

SHIRE OF QUAIRADING
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY 29TH MAY 2014
COMMENCING AT 2.05PM

ITEM 1 ATTENDANCE AND APOLOGIES

Cr D C Richards	Shire President
Cr B K Caporn	Deputy Shire President
Cr R C Hawksley	
Cr J A Bavin	
Cr T C Andrews	
Cr WMF Davies	
Cr C M Cousins	
Cr G J McRae	
Mr G A Fardon	Chief Executive Officer
Mr A J Merillo	Deputy Chief Executive Officer (2.05pm to 4.55pm)
Mrs J L Clemens	Chief Executive Officer's Secretary
Mr T J Newick	Manager of Works and Services (2.05pm to 3.52pm)
Mr R M Bleakley	Economic Development Project Officer (4.14pm to 5.37pm)

The Shire President introduced Mr David Koutsoukis of Acropolis Leadership Academy.

Mr Koutsoukis provided a Presentation on Leadership and Team Development which included the "The Q Spirit – Re-energising the Spirit of Quairading" which was being undertaken by the Quairading District High School.

The Shire President thanked Mr Koutsoukis for his inspiring Presentation.

2.37pm

Mr Koutsoukis left the Council Meeting.

ITEM 2 ANNOUNCEMENTS BY THE SHIRE PRESIDENT

Cr Richards advised Councillors that donations would be collected for the Cancer Council during Council's Afternoon Tea.

Cr Richards advised the Meeting that Dinner would be held at the Quairading Club following the Council Meeting.

ITEM 2.1 PUBLIC QUESTION TIME

There being no Members of the Public, the Meeting proceeded to the next item of business.

ITEM 2.2 DEPUTATIONS

Nil

ITEM 3 DECLARATIONS OF INTEREST

Cr Davies declared an interest in Item 10.1.2: Dissolution of Dudinanning (Doodenanning) Cemetery Board.

ITEM 4.1 BUSINESS ARISING AND CONFIRMATION OF MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD ON 24TH APRIL 2014

Business Arising

Additional Land for Industrial and Commercial Use

Cr Richards provided information on a recent telephone conversation held with Mr John Ryan of Ausplow.

Council was advised that ex Quairading resident, Mr Chris Farmer, had replaced Mr Greg Chester as General Manager of Ausplow.

Mobile Communication Tower – Wogerlin Rock

The Chief Executive Officer advised of correspondence received from the Federal Department of Communications calling for submissions to the Federal Government in relation to known “Black Spots” for future consideration for Mobile Communications Upgrades. The Chief Executive Officer also commented on previous work undertaken by the Wheatbelt Development Commission which had identified 98 Black Spots and possible locations for additional Communication Towers.

The Meeting was advised that Wogerlin Rock had been submitted by at least three (3) Councils.

The CEO confirmed that it was possible for a Joint Submission letter from the neighbouring Councils.

JP Succession

The Chief Executive Officer advised that a further JP Succession Planning Meeting would be scheduled following Seeding.

Strategic Community Plan

The Chief Executive Officer advised that he was trying to secure a date with Consultant Mrs Helen Hardcastle to finalise the Process for the review of the Community Strategic Plan. Council was also advised that Mrs Hardcastle was awaiting further information from Dominic Carbone and Associates to add to the Review Process.

Community Emergency Services Manager

The Chief Executive Officer reported that six (6) Applications had been received for the Community Emergency Services Manager Position and that four (4) Interviews would be conducted on Friday 30th May 2014.

Confirmation of Minutes

181-13/14 MOVED Cr Bavin seconded Cr Cousins that the Minutes of the Ordinary Meeting of Council held on 24th April 2014 be confirmed as a true and correct record of that Meeting subject to the following amendments:

**Page 9 – Replacement of the word “Town” with “Tower” in the fourth heading; and
Page 17 – Removal of the number “4” in the word “Officer” in the last paragraph.**

CARRIED 8/0

ITEM 4.2 MATTERS PENDING / ACTION SHEET

Edwards Way Subdivision

The Chief Executive Officer reported that new Sworn Valuations for the vacant Lots in Edwards Way had been received.

Geographic Names Committee

Cr Cousins queried progress on Council’s Submission to rename Junction Road. The Chief Executive Officer reported that a Draft Submission had been prepared and that Council Staff had been made aware of a Contact Person within Landgate to help progress Council’s Submission.

Badjaling Reserve

The Chief Executive Officer reported that he would be meeting with Mr David Collard on Thursday 12th June 2014.

The Chief Executive Officer further reported that he had requested that Engineers Without Borders re-engage with the Public Transport Authority in regard to Future Drainage Options on the Rail Reserve.

The Manager of Works and Services reported that Council’s Works Staff had spent three (3) days working within the area as a result of recent rainfall events and commented on the nature of low lying land in the Locality.

Shire Newsletter / Public Information

Cr McRae queried whether a Work Request Form should be made available via the Newsletter.

Cr Davies advised that there was a Reporting Process already in place.

Cr Richards suggested a notice in the Newsletter advising of the correct Reporting Procedures.

Cr Cousins requested that Customers be advised that all requests are prioritised.

Cr Richards commented on the Community spirit shown in the past within the District and landholders removing fallen trees on local roads following storm events.

Cr Caporn queried whether there is Insurance Cover in place, if members of the public are injured undertaking volunteer work on local Roads.

Cr Richards sought feedback on the Shire Notice Board situated in the Quairading Farmers Co-op Entry. The CEO commented that more items were needed at the Board to keep it relevant to the Community. Council was advised that there had been no feedback from the public at this time.

Grain Freight Task

The Chief Executive Officer reported having attended a Hearing of the State Government's Standing Committee in Bruce Rock on Tuesday 27th May 2014 on the Rail Network and Grain Freight Task.

The Chief Executive Officer reported that he had attended as a Member of the Executive of the Wheatbelt Rail Retention Alliance.

Additional Land for Industrial and Commercial Use

Cr McRae queried details on the Wheatbelt Regional Blueprint and highlighted that a focus of the State Government's Infrastructure Fund was additional Industrial Land.

The Chief Executive Officer advised that all Councillors have been provided with a Briefing Paper on the Wheatbelt Blueprint and that the Wheatbelt Development Commission were inviting Public Submissions on the Blueprint over the next 8 weeks. The Chief Executive Officer concurred that Aged Accommodation, Infrastructure and Industrial Land were Key Focuses in the State Government's Documents, but Guidelines for any of the Funding Programs within the Blueprint had not yet been released.

Untidy Property

Cr Richards queried progress with the Landowner of 85 Heal Street. The Chief Executive Officer advised that no further contact had been made with the Landowner and that the outside of the property was still relatively tidy.

Cr Richards also commented on an untidy property on Ashton Street. The Chief Executive Officer undertook to have the properties inspected by Council's new Environmental Health Officer and Building Officer.

Emergency Town Notice Board

The Chief Executive Officer reported that the Application for "Grass Roots" Funding with CBH had been completed by the Chamber of Commerce and submitted.

Noongar Advisory Assistance Service

The Chief Executive Officer reported that he had a Meeting scheduled with the Department of Human Resources on Wednesday 4th June 2014 to progress the issue of a Noongar Advisory Assistance Service in Quairading.

Item Removal

It was resolved to remove Item 24: New Council House, as the Residence is complete and the Lease has commenced with GROH.

ITEM 5 WORKS

Item 5.1 Works Committee Meeting held 20th May 2014

Bridge No 0718: Quairading – Corrigin Road (W27-13/14)

The following Recommendation from the Works Committee lapsed due to subsequent correspondence received from Main Roads WA.

