

**SHIRE OF QUAIRADING**  
**MINUTES OF THE ORDINARY MEETING OF COUNCIL**  
**HELD ON THURSDAY 24<sup>TH</sup> APRIL 2014**  
**COMMENCING AT 2.00PM**

**ITEM 1 ATTENDANCE AND APOLOGIES**

Cr D C Richards	Shire President
Cr B K Caporn	Deputy Shire President
Cr R C Hawksley	
Cr J A Bavin	
Cr T C Andrews	
Cr WMF Davies	
Cr C M Cousins	
Cr G J McRae	
Mr G A Fardon	Chief Executive Officer
Mr A J Merillo	Deputy Chief Executive Officer
Mrs J L Clemens	Chief Executive Officer's Secretary
Mr T J Newick	Manager of Works and Services (2.00pm to 3.16pm)
Mr R M Bleakley	Economic Development Project Officer (3.57pm to 5.17pm)
Mr D G Woodcock	Wheatbelt NRM (2.03pm to 2.32pm)

**ITEM 2 ANNOUNCEMENTS BY THE SHIRE PRESIDENT**

Cr Richards informed Councillors and Staff that the "New Residents' Function" will be held at the Community Building following the Council Meeting at 5.30pm.

Cr Richards commented that this would be a very busy Meeting and that he wished the Meeting to be finalised by 5.15pm.

**ITEM 2.1 PUBLIC QUESTION TIME**

There being no Members of the Public present, the Meeting proceeded to the next item of business.

**2.03pm**

Mr D Woodcock entered the Council Meeting.

**ITEM 2.2 DEPUTATIONS**

Mr Woodcock made a Presentation to Council on Water Management Plans.

The Shire President queried whether a collaborative approach could be undertaken. Mr Woodcock advised that the Plan needs to be community driven and owned by the Community.

Mr Woodcock advised that Council and the Community only needs to pay for what is not known. Mr Woodcock offered his assistance to prepare a Water Management Plan.

Council was advised that there was less than 4% of run off water being stored in the Quairading Townsite at present.

The Shire President commented on the need to plan ahead.

Cr Davies commended Mr Woodcock and commented that Council should be proactive and support the development of a Water Management Plan.

The Shire President requested that Councillors read the information tabled by Mr Woodcock and that the matter be discussed at the next Works Committee Meeting.

The Shire President thanked Mr Woodcock for his informative Presentation.

## **2.32pm**

Mr Woodcock left the Council Meeting.

### **ITEM 3      DECLARATIONS OF INTEREST**

Nil, at this time.

### **ITEM 4.1    BUSINESS ARISING AND CONFIRMATION OF MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD ON 27<sup>TH</sup> MARCH 2014**

#### **Business Arising**

##### Proposed Road Names

Cr Hawksley queried the outcome of invitation for Public Comment on the Proposed Road Names.

The Chief Executive Officer reported that no comments had been received and that the next process was submission of the Road Names to the State Geographic Names Committee.

**166-13/14 MOVED Cr Hawksley seconded Cr Cousins that Council submit the Road Names of “Winmar Road” in lieu of “Junction Road” and “Golf Club Drive” to the State Geographic Names Committee for consideration.**

**CARRIED 8/0**

##### Main Roads WA – Widening & Improvements: York – Quairading Road

Cr Caporn queried whether Main Roads were undertaking the Slip Lane at the Dangin – Mears Road Intersection while onsite with the widening of the York – Merredin Road. The Chief Executive Officer advised that he believed it was a separate project and that the Slip Lane Works required the removal or raising of the Railway Line.

##### Speeding Trucks

The Manager of Works and Services advised that the “SAM” Trailer had been collected from the Shire of Corrigin and had been set up on the Western boundary of the Townsite in an attempt to slow down speeding trucks.

Cr McRae reported that a Road Train had sped through the Administration / Hall Carpark while children were attending Ballet Lessons. Cr McRae queried whether the Carpark could be made a “No Through Road” to trucks.

The Shire President requested that this matter be referred to the Works Committee for Consideration and Recommendation to Council.

#### South East Avon Regional Co-operation

Cr Davies queried the timing of Chief Executive Officers' Meetings. The Chief Executive Officer advised that Meetings are held monthly with the last one held in Quairading on the 15<sup>th</sup> April 2014 and that the next Meeting is to be held in Brookton on the 21<sup>st</sup> May 2014.

The Chief Executive Officer reported that both Beverley and Brookton Chief Executive Officers indicated their desire to participate in future Chief Executive Officers' Meetings.

#### Notice Board in Quairading Farmers Co-operative

Cr McRae requested that a heading be placed on Council's new Notice Board in the Quairading Farmers Co-operative entry.

