Notice of Meeting | 10th June 2021

The next LEMC MEETING will be held in Council Chambers, 10 Jennaberring Road, Quairading on Thursday 10th June 2021 commencing at 4.30 pm.

MEETING AGENDA ATTACHED

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

Local Emergency Management Committee

ITEM 1 OPENING & ANNOUNCEMENTS

The Acting Chairperson welcomed everyone to the Meeting and declared the Meeting open at _____ pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

ITEM 2 ATTENDANCE AND APOLOGIES

2.1 Members

Cr JN Haythornthwaite	Deputy Shire President / Acting Chairperson
Mr N Gelmi	Chief Bush Fire Control Officer
Mr T Sandercock	St John Ambulance - Quairading
Mrs D Ellison	HSM Quairading Hospital
A/ Sgt E Duffy	Acting OIC Quairading Police
Mr G Fardon	Chief Executive Officer
Mrs J Spadaccini	Department of Communities
Mr R Bleakley	Executive Manager Community, Projects and Strategic
Mr A Duncan	Quairading Central Bush Fire Brigade
Ms T Patton	Quairading Fire & Rescue Brigade
Mr J Corrigan	Department of Fire and Emergency Services
Mr D Richardson	St John Ambulance
Mrs P Wray	Quairading District High School
Cr P Smith	Shire of Quairading
Mrs Y Grigg	DFES - District Emergency Management Advisor
Ms S Cutts	Quairading CO-OP Manager
Mr S Bell	Community Emergency Services Manager

2.2 Apologies

Please forward any apologies if unable to attend. All Agencies are encouraged to have a representative or observer attend this Meeting.

Cr W Davies	Shire President/Chairperson
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ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

4.1 Confirmation of Minutes – 11th March 2021

RECOMMENDATION

MOVED _____ **SECONDED** _____

That the minutes of the Local Emergency Management Committee Meeting held on 11th March 2021 be confirmed as a true and correct record of that Meeting.

4.2 Business Arising

SHIRE OF QUAIRADING

Local Emergency Management Committee

The Local Emergency Management Committee Minutes of Meeting held on Thursday 11th March 2021 commencing at 4.30 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson welcomed everyone to the Meeting and declared the Meeting open at 4.30 pm.

ITEM 2 ATTENDANCE AND APOLOGIES

2.1 Attendance

Cr W Davies	Shire President / Chairperson
Mr G Fardon	Chief Executive Officer
Ms Y Emmanuel	St John Ambulance
Mr R Bleakley	IPR/Strategic Projects Officer
Mr D Richardson	St John Ambulance
Mr S Bell	Community Emergency Services Manager
Mrs D Ellison	HSM – Quairading District Hospital (from 4.33pm)
Ms T Patton	Quairading Volunteer Fire and Rescue Captain
Mr A Duncan	Quairading Central Bush Fire Brigade Captain
Ms J Spadaccini	Department of Communities
Snr Constable E Duffy	Quairading Police
Mrs P Wray	Quairading District High School – Principal (from 4.33pm)

2.2 Observers / Visitors

Cr Jo Haythornthwaite	Deputy Shire President
Mr Brian Humfrey	Bushfire Risk Planning Coordinator

2.3 Apologies

Mrs Y Grigg	DFES – District Emergency Management Advisor
Sgt L Collett	OIC Quairading Police
Mr T Sandercock	St John Ambulance
Mr J Corrigan	Department of Fire and Emergency Services
Cr P Smith	Councillor
Ms S Cutts	Quairading Co-op Manager
Mr N Gelmi	Chief Bush Fire Control Officer

ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Bushfire Risk Planning Coordinator Project (BRPC), Mr Brian Humfrey provided an update on the Project to date.

Mr Humfrey is currently working on the Shire of Kellerberrin's Bushfire Risk Management Plan (BRMP), although when requesting/sourcing information for Kellerberrin, also sourcing the same information for Quairading and Tammin and compiling the data.

Plan is to commence work on the Quairading's BRMP in approximately November 2021 for completion around April / May 2022.

Cr Davies enquired if the Project was only looking at bushland.

Mr Humfrey advised that it is a blind tenure process and looks at every parcel of land regardless of who owns the land, although funding can only be applied for Local Government land.

