

Ordinary Council Meeting

Notice of Meeting | 29th February 2024

I respectfully advise that the ORDINARY COUNCIL MEETING will be held in the Council Chambers, 10 Jennaberring Road, Quairading, WA on 29th February 2024 commencing at 2.00pm

Public are able to attend this meeting.

Public questions may be submitted electronically to this meeting. Please click on the link for further information <https://www.quairading.wa.gov.au/documents/1150/public-question-time-form>

Alternatively, Questions may be asked in Person.

MEETING AGENDA ATTACHED



Natalie Ness
CHIEF EXECUTIVE OFFICER

Date: 27 February 2024

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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ITEM 11 MATTERS FOR CONSIDERATION – FINANCE & AUDIT**11.2 Accounts for Payment - December 2023 and January 2024**

Responsible Officer Tricia Brown, Executive Manager, Corporate Services

Reporting Officer Cynthia Lowe, Senior Finance Officer

Attachments

1. (i) List of Accounts - December 2023
2. (ii) Department of Transport - December 2023
3. (iii) Credit Card Reconciliation - December 2023
4. (iv) List of Accounts - January 2024
5. (v) Department of Transport - January 2024
6. (iv) Credit Card Reconciliation - January 2024

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer: Nil

OFFICER RECOMMENDATION

That Council note the following:

1. That schedule of accounts for December 2023 covering municipal vouchers 23994 to 23995 and EFT13455 to EFT13593 totalling \$738,868.00 be received (Attachment i);
2. That police licensing payments for the month of December 2023 totalling \$37,222.15 be received (Attachment ii); and
3. That fund transfers to the corporate credit card for December 2023 totalling \$2,323.53 be received (Attachment iii); and
4. That net payroll payments for the month of December 2023 totalled \$134,604.45; and
5. That the lease payments for the month of December 2023 totalled \$2,423.73 for the CESM vehicle lease.

That Council note the following:

6. That schedule of accounts for January 2024 covering municipal vouchers 23998 to 23999 and EFT13594 to EFT13656 totalling \$377,805.44 be received (Attachment (iv)i);
7. That police licensing payments for the month of January 2024 totalling \$25,177.95 be received (Attachment (v)); and
8. That fund transfers to the corporate credit card for January 2024 totalling \$6,312.30 be received (Attachment (vi) and;
9. That net payroll payments for the month of January 2024 totalled \$195,281.98; and
10. That the lease payments for the month of January 2024 totalled \$2,423.73 for the CESM vehicle lease.

IN BRIEF

Payments are as per attachments (i), (ii), (iii), (iv), (v) and (vi).

MATTER FOR CONSIDERATION

Note the accounts paid during December 2023 and January 2024.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of power to make payments from its municipal or trust funds. In accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the CEO is to be prepared each month and presented to the Council at the next ordinary meeting of the Council after the list is prepared.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

POLICY IMPLICATIONS

Corporate Credit Card Policy

Purchasing Policy

Delegation 1.1.13: Payments from the municipal or trust funds

FINANCIAL IMPLICATIONS

Payment from Council's municipal fund. Expenditure as per delegated authority and included in the 2023/2024 budget.

Payments made for the 2023/24 year in the payments List have been included in Council's budget in accordance with section 6.8 of the Local Government Act 1995.

ALIGNMENT WITH STRATEGIC PRIORITIES

- 5.3 Governance & Leadership:** Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community
- 5.4 Governance & Leadership:** Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

Financial misconduct by (a) a Shire employee, and (b) an executive/office holder results in financial, legal and/or reputational damage.

RISK ASSESSMENT

	Option 1
Financial	Low <i>Given Purchasing / Procedures followed, together with Management Separation of acceptance of duties and Processes in place.</i>
Health	Low
Reputation	Low Creditors reviewed weekly and paid in accordance to agreed terms.
Operations	Low
Natural Environment	Low

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

The payment listing for December 2023 and January 2024 are included in **Attachment (i) and Attachment (iv)**.

Municipal Vouchers 23996 & 23997 are not included as an issue with the system arose when a Department of Transport payment was put through as a cheque instead of a direct debit. During the payment run the system crashed. IT Vision was required to correct the payment run in the background. Voucher 23996 was used for Containers for Change in the amount of \$97.50, 21 December 2023 however due to IT Vision’s intervention it has not pulled through into the list of accounts. Although cheque 23997 has been allocated for the Department of Transport it has not been and cannot be used and is kept as a cancelled cheque.

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13455	08/12/2023	AVON WASTE	AVON WASTE DOMESTIC & RECYCLE SERVICE FOR OCTOBER 2023	10975.06	
EFT13456	08/12/2023	QUAIRADING FARMERS CO-OP	QUAIRADING CO-OP PURCHASES FOR OCTOBER 2023 - ADMIN, DEPOT, C/PARK, COUNCIL, EVACUATION CENTRE	1808.64	
EFT13457	08/12/2023	TELSTRA	TELSTRA ACCOUNT #941548000 LANDLINE USAGE 20.11.23 - 19.12.23 TELSTRA ACCOUNT #4866080200 MEDICAL CENTRE 29.10.23 - 28.11.23 TELSTRA ACCOUNT #3147560795CESM EMERGENCY SATELLITE PHONE 04.11.23 - 03.12.23 TELSTRA ACCOUNT #3147560712 - MOBILE USAGE 16.11.23 - 15.12.23	1270.58	
EFT13458	08/12/2023	QUAIRADING CLUB INC.	COUNCIL REFRESHMENTS - 6 BOTTLES OF WINE	167.00	
EFT13459	08/12/2023	SUNNY SIGN COMPANY PTY LTD	MUSTER POINT SIGN- CARAVAN PARK,RECYCLING CENTRE, SHIRE HALL, CRC,	231.00	
EFT13460	08/12/2023	QUAIRADING MEDICAL PRACTICE (GREAT CARE	PRE-EMPLOYMENT MEDICAL- MEDICAL PRACTICE	150.70	
EFT13461	08/12/2023	ARTHUR COMMONS	REIMBURSEMENT OF 2 X UNIFORM SHORTS	90.00	
EFT13462	08/12/2023	WATER CORPORATION	ACCOUNT #9007642015 - STANDPIPE QUIAIRADING RD CUNDERDIN STH F1 LOT ROAD RES ADJ LC8543 - WATER USAGE AND CHARGES 18.09.23 - 20.11.23 ACCOUNT #9007641987 - STANDPIPE KELLERBERRIN - YOTING RD CUNDERDIN STH F1 LOT RD RES ADJ LOC 46 - 14.09.23 - 17.11.23 ACCOUNT #9007642015 - STANDPIPE QUIAIRADING RD CUNDERDIN STH F1 LOT ROAD RES ADJ LC8543 ACCOUNT #9007642429 - STANDPIPES - WATER USAGE AND CHARGES 18.09.23 - 20.11.23	666.40	
EFT13463	08/12/2023	BOB WADDELL & ASSOCIATES PTY LTD	2023/2024 RATES MANAGEMENT: 6.5SHRS ASSISTANCE PROVIDED BY TARA (W/E 19.11.23) CHANGE OF OWNERSHIP, RATES QUERIES, INSTALMENT NOTICES ASSISTANCE WITH 2022/23 ANNUAL FINANCIAL REPORT AUDIT QUERIES	1113.75	
EFT13464	08/12/2023	J.A. GIMBEL PAINTING	PATCHING AND PAINTING OF AREAS OF ADMIN TO MATCH MAIN BUILDING, PAINT DRAWER FACES AND CUPBOARDS	528.00	
EFT13465	08/12/2023	COMFORTSTYLE NORTHAM	2 X Q/S BED FRAMES, 2 X MATTRESSES, 2 X SOFAS, 2 X STOOLS - 50B SUBURBAN RD	4207.00	
EFT13466	08/12/2023	PETER ROBERT YORK	MINOR MAINTENANCE - SHOWER HEAD, CEILING FAN, TAP WASHERS, WATER LEAK UNDER SINK - DRS RESIDENCE	130.00	
EFT13467	08/12/2023	SANDY'S DESIGNS	8 X BLOCKOUT ROLLER BLIND WITH METAL CHAIN - DUO BLOCK WITH TRAVEL - SHIRE HALL	2942.50	FULLY
EFT13468	08/12/2023	DEAN ROBERT MASTIN	REIMBURSEMENT FOR DIESEL FOR THE BUS	50.05	
EFT13469	08/12/2023	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2023/24 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - EMERGENCY SERVICES LEVY - SECTION 36L & 36M	4563.96	
EFT13470	08/12/2023	COUNTRY FORD (WHEATBELT MOTORS)	MAJOR B SERVICE, CESM VEHICLE	761.20	
EFT13471	08/12/2023	C & D CUTRI	DANGIN NORTH ROAD BRIDGE 4148 MAINTENANCE	17930.00	
EFT13472	08/12/2023	HISCONFÉ	TOWELS, BATHMATS, FACEWASHERS, HAND TOWELS - CARAVAN PARK COFFEE STICK BLEND 43 NESCAFÉ 1.7G 1000/CTN	1072.40	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13473	08/12/2023	FLAVOUR TOWN CATERING	CATERING FOR COMMUNITY CHRISTMAS PARTY	1650.00	
EFT13474	08/12/2023	CWB ELECTRICAL & A/C	CHECK ON FAULTY AIR-CONDITIONING & REPLACE ISOLATORS ON AIR CONDITIONERS & SUPPLY & INSTALL REPLACEMENT EMERGENCY EXIT LIGHTING FOR FAULTY UNITS - CRC, REPLACE FAULTY DOWNLIGHTS AND GPO - 74 MCLENNAN, SERVICE AIR CONDITIONER - MOULD - U2 AKV, REPLACE CONDENSER ON AIR CONDITIONER - U5 AKV, HOT WATER SERVICE - DISCONNECTION & RECONNECTION FOR PUBLIC TOILET - MEDICAL, WATER PLAY RINGS - CHECK ON OPERATIONS & REPLACE WATER PLAY RINGS CIRCUIT BREAKER, KWIRRADING KOORT, OVAL IRRIGATION - IRRIGATION PUMP - OVAL & GROUNDS, REPAIR DAMAGED FRIDGE CABLE - DEPOT, REPLACE PLUG CONNECTION ON VACUUM CLEANER - CARAVAN PARK REPLACE EXISTING FAULTY AUTOMATIC TRANSER SWITCH FOR STANDBY POWER AT - MEDICAL CENTRE TRACE RDC, REPLACE FAULTY 24 HR TIMER, RECONNECT GPOS - COUNCIL CHAMBERS POWER UPGRADE TO LIGHT POLES X 11 AND INSTALLATION OF CHRISTMAS	15566.77	
EFT13475	08/12/2023	QUAIRADING BOOK POST (2020)	MONTHLY FEE FOR PROVISION OF LIBRARY SERVICES - OCTOBER 2023 MEDICAL POSTAGE & STATIONERY: OCTOBER 2023 ADMINISTRATION POSTAGE & STATIONERY: NOVEMBER 2023	2613.73	
EFT13476	08/12/2023	AFGRI EQUIPMENT AUSTRALIA TRADING AS	EXHAUST WRAP, INCL FREIGHT - AMMANN SINGLE DRUM ROLLER	112.64	
EFT13477	08/12/2023	BUNNINGS GROUP LIMITED	VARIOUS - DUSTPAN & BRUSH ,RUBBISH BIN FOR - KWIRRADING KOORT PARK	248.33	
EFT13478	08/12/2023	COMPLETE OFFICE SUPPLIES PTY LIMITED	VARIOUS OFFICE STATIONERY (INKS) - MEDICAL	137.40	
EFT13479	08/12/2023	MARZOCCHI CONTRACTING	DEEP CLEAN OF KITCHEN - SHIRE HALL	313.50	
EFT13480	08/12/2023	M.A.L. AUTOMOTIVE PTY LTD.	HOLDEN COLORADO FULL SERVICE & FRONT BRAKE PADS	827.54	
EFT13481	08/12/2023	NATALIE NESS	REIMBURSEMENT FOR INCORRECT TRANSFER TO CORPORATE CREDIT CARD	260.00	
EFT13482	08/12/2023	BH GRAPHIC DESIGN	DIGITAL AND TECHNOLOGY SERVICES REVIEW 22/23 ANNUAL REPORT	1494.35	
EFT13483	08/12/2023	ELDERS QUAIRADING	TORK TOILET ROLLS INDIVIDUALLY WRAPPED & NOURISH BODY WASH 5L - CARAVAN PARK	132.00	
EFT13484	08/12/2023	DEC THE MALLS PTY LTD	AUSTRALIANA MOTIF CHRISTMAS DECORATIONS - VERSION 1,3,4 AUSTRALIANA MOTIF CHRISTMAS DECORATIONS- VERSION 1, 2, 3	12858.45	
EFT13485	08/12/2023	MISS YT & CREWZ KITCHEN	STAFF AND COUCILLORS CHRISTMAS LUNCH	1158.00	
EFT13486	08/12/2023	TOOL KIT DEPOT	THORZT HYDRATION POWDER - CARTON LEMONADE & WILD BERRY - DEPOT	760.00	
EFT13487	08/12/2023	TOTAL TOOLS	2 X 50L AIR COMPRESSORS OIL FREE 50LT (TO BE STORED AT SOUTH CAROLING AND WAMENUSKING FIRE SHEDS)	562.22	
EFT13488	08/12/2023	HALL BROS CONTRACTING (STEPHEN SMITH HALL)	REPAIR CAT PRIME MOVER CLUTCH HOSE CONSUMABLES REPAIR CASE TIP BACKHOE BELT , BOLTS, WASHERS,BEARINGS REPAIR FAN BELT ON JCB BACKHOE BELT, TENSIONER	2398.97	
EFT13489	08/12/2023	ADVANTEERING - CIVIL ENGINEERS	REFUND OF STAY 25 SEPTEMBER 2023 IN CABINS - C/PARK INVOICES #11232312, #11362315, #11362319 & #11362308	8041.00	FULLY

