

SHIRE OF QUAIRADING
MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY 23RD OCTOBER 2014
COMMENCING AT 2.00PM

ITEM 1 ATTENDANCE AND APOLOGIES

Cr D C Richards	Shire President
Cr B K Caporn	Deputy Shire President
Cr R C Hawksley	
Cr J A Bavin	
Cr T C Andrews	
Cr WMF Davies	
Cr C M Cousins	
Cr G J McRae	
Mr G A Fardon	Chief Executive Officer
Mr A J Merillo	Deputy Chief Executive Officer
Mr T J Newick	Manager of Works and Services (2.00pm to 2.42pm)
Mr R M Bleakley	Economic Development Project Officer (3.19pm to 5.57pm)
Mrs J L Clemens	Chief Executive Officer's Secretary

ITEM 2 ANNOUNCEMENTS BY THE SHIRE PRESIDENT

The Shire President welcomed Councillors and Staff to the October 2014 Council Meeting.

The Shire President reported that Cr Davies, Cr Caporn, Cr Bavin, the Chief Executive Officer and himself had attended the late Cr Carter's Funeral in Cunderdin.

Cr Richards lead a Minute's silence in respect for the late Cr Rod Carter (Shire President, Shire of Cunderdin).

The Shire President advised Councillors and Staff that Dinner would be held at the BP Roadhouse following the Meeting.

ITEM 2.1 PUBLIC QUESTION TIME

There being no Members of the Public present, the Meeting proceeded to the next Item of Business.

ITEM 2.2 DEPUTATIONS

Nil

ITEM 3 DECLARATIONS OF INTEREST

Nil

ITEM 4.1 BUSINESS ARISING AND CONFIRMATION OF MINUTES FROM THE ORDINARY MEETING OF COUNCIL HELD ON 25TH SEPTEMBER 2014

Mobile Community Tower – Wogerlin Rock

Cr Caporn requested that the word “who” in the first paragraph be replaced with the word “whether”.

Cr McRae requested that an acronym on page 5 be replaced with the words “South West Premium Wheat Growers Association”.

Cr Andrews advised that his name had been incorrectly spelt on three occasions within the Minutes.

Solar Panels for Administration Centre

Cr Davies apologised that the Solar Panels for the Administration Centre had been missed from the Building and Town Planning Development Committee Meeting Agenda and that it would be listed for the next Committee Meeting.

Item 10.1.1: Expression of Interest – Hosting 2015 Wheatbelt Workshop

The Chief Executive Officer advised that due to the timeframe of Minutes and Agenda Preparation, and the Preparation of the CSRFF Grant Submission, he had missed the deadline to submit an Expression of Interest to host the one day “Wheatbelt Workshop” in March 2015. The Chief Executive Officer offered his apologies and advised that he would investigate if Council was still able to submit an Expression of Interest for a future Workshop.

64-14/15 MOVED Cr Davies seconded Cr Cousins that the Minutes of the Ordinary Meeting of Council held on 25th September 2014 be confirmed as a true and correct record subject to the following amendments:

- **The word “who” in the third last paragraph on page 4 be replaced with the word “whether”.**
- **The acronym of “SECWA” on page 5 be replaced with the words “South West Premium Wheat Growers Association”**
- **The spelling of Cr Andrews’ name to be corrected throughout the Minutes.**

CARRIED 8/0

ITEM 4.2 MATTERS PENDING / ACTION SHEET

Granite Way Committee

Cr McRae requested some background information in regard to the Lease Agreement with Mr John Hammond. The Chief Executive Officer advised that the Lease had been prepared for Public Liability Insurance purposed for the Interpretation Trail and that any Lease fees would be paid for by the “Caring for Country” Project being administered by the Shire of Bruce Rock.

Reconciliation Action Plan (RAP) Committee

Cr Cousins queried whether a Meeting date for the Reconciliation Action Plan Committee had been scheduled. The Chief Executive Officer reported that it was proposed to hold a Meeting in mid to late November 2014.

65-14/15 MOVED Cr Hawksley seconded Cr McRae that the following items be removed from the Matters Pending / Action Sheet: -

- **Item 2 – Edwards Way Subdivision;**
- **Item 5 – Granite Way Committee;**
- **Item 12 – Recreation Facility Assessment and Design;**
- **Item 13 – Strategic / Fire Management Plans – Town Common / Nature Reserve;**
- **Item 15 – Lot 346 Coraling Street;**
- **Item 18 – Additional Land for Industrial and Commercial Use;**
- **Item 25 – JP Succession;**
- **Item 27 – Noongar Advisory Assistance Service; and**
- **Item 30 – Doodenanning Standpipes.**

CARRIED 8/0

The Meeting supported the Indicative Timeframes listed for Matters Pending items.

ITEM 5 WORKS

Item 5.1 Works Committee Meeting held 14th October 2014

Opening Hours of Waste and Recycling Facility (W12-14/15)

66-14/15 MOVED Cr Hawksley seconded Cr Davies that Council adopt Works Committee recommendation W12-14/15 that Council proceed to close the Waste and Recycling Centre on Saturdays at 1pm for a trial period of 6 months.

The Deputy Chief Executive Officer queried the effect for staff work on a Saturday.

The Manager of Works and Services commented that Casual Staff work on Saturdays and every second Monday.

Cr Cousins questioned whether more people frequented the Waste and Recycling Centre on a Monday? The Manager of Works and Services commented that the Waste and Recycling Facility has an even spread across all Opening Days.

The Chief Executive Officer commented that the overall attendance of the Waste and Recycling Facility was decreasing with Monday traditionally the lowest.

The Deputy Chief Executive Officer queried whether the Public would be notified of the change.

The Manager of Works and Services reported that he had spoken to Staff of the Waste and Recycling Facility regarding the Trial Closure.

The Chief Executive Officer advised that the Saturday Afternoon Closure would be a 6 month Trial with several weeks of public notification provided prior to the Trial commencing.

Cr Andrews advised that he was not disagreeing with the proposal however, only 3 months of data had been provided for Saturday afternoon.

Cr Cousins commented that she feels Saturday is a day people are not generally working and would like access to the Waste and Recycling Facility.

The Manager of Works and Services highlighted that attendance on the days are even and that numbers are dropping consistently. The Manager of Works Services commented that his main role is to monitor costs and that figures were not as close as forecast 3 years ago. Council was advised that the closure was purely a cost saving measure.

Cr Richards advised that Council should support its Staff and that he would not want to work on a Saturday. Cr Richards advised that a lower attendance would be achieved during Harvest and Summer Months and that the Trial Closure would be a good test to see what Community wants.

Cr Davies requested that Council Staff monitor complaints received at the Facility.