Mr Bell asked about the approval process for the document once it has been completed.

Mr Humfrey advised that once the plan has been completed, it is then passed on to the Office of Bushfire Risk Management (OBRM) for their approval, once that has been completed, it is then sent back to the Council for endorsement. Once all of this has been completed Mitigation Activity Funding (MAF) is then eligible to be applied for.

Mr Fardon informed that the WACHS bushfire risk assessments are currently being carried out for their health campuses and asked if this also feeds in to the BRMP.

Mr Humfrey advised that currently no other information or Risk Reports from Agencies are provided nor included as part of the BRMP process.

ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

4.1 Confirmation of Minutes – 11th June 2020

RESOLUTION: LEMC1– 20/21

MOVED Mr Richardson SECONDED SC Duffy

That the minutes of the Local Emergency Management Committee Meeting held on 11th June 2020 be confirmed as a true and correct record of that Meeting.

CARRIED

4.2 Business Arising

The Department of Communities are currently requesting copies of floor plans for all identified welfare centres, so that Safety Plans can be developed for the scenario that persons are presenting to the evacuation centre with COVID 19.

Mr Fardon asked if the plans are still required by the Department of Communities.

Ms J. Spadaccini informed that they are still required.

Mr Bell and Mr Bleakley to liaise with Ms Spadaccini with the floor plans.

Mr Fardon advised that the Town Oval Lighting Project is complete and operational.

Mr Fardon and Mr Bleakley are available at a mutually agreed time to show SJA representatives how the Light Switches / Lights operate.

ITEM 5 CORRESPONDENCE

5.1 Inward

Nil

5.2 Outward

Nil

ITEM 6 STANDING ITEMS

6.1 Update of Contacts

The Contact List was passed around the meeting and was updated by committee members as required.

6.2 Training Dates

Currently no training dates have been identified for the Shire of Quairading

Mr Bell informed that a Fire Control Officer's (FCO) course will be held in Tammin in April.

Mr Bell advised that DFES, through the Bushfire Centre of Excellence (BCoE) have been developing a new course titled "Rural Firefighting Awareness". This course has been developed as a one-day course, with no assessment attached, and is aimed at farmer response but can also be utilised for those that are seasonal workers (backpackers) and is focussed on safety and suppression techniques at a bushfire.

This course will also be beneficial to the Local Governments, specifically those that struggle with volunteer training, as it will still be providing training to volunteers and complying with the Work Health and Safety Legislation and related documents.

A pilot of this course is being run in Quairading at the end of March (date to be finalised).

ITEM 7 LEMC EXERCISES

Adopted LEMC exercise Table: -

2021

March:	Meeting
June:	Exercise (desktop – contacts section of the LEMA)
September:	Meeting / Exercise Debrief
December:	Meeting

The Contacts section of the LEMA is a short exercise that will include using some of the contacts that are listed for a trial scenario to ensure they are contactable at the hours that are listed within the LEMA.

Mr Bell asked the Committee about running an earthquake scenario for the Exercise.

Snr Constable Duffy asked that if an earthquake scenario was used, whether we could also incorporate utilising the contacts list from the LEMA.

The Meeting concurred with this suggestion.

Exercise to commence at 4:30pm on 10th June 2021 in the Shire of Quairading Council Chambers.

2022

March: Meeting

June: Exercise (practical fire and hazmat incident)

September: Meeting / Exercise Debrief

December: Meeting

2023

March: Meeting

June: Exercise (desktop – TBA)

September: Meeting / Exercise Debrief

December: Meeting

ITEM 8 AGENCY UPDATES

8.1 WA Police

Snr Constable Duffy

Informed that he had been away for the last four weeks.

Activities over the weekend saw some damage and incidents throughout the town following on from the Noongar funeral held on Friday 5th March 2021.

WA Police have nominated three local Noongar Community members for Awards as their interjection at a critical moment over the weekend assisted the Police and helped to disperse a potentially dangerous situation.

Mr Fardon informed the Meeting that a debrief has been scheduled between Shire Executive Team and the Quairading Police to address incidents that occurred at the Caravan Park and Cabins.