W27-13/14 MOVED Cr Caporn seconded Cr Richards that the Works Committee recommend to Council that Council: -

- 1. Endorse the correspondence from the Chief Executive Officer to Main Roads WA in regard to the Load Limit Proposal on Bridge 0718: Quairading – Corrigin Road;***
- 2. Endorse the actions of the Chief Executive Officer in seeking to secure a Meeting with Main Roads Officers; and***
- 3. Request that Main Roads WA consider replacing the structure with culverts in the 2014/2015 Programme of Works.***

CARRIED 3/0

The Chief Executive Officer spoke to further correspondence received from Main Roads WA regarding Bridge No 0718 on the Quairading – Corrigin Road, which had been emailed to all Councillors prior to the Meeting.

Council noted that Main Roads Bridge Inspectors had advised that Ongoing Monitoring of the Bridge was not an Option and that the 10 Tonne Load Limit was required until the Structure was replaced.

The Manager of Works and Services provided an Estimate of Costs to provide a Temporary Bypass on the Quairading – Corrigin Road and to install 2 x 1500mm Pipe Culverts pursuant to Main Roads' Option No. 2.

The Meeting resolved that the Quairading – Bulyee Road was not a suitable Detour Route for Heavy Haulage and that the Bypass Road Option was supported.

182-13/14 MOVED Cr Hawksley seconded Cr Cousins that Council: -

- 1. Endorse the correspondence from the Chief Executive Officer to Main Roads WA in regard to the Load Limit Proposal on Bridge 0718: Quairading Corrigin Road;**
- 2. Endorse the actions of the Chief Executive Officer in seeking to secure a Meeting with Main Roads Officers;**
- 3. Proceed to installing a Temporary Bypass Road in the vicinity of Bridge 0718 on the Quairading – Corrigin Road;**
- 4. Proceed to Main Roads WA Option 2 of installing 2 x 1500 mm Pipe Culverts;**
- 5. Fund the Bridge Replacement from Council's Roads and Infrastructure Reserve Fund; and**
- 6. Council Officers to prepare a Bridge Preventative Maintenance Plan for future Asset Management and Funding Submissions.**

CARRIED BY ABSOLUTE MAJORITY 8/0

Grain Freight Task (W28-13/14)

183-13/14 MOVED Cr Hawksley seconded Cr Bavin that Council adopt Works Committee recommendation W28-13/14 that Council: -

- 1. Advise the Minister for Transport of the Grain Truck Accident on the Quairading – Cunderdin Road;**
- 2. Advise the Parliamentary Secretary, Hon Jim Chown, of the Grain Truck Accident on the Quairading – Cunderdin Road;**
- 3. Main Roads WA “Heavy Operations” Division be requested to provide an assessment of the current Road for Road Train Use.**

CARRIED 8/0

Mr A Gelmi: Badjaling – Yoting Road (W29-13/14)

184-13/14 MOVED Cr Hawksley seconded Cr Davies that Council adopt Works Committee recommendation W29-13/14 that Council: -

- 1. Endorse the Manager of Works and Services’ actions to arrange an onsite Meeting with Mr Gelmi; and**
- 2. Re-engage discussions with the Public Transport Authority in regard to drainage within the Rail Reserve.**

CARRIED 8/0

Advisory Signage on Quairading – Cunderdin Road

Council discussion ensued in regard to the installation of lower Speed Advisory Signage at the S Bends on the Quairading – Cunderdin Road. The Manager of Works and Services detailed the additional “Traffic Warning” Signs which were already in place.

185-13/14 MOVED Cr Hawksley seconded Cr Cousins that Council install three (3) x 70kph Speed Advisory Signs on the Bends on the Quairading – Cunderdin Road to further mitigate the Road Safety Risk due to the Grain Freight Task.

Cr Bavin enquired if the recent roadworks were coping with the Grain Freight Task. The Manager of Works and Services advised that two (2) potholes had formed and the road was being closely monitored but highlighted that the Grain Freight Task was in its early stages.

CARRIED 8/0

The Chief Executive Officer commended the Works Staff on the outstanding effort undertaken on the Kellerberrin – Yoting Road and the work on the Town Site Roads and Footpaths.

Cr Richards commended the Manager of Works and Services, commenting that a lot of Works issues had been raised since the recent rains.

Item 5.2 Other Works Matters

Nil

3.52pm

The Manager of Works and Services left the Council Meeting.

186-13/14 MOVED Cr Hawksley seconded Cr Bavin that standing orders be adjourned for Afternoon Tea.

CARRIED 8/0

4.14pm

187-13/14 MOVED Cr Bavin seconded Cr Cousins that Council resume standing orders.

CARRIED 8/0

The Economic Development Project Officer was in attendance.

ITEM 6 INFORMATION SESSION / PERFORMANCE REVIEW

Item 6.1 Shire of Quairading / City of Melville Partnership

The Chief Executive Officer reported that an Invitation has been extended to Mayor Aubrey and City of Melville Representatives to visit Quairading in October.

Item 6.2 South East Avon Regional Cooperation

The Chief Executive Officer reported that the next Meeting would be held on Tuesday 8th July 2014 to wind up the South East Avon Regional Transition Group and secondly to recommence the South East Avon Voluntary Regional Organisation of Councils (SEAVROC).

The Chief Executive Officer reported that he had attended a SEAVROC Chief Executive Officer's Meeting in Brookton on Wednesday 21st May 2014 where the meeting had received a Presentation from LGIS on the Risk Management Framework required for compliance with Regulation 17 of the Audit Regulation. The CEO confirmed that the Joint Council Proposal would provide significant savings to all six Participating Shires.

The Chief Executive Officer advised that it had been a very productive Meeting.

Item 6.3 Chief Executive Officer's Performance Review

Nil from Elected Members.

The Chief Executive Officer advised that it was continuing to be hectic with a number of Projects being undertaken and Planning continuing for many more.

The Chief Executive Officer reported that the Community Development Officer's Position would need to be readvertised.

Council was advised that the NRM Service was continuing strongly and that Environmental Project Officer, Mrs Jen Green, was currently managing the workload from the Member Councils.

ITEM 7 BUILDING**Item 7.1 Building and Town Planning Development Committee Meeting held on 13th May 2014**

The Chairman of the Building and Town Planning Development Committee reported that there were no Recommendations coming from the Committee Meeting held on 13th May 2014.

Cr Davies requested an update from the Economic Development Project Officer in regard to the Caravan Park Project.

The Economic Development Project Officer, Mr Bleakley provided Council with a summary of information received to date from Consultants, Brighthouse and Cardno on the Caravan Park Upgrade Project.

Cr Davies requested that an Inspection of 50A and 50B Suburban Road be held prior to the next Building and Town Planning Development Committee Meeting.

Cr Richards commented in regard to the role of Observers / Proxy Members attending Meetings on a monthly basis and that he had requested the CEO to research the issue to give some clarity to Councillors and Staff.

Cr Cousins questioned whether the Caravan Park Project Costings would be available for the next Building and Town Planning Development Committee Meeting. The Economic Development Project Officer advised that all Costings may not be available. The Chief Executive Officer commented on the possible need for a Special Meeting of the Building and Town Planning Committee to consider all information when it is to hand.

Cr Davies advised that Council should be mindful of the timing of the Project with the need to acquit CLGF monies by August 2015, but considered this was still achievable.

Disposal / Future Use of No 8 and No 10 McLennan Street

Cr Caporn suggested a new Residence for Lease by GROH be considered for No 8 or No 10 McLennan Street.

Council resolved that this Matter be listed for discussion at the next Building and Town Planning Development Committee Meeting.

