



# **SHIRE OF QUAIRADING**

## **LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

### **Contents**

<b>Contents</b>	<b>i</b>
<b>Glossary of Terms</b>	<b>v</b>
<b>PART 1 – INTRODUCTION</b>	<b>23</b>
<b>1.1 Authority</b>	<b>23</b>
<b>1.2 Community Consultation</b>	<b>23</b>
<b>1.3 Context – Area Covered</b>	<b>23</b>
<b>1.3.1 Adjoining Local Authorities</b>	<b>23</b>
<b>1.3.2 Access</b>	<b>24</b>
<b>1.3.3 Topography</b>	<b>24</b>
<b>1.3.4 Climate</b>	<b>24</b>
<b>1.4 Aim</b>	<b>24</b>
<b>1.5 Purpose</b>	<b>24</b>
<b>1.6 Objectives</b>	<b>25</b>
<b>1.7 Scope</b>	<b>25</b>
<b>1.8 Related Documents &amp; Arrangements</b>	<b>25</b>
<b>1.9 Special Considerations</b>	<b>25</b>
<b>1.10 Financial Arrangements</b>	<b>25</b>
<b>1.11 Emergency Management Principles</b>	<b>26</b>
<b>1.11.1 Prevention</b>	<b>26</b>
<b>1.11.2 Preparedness</b>	<b>26</b>
<b>1.11.3 Response</b>	<b>26</b>
<b>1.11.4 Recovery</b>	<b>26</b>
<b>1.12 Roles &amp; Responsibilities</b>	<b>26</b>
<b>1.12.1 Local Emergency Coordinator (PLEASE REFER TO FULL DOCUMENT)</b>	<b>26</b>

1.12.2	Local Government	26
1.12.3	Hazard Management Agency	26
1.12.4	Combat Agencies (PLEASE REFER TO FULL DOCUMENT)	26
1.12.5	Support Organisation (PLEASE REFER TO FULL DOCUMENT)	26
1.12.6	Public Authorities & Others	27
<b>PART 2 – PLANNING (LEMC ADMINISTRATION) (PLEASE REFER TO FULL DOCUMENT)</b>		<b>27</b>
2.1	LEMC Membership ( <i>positions</i> )	27
2.1.2	Chairperson Local Emergency Management Committee	Error! B
2.12.3	Deputy Chairperson Local Emergency Management Committee (PLEASE REFER TO FULL DOCUMENT)	28
2.2	Local Emergency Management Committee Functions	28
2.3	Meeting Schedule	28
2.4	Exercise Schedule (PLEASE REFER TO FULL DOCUMENT)	28
2.5	LEMC Constitution & Procedures (PLEASE REFER TO FULL DOCUMENT)	28
2.6	Annual Reports & Annual Business Plan (PLEASE REFER TO FULL DOCUMENT)	28
2.7	LEMC Business Plan (PLEASE REFER TO FULL DOCUMENT)	28
<b>PART 3 – RESPONSE</b>		<b>28</b>
3.1	Risks – Emergencies Likely to Occur	28
3.2	Incident Support Group (ISG) (PLEASE REFER TO FULL DOCUMENT)	28
3.2.1	Role	28
3.2.2	Triggers for the activation of an ISG (PLEASE REFER TO FULL DOCUMENT)	28
3.2.3	Membership of an ISG (PLEASE REFER TO FULL DOCUMENT)	28
3.2.4	Frequency of Meetings (PLEASE REFER TO FULL DOCUMENT)	28
<b>PART 4 – EMERGENCY COORDINATION (PLEASE REFER TO FULL DOCUMENT)</b>		<b>29</b>
4.1	Emergency Coordination Centres (PLEASE REFER TO FULL DOCUMENT)	29
4.2	Media Management and Public Information (PLEASE REFER TO FULL DOCUMENT)	29
4.3	Public Warning Systems	29
4.3.1	Local Systems	29
4.3.2	FESA Public Info Line	29
4.3.3	ABC Radio (PLEASE REFER TO FULL DOCUMENT)	29
4.3.4	State Alert (PLEASE REFER TO FULL DOCUMENT)	29
4.4	Bush Fire Warnings	29
4.4.1	Advice	30
4.4.2	Watch and Act	30
4.4.3	Emergency Warning (PLEASE REFER TO FULL DOCUMENT)	30
<b>PART 5 - EVACUATION</b>		<b>30</b>
5.1	<b>THE FIVE STAGES OF EVACUATION (PLEASE REFER TO FULL DOCUMENT)</b>	<b>30</b>

5.1.1	Decision to evacuate (PLEASE REFER TO FULL DOCUMENT)	30
5.1.2	Warning (PLEASE REFER TO FULL DOCUMENT)	30
5.1.3	Withdrawal (PLEASE REFER TO FULL DOCUMENT)	30
5.1.4	Shelter (PLEASE REFER TO FULL DOCUMENT)	30
5.1.5	Return	31
5.2	Special Needs Groups (PLEASE REFER TO FULL DOCUMENT)	31
5.3	Evacuation / Welfare Centres (PLEASE REFER TO FULL DOCUMENT)	31
5.4	Animals (PLEASE REFER TO FULL DOCUMENT)	31
<b>SECTION 6 - WELFARE</b>		<b>31</b>
6.1	Local Welfare Liaison Officer (PLEASE REFER TO FULL DOCUMENT)	31
6.2	State & National Registration & Enquiry (PLEASE REFER TO FULL DOCUMENT)	31
<b>SECTION 7 – RECOVERY</b>		<b>31</b>
7.1	Authority	31
7.2	Aim	31
<b>SECTION 8 – CONTACTS (PLEASE REFER TO FULL DOCUMENT)</b>		<b>31</b>
<b>SECTION 9 – EXERCISING &amp; REVIEWING (PLEASE REFER TO FULL DOCUMENT)</b>		<b>31</b>
9.1	The Aim of Exercising (PLEASE REFER TO FULL DOCUMENT)	31
9.2	Frequency of Exercises (PLEASE REFER TO FULL DOCUMENT)	31
9.3	Types of Exercises (PLEASE REFER TO FULL DOCUMENT)	31
9.4	Reporting of Exercises (PLEASE REFER TO FULL DOCUMENT)	31
9.5	Review of Local Emergency Management Arrangements (PLEASE REFER TO FULL DOCUMENT)	31
9.6	Review of Local Emergency Management Committee Positions (PLEASE REFER TO FULL DOCUMENT)	Error! B
9.7	Review of Resources Register (PLEASE REFER TO FULL DOCUMENT)	32
<b>SECTION 10 – RISK REGISTER</b>		<b>32</b>
<b>SECTION 11 – RESOURCES</b>		<b>32</b>
<b>SECTION 12 – MAPS (PLEASE REFER TO FULL DOCUMENT)</b>		<b>32</b>
<b>APPENDIX TABLE</b>		<b>32</b>
<b>APPENDIX 1D - Agreements, Understandings &amp; Commitments</b>		<b>32</b>
<b>APPENDIX 1E – DEMOGRAPHICS</b>		<b>32</b>
<b>APPENDIX 4A – EMERGENCY COORDINATION CENTRE LOCATIONS AND CONTACT DETAILS</b>		<b>32</b>
<b>APPENDIX 5J – SPECIAL NEEDS GROUPS</b>		<b>32</b>
<b>APPENDIX 9E – HAZARD MANAGEMENT AGENCIES (HMA)</b>		<b>32</b>
<b>APPENDIX 11A – 2005 RISK REGISTER</b>		<b>32</b>
<b>APPENDIX 1A – CA/HMA/COMBAT/SUPPORT/WESTPLAN/LOCAL PLAN MATRIX</b>		<b>24</b>
<b>APPENDIX 1B - EXISTING PLANS &amp; ARRANGEMENTS</b>		<b>25</b>
<b>APPENDIX 1C - Agreements, Understandings &amp; Commitments</b>		<b>25</b>