8.2 St John Ambulance (SJA)

Mr Richardson

SJA have been very busy regionally, including providing assistance and presence at the fires in York, Wundowie and Woorloo.

Recent storm rains caused some issues with transporting patients and having contact with CESM's was great benefit to find out the status of various roads and what the best route would be for transporting patients.

It would be beneficial for SJA planning if information on upcoming events in the District could be forwarded to SJA, especially for events that may require extra volunteers or units be required or having the potential to be requested.

CESM undertook to liaise with LEMC Member agencies when these events are known or planned.

Reviewing all Emergency Management plans for each of the Sub-Centres in coming weeks.

Ms Emmanuel

Local training has started back up recently.

A generator has been installed and is capable of running the facility should a loss of Mains power occur.

8.3 Fire and Emergency Services

Mr Corrigan

Apology - Was not present at this meeting.

Ms Grigg

Apology - Was not present at this meeting.

Ms Patton

DFES have initiated a recruitment campaign, Quairading and Beverley VFRS were requested to be included in a photoshoot.

Advertisements will be broadcast for approximately 4 to 6 weeks on social media platforms.

Following the conclusion of the campaign an Open Day will be held at the Fire Station to try to encourage new Members to join.

3 Brigade members have recently left, so becoming short on capable operational volunteers.

8.4 Quairading Co-op

Ms Cutts

Apology - Was not present at this meeting

8.5 Department of Communities

Mrs Spadaccini

New Welfare Centre guidelines have been developed and are awaiting formal sign off, once complete they will be passed to CESM to distribute.

Currently require goggles and masks during Triage at an evacuation centre.

If a designated evacuation centre is required to be utilised for a vaccination hub/ swab hub for COVID 19, it will require a full sanitisation clean prior to being eligible for use as an evacuation centre. Primary evacuation centre should be last choice for a swab/vaccine hub.

8.6 Department of Education

Mrs Wray

Quairading District High School has recently revamped the Emergency Management Plan.

Planning a strategic roll out of First Aid training.

Will not be conducting four drills a year surrounding these plans.

Due to being deemed a higher risk in Quairading than an evacuation for a fire or flood, a lockdown for violent or aggressive behaviour on school grounds will take up two of these drills.

8.7 Department of Health

Mrs Ellison

The Aged Care Forum was recently held in the Town Hall and was well attended and the Forum has provided more information to community members on Services and Facilities available.

Recent COVID lockdown in Perth was interesting as some staff come from the Perth / Peel regions and were required to wear masks in Quairading.

Currently working on the COVID vaccination process and awaiting to be informed as to when this will begin.

Local Health Advisory Group will be started up again which will provide a better information flow from the community to the Health Services and vice-versa.

Emergency Management plan requires updating to encompass the recent upgrades to the facility and the new telehealth services as well as any other changes to the facility.

8.8 Local Government

Cr Davies

Nil.

Cr Smith

Apology – Was not present at this meeting

Mr Gelmi

Apology – Was not present at this meeting

Mr Duncan

Has been quiet this year locally although have assisted at many larger incidents in surrounding shires and attended larger incidents for longer periods of time (Wooroloo)

Mr Fardon

Shire have received PPE for evacuation centres.

Due to some staff coming from the Metro Area they were required to wear masks during the Lockdown.

Mr Fardon thanked Mr Duncan for his service for 4 weeks as Acting CESM while Mr Bell was seconded to Narrogin District.

Mr Bleakley

Shire Hall Management Plan is currently being worked on, and primarily focusing on the addition of extra ablutions.

Mr Bell

Further thank you to Mr Duncan for filling in the role.

LEMC agenda and minutes will now be posted on the Shire's website in the Documents Centre.

DFES staff and volunteers are now eligible to receive the Vaccination Part 1B of the rollout.

LEMA is due for 5-year major review in 2022.

ITEM 9 URGENT BUSINESS

Snr Constable Duffy

Informed that a revamp of the courthouse is currently in planning stages, and asked if it could be utilised for a quarantine site for COVID 19 positive people.

Ms Spadaccini informed that there is potential for this, once the upgrades have been completed the Department of Communities will inspect for suitability.

Mr Bell also informed that it could be utilised for Incident Management Team (IMT) meetings or Incident Support Group (ISG) meetings during a major incident.