Item 7.2 Other Building Items

Nil

ITEM 8 FINANCE**Item 8.1 Finance and Audit Committee Meeting held on 19th May 2014**

188-13/14 MOVED Cr Bavin seconded Cr Andrews that Council adopt Finance and Audit Committee recommendations F63-13/14, F66-13/14 to F68-13/14 and F70-13/14: -

Accounts for Payment – April 2014 (F63-13/14)

1. That Schedule of Accounts covering Municipal Vouchers 21858 to 21895 & EFT1295 to EFT1364 totalling \$319,106.91 be received; The balance of all other outstanding Sundry Creditors to the 30/04/2014 total \$65,306.41; and
2. That Payroll payments for the month April 2014 totalling \$190,191.93 be received; and
3. That Police Licensing payments for the month of April 2014 totalling \$56,753.55 be received (Attachment 4.1.2) ; and
4. That Motor Charge Ltd Payment for the month of April 2014 totalling \$406.53 be received; and
5. That fund transfers from Trust account to Municipal account for April 2014 totalling \$1,992.25 be received; and.
6. That fund transfers to Corporate Credit Card for April 2014 totalling \$910.35 be received (Attachment 4.1.3); and.
7. That WestNet payments for the month of April 2014 totalling \$0.00 be received.

Fund Balances Report – April 2014 (F66-13/14)

The Fund Balances for the period ending 30th April 2014, as presented to Council be adopted.

<i>Account</i>	<i>Statement Balance</i>	<i>Reconciliation Balance</i>
Municipal A/c	\$ 71,045.23	\$ 3,552,127.72
At Call - Invest.	\$ 200,000.00	
Childcare Centre	\$ 4,587.22	
Medical A/c	\$ 35,963.90	
T/Deposit 4 Mth	\$ 501,726.03	
T/Deposit 3 Mth	\$ 500,000.00	
T/Deposit 4 Mth	\$ 600,000.00	
T/Deposit 3 Mth	\$ 650,000.00	
T/Deposit 3 Mth	\$ 1,000,000.00	
Total Municipal	\$ 3,563,322.38	
At Call - Reserve	\$ 195,017.96	
T/Deposit-Reserve	\$ 628,952.92	
T/Deposit-Reserve	\$ 813,413.70	
T/Deposit-Reserve	\$ 849,459.49	
Total Reserves	\$ 2,486,844.07	\$ 2,486,844.07
Trust A/c	\$ 6,965.63	
Police Licensing	\$ 6,578.85	
Total Trust	\$ 13,544.48	\$ 13,644.48

Financial Information – Statements of Income and Expenditure for the Period Ending 30th April 2014 (F67-13/14)

The Financial Statements for the period ending 30th April 2014 as presented to Council be adopted.

Financial Statements – Variation to Budget by Percentage or Value – April 2014 (F68-13/14)

The Variation to Budget by Percentage and Value noted on the Financial Statements and reported on for the period ending 30th April 2014 be adopted.

Financial Management Systems and Procedures Review – April 2014 (F70-13/14)

1. Council note the overall favourable report of the “Review of Council’s Financial Management Systems and Procedures” undertaken by Dominic Carbone and Associates subject to the Observations and Recommendations and Notes contained within the Report;
2. The Chief Executive Officer be requested to prepare a Report to the Finance and Audit Committee and Council on the four (4) matters raised in the Report and Actions to strengthen these areas of Financial Management.

CARRIED 8/0

Debtors Report (F64-13/14)

189-13/14 MOVED Cr Bavin seconded Cr Andrews that Council adopt Finance and Audit Committee recommendation F64-13/14 that Council write off the amount of \$8,201.82 owed by the Shire of Brookton for NRM Services due to a negotiated agreement by the Chief Executive Officer in regard to the Shire of Brookton’s withdrawal from the SEAVROC NRM Service as at 30th June 2013.

CARRIED BY ABSOLUTE MAJORITY 8/0

Disposal of Council’s Light Plant and Vehicles (F65-13/14)

190-13/14 MOVED Cr Bavin seconded Cr Davies that Council adopt Finance and Audit Committee recommendation F65-13/14 (with Variation) that in future the impending disposal of Council’s Light Plant and Vehicles by Auction be advertised locally, prior to the Auction.

CARRIED 8/0

Budget Fees and Charges Review 2014 / 2015 (F69-13/14)

Cr Bavin reported that Waste and Recycling Facility Fees and Charges are still to be considered by the Works Committee. It was also requested that Materials be measured in cubic metres not by weight in the future.

191-13/14 MOVED Cr Bavin seconded Cr Cousins that Council adopt Finance and Audit Committee recommendation F69-13/14 that a 3.1% CPI or cost recovery increase to the 2013 / 2014 Fees and Charges be applied in adopting the 2014 / 2015 Fees and Charges as follows:

CARRIED 8/0

SHIRE OF QUAIRADING SCHEDULE OF FEES AND CHARGES 2013 / 2014	Base Cost 2014 / 2015	GST 2014 / 2015	Total 2014 / 2015 (GST Inc)
<u>ADMINISTRATION</u>			
Rating Enquiry (ie Group Rated)	\$156.36	\$15.64	\$172.00
Supply of Council Electoral Roll	\$31.36	\$3.14	\$34.50
Invoice Administration Charge	\$46.82	\$4.68	\$51.50
District Fire Map	\$12.73	\$1.27	\$14.00

District History Books			
(The Golden Grain & the Silver Fleece)	\$9.09	\$0.91	\$10.00
(The Big Q - Hard Cover)	\$45.45	\$4.55	\$50.00
(The Big Q - Soft Cover)	\$34.55	\$3.45	\$38.00
<u>PHOTOCOPYING</u>			
A4 Page Per Copy	\$0.45	\$0.05	\$0.50
A3 Page Per Copy	\$0.91	\$0.09	\$1.00
Coloured paper surcharge per page	\$0.45	\$0.05	\$0.50
<u>FREEDOM OF INFORMATION</u>			
Non personal information	\$0.00	\$0.00	\$0.00
Archive research of Council records - per half hour or part thereof	\$0.00	\$0.00	\$0.00
Personal information about the applicant	\$0.00	\$0.00	\$0.00
Application Fee (Non personal information)	\$27.27	\$2.73	\$30.00
Charge for time dealing with the application (per hour or pro rata)	\$27.27	\$2.73	\$30.00
Access time supervised by staff (per hour or pro rata)	\$27.27	\$2.73	\$30.00
Photocopying staff time (per hour or pro rata)	\$27.27	\$2.73	\$30.00
Per photocopy	\$0.45	\$0.05	\$0.50
Transcribing from tape, film or computer (per hour or pro rata)	\$27.27	\$2.73	\$30.00
Duplicating a tape, film or computer information			At cost
Delivery, packaging and postage			At cost
<u>ANIMAL CONTROL</u>			
Dog Registration Fees - As Per Dog Act & Regulations			
Impounding Fee	\$81.36	\$8.14	\$89.50
Nutrition Fee (Per Day)	\$11.82	\$1.18	\$13.00
Destruction	\$58.18	\$5.82	\$64.00
Cat Trap Hire (2 weeks hire)	\$7.27	\$0.73	\$8.00
Dog Kennel's 1st Year	\$273.64	\$27.36	\$301.00
Dog Kennel's Annual Renewal	\$164.09	\$16.41	\$180.50
Bond - Cat Trap			\$20.00
<u>HOUSING RENTAL - Weekly Charge</u>			
28 Reid St - CEO Residence			N/A
31 Dall Street - Works Super Residence			N/A
8 Dall Street - DCEO Residence			N/A
64 Coraling Street - Works Staff	\$80.50	\$0.00	\$80.50
19 Powell Crescent - Works Team Leader	\$80.50	\$0.00	\$80.50
74 McLennan Street - Childcare Manager	\$80.50	\$0.00	\$80.50
8 Murphy Street - Truck Driver	\$80.50	\$0.00	\$80.50
14 Reid Street - EPO	\$80.50	\$0.00	\$80.50
Single Persons Units	\$91.50	\$0.00	\$91.50
GSG Residence/Single Persons - Staff Rental - Minimum	\$71.50	\$0.00	\$71.50
50A Suburban Road - CESM	\$80.50	\$0.00	\$80.50
Arthur Kelly Retirement Village Unit Rental		\$0.00	
Rental Unit No 1	\$73.50	\$0.00	\$73.50
Rental Unit No 2	\$70.50	\$0.00	\$70.50
Rental Unit No 3	\$73.50	\$0.00	\$73.50