<b>APPENDIX 1D – DEMOGRAPHICS</b>	<b>25</b>
<b>APPENDIX 2A - LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)</b>	<b>25</b>
<b>APPENDIX 3A – HAZARDS AND POSSIBLE ISG MEMBERS</b>	<b>25</b>
<b>APPENDIX 3B – LOCAL SUPPORT AGENCIES</b>	<b>26</b>
<b>APPENDIX 4A – EMERGENCY COORDINATION CENTRE LOCATIONS AND CONTACT DETAILS</b>	<b>26</b>
<b>APPENDIX 5A – SPECIAL NEEDS GROUPS</b>	<b>26</b>
<b>APPENDIX 5B – EVACUATION/WELFARE CENTRE</b>	<b>26</b>
<b>APPENDIX 5C – ANIMAL ASSISTANCE AGENCIES</b>	<b>26</b>
<b>APPENDIX 5D – EVACUATION/WELFARE CENTRE AUDIT (DCP)</b>	<b>27</b>
<b>APPENDIX 6A – DCP and WELFARE LIAISON CONTACTS</b>	<b>27</b>
<b>APPENDIX 8A – HAZARD MANAGEMENT AGENCIES (HMA)</b>	<b>28</b>
<b>APPENDIX 8B–SHIRE STAFF</b>	<b>29</b>
<b>APPENDIX 8C – CRISIS CARE / COUNSELLING</b>	<b>29</b>
<b>APPENDIX 10A – 2005 RISK REGISTER</b>	<b>30</b>
<b>APPENDIX 11A – SHIRE PLANT, EQUIPMENT &amp; FIRE APPLIANCES</b>	<b>30</b>
<b>APPENDIX 11B – PRIVATE PLANT AND EQUIPMENT</b>	<b>30</b>
<b>APPENDIX 11C – CATERING, SUPPLIES AND EMERGENCY SUPPORT</b>	<b>30</b>
<b>APPENDIX 12A –SPECIAL RISKS</b>	<b>30</b>

## Glossary of Terms

**AIIMS** – Australasian Interagency Incident Management System is a command structure set up to systematically and, logically manage emergency incidents from small incidents to large difficult or multiple situations. It is designed to expand to ensure effective span of control at all levels.

**COMBAT** - take steps to eliminate or reduce the effects of a hazard on the community.

**COMBAT AGENCY** - an organisation which, because of its expertise and resources, is responsible for performing a task or activity such as fire fighting, rescue, temporary building restoration, evacuation, containment of oil spills, monitoring of radioactive materials. An emergency operation may involve a number of Combat Agencies.

**COMMUNITY EMERGENCY RISK MANAGEMENT** – See RISK MANAGEMENT

**CONTROL** – The overall direction of emergency management activities during an *Incident* or *Operation*.

**COORDINATION** – the bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, human resources and equipment) in accordance with the requirements imposed by the threat or impact of an emergency.

**DISTRICT** – means the municipality of the Shire

**DISTRICT EMERGENCY COORDINATOR (DEMC)** - that person designated by the Commissioner of Police to be the District Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective District Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents* and *Operations*. At the State level this is the Commissioner of Police. At the District level it is the District Police Officer.

**DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)** – Based on emergency management districts and chaired by Police District Officers, as District Emergency Coordinator, with a Regional Director of FESA as Deputy Chair. Executive Officer support is provided by FESA Managers nominated by FESA CEO

**EMERGENCY** – means the occurrence or imminent occurrence of a hazard which is of such nature or magnitude that it requires a significant and coordinated response

**EMERGENCY MANAGEMENT** – is a range of measures to manage risks to communities and the environment. It involves the development and maintenance of arrangements to prevent or mitigate, prepare for, respond to, and recover from emergencies and disasters in both peace and war.

**EMERGENCY MANAGEMENT AGENCY** – means hazard management agency, a combat agency or a support organisation involved in the prevention, preparedness, response or recovery from an emergency.

**EMERGENCY RISK MANAGEMENT (ERM)** – a systematic process that produces a range of measures that, on being implemented, contributes to the safety and wellbeing of communities and the environment.

**SES** –State Emergency Service

**VFRS** –Volunteer Fire & Rescue Service

**FESA** – Fire & Emergency Services Authority of WA

**BFB** – Bush Fire Brigade – **established by a local government under the Bush Fires Act 1954.**

**“FUNCTION” SUPPORT COORDINATOR** - that person appointed by an organisation or committee to be the Coordinator of all activities associated with a particular support function, e.g. Welfare Coordinator, Medical Coordinator, etc., and includes coordinating the functions of other organisations that support that particular function, e.g. Red Cross in the State Welfare Plan.

**HAZARD** - a situation or condition with potential for loss or harm to the community or the environment.

**HAZARD MANAGEMENT AGENCY (HMA)** - that organisation which, because of its legislative responsibility or specialised knowledge, expertise and resources is responsible for ensuring that emergency management activities pertaining to the prevention

of, preparedness for, response to and recovery (specialist issue management) from a specific hazard are undertaken. Such organisations are either designated by legislation or detailed in State level emergency management plans.

**INCIDENT** – an *Emergency*, which impacts upon a localised community or geographical area but not requiring the co-ordination and significant multi-agency emergency management activities at a district or state level.

**INCIDENT AREA** – the area, defined by the *Incident Manager*, incorporating the localised community or geographical area impacted by an *Incident*.

**INCIDENT CONTROLLER/INCIDENT MANAGER (IC/IM)** – the person designated by the relevant *Hazard Management Agency*, responsible for the overall management and *control* of an *incident* and the tasking of agencies in accordance with the needs of the situation.

**INCIDENT SUPPORT GROUP (ISG)** – the group that may be convened by an *Incident Manager* in consultation with the relevant *Local Emergency Coordinator* to assist in the overall management of an *Incident*. The ISG includes representation from key agencies involved in the response.

**INCIDENT MANAGEMENT TEAM (IMT)** – The group of incident management personnel comprised of the Incident Controller, and the personnel appointed to be responsible for the functions of Planning, Operations and Logistic.

**LG** – Local Government meaning the Shire of Quairading & Shire of Quairading Council

**LIFELINES** – systems or networks that provide for the circulation of people, goods, services and information upon which health, safety, comfort and economic activity depend.

**LOCAL EMERGENCY COORDINATOR (LEC)** - that person designated by the Commissioner of Police to be the District or Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective District or Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents* and *Operations*. At the State level this is the Commissioner of Police. At the District level it is the District Police Officer. At the local level it is the Senior Police Officer responsible for the police sub-district.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)** – based on either local government boundaries or emergency management sub-districts. Chaired by the Shire President (or a delegated person) with the Local Emergency Coordinator, whose jurisdiction covers the local government area concerned, as the Deputy Chair. Executive support should be provided by the local government.

**MUNICIPALITY** – means the district of the Shire

**OPERATION** – an *Incident* or multiple *Incidents* which impact, or is likely to impact, beyond a localised community or geographical area.