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13490	08/12/2023	CREAMY COW SOFT SERVE	SUPPLY OF ICE CREAMS AT THE 2023 COMMUNITY CRISTMAS PARTY	1426.00	
EFT13491	08/12/2023	SCINTEX	WALK BEHIND TRENCHER INCLUDES SOME SPARE PARTS AND FREIGHT- DEPOT	3750.00	
EFT13492	08/12/2023	TERRY HENDRICKS	C/PARK REFUND OF BOOKING #12306282 - 3 NIGHTS 9 -11 NOVEMBER 2023	94.50	FULLY
EFT13493	08/12/2023	SHEREE LOUISA LOWE	FACE PAINTING COMMUNITY CHRISTMAS PARTY	424.00	
EFT13494	08/12/2023	IAN PAINE	REFUND OF BOOKING #11681678, CARAVAN SITE 10.03.2024	30.00	FULLY
EFT13495	08/12/2023	BRENDAN WALKER	C/PARK WALKER - REFUND OF BOOKING #12410002, CABIN 04.12.23 - 08.12.23	270.48	FULLY
EFT13496	08/12/2023	PLUMBERJ'S MOBILE PLUMBING	REPLACE HOT WATER SYSTEM - U7 ARTHUR KELLY VILLAGE DISCONNECT ELECTRIC FLOATS FOR WATER PLAY RINGS AND INSTALL MANUAL FLOATS IN COLLECTION TANK	1529.00	
EFT13497	08/12/2023	SHERIDAN'S FOR BADGES	NAME BADGES - COUNCILLORS, ADMIN STAFF, CEO CR HAYTHORNTHWAITE, NAME BADGE - CR FALTYN, NAME BADGE - NATALIE NESS, NAME BADGE - MARION HAEUSLER, NAME BADGE - DEBRA MATTHEWS	228.26	
EFT13498	14/12/2023	REECE GROUP PTY LTD.	REPLACEMENT TOILET SEATS FOR ABLUTION BLOCK - KWIRRADING KOORT - (VANDALISM DAMAGE, QUOTE 426909815)	517.19	
EFT13499	14/12/2023	QUAIRADING TYRE & BATTERY SUPPLIES	4 X NEW TYRES (~50,000KM ODO READING) - CEO VEHICLE REPAIR TYRE - NTH Q FIRE TENDER (Q1299) REPAIR TYRE - 2015 CAT GRADER REPAIR TYRE - FERRIS MOWER TRUCK TYRE, 11R22.5 ARIVO ,11R22.5 COMPASAL BOSCH BATTERY - MULTIPAC ROLLER REPAIR TYRE - JCB BACKHOE BOSCH BATTERY - HINO TRUCK REPAIR TYRE - 2015 CAT HIGHWAY TRUCK	4173.17	
EFT13500	14/12/2023	AVON WASTE	AVON WASTE DOMESTIC & RECYCLE SERVICES FOR NOVEMBER 2023 470 DOM RUBBISH X 4 WEEKS, ADDITIONAL GENERAL WASTE ONLY SERVICE 2 X SERVICES PER WEEK, 470 RECYCLING SERVICES 6 & 20 NOVEMBER 2023, ADDITIONAL RECYCLE SERVICE ONLY 1 X FORTNIGHT, BULK RECYCLE EMPTIED 2 NOVEMBER - BOWLS/FOOTY CLUB - 1, TENNIS/GOLF CLUB -1, RECYCLE CENTRE - 2, LANDFILL SITE - 4	9842.26	
EFT13501	14/12/2023	TEAM GLOBAL EXPRESS (PREVIOUSLY T/A TOLL TRANSPORT PTY LTD)	ROAD FREIGHT FOR RETURN OF LIBRARY BOOKS ROAD FREIGHT FROM WESTRAC	188.77	
EFT13502	14/12/2023	COUNTRY COPIERS NORTHAM	COLOUR COPIER METRE READING 01.11.23 - 05.12.23	328.31	
EFT13503	14/12/2023	BURGESS RAWSON	ACCOUNT #9007855416 - WATER USAGE 16.10.23 - 06.12.23 & WATER RATES 01.11.23 - 31.12.23 - 1 QUIAIRADING - YORK ROAD LOT 366 ACCOUNT # 9010881981 WATER USAGE 16.10.23 - 06.12.23 - HEAL STREET, LOT WESTRAIL PLAN 1422	1495.97	
EFT13504	14/12/2023	COMMUNITY RESOURCE CENTRE - QUIAIRADING	REPRINT OF EL TORO INFORMATION,BANKSIA BULLETIN SALES, NOVEMBER B&W PRINTING, COLOUR PHOTOCOPYING	299.99	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13505	14/12/2023	JASON SIGNMAKERS	1500 X 1000MM ALUMINIUM SIGNS - 2 X TOAPIN WEIR SIGNS FOR CUNDERDIN RD	1256.88	
EFT13506	14/12/2023	QUAIRADING MEDICAL PRACTICE (GREAT CARE	PRE-EMPLOYMENT MEDICAL - DEPOT	150.70	
EFT13507	14/12/2023	RA & MF MINCHIN	30M3 OF PEA GRAVEL FOR TOP YARD	154.19	
EFT13508	14/12/2023	WATER CORPORATION	ACCOUNT #9010981253 - WATER USAGE AND CHARGES - 14 REID STREET - 16.10.23 - 06.12.23 ACCOUNT #9007854093 - WATER USAGE AND CHARGES - TOURIST BAY - 16.10.23 - 06.12.23 ACCOUNT #9007856507 - WATER USAGE AND CHARGES - VET CLINIC - 16.10.23 - 06.12.23 ACCOUNT #90101981392 - WATER USAGE AND CHARGES - 28 REID STREET - 16.10.23 - 06.12.23 ACCOUNT #9016338939 - WATER CHARGES - 7 EDWARDS WAY - 01.11.23 - 31.12.2023 ACCOUNT #9007858182 - WATER SUPPLY & USAGE 19.10.23 - 12.12.23 - 3 MURPHY STREET (REED)	1559.05	PARTIAL
EFT13509	14/12/2023	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH THE PREPERATION OF 22/23 ANNUAL FINANCIAL REPORT	165.00	
EFT13510	14/12/2023	SYNERGY	SYNERGY ACCOUNT #857387870 - STREETLIGHT TARIFF - 25.08.23 - 24.09.23 & 25.09.23 - 24.10.23 SYNERGY ACCOUNT #765171390 - CARETAKERS COTTAGE, SYNERGY ACCOUNT #765171390 - SYNERGY ACCOUNT #765171390 - PARKS & GARDENS, SYNERGY ACCOUNT #765171390 - POOL SYNERGY ACCOUNT #187804760 - RECYCLE CENTRE - 06.09.23 - 03.11.23 SYNERGY ACCOUNT #207862210 - YOUTH CENTRE - 06.09.23 - 03.11.23 SYNERGY ACCOUNT #404791220 - 64 CORALING STREET - 06.09.23 - 03.11.23 SYNERGY ACCOUNT #298130670 - DEPOT - 07.09.23 - 06.11.23 SYNERGY ACCOUNT #137709150 - DRS SURGERY- 07.09.23 - 06.11.23, SYNERGY ACCOUNT #137709150 - DRS RESIDENCE - 07.09.23 - 06.11.23 SYNERGY ACCOUNT #857387870 - STREETLIGHT TARIFF - 25.08.23 - 24.09.23, SYNERGY ACCOUNT #857387870 - STREETLIGHT TARIFF - 25.09.23 - 24.10.23 SYNERGY ACCOUNT #408945020 - BORES - 07.09.23 - 06.11.23 SYNERGY ACCOUNT #222214330 - 3 MURPHY STREET (REED) - 07.09.23 - 06.11.23 SYNERGY ACCOUNT #703840590 - TOWN HALL- 07.09.23 - 06.11.23 SYNERGY ACCOUNT #421747890 - 50B SUBURBAN ROAD - 07.09.23 - 07.11.23	19486.33	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
			SYNERGY ACCOUNT #137839080 - 1 PARKER STREET (CRC) 12.10.23 - 08.11.23BO SYNERGY ACCOUNT #544185110 - RAILWAY STATION - 07.09.23 - 06.11.23 SYNERGY ACCOUNT #704417150 - AIRSTRIP - 07.09.23 - 06.11.23 SYNERGY ACCOUNT #149617730 - RECYCLE CENTRE 06.09.23 - 03.11.23 SYNERGY ACCOUNT #885514750 - GILLETT STREET COMMON - 06.09.23 - 03.11.23 SYNERGY ACCOUNT #377207980 - 19 POWELL CRESCENT - 07.09.23 - 07.11.23 SYNERGY ACCOUNT #893699340 - ADMIN - 07.09.23 - 07.11.23 SYNERGY ACCOUNT #2057966114 - 8 DALL STREET - 07.09.23 - 07.11.23 SYNERGY ACCOUNT #195768700 - 28 REID STREET - 07.09.23 - 07.11.23 SYNERGY ACCOUNT #689509470 - LOT 130 MCLENNAN STREET - 07.09.23 - 06.11.23		
EFT13511	14/12/2023	SULLIVAN LOGISTICS PTY LTD T/A KALEXPRESS	SIGN DELIVERY FROM CORSIGNS TO QUAIRADING	54.72	
EFT13512	14/12/2023	KYLIE SQUIERS	KYLIE SQUIRES - REFUND OF BOND FOR BUILDING AND KEY (TOWN HALL) - 30-11-23	875.00	FULLY
EFT13513	14/12/2023	SARAH CAPORN	REIMBURSEMENT FOR PURCHASE OF 5 X TURF ROLLS - CEMETERY & 2 X GRADER FUEL CAPS 5 X TURF ROLLS, GRADER FUEL CAPS	298.48	
EFT13514	14/12/2023	WESTRAC PTY LTD	LHS DOOR GLASS INCL AIR FREIGHT FROM MELBOURNE - 2015 CAT HIGHWAY TRUCK	152.31	
EFT13515	14/12/2023	G J JONES PLUMBING	SUPPLY AND INSTALL A REPLACEMENT HOT WATER UNIT IN SWIMMING POOL KIOSK REPAIR TO WATER LEAK IN CEILING - 19 POWELL CRES REPAIRS TO WC AT UNIT 2 AKV SUPPLY AND INSTALL A REPLACEMENT HOT WATER UNIT IN SWIMMING POOL KIOSK CLEAR BLOCKAGE (SAND) IN PARK BBQ SINK REPAIR TO WATER MAIN AT POOL	2337.28	
EFT13516	14/12/2023	JENNIFER GREEN	REIMBURSEMENT FOR AUSTRALIA DAY MAIL DROP INVITATIONS	63.38	
EFT13517	14/12/2023	CHATFIELD'S TREE NURSERY	REPAIR TO TIP TRUCK REAR GATE	1375.00	
EFT13518	14/12/2023	RURAL TRAFFIC SERVICES PTY LTD	SUPPLY OF TRAFFIC MANAGEMENT SERVICES FOR RRG166B, QDG-CORRIGIN RD SLK 18.83 TO 20.83 - RRG166B	30587.84	
EFT13519	14/12/2023	DEAN ANTHONY SCHULTZ	EARLY PAYMENT OF RATES 23/24 RATES INCENTIVE PRIZE DRAW (FIRST PRIZE WINNER)	500.00	
EFT13520	14/12/2023	DAVID GRAY & CO PTY LTD	240LT GREEN BIN LIDS & PIN HINGES - REFUSE SITE	144.76	
EFT13521	14/12/2023	GREAT SOUTHERN FUEL SUPPLIES	6000L DIESEL, DELIVERED TO SHIRE WORKS DEPOT	10947.68	
EFT13522	14/12/2023	TEAM MEDICAL SUPPLIES	LOOK POLYSYN 2-0 24MM REVERSE CUTTING 70CM C7 UNDYED 7 SURESTEP HCG URINE PREGNANCY TEST - MEDICAL PRACTICE	216.48	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13523	14/12/2023	WA CONTRACT RANGER SERVICES PTY LTD	CONTRACT RANGER SERVICES FOR THE MONTH OF NOVEMBER 2023 - DATE SERVICED 13/11/2023, 17/11/2023, 21/11/2023, 22/11/2023	1175.63	
EFT13524	14/12/2023	HISCONF	SUGAR WHITE STICKS 2000/CTN - CARAVAN PARK	38.16	
EFT13525	14/12/2023	ALLWEST PLANT HIRE	TEMPORARY BARRIER FOR DAMAGED CULVERT SLK 5.47 QDG-CORRIGIN ROAD 16 WEEKS HIRE to 20/02/2024	813.21	FULLY
EFT13526	14/12/2023	AJ & BR COWCILL - ACCOUNTS PAYMENT	SERVICING OF ALL BUSHFIRE TENDERS PRIOR TO 2023/24 FIRE SEASON	8637.53	PARTIAL
EFT13527	14/12/2023	PK TECHNOLOGY PTY LTD - Not eftsure Verified	UHF RADIO INSTALL - WAMENUSKING, UHF RADIO INSTALL - SOUTH QUAIRADING, RADIO UPGRADE - CESM VEHICLE	6256.36	
EFT13528	14/12/2023	ROSS & TONI SCREAIGH	REUND OF BOOKING #10901653 - CHECK IN 06.11.23 CHECK OUT 12.12.23 - CEO APPROVED REFUND	910.17	FULLY
EFT13529	14/12/2023	OFFICEWORKS	J.BURROWS KEYBOARD AND MOUSE X 2 - INCL POSTAGE - ADMIN, J.BURROWS A4 LAMINATOR - INCL POSTAGE - MEDICAL PRACTICE, NOTBOOKS - ADMIN	211.75	
EFT13530	14/12/2023	SHERRIN RENTALS PTY LTD	25 DAYS HIRE OF 15MT SMOOTH DRUM ROLLER - RRG166B QUAIRADING - CORRIGIN ROAD	6880.50	PARTIAL
EFT13531	14/12/2023	QUAIRADING BOOK POST (2020)	MONTHLY FEE FOR PROVISION OF LIBRARY SERVICES - NOVEMBER 2023 MEDICAL POSTAGE & STATIONERY: NOVEMBER 2023	2650.63	
EFT13532	14/12/2023	ADVANCE PRESS	2000 DL PLAIN FACE ENVELOPES - INCL POSTAGE - RATES INSTALMENT NOTICES	451.00	
EFT13533	14/12/2023	BRIAN KIMBER	SKELETON WEED REIMBURSEMENTS - VEHICLE & COMMUNICATION COSTS - FULLY FUNDED	722.91	FULLY
EFT13534	14/12/2023	FARMARAMA PTY LTD	TORK MINI JUMBO TOILET ROLL CTN - CARAVAN PARK	75.90	
EFT13535	14/12/2023	MIDLAND TROPHIES	QUAIRADING JUNIOR BASKETBALL - TROPHIES AND SHIELD	531.50	
EFT13536	14/12/2023	PORTERS PTY LTD, R.T SIMPSON & SM SIMPSON	PROVISION OF A WATER CART FOR QUAIRADING-CORRIGIN ROAD CONSTRUCTION (SLK 18.83 - 20.83) - RRG166B	21606.75	PARTIAL
EFT13537	14/12/2023	RESONLINE PTY LTD	ROOM MANAGER (CARAVAN PARK BOOKING SYSTEM) MONTHLY FEE: NOVEMBER 2023	242.00	
EFT13538	14/12/2023	BEILBY DOWNING TEAL	CEO RECRUITMENT COSTS - 4TH AND FINAL STAGE PAYMENT	4675.00	
EFT13539	14/12/2023	AFGRI EQUIPMENT AUSTRALIA TRADING AS	HYDRAULIC POPPET - JCB BACKHOE	88.00	
EFT13540	14/12/2023	BUNNINGS GROUP LIMITED	GAZEBO NON PERM MARQUEE X2 - POOL, PLUGS WALL GREEN RAMSET , SCREWS LONGTHREAD H/PACK TRADE - DEPOT X2 SHOVEL SQUARE MOUTH WHITE , X2 HANGING BASKET HOOK 30CM BLACK	995.29	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13541	14/12/2023	COMPLETE OFFICE SUPPLIES PTY LIMITED	VARIOUS STATIONERY - (BROCHURE HOLDER, BROCHURE WALL MOUNT, DIVIDERS, SHEET PROTECTORS, PENS, INK, STICKY NOTES, DIVIDERS, TAPE) - ADMIN, MEDICAL, DEPOT, YOUTH, WASTE CENTRE VARIOUS STATIONERY - ADMIN (COPY PAPER, CERTIFICATE FRAMES, MANILLA DIVIDERS, CALCULATOR, TAPE), VARIOUS STATIONERY - MEDICAL (COPY PAPER, TONER, STICKY NOTES), VARIOUS STATIONERY - YOUTH (NOTE BOOKS), VARIOUS STATIONERY - DEPOT (BROCHURE HOLDER, BROCHURE WALL MOUNT, DIVIDERS, SHEET PROTECTORS), VARIOUS STATIONERY - RECYCLE CENTRE (STICKY NOTES, PENS)	1194.82	