Rental Unit No 4	\$73.50	\$0.00	\$73.50
Rental Unit No 5	\$72.00	\$0.00	\$72.00
Rental Unit No 6	\$72.00	\$0.00	\$72.00
Rental Unit No 7	\$70.50	\$0.00	\$70.50
Rental Unit No 8	\$73.50	\$0.00	\$73.50
<u>MEDICAL CENTRE</u>			
Consultation Fee	\$70.00	\$0.00	\$70.00
<u>CHILD CARE CENTRE</u>			
Full Day Attendance	\$59.09	\$5.91	\$65.00
Half Day Attendance	\$45.45	\$4.55	\$50.00
After School Care per Hour (or part thereof)	\$10.91	\$1.09	\$12.00
Staff Concession - Child Attendance While working at Centre (per day)	\$27.27	\$2.73	\$30.00
<u>OTHER HEALTH</u>			
Rent On Vet Clinic - (Ex Dental)			No Charge
<u>HEALTH - PREVENTATIVE SERVICES</u>			
Itinerant Food Vendors Licence (Per Annum)	\$147.27	\$14.73	\$162.00
Application for Itinerant Food Vendors Licence per Event	\$20.45	\$2.05	\$22.50
Food Act 2008 Notification & Registration s 110(3)	\$130.45	\$13.05	\$143.50
Food Act 2008 Notification s 107(3 (c))	\$46.36	\$4.64	\$51.00
Offensive Trades (as per OTF Regs.).			
Septic Tank Application/Processing Fee (as per Health Regulations)	\$200.91	\$20.09	\$221.00
<u>SEWERAGE - SEPTIC SERVICE CHARGES</u>			
1000 Litre Effluent Disposal or Part Thereof	\$0.00	\$0.00	\$0.00
Service No longer Available at Quairading Landfill			
<u>STANDPIPE WATER - SERVICE CHARGES</u>			
Usage - per 1000 Litres (Per Kilotitre)	\$4.55	\$0.45	\$5.00
<u>TOWN PLANNING FEES</u>			
Application for Planning Consent < \$50,000	\$90.91	\$9.09	\$100.00
Application for Planning Consent > \$50,000 0.32% of Cost			
Building Demolition Licence	\$90.00	\$0.00	\$90.00
Extractive Industry Planning Concept	\$647.27	\$64.73	\$712.00
Penalty if Development Commenced or Carried Out	\$1,295.45	\$129.55	\$1,425.00
Initial Application for Licence - Extractive Industry	\$372.27	\$37.23	\$409.50
Initial Renewal of Licence - Extractive Industry	\$186.36	\$18.64	\$205.00
Application for Rezoning Deposit Paid (ie Consultants, Advertising) ** Plus All Direct Costs Incurred	\$454.55	\$45.45	\$500.00
Home Occupation/Cottage Industry Licence Application	\$189.09	\$18.91	\$208.00
Home Occupation/Cottage Industry Renewal	\$62.27	\$6.23	\$68.50
Copy of Town Planning Scheme - Text Full	\$93.18	\$9.32	\$102.50
** All advertising costs to be met by applicant			
Clearance of Conditions - Subdivisions ** Plus All Additional Costs Incurred	\$139.55	\$13.95	\$153.50
Bond - Footpath and Kerbing Damage	\$500.00	\$0.00	\$500.00
All Additional Fees & Charges Refer to Building Regulations 2012 Schedule. 2			

<u>TYRE & OIL DISPOSAL FEES</u>			
Passenger Vehicle and Motor Cycle	\$6.82	\$0.68	\$7.50
Light Truck and 4 Wheel Drives	\$13.18	\$1.32	\$14.50
Tractor - Not to be accepted			
Oil - Per Litre (Noting Tokens to Farmers)	\$0.18	\$0.02	\$0.20
<u>CEMETERY FEES</u>			
Internment to 1.8 Metres & Marquee (weekdays)	\$555.45	\$55.55	\$611.00
Internment of Any Child 7 yrs or under to 1.37 Mtr Deep & Marquee (weekdays)	\$555.45	\$55.55	\$611.00
Internment to 2.1 Metres & Marquee (weekdays)	\$651.82	\$65.18	\$717.00
Reopening for each Internment & Marquee (weekdays)	\$555.45	\$55.55	\$611.00
Extra Charge - Burials Weekends & Public Holidays	\$300.45	\$30.05	\$330.50
Extra Charge - Funerals after 1.00 pm	\$300.45	\$30.05	\$330.50
Niche Wall Reservation - Single	\$27.73	\$2.77	\$30.50
Niche Wall Reservation - Double	\$55.91	\$5.59	\$61.50
Internment Single or Double Niche	\$85.45	\$8.55	\$94.00
Memorial Garden (Ashes) Reservation Single	\$27.73	\$2.77	\$30.50
Memorial Garden Internment	\$151.82	\$15.18	\$167.00
Family Shrubs / Tree / 4 Wedges - Buying Plot only	\$505.00	\$50.50	\$555.50
Internment of Ashes / Family Shrub @ cost	\$50.45	\$5.05	\$55.50
Plaques / Granite Wedges - At Cost			
Cost to Affix Plaque - Council Staff	\$41.36	\$4.14	\$45.50
Re-opening grave for exhumation	\$555.45	\$55.55	\$611.00
ReInternment in new grave after exhumation	\$537.73	\$53.77	\$591.50
Plot Reservation	\$42.73	\$4.27	\$47.00
Permit to erect Headstone, Monument or Kerbing	\$29.55	\$2.95	\$32.50
<u>COMMUNITY BUS</u>			
Fee per Kilometre - Fully Refuelled by Shire	\$1.09	\$0.11	\$1.20
Minimum Hire Charge	\$22.73	\$2.27	\$25.00
Bond Payable in Advance	\$90.91	\$9.09	\$100.00
Council provides a Subsidy to QARRAS & Youth Centre - Max 500Klm / Annum each			
School "Moving Forward Program" - 600km / Annum			
Substandard Cleaning per Hour	\$57.73	\$5.77	\$63.50
<u>QUAIRADING MEMORIAL HALL</u>			
Bond Payable in Advance	\$750.00	\$0.00	\$750.00
Cabaret, Ball, Dance, Wedding, Birthday, Anniversary, Reunion, Social or Steak Night	\$223.64	\$22.36	\$246.00
Concessional Rate (75%) (Local Bodies - Fund Raising, Quiz Nights, Fashion Parades etc)	\$167.73	\$16.77	\$184.50
Public Meeting, Rehearsal or Church Service	\$94.55	\$9.45	\$104.00
Badminton	\$49.55	\$4.95	\$54.50
Setting Up / Decorating / Clean Up Charge per day only if there are no other bookings	\$92.73	\$9.27	\$102.00
Short Term-Hire Hourly Rate (Lesser or Main Hall Only) At Council discretion	\$10.45	\$1.05	\$11.50