#### Removal of Trees at 8 and 10 McLennan Street

The Manager of Works and Services reported that the trees at 8 and 10 McLennan Street had been felled and the stumps remain, awaiting removal.

The Chief Executive Officer advised that Council's Tree Replacement Policy would be taken to the next Works Committee Meeting for information and review, if deemed necessary.

#### Environment Officers' Reports

The word "in" to be inserted following Mrs Emma Wilson's name in the second paragraph.

Cr Richards advised that his comments were made raising concern in regard to the burning of chaff heaps within the District and not specific landholders.

#### Burning During Easter

Cr Hawksley reported that "No Burning" had been enforced during the Easter Period.

**167-13/14 MOVED Cr Davies seconded Cr Caporn that the Minutes of the Ordinary Meeting of Council held on 27<sup>th</sup> March 2014 be confirmed subject to the following amendments: -**

- **Page 30: The word "in" to be inserted following Mrs Emma Wilson's name in the second paragraph of the Environment Officers' Reports.**
- **Page 30: The first sentence in the last paragraph to read: "Cr Richards raised concern that chaff heaps in the District would soon be burnt."**

**CARRIED 8/0**

Council moved to Item 5: Works, while the Manager of Works and Services was in attendance at the Meeting.

#### **ITEM 5      WORKS**

Council noted that there had not been a Works Committee Meeting held in April 2014 due to unavailability of Committee Members.

## Manager of Works and Services' Report – April 2014

### Roadwork's / Projects

- C162 - Quairading-Cunderdin Grain Freight Project 2011/12 – 13/14
- Junction Rd sealing works completed, minor stone pitching and line marking to be completed.
  - Junction Rd intersection rock pitching/drainage completed 6/12/13.
  - Asphalt to Intersection of Coraling and Quairading-Cunderdin Rd completed.
  - Gravel works completed on Gimbel Rd and Bridge 1001 section of overlay, Bomag booked with Western Stabilizers for third week of October 13. Gimbel Rd corner overlay works completed.
  - Truck hired from Ossrock Transport for gravel carting for a 2 week duration.
  - Hired traffic controllers from Rural Traffic.
  - Met with Stuart Murphy (Cardno Engineer) to progress water main realignment of Cubbine Curves section of works. Cardno to provide water main design for Water Corporation approval.
  - Cardno's still progressing water main realignment design and approvals for Cubbine curves section of Cunderdin-Quairading Rd.
  - Sealing works for Gimbel Rd and Bridge 1001 completed, section of works not up to scratch. Repair works planned.
  - R'N'R have now rectified sub standard sealing works at Bridge 1001.
  - New white posts installed of both sections.
  - Additional 1.0kms of reseals completed on 6/12/13.
  - Met with MRWA Engineer and Road Building Contractors C&D Cutri on Culvert Bridge safety concerns, commitment from MRWA Narrogin was made to sleeve two (2) of the three problem pipe culverts.
  - Meeting on 18<sup>th</sup> February with Cardno's consultant, MRWA and Water Corporation representatives regarding water realignments on Cubbine Curves section.
  - Sleeving works completed on Culvert Structure 6269 on Quairading Cunderdin Rd (monthly monitoring of structure stopped).
  - Monitoring of Structure – Main Roads' responsibility.
- C164 - Kellerberrin-Yoting Rd Reconstruction/Reseal Project
- Works started 3/12/13.
  - Shoulder reconstruction works on both reconstructed and reseal sections.
  - Excavator mulching works completed.
  - Contracted Avon Concrete to complete some culvert widening. Works to start Mid February 2014. Culvert widening completed.
  - All gravel carting completed.
  - Bomag section completed, finish final trim on 17<sup>th</sup> April 2014.
  - Sealing on new Works completed with Reseals in May.
  - Hired Water Cart on site.
- C125 - Forrest St Reconstruction Project
- Specialised Tree Services have removed damaging trees on Forrest Street.
  - Finished removing old kerb and crossovers 15/4/14.
  - Boxing out for new footpath started.
  - Kerbing booked for 28<sup>th</sup> April 2014.
  - Asphalt timing TBC.

- C135 - Coraling St Reconstruction Project
- Removal of old kerb and crossovers will be completed 17/4/14.
  - Kerbing booked for 28<sup>th</sup> April 2014.
  - Asphalt timing TBC.

- 9826 - RSL Memorial/ Lone Pine Upgrade Project
- Will be completed using same contractors as for Forrest and Coraling Streets.
  - Timing of works planned to start after ANZAC Day ceremonies, starting 28<sup>th</sup> April 2014.