**OPERATIONS AREA** - that area, defined by the *Operations Area Manager*, incorporating the entire community or geographical area impacted or likely to be impacted, by an *Operation* and incorporating a single or multiple *Incident Areas*.

**OPERATIONS AREA MANAGEMENT GROUP (OAMG)** – the group that may be convened by an *Operations Area Manager*, in consultation with the relevant *District Emergency Coordinator(s)*, to assist in the overall management of an *Operation*. The OAMG includes representation from key agencies involved in the response.

**OPERATIONS AREA MANAGER (OAM)** - that person designated by the *Hazard Management Agency*, responsible for the overall management of an *Operation* and provision of strategic direction to agencies and *Incident Manager(s)* in accordance with the needs of the situation.

**PREVENTION** – Measures to eliminate or reduce the incidence or severity of emergencies

**PREPAREDNESS** – Measures to ensure that should an emergency occur communities, resources and other services are capable of coping with the effects.

**RESPONSE** – Actions taken in anticipation of, during, and immediately after an emergency to ensure that people affected are given immediate relief and support.

**RECOVERY** – The coordinated process of supporting emergency effected communities in reconstruction of the physical infrastructure and social, economic and physical well being.

**RISK** - a concept used to describe the likelihood of harmful consequences, arising from the interaction of hazards, communities and the environment.

**RISK MANAGEMENT** – the systematic application of management policies, procedures and practices to the task of identifying, analysing, evaluating, treating and monitoring risk. Refer to AS/NZS Standard 4360:2004 (Risk Management).

**RISK REGISTER** – A register of the risks within the local government, identified through the Community Emergency Risk Management process

**RISK STATEMENT** – A statement identifying the hazard, element at risk and source of risk.

**STATE EMERGENCY COORDINATION GROUP (SECG)** - a group that may be established at State level, by the State Emergency Coordinator, at the request of, or in consultation with, the Hazard Management Agency, to assist in the provision of a coordinated multi-agency response to and recovery from the emergency. It is the operational arm of the State Emergency Management Committee and includes representation, at State level, from key agencies involved in the response and recovery for the emergency.

**STATE EMERGENCY MANAGEMENT COMMITTEE (SEMC)** – Chaired by the Commissioner of Police, as State Emergency Coordinator, with the Chief Executive Officer of the Fire and Emergency Services Authority as deputy Chair. The Executive Director, FESA Emergency Management Services, is the SEMC Executive Officer. The SEMC is comprised of an executive and four functional groups whose membership includes those organisations essential to the State's emergency management arrangements. The chair of each of the functional groups is also a member of the SEMC Executive group. The functional groups are:

- Emergency Services Group
- Public Information Group
- Lifelines Services Group
- Recovery Services Group

**SUPPORT ORGANISATION** - an organisation whose response in an emergency is either to restore essential services (e.g. Western Power, Water Corporation of WA, Main Roads WA etc) or to provide such support functions as welfare, medical and health, transport, communications, engineering, etc.

**TELECOMMUNICATIONS** – the transmission of information by electrical or electromagnetic means including, but not restricted to, fixed telephones, mobile phones, satellite phones, e-mail and radio.

**TREATMENT OPTIONS** – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

**VULNERABILITY** – The degree of susceptibility and resilience of the community and environment to hazards.

## COMMON ACRONYMS

Acronym	Explanation
<b>AIIMS</b>	Australasian Inter-Agency Incident Management System
<b>BFB</b>	Bush Fire Brigade
<b>DCP</b>	Department for Child Protection
<b>DEC</b>	District Emergency Coordinator
<b>DEMC</b>	District Emergency Management Committee
<b>ERM</b>	Emergency Risk Management
<b>FESA</b>	Fire & Emergency Services Authority
<b>HMA</b>	Hazard Management Agency
<b>IA</b>	Incident Area
<b>IC</b>	Incident Controller
<b>IMT</b>	Incident Management Team
<b>ISG</b>	Incident Support Group
<b>LEC</b>	Local Emergency Coordinator
<b>LEMC</b>	Local Emergency Management Committee
<b>LGA</b>	Local Government Authority
<b>OA</b>	Operations Area
<b>OAM</b>	Operations Area Manager
<b>OASG</b>	Operations Area Support Group
<b>PPRR</b>	Prevention – Preparedness – Response – Recovery
<b>QDHS</b>	Quairading District High School
<b>SECG</b>	State Emergency Coordination Group
<b>SEMC</b>	State Emergency Management Committee
<b>SES</b>	State Emergency Service
<b>VES</b>	Volunteer Emergency Service
<b>VFRS</b>	Volunteer Fire & Rescue Service
<b>WAERN</b>	Western Australia Emergency Radio Network



## **PART 1 – INTRODUCTION**

### **1.1 Authority**

These arrangements have been prepared and endorsed by the Shire of Quairading Local Emergency Management Committee, pursuant to section 41(1) of the Emergency Management Act (2005). They have been tabled for information and comment with the Wheatbelt District Emergency Management Committee and noted by the Shire of Quairading.

### **1.2 Community Consultation**

Community consultation has been conducted via –

- Local Advertising (Banksia Bulletin, Community Newsletter, Shire Newsletter)
- District Advertising (Avon Valley Advocate)

### **1.3 Context – Area Covered**

The Shire of Quairading is located 160kms East of Perth in the Central Wheatbelt and encompasses the townsites / localities of: -

<b>Badjaling</b>	<b>Balkuling</b>	<b>Dangin</b>	<b>Doodenanning</b>
<b>Pantapin</b>	<b>Quairading</b>	<b>South Caroling</b>	<b>Wamenusking</b>
<b>Yoting</b>			

Quairading Shire is a farming community approximately 2,040km<sup>2</sup> in size, with a population of 1,129 producing cereal and grain crops, wool, sheep, cattle and Rural Service Industries.

The following assets/infrastructure is included in this area –

- Quairading Townsite
- Quairading Hospital
- Multiple Telephone Exchanges
- Multiple Power substation
- Water Corporation facilities, Weir Road, Quairading
- Toapin Weir
- Communication towers Doodenanning
- Police / WAERN communications tower
- Local Government Infrastructure
- Sump pool (town – for water filling)
- Frail Aged Lodge
- Rail Line
- Quairading – York Road

#### **1.3.1 Adjoining Local Authorities**

Shire of Beverley – to the West  
Shire of Brookton – to the South West  
Shire of Bruce Rock – to the East  
Shire of Corrigin – to the South East  
Shire of Cunderdin – to the North  
Shire of Kellerberrin – to the North East  
Shire of Tammin – to the East  
Shire of York – to the West

The Shire of Quairading is currently a member of the South East Avon Voluntary Region of Councils (SEAVROC) with the Shires of Beverley, Brookton, Quairading & York.

### 1.3.2 Access

The major access road to the Shire of Quairading from Perth is the York-Merredin Road, which runs through the Shires of York, Beverley, Bruce Rock and Quairading.