EFT13542	14/12/2023	JASON KEITH LILLEYMAN	REIMBURSEMENT FOR PURCHASE OF VERIGROW ROSE FERTILISER & 10 X PICK UP TOOLS	127.81	
EFT13543	14/12/2023	SEED STUDIO	LANDSCAPE DESIGN SERVICES FOR PARKER HOUSE	850.00	
EFT13544	14/12/2023	Crisp Wireless	VARIOUS COUNCIL PROPERTIES - MONTHLY INTERNET CONNECTION - DECEMBER 2023	1121.90	
EFT13545	14/12/2023	NEWGROUND WATER SERVICES	REVIEW AND REPAIR SWIMMING POOL GROUNDS IRRIGATION SYSTEM	3813.32	
EFT13546	14/12/2023	Danthonia Designs	CEMETERY SIGN	2680.43	
EFT13547	14/12/2023	CORSIGN	MULTI MESSAGING SIGNS - RRG - QUAIRADING - CORRIGIN ROAD (CAPITAL) 23/24 SLK 20.47 - 23.02	1170.40	
EFT13548	14/12/2023	CYNTHIA LOWE	REIMBURSEMENT FOR COUNCIL CHRISTMAS INGREDIENTS, GIFT FOR STAFF MEMBER & UNIFORM PURCHASE	148.65	
EFT13549	14/12/2023	ELDERS QUAIRADING	VARIOUS CLEANING SUPPLIES INCLUDING GLOVES, TOILET ROLL, HAND TOWEL, CLEANING PRODUCTS AND BIN LINERS - PUBLIC TOILETS VARIOUS SMALL SUPPLIES INCLUDING WALL PLUGS, ELECTRICAL TAPE, TRUCK WASH, CLEANING SUPPLIES, WHEELBARROW - DEPOT	5765.92	
EFT13550	14/12/2023	ALTUS PLANNING - EFTSURE VERIFIED	TOWN PLANNING SERVICES 1 JULY 2023 - 31 DECEMBER 2023	715.00	
EFT13551	14/12/2023	ENVIRO PIPES PTY LTD - EFTSURE VERIFIED	12X 300MM HDPE PIPE - QUAIRADING - CORRIGIN ROAD SLK 20.47 - 23.02 - RRG166B	2934.80	PARTIAL
EFT13552	14/12/2023	HALL BROS CONTRACTING (STEPHEN SMITH HALL)	PART & CONSUMABLES FOR RUBBISH TRUCK INCL TRAVEL & LABOUR SERVICE AND SUPPLY OF PARTS - NISSAN FORKLIFT	1268.87	
EFT13553	14/12/2023	ZONE 50 ENGINEERING SURVEYS PTY LTD	FEATURE SURVEY FOR FULL LENGTH OF DANGIN - MEARS RD TO REVIEW CURRENT SCENARIO AND PRODUCE NEW DESIGNS AS REQUIRED SLK 0.00 - 22.18 PROVISION OF SERVEYING SERVICES FOR THE 2023/24 RRG PROJECT FOR QDG - CORRIGIN RD SLK19.40 - 21.50	49750.89	FULLY
EFT13554	14/12/2023	CHRONICLE RIP PTY LTD - EFTSURE VERIFIED	DIGITILISING CEMETERY RECORDS INCL SITE SURVEY, PLOT MAP AND 12 MTHS SOFTWARE SUBSCRIPTION	19253.00	
EFT13555	14/12/2023	THE TRUSTEE FOR RAW FAMILY TRUST	CUSTOM DESIGNED EMULSION PUMP AND POTHOLING LANCE FOR 1000L IBC SHUTTLE - DEPOT	12470.64	
EFT13556	14/12/2023	BOC LIMITED	CONTAINER SERVICE - DAILY TRACKING FOR PERIOD 29.10.23 - 27.11.2023 R020G OXYGEN INDUST G SIZE, R040G DISSOLVED ACETYLENE G SIZE, R065G	50.91	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13557	14/12/2023	CANNON HYGIENE AUSTRALIA	SANITARY UNIT SERVICE (12 VISITS P/A) 04.12.23 - 08.03.23 - ADMIN, POOL, COMMUNITY BUILDING, TOWN HALL CARAVAN PARK, CRC, YOUTH CENTRE, DEPOT, KWIRRADING KOORT	1518.86	
EFT13558	22/12/2023	QUAIRADING FARMERS CO-OP	QUAIRADING FARMERS CO-OP PURCHASES FOR NOVEMBER 23- ADMIN, YOUTH, DEPOT, CARAVAN PARK, COUNCIL	616.57	
EFT13559	22/12/2023	TELSTRA	TELSTRA ACCOUNT #3147560712 - 16.12.23 - 15.01.24 - ADMIN, DEPOT, MEDICAL, C/PARK, CESM, WASTE MOBILE SERVICES TELSTRA ACCOUNT #3147560738 - 02.12.23 - 01.01.24 - WAP/INTERNET CHARGES TELSTRA ACCOUNT #4866080200 - 29.11.23 - 28.12.24 - MEDICAL CENTRE TELSTRA ACCOUNT #3147560795- 04.12.23 - 03.01.24 - CESM EMERGENCY SATELLITE PHONE	961.02	
EFT13560	22/12/2023	WESFARMERS KLEENHEAT GAS PTY LTD	45KG VAP CYL - EQUIPMENT SERVICE CHARGE YR - 7 EDWARDS WAY	76.98	
EFT13561	22/12/2023	SHIRE OF CORRIGIN	WET HIRE OF SHIRE'S WATER CART FOR QDG-CORRIGIN ROAD - RRG166B QUAIRADING - CORRIGIN ROAD 23/24 SLK 20.47 - 23.02	6377.50	PARTIAL
EFT13562	22/12/2023	EASTERN HILLS CHAINSAWS & MOWERS	BG 86 STIHL BLOWER, FS91 R STIHL BRUSHCUTTER, HONDA COMBO 21 CUTTER BLADES - PARKS & GARDENS	1034.00	
EFT13563	22/12/2023	BURGESS RAWSON	ACCOUNT #9018402607 - WATER USAGE 18.10.23 - 08.12.23 & RATES 01.11.23 - 31.12.23 - 1 QUAIRADING - YORK ROAD QUAIRADING LOT 366 (CRC)	1648.22	
EFT13564	22/12/2023	COMMUNITY RESOURCE CENTRE - QUAIRADING	TOAPIN WEIR & NOOKAMINNIE BROCHURES, SURVEY RESUKTS PRINTING, BANKSIA BULLETIN SALES - NOVEMBER 23, B&W PRINTING A4 & COLOUR COPYING A4 - OCTOBER 23	632.38	
EFT13565	22/12/2023	JASON SIGNMAKERS	VEHICLE MAGNETS -ESL BFB	490.42	
EFT13566	22/12/2023	SUNNY SIGN COMPANY PTY LTD	GRADER, NATURE RESERVE, RV FREE PARKING SIGNS & BOLLARDS FOR WASTE SITE PARKING	3688.30	
EFT13567	22/12/2023	JANET COLBUNG	REFUND OF BUILDING & KEY BOND - COMMUNITY BUILDING - COLBUNG 02.12.23	625.00	FULLY
EFT13568	22/12/2023	CDA AIR CONDITIONING & REFRIGERATION	SERVICING OF ALL 3 REVERSE CYCLE SYSTEMS - CRC REPAIRS TO DUCTED UNIT, SERVICING OF ALL REVERSE CYCLE SYSTEMS	1170.00	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13569	22/12/2023	WATER CORPORATION	ACCOUNT #9007856072 WATER USAGE 18.10.23 - 08.12.23 - CARAVAN PARK RECEPTION & CABINS 1-3, PARKS & GARDENS, POOL ACCOUNT #9007856099 WATER USAGE 18.10.23 - 08.12.23 - BOWLING CLUB ACCOUNT #9007856101 WATER USAGE 18.10.23 - 08.12.23 - TOWN HALL ACCOUNT #9007856128 WATER USAGE 18.10.23 - 08.12.23 - STANDPIPES ACCOUNT #9007856136 WATER USAGE 18.10.23 - 08.12.23 - ADMIN ACCOUNT #9007858393 WATER USAGE 18.10.23 - 08.12.23 - 50A SUBURBAN ROAD ACCOUNT #9007858457 WATER USAGE 18.10.23 - 08.12.23 - 64 CORALING STREET ACCOUNT #9007859417 WATER USAGE 18.10.23 - 08.12.23 - 31 DALL STREET ACCOUNT #9007856013 WATER USAGE 18.10.23 - 08.12.23 - 74 MCLENNAN STREET	19172.78	
			ACCOUNT #9007855379 WATER USAGE 18.10.23 - 08.12.23 - MEDICAL CENTRE ACCOUNT #9007854421 WATER USAGE 18.10.23 - 08.12.23 - 8 DALL STREET ACCOUNT #9007858908 WATER USAGE 19.10.23 - 09.12.23 - YOUTH CENTRE ACCOUNT #9007856080 WATER USAGE 18.10.23 - 08.12.23 - MCLENNAN STREET, QUAIRADING LOT 130 RES 15546 ACCOUNT #9007856021 WATER USAGE 18.10.23 - 08.12.23 - OVAL & GROUNDS		
EFT13570	22/12/2023	BOB WADDELL & ASSOCIATES PTY LTD	2023/2024 RATES MANAGEMENT: 8HRS ASSISTANCE PROVIDED BY TARA - RATES EOM, FINAL NOTICES, UPDATED PROPERTY AND LAND PARCEL DETAILS 2023/2024 RATES MANAGEMENT: 1HR ASSISTANCE PROVIDED BY TARA (W/E 17.12.23) RATES QUERIES & ADJUSTMENTS	1485.00	
EFT13571	22/12/2023	SYNERGY	SYNERGY ACCOUNT #765171390 - 10.11.23 - 14.12.23 - CARAVAN PARK, SYNERGY ACCOUNT #343155630 - 23.09.23 - 22.11.23 LOT17433 TOAPIN ROAD, DANGIN	3229.32	
EFT13572	22/12/2023	PORTER CONSULTING ENGINEERS	FORMAL REVIEW OF PREVIOUS SERVICING REPORT, INVESTIGATE THE PLANNING CONSTRAINTS AND UPDATE OPINION OF PROBABLE COST (OPC) FOR QUAIRADING LIGHT INDUSTRIAL AREA (LIA)	1760.00	
EFT13573	22/12/2023	WESTRAC PTY LTD	LHS DOOR GLASS INCL AIR FREIGHT FROM MELBOURNE - CAT HIGHWAY TRUCK	28.05	
EFT13574	22/12/2023	G J JONES PLUMBING	REPLACE FAULTY BACKFLOW VALVE TO WINMAR RD STANDPIPE & SUPPLY TOILET SEAT FOR PARK ABLUTIONS	2681.86	
EFT13575	22/12/2023	LGISWA WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION AS TRUSTEE FOR LGISWA	SCHEME PROTECTION COVER FOR THE PERIOD 30.06.23 - 30.06.2024- PUBLIC LIABILITY, CASUAL HIRERS LIABILITY, WORKERS COMPENSATION, LG SPECIAL RISKS, BUSH FIRE, CRIME, TRAVEL, MANAGEMENT LIABILITY & MOTOR VEHICLE	138445.89	
EFT13576	22/12/2023	GREAT SOUTHERN FUEL SUPPLIES	5000L DIESEL FUEL, DELIVERED TO QDG WORKS DEPOT	8822.33	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13577	22/12/2023	TEAM MEDICAL SUPPLIES	LOOK POLYSYN 2-0 24MM REVERSE CUTTING 70CM C7 UNDYED & 3M STERI-STRIP ADHESIVE SKIN CLOSURES (REINFORCED) 6 X 75MM RED - MEDICAL PRACTICE	252.32	
EFT13578	22/12/2023	WA LOCAL GOVERNMENT ASSOCIATION	CONTRIBUTION TO IR TRANSITION FUND 1 DAY COURSE - THE ROLE OF MAYORS AND PRESIDENTS - SHIRE PRESIDENT UNDERSTANDING LOCAL GOVERNMENT EARNING COURSE - CR FALTYN, CONFLICTS OF INTEREST EARNING COURSE - CR FALTYN 1 DAY COURSE - EMERGENCY MANAGEMENT FOUNDATIONS FOR LOCAL GOVERNMENT - CHIEF EXECUTIVE OFFICER + SHIRE PRESIDENT CONTRIBUTION TO IR TRANSITION FUND	4636.50	
EFT13579	22/12/2023	COMBINED PEST CONTROL	ANNUAL SPIDER & MOSQUITO SPRAY - SWIMMING POOL EXTERIOR	220.00	
EFT13580	22/12/2023	WA CONTRACT RANGER SERVICES PTY LTD	CONTRACT RANGER SERVICES FOR THE MONTH OF DECEMBER - 2023 - DATE SERVICED 05/12/2023 & 15/12/2023	888.25	
EFT13581	22/12/2023	CLARK EQUIPMENT SALES PTY LTD	1800MM WIDE BUCKET BROOM PART NUMBER BR-000416 - ANGLE ROAD BROOM	9845.00	
EFT13582	22/12/2023	COMPLETE OFFICE SUPPLIES PTY LIMITED	VARIOUS STATIONERY (PAPER, STICKY NOTES, SHARPENER, COPY PAPER, MIXED NUTS) - ADMIN	68.07	
EFT13583	22/12/2023	SECUREX PTY LTD.	GRANT REMOTE ACCESS FOR CEO AND REMOVE CODES FOR 2 X STAFF MEMBERS ADMIN BUILDING GRANT REMOTE ACCESS FOR NATALIE NESS AND REMOVE CODES FOR NICOLE GIBBS & BRITT HADLOW	77.00	
EFT13584	22/12/2023	SNALLOW PTY LTD T/A WALLIS COMPUTER	ICT STRATEGIC PLAN 2022-2025 (REVIEW & UPDATE)	3103.38	
EFT13585	22/12/2023	EUREKA 4WD & TRUCK TRAINING	TRUCK LICENCE - HC AUTO - DEPOT	1962.00	
EFT13586	22/12/2023	SCAVENGER SUPPLIES PTY LTD	THERMAL IMAGING CAMERA - ESL BFB BUSHFIRE RESPIRATOR KITS, HALF MASK AND FIRE GOGGLES THERMAL IMAGING CAMERA	2656.50	
EFT13587	22/12/2023	MACA	20,000M2 CEMENT STABILISATION - RRG166B - QUAIRADING - CORRIGIN ROAD (CAPITAL) 23/24 SLK 20.47 - 23.02	131368.53	PARTIAL
EFT13588	22/12/2023	ONLINE COMPOSITE ENGINEERING PTY LTD	SUPPLY 900m2 OF 6mm,CEMENTCRETE COMPOSITE BLANKET - McLENNAN STREET DRAINAGE	23940.95	
EFT13589	22/12/2023	JB HI-FI	BLUETOOTH SPEAKER X 2 - DEPOT & POOL X2 UNIDEN SOLO 2K BULLET WIRELESS SECURITY CAMERA WITH SOLAR , X2 SANDISK MICRO CARDS 128MB - KWIRRADING KOORT	1054.88	
EFT13590	22/12/2023	HALL BROS CONTRACTING (STEPHEN SMITH HALL)	RADIATOR & HOSE REPLACEMENT - TIP BACKHOE TIP BACKHOE RADIATOR & HOSE REPLACEMENT	4352.00	
EFT13591	22/12/2023	WOODSTOCK ELECTRICAL SERVICE	REWIRE AND REPLACE RODENT DAMAGE. INSTALL NEW LIGHTS AND ADJUST SUNSET SENSORS AND HWS REPAIRS (3 X TRIPS) - LAYBY PUBLIC TOILETS INSTALL EXIT AND DOWNLIGHTS - MEDICAL CENTRE REWIRE AND REPLACE RODENT DAMAGE. INSTALL NEW LIGHTS AND ADJUST SUNSET SENSORS AND HWS REPAIRS (3 X TRIPS)	5816.58	

