

Strategic Planning Committee

Minutes | 10th August 2021

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SHIRE OF QUAIRADING

Strategic Planning Committee

The Minutes of the Strategic Planning Committee Meeting held on Tuesday 10th August 2021 commencing at 5.00 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson opened the Meeting at 5.00 pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr B McGuinness	Chairperson
Cr WMF Davies	Shire President
Cr JN Haythornthwaite	Deputy Shire President
Cr BR Cowcill	
Cr JW Haythornthwaite	
Cr JR Hippisley	
Cr PD Smith	
Cr TJ Stacey	

Council Officers

Mr Graeme Fardon	Chief Executive Officer
Mrs LM Horton	Executive Manager of Corporate Services
Mr RM Bleakley	Executive Manager Community, Projects and Strategy

Apologies

Mr A Rourke	Executive Manager of Works & Services
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Leave of Absence Previously Granted

Nil.

ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Nil.

ITEM 4 DISCLOSURE OF INTEREST

Nil, at this time.

ITEM 5 CONFIRMATION OF MINUTES AND BUSINESS ARISING

5.1 Confirmation of Minutes – 13th April 2021

RECOMMENDATION: SP01-21/22

MOVED Cr Cowcill SECONDED Cr Davies

That the Minutes of the Strategic Planning Committee Meeting held on the 13th April 2021 be confirmed as a true and accurate record.

CARRIED 8/0

5.2 Business Arising

Shire President Cr Wayne Davies

Cr Davies enquired if the Pool Heating Project could be funded through Grant Funding.

Mr Bleakley and the Chief Executive Officer advised that Council had determined through the Draft Budget process, that Grant Funding for the Heating System was unlikely and that the project be fully funded from Municipal Funds to ensure that project delivered ready for the Pool Season.

Cr John Haythornthwaite

Cr John Haythornthwaite enquired of Cr Smith on progress on his Local Government Studies. Cr Smith replied that he was still awaiting an update from WALGA that the Course has been Accredited and ready for delivery of the Units.

ITEM 6 REFERRED STRATEGIC PROPOSALS

6.1 Referred Strategic Proposals/Matters Report August 2021

#	MATTER	SCP	CBP	LTFP	21/22 BUDGET
1	Building Strategy	3.3	Y	Y	Y – Condition / Inspection Reports inputted to Building Programme. Strategy utilised to develop Building Maintenance Budget. Recommend as part of LTFP that the Building Strategy be Workshopped by Council and EMT.
2	Progressing the potential bituminising of the airstrip	1.1	Y	N	N Matter remains with SJA Quairading
3	Community Trail/Walk	1.2	Y	Y	Y – Budget Provision \$17,300 Project subject to securing 100% External Funding. External Funding Opportunities being Researched.
4	Business Attraction Strategy	2.1	Y	Y	N/A – Completed and Adopted by Council in March 2020 To be reviewed prior to March 2022
5	Energy Efficient Street Lighting	4.3	Y	Y	N
6	Pink Lake Layby Concept (Western side of the Lake)	2.2, 2.3	N	N	N – Construction Concept submitted back to Main Roads Previous Cost Estimates provided to Council 19/03/2020 - Main Roads supports the proposal to develop and our preference would be option 1, the off road Option. Given the vertical geometry of York Merredin Road (M041) at this location, the design will need to ensure that safe sightlines are available from the two proposed accesses from M041. This will also be considered a Shire asset, for the purposes of construction and on-going maintenance.

