



Shire of Quairading

Quairading and Districts Sport & Recreation Meeting Agenda



16th April 2018

Notice of Meeting

16th April 2018

The next Meeting of the Quairading and Districts Sport & Recreation Council will be held in the Community Building, Quairading, WA on Monday 16th April 2018 commencing at 5.00pm.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

All Club Representatives and Interested Community Members are invited to attend this Meeting.

Apologies can be recorded by telephoning the Shire Administration Centre on 9645 2400 or emailed to shire@quairading.wa.gov.au.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chief Executive Officer opened the Meeting at _____ pm.

ITEM 2 ATTENDANCE AND APOLOGIES

Invited

Cr L R Brown

Cr B McGuinness

| | |
|---------------------------------|--|
| Doodenanning Sports Club | |
| Quairading Badminton Club | |
| Quairading Cricket Club | |
| Quairading Football Club | |
| Quairading Golf Club | |
| Quairading Junior Cricket Club | |
| Quairading Junior Football Club | |
| Quairading Junior Golf Club | |
| Quairading Ladies Hockey Club | |
| Quairading Bowling Club | |
| Quairading Aquatic Club | |
| South Caroling Social Club | |
| Quairading Tennis Club | |
| Quairading Vintage Club | |
| Wamenusking Sports Club | |
| Stud Sheep Breeders | |
| Quairading PCYC | |
| Quairading Agricultural Society | |
| Quairading District High School | |
| Quairading Club Inc | |
| Quairading Netball Club | |
| QARRAS | |
| Quilters of Quairading | |

In Attendance

Mr GA Fardon

Chief Executive Officer

Mr A Rourke

Manager of Works & Services

Mr R M Bleakley

Economic Development Project Officer

Apologies

Leave of Absence Previously Granted

Nil.

ITEM 3 ELECTION OF PRESIDING MEMBER

The Chief Executive Officer will oversee and conduct proceedings for the Call for Nominations and the Election of the Presiding Member.

- Cr Brown previous Presiding Member

Election and Declaration of Presiding Member

If more than one (1) nomination, the Election of the Presiding Member shall be by Secret Ballot.

ITEM 4 DECLARATIONS OF INTEREST

Committee Members are to declare a verbal declaration of interest.

- Declarations of Financial Interest – Local Government Act 1995 Section 5.60a
- Declarations of Proximity Interest – Local Government Act 1995 Section 5.60b
- Declarations of Impartiality Interest – Administration Regulations 1996 Section 34c

Note: Officer Bearers and Members of Clubs, are not required to Declare Impartiality of Interest under the Local Government Act.

ITEM 5 CONFIRMATION OF MINUTES AND BUSINESS ARISING

5.1 Confirmation of Minutes – 14th August 2017 (Attached)

Recommendation

That the Minutes of the Quairading and Districts Sport and Recreation Council Meeting held on the 14th August 2017 be confirmed as a true and accurate record.

5.2 Business Arising

SHIRE OF QUAIRADING

Quairading and Districts Sport & Recreation Council Meeting held on Monday the 14th August 2017 commencing at 5.08 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson opened the Meeting at 5.08 pm.

ITEM 2 ATTENDANCE AND APOLOGIES

Present

| | |
|-----------------|--|
| Cr L R Brown | Chairperson |
| Mrs C Dall | Quairading Tennis Club / Junior Netball (5.08pm to 5.31pm) |
| Mr J Hards | QARRAS |
| Mrs R Osborne | Quairading Ladies Hockey Club |
| Cr B K Caporn | Shire President |
| Mrs J L Clemens | Quilters of Quairading |
| Mr GA Fardon | Chief Executive Officer |

Apologies

| | |
|-----------------|--|
| Ms J Hayes | Quairading Agricultural Society / Quairading Community Resource Centre |
| Mr R M Bleakley | Economic Development Project Officer |
| Mrs L Newick | Quairading Aquatic Club |
| Mrs D Hathaway | Quairading Ladies Hockey Club |
| Mr K Caporn | Quairading Football Club |
| Mr N Gelmi | |
| Mrs C Gelmi | |

Leave Of Absence Previously Granted

Cr Shenton – 5th August 2017 – 28th August 2017 inclusive.

Cr McRae – 12th August 2017 – 3rd September 2017.

ITEM 3 DECLARATIONS OF INTEREST

Nil.

ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

4.1 Confirmation of Minutes – 20th March 2017

RESOLUTION: DSR1-17/18

MOVED Mrs Dall SECONDED Cr Caporn

That the Minutes of the Quairading and Districts Sport and Recreation of Council held on 20th March 2017 be confirmed as a true and correct record of that Meeting.

CARRIED

4.2 Business Arising

Mr Fardon advised that Council was currently considering the various Clubs/Organisations Budget Submissions and further information on the outcomes will be advised following the Adoption of Council's 2017/2018 Budget.

ITEM 5 ITEMS FOR DISCUSSION

5.1 Recreation Precinct Working Group

The Chairperson provided an Update following the Working Group's Meeting of 25th July 2017 and the comments and suggestions made by Mrs Jennifer Collins Regional Officer, Department of Sport and Recreation who attended the Working Group Meeting.