<u>LESSER HALL</u>			
Bond Payable in Advance	\$500.00	\$0.00	\$500.00
Full Hire Rate	\$86.36	\$8.64	\$95.00
Concessional Rate (Local Meetings/Rehearsals Etc)	\$48.18	\$4.82	\$53.00
Ballet / Fitness Group	\$28.64	\$2.86	\$31.50
ANZAC Day Service	\$0.00	\$0.00	\$0.00
** Kitchen Hire - Not Included in Hire Charge	\$60.00	\$6.00	\$66.00
Breakages or losses to be paid for by hirer at cost price.			
<u>PENALTIES</u>			
Substandard Cleaning Per Hour	\$57.73	\$5.77	\$63.50
After Hours Supply of Keys or Call Out	\$55.91	\$5.59	\$61.50
Failure to return Keys	\$29.55	\$2.95	\$32.50
Lights left on per day	\$29.55	\$2.95	\$32.50
Air Conditioner Left On per day	\$111.36	\$11.14	\$122.50
<u>EQUIPMENT HIRE</u>			
EQUIPMENT HIRE - Bond	\$0.00	\$0.00	\$100.00
Folding Table Hire	\$4.55	\$0.45	\$5.00
Chair Hire - Each	\$1.36	\$0.14	\$1.50
Paper Table Cloth - To be paid for by hirer at cost price			
<u>BONDS SOUND AND STAGE LIGHTING EQUIPMENT</u>			
Bond per Event	\$200.00	\$0.00	\$200.00
Hire Charge	\$55.91	\$5.59	\$61.50
Sound and Lighting Box - operated by authorised volunteers only			
<u>SWIMMING POOL CHARGES</u>			
Per Session - Adult	\$2.73	\$0.27	\$3.00
Per Session - Child	\$1.82	\$0.18	\$2.00
Per Session School (Swimming Lessons)	\$0.91	\$0.09	\$1.00
<i>SEASON TICKET - NOT TRANSFERABLE</i>			
Adult	\$65.91	\$6.59	\$72.50
Child	\$53.18	\$5.32	\$58.50
Family - 2 Adults and all Children	\$139.55	\$13.95	\$153.50
Single Parent Family - 1 Adult and all Children	\$97.73	\$9.77	\$107.50
<i>MONTHLY TICKET - NOT TRANSFERABLE</i>			
Adult	\$25.91	\$2.59	\$28.50
Child	\$19.09	\$1.91	\$21.00
Pre School Children			FREE
School Hire			FREE
Private Function Hire (Plus Labour Charges)	\$50.45	\$5.05	\$55.50
Aquatic Club			FREE
Note: Adult fee charged when child leaves school or completion Year 12			
<i>PENSIONER FEES</i>			
Pensioner to receive a 20% Discount on Stated Season Charges. Note: Not Seniors Card holders			

<u>COMMUNITY BUILDING</u>			
BOND PAYABLE IN ADVANCE	\$500.00	\$0.00	\$500.00
Cabaret, Ball, Dance, Wedding, Birthday, Anniversary Reunion or Social (Lunch or Dinner)	\$153.64	\$15.36	\$169.00
Quiz Nights, Fashion Parades, Steak Night, Christening, Funeral, Birthday, Morning / Afternoon Tea / Meeting	\$76.82	\$7.68	\$84.50
Concessional Rate - (Local Group Meetings, Players Tea etc)	\$37.27	\$3.73	\$41.00
ANZAC Day Service			Free
Quilters of Quairading	\$21.36	\$2.14	\$23.50
Seniors Group - QARRAS / HACC Daycare			
Short Term-Hire Hourly Rate (Community Building Only) At Council discretion	\$10.45	\$1.05	\$11.50
ADDITIONAL CHARGES	\$48.64	\$4.86	\$53.50
Kitchen Hire - Including Crockery	\$47.73	\$4.77	\$52.50
Sound System - Bond	\$0.00	\$0.00	\$200.00
Sound System - operated by authorised personnel only	\$20.45	\$2.05	\$22.50
PENALTIES			
Failure to Return Keys	\$29.55	\$2.95	\$32.50
Substandard Cleaning Per Hour	\$57.73	\$5.77	\$63.50
Failure to Turn Off Lights per day	\$29.55	\$2.95	\$32.50
After Hours Supply of Keys or Call Out	\$55.91	\$5.59	\$61.50
Air Conditioner Left On per day	\$70.45	\$7.05	\$77.50
<u>OTHER RECREATION AND SPORT</u>			
Annual Ground Rental & Com Bldg Usage Footy Club	\$3,311.36	\$331.14	\$3,642.50
Cricket Club - Council Prepares Wickets	\$1,007.73	\$100.77	\$1,108.50
Cricket Club - Prepares Wickets			FREE
Hockey Club	\$417.27	\$41.73	\$459.00
Education Department			FREE
Netball Club - Netball Association	\$379.55	\$37.95	\$417.50
Netball Courts - One Off Hire Fee	\$9.55	\$0.95	\$10.50
<i>Note: All ground marking at Clubs Cost.</i>			
<u>GREATER SPORTS GROUND - HIRE CHARGES</u>			
Bond	\$500.00	\$0.00	\$500.00
Circus	\$268.64	\$26.86	\$295.50
Other Organisations	\$132.73	\$13.27	\$146.00
High School Sports Carnivals			FREE
Oval Lights Left On After Training or Event	\$105.00	\$10.50	\$115.50
<u>AGRICULTURAL HALL</u>			
Display Hall & All Facilities - Day	\$19.55	\$1.95	\$21.50
Display Hall & All Facilities - Night			
Local Youth Organisations - Day			
Local Youth Organisations - Night			
<u>SALE OF MATERIALS *** Sale & Delivery fee</u>			
Sand - Per Tonne / Minimum Load \$11.00	\$4.09	\$0.41	\$4.50
Sand - 6 Wheeler Truck (approx 10 cubic metres)	\$36.36	\$3.64	\$40.00
Sand - 9 Tonne Truck (approx 9 tonne)	\$33.64	\$3.36	\$37.00

Sand - Small Truck (approx 4 Tonne)	\$15.45	\$1.55	\$17.00
Gravel - Per Tonne / Minimum Load \$11.00	\$11.82	\$1.18	\$13.00
Metal - Clean per Tonne / Minimum Load \$22.00	\$37.27	\$3.73	\$41.00
Metal - Dirty per Tonne / Minimum Load \$11.00	\$14.55	\$1.45	\$16.00
Mulch (When Available)	\$12.73	\$1.27	\$14.00
<u>DELIVERY AND LOADING OF MATERIALS</u>			
Loading Fee for Loader	\$55.45	\$5.55	\$61.00
Town Delivery (Minimum) Single load	\$86.36	\$8.64	\$95.00
<u>Concession on Delivery fee</u>			
Based on 3 consecutive same day Town deliveries - each delivery	\$69.55	\$6.95	\$76.50
<i>Out of Town delivery charged by the hour dependent on truck and distance travelled</i>			
<u>AIRSTRIPE</u>			
Call Out Fee - Night Landing	\$87.27	\$8.73	\$96.00
CARAVAN PARK CHARGES - Special Offer Stay 3 Nights and Pay for 2 for a maximum of 6 nights			
Powered Caravan Site - 2 Persons / Night P / Van	\$17.73	\$1.77	\$19.50
Unpowered Caravan Site - 2 Persons / Night P / Van	\$14.09	\$1.41	\$15.50
Weekly Powered Caravan Site - 2 Persons/ Night P / Van	\$103.18	\$10.32	\$113.50
Weekly Unpowered Caravan Site - 2 Persons/ Night P / Van	\$79.09	\$7.91	\$87.00
Additional Person per Night	\$5.45	\$0.55	\$6.00
Washing Machine/Dryer Tokens	\$2.73	\$0.27	\$3.00
Per Night - Permit Rest Area	\$5.00	\$0.50	\$5.50
RV's Wishing to use Caravan Park Facilities	\$18.64	\$1.86	\$20.50
Commercial Rate for Drillers/Construction per person per night	\$46.82	\$4.68	\$51.50
<i>(Note after 28 days continual stay gst is waived)</i>			
<i>Cabin Rate Based on 2 Adults & 2 Children</i>			
Bond	\$100.00	\$0.00	\$100.00
Caravan Park Cottage - 1 Nights Stay	\$117.27	\$11.73	\$129.00
Caravan Park Cottage - 2 - 3 Nights Stay per Night	\$111.36	\$11.14	\$122.50
Caravan Park Cottage - 4 - 5 Nights Stay per Night	\$101.82	\$10.18	\$112.00
Caravan Park Cottage - 6 Nights Stay per Night	\$95.91	\$9.59	\$105.50
Caravan Park Cottage - Per Week	\$623.64	\$62.36	\$686.00
Caravan Park Cottage - Additional per person rate	\$11.82	\$1.18	\$13.00
<i>Commercial Cabin Rate Based on 2 Adults</i>			
Bond	\$250.00	\$0.00	\$250.00
Caravan Park Cottage - 1 Nights Stay	\$129.55	\$12.95	\$142.50
Caravan Park Cottage - 2 - 3 Nights Stay per Night	\$120.91	\$12.09	\$133.00
Caravan Park Cottage - 4 - 5 Nights Stay per Night	\$110.45	\$11.05	\$121.50
Caravan Park Cottage - 6 Nights Stay per Night	\$100.91	\$10.09	\$111.00
Caravan Park Cottage - Per Week	\$689.09	\$68.91	\$758.00
Caravan Park Cottage - Additional Commercial Rate per Person per Night	\$46.82	\$4.68	\$51.50