Other major arteries in and out of the Shire include;

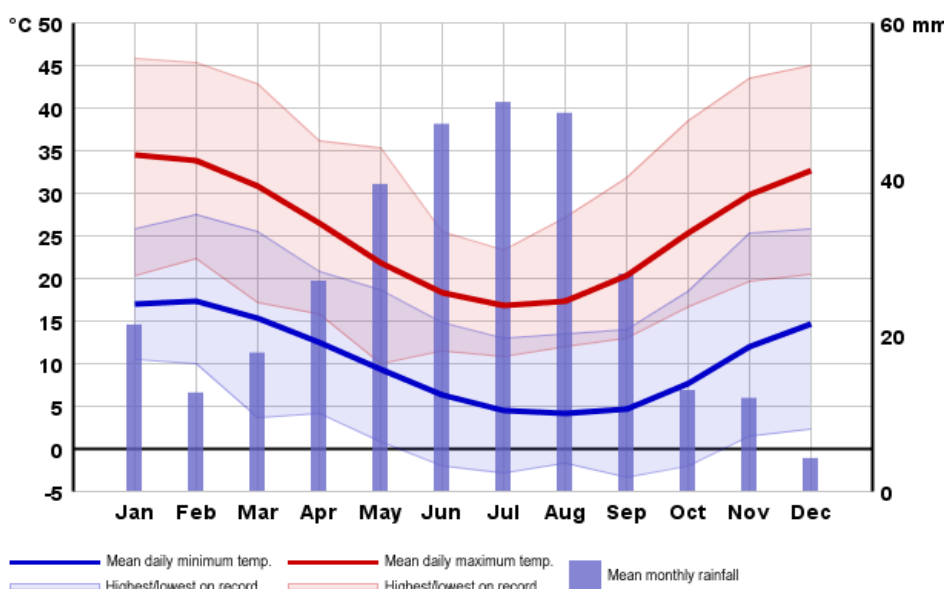
- **Quairading-Cunderdin Road** linking Quairading and Cunderdin,
- **Quairading-Corrigin Road** linking Quairading to Corrigin,
- **Mt Stirling Road** linking Quairading and Tammin; and
- **Dangin-Mears Road** linking Quairading to Brookton.

### 1.3.3 Topography

The landscape of the Shire of Quairading is predominately low-lying and flat farmland with small pockets of hill and rock outcrops.

### 1.3.4 Climate

**Quairading Annual Temperatures & Rainfall**



## 1.4 Aim

The aim of the Shire of Quairading Local Emergency Management Arrangements is to detail emergency management plans, procedures and ensure an understanding between agencies and stakeholders involved in managing emergencies within the Shire.

## 1.5 Purpose

“The purpose of these emergency management arrangements is to set out:

- (a) the local government’s policies for emergency management;
- (b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- (c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- (d) a description of emergencies that are likely to occur in the local government district;
- (e) strategies and priorities for emergency management in the local government district;
- (f) other matters about emergency management in the local government district prescribed by the regulations; and
- (g) other matters about emergency management in the local government district the local government considers appropriate”. (s. 41(2) of the Act).”

## 1.6 Objectives

The objectives of this plan are to:

1. Describe risks and hazards, their likely effects;
2. Promote effective liaison between all Hazard Management Agencies, emergency services and supporting agencies, which may become involved in emergency situations;
3. Identify primary and secondary emergency operation centres;
4. Maintain a current contact list for participating agencies and organisations;
5. Provide a framework for Recovery operations;
6. Provide arrangements for testing, evaluation and maintenance of these arrangements; and
7. Provide a Resource and Contacts Register to assist the community in prevention, preparedness, response and recovery.

## 1.7 Scope

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's individual plan. Furthermore:

- (a) This document applies to the local government district of the Shire of Quairading
- (b) This document covers areas where the Shire of Quairading provides support to HMA's in the event of an incident.
- (c) This document details the Shire of Quairading's capacity to provide resources in support of an emergency, while still maintaining business continuity.
- (d) The Shire of Quairading's responsibility in relation to recovery management.

**These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.**

## 1.8 Related Documents & Arrangements

### Local Emergency Management Policies

There are no current Emergency Management Policies within the Shire of Quairading.

### Existing Plans & Arrangements

(refer to Appendix 1B – Existing Plans & Arrangements)

## 1.9 Special Considerations

### **Ballardong Community, Badjaling**

#### **Population decrease – Christmas Holidays (Dec - Jan)**

Over the Christmas Holiday period, a large number of farming residents leave the areapost-harvest.

#### **Harvesting season (Oct – Jan)**

Harvesting can result in an increased chance of crop fire and a decreased availability of farmer private appliance response to fires.

#### **Bushfire Season (Oct – March)**

Bushfire season can bring unfavorable weather conditions (Catastrophic Fire Danger Index, Total Fire Bans), an increase to crop/bush fire incidents and potential Harvest/Vehicle Movement/Hot Works Bans being imposed.

## 1.10 Financial Arrangements

The Shire of Quairading recognizes State Emergency Management Policy 4.2 “Funding for Emergencies” which outlines the Hazard Management Agency responsible for meeting costs associated with an emergency.

## 1.11 Emergency Management Principles

The Shire of Quairading follows the general emergency management principles as promoted by Emergency Management Australia (EMA) and the 4 distinct considerations for each identified hazard.

These principles are:

**Prevention**

**Preparedness**

**Response**

**Recovery**

### 1.11.1 Prevention

The Shire, in conjunction with the responsible Authorities, actively promotes measures to prevent or minimise the effects of emergencies within the Shire. These measures include the enforcement of Legislation, Regulations and Local Laws, Town Planning, Controlled Burning and public education and awareness campaigns.

### 1.11.2 Preparedness

The Shire and Statutory Authorities actively promote preparedness for emergency situations by:

- (a) Preparing Plans
- (b) Fostering volunteer emergency service groups
- (c) Fostering liaison and exercises between emergency services
- (d) Fostering public awareness programmes

### 1.11.3 Response

The Shire will make its staff and resources available to assist with the response phase to emergency situations.

### 1.11.4 Recovery

In the event of a large scale emergency or disaster affecting the community, full resources of the Shire, in conjunction with other government departments will be directed towards rapid restoration of services and facilities.

## 1.12 Roles & Responsibilities

### 1.12.1 Local Emergency Coordinator **(PLEASE REFER TO FULL DOCUMENT)**

The local emergency coordinator is the **Officer in Charge of Quairading Police Station.**

### 1.12.2 Local Government

It is a function of a local government —

- (a) subject to the Emergency Management Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district;
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other functions given to the local government under this Act.

### 1.12.3 Hazard Management Agency

A hazard management agency is - *to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed'*

### 1.12.4 Combat Agencies **(PLEASE REFER TO FULL DOCUMENT)**

A combat agency is - *the agency identified as being primarily responsible for responding to a particular emergency.*

### 1.12.5 Support Organisation **(PLEASE REFER TO FULL DOCUMENT)**

A support organisation - *provides essential services, personal or material support during an emergency.*

### 1.12.6 Public Authorities & Others

**Western Power** - is responsible for managing power lines and power supply in times of emergency

**Water Corporation** - is responsible for managing water supply in times of emergency

**Westnet Rail** - is responsible for managing rail traffic and infrastructure supply in times of emergency

**Department of Environment and Conservation (DEC)** - is responsible for managing bushfire in nature reserves and national parks in times of emergency

**Department of Health (DOH)** - is responsible for managing human epidemic and health issues in times of emergency

**Department of Child Protection and Family Services (DCPFS)** - is responsible for managing welfare in times of emergency

**Department of Food & Agriculture WA (DAFWA)** - is responsible for managing animal/plant epidemic and biosecurity in times of emergency

**Department of Transport (DOT)** - is responsible for managing public transport in times of emergency

**Department of Water (DOW)** - is responsible for managing water in times of emergency

**Department of Main Roads WA (MRWA)** - is responsible for managing major arterial traffic routes in times of emergency

**Environmental Protection Authority (EPA)** - is responsible for managing pollution in times of emergency

## **PART 2 – PLANNING (LEMC ADMINISTRATION)** (PLEASE REFER TO FULL DOCUMENT)

This section outlines the minimum administration and planning requirements of the LEMC under the EM Act 2005 and policies.