#### Private Works

- No more Private Works Orders to be accepted this Budget Year, however Prior Commitments would be honoured when Council Resources allowed.
- Starting House Pad on 17<sup>th</sup> April 2014 (work committed 6-7 months ago)

#### Works Depot

- Roster cleaning of crib room every Friday afternoon
- General tidy up/maintenance completed
- Major tidy up of Top Yard on Loudon street completed
- Cat Pound Transportable delivered
- Meeting with Structural Engineer (Mike Gill) held 7<sup>th</sup> March 2014.
- Obtaining quotes from suitable building architects for design works on works depot upgrades.
- Received 1 quote to date.

#### Road Maintenance

- Pothole maintenance continuing.
- White post maintenance.
- Culvert inspected near South Caroling Hall on Caroling South Rd, is in need of replacement. Monitor and plan replacement for 14/15 budget.
- Varies gravel roads graded during March/ April.
- Winter Grading program planned to be starting in late May.
- Various Road signs ordered.

#### Town Maintenance

- General maintenance
- Street sweeping
- New Street sweeper arrived this month

#### Plant

- Q450 - Service – Semi Truck plus Windscreen
- Q5122 - Service – 6 Wheeler UD Truck plus Windscreen
- Q4818 - New Cutting Edges – Excavator

## Staff

Steve Thomas is back from Annual Leave and currently acting Town Gardener.

Bob Maynard's last day was officially the 11<sup>th</sup> April 2014.

## **Council Discussion**

The Shire President queried the timing and method of works being carried out between Dangin and Quairading by Main Roads Contractors. The Manager of Works and Services advised that Main Roads WA were undertaking selected Sections while awaiting the necessary Vegetation Clearing Permits.

Cr Bavin advised that her husband had raised concern in regard to the road surface in the vicinity of the Quairading Community Nature Reserve. The Chief Executive Officer advised that Council had requested Main Roads WA to remove tree roots during the scheduled roadworks.

The Deputy Chief Executive Officer queried water usage from the Standpipe on Junction Road. The Manager of Works and Services advised that Council's water supply at the Top Yard had been offered to the Main Roads Contractor however there had been management issues. Council was advised that the water charges would be reimbursed to Council by Main Roads WA Contractors.

The Chief Executive Officer reported that Mr Steve Thomas had been promoted to the position of Head Town Gardener and that the Assistant Gardener's Position is to be advertised.

The Manager of Works and Services reported that TMH were still to provide plans for Phase 2 of the Recycling Centre.

Cr Cousins queried the reasoning for Council advertising that glass was not being accepted at the Waste and Recycling Facility. Council was advised of the growing stockpile and the effort to keep the glass at its source and that there was no current market for glass. Council was advised that Residents were being encouraged to deposit their glass in the Bulk Recycling Bins serviced by Avon Waste which are then transported to Perth.

The Manager of Works and Services also commented that the decision resulted from the recent inspection of the Waste and Recycling Facility by the Works Committee at which the amount of broken glass within the Facility / Workplace was a concern.

The Manager of Works and Services advised that he would continue to monitor the situation.

The Shire President advised of the need to let the Community know why Council is currently not collecting glass.

The Chief Executive Officer commented that an item on Recycling would be included in the next Council Newsletter.

Cr Caporn sought information on the Rostered Day Off System worked by Council's Staff and whether additional hours could be worked by existing Staff instead of employing additional Staff.

The Deputy Chief Executive Officer advised that extra hours are worked over the fortnight to enable a 9 Day Fortnight Roster to be achieved.

The Chief Executive Officer commented that on many occasions when the Works Programme required, Council Staff did work on their Rostered Day Off and Weekends and this was paid at Overtime Rates.

The Manager of Works and Services advised that the 9 Day Fortnight Roster worked very well and provided a good work / life balance for the Staff and is used as an attraction when Recruiting and Retaining Staff.

### **Waste and Recycling Facility Report – March 2014**

#### Community Usage

<b>Month</b>	<b>Friday</b>	<b>Saturday</b>	<b>Monday</b>	<b>Total</b>
January	79	34	61	174
February	61	62	54	177
March	80	73	71	224
April				
May				
June				
July				
August				
September				
October				
November				

#### TOTAL VISITS

Month of March	-	224
Monthly Average	-	192.44
Total Visits for Year	-	1732

#### Community Comments

Nil.

#### Regional Recycling – (tonnes received from other towns)

4/3/14 – 25/3/14	-	12.58 tonne Avon Waste
	-	8.100 tonne Quairading
	-	5.700 tonne Cunderdin
Month of March	-	26.380 tonnes
Monthly Average	-	24.090 tonnes
Total Year to Date	-	216.81 tonnes

Note:

Monthly Tonnes are on the increase, since Cunderdin Shire deliveries received. This trend is continuing.