11.1 (i) List Of Accounts - December 2023					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13592	22/12/2023	ASP COMPONENTS	REPLACEMENT BLADES FOR 61 FERRIS MOWER"	381.39	
EFT13593	22/12/2023	LASERMAN TECHNOLOGIES	1 X GEO-FENNEL M10S METAL PRECISION MEASURING WHEEL - DEPOT	511.50	
23994	05/12/2023	SHIRE OF QUAIRADING	CONTAINERS FOR CHANGE FLOAT	172.60	
23995	12/12/2023	SHIRE OF QUAIRADING	CONTAINERS FOR CHANGE FLOAT	100.30	
				\$738,868.00	

TRANSPORT TAKINGS FOR THE MONTH ENDING
31 DECEMBER 2023 *Attachment 11.1 (ii)*

ACTUAL TOTAL TAKINGS		
DATE OF TAKINGS	DESCRIPTION	AMOUNT \$
29/11/2023	TRANSPORT TAKINGS	\$391.45
30/11/2023	TRANSPORT TAKINGS	\$558.30
04/12/2023	TRANSPORT TAKINGS	\$843.95
05/12/2023	TRANSPORT TAKINGS	\$3,804.65
06/12/2023	TRANSPORT TAKINGS	\$402.15
07/12/2023	TRANSPORT TAKINGS	\$333.20
08/12/2023	TRANSPORT TAKINGS	\$1,445.75
11/12/2023	TRANSPORT TAKINGS	\$46.50
12/12/2023	TRANSPORT TAKINGS	\$994.70
13/12/2023	TRANSPORT TAKINGS	\$3,307.10
14/12/2023	TRANSPORT TAKINGS	\$532.25
15/12/2023	TRANSPORT TAKINGS	\$20,197.55
18/12/2023	TRANSPORT TAKINGS	\$2,266.95
21/12/2023	TRANSPORT TAKINGS	\$1,983.95
22/12/2023	TRANSPORT TAKINGS	\$113.70
TAKINGS RECEIVED IN THE BANK - DECEMBER 2023		\$37,222.15

AMOUNTS YET TO BE DRAWN		
DATE OF TAKINGS	DESCRIPTION	AMOUNT \$
	TRANSPORT TAKINGS	
	TRANSPORT TAKINGS	
DECEMBER TAKINGS RECEIVED IN THE BANK - JANUARY 2024		\$0.00

Shire of Quairading
Credit Card Reconciliation - Page 1

Statement From 28/11/2023 Statement Total
Statement To 27/12/2023 \$ 2,323.53

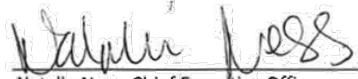


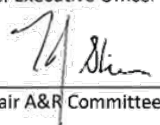
Credit Card Summary			
Card Name	Title	Card Ending	Amount Spent
Natalie Ness	CEO	1475	\$ 959.39
Tricia Brown	EMCS	1336	\$ 521.44
Benjamin Davies	CESM	8917	\$ -
Sarah Caporn	EMWS	3585	\$ 842.70

**** denotes an error by Westpac in linking personal purchases to corporate card. These are to be refunded**

Credit Card Transaction - GL Entry			
GL Code	Amount (incl GST)	GST (\$)	Narration/Summary
POQ1.2610.4001	\$ 171.48	\$ 15.59	DIESEL EMCS VEHICLE OQ
PQ5480.2610.4000	\$ 30.01	\$ 2.73	PETROL PURCHASE CEO VEHICLE
PROU002.2610.2101		\$ -	FUEL FOR CESM VEHICLE
2040211.2101	\$ 224.50	\$ 20.41	QDMS AWARDS CERAMONY INCL SPORTS SECOND PRIZE
P5480.2410.2704	\$ 39.05	\$ 3.55	CEO CAR WASH + VEHICLE OIL
2110743.2100	\$ 301.68	\$ 27.43	COMMUNITY CHRISTMAS PARTY LOLLY BAGS, SANTA GIFT YOUTH
12140287.2101	\$ 349.96	\$ 31.81	OVERDUE TELSTRA BILL
2050765.2101		\$ -	REFRESHMENTS FOR CUNDERDIN INCIDENT
2040212.2100	\$ 150.00	\$ 13.64	FLOWERS FOR M.OGDEN FUNERAL
EV11702.2100	\$ 671.50	\$ 61.05	SHIRE CHRISTMAS PARTY DRINKS
W10201.2910.2100	\$ 21.20	\$ 1.93	DL MR APPLICATION FOR J.WYATT
2140287.2101	\$ 168.21	\$ 15.29	CUNEATA RISE LETTERS, DELIVERY
BM7702.2101	\$ 37.46	\$ 3.41	MEDICAL CENTRE WINDOW DÉCOR
W11301.2101	\$ 158.48	\$ 14.41	BARK PARK FLYER
		\$ -	
		\$ -	
		\$ -	
		\$ -	
9130001.00	-\$ 2,323.53		Bring credit card expenses into muni - December 2023 - evidence in Credit Card File