The Shire of Quairading has established a Local Emergency Management Committee (LEMC) under section 38(1) of the *Emergency Management Act 2005* to oversee, plan and test the local emergency management arrangements.

The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the organisation established by the local government to ensure that local emergency management arrangements are written and placed into effect for its district.

### 2.1 LEMC Membership (*positions*)

<b>Chairman / President</b> Shire of Quairading	<b>Officer in Charge</b> Quairading Police Station
<b>Chief Executive Officer</b> Shire of Quairading	<b>Chief Bush Fire Control Officer</b> Shire of Quairading
<b>Deputy Chief Executive Officer</b> Shire of Quairading	<b>Captain</b> Quairading Fire & Rescue Brigade
<b>Community Emergency Services Manager</b> Shire of Quairading	<b>Health Services Manager</b> Quairading Hospital
<b>Community Emergency Management Officer</b> DFES District Office	<b>Principal</b> Quairading District High School
<b>Area Manager Lower Wheatbelt</b> DFES District Office	<b>Representative</b> St John Ambulance
<b>Community Development Officer</b> Shire of Quairading	<b>Other Agency Representatives</b> As required

#### 2.1.2 Chairperson Local Emergency Management Committee (PLEASE REFER TO FULL DOCUMENT)

The Chairperson of the LEMC will be held by the **Quairading Shire President**.

**2.12.3 Deputy Chairperson Local Emergency Management Committee** (PLEASE REFER TO FULL DOCUMENT)  
The Deputy Chairman of the LEMC will be held by the **Quairading Deputy Shire President**.

**2.12.4 Executive Officer Local Emergency Management Committee** (PLEASE REFER TO FULL DOCUMENT)  
The Executive Officer of the LEMC will be held by the **Community Emergency Services Manager**.

## **2.2 Local Emergency Management Committee Functions**

The functions of LEMC are [s. 39 of the Act]:

- (a) To advise and assist the local government in establishing local emergency management arrangements for the district;
- (b) to liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by SEMC or prescribed by regulations.

## **2.3 Meeting Schedule**

The LEMC will meet on the first Thursday of March, June, September and December in the Shire of Quairading Council Chambers. **These days may be subject to change dependant on Committee Member availability.**

**2.4 Exercise Schedule** (PLEASE REFER TO FULL DOCUMENT)

**2.5 LEMC Constitution & Procedures** (PLEASE REFER TO FULL DOCUMENT)

**2.6 LEMC Business Plan** (PLEASE REFER TO FULL DOCUMENT)

**2.7 LEMC Annual Report** (PLEASE REFER TO FULL DOCUMENT)

## **PART 3 – RESPONSE**

### **3.1 Risks – Emergencies Likely to Occur**

The Major hazards identified during the 2005 Emergency Risk Management Project were –

1. **Exotic Animal Disease**
2. **Bush fire**
3. **Storm**
4. **Earthquake**
5. **Transport Accident**

### **3.2 Incident Support Group (ISG)** (PLEASE REFER TO FULL DOCUMENT)

The Incident Support Group is convened by the Incident Controller often in consultation with the Local Emergency Coordinator to assist in the overall coordination of services and information during a major incident.

#### **3.2.1 Role**

The role of the ISG is to provide support to the Incident Management Team (IMT). The ISG is a group of people represented by the different agencies who may have involvement in the incident.

#### **3.2.2 Triggers for the activation of an ISG** (PLEASE REFER TO FULL DOCUMENT)

#### **3.2.3 Membership of an ISG** (PLEASE REFER TO FULL DOCUMENT)

The Incident Support Group is made up of agencies /representatives that provide support to the Hazard Management Agency.

#### **3.2.4 Frequency of Meetings** (PLEASE REFER TO FULL DOCUMENT)

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident.

### 3.2.5 Location of ISG Meetings (PLEASE REFER TO FULL DOCUMENT)

## PART 4 – EMERGENCY COORDINATION (PLEASE REFER TO FULL DOCUMENT)

### 4.1 Emergency Coordination Centre (ECC) (PLEASE REFER TO FULL DOCUMENT)

The Emergency Coordination Centre is where the Incident Support Group is based during an emergency and provides a focal point for a coordinated approach.

### 4.2 Media Management and Public Information (PLEASE REFER TO FULL DOCUMENT)

### 4.3 Public Warning Systems

During times of an emergency one of the most critical components of managing an incident is getting information out to the public in a timely and efficient manner. This section highlights local communication strategies.

#### 4.3.1 Local Systems

The Shire of Quairading currently runs a **Harvest Ban SMS service** and this service is currently utilized for the implementation of Harvest Bans as well as notification of Bush/Crop fire within the Shire. Unfortunately, not all areas within the Shire are serviceable by the SMS service due to inconsistencies with mobile phone coverage.

The Shire of Quairading **Bush Fire Siren** (extended duration) is used to alert town residents of an Emergency Situation.

There is a **Harvest Ban Hotline** that staff are able to record public messages on, this could also be used as a local information system.

The Shire of Quairading also utilise **Public Noticeboards** to provide warning information where appropriate.

#### 4.3.2 DFES Public Info Line

Emergency alerts are only issued for major emergencies involving cyclones, fires, floods, earthquakes, tsunamis and hazardous material spills.

**During a major emergency you can also find information on:**

- DFES's recorded information line - 1300 657 209.
- Emergency broadcasts on your local ABC radio (AM) station frequency (1215Mhz).
- TV and radio news bulletins, print and online newspapers.
- A staffed community information line may be setup.
- A TV crawler displaying messages at the bottom of the screen may be used.

#### 4.3.3 ABC Radio (PLEASE REFER TO FULL DOCUMENT)

With its network of more than 60 local radio stations throughout Australia, ABC Local Radio is uniquely placed to communicate emergency updates to communities affected by natural disasters such as bushfires.

#### 4.3.4 State Alert (PLEASE REFER TO FULL DOCUMENT)

StateAlert is a web-based system designed for Emergency Services to deliver community warnings regarding emergencies through:

**Recorded voice** - Landline and mobile, and/or

**Text** - Mobile telephone, email and RSS feed.

StateAlert is also available for use by external HMAs for situations where lives may be in danger.

### 4.4 Bush Fire Warnings

When there is a bushfire, DFES will provide three levels of Bushfire warning: **Advice, Watch and Act**, and **Emergency Warning**. The Hazard Management Agency for Bushfire can request any of these three warnings in consultation with DFES staff -

#### 4.4.1 Advice

The first warnings of a potential bushfire threat will be **Bushfire Advice Messages**. These will provide general information on bushfire developments.

#### 4.4.2 Watch and Act

When a **Bushfire Watch and Act Message** is issued, it means a fire has started and conditions are changing. The fire danger rating will probably be very high to severe. Your life may be under threat and you need to act now to protect your family and your neighbours.