Material Sales

Baled material sold to Amcor

Month of February - Nil

Year to Date - 58.100 tonnes

Plant

Windscreen replaced on Backhoe

Staff

Dean Mastin has accepted a Full Time position with Councils' Works Team, and replacement position vacancy advertised.

**Council Discussion**

The Manager of Works and Services reported that Sims Metal had cleared the Scrap Metal at the Waste and Recycling Facility.

Council was advised that Mr Lothar Faltyn has been employed as a Casual General Hand for the Waste and Recycling Facility.

The Manager of Works and Services commented on the large amount of material placed on the verge for the Pick Up. Cr Andrews queried whether the Waste and Recycling Facility Token System or the weather had played a part. The Manager of Works and Services advised that the large collection had resulted from having favourable weather and a Long Weekend in which to clear Properties.

The Deputy Chief Executive Officer queried whether there was merit in providing last year's Recycling Usage figures in the Waste and Recycling Facility Monthly Report. The Manager of Works and Services advised that the figures could be included in future Reports.

**Item 5.2 Other Works Matters**

Nil

**3.16pm**

The Manager of Works and Services left the Council Meeting.

**ITEM 4.2 MATTERS PENDING / ACTION SHEET**Landfill Site Management

Cr Hawksley requested that the Green Waste be disposed of while still dry and in smaller cells.

Additional Land for Industrial and Commercial Use

Cr McRae queried whether a Meeting had been held with Ausplow representatives. The Shire President advised that a Meeting would be held following Seeding.



### Reconciliation Action Plan (RAP) Committee

The Chief Executive Officer reported that he was meeting with Mrs Peta Saunders next week and will progress the Reconciliation Action Plan (RAP) Committee Meeting Schedule and Projects for the year.

### JP Succession

The Chief Executive Officer advised that a further JP Succession Planning Meeting had not been held due to Members being unavailable. The Shire President suggested that a Meeting be scheduled for after Seeding.

### Strategic Community Plan

The Chief Executive Officer reported that Council was awaiting the timing of Consultant Mrs Helen Hardcastle to conduct an Independent Review of the Strategic Community Plan with the Community.

### Mobile Communication Tower – Wogerlin Rock

The Chief Executive Officer reported that correspondence had been forwarded to the Wheatbelt Development Commission and Regional Development Australia supporting the request for a Mobile Communication Tower at Wogerlin Rock.

## **ITEM 6      INFORMATION SESSION / PERFORMANCE REVIEW**

### **Item 6.1      Shire of Quairading / City of Melville Partnership**

Cr McRae queried the background to the City / Country Partnership, with the City of Melville. The Chief Executive Officer provided a brief background on the Partnership and its benefits.

The Shire President commented that it was very important to maintain this Partnership for both Councils.

It was noted that an Invitation would be extended for City of Melville Representatives to visit during September or on the Quairading Agricultural Show Weekend.

### **Item 6.2      South East Avon Regional Cooperation**

The Chief Executive Officer reported on the Chief Executive Officer's Meeting held in Quairading on Tuesday 15<sup>th</sup> April 2014 and advised that the Deputy Chief Executive Officer of the Shire of Beverley, Mr Simon Marshall, had also been in attendance to introduce the new Officer to the neighbouring Chief Executive Officers.

Cr Richards reported on the Meeting with the Minister for Local Government in Perth on Wednesday 9<sup>th</sup> April 2014.

The Chief Executive Officer raised the issue of the future of the Shire of Tammin and its inability to get clear direction from the Minister for Local Government and that the uncertainty was impacting upon decisions regarding the ongoing employment of the Chief Executive Officer and acquisition of a suitable IT System. Cr McRae queried whether it was Council's concern and commented that the Shire of Tammin should go to their Community first.

The Chief Executive Officer and Shire President concurred that it was a Tammin issue, but as a neighbouring Local Government of Quairading that Council should continue to support the Tammin Community and Council.

The Shire President commented on the need to help each other as a Region.

The Deputy Chief Executive Officer advised that extra Computer Licences could be purchased and Council offer financial services to the Shire of Tammin.

**3.40pm**

**168-13/14 MOVED Cr Hawksley seconded Cr Davies that Council suspend Standing Orders for Afternoon Tea.**

**CARRIED 8/0**

**3.57pm**

**169-13/14 MOVED Cr Bavin seconded Cr Cousins that Standing Orders resume.**

**CARRIED 8/0**

The Economic Development Project Officer, Mr Bleakley, was in attendance.