Totals	\$ 2,323.53	\$ 211.23
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Shire Confirmation 
Natalie Ness, Chief Executive Officer

Council Approval 
Trevor Stacey, Chair A&R Committee

ACCOUNTS PROCESSING
Journal Date (DD):
Journal Number:
Journal Batch:
Journal Posting Period:



BusinessChoice Everyday Mastercard® Statement

SHIRE OF QUAIRADING
 NATALIE NESS
 PO BOX 38
 QUAIRADING WA 6383

Billing Account Number	5163 2800 9109 9937
Payment Due Date	22 JANUARY 2024
Closing Balance	\$2,323.53
Minimum Payment Due	\$70.00
Amount Paid (Details on the reverse)	\$0

+5163280091 099937+

(Cut along this dotted line)

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Company Name	Number of Cards	Facility Number	Annual Cash % Rate	Annual Purchase % Rate		
Shire Of Quairading	4	02752751	19.96%	14.25%		
Contact Name	Billing Account Number	Opening Balance	Credit Limit			
Natalie Ness	5163280091099937	3,367.71	10,000			
Statement From	Statement To	Payment Due Date	Opening Balance	Minimum Payment Due	Closing Balance	Available Credit
28 NOV 2023	27 DEC 2023	22 JAN 2024	3,367.71	70.00	2,323.53	7,676.47

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
3,367.71	3,367.71 -	0.00	0.00	0.00	2,323.53	2,323.53	0.00	70.00

S002725 / 2725 / 362 / CNI VPCF2

CSF VPC

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Page 1 of 3

WBC4WFGI 0919 2350

Important:

1. If mailing **DO NOT** send notes or coins.
2. Please write your Payment Account Number on the back of each cheque.
3. Check your records of your transactions against this statement.
4. Report any discrepancies to Westpac.

Details of cheques (proceeds may not be available until cleared)				CASH AMOUNT
DRAWER (i.e. account name on cheque)	CHEQUE NO.	BSB NO. OR BANK	ACCOUNT NO. OR BRANCH	CHEQUE AMOUNT
TELLER/BANK STAMP			TOTAL \$	
SIGNATURE: _____				



Choose the payment method that suits you best



By Mail

Complete and mail the top portion of page one of your statement together with your cheque to:
Cards GPO Box 4220 Sydney NSW 2001



Using Card Autopay

Pay your account automatically from any cheque or non-passbook savings account with any bank or financial institution in Australia. To apply for Card Autopay for your credit card, call 1300 651 089 or download a form online at www.westpac.com.au.



By Telephone Banking

Call 132 032 if you have another Westpac account.



Via Westpac Internet Banking

At www.westpac.com.au if you have another Westpac account.



Using BPAY

Contact any participating institution to make this payment from your cheque or savings account. When prompted, simply enter the biller code (5181) and your Payment Account Number as your reference number.



In Person

At any of our Westpac branches in Australia.

S002725 / M002725 / 362 / CN1 VPCF2

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$15 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment. Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.



Summary of Billing Account Transactions		
Date of Transaction	Description	Debits/Credits
12 DEC	Payments AUTOMATIC PAYMENT	
	Sub Total:	3,367.71 - 3,367.71 -
27 DEC	Miscellaneous Transactions NATALIE NESS 5163 2800 0106 6463 Monthly Balance	959.39
27 DEC	TRICIA BROWN 5163 2800 0107 6777 Monthly Balance	521.44
27 DEC	SARAH CAPORN 5163 2800 0153 8917 Monthly Balance	842.70
	Sub Total:	2,323.53
	Grand Total:	1,044.18 -

Remember to always keep your passcode secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.

To help you learn how you can protect your card against unauthorised transactions, you can find more information at westpac.com.au/businessdispute

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If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Online: www.afca.org.au
 Email: info@afca.org.au
 Phone 1 800 931 678
 Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

5002726 / M002726 / 362 / CN1VPCP2

**Shire of Quairading
Credit Card Reconciliation - Page 2**

Statement From 28/11/2023
Statement To 27/12/2023

**** Denotes an error. These are to be refunded.**

Credit Card Transactions - Natalie Ness, CEO						
Transaction Date	Statement Description	Amount (incl GST)	GST (\$)	GST (Y/N)	GL/Job	Narration
29/11/2023	BP QUAIRADING	\$ 18.70	\$ 1.70	Y	P5480.2410.4001	CEO VEHICLE OIL
2/12/2023	YORK LIQUOR, WHITE GUM FARM	\$ 62.50	\$ 5.68	Y	2110743.2100	CRC CHRISTMAS FUNCTION
2/12/2023	YORK LIQUOR, WHITE GUM FARM	\$ 7.50	\$ 0.68	Y	2110743.2100	CRC CHRISTMAS FUNCTION
4/12/2023	AP QUAIRADING LPO	\$ 200.00	\$ 18.18	y	2040211.2101	QDMS AWARDS CERAMONY INCL 2ND PLACE PRIZE
5/12/2023	VISTA PRINT AUSTRALIA	\$ 168.21	\$ 15.29	Y	2140287.2101	CUNEATA RISE LETTERS, DELIVERY
5/12/2024	VISTA PRINT AUSTRALIA	\$ 37.46	\$ 3.41	Y	BM7702.2101	MEDICAL CENTRE WINDOW DÉCOR
5/12/2023	VISTA PRINT AUSTRALIA	\$ 158.48	\$ 14.41	Y	W11301.2101	BARK PARK FLYER
5/12/2023	MUNDARING LIQUOR LAND	\$ 131.00	\$ 11.91	Y	2110743.2100	SHIRE OF QUAIRADING DRINKS
5/12/2023	JULES SHOPPE - YORK	\$ 24.50	\$ 2.23	Y	2040211.2101	ODMS AWARDS CEREMONY - SPORTS PRIZE
7/12/2023	QUAIRADING CO-OP	\$ 59.00	\$ 5.36	y	2110743.2100	LOLLY BAGS FOR YOUTH POOL PARTY
11/12/2023	QUAIRADING CO-OP	\$ 41.68	\$ 3.79	Y	2110743.2100	COMMUNITY CHRISTMAS PARTY - SANTA GIFT
23/12/2023	SOUTHERN STAR MUNDARING	\$ 20.35	\$ 1.85	y	P5480.2410.2704	CEO CAR WASH
26/12/2023	COLES EXPRESS KARAWARA	\$ 30.01	\$ 2.73	y	P5480.2610.4001	DIESEL P5480
Total		\$ 959.39	\$ 87.22			



BusinessChoice Everyday Mastercard® Statement

NATALIE JANE NESS
 SHIRE OF QUAIRADING
 8 DALL ST
 QUAIRADING WA 6383

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Natalie Jane Ness	5163 2800 0106 6463	1,000	1,000.00
Statement From	Statement To	Facility Number	
28 NOV 2023	27 DEC 2023	02752751	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charge	Miscellaneous Transactions			
0.00	0.00	959.39	0.00	0.00	959.39 -	0.00	0.00	0.00

S002727 / M002727 / 362 / CN11VPCP2

CSF VPC

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Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

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1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$15 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.
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BusinessChoice Everyday Mastercard®			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Purchases		
29 NOV	BP QUAIRADING 6561 QUAIRADING AUS	18.70	
	SERVICE STATIONS		
02 DEC	SQ *WHITEGUM FARM York AUS	62.50	
	PACKAGE STORES - BEER, LIQUO		
02 DEC	SQ *WHITEGUM FARM York AUS	7.50	
	PACKAGE STORES - BEER, LIQUO		
04 DEC	AP QUAIRADING LPO QUAIRADING AUS	200.00	
	POSTAL SERVICES GOVERNMENT O		
05 DEC	Vistaprint Australia P Derrimut AUS	364.15	
	BUSINESS SERVICES NOT ELSEWH		
05 DEC	LIQUORLAND 3916 MUNDARING AUS	131.00	
	PACKAGE STORES - BEER, LIQUO		
05 DEC	JULES SHOPPE QPS YORK AUS	24.50	
	FAST FOOD RESTAURANTS		
07 DEC	QUAIRADING CO-OP QUAIRADING AUS	59.00	
	GLASSWARE & CRYSTAL STORES		
11 DEC	QUAIRADING CO-OP QUAIRADING AUS	41.68	
	GLASSWARE & CRYSTAL STORES		
23 DEC	SOUTHERN STAR ENTERPRI MUNDARING AUS	20.35	
	CAR WASHES		
26 DEC	COLES EXPRESS 6929 KARAWARA AUS	30.01	
	SERVICE STATIONS		
	Sub Total:	959.39	
	Miscellaneous Transactions		
27 DEC	TRANSFER CLOSING BALANCE TO BILLING ACCT	959.39 -	
	Sub Total:	959.39 -	
	Grand Total:	0.00	

S002727 / M002727 / 362 / CN1VPCF2



I have checked the above details and verify that they are correct.

Cardholder Signature Natalie Moss Date 2/2/24

Transactions examined and approved.

Manager/Supervisor Signature [Signature] Date 29/2/24

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Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

S002726 / M002726 / 362 / CN1VPCP2

**Shire of Quairading
Credit Card Reconciliation - Page 3**

Statement From 28/11/2023
Statement To 27/12/2023

Credit Card Transactions - Tricia Brown, EMCS						
Transaction Date	Statement Description	Amount (incl GST)	GST (\$)	GST (Y/N)	GL/Job	Narration
28/11/2023	BP QUAIRADING	\$ 50.01	\$ 4.55	Y	P0Q1.2610.400 1	Petrol 0Q
3/12/2023	AMPOL DAWESVILL	\$ 57.67	\$ 5.24	Y	P0Q1.2610.400 1	Petrol 0Q
02/12/202	TELSTRA PAYBYPHONE	\$ 349.96	\$ 31.81	Y	121402200.210 4	OVERDUE TELSTRA BILL
6/12/2023	BP QUAIRADING	\$ 63.80	\$ 5.80	Y	P0Q1.2610.400 1	Petrol 0Q
			\$ -			
			\$ -			
			\$ -			
			\$ -			
Total		\$ 521.44	\$ 47.40			



BusinessChoice Everyday Mastercard® Statement

TRICIA BROWN
 SHIRE OF QUAIRADING
 644 YEALERING-KULIN RD
 YEALERING WA 6372

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Tricia Brown	5163 2800 0107 6777	1,000	1,000.00
Statement From	Statement To	Facility Number	
28 NOV 2023	27 DEC 2023	02752751	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	521.44	0.00	0.00	521.44 -	0.00	0.00	0.00

S002729 / M002729 / 362 / CN1VPCP2

CSF VPC

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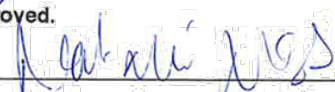
BusinessChoice Everyday Mastercard®

Date of Transaction	Description	Debits/Credits	Cardholder Comments
28 NOV	Purchases BP QUAIRADING 6561 QUAIRADING AUS SERVICE STATIONS	50.01	
03 DEC	AMPOL DAWESVILL 55215F DAWESVILLE AUS SERVICE STATIONS	57.67	
05 DEC	TELSTRA PAYBYPHONE MELBOURNE AUS TELECOMM SERVICE INC. LOCAL	349.96	
06 DEC	BP QUAIRADING 6561 QUAIRADING AUS SERVICE STATIONS	63.80	
	Sub Total:	521.44	
27 DEC	Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT	521.44 -	
	Sub Total:	521.44 -	
	Grand Total:	0.00	

I have checked the above details and verify that they are correct.

Cardholder Signature  Date 31/1/24

Transactions examined and approved.