Mr Fardon

Mr Fardon advised that Council is currently undertaking a Community Strategic Planning review and major reviews are carried out every four years and a minor review every two years. There are hard copies available of the Community survey and it is also available online. The surveys will assist Council and the Shire's Consultants to review and update the current 10-year plan. The Draft Community Strategic Plan will be published in the community and feedback on it will invited prior to the Final SCP being adopted by Council.

Mr Fardon informed the Meeting that he will be retiring from the CEO's position in December 2021 after what will have been 28 years of service to the Shire. Council will be commencing Recruitment process in the coming months.

ITEM 10 NEXT MEETING DATES

Quarterly Meetings – 4.30pm Commencement

Adopted dates for 2021

Thursday 10th June 2021 – Exercise suggested for June.

Thursday 9th September 2021

Thursday 2nd December 2021

ITEM 11 CLOSURE

There being no further business, the Chairperson closed the Meeting at 5.46pm.

I certify the Minutes of the Local Emergency Management of Council held on 11th March 2021 were confirmed on 10th June 2021 as recorded.

Confirmed.....10/06/2021

ITEM 5 CORRESPONDENCE

5.1 Inward

No inward correspondence has been received.

5.2 Outward

There has been no outgoing correspondence.

ITEM 6 STANDING ITEMS

6.1 Update of Contacts

The Contacts and Resources Register section from the LEMA has been attached for comment and updating.

6.2 Training Dates

No training dates directly related to the LEMC have been scheduled.

A Fire Control Officers (FCO) Course has been scheduled to be held in Quairading on the 3rd September, this is for current Fire Control Officers to re-sit the course and upskill and for prospective FCO's to attend to gain the required qualifications for Permit writing for prescribed burns.

ITEM 7 LEMC EXERCISES

An exercise was scheduled to be held during this LEMC meeting, however due to Ms Grigg being unable to attend, the exercise has now been rescheduled to the September 2021 meeting.

The exercise to be held will primarily be a desktop recovery exercise following the aftermath of a significant earthquake impacting the Shire of Quairading and the utilisation of the Contacts and Resources section of the LEMA.

ITEM 8 AGENCY UPDATES

8.1 WA Police

A/ Sgt E Duffy

8.2 St John Ambulance

Mr Drew Richardson

Mr Trevor Sandercock

8.3 Fire and Emergency Services

Mr J Corrigan – District Office

Mrs Y Grigg

Report has been provided. (Attached.)

Ms T Patton – Quairading VFRS

8.5 Quairading CO-OP

Ms Sharon Cutts

8.6 Department of Communities

Mrs J Spadaccini

8.7 Department of Education

Mrs P Wray

8.8 Department of Health

Mrs D Ellison

8.9 Local Government (inc. Bush Fire Brigades)

Cr JN Haythornthwaite – Deputy Shire President

Cr P Smith – Balkuling Doodenanning VBFB

Mr N Gelmi - CBFCO

Mr A Duncan - Central VBFB

Mr G Fardon – CEO

Mr R Bleakley – EMCPS

Mr S Bell – CESM

ITEM 9 URGENT BUSINESS

Any further Urgent Matters to be raised at the Meeting.

ITEM 10 NEXT MEETING DATES

Quarterly Meetings – 4.30pm Commencement

Adopted dates for 2021

Thursday 9th September 2021 – Exercise to be held.

Thursday 2nd December 2021

ITEM 11 CLOSURE

There being no further business, the Chairperson closed the Meeting at _____ pm.

Wheatbelt District Advisor Report

May 2021

Tropical Cyclone Seroja – early observations and outcomes

Evacuation centres.

As local governments in the north of the wheatbelt district were preparing for the impact of TC Seroja, it became obvious that there was a lot of concern and lack of clarity around requests to open evacuation centres. Local Governments were reluctant to remove people from their secure homes to a building that had been nominated as an evacuation centre, but not built to withstand cyclonic conditions.

With our changing weather patterns, the Bureau of Meteorology advises that it is possible we could see more cyclones affecting the south west corner of the state, so it may be worth having some discussions at the LEMC in relation to what can be done in similar circumstances in your shire. In the Kalbarri and Geraldton area any concerned residents were advised to move south where evacuation centres had been set up. Similarly other LGs in the north of the Wheatbelt had devised quick plans to bus people south if required.