### **Item 6.3 Chief Executive Officer's Performance Review**

Cr Andrews commented in regard to recent events at the Shire of York and advised that Council's Chief Executive Officer has his full support.

The Shire President thanked Cr Andrews for his comments and advised that he was saddened by the decision of the Shire of York Councillors with the sudden termination of the Chief Executive Officer, Mr Ray Hooper.

Cr Richards stated that he supported the honesty, openness and transparency of this Council.

Cr Bavin reported that emails were still on display in a shop window in the main street of York.

The Chief Executive Officer advised of the need to bring discussion out into the open if there were any issues.

The Chief Executive Officer advised Council that it has been a very busy period with many projects in progressing well or in detailed planning.

The Chief Executive Officer reported that he had forwarded an email to Councillors outlining recent Staff Progression / Recruitment.

## **ITEM 7 BUILDING**

### **Item 7.1 Building and Town Planning Development Committee Meeting held on 8<sup>th</sup> April 2014**

#### CCTV at Community Building and Football Changerooms (B35-13/14)

Cr Andrews declared an Interest in this Item as Treasurer of the Quairading Football Club.

**170-13/14 MOVED Cr Hawksley seconded Cr Caporn that Cr Andrews remain in the Council Chambers but not discuss or vote on this item.**

**CARRIED 7/0**

**171-13/14 MOVED Cr Davies seconded Cr Caporn that Council adopt Building and Town Planning Development Committee recommendation B35-13/14 that Council accept the quotation from Redfish Technologies for the amount of \$5,588 (exc GST) to install CCTV at the Community Building and Football Changerooms.**

**CARRIED 7/0**

Aged Care Facility / Independent Living Unit Precinct (B36-13/14)

**172-13/14 MOVED Cr Davies seconded Cr Andrews that Council adopt Building and Town Planning Development Committee recommendation B36-13/14 that Council endorse the correspondence received from the WA Country Health Service and consent to the area proposed for Independent Living Units.**

**CARRIED 8/0**

Solar Panels – Community Resource Centre (B37-13/14)

**173-13/14 MOVED Cr Davies seconded Cr Cousins that Council adopt Building and Town Planning Development Committee recommendation B37-13/14: -**

- 1. That Council determine that the 15KW (60 Panel System) is the Preferred System.**
- 2. The Preferred Supplier is Solargain at a cost of \$22,718 (exc GST) (nett of Small-Scale Technology Certificates).**

**CARRIED 8/0**

Wamenusking Sports Club (B38-13/14)

**174-13/14 MOVED Cr Davies seconded Cr Cousins that Council adopt Building and Town Planning Development Committee recommendation B38-13/14 that: -**

- 1. Council not contribute to Wamenusking Sports Club Ablution Upgrade; and**
- 2. Council's allocation of \$11,000 be retained toward possible cost overruns for the Wamenusking Fire Shed.**

**CARRIED 8/0**

Quairading Agricultural Society In (B39-13/14)

Cr Bavin declared an Interest in this Item as Secretary of the Quairading Agricultural Society.

**175-13/14 MOVED Cr Hawksley seconded Cr Cousins that Cr Bavin remain in the Council Chambers but not discuss or vote on this item.**

**CARRIED 7/0**

**176-13/14 MOVED Cr Davies seconded Cr Caporn that Council adopt Building and Town Planning Development Committee recommendation B39-13/14 that the following items be included in the 2014/2015 Draft Budget for the Agricultural Hall and Precinct: -**

- 1. Paint cost for interior of Agricultural Hall; and**
- 2. Hotmixing of Shed Floor, to include area adjoining the Eastern end of the Agricultural Hall.**

**CARRIED 7/0**

Caravan Park Concept Designs

The Economic Development Project Officer advised that he had been in discussion with Cardno on the cost and timing of modifying Utilities and Services Plan for the Modified Layout.

Cr McRae spoke to her design and discussion ensued in regard to the size of the Bays and angled drive through Sites.

Cr Andrews stated that he would prefer the Plans for the Caravan Park be prepared by the Tourism Consultants.

Council discussed the preferred timing of Works with onground works to occur from February to July 2015 to avoid the busiest period of the Tourist Season.

Cr Richards requested that due to time constraints, this item be referred back to the Building and Town Planning Development Committee for final Consideration and Recommendation.