#	MATTER	SCP	CBP	LTFP	21/22 BUDGET
					<p>Main Roads does not have a source of funding that would be suitable for this. The Shire may have ability to source some type of Tourism funding.</p> <p>Potential Project</p> <p>Item retained on List for future reference.</p>
7	Tourism Strategy	2.2, 2.3	Y	Y	<p>Y - \$39460</p> <p>Tourism Development Strategy 2020-2022 – Adopted by Council Feb 2020.</p> <p>Tourism Strategy Budget adopted by Council. Next Meeting Date for the Tourism Steering Group to be set to plan and commence project delivery for 2021/2022.</p>
8	Waste Management Strategy Plan	4.3	Y	Y	<p>Y – The Waste and Recycling Strategy was placed on hold until June 2021 (3 Years) RESOLUTION: 191-17/18</p> <p>Waste Management Consultant engaged late in 2020/21. Scheduled for Strategy to be presented to Council by the 30th Sept 2021.</p>
9	Public Art Silo Art Toapin Weir	2.2, 2.3	N	N	<p>N</p> <p>CBH have provided In-Principle Support for Silo Art.</p> <p>Shire contact has been made with the Silo Mural Artists (FORM).</p> <p>Currently no Funding identified for Planning or Implementation.</p> <p>Matter to be discussed by Grants Team with CRC to determine a way forward on the Mural Concept / Proposal.</p> <p>Preliminary discussion with Artist Charlie Colbung</p>
10	Streetscape / Signage Improvement request Quairading Clinicare Pharmacy Business Grants Draft Policy	2.1, 2.3	N	N	<p>Y - \$20,000</p> <p>Business Support Grant Program included in the 2021/2022 Adopted Budget. Program has been launched and forwarded to all Business Houses in Quairading.</p>

#	MATTER	SCP	CBP	LTFP	21/22 BUDGET
11	Review of the Number of Elected members	5.4	N	N	N- The Meeting requested that this Matter be listed as a Future Issue for post the 2021 Local Government Election
12	District Promotion	2.2	Y	N	Y - \$ 12,000 CEO has been in discussions with GWN7 on the next District Promotion. GWN7 will liaise with RedTV Productions on themes and timing of promotion.

UNCONFIRMED

7.1 Ageing in Place Concept Plan

Meeting Date	10 th August 2021
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCPS Richard Bleakley
Attachments	(i) Site Plan (ii) Unit Floor Plan (iii) Communal Hall Floor Plan (iv) Bird eye view
Owner/Applicant	n/a
Disclosure of Interest	Officers - Nil

OFFICER RECOMMENDATION

That the Strategic Planning Committee recommend to Council: -

1. That Council accepts the Concept Plan for the layout of Lot 501 Suburban Road as drafted by Slavin Architects.
2. That Council proceeds to the detailed design and costings of the Lot 501 Suburban Rd Independent Living Units Precinct of 5 x Duplex ILU, a Community Building and precinct infrastructure and services.

RECOMMENDATION: SP02-21/22

MOVED Cr Davies SECONDED Cr Cowcill

That the Strategic Planning Committee recommend to Council: -

1. That Council accepts the Concept Plan for the layout of Lot 501 Suburban Road as drafted by Slavin Architects.
2. That Council proceed to further develop the Concept Design and obtain a Quantity Surveyor Estimate of the Lot 501 Suburban Rd Independent Living Units Precinct of 5 x Duplex ILU, a Community Building and precinct infrastructure and services.

CARRIED 8/0

Reason for Variation from Officer’s Recommendation

The Committee considered that it was premature to have detailed Designs prepared at this stage and Council’s Budget will only provide for further Concept design work, Project Staging advice and a Concept Estimate prepared by a Quantity Surveyor, in preparation for future Grant Funding Applications.

IN BRIEF

- The Ageing in Place Working Group was initiated in early 2019 to provide direction to Council in the development of Lot 501 Suburban Road as a housing complex of aged friendly Independent Living Units (ILU).

- Membership consisted of:
 - 2 Councillors;
 - Key stakeholders from the Community (previously a minimum of four volunteers); and
 - A Council Officer.
- Slavin Architects were contracted in 2020 to develop a Concept Design for Aged Accommodation Precinct on Lot 501 Suburban Road.
- In July 2021, the Concept Design was endorsed by the Aged Accommodation Working Group to be presented to the Strategic Planning Committee.

MATTER FOR CONSIDERATION

That Council progress from a Draft Concept of the Aged Accommodation Precinct on Lot 501, Suburban Rd, which has been endorsed by the Aged Accommodation Working Group, to a detailed design, costing and business plan to ensure Council reaches a state where it is deemed to be "shovel ready" and can proceed to seeking external funding.

BACKGROUND

The Shire has on two occasions submitted for Grant Funding for Aged Accommodation (Independent Living Units) in the Quairading town site. The Shire was successful on the first instance (Joint program with neighbouring shires) but the funding was withdrawn due to a change in the State Government. In the second instance, the Shire was deemed not to be "shovel ready" and the application was unsuccessful.