CARRIED 6/2

Water Point at the Quairading Airstrip (W13-14/15)

67-14/15 MOVED Cr Hawksley seconded Cr Davies that Council adopt Works Committee recommend W13-14/15 that: -

- 1. Council support the request presented by the Quairading Crop Consulting Group;**
- 2. The Chief Executive Officer and Manager of Works and Services liaise with the Quairading Crop Consulting Group and Mr Scott Powell to investigate the Feasibility and Costing of the Water to the Airstrip for Aerial Spraying purposes; and**
- 3. Subject to No 2, the Quairading Crop Consulting Group contribute to the full cost for Materials.**

CARRIED 8/0

Heavy Vehicle Transport on Local Roads (W14-14/15)

68-14/15 MOVED Cr Hawksley seconded Cr Bavin that Council adopt Works Committee recommendation W14-14/15:

- 1. That Council support the Application from Mr Norman Veitch for a B Group Heavy Vehicle to access his properties on Minchin Road, Minchin South Road and Veitch Road; and**
- 2. Council grant Delegated Authority to the Chief Executive Officer to assess and grant Council's consent to Heavy Vehicle Applications in the future.**

CARRIED BY ABSOLUTE MAJORITY 8/0

Item 5.2 Other Works Matters

Council was advised that the Manager of Works and Services was looking forward to several Staff returning from Annual Leave.

The Manager of Works and Services advised that Mr Brian Peacock had undergone eye surgery and was currently on Sick Leave.

The Manager of Works and Services reported that work on the Kellerberrin – Yoting Road would not commence as reported due to the early Harvest and that Town works on Charlton, Dall and MacDonald Streets would be commenced instead.

Cr McRae reported that the shoulder works on Corrigin – Quairading Road near Stones Road were incomplete. The Manager of Works and Services undertook to inspect the area.

Cr Bavin, on behalf of the Quairading Agricultural Society, commended Staff for their assistance to the Agricultural Show. Cr Bavin extended a huge thank you to Waste and Recycling Facility Supervisor Mr George Jason, commenting that he was a very valuable Community Member.

The Manager of Works and Services reported that he had met with Mr John Haythornthwaite and that no firm time commitments had been made during the Meeting to carry out several Works in the locality. The Manager of Works and Services offered his apologies for not meeting Mr Haythornthwaite sooner.

Cr Richards queried whether correspondence had been forwarded to Cubbine Pastoral Company. The Chief Executive Officer confirmed that correspondence had been sent to Cubbine Pastoral Company and advised that he had extended an invitation to Mr and Mrs Wallwork to meet with the Chief Executive Officer and the Manager of Works and Services either at the Administration Centre or onsite.

Cr McRae queried whether contact had been made with the Shire of Cunderdin in a bid to reinstate the delivery of Recyclable Material from that Council. The Manager of Works and Services advised that Avon Waste had recently enquired if a higher capacity could be received at the Waste and Recycling Facility. Council was advised that a fortnightly load from Bruce Rock was scheduled to be delivered.

The Chief Executive Officer advised that he had undertaken an inspection of the Anzac Day Mural and requested that Councillors inspect the recently installed artwork.

Cr Richards suggested that Councillors inspect the artwork during Afternoon Tea. Cr Bavin advised that she was disappointed with the painting following the draft sketches viewed by Council.

Cr Richards thanked the Manager of Works and Services for his attendance.

2.42pm

The Manager of Works and Services left the Council Meeting.

ITEM 6 INFORMATION SESSION / PERFORMANCE REVIEW

Item 6.1 Shire of Quairading / City of Melville Partnership

Cr Richards reported that he had enjoyed having representatives of the City of Melville visit Quairading and the visitors had enjoyed the Agricultural Show.

Council was advised that the visit had been extremely valuable for both the Shire of Quairading and City of Melville Partnership.

It was resolved that the Shire President on behalf of Council write back thanking the City of Melville representatives for their visit.

Cr Caporn advised that his family enjoyed the company of Cr Foxton and Cr Phelan and felt that the Councillors had received a good insight into the farming community.

Cr Richards commented that the Agricultural Society's running of the "Quick Shears" Event has provided increased numbers and spoke of the need for more prize money to attract an even larger crowd.

Cr Richards foreshadowed an invitation to himself and the Chief Executive Officer and Partners to the City of Melville's Annual Dinner to be held on Friday 5th December. Council was advised that this was always a wonderful evening and a good networking opportunity.

The Chief Executive Officer provided information in regard to the Metropolitan Reform with the City of Melville remaining basically intact, however the City will lose Point Walter and Bicton, but will pick up Shelley and Jandakot. The suburb of Leeming will be in 1 Council instead of 3.

Item 6.2 East Avon Regional Cooperation

The Chief Executive Officer commented there had been a brief discussion with Cunderdin and Tammin representatives at the late Cr Carter's Funeral today to continue work on research of IT Systems and Telstra Communications.

The Chief Executive Officer advised that the East Avon Region was now under the one Risk Manager and utilising the services of Mr Chris Gilmore of Merredin. Council was advised of an initial Meeting and the good gains that could be achieved from this collaboration.

The Chief Executive Officer advised that the Minutes of the South East Avon Regional Organisation of Council Meeting held on 4th September 2014 were yet to be circulated by the Executive Officer.

Item 6.3 Chief Executive Officer's Performance Review

Cr Caporn queried whether the Chief Executive Officer had received a request to open the Swimming Pool a day earlier for a School Group Visit.

Cr Caporn reported that Miss Bec Wilson would be bringing 25 children and some parents from Palmyra Primary School for a farm visit and overnight stay and would require showers.

The Chief Executive Officer advised that the request had been received and he had suggested an alternative with the use of the Changerooms and Community Building as the Swimming Pool would not be open and there is no hot water available.

The Shire President raised the issue of recording the Minutes of Council Meetings. Cr Richards commented that maybe there is too much detail in the Minutes. Cr Richards commented that some Councils do not put in enough detail. Cr Richards advised that he personally thinks there is too much information and the preparation of Minutes is very time consuming for Staff. Council was advised that there is a lot of Agenda and Minute preparation with the various Council Committees.

The Chief Executive Officer reported on the legislative requirement for Minuting versus the Narrative Form used by Council. Council was advised that any change would not be immediate and that any changes in Minutes Format and Content would be staged. The Chief Executive Officer advised that the Administration was duty bound to record a Councillor's specific comment if requested to by the Councillor.

Cr Bavin stated that there was no need to elaborate further in the Minutes and that the Officer Recommendation / Motion should suffice.

Cr Hawksley made comment that with increased Compliance, Administration Staff are expected to do more. Cr Hawksley advised that there is a limit of how many productive hours they can put into a job and suggested that Council make it as simple as possible.

Cr Richards advised that he felt Council was almost at “bursting point”. Cr Richards suggested that Council should try and move away from the monthly Committee system to enable Staff to work on Projects and Client Services. This would take pressure off the whole system.

