

WORK HEALTH AND SAFETY POLICY

PURPOSE

The Shire of Quairading is committed to continuously improve the work health and safety standards within the workplace, its safety and health management systems and to reduce hazards and the risks of incidents in the workplace that may harm others.

OBJECTIVE

The Shire of Quairading is committed to managing work health and safety including the development and implementation of a Safety and Health Management System that complies with or exceeds legislative requirements including the Act, Regulations, Codes of Practice, Guidance Notes and Australian Standards.

The Shire aims to meet their objectives by:

- (a) Providing and maintaining workplaces, plant, and systems of work such that, so far as is reasonably practicable, exposure to hazards is minimised;
- (b) Providing such information, instruction, and training to, and supervision of, employees to enable them to perform their work so that hazards exposure is minimised;
- (c) Consulting and cooperating with Safety and Health Representatives and other employees at the workplace regarding occupational safety and health issues;
- (d) Providing employees with personal protective clothing and equipment to assist protect them against those hazards;
- (e) Employees, including contractors, volunteers and work experience students are obligated to meet their duty of care by:
 - (i) Taking care for his or her own safety and health and avoid adversely affecting the safety or health of any other person;
 - (ii) Complying with safety and health instructions given by the employer, including the direction to wear personal protective clothing or equipment;
 - (iii) Reporting and assisting in the control of hazards, accidents (injuries) and incidents (near misses) in the workplace.

A safe and efficient place of work is our goal, and we must all be committed to reach this outcome.

POLICY

The Shire of Quairading is to ensure that all levels of employees, including senior management, employees, contractors, volunteers and work experience students understand their roles and responsibilities in accordance with legislative requirements.

GUIDELINES

Work Health and Safety Act 2020 Work Health and Safety (General) Regulations 2022

STATUTORY ENVIRONMENT

Work Health and Safety Act 2020 Work Health and Safety (General) Regulations 2022

Record of Policy Review						
Version	Author	Council Adoption	Resolution	Reason for Review	Review Date	CEO Signature
01	Graeme Fardon	30/03/16	159-15/16	Adopted		
02	Graeme Fardon	30/03/17	153-16/17	Adopted		
03	OHS Committee			Policy Review Project	Sept 2018	
04	A&R Committee	20/12/18	115-18/19	<i>Revised 12/12/2018</i>		
05	Graeme Fardon	17/12/20	97-20/21	Biennial Policy Review	Dec 2020	
06	Nicole Gibbs	25/8/2022	39-22/23	New WHS Act and Regulations	Aug 2024	