#### 4.4.3 Emergency Warning (PLEASE REFER TO FULL DOCUMENT)

A **Bushfire Emergency Warning Message** is the highest level of alert, telling residents of impending danger/imminent threat. The fire danger rating will be severe, extreme or catastrophic.

## PART 5 - EVACUATION

The management of evacuation is the responsibility of the hazard management agency in charge of the event; however, **it is the responsibility of local governments to ensure the provision of facilities for use as welfare centres in an emergency**. Hence it is important that local governments identify and document the resources and facilities that can assist and cope with evacuees.

### 5.1 The five stages of evacuation (PLEASE REFER TO FULL DOCUMENT)

#### 5.1.1 Decision to evacuate (PLEASE REFER TO FULL DOCUMENT)

The HMA Incident Controller would advise residents to self-evacuate as a result of information received or as a result of consultation with informed specialists from relevant advisory authorities.

#### 5.1.2 Warning (PLEASE REFER TO FULL DOCUMENT)

When the public are warned that they must evacuate, they should be advised:

- i. Why there is a need to evacuate;
- ii. How much time they have;
- iii. How long they can be expected to be away;
- iv. Which way they must travel;
- v. Check points for registration
- vi. Transport pick-up locations;
- vii. How to obtain transport if required;
- viii. Whether there are any restrictions on what belongings they can take.
- ix. That they should advise family/friends of their intended evacuation plan.

#### 5.1.3 Withdrawal (PLEASE REFER TO FULL DOCUMENT)

#### Voluntary Evacuation

By private transport or provided transport (if private not available) to safe havens (as determined by evacuees) or to suitable assembly area as determined by the HMA Incident Controller.

#### Emergency Evacuation

Persons residing within the Shire may be advised to evacuate their premises at any time for any reason on order from Authorised Officers acting in accordance with an Emergency Situation Declaration.

#### 5.1.4 Shelter (PLEASE REFER TO FULL DOCUMENT)



### 5.1.5 Return

The HMA will determine when to approve return to premises, in consultation with the Recovery Committee, taking into account safety and habitability. Return will take place following the threat passing without impact, or once services/infrastructure is returned to a safe state.

### 5.2 Special Needs Groups (PLEASE REFER TO FULL DOCUMENT)

### 5.3 Evacuation / Welfare Centres (PLEASE REFER TO FULL DOCUMENT)

### 5.4 Animals (PLEASE REFER TO FULL DOCUMENT)

## SECTION 6 - WELFARE

The Department for Child Protection and Family Support (DCPFS) has the role of managing welfare. DCPFS may have developed a local Welfare emergency management Plan for your Local Government area.

### 6.1 Local Welfare Liaison Officer (PLEASE REFER TO FULL DOCUMENT)

The Local Welfare Liaison Officer will liaise between Local Government and DCPFS.

### 6.2 State & National Registration & Enquiry (PLEASE REFER TO FULL DOCUMENT)

## SECTION 7 – RECOVERY

**“The coordinated process of supporting emergency effected communities in reconstruction of the physical infrastructure and social, economic and physical well being.”**

### 7.1 Authority

The authority for these Arrangements is stated in the Emergency Management Act 2005 Section 36 (b):

*“It is a function of a local government —*

*(b)to manage recovery following an emergency affecting the community in its district; “*

These Shire of Quairading Local Recovery Arrangements have been endorsed by the:

- Council of the Shire of Quairading.
- District Emergency Management Committee.

### 7.2 Aim

The aim of the Shire of Quairading Recovery Plan (attached) is to record the recovery management arrangements in place; to restore, as quickly as possible, the quality of life in an affected community, so that they can continue to function as part of the wider community.

**Refer to Shire of Quairading Local Recovery Plan**

## SECTION 8 – CONTACTS (PLEASE REFER TO FULL DOCUMENT)

## SECTION 9 – EXERCISING & REVIEWING

### 9.1 The Aim of Exercising (PLEASE REFER TO FULL DOCUMENT)

### 9.2 Frequency of Exercises (PLEASE REFER TO FULL DOCUMENT)

### 9.3 Types of Exercises (PLEASE REFER TO FULL DOCUMENT)

### 9.4 Reporting of Exercises (PLEASE REFER TO FULL DOCUMENT)

### 9.5 Review of Local Emergency Management Arrangements (PLEASE REFER TO FULL DOCUMENT)

**9.6 Review of Local Emergency Management Committee Positions (PLEASE REFER TO FULL DOCUMENT)**

**9.7 Review of Resources Register (PLEASE REFER TO FULL DOCUMENT)**

## **SECTION 10 – RISK REGISTER**

The Shire of Quairading undertook the Emergency Risk Management process in 2005/2006 under the All West Australians Reducing Emergencies (AWARE) project funding from FESA.

*It should be noted that the Shire of Quairading has received funding in 2011/12 to complete an Emergency Risk Management Project through FESA's AWARE (All West Australians Reducing Emergencies) Program.*

## **SECTION 11 – RESOURCES**

## **SECTION 12 – MAPS (PLEASE REFER TO FULL DOCUMENT)**

## **APPENDIX TABLE**

<b>APPENDIX</b>	<b>CONTENT</b>
<b>APPENDIX 1A</b>	HMA/COMBAT/SUPPORT MATRIX
<b>APPENDIX 1B</b>	EXISTING LOCAL PLANS & ARRANGEMENTS
<b>APPENDIX 1C</b>	AGREEMENTS, UNDERSTANDINGS & COMMITMENTS
<b>APPENDIX 1D</b>	DEMOGRAPHICS
<b>APPENDIX 2A</b>	LEMC MEMBERS & CONTACT DETAILS
<b>APPENDIX 3A</b>	HAZARDS AND POSSIBLE ISG MEMBERS
<b>APPENDIX 3B</b>	LOCAL COMBAT AGENCIES
<b>APPENDIX 4A</b>	EMERGENCY COORDINATION CENTRE LOCATIONS AND CONTACT DETAILS
<b>APPENDIX 5A</b>	SPECIAL NEEDS GROUPS
<b>APPENDIX 5B</b>	EVACUATION/WELFARE CENTRE
<b>APPENDIX 5C</b>	ANIMAL ASSISTANCE AGENCIES
<b>APPENDIX 5D</b>	EVACUATION/WELFARE CENTRE AUDIT (DCP)
<b>APPENDIX 6A</b>	DCP and WELFARE LIAISON CONTACTS
<b>APPENDIX 7</b>	N/A
<b>APPENDIX 8A</b>	HAZARD MANAGEMENT AGENCIES (HMA)
<b>APPENDIX 8B</b>	SHIRE STAFF
<b>APPENDIX 8C</b>	CRISIS CARE / COUNSELLING
<b>APPENDIX 10A</b>	2005 RISK REGISTER
<b>APPENDIX 11A</b>	SHIRE RESOURCES
<b>APPENDIX 11B</b>	PRIVATE PLANT AND EQUIPMENT
<b>APPENDIX 11C</b>	CATERING, SUPPLIES AND EMERGENCY SUPPORT
<b>APPENDIX 12</b>	CRITICAL INFRASTRUCTURE