Cr Davies agreed that the Minutes need to be simpler. Cr Davies commented that the Quairading Community shows interest in the Council Minutes and wouldn't like to see any decision rushed into.

Cr Davies suggested that Councillors review other Councils' Minutes.

Cr Caporn highlighted that Cashier / Receptionist Libby Reynolds had recorded the Minutes word for word when in the role of Acting Chief Executive Officer's Secretary.

The Chief Executive advised of the varying context of Minutes with different Officers. Council was advised of the need to be able to have Staff on Annual Leave without impacting on the quality and accuracy of the Minutes.

The Chief Executive Officer confirmed that he has looked at other Councils' Minutes and will look at implementing streamlined Minutes early next Year.

The Deputy Chief Executive Officer concurred that Council puts too much information in the Minutes and advised that other Shires he has been employed at have Officer Recommendations and Councillors' Business only. Mr Merillo stated that less narrative would negate spelling changes etc.

Cr Davies queried whether the Chairs of respective Committees could take over ownership of the Agendas? The Chief Executive Officer advised that the Agendas would need to be prepared by the Administration but welcomed close liaison with Committee Chairs.

Cr Richards advised that would like Chairs of the Committees to meet up with the Chief Executive Officer prior to Committee Meetings.

The Chief Executive Officer reported that he has phone contact with the Chair of the Building and Town Planning Development Committee prior to each Meeting.

Cr Richards commented that as there was no Finance and Audit Committee Meeting in November, he proposes that no Building and Town Planning Development Committee Meetings or Works Committee Meetings be conducted either to trial if directly to Full Council Meeting can be effective.

The Chief Executive Officer advised that Officer Reports would be prepared for the respective Committee Items and presented direct to the Council Meeting. Council was advised that Committee Meetings would be held in December as normal, Council is in recess in January and a full round of Meetings would be held in February.

Cr McRae queried whether Council was doing away with Committees?

The Chief Executive Officer advised that if supported by Council, the November Committee Meetings would not be held, to gauge the effectiveness of the Council Meeting and Committee Structure.

Cr McRae commented that Council gets bogged down in detail and that more Strategic type Committees / Meetings should be explored.

69-14/15 MOVED Cr Hawksley seconded Cr Caporn that Council's three (3) Standing Committees not meet in November 2014 and recommence in December 2014.

CARRIED 8/0

The Chief Executive Officer thanked Council for their consideration of this issue and requested that Councillors review other Councils' Minutes on their Websites.

Cr Davies commented on the repeated information on the Sale of Council's Assets (Toyota Prado). The Chief Executive Officer advised of compliance issues that required to be followed in relation to the Sale of a Council Asset.

ITEM 7 BUILDING AND TOWN PLANNING DEVELOPMENT

Item 7.1 Building and Town Planning Development Committee Meeting held 7th October 2014

Community Gym (B13-14/15)

70-14/15 MOVED Cr Caporn seconded Cr Andrews that Council adopt Building and Town Planning Development Committee recommendation B13-14/15 that a Community Gym Working Group be established to assist the Community and Council to research, assess and recommend the most preferred Option for the Community Gym to Committee and Council.

CARRIED 8/0

The Chief Executive Officer suggested a maximum of 5 Members representing a balance of Community Members.

Cr Caporn suggested the Chief Executive Officer and 4 others consist of the Community Gym Working Group.

The Chief Executive Officer advised that he was happy for the Economic Development Project Officer to be Council's Staff representative on the Committee.

3.19pm

The Economic Development Project Officer entered the Council Meeting.

Discussion ensued on the membership of the Community Gym Working Group.

It was resolved that the following persons be invited to sit on the Community Gym Working Group: Cr Jill McRae, Mrs Lisa Powell, Economic Development Project Officer, Mr Kyle Caporn, Mr Tom Curtin and Mrs Raelene Taylor. The Meeting noted that the Economic Development Project Officer would make the approaches to these Representatives.

The Economic Development Project Officer provided Council with a brief Report of Current Building Projects.

A 3D Slideshow briefing of the Multi Purpose Precinct to be shown following the Council Meeting.

The Economic Development Project Officer provided Council with information in regard to the National Stronger Regions Fund.

The Economic Development Project Officer reported on the Quairading Memorial Swimming Pool and discussions held with Contract Aquatic Services Principal Mr Matt Mildwaters regarding the Revitalisation Funding. Council was informed that the Swimming Pool Season would be commencing on Saturday 1st November 2014.

The Economic Development Project Officer advised that the Funding Submission for the Swimming Pool Upgrade was submitted last month. Council now has to wait until February 2015 for the Funding Outcome. The Economic Development Project Officer advised that he had received positive comments from the Regional Office of the Department of Sport and Recreation and that he was comfortable with Council's Submission.

The Economic Development Project Officer advised that Cardno would be reworking the design for Utilities at the Caravan Park.

The Economic Development Project Officer advised that he was working with the Manager of Works and Services on the Works Depot Design. It was proposed to put the Project through WALGA Purchasing Panel for Consulting Engineering / Design Work.

Cr Richards queried the Economic Development Project Officer on his workload. Mr Bleakley advised that he has a lot on his plate but was enjoying it. Council was advised that time management is an issue and it was amazing how much time the little projects take.

The Economic Development Project Officer commented that he was appreciative of his Managers' flexibility with his work time when needed.

3.36pm

71-14/15 MOVED Cr Hawksley seconded Cr Bavin that Council suspend standing orders for afternoon tea.

CARRIED 8/0

4.06pm

72-14/15 MOVED Cr Caporn seconded Cr Andrews that Council resume standing orders.

CARRIED 8/0

ITEM 8 FINANCE

Item 8.1 Finance and Audit Committee Meeting held 14th October 2014

73-14/015 MOVED Cr Bavin seconded Cr Andrews that Council adopt Finance and Audit Committee recommendations F18-14/15 to F21-14/05: -

Accounts for Payment – September 2014 (F18-14/15)

- 1. That Schedule of Accounts covering Municipal Vouchers 22058 to 22096 & EFT1636 to EFT1687 totalling \$213,068.10 be received; The balance of all other outstanding Sundry Creditors to the 30/09/2014 total \$94,210.85; and**
- 2. That Payroll payments for the month September 2014 totalling \$166,013.99 be received; and**

3. That Police Licensing payments for the month of September 2014 totalling \$38,558.85 be received (Attachment 4.1.2) ; and
4. That Motor Charge Ltd Payment for the month of September 2014 totalling \$150.42 be received; and
5. That fund transfers from Trust account to Municipal account for September 2014 totalling \$1,900.00 be received; and.
6. That fund transfers to Corporate Credit Card for September 2014 totalling \$625.81 be received (Attachment 4.1.3); and.
7. That WestNet payments for the month of September 2014 totalling \$0.00 be received.