Manager/Supervisor Signature  Date 2/2/24

S002729 / M002729 / 362 / CN1VPCP2



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Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

S002730 / M002730 / 362 / CN1VPCP2

**Shire of Quairading
Credit Card Reconciliation - Page 4**

Statement From 28/11/2023
Statement To 27/12/2023

Credit Card Transactions - Sarah Caporn, EMWS						
Transaction Date	Statement Description	Amount (incl GST)	GST (\$)	GST (Y/N)	GL/Job	Narration
29/11/2023	ANMOS FLORIST MIDLAND	\$ 150.00	\$ 13.64	Y	2040212.2100	FLOWERS FOR M.OGDEN FUNERAL
7/12/2023	QUAIRADING CLUB	\$ 671.50	\$ 61.05	y	EV11702.2100	SHIRE CHRISTMAS PARTY DRINKS
18/12/2023	SHIRE OF QUAIRADING	\$ 21.20	\$ 1.93	y	W10201.2910.2100	DL MR APPLICATION - FOR J.WYATT
Total		\$ 842.70	\$ 76.61			



BusinessChoice Everyday Mastercard® Statement

MRS SARAH ELIZABETH CAPORN
 SHIRE OF QUAIRADING
 5056 OLD BEVERLEY RD EAST
 KWOLYIN WA 6385

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mrs Sarah Elizabeth Caporn	5163 2800 0153 8917	1,000	1,000.00

Statement From	Statement To	Facility Number
28 NOV 2023	27 DEC 2023	02752751

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	842.70	0.00	0.00	842.70 -	0.00	0.00	0.00

S002731 / M002731 / 362 / CN1VPCP2

CSF VPC

Westpac Banking Corporation ABN 33 007 457 141 AFSL and Australian credit licence 233714

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BusinessChoice Everyday Mastercard®

Date of Transaction	Description	Debits/Credits	Cardholder Comments
29 NOV	Purchases ANMOS PTY LTD MIDLAND AUS	150.00	
07 DEC	FLORISTS QUAIRADING CLUB INC QUIRADING AUS	671.50	
18 DEC	DRINKING PLACES (ALCOHOLIC B SHIRE QUIRADING QUIRADING AUS	21.20	
	GOVERNMENT SERVICES NOT ELSE		
	Sub Total:	842.70	
	Miscellaneous Transactions		
27 DEC	TRANSFER CLOSING BALANCE TO BILLING ACCT	842.70 -	
	Sub Total:	842.70 -	
	Grand Total:	0.00	

S002731 / M002731 / 362 / CN1VPCF2

I have checked the above details and verify that they are correct.

Cardholder Signature *[Signature]* Date 1.2.24

Transactions examined and approved.

Manager/Supervisor Signature *[Signature]* Date 2.2.24



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Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

5002732 / M002732 / 362 / CN1VPCP2

**Shire of Quairading
Credit Card Reconciliation - Page 5**

Statement From 28/11/2023
Statement To 27/12/2023

Credit Card Transactions - Benjamin Davies, CESM						
Transaction Date	Statement Description	Amount (incl GST)	GST (\$)	GST (Y/N)	GL/Job	Narration
27/11/2023	BP CUNDERDIN	\$ 63.45	\$ 8.73	Y	PROU002.2610.2100	FUEL FOR CESM VEHICLE
28/11/2023	CALTEX TAMMIN	\$ 65.96	\$ 6.00	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
29/11/2023	BP QUAIRADING	\$ 53.49	\$ 4.86	Y	2050765.2101	Q04 QDG BFB
30/11/2023	MECKERING AMPOL	\$ 96.00	\$ 8.73	Y	2050765.2100	REFRESHMENTS CUNDERDIN INCIDENT
1/12/2023	CUNDERDIN BP	\$ 59.55	\$ 5.41	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
4/12/2023	CUNDERDIN BP	\$ 48.84	\$ 4.44	Y	PROU002.2600.2101	FUEL FOR CESM VEHICLE
10/12/2023	NORTHAM SERVICE STN	\$ 85.58	\$ 7.78	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
5/12/2023	CUNDERDIN BP	\$ 62.12	\$ 5.65	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
12/12/2023	CALTEX TAMMIN	\$ 57.54	\$ 5.23	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
15/12/2023	BP QUAIRADING	\$ 216.44	\$ 19.68	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
15/12/2023	BP CUNDERDIN	\$ 83.18	\$ 7.56	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
21/12/2023	BP CUNDERDIN	\$ 45.28	\$ 4.12	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
20/12/2023	CALTEX TAMMIN	\$ 45.91	\$ 4.17	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
27/12/2023	BPAY PAYMENT	-\$3,000				
Total		-\$ 2,016.66	\$ 92.35			



BusinessChoice Everyday Mastercard® Statement

BENJAMIN DAVIES
 SHIRE OF QUAIRADING
 14 ROBYN ST
 GUNDERDIN WA 6407

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Benjamin Davies	5163 2800 0197 3585	1,000	3,016.66
Statement From	Statement To	Facility Number	
28 NOV 2023	27 DEC 2023	02752751	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	3,000.00 -	983.34	0.00	0.00	0.00	2,016.66 -	0.00	0.00

S002733 / M002733 / 382 / CN1VFCP2

CSF VPC

Westpac Banking Corporation ABN 33 007 457 141 AFSL and Australian credit licence 233714

Page 1 of 3

WBCA4WFGI 0919 2358

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Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

BusinessChoice Everyday Mastercard®			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
27 DEC	Payments PAYMENT-BPAY-THANK YOU FINANCIAL INSTITUTIONS - MAN	3,000.00 -	
	Sub Total:	3,000.00 -	
	Purchases		
27 NOV	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS	63.45	
	SERVICE STATIONS		
28 NOV	CALTEX TAMMIN TAMMIN AUS	65.96	
	SERVICE STATIONS		
29 NOV	BP QUAIRADING 6561 QUAIRADING AUS	53.49	
	SERVICE STATIONS		
30 NOV	AMPOL MECKERING ROADHO MECKERING AUS	96.00	
	SERVICE STATIONS		
01 DEC	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS	59.55	
	SERVICE STATIONS		
04 DEC	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS	48.84	
	SERVICE STATIONS		
05 DEC	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS	62.12	
	SERVICE STATIONS		
10 DEC	FRESH TRADING CO OPS NORTHAM AUS	85.58	
	SERVICE STATIONS		
12 DEC	CALTEX TAMMIN TAMMIN AUS	57.54	
	SERVICE STATIONS		
15 DEC	BP QUAIRADING 6561 QUAIRADING AUS	216.44	
	SERVICE STATIONS		
15 DEC	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS	83.18	
	SERVICE STATIONS		
20 DEC	CALTEX TAMMIN TAMMIN AUS	45.91	
	SERVICE STATIONS		

S002733 / M002733 / 382 / CN1 VPCP2



BusinessChoice Everyday Mastercard®			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
21 DEC	BP CUNDERDIN RDH 7741 CUNDERDIN AUS SERVICE STATIONS	45.28	
	Sub Total:	983.34	
	Grand Total:	2,016.66 -	

I have checked the above details and verify that they are correct.

Cardholder Signature [Signature] Date 1/2/24

Transactions examined and approved.

Manager/Supervisor Signature [Signature] Date 2/2/24

Remember to always keep your passcode secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.

To help you learn how you can protect your card against unauthorised transactions, you can find more information at westpac.com.au/businessdispute

Important update to your Terms and Conditions

We're updating the Westpac BusinessChoice Cards Terms and Conditions, with effect from 13 December 2022. The update includes additional wording to confirm that a nominated cardholder is authorised to request a replacement card on behalf of the liable party (or parties) where the cardholder's existing card is lost, damaged or stolen, except where the card has been cancelled by the liable party (or parties). Please read these updated Terms and Conditions available at westpac.com.au

Complaints

If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Online: www.afca.org.au
 Email: info@afca.org.au
 Phone 1800 931 678
 Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

S102734 / M002734 / 362 / CN1VPCF2

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13594	16/01/2024	QUAIRADING SMASH REPAIRS	INSTALLATION OF WINDOW GLASS, PASSENGER SIDE - CAT PRIME MOVER - Q450	198.00	
EFT13595	16/01/2024	QUAIRADING TYRE & BATTERY SUPPLIES	BACKHOE - Q3854 - 1X GALXY 440/80R28 R4 INDUST 1X FIT, TYRE/TUBE/RUST BAND FUEL FOR 0Q SHIRE VEHICLE, FUEL FOR Q0 SHIRE VEHICLE, FUEL FOR POTH, C/PARK FUEL REPAIRE AND FIT TRUCK TYRE -FIRE TENDER Q1299 1X GALXY 440/80R28 R4 INDUST. 1X FIT	3746.43	
EFT13596	16/01/2024	AVON WASTE	1,880 - 470 DOM RUBBISH x 4 WKS + ADDITIONAL WASTE ONLY SERVICES A7158 X 2 PER WEEK , 470 RECYCLING SERVICES - 4TH & 18TH OF DECEMBER, ADDITIONAL RECYCLING ONLY SERVICE A7449 X1 PER FN, BULK RECYCLING BINS EMPTIED 1ST & 29TH OF DECEMBER 23 (BOWLS/FOOTY CLUB, TENNIS/GOLF CLUB, RECYCLING CENTRE & LANDFILL SITE)	11770.55	PARTIAL
EFT13597	16/01/2024	TELSTRA	TELSTRA ACC# 9414548000 LANDLINE - ADMIN, QCRC, DEPOT, POOL, P/LICENSING, LANDCARE, MEDICAL PRACTICE SHIRE ADMIN TELSTRA ACC, MEDICAL PRACTICE TELSTRA ACC, LANDCARE TELSTRA ACC, P/LICENSING TELSTRA ACC, POOL TELSTRA ACC, DEBOT TELSTRA ACC, QCRC, QUAIRADING MEDICAL PRACTICE, DEPO, POOLA TELSTRA ACC CESM EMERGENCY SATELLITE PHONE	1057.87	PARTIAL
EFT13598	16/01/2024	TEAM GLOBAL EXPRESS (PREVIOUSLY T/A TOLL TRANSPORT PTY LTD)	ROAD FREIGHT FOR CARAVAN PARK, ROAD SIGNS -INCL CAUTION WILDLIFE, GRADER AHEAD, RV CAMPING, DOGS ON LESH (FOR NEW PARK), LINEN/TOWELS	373.66	
EFT13599	16/01/2024	LANDGATE	SLIP - SUBSCRIPTION SERVICE 2023-2024	2533.00	
EFT13600	16/01/2024	SHIRE OF KULIN	RIICCM202E IDENTIFY, LOCATE AND PROTECT UNDERGROUND SERVICES	395.00	
EFT13601	16/01/2024	QUAIRADING CLUB	COUNCIL REFRESHMENTS	102.00	

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13602	16/01/2024	COMMUNITY RESOURCE CENTRE - QUAIRADING	PHOTOCOPY COLOUR A4 - SHIRE EMPLOYEE'S DECEMBER PRINTING, PHOTOCOPY COLOUR A4 - SHIRE EMPLOYEE'S DECEMBER PRINTING, PUBLICATIONS - BANKSIA BULETIN SALES, DECEMBER EDITION , PHOTOCOPY COLOUR A4 - 4/12/2023 CERTIFICATE SCHOOL AWARDS - CUSTOMER SUPPORT - 18/12/23 - VISTAPRINT FLYERS TRI FOLD - CLINTEATA RISE	85.90	
EFT13603	16/01/2024	CDA AIR CONDITIONING & REFRIGERATION	CHECK OPERATION OF AIR CONDITIONER - NOT WORKING. SERVICE OF AC - ADJUST AIR FLOW, LABOUR AND SHARED TRAVEL COSTS - MEDICAL PRACTICE	234.15	
EFT13604	16/01/2024	WATER CORPORATION	ACC#9007856224 WATER USAGE CHARGE 19/10 - 10/12/23 ARTHUR KELLY VILLAGE ACC#9007858158 WATERUSAGE 10/19-10.12.23 GILLETT ST UNITS ACC# 9007859257 WATERUSAGE 16/10-7/12/23-CONTRACT AQUATIC ACC#9007859257 WATER SERVICE 01/11/23 - 31/12/23 19 POWELL CRES	2662.07	PARTIAL
EFT13605	16/01/2024	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH 2024/2025 ANNUAL BUDGET & ASSISTANCE WITH PREPARATION OF THE ANNUAL REPORT 2022-2023. ASSISTANCE PROVIDED BY TARA WITH PROVIDING RATES SERVICES (W/E 07/01/02024) DETAILS INCLUDE: RATES EOM ASSISTANCE WITH DECEMBER MONTHLY FINANCIAL STATEMENTS AND THE 2023/2024 ANNUAL BUDGET REVIEW	3258.75	