**APPENDIX 1A – CA/HMA/COMBAT/SUPPORT/WESTPLAN/LOCAL PLAN MATRIX (PLEASE REFER TO FULL DOCUMENT)**

<b>Hazard / Role</b>	<b>Control Agency</b>	<b>HMA</b>	<b>Local Combat Role</b>	<b>Local Support Role</b>	<b>WESTPLAN</b>	<b>Local Plan</b>
<b>Aircraft</b>	Police	Police	Quairading FRS	St John Ambulance Quairading Health Service	Aircraft (2005)	TBA
<b>Animal &amp; Plant Biosecurity</b>	Dept. Agriculture	Dept. Agriculture	Biosecurity Officer		Animal & Plant Biosecurity (2008)	TBA
<b>Collapse</b>	DFES	DFES	Quairading FRS	St John Ambulance Police	Collapse (2008)	TBA
<b>Dam Break</b>	Water Corporation	Water Corporation	Regional SES Phone 132 500	St John Ambulance Quairading Health Service	Dam Break (2004)	TBA
<b>Earthquake</b>	DFES	DFES	Quairading FRS Quairading Shire Staff	St John Ambulance Police Quairading Health Service	Earthquake (2003)	TBA
<b>Bushfire</b>	DFES	DFES/Local Government/DEC	Quairading BFB's DEC	St John Ambulance Police Quairading Health Service	Bushfire (2005)	TBA
<b>Urban Fire</b>	DFES	DFES	Quairading FRS	St John Ambulance / Police / Quairading Health Service	Urban Fire (2000)	TBA
<b>Flood</b>	DFES	DFES	Quairading FRS Quairading Shire Staff	St John Ambulance / Police / Quairading Health Service	Flood (2004)	TBA
<b>HAZMAT</b>	DFES	DFES	Quairading FRS Northam FRS	St John Ambulance / Police / Quairading Health Service	HAZMAT (2005)	TBA
<b>Human Epidemic</b>	Dept. Health	Dept. Health	Quairading Hospital Envir. Health Officer	St John Ambulance / Police	Human Epidemic (2008)	TBA
<b>Land Search &amp; Rescue</b>	Police	Police	Quairading FRS	St John Ambulance Quairading Health Service	Land Search & Rescue (2007)	TBA
<b>Road Crash</b>	Police	Police	Quairading FRS	St John Ambulance Quairading Health Service	Road Crash (2008)	TBA
<b>Space Debris</b>	Police	Police	Quairading FRS	St John Ambulance	Space Debris (2001)	TBA
<b>Storm</b>	DFES	DFES	Quairading FRS Quairading Shire Staff	St John Ambulance / Police	Storm (2004)	TBA
<b>Rail Transport</b>	Westnet Rail	Westnet Rail	Quairading FRS	St John Ambulance / Quairading Health Service	Westnet Rail (2008) – Rail Transport	TBA

## **APPENDIX 1B - EXISTING LOCAL PLANS & ARRANGEMENTS**

<b>Document</b>	<b>Owner</b>	<b>Location</b>	<b>Review</b>
Risk Register (2005)	Shire of Quairading	Shire Office	5 years
Risk Treatment Schedule (2005)	Shire of Quairading	Shire Office	5 years
Bushfire Management Plan	Shire of Quairading	Shire Office	Annual
Local Road Crash Plan	Quairading Police	Police Station	Annual
Local Land Search & Rescue Plan	Quairading Police	Police Station	Annual

## **APPENDIX 1C - AGREEMENTS, UNDERSTANDINGS & COMMITMENTS (PLEASE REFER TO FULL DOCUMENT)**

## **APPENDIX 1D – DEMOGRAPHICS (PLEASE REFER TO FULL DOCUMENT)**

## **APPENDIX 2A - LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) (PLEASE REFER TO FULL DOCUMENT)**

<b>NAME</b>	<b>GROUP</b>
Cr Darryl Richards	Shire President
Cr George Anderson	Shire Deputy President
Mr Daniel Birleson	CESM
Mr Ian Wilson	St John Ambulance
Mr Wayne Davies	St John Ambulance (Proxy)
Mr Alec McRae	Chief Bush Fire Control Officer
Nigel Gelmi	Deputy Chief Bush Fire Control Officer
Mr John Smart	Deputy Chief Bush Fire Control Officer
Mr Peter Hudson	Quairading Fire & Rescue Service
Mr Don Woodcock	Quairading Fire & Rescue Service (Proxy)
Mrs Pauline Wray	Quairading District High School
Mr Paul Wright	Quairading District High School (Proxy) (Deputy)
Ms Brigid Hippiisley	Quairading District Hospital
Mrs Dianna Ellison	Quairading District Hospital (Proxy)
S/C Dion Jackson	Quairading Police Service
Mr Robert Fraser	FESA
Mrs Julie Brown	DCP - DESO
Ms Yvette Grigg	DFES
Mr Graeme Fardon	Shire of Quairading (CEO)
Position Currently Unfilled	Community Development Officer

## **APPENDIX 3A – HAZARDS AND POSSIBLE ISG MEMBERS (PLEASE REFER TO FULL DOCUMENT)**

## APPENDIX 3B – LOCAL COMBAT AGENCIES

Organisation	Phone
Quairading Fire & Rescue	000
Quairading St John Ambulance	000
Balkuling/Doodenanning Bush Fire Brigade	000
Quairading South Bush Fire Brigade	000
Quairading Central Bush Fire Brigade	000
Quairading North Bush Fire Brigade	000
Wamenusking Bush Fire Brigade	000

## APPENDIX 4A – EMERGENCY COORDINATION CENTRE LOCATIONS AND CONTACT DETAILS (PLEASE REFER TO FULL DOCUMENT)

### Location One

**Shire of Quairading Administration Centre  
10 Jennaberring Road, Quairading**

### Location Two

**Quairading Community Resource Centre  
Parker Street, Quairading**

## APPENDIX 5A – SPECIAL NEEDS GROUPS (PLEASE REFER TO FULL DOCUMENT)

## APPENDIX 5B – EVACUATION/WELFARE CENTRE (PLEASE REFER TO FULL DOCUMENT)

## APPENDIX 5C – ANIMAL ASSISTANCE AGENCIES

Agency	Phone	Assistance Available
Dept of Agriculture	Terri Jasper Biosecurity Officer 0427 998 599	<ul style="list-style-type: none"> <li>• stock</li> </ul>
Dept of Agriculture Northam	9690 2000	<ul style="list-style-type: none"> <li>• animal health/disease</li> <li>• quarantine</li> <li>• livestock movement</li> </ul>
Dept of Agriculture Emergency Animal Disease Hotline	1800 675 888	<ul style="list-style-type: none"> <li>• animal health/disease</li> <li>• quarantine</li> <li>• livestock movement</li> </ul>
Dept Parks and Wildlife	9474 9055	<ul style="list-style-type: none"> <li>• native animal care/rescue</li> <li>• sick, injured, orphaned animal care</li> </ul>
RSPCA	9209 9300	<ul style="list-style-type: none"> <li>• treating sick/injured animals</li> <li>• euthanasia of animals</li> </ul>

Vet Clinic (Jennaberring Road)	9645 1155	<ul style="list-style-type: none"> <li>• treating sick/injured animals</li> <li>• euthanasia of animals</li> </ul>
York Vet	9641 1243	<ul style="list-style-type: none"> <li>• treating sick/injured animals</li> <li>• euthanasia of animals</li> </ul>
The Vet – Northam	9622 1000	<ul style="list-style-type: none"> <li>• treating sick/injured animals</li> <li>• euthanasia of animals</li> </ul>
A Country Practice	9622 7479	<ul style="list-style-type: none"> <li>• treating sick/injured animals</li> <li>• euthanasia of animals</li> </ul>
Avon Valley Equine Vet	9621 2234	<ul style="list-style-type: none"> <li>• horses</li> </ul>
Kanyana Wildlife	9293 1416	native animal care/rescue
Ranger Service	0459 678 154	<ul style="list-style-type: none"> <li>• domestic animal welfare</li> <li>• re-homing</li> <li>• watering/feeding stock</li> </ul>