Cr Davies queried the \$0.00 amount for Westnet. The Deputy Chief Executive Officer advised that there had been no Westnet Payment during this Reporting Period.

Fund Balances Report – September 2014 (F19-14/15)

The Fund Balances for the period ending 30th September 2014, as presented to Council be adopted.

<u>Account</u>	<u>Statement Balance</u>	<u>Reconciliation Balance</u>
Municipal A/c	\$ 111,461.50	\$ 1,470,145.00
At Call - Invest.	\$ 300,000.00	
Childcare Centre	\$ 6,719.93	
Medical A/c	\$ 30,865.38	
T/Deposit 3 Mth	\$ 300,000.00	
T/Deposit 3 Mth	\$ 300,000.00	
T/Deposit 3 Mth	\$ 402,471.50	
Total Municipal	<u>\$ 1,451,518.31</u>	
At Call - Reserve	\$ 276,157.68	
T/Deposit-Reserve	\$ 825,210.42	
T/Deposit-Reserve	\$ 641,332.48	
T/Deposit-Reserve	\$ 857,060.41	
T/Deposit-Reserve	\$ 1,150,000.00	
Total Reserves	<u>\$ 3,749,760.99</u>	\$ 3,749,760.99
Trust A/c	\$ 7,756.51	
Police Licensing	\$ 3,869.35	
Total Trust	<u>\$ 11,625.86</u>	\$ 11,625.86

Financial Information – Statements of Income and Expenditure for the Period Ending 30th September 2014 (F20-14/15)

The Financial Statements for the period ending 30th September 2014, as presented to Council be adopted.

Financial Statement – Variation to Budget by Percentage or Value – 30th September 2014 (F21-14/15)

The Variation to Budget by Percentage and Value noted on the Financial Statements and reported on for the period ending 30th September 2014, be adopted.

CARRIED 8/0

Review of Fees and Charges – Barracks, Cabin and Caravan Park (F22-14/15)

74-14/15 MOVED Cr Bavin seconded Cr Cousins that Council adopt Finance and Audit Committee recommendation F22-14/15 that Council withdraw the Commercial Rate from the 2014 / 2015 Fees and Charges, and apply the new Rates to the Cottage and Barracks from the 1st December 2014 and following having given Local Public Notice Pursuant to the Local Government Act.

CARAVAN PARK CHARGES – Special Offer Stay 3 Nights and Pay for 2 for a maximum of 6 nights			
Powered Caravan Site - 2 Persons / Night P / Van	\$17.73	\$1.77	\$19.50
Unpowered Caravan Site - 2 Persons / Night P / Van	\$14.09	\$1.41	\$15.50
Weekly Powered Caravan Site - 2 Persons/ Night P / Van	\$103.18	\$10.32	\$113.50
Weekly Unpowered Caravan Site - 2 Persons/ Night P / Van	\$79.09	\$7.91	\$87.00
Additional Person per Night	\$5.45	\$0.55	\$6.00
Washing Machine/Dryer Tokens	\$2.73	\$0.27	\$3.00
Per Night - Permit Rest Area	\$5.00	\$0.50	\$5.50
RV's Wishing to use Caravan Park Facilities	\$17.73	\$1.77	\$19.50
<i>(Note after 28 days continual stay GST is waived)</i>			
<i>Cabin Rate Based on 2 Adults & 2 Children</i>			
Bond	\$100.00	\$0.00	\$100.00
Caravan Park Cottage - 1 Nights Stay	\$122.73	\$12.27	\$135.00
Caravan Park Cottage - 2 - 3 Nights Stay per Night	\$116.36	\$11.64	\$128.00
Caravan Park Cottage - 4 - 5 Nights Stay per Night	\$106.36	\$10.64	\$117.00
Caravan Park Cottage - 6 Nights Stay per Night	\$101.82	\$10.18	\$112.00
Caravan Park Cottage - Per Week	\$657.27	\$65.73	\$723.00
Caravan Park Cottage - Additional per person rate	\$11.82	\$1.18	\$13.00
<i>Commercial Cabin Rate Based on 2 Adults</i>			
<i>Caravan Park Clubs: Special Offer Stay 3 Nights and Pay for 2 for a maximum of 6 nights - Based on 2 Adults per Van</i>			
Less than 15 Vans Powered Site - per van per night + Hire of C/Building at Concessional Rate Charge	\$16.82	\$1.68	\$18.50
Greater or equal to 15 Vans Powered Site - No Charge on C/Building	\$14.55	\$1.45	\$16.00
Greater than 15 RV's - RV Rest Area with Power & Use of C/Building	\$10.91	\$1.09	\$12.00
Caravan Park / RV Rest Area - Additional per person rate above (2)	\$5.00	\$0.50	\$5.50

<u>BARRACKS</u>			
Bond	\$100.00	\$0.00	\$100.00
Adult per Night	\$31.82	\$3.18	\$35.00
Child per Night	\$9.55	\$0.95	\$10.50

Cr Davies requested that a Weekly Charge for Barracks be considered during next year's Budget Deliberations.

CARRIED BY ABSOLUTE MAJORITY 8/0

Item 7.2 Other Building Matters (continued)

Artwork at War Memorial

Council discussion ensued in regard to the "Lone Pine Soldier" Artwork at the Memorial.

The Chief Executive Officer was requested by Council to negotiate with Mr Frank Burnett, President of the Anzac Memorial Committee, with a view to removing the installed artwork.

Cr Cousins advised that this was a Community Project with some very good ideas however the quality of the Artwork needed to be ensured.

The Economic Development Project Officer reported on National Stronger Regions Fund Grants. It was resolved to discuss this matter at the December Works Committee Meeting with a view to submitting an Application in Round 2 for the Waste and Recycling Facility Upgrade.

Item 8.2 Other Finance Matters

Item 4.3 Fund Balances Report – September 2014

Cr McRae queried payment EFT1659 to WALGA, how much Council pay WALGA in a year and for what services.

The Deputy Chief Executive Officer indicated that a breakdown would be provided.