<i>Caravan Park Clubs Special Offer Stay 3 Nights and Pay for 2 for a maximum of 6 nights - Based on 2 Adults per Van</i>			
Less than 15 Vans Powered Site - per van per night + Hire of C/Building at Concessional Rate Charge	\$16.82	\$1.68	\$18.50
Greater or equal to 15 Vans Powered Site - No Charge on C/Building	\$14.55	\$1.45	\$16.00
Greater than 15 RV's - RV Rest Area with Power & Use of C/Building	\$10.91	\$1.09	\$12.00
Caravan Park / RV Rest Area - Additional per person rate above (2)	\$5.00	\$0.50	\$5.50
<u>BARRACKS</u>			
Bond	\$100.00	\$0.00	\$100.00
Adult per Night	\$20.91	\$2.09	\$23.00
Child per Night	\$9.55	\$0.95	\$10.50
Commercial Rate per person per night	\$46.82	\$4.68	\$51.50
<u>FACTORY UNIT RENTAL</u>			
Lot 30 Heal Street - Free Rental Granted to Hospital Auxiliary Op Shop. Subject to Commercial Tenancy	\$230.45	\$23.05	\$253.50
Lot 29 Heal Street	\$230.45	\$23.05	\$253.50
<u>RUBBISH BIN & TIP CHARGES FOR QUAIRADING RATEPAYERS</u>			
4 TOKENS provided Free (from 1/07/14) Contractor can Use Tokens if Granted over by Property Owner			
<u>SWIMMING POOL INSPECTIONS</u>			
MH&BS Swimming Pool Inspections (Every 4 Years)	\$50.00	\$5.00	\$55.00
<u>COMMUNITY RESOURCE CENTRE CHARGES</u>			
CRC Monthly Rental Fee	\$638.18	\$63.82	\$702.00
Resource Centre - Meeting Room Hire - Daily Rate	\$117.27	\$11.73	\$129.00
Resource Centre - Meeting Room Hire - Daily Rate Regular Hire	\$88.18	\$8.82	\$97.00
Resource Centre - Meeting Room Hire - Hourly Rate	\$20.00	\$2.00	\$22.00
Resource Centre - Meeting Room Hire - Community Use	\$20.00	\$2.00	\$22.00
Resource Centre - Art Centre Hire - Daily Rate	\$117.27	\$11.73	\$129.00
Resource Centre - Art Centre Hire - Daily Rate - Regular Hire	\$88.18	\$8.82	\$97.00
Resource Centre - Art Centre Hire - Weekly Rate - TAFE	\$88.18	\$8.82	\$97.00
Resource Centre - Art Centre Hire - Hourly Rate	\$15.45	\$1.55	\$17.00
Resource Centre - Art Centre Hire - Community Groups	\$48.64	\$4.86	\$53.50
Resource Centre - Art Centre Hire - Art Society (Power Only)	\$39.55	\$3.95	\$43.50
Resource Centre – Computer Training Room Hire - Daily Rate	\$148.64	\$14.86	\$163.50
Resource Centre - Computer Training Room Hire - Daily Rate for Local Community Groups	\$48.64	\$4.86	\$53.50
Resource Centre - Computer Training Room Hire - Hourly Rate	\$25.00	\$2.50	\$27.50
Resource Centre - Activity Room Hire - Daily Rate	\$78.64	\$7.86	\$86.50
Resource Centre - Activity Room Hire - Hourly Rate	\$15.45	\$1.55	\$17.00
Resource Centre - Activity Room Hire - Community Rate	\$20.00	\$2.00	\$22.00
Resource Centre - Front Office - Floor space 18.8m2 P/Week	\$132.73	\$13.27	\$146.00
Resource Centre - South Side Floor space 12.2m2 Hourly Rate	\$15.45	\$1.55	\$17.00

Resource Centre - South Side Floor space 12.2m2 P/Week	\$94.09	\$9.41	\$103.50
Resource Centre - Nth West Side Floor space 14.4m2 P/Week	\$102.73	\$10.27	\$113.00
Venue Cancellation Late Notice Fee	\$20.91	\$2.09	\$23.00

Policy Review – Council Investments (F71-13/14)

192-13/14 MOVED Cr Bavin seconded Cr Cousins that Council adopt Finance and Audit Committee recommendation F71-13/14 that the amendment to existing Investment Policy be adopted: -

POLICY 2.26

ADMINISTRATION GENERAL

COUNCIL INVESTMENT POLICY

1. POLICY STATEMENT

While exercising the power to invest, consideration needs to be given to preservation of Capital, Liquidity and return of investment.

The policy establishes a series of limits within which Council Officers must operate in the planning and process of investing Councils monies. In setting these limits Council is determining the general level of Risk that is acceptable for monies managed on trust for the Community of Quairading.

2. Legislative Requirements

All investments are to comply with the following:

- Local Government Act 1995 – Section 6.14
- The Trustees Act 1962 – Part 111 Investments
- Local Government (Financial Management) Regulation 1996 – **Regulation 19C**, Regulation 28, and Regulation 49
- Australian Accounting Standards

3. Delegation of Authority to Invest

- The authority is to be delegated to the Chief Executive Officer to make investment decisions and sign investment lodgements and withdrawals. Pursuant to the provisions of Section 5.45 of the Local Government Act 1995. The Chief Executive Officer may in turn delegate the day to day management of the Shire's investment.
- Investments are to be managed with the Care, Diligence and Skill that a prudent person would exercise. Officers are to manage the portfolios to safeguard the portfolios in accordance with the spirit of this Investment Policy, and not for speculative purposes.

4. Approved Investments

Without approval from Council, investments are limited to:

- Such funds are to be placed with any of the following financial institutions – A.N.Z. Bank, Commonwealth Bank, National Australia Bank and Westpac Banking Corporation.

- In the Form of “At Call” Investment Accounts, Term Deposit Accounts or to remain in the Municipal Account.
- A report showing all movements to the Respective Accounts is to be provided to Council on a Monthly basis.

5. When investing money under section 6.14(1), a local government may not do any of the following —

- (a) deposit with an institution except an authorised institution;
- (b) deposit for a fixed term of more than 12 months;
- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

CARRIED 8/0

Item 8.2 Other Finance Matters

Audit Contract

The Deputy Chief Executive Officer reported that the Audit Contract would be an Agenda Item for the next Finance and Audit Committee Meeting.

Council noted that UHY Haines Norton are considered the industry leaders in Local Government Auditing and there was an established Business Relationship between Council and UHY Haines Norton.

Veterinary Clinic

Cr McRae queried why the Veterinarian does not pay Rent for the Council premises, whereas the Dentist previously had paid Rent. The Chief Executive Officer provided the historical background that the visiting Veterinarian had never paid rent on the Veterinary Clinic and that this arrangement has been continued by agreement at the new Building.