**APPENDIX 5D – EVACUATION/WELFARE CENTRE AUDIT** (PLEASE REFER TO FULL DOCUMENT)

**APPENDIX 6A – DCPFS and WELFARE LIAISON CONTACTS**

<b>Position</b>	<b>Contact Details</b>
<b>Local Welfare Coordinator (LWC)</b>	<i>To be appointed by the Department for Child Protection and Family Support once notified of an emergency event requiring welfare management</i>
<b>District Emergency Services Officer (DESO)</b>	Joanne Spadiccini Emergency Services Unit Department for Child Protection and Family Support
<b>Local Welfare Liaison Officer</b> <i>(to be appointed by Local Government)</i>	TBA Community Development Officer Shire of Quairading
<b>Red Cross</b>	Pantapin/Yoting Branch J Gmeiner

**APPENDIX 8A – HAZARD MANAGEMENT AGENCIES (HMA) (PLEASE REFER TO FULL DOCUMENT)**

<b>Contact Person</b>	<b>Location</b>	<b>Phone (w)</b>	<b>Phone (a/h)</b>	<b>Fax</b>	<b>Email</b>
<b>POLICE (WAPOL)</b>					
Sgt Shane Hickman	Quairading	9645 1000			
District Police Station	Northam	9622 4222	131 444	9622 3501	-
<b>DEPARTMENT OF AGRICULTURE (DoA)</b>					
Terri Jasper	Cunderdin	9635 1005	0427 998 599	9635 1464	
District Office	Northam	9690 2000	-	9622 1902	
Biosecurity Communications & Public Awareness		9368 3411	0427 423 022	9363 4999	
Pest & Disease Information Centre		1800 084 881			
Emergency Animal Disease Watch Hotline		1800 675 888			
<b>DEPARTMENT OF PARKS and WILDLIFE (DPaW)</b>					
Mark Moore	Merredin	9041 2488	0417 412 488	9041 2454	
David Jolliffe	Northam	9622 8940	0427 228 947	9622 8947	
DEC Pollution Response		1300 784 782			
Fire Emergencies (24 hours)		9219 8000			
<b>DEPARTMENT OF FIRE &amp; EMERGENCY SERVICES (DFES)</b>					
Area Officer – TBA	Northam	9690 2302	0427 002 703	9622 5178	
Regional Duty Officer (24 hours)		9690 2300			
DFES Communications Centre		1800 198 140			
<b>WATER CORPORATION</b>					
Local Office	Steve Clarke	Cunderdin	9635 2523	0427 199 182	9635 1089
Faults & Emergencies		13 13 75			
<b>DEPARTMENT OF HEALTH (DoH)</b>					
Quairading Hospital	Quairading	9645 2222	0427 450 021	08	
State Officer	Perth	9388 4878	9328 0553	9388 4888	
<b>WESTNET RAIL</b>					
Head Office – Perth	Perth	9212 2800	9274 9797	9212 2922	
Westnet Rail Regional Office	Northam	9622 4632	9274 9797	9621 2475	

**APPENDIX 8B–SHIRE STAFF** (PLEASE REFER TO FULL DOCUMENT)

<b>Name</b>	<b>Position</b>	<b>Phone (w)</b>	<b>Phone (a/h)</b>	<b>Fax</b>	<b>Email</b>
Graeme Fardon	Chief Executive Officer	9645 2400		9645 1126	ceo@quairading.wa.gov.au
Tony Merillo	Deputy Chief Executive Officer	9645 2400		9645 1126	dceo@quairading.wa.gov.au
Janice Clemens	CEO Secretary	9645 2400		9645 1126	shire@quairading.wa.gov.au
Jenna Cowcill	Finance	9645 2400		9645 1126	admin@quairading.wa.gov.au
Cheryl White	Community Development Officer	9645 2400		9645 1126	cdo@quairading.wa.gov.au
Administration	TBA	9645 2400		9645 1126	cashier@quairading.wa.gov.au
Troy Newick	Works Manger	9645 2400		9645 1126	wm@quairading.wa.gov.au
Richard Bleakley	Economic Development Officer	9645 2400		9645 1126	edpo@quairading.wa.gov.au
Jennifer Green	Environment Officer	9645 1607		9645 0098	epo@quairading.wa.gov.au
Matthew Sharpe	Ranger	N/A	0459 678 154	N/A	wacontractrangerservice@hotmail.com
Tim Jurmann	Health/Building Officer	9645 2400		9645 1126	mhb@quairading.wa.gov.au
Jacky Jurmann	Planning Officer	9645 2400		9645 1126	Jacky.jurmann@gmail.com
Community Resource Centre	9645 0096	N/A			quairadingcrc@westnet.com.au

**APPENDIX 8C – CRISIS CARE / COUNSELLING**

<b>Contact</b>	<b>Assistance available</b>	<b>Phone</b>
<b>Department for Child Protection and Family Support</b>	Information, support and counselling is available 24 hours a day, 7 days a week (Crisis Care).	1800 199 008
<b>Anglicare</b>	Counselling and support	1800 620 096
<b>Australian Red Cross</b>	For single incident emergency assistance, immediate response, accommodation and necessities	1800 339 888
<b>Centrecare</b>	Counselling and support available	9325 6644
<b>Centrelink</b>	For information and financial assistance	13 28 50
<b>Family Helpline</b>	for 24 hour counselling and information	1800 643 000
<b>Kids Helpline</b>	For counselling and support especially for children	1800 551 800
<b>Lifeline WA</b>	Counselling and support	13 11 14
<b>Psychiatric Emergency Team</b>	For counselling and information	1300 555 88
<b>Relationships Australia</b>	For relationship counselling and information	1300 364 277
<b>Salvo Care Line</b>	Call for 24 hour support and referral service, family centres, refuge, assistance in emergencies	9227 8655
<b>Traumatic Stress Recovery Assoc</b>	For support services and information	9380 8367



**APPENDIX 10A – 2005 RISK REGISTER** (PLEASE REFER TO FULL DOCUMENT)

**APPENDIX 11A – SHIRE PLANT, EQUIPMENT & FIRE APPLIANCES** (PLEASE REFER TO FULL DOCUMENT)

**Fire Appliances**

Balkuling/Doodenanning	4.4 BROADACRE	John Smart
Quairading South	4.4 BROADACRE	Craig Anderson
Quairading Central	2.4 RURAL 3.4 RURAL	Peter Hudson
Quairading North	3.4 RURAL	Ben Wilson/Stuart Hadlow
Wamenusking	4.4 BROADACRE	Alec McCrae

**To request any fire assistance – Contact “000”**

**APPENDIX 11B – PRIVATE PLANT AND EQUIPMENT** (PLEASE REFER TO FULL DOCUMENT)

**APPENDIX 11C – CATERING, SUPPLIES AND EMERGENCY SUPPORT** (PLEASE REFER TO FULL DOCUMENT)

**APPENDIX 12A –CRITICAL INFRASTRUCTURE** (PLEASE REFER TO FULL DOCUMENT)