ACTION PLAN

1. Assess population trends and project population from 2017 to 2037.
Person responsible: Jo Hayes
2. Determine current operation costs of all local (in town and in shire) sport, recreation and leisure facilities.
Person responsible: Richard Bleakley
3. Refurbishment timelines and costs of all local (in town and in shire) sport, recreation and leisure facilities.
Person responsible: Richard Bleakley
4. Determine costs of relocation of oval and tennis courts.
Person responsible: Kelli Brown
5. Follow up on surveys from each local group / club.
Persons responsible: Jill Hayes and Jo Hayes
 - Survey to be sent to all Clubs

Quilters of Quairading have requested to have representation/participation in the Working Group.

Next Precinct Working Group Meeting to be held on the 29th August 2017 commencing 7.00pm at the CRC Meeting room.

5.2 Club Updates – Various Club Representatives

Junior Netball Club

Mrs Dall reported that the Windup for Junior Netball will be held on Friday the 18th August 2017.

Mrs Dall reported possible "Puff Ball" lifting a section of the Playing Surface on Court No.1. The Chief Executive Officer undertook to have this Section inspected and to determine remedial action.

32 – 35 Children have participated this Season.

Tennis Club

Season starts in October 2017.

5.31pm

Mrs Carol Dall left the Meeting.

Quilters of Quairading

Mrs Clemens reported:-

2x Workshops were organised and well attended since the last Sport & Recreation Meeting.

No Workshop organised for the month of August 2017.

Avon Valley Quilters Weekend was organised and held in June 2017, and was very well attended.

Hockey Club

Mrs Rochelle Osborne reported:-

That the Team has Finished 2nd on the Ladder and will be playing in the Finals.

Training Field to be maintained during the Finals Campaign.

Association Dinner being held in Tammin.

QARRAS

Mr John Hards reported the QARRAS Group:-

Annual General Meeting to be held in the next 2 to 3 weeks.

22 Paid Up Members at the moment

Several Bus Trips organised.

A very successful Quiz Day was held in June 2017. Thank you to the Shire President Cr Caporn for his attendance and Welcome.

PA System repairs to be followed up with Mr Rowlie Mellor.

Football Club

Cr Lyall Brown as President of the football Club reported on the Clubs Activities: -

1 Round left of the Season.

Reserves Team will be in the 1st Semi Final.

League has improved over the past Season.

Hoping to secure some Coaching Staff.

The Hockey Club and the Quairading Football Club will be holding a combined Wind-up on the 9th September 2017 at the Main Shire Hall.

ITEM 6 URGENT GENERAL BUSINESS

Mr Fardon advised the Meeting of the changed locks on the Community Building due to damaged sustained to the locks. Season Hire's (Clubs Representatives) to present to the Shire Administration Centre with their old Keys for an issuing of a new Key for the remainder of the Winter Season.

The Chief Executive Officer informed that the President of the Football Club and himself had met to finalise the "Facility Agreement" between the Club and Shire.

The Chief Executive Officer foreshadowed that similar "Facility Use Agreement" documents for all the Clubs/Organisations with the Shire will be developed over time.

The Agreements will clearly define the responsibilities for both Parties where the Shire owned Facilities are utilised by a Club/Organisation.

ITEM 7 NEXT MEETING DATE

The next Quairading and Districts Sport & Recreation Committee Meeting will be held on the 16th April 2018 commencing at 5.00 pm at the Community Building at the Greater Sports Ground.

ITEM 8 CLOSURE

There being no further business, the Chairman closed the Meeting at 5.50 pm.

I certify the Minutes of the Quairading and Districts & Recreation Committee Meeting of Council were confirmed on 16th April 2018 as recorded on Resolution No. _____

Confirmed..... 16/04/18

ITEM 6 ITEMS FOR DISCUSSION

6.1 Recreation Precinct Working Group

Working Group to provide a verbal update of their Meeting of 27th February 2018.

The Recreation Precinct Working Group wrote to Council regarding the future financing of the Upgrade and Future maintenance of the Sport, Recreation and Leisure Facilities in the Shire of Quairading.

6.2 Community Grants

Council has recently reviewed its current Policy and Procedures for funding for Community Groups.

The Community Grants Policy was adopted by Council at the March 2018 Council Meeting.

All Local Club Committees/Organisations are now required to provide an annual submission outlining the need for financial support which is to be supported with audited financial statements.

Council is requesting information from the Clubs/Organisations on how the recurrent Funding is utilised.

All Applications to be submitted before 4pm 11th May 2018.

Funding Policy and Procedures have been circulated to Clubs and Organisation.

An electronic version of the Application Form is available to download from the Shire Website.

The Chief Executive Officer to provide further information to the Meeting.

6.3 Community Cropping

The Chief Executive Officer to provide details on Council's decision on not to Lease CBH Paddock for "Community Cropping".

CBH have advised that it Invites Expressions of Interest from Local Clubs and Organisations for a three (3) Year Lease of the CBH Paddock. Standard CBH Lease Agreement will apply.

ITEM 7 CLUBS/ORGANISATION UPDATES

ITEM 8 OTHER URGENT BUSINESS

ITEM 9 NEXT MEETING DATE

The Quairading and Districts Sport and Recreation Committee Meeting dates (to meet three (3) times per Year) are to be determined by the Committee, commencing at 5.00 pm at the Community Building at the Greater Sports Ground.

ITEM 10 CLOSURE

There being no further business, the Chairperson closed the Meeting at _____ pm.