**Item 7.2 Other Building Items**

Nil

**ITEM 8 FINANCE**

**Item 8.1 Finance and Audit Committee Meeting held 9<sup>th</sup> April 2014**

**177-13/14 MOVED Cr Bavin seconded Cr Cousins that Council adopt Finance and Audit Committee recommendations F58-13/14 to F61-13/14: -**

Accounts for Payment – March 2014 (F58-13/14)

- 1. That Schedule of Accounts covering Municipal Vouchers 21794 to 21857 & EFT1240 to EFT1294 totalling \$493,775.97 be received; The balance of all other outstanding Sundry Creditors to the 31/03/2014 total \$18,855.77; and**
- 2. That Payroll payments for the month March 2014 totalling \$156,599.73 be received; and**
- 3. That Police Licensing payments for the month of March 2014 totalling \$60,214.15 be received; and**
- 4. That Motor Charge Ltd Payment for the month of March 2014 totalling \$544.46 be received; and**
- 5. That fund transfers from Trust account to Municipal account for March 2014 totalling \$1,150.00 be received; and**

6. That fund transfers to Corporate Credit Card for March 2014 totalling \$609.95 be received; and
7. That WestNet payments for the month of March 2014 totalling \$69.95 be received.

Fund Balances Report – March 2014 (F59-13/14)

The Fund Balances for the period ending 31<sup>st</sup> March 2014, as presented to Council be adopted.

<u>Account</u>	<u>Statement Balance</u>	<u>Reconciliation Balance</u>
Municipal A/c	\$ 44,820.62	<b>\$ 3,831,488.78</b>
At Call - Invest.	\$ 300,000.00	
Childcare Centre	\$ 3,706.00	
Medical A/c	\$ 26,695.77	
T/Deposit 4 Mth	\$ 501,726.03	
T/Deposit 3 Mth	\$ 500,000.00	
T/Deposit 4 Mth	\$ 600,000.00	
T/Deposit 3 Mth	\$ 650,000.00	
T/Deposit 4 Mth	\$ 201,890.41	
T/Deposit 3 Mth	\$ 1,000,000.00	
<b>Total Municipal</b>	<b>\$ 3,828,838.83</b>	
At Call - Reserve	\$ 194,634.03	
T/Deposit-Reserve	\$ 628,952.92	
T/Deposit-Reserve	\$ 813,413.70	
T/Deposit-Reserve	\$ 849,459.49	
<b>Total Reserves</b>	<b>\$ 2,486,460.14</b>	<b>\$ 2,486,460.14</b>
Trust A/c	\$ 6,852.82	
Police Licensing	\$ 2,436.50	
<b>Total Trust</b>	<b>\$ 9,289.32</b>	<b>\$ 9,289.32</b>

Financial Information – Statements of Income and Expenditure for the Period Ending 31<sup>st</sup> March 2014 (F60-13/14)

**The Financial Statements for the period ending 31<sup>st</sup> March 2014 as presented to Council be adopted.**

Financial Statements – Variation to Budget by Percentage or Value – March 2014 (F61-13/14)

**The Variation to Budget by Percentage and Value noted on the Financial Statements and reported on for the period ending 31<sup>st</sup> March 2014, be adopted.**

**CARRIED 8/0**

Community Car

The Deputy Chief Executive Officer foreshadowed an item for next month's Finance and Audit Committee Meeting in regard to the Community (Medical Transport) Car.

The Chief Executive Officer commented that the Concession granted to the Hospital Auxiliary for the Factory Unit should also be taken into consideration when assessing the value of any Concessions to this Group.

### Employee Income Protection Insurance

The Chief Executive Officer reported that he and the Deputy Chief Executive Officer had met with the Local Government Insurance Broker in regard to Income Protection Policy as part of the Annual Insurance Review and that further information was awaited from LGIS.

### Community Car

Cr McRae queried funding of the Community Car. The Deputy Chief Executive Officer advised that the purchase had been funded 3 ways with a Council Contribution of \$10,000, Hospital Auxiliary financing \$11,050 and a Grant of \$2,135.

### **Item 8.2 Other Finance Items**

Nil

### **ITEM 9 OTHER MEETINGS**

#### **Sport and Recreation Facility Planning Meeting held on 22<sup>nd</sup> April 2014**

Cr Andrews advised that a Member from each Sporting Club that utilises the Greater Sports Ground Precinct would be asked to join a small Working Group to progress planning of the Precinct.

Cr Caporn commented that it was good to have a Draftsman to prepare a Plan once the Group have decided on their requirements.

Cr Davies advised that there needs to be a Gymnasium and a Bar included in the Design. Cr Davies also commented on the need to cater for Bowling and Tennis in the future if they relocated to the one venue.

The Shire President commented that it is very difficult to make a decision while the Groups had such different views and congratulated Cr Andrews on his leadership of the Precinct Planning Group.

Cr Richards commented on the need for Council to take control if there is no decision by the 31<sup>st</sup> October 2014 and then develop the Concept for Community Consultation.