The outcome from this was that the Working Group was established to provide direction to the Council as to the requirements of the community for appropriate aged accommodation within the town site.

The scope of the Working Group was to:

- Assess existing facilities in the town (Arthur Kelly Village);
- Determine future needs of the community;
- Pathway forward;
 - Future of Arthur Kelly Village;
 - Development of Reserve (Lot 501) vested in the Shire;
 - Number of ILU units;
 - Layout of Complex;
 - Specifications for design of ILUs; and
 - Phasing.

Two meetings and a field visit were conducted in 2019 to inspect aged accommodation facilities at York Ballardong Village and the newly constructed ILUs adjacent to the Health Centre at Cunderdin.

Outcomes to date from the Working Group are:

- Establishment of an Aged Accommodation Reserve Fund by Council;
- Securing of Vesting on Lot 501, Suburban Road;
- Land survey of Lot 501; and
- Contracting of Slavin Architects to develop the Concept and design of Concept Layout on Lot 501

Slavin Architects were contracted by the Shire in 2020, have conducted a number of visits to Quairading, and engaged with the Aged Accommodation Working group at two working Group Meetings.

On the 5th July 2021, Murray Slavin and a Colleague presented to the Working Group Concept design and layout of precinct, duplex units and a small community centre.

Recommendation from the Working Group was that the Shire should proceed to the next phase of the Project which is the detailed design, costing and the development of a business plan.

Discussions were also held on the future of Arthur Kelly units, whether modifications could be made to make the units more aged friendly and compliant with today's standards.

An inspection of the vacant Arthur Kelly units was made and dimensions of the units forwarded to Slavin Architects.

STATUTORY ENVIRONMENT

N/A

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS – Strategic Community Plan 2021 – 2031

1. Community
1.1 Work collaboratively with local and regional service providers to engage the community as active citizens.
1.3 Advocate for the provision of quality health services, health facilities and programs in the Shire
5. Governance and Leadership
5.1 Shire communication is consistent, engaging and responsive
5.3 Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

COMMUNITY CONSULTATION

No consultation beyond the Working Group was required or undertaken at this stage of the program.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. No financial risk identified as Concept only.

Health – Risk Matrix Rating is assessed as Low. Joint Council and Stakeholder participation in Ageing in Place Working Group will enable Council to provide input into development of an appropriate aged accommodation concept.

Reputation – Risk Matrix Rating is assessed as Low. It is considered prudent for Council's reputation and community perception that the Working Group comprises of both key stakeholders and Members of the Council.

Operation – Risk Matrix Rating is assessed as Low. Attendance at Working Group meetings were within Council's normal operations and Structure.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

Quairading Aging in Place Working Group is a forum for discussion on a number of issues relating to "ageing in place" within the Quairading Community:

- The future of Arthur Kelly Village;
- Appropriate scale and design of the ILU "Village" on Lot 501 based on demographic trends;
- Appropriate scale and design of ILUs;
- Current housing in town – modification to existing housing to make more "Aged Friendly";
- Guidelines / Criteria for access to Aged Housing; and
- Ageing in Place within the Noongar community.

Working Group has reached the stage where the Shire can proceed to a finalised and more detailed design of the proposed Aged Accommodation Precinct on Lot 501 Suburban Road.

UNCONFIRMED

7.2 Multi-Purpose Sports Precinct

- Fourth iteration of the Precinct Concept presented to Working Group for final comments prior to submission to the Sports and Recreation Council (22/06/2021)
- Presentation made by Michel Greenhalgh of MCG Architects at the Sports and Recreation Council Meeting for comment and feedback from the broader S&R Community. (27/07/2021)
- A number of considerations/suggestions were made:
 - The number of ladies Changerooms (Gender equity – an issue seen as a high priority in Dept. of Local Government, Sport and Cultural Industries).
 - Alignment of Courts;
 - Surface of hockey pitch
 - Road access and parking layout;
 - Covered court areas.
- MCG will be making modifications to the Concept Design and responding to questions raised by the Sport & Recreation Council.
- Next Steps following the Final modifications:
 - Acceptance of Precinct Concept
 - Tentative Precinct Costings including detailed Design Phase of Project (Approx. 10% of total Project Costings)
 - Sourcing of external grant funding to progress with detailed design phase of project
 - Proceed to detailed design of Precinct Project.