In the north of the state where public buildings are built to specific cyclonic standards there is a process where on the Yellow alert being given, DFES advises that evacuation centres are to be opened, and any residents who are concerned can shelter there. The process in the Wheatbelt was not as clear.

This will definitely be a major item to be addressed at the debrief for TC Seroja.

Meanwhile I refer you to the newly reviewed “Western Australia Community Evacuation in Emergencies Guideline”. The guideline recommends that local governments and their LEMCs undertake pre emergency evacuation planning. There is an “Emergency Evacuation Planning” template provided to assist. These can be found on the SEMC website here; <https://www.semc.wa.gov.au/emergency-management/guidelines>

I strongly recommend that even if you don't fully complete the planning template, you have a discussion at your LEMC meetings guided by the issues highlighted in the evacuation guide and the template.

Power Outages and lack of communications.

Another key outcome from the recent cyclone was extended power outages and resulting lack of communications. For some local governments, this meant that remote areas in their shires had no means of communications at all. This of course raises concerns particularly if we have people in urgent need of assistance.

While work continues with power and telecommunication providers to improve this ongoing issue we need to start looking at interim measures that can be implemented at a practical level.

Once again, I would encourage all LEMCs to have discussions around contingencies that they have in place and ask the following questions;

- Do you have back up communications in place (i.e. Crisp Wireless)? If you do is the community aware they can utilise this if required?
- Do you need to consider contingencies such as satellite phones, radios, or a process where you can utilise the local police and their communications, or something similar?
- What other practical methods could you use to communicate with your community?

Document your decisions and include in the communications section of your LEMA.

Exercising

As per my last DEMA report an exercise handbook for local exercises has now been developed.

As part of this project, a number of exercise templates and exercise questions have been developed which some local governments have been using to great affect at LEMC meetings, running a simple 20 to 30 minute exercise. If you would like a copy of these templates, please let me know.

LEMC EM Health Check.

For your reference and also as a bit of a refresher, please see a brief document attached. It is a reminder of the role and function of the LEMC and then a checklist so that members can go through and see for themselves how well their LEMC is going. Any areas not covered, would make great agenda items for coming meetings.

As always, any queries or concerns please do not hesitate to contact me.

Yvette Grigg

Wheatbelt -- District EM Advisor

May 2021

Role & function of the Local Emergency Management Committee

Emergency Management Act 2005 s 39

Functions of local emergency management committees

The functions of a local emergency management committee are, in relation to its district or the area for which it is established-

- (a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district
- (b) to liaise with public authorities and other person in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC prescribed regulation.

The LEMC is a multi-agency body that assists the local government ensure its community is prepared for major emergency events. (Large events that may constitute a community emergency and require external multi agency assistance, evacuation and/or recovery efforts). It is the role of the LEMC to endeavour to raise the resilience of the community by increasing awareness of risks, ensuring appropriate planning is in place and the documented plans and processes are maintained and exercised regularly.

Community EM Health Check

PLANNING

- Does your Local Government (LEMC) have a current set of SEMC endorsed Local EM Arrangements (LEMA)?
- Are contact and resource details kept current?
(Contact details to be updated quarterly, resources annually)
- Does the LEMA contain a comprehensive recovery plan?
- Are the LEMC and the local government staff aware of who the recovery coordinator is? Is there a group of internal LG staff plus any others who can be called on to assist? Are they trained?
- Does a pre-event evacuation and welfare plan exist? Does the community know where possible evacuation centres are? Have animals been considered in planning?
- Have vulnerable groups within the community been identified in case they require extra care during emergencies?
- Do MOUs exist across boundaries and different agencies for resource sharing? (ie evacuation centres)
- Has any communication planning been carried out? (In particular when the power goes out.) Have any contingencies been identified?

LEMC

- Does your LEMC fully understand their role?
- Does your LEMC exercise annually to test a section of the LEMA?
- Does your LEMC meet regularly (Best practice every quarter) with appropriate membership?