Cr Andrews advised that the Precinct was being considered, not just one building and that it was unique that the Tennis Courts and Bowling Greens were so close to the main Shopping Centre with good facilities.

Cr Davies commented that current needs should be catered for and carrying out to the best of our knowledge now.

The Chief Executive Officer advised of uncertainty on timeframes and funding sources adding that the Community Building is a good building which should not be dispensed with and any redevelopment should be incorporated into any Concept Staging.

Cr Andrews requested that a letter be forwarded to Clubs seeking representatives for the Working Group.

It was resolved that the Chief Executive Officer, Cr Andrews and the Economic Development Project Officer meet with the local Draftsman to formalise Engagement, Scope of Works and Cost to assist the Working Group.

## **Local Emergency Management Committee Meeting held 23<sup>rd</sup> April 2014**

Cr Richards reported that the Local Emergency Management Committee Meeting had been very poorly attended.

Council was advised that the recruitment of a Community Emergency Services Manager was progressing with advertising this weekend.

Council discussion ensued in regard to the need for an Emergency Generator at the Police Station.

### **178-13/14 MOVED Cr Hawksley seconded Cr Andrews that Council adopt Local Emergency Management Committee recommendation LEMC4-13/14:**

- 1. That Council support the connection of a suitable Generator at the Quairading Police Station; and**
- 2. That Council obtain a Quotation for inclusion in the Draft Budget.**

**CARRIED 8/0**

Council discussed the need for the St John Ambulance Sub Centre to have an Emergency Power Supply in the future.

Council was advised Sergeant Hickman had raised the issue of Wheatbelt Road Fatality Rates and the upcoming Grain Freight Task adding to the danger on our roads.

The Chief Executive Officer advised that the Police in the Region would be targeting Heavy Haulage in the coming months.

## **ITEM 10      REPORTS**

### **Item 10.1 Chief Executive Officer's Report – April 2014**

<b>10.1.1      Local Government Honours</b>
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#### REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer      Date    22<sup>nd</sup> April 2014

#### DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Acting Chief Executive Officer, Western Australian Local Government Association

MATTER FOR CONSIDERATION – Submission of Nominations for Local Government Nominations

APPLICANT'S SUBMISSION – Copy of Correspondence and Honours Criteria are attached to this Report

BACKGROUND – The Western Australian Local Government Association has written to Council inviting Nominations for the Local Government Honours System.

The Deadline for Nominations is the 16<sup>th</sup> May 2014.

Council is respectfully requested to consider any Councillor (or Past Councillors) for the Relevant Category.

STATUTORY ENVIRONMENT – Nil

POLICY IMPLICATIONS – N/A

FINANCIAL IMPLICATIONS – Nil, No Cost to Council

STRATEGIC IMPLICATIONS – N/A

COMMUNITY CONSULTATION – N/A

COMMENT – Council, in the past, has only Nominated Persons who have completed their Term as an Elected Member.

Council did nominate the Chief Executive Officer for the Local Government Distinguished Officer Award in 2013.

Council is informed that Ex Councillor Graham Anderson completed 6 years (2007 – 2013) as an Elected Member, of which Mr Anderson also served as Deputy Shire President for 2 years.

In addition, Mr Anderson was Chairman of the Quairading and Districts Sport and Recreation Council and also was an Active Council Delegate on the South East Avon Regional Transition Group.

This level of Local Government Service would fit with “Merit Award” Category which requires a minimum of 4 years Service as a Councillor.

**OFFICER RECOMMENDATION – Nil**

**Nominations for Local Government Honours submitted to Council for consideration.**

**179-13/14 MOVED Cr Caporn seconded Cr Cousins that Council nominate Mr Graham Anderson for a WA Local Government Association “Merit Award”.**

**CARRIED 8/0**

<b>10.1.2 Correspondence – Premier of Western Australia</b>
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REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer      Date 22<sup>nd</sup> April 2014

DISCLOSURE OF INTEREST – Chief Executive Officer, Wheatbelt Rail Retention Alliance

OWNER/APPLICANT – Premier Colin Barnett MLA

MATTER FOR CONSIDERATION – Correspondence from the Premier regarding the Grain on Rail Issue

APPLICANT’S SUBMISSION – Copy of Council’s Correspondence dated 19<sup>th</sup> December 2013 and the Premier’s Correspondence



**BACKGROUND** – Council wrote to the Premier on the 19<sup>th</sup> December 2013 expressing Council’s concern on the Closure of the York to Quairading Railway Line. This Correspondence followed Council’s Resolution of the 28<sup>th</sup> November 2013 to advise the Premier that Council considered his response as “unacceptable”.

The Premier has now responded to Council’s last Correspondence.