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13606	16/01/2024	SYNERGY	SYNERGY ACC#703840590 GREATER SPORTS GROUND 07/11/2023-08/01/2024 SYNERGY ACCT#343155630 - 23.09 - 23.11 TOAPIN WEIR SYNERGY ACCT#137839080 - 09.11 - 13.12.23 - CRC SYNERGY ACC#187804760- RECYCLING FACILITY POWER USAGE 04/11/2023 - 05/01/2024 SYNERGY ACC#207862210 YOUTH CENTRE ENERGY USAGE 04/11/2023-05/01/2024, SYNERGY ACC#404791220 64 CORALLING STREET ENERGY USAGE 04/11/2023-05/01/2024 SYNERGY ACC#298130670 DEPO - 07/11/2023-08/01/2024 SYNERGY ACC#137709150 MEDICAL CENTRE -07/011/2023 - 08/01/2024 SYNERGY ACC#936409630 - JENNABERRING RD BORES 07/11/2023-08/01/2024 SYNERGY ACC#704417150 AIRSTRIP 07/11/2023-08/01/2024, SYNERGY ACC#222214330 3 MURPHY STREET (REED) 07/11/2023-08/01/2024, SYNERGY ACC#831204500 STREET LIGHT TARIFF 07/11/2023-08/01/2024 SYNERGY ACC#703840590 GREATER SPORTS GROUND 07/11/2023-08/01/2024	5222.21	PARTIAL
EFT13607	16/01/2024	SULLIVAN LOGISTICS PTY LTD T/A KALEXPRESS AND QUALITY TRANSPORT	FREIGHT FOR BOBCAT BROOM (PE12315) & FREIGHT FOR 10 X BIN LIDS	334.14	
EFT13608	16/01/2024	BENTNAIL BUILDING & MAINTENANCE	7 DAY HIRE EXCAVATOR 1 DEC 23 - 5 JAN 24 MCLENNAN STREET DRAINAGE CAPITAL	1540.00	
EFT13609	16/01/2024	CONTRACT AQUATIC SERVICES	DECEMBER MONTHLY CONTRACT FEE - AS PER SIGNED ANNUAL CONTRACT 2023-2024	28600.00	

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13610	01/10/2023	LGISWA WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION AS TRUSTEE FOR LGISWA	POLICY #000074, LGIS SKELETON WEED CONTROL - 30.06.23 - 30.06.24 - POLICY #000074, LGIS ECONOMIC DEVELOPMENT EMPLOYEE COSTS - 30.06.23 - 30.06.24 - POLICY #000074, LGIS ADMIN EMPLOYEE COSTS - 30.06.23 - 30.06.24 - POLICY #000074, LGIS PWO EMPLOYEE COSTS - 30.06.23 - 30.06.24 - POLICY #000074, LGIS VOLUNTARY - 30.06.23 - 30.06.24 - POLICY #000074, LGIS MARINE CARGO - 30.06.23 - 30.06.24 - POLICY #000074, LGIS SALARY CONTINUANCE- 30.06.23 - 30.06.24 - POLICY #000074, LGIS ESL BFB INSURANCE EXPENSES 30.06.23 - 30.06.24 - POLICY #000074 INSURANCE - LGIS WORKCARE - EM MANAGEMENT 30.06.22 - 30.06.23, INSURANCE - LGIS WORKCARE - HEALTH 30.06.22 - 30.06.23, INSURANCE - LGIS WORKCARE - YOUTH 30.06.22 - 30.06.23, INSURANCE - LGIS WORKCARE - SKELETON WEED CONTROL 30.06.22 - 30.06.23, INSURANCE - LGIS WORKCARE - ECONOMIC DEV 30.06.22 - 30.06.23, INSURANCE - LGIS WORKCARE - ADMIN 30.06.22 - 30.06.23, INSURANCE - LGIS WORKCARE - PWO 30.06.22 - 30.06.23	140323.79	
EFT13611	16/01/2024	WA CONTRACT RANGER SERVICES PTY LTD	CONTRACT RANGER SERVICES FOR THE MONTH OF DECEMBER - 2023 - DATE SERVICED 19 /12/2023	313.50	
EFT13612	16/01/2024	C & D CUTRI	CULVERT CORRIGIN RD MAINTENANCE - RM 166 QUAIRADING CORRIGIN ROAD	18480.00	
EFT13613	16/01/2024	HISCONF	CARAVAN PARK 5250062 FACE WASHER CHARCOAL 340 x 340mm	9.90	
EFT13614	16/01/2024	ALLWEST PLANT HIRE	TEMPORARY WATER FILLED BARRIERS X10 FOR DAMAGED CULVERT SLK 5.47 QDG-CORRIGIN ROAD 16 WEEKS HIRE to 20/02/2024	542.12	FULLY
EFT13615	16/01/2024	LGIS	SALARY CONTINUANCE RENEWAL 30.6.23 - 30.06.2024	5872.16	
EFT13616	16/01/2024	IMPRINT PLASTIC	2 X ACRYLIC DESK SIGNS 250 X 30MM INCL POSTAGE & 1 X ACRYLIC DESK SIGNS 250 X 30MM	112.20	
EFT13617	16/01/2024	OFFICEWORKS	VARIOUS SHIRE ADMIN STATIONERY - DOCUMENT TRAYS - INCL POSTAGE	55.75	

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13618	16/01/2024	QUAIRADING BOOK POST (2020)	MONTHLY FEE FOR PROVISION OF LIBRARY SERVICES - DECEMBER 2023 ADMINISTRATION POSTAGE & STATIONERY: DECEMBER 2023 FINAL NOTICE - RATES & FIRE BREAKS, ADMINISTRATION POSTAGE & STATIONERY: DECEMBER 2023 RATES RECEIPT R.MILLS A6157, ADMINISTRATION POSTAGE & STATIONERY: DECEMBER 2023 LAND SALE CUNTEATA RISE MAIL DROP, ADMINISTRATION POSTAGE & STATIONERY: DECEMBER 2023 AUSTRALIA DAY FLYER MAIL DROP MEDICAL POSTAGE & STATIONERY: DECEMBER 2023 MONTHLY FEE FOR PROVISION OF LIBRARY SERVICES - DECEMBER 2023	2668.64	
EFT13619	16/01/2024	FARMARAMA PTY LTD	BOLLARDS AND BARRIER MESH FOR TRAFFIC CONTROL AT WASTE SITE 8 WHEELER WATER TRUCK HIRE FOR CORRIGIN ROAD - DECEMBER - RRG 166B FOR QUAIRADING CORRIGIN ROAD REPAIRS TO FIRE TRAILER HOSE REEL - P15054 FLAGGING TAPE (ORANGE) KWIKSET CONCRET ROYAL COOLANT PREMIX RED 5L - PARKS AND GARDENS	1639.30	PARTIAL
EFT13621	16/01/2024	RESONLINE PTY LTD	ROOM MANAGER (CARAVAN PARK BOOKING SYSTEM) MONTHLY FEE: DECEMBER 2023	242.00	
EFT13622	16/01/2024	AFGRI EQUIPMENT AUSTRALIA TRADING AS AFGRI	CRIMP JIC FEMALE RYCO DIEHARD T2D FRAS CRIMP HYDRAULIC HOSE DRAWBAR PIN 3/4", 6.58" CRIMP JIC FEMALE, RYCO DIEHARD T2D FRAS, CRIMP HYDRAULIC HOSE	152.28	
EFT13623	16/01/2024	T-QUIP - TURF EQUIPMENT SOLUTIONS	TORO Z-MASTER 2000 HDX MYRIDE, 60 INCH CUTTING DECK	18800.00	
EFT13624	16/01/2024	COMPLETE OFFICE SUPPLIES PTY LIMITED	VARIOUS ADMIN STATIONERY - COPY PAPER & TISSUES, VARIOUS MEDICAL STATIONERY - COPY PAPER, VARIOUS DEPOT STATIONERY - PAINT MARKERS	279.06	
EFT13625	16/01/2024	OLIVIA PICKETT	REFUND OF COMMUNITY BUILDING KEY AND BUILDING BOND - OLIVIA PICKETT - 25/12/23	625.00	FULLY

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13626	16/01/2024	CRISP WIRELESS	SUPPLY/INSTALL OF CRISP WIRELESS SERVICE TO WASTE SITE SHED WITH INTERNAL AND EXTERNAL WI-FI (INTERNET ACCESS VIA CURRENT SHIRE PLAN) 31 DALL STREET MONTHLY INTERNET CONNECTION - JANUARY 2024, 28 REID STREET MONTHLY INTERNET CONNECTION - JANUARY 2024, DEPOT MONTHLY INTERNET CONNECTION - JANUARY 2024, ADMIN MONTHLY INTERNET CONNECTION - JANUARY 2024, MEDICAL CENTRE MONTHLY INTERNET CONNECTION - JANUARY 2024, 8 DALL STREET MONTHLY INTERNET CONNECTION - JANUARY, 2024, 50A SUBURBAN ROAD MONTHLY INTERNET CONNECTION - JANUARY 2024, DRS RESIDENCE MONTHLY INTERNET CONNECTION - JANUARY 2024, YOUTH CENTRE MONTHLY INTERNET CONNECTION - JANUARY 2024 SUPPLY/INSTALL OF CRISP WIRELESS SERVICE TO WASTE SITE SHED WITH INTERNAL AND EXTERNAL WI-FI (INTERNET ACCESS VIA CURRENT SHIRE PLAN)	2391.90	
EFT13627	16/01/2024	OFFICE OF THE AUDITOR GENERAL	FEES FOR THE ANNUAL FINANCIAL AUDIT FOR THE YEAR ENDED 30 JUNE 2023 FEES FOR THE 2021-2022 ROADS TO RECOVERY ACQUITTAL AUDIT	36509.00	
EFT13628	16/01/2024	RURAL INFRASTRUCTURE SERVICES	PROVISION OF CONSULTANCY SERVICES DEC 2023	440.00	
EFT13629	16/01/2024	SNALLOW PTY LTD T/A WALLIS COMPUTER SOLUTIONS	DYNABOOK TECRA A50-K, i5, 15.6 FHD CYBERPOWER SURGE PROTECTOR AND DELL UD22 USB-C DOCKING STATION (REPLACEMENT OF LP5) 256GB SSD LAPTOP. INC TRAVEL, FREIGHT ECT NEW KEYBOARD AND MOUSE COMBO - CEO AGREEMENT MSA - 3CX TELEPHONE SOLUTIONS, ONGOING HOSTING, LICENSING AND CALL COSTS, RENTAL OF HANDSETS, ANNUAL LICENCE PERIOD 01 JULY 2023 - 30 JUNE 2024	14590.35	
EFT13630	16/01/2024	CITY OF KALAMUNDA	BUILDING SERVICES 01/07/23 - 18/12/23 REPORT AND ADMINISTRATION COSTS	2631.95	

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13631	16/01/2024	ELDERS QUAIRADING	WORKS MONTHLY PURCHASES FOR THE MONTH OF DECEMBER - ALUMINIUM FLYWIRE 1220M, LIQUID NAILS, CUT OFF WHEEL, INSULATION TAPE, NUT HEX/UNF/UNC, CABLE JOINER, IN 1 CLEANER & DEGREASER , OATS MOP REFILL, PREMIUM HOSE, VALVE SLEEP POLY, FLOAT PLASTIC, OATES BROOM HANDLE, LGE DISPOSABLE GLOVES, LIQUI NAILS, SPINKLER FOUNTAIN, BBQ TOUCH CLEAN, RAKE HANDLE, BYNORM 2 STROKE OIL, NIPPLE PHILMAC, ELECTRIC TAPE BLK, LINE LEVEL, BRICK LAYERS LINE WHITE 3 X HYDROCHLORIC ACID 5L Y2	492.92	
EFT13632	16/01/2024	METROCOUNT (MICROCOM PTY LTD)	BATTERY UNITS FOR TRAFFIC COUNTERS, FREIGHT, AUST POST	121.00	
EFT13633	16/01/2024	BOC LIMITED	R020G OXYGEN INDUST G SIZE, R040G DISSOLVED ACETYLENE G SIZE, R040G DISOLVED ACETYLENE G SIZE, R400C OXYGEN MEDICAL C SIZE	52.61	
EFT13634	25/01/2024	ANN WATSON	REFUND FOR BOOKING NO. 12269396 BOOKING DATE: 26/01/2024	126.00	FULLY
EFT13635	25/01/2024	QUAIRADING FARMERS CO-OP	QUAIRADING CO-OP DECEMBER 23 YOUTH CENTRE - BASKETBALL WIND UP, SHIRE ADMIN CONSUMABLES, DEPOT CONSUMABLES , COUNCIL MEETING + COUNCIL CHRISTMAS CONSUMABLES	1183.18	
EFT13636	25/01/2024	BOB WADDELL & ASSOCIATES PTY LTD	2023/2024 RATES MANAGEMENT SERVICES: W/E 14/01/2024 INCLUSIVE OF RATES CHECK. 3RD INSTALLMENT NOTICES, & A11308 BRUCE ROCK ROAD QUAIRADING EAS65959318 RATES SERVICE ASSISTANCE PROVIDED BY TARA, W/E 21/01/24 , A15174 OLD BEVERLEY RD QDG EAS66061911 - PART SALE, A6513 24 DALL STREET QDG EAS65898054 - OVERPAYMENT, REVIEW TRANSFERS, CHECK EMAILS	825.00	