Broad discussion on the Precinct Concept and issues raised at the recent Sport & Recreation Council Meeting.

Mr Bleakley highlighted Committee noted that the Concept will be the subject of a Sport & Recreation Council Recommendation direct to Council.

7.3 Recreation Master Plan

Darren Monument of ABV Leisure Consulting was contracted to deliver the Sports and Recreation Masterplan 2021-31.

Both Consultants presented at the Sports and Recreation Council Meeting held on the 27th July 2021.

Schedule for Master Plan 2021-31 Review

ACTIVITY	START	END	STATUS
STEP 1: SURVEY OF SPORTS AND RECREATION GROUPS	Mon 7/06/21	Thu 19/08/21	
Design	Mon 7/06/21	Fri 16/07/21	Complete
Circulation to groups and clubs	Wed 28/07/21	Wed 04/08/21	Completed
Survey period	Wed 04/08/21	Fri 13/08/21	Commenced
Phone consultation	Fri 06/08/21	Thu 19/08/21	Commenced
Closure	Thu 19/08/21	Thu 19/08/21	Pending
STEP 2: REPORT ON SURVEY	Fri 20/08/21	Mon 30/08/21	
Completion of survey report	Fri 20/08/21	Mon 30/08/21	Pending
STEP 3: WORKSHOP	Tue 31/08/21	Tue 31/08/21	
Sport and Recreation Committee	Tue 31/08/21	Tue 31/08/21	Pending
STEP 4: DRAFT PLAN	Wed 1/09/21	Fri 1/10/21	
Draft report completed	Wed 1/09/21	Tue 14/09/21	Pending
Shire consultation	Wed 15/09/21	Fri 17/09/21	
Community consultation (2 weeks)	Mon 20/09/21	Fri 1/10/21	Pending
STEP 5: FINAL PLAN - SPORTS AND RECREATIONAL MASTERPLAN 2021-30	Mon 4/10/21	Tue 12/10/21	
Finalised Masterplan 2021/30	Mon 4/10/21	Fri 8/10/21	Pending
Presentation to Strategic Planning Committee	Tue 12/10/21	Tue 12/10/21	Pending

8.1 Project Management Status Report

Quarterly reporting on all adopted Projects and Programs to the Committee (August 2021 and October 2021)

Meeting Date	10 th August 2021
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	(i) Project Status Report
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil.

OFFICER RECOMMENDATION

RECOMMENDATION: SP03-21/22

MOVED Cr Stacey SECONDED Cr Hippisley

That the Strategic Planning Committee recommend to Council: -

That Council receive the Project Management Status Report for August 2021.

CARRIED 8/0

IN BRIEF

- A Project Management Tracking System is maintained to track the progress of Council Projects and Compliance issues for the 2021/2022 Year.
- Update the Strategic Committee and Council on all major projects being undertaken.
- Quarterly Status Report to the Strategic Planning Committee

MATTER FOR CONSIDERATION

That Council receive the Project Management Status Report for August 2021.

BACKGROUND

A Project Management Tracking Program was developed in house in June/July 2020 and records all Council Projects and Key Compliance Requirements, Timeframes, Tasks and progress to date.

The Project Status Report has a few key objectives, including:

- Making communication across the organization seamless
- Keeping Team members informed as the project moves forward to meet time frames
- Delivering the right information, to the right stakeholders, at the right time
- Enhancing organizational support for everyone involved
- Accurate and timely reporting to Committee and Council

Project monitoring, tracking and reporting is a highly-collaborative process. The Project Tracker keeps each team member focused on the status of their individual tasks, while also keeping the Executive Team and Council up to date on the overall project status and project timeline.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

5. GOVERNANCE AND LEADERSHIP

5.3 Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

CONSULTATION

No external Community Consultation required in the preparation of this Report.

Staff are required to input and update the tracker to maintain focus and to meet deadlines. Ensures communication between departments and the CEO to meet timeframes.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low

Health – Risk Matrix Rating is assessed as Low

Reputation – Risk Matrix Rating is assessed as Low

Operation – Risk Matrix Rating is assessed as Low

Natural Environment – Risk Matrix Rating is assessed as Low.