Community Vehicle

Cr Richards queried the outcome of the investigation on the Community Vehicle. The Deputy Chief Executive Officer provided information on his discussions with representatives of the Quairading Hospital Auxiliary and advised of Lotterywest Funding that may be available for the future vehicle changeovers.

Cr Richards commented that this appeared to be another case of cost shifting to Council.

Cr Caporn suggested that future Shire Administration Vehicles be handed down when it was due for Changeover.

4.55pm

The Deputy Chief Executive Officer left the Council Meeting.

ITEM 9 OTHER MEETINGS**Item 9.1 Medical Executive Committee Meeting held on 27th May 2014**

The Chief Executive Officer advised that the Minutes of the Medical Executive Committee Meeting were currently in Draft form and not available for this Meeting.

Cr Richards and the CEO briefed the Council on the MEC Meeting and that the Committee was considering various Practice Management Scenarios at the request of Dr Adeleye.

ITEM 10 REPORTS**Item 10.1 Chief Executive Officer's Report – May 2014****10.1.1 Application to Keep Three (3) Dogs – Mr Bruce Wilson**

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 19th May 2014

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Mr Bruce Wilson

MATTER FOR CONSIDERATION – Application to Keep Three (3) Dogs

APPLICANT'S SUBMISSION – Letter of Application and Photographs of Property

BACKGROUND – It is a requirement of the Shire of Quairading Dogs Local Law (2004) that the maximum number of Adult dogs that can be kept on a premises within a townsite is two (2) unless an exemption is granted by Council under the provisions of section 26(3) of the Dog Act 1976 (as Amended).

Council has approved similar Applications in the past where all adjoining neighbours have agreed to the request and the Shire Ranger or other authorised Council Officer has considered that there are no valid reasons for withholding such approval.

STATUTORY ENVIRONMENT –

Dog Act 1976 (as Amended)
Shire of Quairading Dogs Local Law (2004)

POLICY IMPLICATIONS – N/A

FINANCIAL IMPLICATIONS – N/A

STRATEGIC IMPLICATIONS – N/A

COMMUNITY CONSULTATION – The Shire Ranger has liaised with:

1. Mr Bruce Wilson of 8 Suburban Road, Quairading
2. Mr Norman McDonald – 6 Suburban Road, Quairading – Letter sent advising that Council would be considering the application – no objection received.

3. Mr Smiley Green - 6 Dall Street, Quairading – Letter sent advising that Council would be considering the application – no objection received.
(There are no other neighbours)

SITE INSPECTION – The Shire Ranger inspected the property on the 15th April 2014 and has advised that there are no reasons to withhold the granting of an exemption to keep three dogs at the property.

The rear of the property is adequately fenced to contain the dogs and the dog in question has been observed to interact well with the Applicant's two existing dogs.

SOCIAL IMPLICATIONS – Keeping of dogs in a townsite may impact on the social cohesion of a community if the dogs create a nuisance.

COMMENT – It is recommended that Council agree to the granting of an exemption for the keeping of three dogs at 8 Suburban Road, Quairading subject to the following conditions:

- That the exemption be reviewed in twelve months to ensure that no adverse problems have been experienced as a result of the exemption, and
- That Council reserves the right to withdraw the exemption at anytime if any major or substantial problems are experienced prior to the review period.
- That the exemption applies only to the dogs nominated by the applicant.
- Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property.

OFFICER RECOMMENDATION

193-13/14 MOVED Cr Hawksley seconded Cr Bavin that Council approve an exemption to Mr Bruce Wilson for the keeping of the three identified dogs at 8 Suburban Road, Quairading subject to the following conditions:

- 1. That the Exemption be reviewed in twelve months time to ensure that no adverse problems have been experienced as a result of the Exemption.**
- 2. That Council reserve the right to withdraw the Exemption at any time if any major or substantial problems are experienced prior to the review period.**
- 3. The Exemption applies only to the dogs nominated by the Applicant.**
- 4. Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property.**

CARRIED 8/0

10.1.2 Dissolution of Dudinanning (Doodenanning) Cemetery Board
--

Cr Davies declared an interest as Chairman of the Dudinanning (Doodenanning) Cemetery Board.

194-13/14 MOVED Cr Hawksley seconded Cr Bavin that Cr Davies remain in the Council Chambers but refrain from Discussion and Voting on this item.

CARRIED 7/0

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer

Date 26th May 2014

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Department of Local Government and Communities

MATTER FOR CONSIDERATION – Formal Advice of the Gazettal of the Dissolution of the Dudinanning Cemetery Board and transfer of the Management of the Dudinanning Cemetery to Council.

APPLICANT’S SUBMISSION – Copy of Department’s Correspondence and Government Gazette.

BACKGROUND – Council resolved in October 2013 to support the Dissolution of the Dudinanning Cemetery Board and the transfer of the Ongoing Management of the Dudinanning Cemetery to Council.

Council has been advised that the Dissolution of the Cemetery Board occurred as per publication of the Governor’s Order in Government Gazette No 65 on Friday 9th May 2014.

STATUTORY ENVIRONMENT – Dissolution and Transfer of Management Pursuant to the Cemeteries Act 1986

POLICY IMPLICATIONS – Nil

FINANCIAL IMPLICATIONS – Council will be required to Budget for any Expenditure and Income relating to the Management and Operation of the Dudinanning Cemetery.

The balance of the existing Dudinanning Cemetery Board Funds are to be transferred to the Doodenanning Sporting Club for Funding / Contribution to future Cemetery Maintenance and Upgrades.

Council will need to adopt “Cemetery Fees” for the Dudinanning Cemetery as part of Council’s Fees and Charges.

STRATEGIC IMPLICATIONS – Nil

COMMUNITY CONSULTATION – Dissolution of the Cemetery Board and transfer of Management resulted following Consultation within the Dudinanning (Doodenanning) Community.

COMMENT – I report to Council that the Dudinanning Cemetery Board Office Bearers have been advised of the Formal Dissolution of the Dudinanning Cemetery Board.

The last Chair and Secretary of the Dudinanning Cemetery Board will meet with the Chief Executive Officer and Chief Executive Officer’s Secretary, in coming weeks to discuss the orderly transfer of Cemetery Records and Plot Reservations.

Council is advised that the Cemetery Reserve (No 14826) is currently vested in the Department for Planning and Infrastructure.

As this appears to be a historical anomaly, Council will now need to progress to seek the transfer of the Vesting / Management of the Reserve to Council.

OFFICER RECOMMENDATION**195-13/14 MOVED Cr Bavin seconded Cr Cousins: -**

- 1. That Council note the Governor’s Order on the Dissolution of the Dudinanning Cemetery Board and the transfer of Management of the Dudinanning Cemetery to Council effective 9th May 2014.**
- 2. That the Chief Executive Officer be authorised to oversee the orderly transfer of the Cemetery Records to Council.**
- 3. That Council write to Landgate requesting the transfer of Vesting of Reserve No 14826 from the Department for Planning and Infrastructure to Council.**

CARRIED 7/0**10.1.3 Transwa Bus Coach Service – Quairading to Narembeen****REPORTING OFFICER**Graeme A Fardon – Chief Executive Officer Date 26th May 2014**DISCLOSURE OF INTEREST – Nil****OWNER/APPLICANT – Hon Mia Davies MLA, Member for the Central Wheatbelt****MATTER FOR CONSIDERATION – Local Member approaching the new Minister for Transport on the Cessation of the Quairading – Narembeen Public Bus Service****APPLICANT’S SUBMISSION – Copy of the Local Member’s Correspondence to the new Minister for Transport attached****BACKGROUND – The Member the Central Wheatbelt, Hon Mia Davies, is calling upon the new Minister for Transport, Hon Dean Nalder MLA, to revisit the State Government’s previous decision to cease the Transwa Bus Service servicing Quairading to Narembeen and Northam to Mukinbudin.****The Local Member encourages Local Governments and Communities impacted by the loss of these Bus Services to also strongly lobby to the new Minister.****STATUTORY ENVIRONMENT – N/A****POLICY IMPLICATIONS – N/A****FINANCIAL IMPLICATIONS – Nil****STRATEGIC IMPLICATIONS – The Chief Executive Officer considers that the loss of Public Transport options within the Central Wheatbelt has strategic implications to the Community’s access to Services.****COMMUNITY CONSULTATION – Nil, in Quairading****COMMENT – It is understood by the Chief Executive Officer that the “on demand” Charter Bus Services operated from Quairading to Narembeen and return to coincide with the regular Transwa Bus Service to Perth / Esperance / Perth. The Chief Executive Officer is uncertain as to when this Service was ceased.**

The Writer is unaware of what Passenger levels utilised the Quairading – Narembeen Service in the past.

