

# Special Council Meeting

Minutes | 17th July 2023

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## Disclaimer

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## CONTENTS

<b>ITEM 1</b>	<b>OPENING &amp; ANNOUNCEMENTS .....</b>	<b>3</b>
<b>ITEM 2</b>	<b>ATTENDANCE AND APOLOGIES .....</b>	<b>3</b>
<b>ITEM 3</b>	<b>DECLARATIONS OF INTEREST .....</b>	<b>4</b>
<b>ITEM 4</b>	<b>CONFIDENTIAL ITEMS .....</b>	<b>5</b>
<b>5.1</b>	<b>Recruitment Process for the CEO .....</b>	<b>5</b>
<b>ITEM 5</b>	<b>CLOSURE .....</b>	<b>7</b>

## SHIRE OF QUAIRADING

The Special Council Meeting minutes of meeting held on 17th July 2023 commencing at 6.00pm.

### ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at 6.00 pm.

“Before we start our meeting, I would like to acknowledge that we are meeting on Noongar/Ballardong land. We pay respect to the original custodians of the land...past, present and future. I welcome you all here today for this meeting.”

### ITEM 2 ATTENDANCE AND APOLOGIES

#### Councillors

Cr PD Smith	Shire President
Cr TJ Stacey	Deputy Shire President
Cr E Cheang	
Cr BR Cowcill	
Cr JC Hayes	
Cr JR Hippisley	

#### Council Officers

Ms BJ Hadlow	Executive Officer
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#### Observers/Visitor

Nil

#### Apologies

Cr JN Haythornthwaite

#### Leave of Absence Previously Granted

Cr JN Haythornthwaite

**ITEM 3      DECLARATIONS OF INTEREST**

Nil

**ITEM 4 CONFIDENTIAL ITEMS**

The Meeting will be closed by Council Resolution to the public under Part 5 Division 2 Section 5.23(2)(a), (c) and (h) of the Local Government Act 1995 as the Items relates to :-

- (a) a matter affecting an employee or employees
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting
- (h) such other matters as may be prescribed (consider regulations)

**RESOLUTION: SCM 001-23/24**

Moved: Cr JR Hippisley

Seconded: Cr BR Cowcill

That Council close the meeting to the public at 6.02 pm to consider the confidential reports listed below in accordance with Section 5.23(2) of the Local Government Act 1995:

**4.1 Recruitment Process for the CEO**

FOR: Crs PD Smith, TJ Stacey, E Cheang, BR Cowcill, JC Hayes and JR Hippisley

AGAINST: Nil

**CARRIED 6/0**

**4.1 Recruitment Process for the CEO****RESOLUTION: SCM 002-23/24**

Moved: Cr JR Hippisley

Seconded: Cr TJ Stacey

That Council:

1. Acknowledge the written notice of resignation as provided to Council on 12 July 2023 from Ms Nicole Gibbs, Chief Executive Officer, with a final working day being 11 October 2023.

FOR: Crs PD Smith, TJ Stacey, E Cheang, BR Cowcill, JC Hayes and JR Hippisley

AGAINST: Nil

**CARRIED 6/0**

**RESOLUTION: SCM 003-23/24**

Moved: Cr JR Hippisley

Seconded: Cr E Cheang

2. Appoint Cr Smith, Cr Stacey, Cr Haythornthwaite, Cr Hayes and Cr Cowcill who will be the CEO Selection Advisory Panel, with Cr Peter Smith, Shire President to be the Presiding Member. Mr Wayne Davies, ex Shire President, be appointed as the independent advisor.

FOR: Crs PD Smith, TJ Stacey, E Cheang, BR Cowcill, JC Hayes and JR Hippisley

AGAINST: Nil

**CARRIED 6/0****RESOLUTION: SCM 004-23/24**

Moved: Cr TJ Stacey

Seconded: Cr JC Hayes

3. Adopt the Terms of Reference for the CEO Recruitment and Advisory Panel as attached.

FOR: Crs PD Smith, TJ Stacey, E Cheang, BR Cowcill, JC Hayes and JR Hippisley

AGAINST: Nil

**CARRIED 6/0****RESOLUTION: SCM 005-23/24**

Moved: Cr JR Hippisley

Seconded: Cr BR Cowcill

4. Review and amend the Position Description and Selection Criteria as attached, as per Schedule 2, Clause 5(2) of the *Local Government (Administration) Regulations 1996*.

FOR: Crs PD Smith, TJ Stacey, E Cheang, BR Cowcill, JC Hayes and JR Hippisley

AGAINST: Nil

**CARRIED 6/0****RESOLUTION: SCM 006-23/24**

Moved: Cr TJ Stacey

Seconded: Cr JC Hayes

5. Direct the CEO to approach, as a matter of high priority, potential recruitment consultants for quotes, and an independent facilitator to assist with the recruitment of the CEO, for endorsement by council.

FOR: Crs PD Smith, TJ Stacey, E Cheang, BR Cowcill, JC Hayes and JR Hippisley

AGAINST: Nil

**CARRIED 6/0**

*The above mentioned report/s were provided to Elected Members under separate cover. The report/s are not for publication.*

**RESOLUTION: SCM 007-23/24**

Moved: Cr JC Hayes

Seconded: Cr JR Hippisley

That the meeting be open to members of the public at 6.42 pm.

FOR: Crs PD Smith, TJ Stacey, E Cheang, BR Cowcill, JC Hayes and JR Hippisley

AGAINST: Nil

**CARRIED 6/0**

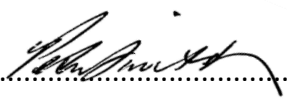
**Public Reading of Resolution**

Should there be any members of the public in attendance at the re-opened Meeting, the Shire President is to read aloud the decisions made by Council while the Meeting was closed to the public.

**ITEM 5 CLOSURE**

There being no further business, the Chairperson closed the meeting at 6.43pm.

I certify the minutes of the Special meeting of Council held on 17 July 2023 were confirmed 27 July 2023 as recorded on Resolution No. 009 - 22/23.

Confirmed.......... 27/07/2023