ITEM 9 GOVERNANCE

9.1 Long-Term Financial Plan and Corporate Business Plan Progress Report

Report on progress of CBP and LTFP performance against targets six (6) monthly (October 2021)

- Draft of Strategic Community Plan 2021-31 and Corporate Business Plan 2021-25 were received by the Shire from 150 Square Consulting on 26th June 2021
- The SCP was adopted by Council on the 29th July 2021 and provides the framework for the Corporate Business Plan and the Long Term Financial Plan 2021-2031.
 - i. Services (Operating and Maintenance)
 - ii. Capital Works
- Shire staff will be revisiting existing provision of services to the Community and costings to determine whether services are:
 - i. Being reduced
 - ii. Remaining constant; or
 - iii. Increasing
- Shire staff are currently revisiting the Asset Register / Building Condition Reports to identify capital works projects for either:
 - i. New projects;
 - ii. Renewals;
 - iii. Upgrading; or
 - iv. Removal

These will then be included in the Revised Long-Term Financial Plan

IPR Process 2021

Activity	Start	Finish	Status
Consultation			
Preparation for engagement	1/03/2021	5/03/2021	Complete
Community Engagement			
Community Survey	8/03/2021	26/03/2021	Complete
Community consultation Report	29/03/2021	29/03/2021	Complete
Strategic Community Plan			
Strategic Community Plan – first cut;	30/03/2021	21/06/2021	Complete
Draft Strategic Community Plan – to Council	25/06/2021	25/06/2021	Complete
Public Consultation – Strategic Community Plan	25/06/2021	16/07/2021	Complete
Adoption of Strategic Community Plan by Council	29/07/2021	29/07/2021	Complete
Corporate Business Plan / LTFP			
Corporate Business Plan & LTFP Revisions – first cut;	19/04/2021	25/06/2021	Complete
Draft Corporate Business Plan & LTFP – second cut	28/06/2021	10/09/2021	Ongoing
Completion of Corporate Business Plan and LTFP	10/09/2021	10/09/2021	Pending
Adoption of Corporate Business Plan and LTFP by Council	23/09/2021	30/09/2021	Pending

9.2 Strategic Community Plan 2021 – 2031

Minor Review to be conducted from Feb – May 2023, along with the biennial Community Survey to be scheduled for March 2023.

UNCONFIRMED

9.3 Organisational Culture and Capacity Building

Briefing/report on the culture, capacity and opportunities for improvement and efficiency six (6) monthly.

Next Report due October 2021.

UNCONFIRMED

9.4 Business Support Grant Program

When Applications are received and fully assessed they are then submitted to the next OCM for Consideration.

UNCONFIRMED

9.5 Community Grants Program (2021/22)

- Applications for the First Round of the Community Grants Program 2021/22 opened on 1st February 2021 and closed on 31st March 2021.
- Assessment of grant applications was made by the Grants Team and presented to Council at the OCM April 2021.
- The Council approved the allocation of \$26,845.18.

Grant Type	Number	Amount
1	0	\$0.00
2	7	\$7,845.18
3	1	\$3,000.00
4	4	\$16,000.00
Total	12	\$26,845.18

- Following adoption of Budget 2021/22 at the Council July 2021 OCM, successful clubs were informed that they could proceed with funded programs.
- An additional \$10,000 was allocated in the 2021/22 Budget for Community Grants Round 2 for Grant 1 (In-kind Projects) and Grant 2 (< \$2,500).
- Applications window opened on 1st August 2021 closing on 30th September 2021.

Business Support Grant Program:

- Council allocated \$20,000 in the Budget 2021/22 for the innovative Business Support Grant Program.
- Program commenced on 1st August 2021 and will remain open throughout the Financial Year 2021/22.
- Prior to the adoption of the Budget and the commencement of the Business Support Grant Program, one local business participated in a Business Training Workshop at Dowerin. This was funded through the under the Shire's Small Business Friendly LGA Program GL.
- In future this will be an activity funded through a grant application in the Business Support Grant Program the meeting the criteria of local enterprise capacity building.

10.1 Asset Management Plan Progress Report

Progress Report on the finalisation of the Asset Management.

The Chief Executive Officer has engaged Mr Stephen Grimmer to assist Council's Executive Management Team with finalising a consolidated Asset Management Plan following the completion of the Strategic Community Plan.