Payment EFT 1659 to WALGA for \$21,696.15, consists of the following invoices (prices include GST)

- *Advertising for Practice Nurse \$201.56*
- *Notice of Adoption of the Corporate Business Plan \$135.17*
- *Registration to WA Local Government Convention, Graham Anderson \$60.00*
- *Registration to WA Local Government Convention, Liz Anderson \$60.00*
- *Registration to WA Local Government Convention, Brian Caporn \$1,789.00*
- *Registration to WA Local Government Convention, Pam Caporn \$723.00*
- *Registration to WA Local Government Convention, Graeme Fardon \$1,789.00*
- *Registration to WA Local Government Convention, Sue Fardon \$603.00*
- *Registration to WA Local Government Convention, Cr Darryl Richards \$1,789.00*
- *Registration to WA Local Government Convention, Cath Richards \$518.00*
- *LG Act Subscription 1Year \$300.30*
- *Tax Service Subscription 1 Year \$1,430.00*
- *Procurement Consultancy Service Subscription 1 Year \$2,420.00*
- *Employee Relations Subscription 1 Year \$2,805.00*

- *Roman 11 Subscription 1 Year \$6,204.92*
- *Local Laws Subscription 1 Year \$618.20*
- *Work in an Emergency Management Context eLearning \$250.00*

Item 4.4 Financial Information – Statements of Income and Expenditure for the period Ending – 30 September 2014

The Deputy Chief Executive Officer commented that this information would be provided.

<i>Discount Amount</i>	<i>Date Due</i>	<i>Raised Amount</i>	<i>Balance Outstanding by Due Date</i>	<i>Percentage Collected</i>	<i>Percentage Outstanding</i>
<i>Nil</i>	<i>17/10/14</i>	<i>\$1,894,211.76</i>	<i>\$398,141.03</i>	<i>79%</i>	<i>21%</i>
<i>Nil</i>	<i>18/10/13</i>	<i>\$1,774,685.91</i>	<i>\$493,222.34</i>	<i>72%</i>	<i>28%</i>
<i>2%</i>	<i>19/10/12</i>	<i>\$1,677,259.78</i>	<i>\$352,430.05</i>	<i>79%</i>	<i>21%</i>
<i>4%</i>	<i>14/10/11</i>	<i>\$1,574,003.77</i>	<i>\$354,904.01</i>	<i>77.5%</i>	<i>22.5%</i>

Council was informed by the Deputy Chief Executive Officer that an additional \$31,000 had been received since the preparation of this Report.

The Chief Executive Officer provided details of the Rates Incentive Prize winners.

ITEM 9 OTHER MEETINGS

Item 9.1 Fire Control Officers' Meeting held 2nd October 2014

75-14/15 MOVED Cr Hawksley seconded Cr Bavin that Council adopt Fire Control Officers' recommendations FCO2-14/15 to FCO6-14/15: **Appointments of Fire Control Officers / Fire Weather Advisors:**

Chief Bush Fire Control Officer (FCO2-14/15)

Mr Alec McRae be appointed as Chief Bush Fire Control Officer for the forthcoming year.

Joint Deputy Chief Bush Fire Control Officers (FCO3-14/15)

Mr J Smart and Mr N Gelmi be appointed as Joint Deputy Chief Bush Fire Control Officers for the forthcoming year.

Fire Control Officers (FCO4-14/15)

The following persons, subject to their acceptance, be elected as Fire Control Officers for the Shire of Quairading for the forthcoming year:-

Mr A D McRae	Mr P Groves
Mr N Gelmi	Mr B Wilson
Mr J Smart	Mr M Whyte
Mr G A Fardon	Mr S Hadlow
Mr N Fraser	Mr N Stone
Mr T Harlow	Mr A D Gelmi
Mr C Anderson	Mr D Birleson
Mr C Hawksley	

Fire Weather Advisors (FCO5-14/15)

The following persons be appointed as Fire Weather Advisors for the forthcoming year:-

Town	Mr G A Fardon / Mr A Merillo
North West Area	Mr J Smart
South West Area	Mr G Richards
South East Area	Mr P Groves
North East Area	Mr B Wilson
Advisor	Mr D Birleson – Community Emergency Services Manager

Dual Fire Control Officers (FCO6-14/15)

The following Fire Control Officers be elected as Dual Fire Control Officers with the surrounding Shires: -

York	Mr J Smart
Cunderdin	Mr J Smart
Tammin	Mr S Hadlow
Kellerberrin	Mr B Wilson
Bruce Rock	Mr P Groves
Corrigin	Mr N R Stone
Brookton	Mr C Anderson
Beverley	Mr A D Gelmi

CARRIED 8/0

Cr Hawksley expressed this thanks to Mr McRae for taking on the Position of Chief Bush Fire Control Officer for the Shire of Quairading.

Restricted Burning Times (FCO7-14/15)

76-14/15 MOVED Cr Hawksley seconded Cr Bavin that Council adopt Fire Control Officers' recommendation FCO7-14/15 that:

- 1. The Restricted Burning Period apply to the entire Shire of Quairading District;**
- 2. The meeting support the Restricted Burning Period commencing at midnight on Wednesday 15th October 2014 and remain in place until midnight 31st October 2014; and**
- 3. That subject to Seasonal Conditions, the Prohibited Burning Period be from midnight on the 31st October 2014 to midnight 14th February 2015.**

CARRIED 8/0

Aerial Firebreak Inspection (FCO8-14/15)

77-14/15 MOVED Cr Hawksley seconded Cr Cousins that Council adopt Fire Control Officers' recommendation FCO8-14/15 that an Aerial Firebreak Inspection be carried out this year.

CARRIED 8/0

Restricted Burning Period (FCO9-14/15)

78-14/15 MOVED Cr Hawksley seconded Cr McRae that Council adopt Fire Control Officers' recommendation FCO9-14/15 that the Restricted Burning Period be extended to cover the Easter Break making the end of the Restricted Burning Period at Midnight on Monday the 6th April 2015.

CARRIED 8/0

The Shire President, on behalf of Council and Community, congratulated Cr Hawksley on his outstanding commitment to the District and advised that he had held the Office of Chief Bush Fire Control Officer for 1 week shy of 20 years.

The Shire President congratulated Mr McRae for stepping up to the Office of Chief Bush Fire Control Officer.

Item 9.2 Quairading and Districts Sport and Recreation Council Meeting held on 13th October 2014

Cr Andrews reported that the Quairading and Districts Sport and Recreation Council Meeting had been productive, however longer than he would have liked.

Council was informed of the need to have a Structural Engineer's Assessment of Community Building to ascertain the feasibility of the Building being incorporated into any future Plan.

Cr Andrews advised that the Economic Development Project Officer had reported on the limited responses received in the Concept Plan Survey.

Cr Andrews reported that he had thanked Mr Kyle Stacey for his effort and time involved.

The Shire President commented that people should be at Meetings if they wished to promote issues and participate in the Outcome.

The Shire President reported to Council that he was very impressed with Mr Stacey's Presentation.

The Chief Executive Officer reported on the Ablutions with Agricultural Show attendees having doubled in recent years. The Meeting was advised that the Agricultural Society may need to provide additional temporary Ablutions in the future to cater for the increased Show crowds.

Cr Caporn suggested that Council could look at purchasing Second Hand Ablutions. The suggestion was taken on notice and will be listed for the Building and Town Planning Development Committee.

