



# Shire of Quairading

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*Annual Electors Meeting Agenda*

13<sup>th</sup> February 2018

# Notice of Meeting

## 13<sup>th</sup> February 2018

It is hereby notified for public information that the Annual Electors Meeting of the Shire of Quairading will be held on Tuesday 13<sup>th</sup> February 2018 in the Lesser Hall, Jennaberring Road, Quairading commencing at 7.00 p.m.

### **NOTE**

The Annual Report for the Year Ended 30<sup>th</sup> June 2017 is available for collection at the Shire Administration Centre during Business Hours or downloaded from the Website [www.quairading.wa.gov.au](http://www.quairading.wa.gov.au)

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### **Disclaimer**

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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# SHIRE OF QUAIRADING

## ITEM 1 OPENING & ANNOUNCEMENTS

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The Shire President opened the Meeting at \_\_\_\_\_ pm.

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting”.

## ITEM 2 ATTENDANCE AND APOLOGIES

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### **Councillors**

Cr WMF Davies	Shire President
Cr B McGuinness	Deputy Shire President
Cr LR Brown	
Cr Haythornthwaite	
Cr J McRae	
Cr PD Smith	
Cr TJ Stacey	

### **Council Officers**

Mr GA Fardon	Chief Executive Officer
Mr AJ Merillo	Deputy Chief Executive Officer
Mr A Rourke	Manager of Works & Services
Mr RM Bleakley	Economic Development Project Officer

### **Name of Electors in attendance**

### **Apologies**

### **Leave of Absence Previously Granted**

Cr Shenton: 1<sup>st</sup> December 2017 to the 19<sup>th</sup> March 2018 inclusive.

## ITEM 3 CONFIRMATION OF MINUTES AND BUSINESS ARISING

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### **3.1 Confirmation of Minutes – 7<sup>th</sup> February 2017**

#### **Recommendation**

**That the Minutes of the Annual Electors Meeting held on the 7<sup>th</sup> February 2017 be confirmed as a true and accurate record. (Attached)**

## **ITEM 13.2**

**SHIRE OF QUAIRADING  
ANNUAL ELECTORS MEETING  
HELD ON TUESDAY 7<sup>TH</sup> FEBRUARY 2017  
COMMENCING AT 7.02PM**

### **ITEM 1 ATTENDANCE AND APOLOGIES**

Cr B K Caporn	Shire President
Cr WMF Davies	Deputy Shire President
Cr B McGuinness	
Cr G J McRae	
Cr W E Shenton	
Cr J N Haythornthwaite	
Cr L R Brown	
Cr G Taylor	
Mr G A Fardon	Chief Executive Officer
Mr A J Merillo	Deputy Chief Executive Officer
Mr T J Newick	Manager of Works and Services
Mr R M Bleakley	Economic Development Project Officer
Mr D Brown	Shire Freeman
Ms J Hayes	
Mr N Marnham	
Mr A D Gelmi	
Mr J W Haythornthwaite	
Mr A McRae	
Mr D C Richards	
Mr T Stacey	
Mrs K Brown	
Mrs P Caporn	

#### **Apologies**

Mrs J L Clemens  
Mr D G Woodcock

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar Land and we pay respect to the original custodians ... past, present and future and welcome you all here today for this Meeting”.

Cr Caporn welcomed Shire Freeman Mr Don Brown JP, Members of the Public, Councillors and Staff to the Annual Electors Meeting.

### **ITEM 2 CONFIRMATION OF MINUTES OF THE ANNUAL ELECTORS MEETING HELD ON 10<sup>TH</sup> FEBRUARY 2016**

**MOVED Mr Richards seconded Cr McRae that the Minutes of the Annual Electors Meeting held on 10<sup>th</sup> February 2016 be confirmed as a true and correct record of that Meeting.**

**CARRIED**

### **ITEM 3 BUSINESS ARISING FROM THE MINUTES**

Mr Haythornthwaite sought clarification on the length of Roadworks on Bulyee Road. It was confirmed that the length was 3.2km not 4.0km as stated in last year's Minutes.

**ITEM 4 RECEIVED AND CONSIDERATION OF THE ANNUAL REPORT FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2016**

**MOVED Mr Richards seconded Mr Brown that the Annual Report for the Year Ended 30<sup>th</sup> June 2016 be received.**

**CARRIED**

The Meeting considered the: -

- Shire President's Report
- Chief Executive Officer's Report
- Annual Financial Statement; and
- Auditor's Report.

Questions on Annual Report

Mr Richards sought an explanation of the Shire President's Report in regard to "Council needing to monitor Services we provide as some of them are tending to blow out of proportion".

Cr Caporn advised Council, along with the Auditor, must continue to monitor the Operating Cost of Services and Facilities provided by Council and cited the large Operating Shortfall in recent times at the Waste and Recycling Facility and the cost of recommended Modifications to the Recycling / Conveyor Plant.

The Chief Executive Officer proceeded to give further detail on the need to monitor and take measures on Council's Operating Surplus Ratio which is in the Negative. Mr Fardon explained that the Useful Life of Council's Assets and Depreciation Rates Used also impacted on the Ratio and should be further reviewed.

**ITEM 5 GENERAL BUSINESS**

**Mr McRae**

Mr McRae queried the Vehicle Licensing Concessions for Local Government being removed.

Cr Caporn provided information on Lobbying by Council and the WA Local Government Association to retain the Licensing Concessions and not have Stamp Duty imposed on Local Government.

**Mr Richards**

Mr Richards queried whether there was any appetite on Resource Sharing with neighbouring Councils.

The Chief Executive Officer explained current informal arrangements Council has with the Shires of Cunderdin and Tammin.

**Mr Stacey**

Mr Stacey questioned what has changed in regard to Recycling.

The Chief Executive Officer and Manager of Works and Services provided information on the Trial at the Waste and Recycling Facility.

**Ms Hayes**

Ms Hayes queried whether Council's Strategic Plan will be reviewed and when?

The Chief Executive Officer responded with Council's actions to date with an External Consultant being engaged to assist Council and the Community on the Major Review of the Strategic Community Plan and further advised that the Community Engagement Process will commence in March 2017.

**Mr Marnham**

Mr Marnham commented that there was no Verge Bulk Collection offered last year and both the Manager of Works and Services and the Chief Executive Officer commented that given the recent Road Damage it is unlikely that the Verge Collection would be conducted before June 2017.

**Manager of Works and Services**

The Manager of Works and Services reported on the Works Program / Repairs to be undertaken in the next 2 – 3 months due to recent Flooding.

**Mr Richards**

Mr Richards congratulated the Shire President, Councillors and Staff for the preceding 12 months.

**ITEM 6 CLOSURE**

There being no further business to discuss, the Chairman declared the Meeting closed at 7.36pm.

Confirmed .....

## **3.2 Business Arising**

### ITEM 4 ANNUAL REPORT

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#### **4.1 Adoption of 2016/2017 Annual Report**

##### **Recommendation**

**That the Annual Report for the Financial Year ended 30<sup>th</sup> June 2017, be received.**

#### **4.2 Questions on Annual Report**

### ITEM 5 CONSIDERATION OF OTHER GENERAL BUSINESS

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### ITEM 6 CLOSURE

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There being no further business, the Chairman closed the Meeting at \_\_\_\_\_ pm.