Project has been given High Priority to Complete in the coming 3 months (Deadline 30th November 2021) prior to the departure of the CEO.

UNCONFIRMED

ITEM 11 EMERGING ISSUES

11.1 The Groves – Investigation into Future Infrastructure

Extract from the March 2021 Ordinary Council Meeting: -

The Groves - Installation of ablutions and basic facilities

RESOLUTION: 139-20/21

That the Reconciliation Action Plan Committee Recommend to Council that: -

The installation of ablutions and basic facilities be investigated for "The Groves" area due to its historical and cultural significance to the Nyoongar Community in Quairading.

- Study on this program has yet to commence.
- Initial phase of the program will be familiarization re: legislature and existing reserve management plans.
- Once familiar with regulatory environment, can then proceed to dialogue with relevant departmental bodies to determine whether project is feasible.

Tentative Program Cycle

Steps	Actions	Date
Step 1	Formation of small working group comprising of local Noongar representatives and Shire staff	Sep 2021
Step 2	Familiarization and documentation of the history of the Groves	Oct 2021
Step 3	Familiarities with Legislature relevant to Nature Reserves	Oct 2021
Step 4	Familiarization with current Nature Reserve Management Plan	Oct 2021
Step 5	Engagement with relevant Departmental agencies	Dec 2021
Step 6	Commence development of a Concept Plan for the Groves Reserve	
Step 7	Detailed design and costing for Groves Reserve including: <ul style="list-style-type: none">• life costings, and• future management plan of facilities	
Step 8	Sourcing of funding for program	
Step 9	Delivery of program: <ul style="list-style-type: none">• Construction of facilities and infrastructure• Operation and maintenance of facility	

11.2 Tier 3 Rail / Ag Supply Chain Improvements Strategy

Continued Advocacy on the Tier 3 Rail Issue undertaken by the CEO in recent months.

Relevant Correspondence from the Wheatbelt Rail Retention Alliance to CBH and also CBH Response provided to all Committee Members.

Community Forums have recently been conducted in Northam and Merredin to inform the Department of Transport. Quairading Community Members have been in attendance at these Forums.

Submissions on the WA Agricultural Supply Chain Improvements Strategy are invited by Councils, Communities and Individuals.

The CEO and Shire President to finalise a Submission from Council and on behalf of the Community before the Submission Deadline.

Website Link:

[Regional Forums on WA Agricultural Supply Chain Improvements \(ASCI\) | My Say Transport](#)

11.3 CEO KPI's for Period 1st July 2021 to 17th December 2021

Cr Davies provided each Councillor with a hard copy of the Confidential Summary Report on the CEO's Annual Performance Review and Draft KPI's developed. Cr Davies requested that Councillors provide any feedback direct to him within one (1) week to enable the Final Report and Draft KPI's to be submitted to the August 2021 OCM.

11.4 Light Industrial Subdivisional Works

Cr Stacey sought an update on the Subdivisional Works, given the very wet Winter to date.

The CEO reported that all Water, Sewer and Power services are installed but not yet commissioned. Further the Stormwater drainage along Winmar in being installed this week. By Agreement with the Consulting Engineer and the Contractor, there will be a hold on further Works until the Site dries out. Final Service Connections and Road Construction will occur without additional Costs, once the Seasons change.

11.5 Bush Tucker Garden

Cr McGuinness advised that he had raised with the CEO whether the Presentation to Council by the Quairading District High School seeking Council "In Kind Support" for the ground works for their Bush Tucker Garden Project would be coming to this Committee Meeting.

The CEO confirmed that the School's Request was currently being assessed by the Executive Manager of Works & Services and that he was in liaison with the Acting School Principal. Following this research, an Officers Report would be prepared and presented to the Council.

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ITEM 12 NEXT MEETING DATE

The next Strategic Planning Committee Meeting is scheduled to take place on Tuesday 12th October 2021, commencing at 5.00 pm at the Council Chambers, 10 Jennaberring Road, Quairading.

ITEM 13 CLOSURE

There being no further business, the Chairman closed the Meeting at 6.25 pm.

I certify the Minutes of the Strategic Planning Committee Meeting held on 10th August 2021 were confirmed on 12th October 2021 as recorded.

Confirmed..... 12/10/2021

UNCONFIRMED