ITEM 10 REPORTS

Item 10.1 Chief Executive Officer's Report – October 2014

10.1.1 Disposal of Council's Toyota Prado
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REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer

Date 20th October 2014

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – N/A

MATTER FOR CONSIDERATION – Disposal of Council’s 2014 Toyota Prado Sedan

APPLICANT’S SUBMISSION – Copy of previous Chief Executive Officer’s Report attached to this Report

BACKGROUND – Council, at its September 2014 Meeting, Resolved Unanimously as follows:-

63-14/15 MOVED Cr Davies seconded Cr Andrews that Council:

- 1. Note the Registration of Interest from Doctor Adeleye to purchase Council’s Toyota Prado Sedan Vehicle for the amount of \$52,000 (inclusive of GST)*
- 2. Council proceed to provide local public notice of the proposed disposition in accordance with Section 3.58 (3) and (4) of the Local Government Act.*
- 3. Upon commencement of the “Independent Medical Contractor Agreement”, Council authorise Doctor Adeleye to have use of Council’s Vehicle until Council formally determines the Disposition Proposal subject to Doctor Adeleye be liable for the Motor Vehicle’s operating expenses.*

CARRIED 8/0

STATUTORY ENVIRONMENT – Local Government Action Section 3.58 applies.

POLICY IMPLICATIONS – Nil

FINANCIAL IMPLICATIONS – Council has budgeted an amount of \$40,000 (nett of GST) for the Disposal of the Motor Vehicle in the 2014/2015 Annual Budget.

STRATEGIC IMPLICATIONS – Nil

COMMUNITY CONSULTATION – “Proposal to Dispose” has been publicised in accordance with the Local Government Act.

COMMENT – I confirm to Council that “Local Public Notice” has been provided by a Notice in the “Avon Advocate” on Wednesday 1st October 2014. In addition, the Proposal was on Council’s Public Notice Board/s.

Council invited Written Submissions on the Proposal by 5.00pm on Friday 17th October 2014.

I can confirm that Council received no Written Submissions or Enquiries on the Disposal Proposal.

Council is now able to formally Consider and Determine Doctor Adeleye’s Offer of \$52,000 (inclusive of GST) for Council’s Toyota Prado.

This Offer achieves \$47,272 Income to Council compared to a Budgeted Income of \$40,000.

Council’s Asset Register reflects a Current Written Down Valuation of \$50,919.54 as at 30th September 2014.

OFFICER RECOMMENDATION

79-14/15 MOVED Cr Hawksley seconded Cr Bavin that Council proceed to Dispose of Council's 2014 Toyota Prado GXL Sedan to Doctor Adenola Adeleye for the amount of \$52,000 (inclusive of GST).

CARRIED BY ABSOLUTE MAJORITY 8/0

10.1.2 Lease of Land – CBH Ltd

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 20th October 2014

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Lee Nilan, Network Property Manager, CBH Ltd

MATTER FOR CONSIDERATION – New Draft Lease of CBH's "Paddock" offered to Council for a further three (3) years.

APPLICANT'S SUBMISSION – Copy of Draft Lease Offered by CBH and Council's Letter attached to Report

BACKGROUND – Council wrote to CBH Ltd on the 16th September 2014 formally registering Council's Interest in continuing to lease the remaining Portion of Lot 8133, Ashton Street, Quairading.

The Current Lease expires on the 30th April 2015.

STATUTORY ENVIRONMENT – Nil

POLICY IMPLICATIONS – Nil

FINANCIAL IMPLICATIONS – Council has paid for the last year of the Current Lease in the 2013/2014 Year. A Budget Provision of \$4,520 has been provided for Year 1 of any Lease Extension offered.

STRATEGIC IMPLICATIONS – Nil

COMMUNITY CONSULTATION – Nil, to date

COMMENT – CBH Ltd has written / emailed to Council advising of its decision to offer the Land to Council for "Community Cropping" purposes for a further 3 Year Term, expiring on the 30th April 2018.

CBH's Draft Lease is on similar Terms to the Current Lease with a Lease Payment / Rent of \$41.25 per Acre in Year 1.

Annual Rent Reviews are to be based on the declared Consumer Price Index.

In the first (Current) Lease, the Area of the Land offered was 43.56 hectares but this has been reduced on several occasions when CBH required more land for the construction of further "Open Bulkheads".

The Current Land available for Lease is 39.48 hectares (97.52 Acres).

The Estimated Rent Amount for Year 1 of the New Lease will be \$4,022 plus GST.

OFFICER RECOMMENDATION

80-14/15 MOVED Cr Andrews seconded Cr Caporn: -

- 1. That Council accept the Terms and Conditions of the Lease Document offered by CBH Ltd for the “CBH Paddock” for a three (3) Year Term commencing 1st May 2015.**
- 2. Council proceed to invite Expressions of Interest from Community Groups / Clubs for the use of the Leased Paddock from the 1st May 2015.**

Cr Caporn queried the increase in Rent Payment. The Chief Executive Officer advised that the Rent had increased with CPI.

Cr Caporn commented that this year’s crop by the Quairading Football Club does not look good.

Cr Davies advised that Canola had been planted in the first year.

Cr McRae sought clarification that Council paid for the Lease. Cr McRae suggested that Council not just give the Lease to a Community Group because if they have to pay they would put more effort in. Cr Richards advised that precedence had already been set with the Quairading Football Club.

CARRIED 8/0

10.1.3 Quairading Volunteer Bush Fire Brigade – Honour Board

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 20th October 2014

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Mr A McRae, Secretary, Quairading Volunteer Bush Fire Brigade

MATTER FOR CONSIDERATION – Establishment of a Honour Board for the Quairading Volunteer Bush Fire Brigade to be erected at the Quairading Fire Station.

APPLICANT’S SUBMISSION – Copy of emailed correspondence attached to Report

BACKGROUND – The Quairading Volunteer Bush Fire Brigade propose to establish an Honour Board of Presidents, Vice Presidents, Secretaries and Captains since 1966.

STATUTORY ENVIRONMENT – Nil

POLICY IMPLICATIONS – N/A

FINANCIAL IMPLICATIONS – Funding of approximately \$1,200 is sought by the Brigade. No Current Budget Allocation provided for this Project.

STRATEGIC IMPLICATIONS – Nil

COMMUNITY CONSULTATION – N/A

COMMENT – Nil

OFFICER RECOMMENDATION

81-14/15 MOVED Cr Davies seconded Cr McRae: -

- 1. That Council acknowledge and support the Volunteer Bush Fire Brigade’s research into a Quairading Volunteer Bush Fire Brigade Honour Board; and**
- 2. Matter to be referred to the Building and Town Planning Development Committee for consideration and recommendation to Council for future Draft Budget Consideration.**

Cr McRae commented that it is important to recognise these volunteers.