**STATUTORY ENVIRONMENT** – N/A

**POLICY IMPLICATIONS** – Council has continued its strong stance of Grain to remain on Rail.

**FINANCIAL IMPLICATIONS** – Nil

**STRATEGIC IMPLICATIONS** – N/A

**COMMUNITY CONSULTATION** – N/A

**COMMENT** – The Premier highlights that State and Commonwealth Governments “are making significant investment of \$187.9 million in viable rail lines and \$118.3 million in State and Local Government Roads in Tier 3 grain areas”.

Again, the Premier replies that “the future of the grain rail network is dependent on Commercial arrangements between Brookfield Rail and its Customers”.

Council has recently hosted a Meeting of the Wheatbelt Rail Retention Alliance.

Local Community Member Mr Greg Richards was elected as the new Chairperson of the Alliance.

The Chief Executive Officer was re-elected to the Local Government Officer Position on the Executive Committee.

## **OFFICER RECOMMENDATION**

- 1. Council formally note the Premier’s Response; and**
- 2. Council note and endorse the Chief Executive Officer’s re-election to the Wheatbelt Rail Retention Alliance Executive.**

## **Council Discussion**

Council discussion ensued in regard to the Premier’s letter and the Contract Agreement for the Tier 3 Rail Line.

Cr Caporn commented that using the Quairading – York Rail Line does not require double handling of grain.

Cr Davies advised of the need for Council to do whatever it can including sending of well written correspondence to the Premier and all relevant Politicians.

Cr Richards stated that Quairading is a strategic point and need to fight for the Quairading – York Railway Line.

The Chief Executive Officer provided information on the Grain Freight Task and that the Quairading CBH Facility was both a Domestic and Export Facility.

Lengthy discussion ensued on the need to Lobby strongly for the Retention and Upgrade of the York – Quairading Railway Line.

Council expressed concern at the increased Road Safety Risk with the planned outloading of the Quairading CBH Facility.

**180-13/14 MOVED Cr Davies seconded Cr Hawksley that: -**

- 1. Council write to the Premier and all relevant Parliamentarians highlighting the sound case for the Retention and Upgrade of the York – Quairading Railway Line.**
- 2. Council highlight the importance of investment in the State Owned Assets being both Rail and Road.**
- 3. Council endorse the Chief Executive Officer’s re-election to the Wheatbelt Rail Retention Alliance Executive.**

**CARRIED 8/0**

Reason for Variation

Council considered that further Lobbying and Correspondence to the Premier and Relevant Politicians for the Retention of the York – Quairading Railway was required.

**Item 10.2     Manager of Health and Building Services’ Report**

Council noted the Building Licences issued for the month of March 2014.

**Item 10.3     Environment Officer’s Report**

Council received the Environment Officer’s Report noting that Mr Andrew Scott had completed his Acting role on Friday 11<sup>th</sup> April 2014.

The Chief Executive Officer advised that Mrs Emma Wilson will not be returning to Part Time Work following completion of Parental Leave.

Council was advised that the Chief Executive Officer would be meeting with Environmental Project Officer Mrs Jen Green in regard to Regional Environment Services.

**ITEM 11     INWARD CORRESPONDENCE**

Nil

**ITEM 12     LATE ITEMS**

Nil

**ITEM 13     TABLED ITEMS**

Nil

**ITEM 14 COUNCILLORS' REPORTS / BUSINESS****Cr Hawksley**

Nil

**Cr Bavin**

Nil

**Cr Caporn**

Nil

**Cr Andrews**

Nil

**Cr Davies**

Nil

**Cr Cousins**

Nil

**Cr McRae**

Cr McRae raised the issue of WALGA Roadwise Funding being available for Driver Training Courses for the District's Young Drivers.

Cr McRae commented on Alinta Gas as a possible alternative power provider. Contestable Power to be investigated by the Deputy Chief Executive Officer through the WALGA Purchasing Service.

**Cr Richards**

Nil

**Chief Executive Officer**

Nil

**Deputy Chief Executive Officer**

Nil

**Economic Development Project Officer**

Nil

**Chief Executive Officer's Secretary**

Nil

**ITEM 15      NEXT MEETING**

Thursday 29<sup>th</sup> May 2014 in the Council Chambers commencing at 2.00pm.

**ITEM 16      CLOSURE**

There being no further business to discuss, the Chairman declared the Meeting closed at 5.17pm

I certify the Minutes of the Ordinary Meeting of Council held on 24<sup>th</sup> April 2014 were confirmed on 29<sup>th</sup> May 2014 as recorded on resolution no. \_\_\_\_\_

Confirmed..... 29/05/14