The Service may have succumbed to the State Government’s decision to cease / alter Train Services to Northam and Merredin and also the loss of the Mukinbudin to Northam Bus Service.

It is noted that the State Government has recently announced a three year trial of a revised Avon Link Rail Service but it appears there is no alteration to the Transwa Bus decision.

Council may wish to consider the impact of the loss of this Public Transport option within the Central Wheatbelt Region.

OFFICER RECOMMENDATION

Submitted for Council consideration.

Cr Davies commented that Council should support the Local Member with her efforts to have the Quairading – Narembeen Public Bus Service reinstated.

Cr Cousins advised that elderly Community Members utilised the Bus Service.

196-13/14 MOVED Cr Davies seconded Cr Hawksley that Council support Local Member Hon Mia Davies MLA in calling upon the new Minister for Transport, Hon Dean Nalder MLA, to revisit the State Government’s previous decision to cease the Transwa Bus Service servicing Quairading to Narembeen and Northam to Mukinbudin.

CARRIED 8/0

197-13/14 MOVED Cr Hawksley seconded Cr Bavin that Council accept a Late Item.

CARRIED 8/0

<p>10.1.4 Australian Local Government Association – Local Government Financial Assistance Grants</p>

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 27th May 2014

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Australian Local Government Association

MATTER FOR CONSIDERATION – Local Government Financial Assistance Grants – Freezing of Indexation

APPLICANTS’ SUBMISSIONS – Correspondence from Australian Local Government Association and email from the WA Department of Local Government and Communities

BACKGROUND – Council has been asked to join the Australian Local Government Association’s (ALGA) call to have the Government restore the indexation of the Local Government Financial Assistance Grants (FAGs) which has been frozen for three years until 2017/2018.

The FAGs are a vital part of the revenue base of all Councils. For many smaller rural and remote Councils, FAGs forms the majority of their Revenue.

ALGA has been fighting to have the value of the FAGs restored to a level equivalent to 1% of Tax Revenue, the level they were at when Prime Minister John Howard came to power in 1996. In recent years, that slipped to 0.7% but ALGA are shocked to see that they will decline to just 0.53% by 2017/2018.

STATUTORY ENVIRONMENT – Federal Legislation – Local Government (Financial Assistance) Act 1995

POLICY IMPLICATIONS – Nil

FINANCIAL IMPLICATIONS – Major impact on Local Government Services and Infrastructure.

Decision to freeze Indexation will result in \$925 Million in reduced FAGs funding across Australia between now and 2017/2018.

Council attracted \$1.57 Million in FAGs in the 2013/2014 Year (including the Advance Payment of \$773,725 in late June 2013).

STRATEGIC IMPLICATIONS – N/A

COMMUNITY CONSULTATION – N/A

COMMENT – It has been highlighted by both the ALGA and the State Government's Department of Local Government and Communities that the Federal Budget has frozen the Indexation of the Total Funding Pool for all Local Governments in Australia for the next 3 years.

A further significant Federal Budget decision was to revert back to FAGs Payments being made to Councils in the Year they are due, compared to the recent Federal Government Practice (since 2009/2010) of a significant Advance Payment being made prior to the 30th June each year.

OFFICER RECOMMENDATION

198-13/14 MOVED Cr Hawksley seconded Cr Davies that Council actively support the Australian Local Government Association's call for the reinstatement of Indexation on the Local Government Financial Assistance Grants.

CARRIED 8/0

Item 10.2 Manager of Health and Building Services' Report

The Meeting noted the Building Licences issued for April 2014.

The Chief Executive Officer reported that he would invite the Manager of Health and Building Services Mr Gordon Tester to attend a future Council Meeting.

Item 10.3 Environment Officer's Report

The Meeting noted the Environment Officer's Report for April 2014.

ITEM 11 INWARD CORRESPONDENCE

- 11.1** Wheatbelt Development Commission – Wheatbelt Blueprint – a vision for a vibrant future
11.2 WA Planning Commission – Role Clarification (Western Australian Planning Commission and the Department of Planning) and Future Initiatives

ITEM 12 LATES ITEMS

Nil

ITEM 13 TABLED ITEMS

- 13.1** Department of Fire and Emergency Services – Concept Paper: Review of the Emergency Services Acts
13.2 WA Local Government Association – Central Country Zone Minutes: 2nd May 2014
13.3 Wheatbelt Development Commission – Wheatbelt Blueprint Overview

ITEM 14 COUNCILLORS' REPORTS / BUSINESS**Cr Hawksley**

Cr Hawksley reported listening with interest to Mr Don Woodcock on the Radio recently as he explained the various Water Harvesting Projects.

Cr Hawksley indicated that it was proposed that the Annual Council Sundowner would be held at the Hawksley's Residence following the July 2014 Committee Meetings. The Meeting concurred with this arrangement and accepted the Hawksley's Invitation.

Cr Bavin

Cr Bavin reported that the Community Resource Centre was organising an End of Financial Year Sundowner Function.

Council discussion ensued in regard to Mr David Koutsoukis addressing the Chamber of Commerce.

The Meeting resolved that Council sponsor a Small Business function at the Community Resource Centre in the future, subject to Mr Koutsoukis' availability and at a mutually convenient Date..

Cr Caporn

Nil

Cr Andrews

Nil

Cr Davies

Nil

Cr Cousins

Nil

Cr McRae

Cr McRae highlighted the need for line marking of both the Quairading – Cunderdin Road and the Quairading – Corrigin Road. The Chief Executive Officer provided information received from Main Roads WA on the Application Process/Guidelines for Line Marking. The CEO confirmed that Main Roads assessed White Line Marking requests as Main Roads bear the full cost of the White Line Marking and ongoing repainting of the lines.

The Meeting was advised that it would have been preferable for this to have been raised while the Manager of Works and Services had been in attendance at the Meeting.

Cr Davies queried whether Council could hand over the Quairading – Cunderdin Road to Main Roads WA.

Council resolved to refer both matters to the next meeting of the Works Committee for consideration and recommendation to Council.

Chief Executive Officer's Secretary

Nil

Chief Executive Officer

Nil

Cr Richards

Cr Richards made mention that Mr Graham Anderson's Nomination for a WALGA Award would be public information when the Council Minutes were uploaded to the Website and that future Nominations should be handled with confidentiality as requested by WALGA.

Economic Development Project Officer

Nil

ITEM 15 NEXT ORDINARY MEETING

Thursday 26th June 2014 commencing at 2.00pm.

Council was advised that Brookfield Rail representatives would be providing a Briefing to Council Members and Staff on the Grain Freight Rail Network on Tuesday 17th June 2014 commencing at 2.30pm.

ITEM 16 CLOSURE

There being no further business to discuss, the Chairman declared the Meeting closed at 5.37pm.

I certify the Minutes of the Ordinary Meeting of Council held on 29th May 2014 were confirmed on 26th June 2014 as recorded on resolution no. _____

Confirmed..... 26/06/14