CARRIED 8/0

10.1.4 Parliamentary Committee Report on the Management of Western Australia’s Freight Rail Network

REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 20th October 2014

DISCLOSURE OF INTEREST – Chief Executive Officer is an Executive Member of the Wheatbelt Rail Retention Alliance

OWNER/APPLICANT – N/A

MATTER FOR CONSIDERATION – Council Information.

APPLICANT’S SUBMISSION – Extract of the “Economics and Industry Standing Committee” and Various Media / Press Statements attached to Report for Members’ Reference.

BACKGROUND – The Parliamentary Standing Committee for “Economics and Industry” handed down its Report and Findings on its Inquiry into the Rail Freight Management in this State on Thursday 16th October 2014.

The Report was a result of an extended Consultation Period including a Public Hearing in Bruce Rock on 27th May 2014.

The Committee Report is 281 pages in length and has been emailed to all Councillors.

I have included with this Report the Summary of the Findings and Recommendations.

STATUTORY ENVIRONMENT – State Parliamentary Committee

POLICY IMPLICATIONS – N/A

FINANCIAL IMPLICATIONS – Nil

STRATEGIC IMPLICATIONS – Council’s continued representation and advocacy on the Tier 3 Rail issue

COMMUNITY CONSULTATION – Nil, to date since the Committee’s Release of the Report

COMMENT – It is considered that the Committee have made a number of important Findings and 22 Recommendations which vindicate the stance of Council and the Wheatbelt Rail Retention Alliance on the Tier 3 Rail issue.

The pathway and timeframe for Parliament to consider the Report is unknown by the Chief Executive Officer, at this time.

OFFICER RECOMMENDATION

82-14/15 MOVED Cr Hawksley seconded Cr Bavin that Council adopt the Officer Recommendation that:

- 1. Item submitted for Council consideration and discussion.**
- 2. That Council formally note the Findings and Recommendation of the “Economics and Industry Standing Committee” Report into the Management of Western Australia’s Freight Rail Network.**

CARRIED 8/0

10.1.5 Expression of Interest – Lot 81 (22) Kent Street, Dangin
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REPORTING OFFICER

Graeme A Fardon – Chief Executive Officer Date 20th October 2014

DISCLOSURE OF INTEREST – Nil

OWNER/APPLICANT – Mr Ken and Mrs Dene Stein

MATTER FOR CONSIDERATION – Acknowledge receipt of Expression of Interest to Purchase Freehold Lot from Council.

APPLICANT’S SUBMISSION – Copy of Email and Map attached to Report

BACKGROUND – Mr and Mrs Stein have previously resided in both Dangin and Quairading and are seeking to relocate back to the District and have recently approached the Chief Executive Officer with a view to purchasing Vacant Land located at Lot 81 (No 22) corner of Kent Street and Brockman Street, Dangin.

Mr and Mrs Stein will also seek to acquire Lot 80 (Unallocated Crown Land) immediately abutting Lot 81 to create a parcel of land with 2,024m² (1/2 Acre) in Area.

Lot 81 was transferred to the Shire of Quairading from the Quairading Farmers Co-operative on the 7th February 1973.

It is considered that the land is surplus to Council’s future requirements.

STATUTORY ENVIRONMENT – Disposal of Council Property covered by Section 3.58 of the Local Government Act and Associated Regulations.

POLICY IMPLICATIONS – N/A

FINANCIAL IMPLICATIONS – Council had not budgeted for the Sale of this Lot as there has been no interest in the Lot in the past.

STRATEGIC IMPLICATIONS – Primary Goal: Social – Grow and build the population base.

COMMUNITY CONSULTATION – Nil, to date.

COMMENT – Section 3.58 of the Act states: -

3.58. Disposing of property

- (1) In this section —
 - dispose* includes to sell, lease, or otherwise dispose of, whether absolutely or not;
 - property* includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or

- (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
- (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
- (d) any other disposition that is excluded by regulations from the application of this section.

Council has recently had all its Land and Buildings Valued for “Fair Value / Accounting Purposes” with this particular Lot being valued at \$15,000 as at 30th June 2014.

To date, the Amount being offered by Mr and Mrs Stein has not been disclosed.

The Chief Executive Officer will ascertain Mr and Mrs Stein’s Purchasing Intent and Purchase Offer prior to the Council Meeting.

It is considered beneficial for Council to consider this Expression of Interest and secondly, Council have no objection to Mr and Mrs Stein seeking to acquire the adjoining Unallocated Crown Land Lot 80 for a future residence.

OFFICER RECOMMENDATION

83-14/15 MOVED Cr Davies seconded Cr Hawksley: -

- 1. That Council acknowledge the Expression of Interest from Mr and Mrs K Stein to purchase Vacant Land at Lot 81 (No 22) Kent Street, Dangin.**
- 2. Council note the Purchase Price of \$16,000 provided by the Applicant.**
- 3. That Council proceed to provide “Local Public Notice” in accordance with Section 3.58 of the Local Government Act.**
- 4. That Council have no objection to Mr and Mrs Stein seeking to acquire Unallocated Crown Land Lot No 80 Kent Street, Dangin.**

CARRIED BY ABSOLUTE MAJORITY 8/0

Item 10.2 Health and Building Report

Council noted the Building, Health and Environment Report for September 2014.

The Chief Executive Officer provided information in regard to Planning Meeting to be held on Wednesday 5th November 2014.

Council was advised that Mr Jurmann was going well as Council’s Contractor and that the Contract Planner was only used when requested.

Item 10.3 Environment Officer’s Report

Council noted the SEAVROC Environment Officer’s Report for September 2014.

Cr Cousins queried the impact on the Environment Officer with the dissolution of SEAVROC.

The Chief Executive Officer advised of a base funding commitment from York, Beverley and Cunderdin Shires for the Caring for Country Project with the balance of the hours worked on a “User Pays” basis.

Item 10.4 Community Emergency Services Manager Report

Council noted the Community Emergency Services Manager's Report for September / October 2014.

The Chief Executive Officer reported that concreting of the Fire Shed floor at Wamenusking had been undertaken. The Chief Executive Officer advised that Mr Birleson had attended the Volunteer Bush Fire Brigade Annual General Meetings and was engaging well with Volunteers.

ITEM 11 INWARD CORRESPONDENCE

11.1 WALGA Central Country Zone – Minutes of Meeting held on 29th August 2014

ITEM 12 LATE ITEMS

Nil

ITEM 13 TABLED ITEMS

Nil

ITEM 14 COUNCILLORS' REPORTS / BUSINESS

Cr Hawksley

Cr Hawksley reported sighting a large snake in McLennan Street and the need for the Community to have heightened awareness.