- Is it administered professionally with a full agenda?
- Have they undertaken or begun the risk management process? Determined the top 5 risks and risk treatments? Is the community aware of the risks?
- Does your LEMC engage with neighbours to share knowledge and resources?

Operationally

- Do you understand the roles and responsibilities of a Local Emergency Coordinator (LEC) during a major event?
 - Does the Local Government and LEMC understand their roles and responsibilities in an Incident Support Group (ISG)?
 - Is the local government aware of the importance of maintaining situational awareness from the beginning of the event by attending the IMT as an observer and/or the ISG?
 - Is the local government and LEMC aware of the requirements of the Impact Assessment and how the transition from response to recovery occurs?
 - Are the above requirements exercised?
-

Appendix Two – Contact Details

LEMC Membership Contact Details

Name	Group	Address	Telephone	Email
Wayne Davies	Shire of Quairading – Shire President	Po Box 153, Quairading 6383	0429 416 056	springhills.farm@bigpond.com
Graeme Fardon	Shire of Quairading – CEO	Po Box 38, Quairading 6383	0429 451 001	ceo@quairading.wa.gov.au
Simon Bell	Shire of Quairading – CESM	Po Box 38, Quairading 6383	0448 008 653	simon.bell@dfes.wa.gov.au
Justin Corrigan	Department of Fire and Emergency Services – AO Lower Wheatbelt	Po Box 145, Northam 6401	0428 100 462	justin.corrigan@dfes.wa.gov.au
Richard Bleakley	Shire of Quairading – ISP & SPO	Po Box 38, Quairading 6383	0439 922 148	edpo@quairading.wa.gov.au
Joanne Spadaccini	Department of Communities - DESO		0429 102 614	joanne.spadaccini@cpfs.wa.gov.au
Lindsey Collett	WAPOL – OIC	Avon St, Quairading 6383		
Trevor Sandercock	St John Ambulance			
Pauline Wray	Quairading District High School – Principal	McLennan St, Quairading 6383	0438 915 579	Pauline.V.Wray@education.wa.edu.au
Dianna Ellison	Quairading District Hospital – HSM	Harris St, Quairading 6383	0407 193 179	Diana.Ellison@health.wa.gov.au
Nigel Gelmi	Shire of Quairading – CBFCO	Box 38, Quairading 6383	0429 451 172	
Adam Duncan	Volunteer Bush Fire Brigade - Captain	Po Box 92, Quairading 6383	0437 413 896	
Tracey Patton	Volunteer Fire and Rescue Service - Captain		0428 331 700	
Peter Smith	Shire of Quairading - Councillor			pdsmith1182@gmail.com
Drew Richardson	St John Ambulance – Community Paramedic		0437 524 088	Drew.Richardson@stjohnwa.com.au

Shire Contact Details

Name	Position	Telephone	Email
Graeme Fardon	Chief Executive Officer	0429 451 001	ceo@quairading.wa.gov.au
Nathan Gilfellow	Executive Manager of Corporate Services	0428 451 001	emcs@quairading.wa.gov.au
Alan Rourke	Manager of Works and Services	0427 451 001	works@quairading.wa.gov.au
Scott Bavin	Team Leader Construction	0428 173 106	
Thomas Lee	Head Gardener	0428 925 650	
Simon Bell	Community Emergency Services Manager	0448 008 653	simon.bell@dfes.wa.gov.au
Richard Bleakley		0439 922 148	edpo@quairading.wa.gov.au

Matthew Sharpe	Ranger	0459 678 154	wcontractrangerservices@hotmail.com
Tim Jurmann	Manager of Health and Building	0448 014 022	mhb@quairaidng.wa.gov.au
Natasha Jurmann	Planning Consultant		
Sarah Caporn	Community Development Officer		cdo@quairaidng.wa.gov.au
Anthea Strauss	Executive Officer		ceosec@quairading.wa.gov.au
	Senior Finance Officer		
Shannon Wruck	Cashier/Receptionist		cashier@quairading.wa.gov.au
Brittany Hadlow	Technical Services Officer		ohs@quairading.wa.gov.au
Wayne Davies	Shire President	0429 416 056	springhills.farm@bigpond.com
Jo Hathornthwaite	Deputy Shire President	0437 410 087	