Cr Bavin

Cr Bavin reported that the Remote, Rural Resources Satellite Sundowner had been held last Thursday with Council's female Councillors providing information on various topics. The Chief Executive Officer's Secretary queried advertising of the Event. The Meeting was advised that the Event had been publicised in last month's Banksia Bulletin.

Cr Caporn

Cr Caporn queried whether the November Council Meeting would commence earlier due to no Committee Meetings.

Cr Hawksley suggested that the commencement time remain at 2.00pm.

Cr Andrews

Nil

Cr Davies

Internet Services

Cr Davies reported that internet service in the Mawson area was very slow in the afternoon.

The Chief Executive Officer advised that contact could be made with the Telstra Area Manager.

Cr Hawksley commented that the slow internet service was not only confined to the Country Areas as Metro Perth also has slow Internet Speeds.

St John Ambulance Sub Centre

Cr Davies reported that the St John Ambulance Sub Centre was not sure whether to relocate or upgrade the current Building.

It was suggested that the Ambulance Hall may be a good location for a Community Gym if the Ambulance Sub Centre does relocate in the future.

Restructuring of Council

Cr Davies raised the issue of restructuring Council down from 8 Councillors to 6 Councillors and 2 Councillors and 1 Community Member sitting on the 3 Standing Committees.

Cr Richards commented that the Shire of York has 6 Councillors and that the Shire of Quairading Elected Members has decreased over time from 11 to the current 8.

Cr Caporn advised that he prefers an odd number of Elected Members and that Community Committee Members may not work.

Cr Davies advised that Community Members would have to be nominated by Council.

The Deputy Chief Executive queried payment of Community Members by Council.

Matter left on the table.

Cr Cousins

Cr Cousins reported that the Quairading Tourist and Tidy Towns Committee Garden Day had been very successful.

Cr Cousins reported attending the Roe Tourism Annual General Meeting held in Quairading. Council was informed that a Film / Advertisement has been nominated for a Tourism Award. Cr Cousins reported that it was good to attend their Meeting and the need for Quairading to look at aligning closer with this Group, including the development of a Tourism Policy.

Cr Richards requested more detail from Cr Cousins about the Meeting. Cr Cousins reported that the Meeting had been held at the Quairading Community Resource Centre with the re-elected Chair being Caroline Robinson. Council was informed that there are a couple of key people on the Committee driven to promote the whole area.

Cr Cousins commented that only 8 were in attendance however normally there are more in attendance.

The Chief Executive Officer advised that the tourist focus for Quairading is linked to “Pathways to Wave Rock” and the “Granite Way”.

Cr McRae

Cr McRae suggested that the St John Ambulance Sub Centre could relocate with the Fire and Rescue Service to the Fire Station.

Cr McRae queried whether the Strategic Plan Review Process included a simple Community Survey. The Chief Executive Officer advised that there had been preliminary discussion with Consultant Helen Hardcastle on this issue.

Cr Richards

President's Allowance

Cr Richards reported that he had taken this year's President's Allowance and purchased an iPad.

Ausplow Operations

Cr Richards advised that he had spoken to Mr John Ryan in regard to Ausplow operations. Council was advised that Crop trials would commence next year. Cr Richards suggested that Council invite Mr John Ryan and Mr Chris Farmer to visit Quairading again in the near future.

Broadband Satellite

Cr Richards reported having huge problems with Broadband Satellite at the farm.

The Shire President reported that Beverley Electrical Services had trialled an antenna which had improved reception immensely.

Council Meeting Minutes

Cr Richards queried whether the shortened unconfirmed Minutes should be placed on the Website.

Cr Andrews commented on the availability of unconfirmed Minutes at the Shire Office already. The Chief Executive Officer stated that a legal disclaimer would need to be included at the commencement of the Minutes.

Cr Cousins raised concern of pressure on the Administration Staff that they have to have the Minutes available too soon after Meeting.

Cr Richards reported that he had spoken to Members of the Staff during Afternoon Tea on the issue.

The Chief Executive Officer advised that if there is less narrative in the Minutes, there would be a shorter Drafting timeframe

Community Building Name

Cr Richards reported of confusion between the Community Building and the Community Resource Centre by Visitors to the Town.

Cr Richards advised that renaming the Community Building after Mr BJ Stacey had not been previously supported by Council and suggested that the Building become known as the "Community Oval Building".

Matter not progressed further at this Meeting.

Red Poll World Congress

Cr Richards reported that he and the Chief Executive Officer had attended the Red Poll World Congress hosted by Mr Murray Williams of Yongerellen Stud at Wamenusking on Wednesday 22nd October 2014 and commented on the outstanding Presentation of the Stud and the Day's Event by Mr Williams and the Wamenusking Community.

Chief Executive Officer

Area Promotion Group

The Chief Executive Officer reported recently attending an Area Promotion Group Meeting. Council was advised that the Meeting had been poorly attended and that the Group was looking at more advertising strategies. The Chief Executive Officer reported that the new Website was progressing.

Local Government Managers' Australia State Conference

The Chief Executive Officer advised that he would be absent next Wednesday, Thursday and Friday as he would be attending the Local Government Managers' Australia WA State Conference. The Chief Executive Officer commented that the Conference was very timely with Reform announcements and pressures highlighted in the State President's Annual Report.

The Chief Executive Officer thanked Council for the opportunity to attend the Conference and advised that he would report back to the next Meeting.

The Chief Executive Officer undertook to email an article by WALGA Chief Executive Officer Ricky Burgess to all Councillors.

Chief Executive Officer's Secretary

The Chief Executive Officer's Secretary advised that she had spoken to the Shire President during the Afternoon Tea Break regarding work pressures including increased Compliance, Meeting Deadlines, Transport Licensing, Customers presenting at the Administration Centre and telephone contact by the Public.

Mrs Clemens advised that she had thought seriously about resigning from Council's employment with a view to sourcing part time work with less pressure.

Deputy Chief Executive Officer

The Deputy Chief Executive Officer advised that Council had received the Valuation Report which had highlighted the inadequacy of Council's Asset Register and the increased workload associated with the Annual Financial Reports.

The Deputy Chief Executive Officer reported that he was working towards the Annuals with the assistance of Council's Accounting Contractor. Council was advised that the Auditors would be attending on 10th November.

The Chief Executive Officer commented on the level of compliance required and Council's limited Resources are stretched to the limit.

ITEM 15 NEXT ORDINARY MEETING

Thursday 27th November 2014 in the Council Chambers commencing 2.00pm.

ITEM 16 CLOSURE

There being no further business to discuss, the Chairman declared the Meeting closed at 5.57pm.

I certify the Minutes of the Ordinary Meeting of Council held on 23rd October 2014 were confirmed on 27th November 2014 as recorded on resolution no. _____

Confirmed..... 27/11/14