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13637	25/01/2024	SYNERGY	SYNERGY ACC# 558474190 07/11/2023-08/01/2024, AKV GENERAL AREA POWER USAGE, UNITS 1 - 8 AND PARKER HOUSE SYNERGY ACC# 558474190 AKV GENERAL AREA POWER USAGE 07/11/2023-08/01/2024, , SYNERGY ACC# 558474190 AKV UNIT 1 - POWER USAGE 07/11/2023-08/01/2024, , SYNERGY ACC# 558474190 AKV UNIT 2 - POWER USAGE 07/11/2023-08/01/2024, , SYNERGY ACC# 558474190 AKV UNIT 3 - POWER USAGE 07/11/2023-08/01/2024, SYNERGY ACC# 558474190 AKV UNIT 4 - POWER USAGE 07/11/2023-08/01/2024, SYNERGY ACC# 558474190 AKV UNIT 5 - POWER USAGE 07/11/2023-08/01/2024, SYNERGY ACC# 558474190 AKV UNIT 6 - POWER USAGE 07/11/2023-08/01/2024, SYNERGY ACC# 558474190 AKV UNIT 7 - POWER USAGE 07/11/2023-08/01/2024, SYNERGY ACC# 558474190 AKV UNIT 8 - POWER USAGE 07/11/2023-08/01/2024, SYNERGY ACC# 558474190 PARKER HOUSE - POWER USAGE 07/11/2023-08/01/2024 SYNERGY ACC# 885514750 POWER USAGE 04/11/2023-05/01/2024 COMMON AREA, SYNERGY ACC# 885514750 POWER USAGE 04/11/2023-05/01/2024 UNIT 1, SYNERGY ACC# 885514750 POWER USAGE 04/11/2023-05/01/2024 UNIT 2, SYNERGY ACC# 885514750 POWER USAGE 04/11/2023-05/01/2024 UNIT 3, SYNERGY ACC# 885514750 POWER USAGE 04/11/2023-05/01/2024 UNIT 4 SYNERGY ACC#195168700 POWER USAGE 08/11/2023-09/01/2024, SYNERGY ACC#377207980 POWER USAGE 08/11/2023-09/01/2024 SYNERGY ACC#893699340 POWER USAGE 8/11/2023-09/01/2024 SYNERGY ACC#421747890 POWER USAGE FOR 08/11/2023- 09/01/2024	5582.34	PARTIAL
EFT13638	25/01/2024	SULLIVAN LOGISTICS PTY LTD T/A KALEXPRESS AND QUALITY TRANSPORT	MCLENNAN STREET - DRAINAGE FREIGHT 9 ROLLS OF CEMENTCRETE COMPOSITE BLANKET FROM BIBRA LAKE TO QUAIRADING	4560.47	
EFT13639	25/01/2024	JENNIFER GREEN	REIMBURSEMENT REQUEST - ECONOMIC DEVELOPMENT CANNON CAMERA & USB	2204.46	

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13640	25/01/2024	YORK AUTO ELECTRICS & AIR CONDITIONING	ELECTRIC/AIR CON VALVE REPLACEMENT & REGAS. UD QUON TRUCK GW26400 NISSAN 18 FORKLIFT - CHANGE OVER /REPLACE PETROL/GAS SWITCH MULTIPAC ROLLER - REGO Q-960 - REPAIR WIRING IN UHF RADIO JCB BACKHOE - REGO Q617 - DIAGNOSE ISSUE - REPLACEMENT PARTS REQ FOR FAN MOTOR TRAVEL TO SITE PER KM & LABOUR	1510.85	
EFT13641	25/01/2024	GREAT SOUTHERN FUEL SUPPLIES	5000L DIESEL FOR DEPOT	8747.37	
EFT13642	25/01/2024	COMBINED PEST CONTROL	AKV ANNUAL PEST CONTROL SPRAY FOR SPIDERS, FLYS AND MOSQUITOS - EXTERIOR ONLY	330.00	
EFT13643	25/01/2024	GODFREY COLBUNG	TOWN HALL MURAL - GODFREY COLBUNG	4000.00	FULLY
EFT13644	25/01/2024	BUNNINGS GROUP LIMITED	ASSTD REPLACEMENT ITEMS INCL TAP SET, TOILET SEAT AND SPINDLE - PUBLIC ABLUTIONS	150.87	
EFT13645	25/01/2024	CR. EEJIUN CHEANG	COUNCILLOR SITTING FEES FOR OCTOBER 2023 SPECIAL MEETING 09.10.2023	220.00	
EFT13646	25/01/2024	WESTWIDE AUTO ELECT & AIR CON	LABOUR & TRAVEL REMOVE AND REPLACE AVL UNIT WITH 4G UPGRADE, REPLACE BFB TRUCK BATTERIES AND REPAIR SOLAR CONNECTIONS ON - 2013 HINO FIRE TENDER 4.4 BROADACRE - CENTRAL Rego Q04 ODO: 10860KM, 2012 HINO FIRE TENDER 4.4 BROADACRE TANKER - BALKULING-DOODENANNING, 2016 ISUZU FTS 800 FIRE TENDER 4.4 BROADACRE - CENTRAL Rego Q02, 2008 ISUZU FSS550 FIRE TENDER 2.4 BROADACRE - NORTH QUAIRADING Rego Q1299, 2013 HINO FIRE TENDER 4.4 BROADACRE - CENTRAL Rego Q04 ODO: 10860KM, 2012 HINO FIRE TENDER 4.4 BROADACRE - SOUTH QUAIRADING REGO Q425	4267.50	PARTIAL
EFT13647	25/01/2024	CRISP WIRELESS	INSTALLATION OF AN INTERNET SERVICE TO Q SWIMMING POOL BUILDING 1 X EXTERNAL WIFI. INCLUDES FULL, SET UP AND COMMISSIONING OF PUBLIC WIFI SERVICE WITH BANDWIDTH LIMITING AND RESTRICTED USAGE OF SETTINGS AS DIRECTED.	1475.00	
EFT13648	25/01/2024	DENNIS MILLER	REIMBURSEMENT FOR ALCOHOL PURCHASED FOR AUSTRALIA DAY	1081.20	FULLY

11.1 (i) List Of Accounts - January 2024					
Chq/EFT	Date	Name	Description	Amount	Funded
EFT13649	25/01/2024	SCAVENGER SUPPLIES PTY LTD	ESL FUNDED - BFB RESPIRATOR KITS, HALF MASK, FILTERS, 501A RETAINER CLIP + DURRAMX AND FIRE GOGGLES AS PER QUOTE 7852 ESL BRB CLASS A BUSH FIRE FOAM, SCAVENGER GOGGLES, EASY BURN MATCHES	8222.50	FULLY
EFT13650	25/01/2024	ELDERS QUAIRADING	TORK HAND TOWELS CARTON, OMO 8KG WASHING POWDER INC DELIVERY FOR CARAVAN PARK	176.00	
EFT13651	25/01/2024	HALL BROS CONTRACTING	TANNANT SWEEPER SERVICE	230.00	
EFT13652	25/01/2024	CHERRY'S CATERING	AUS DAY 2024 - CATERING 200 UNITS ROAST/BUFFET 200 UNITS DESSERTS DELIVERY FEE PUBLIC HOLIDAY SURCHARGE 15%	8587.50	FULLY
EFT13653	25/01/2024	AUSSPORT SCOREBOARDS	GREATER SPORTS GROUND SCOREBOARD & SIREN INC FREIGHT	14020.05	FULLY
EFT13654	25/01/2024	ANDREW NGUYEN	REFUND OF BOOKING NO. 12559284 BOOKING DATE: 26/1/2024	148.50	FULLY
EFT13655	25/01/2024	DIANE ROY	REFUND FOR BOOKING NO. 11823327 BOOKING DATE: 30/12/2024	63.00	FULLY
EFT13656	25/01/2024	CANNON HYGIENE AUSTRALIA	CONTRACT K63/C/54173103 QUAIRADING DEPO 1 X SANITARY UNIT SERVICE FOR THE MONTH OF JAN 24	264.89	
23998	09/01/2024	SHIRE OF QUAIRADING	CONTAINERS FOR CHANGE FLOAT	174.40	
23999	25/01/2024	SHIRE OF QUAIRADING	CONTAINERS FOR CHANGE FLOAT	195.20	
				\$377,805.44	

TRANSPORT TAKINGS FOR THE MONTH ENDING
31 JANUARY 2024 **Attachment 11.1 (ii)**

ACTUAL TOTAL TAKINGS		
DATE OF TAKINGS	DESCRIPTION	AMOUNT \$
02/01/2024	TRANSPORT TAKINGS	\$2,457.90
03/01/2024	TRANSPORT TAKINGS	\$2,304.05
04/01/2024	TRANSPORT TAKINGS	\$240.30
05/01/2024	TRANSPORT TAKINGS	\$971.25
08/01/2024	TRANSPORT TAKINGS	\$484.45
09/01/2024	TRANSPORT TAKINGS	\$655.55
10/01/2024	TRANSPORT TAKINGS	\$566.35
11/01/2024	TRANSPORT TAKINGS	\$1,543.65
12/01/2024	TRANSPORT TAKINGS	\$2,127.75
15/01/2024	TRANSPORT TAKINGS	\$1,425.60
16/01/2024	TRANSPORT TAKINGS	\$485.60
18/01/2024	TRANSPORT TAKINGS	\$210.00
19/01/2024	TRANSPORT TAKINGS	\$1,909.25
22/01/2024	TRANSPORT TAKINGS	\$1,279.10
23/01/2024	TRANSPORT TAKINGS	\$1,685.75
24/01/2024	TRANSPORT TAKINGS	\$4,018.50
25/01/2024	TRANSPORT TAKINGS	\$1,197.10
29/01/2024	TRANSPORT TAKINGS	\$1,615.80
TAKINGS RECEIVED IN THE BANK - JANUARY 2023		\$25,177.95

AMOUNTS YET TO BE DRAWN		
DATE OF TAKINGS	DESCRIPTION	AMOUNT \$
30/01/2024	TRANSPORT TAKINGS	\$170.40
31/01/2024	TRANSPORT TAKINGS	\$826.20
JANUARY TAKINGS RECEIVED IN THE BANK - FEBRUARY 2024		\$996.60

Shire of Quairading
Credit Card Reconciliation - Page 1

Statement From 28/12/2023 Statement Total
Statement To 28/01/2024 \$ 6,312.30



Credit Card Summary			
Card Name	Title	Card Ending	Amount Spent
Natalie Ness	CEO	1475	\$ 955.65
Tricia Brown	EMCS	1336	\$ 478.87
Benjamin Davies	CESM	8917	\$ 4,157.98
Sarah Caporn	EMWS	3585	\$ 719.80

**** denotes an error by Westpac in linking personal purchases to corporate card. These are to be refunded**

Credit Card Transaction - GL Entry			
GL Code	Amount (incl GST)	GST (\$)	Narration/Summary
2050287.2101	\$ 120.40	\$ 10.95	DOG CAGE FOR THE DEPO
2140287.2100	\$ 30.94	\$ 2.81	CEO DAILY PLANNER
EV11702.2100	\$ 970.10	\$ 88.19	AUSTRALIA DAY TABLE SETTINGS, UTENSILS, BEVERAGES, PAINT SUPPLIES FOR C.COLBUNG MURAL
P5480.2610.4001	\$ 60.01	\$ 5.46	CEO VEHICLE FUEL
P5480.2410.2704	\$ 20.35	\$ 1.85	CEO CAR WASH
POQ1.2610.4001	\$ 290.07	\$ 26.37	EMCS VEHICLE OQ FUEL + CAR WASH
2140287.2101	\$ 52.40	\$ 4.76	ORGANISERS FOR SHIRE ADMIN KITCHEN
W10201.2910.2100	\$ 138.70	\$ 12.61	LEARNERS FOR MR LICENSE - J.WYATT
2050765.2100	\$ 2,442.22	\$ 222.02	REFRESHMENTS FOR MULTIPLE INCIDENTS IN MECKERING, CUNDERDIN AND QUAIRADING
PROU002.2610.2101	\$ 1,134.92	\$ 103.17	FUEL CESM VEHICLE
2050569.2101	\$ 1,668.49	\$ 151.68	QUAIRADING & CUNDERDIN BFB UNIFORMS, CODING STICKERS + STORAGE SHELVES, TORCHES AND BATTERIES
P02.2610.2101	\$ 202.77	\$ 18.43	QUAIRADING BFB Q02 RATCHET STRAPS
PROU002.2600.2101	\$ 1,111.41	\$ 101.04	REPLACEMENT MONITOR SCREEN FOR CESM VEHICLE, FIRE EXTINGUISHER, LED LIGHTS
2050765.2101	\$ 544.68	\$ 49.52	CESM IPAD SCREEN REPAIR, PHONE MOUNT FOR VEHICLE
PO42610.2101	\$ 53.49	\$ 4.86	Q04 QDG BFB
2140215.2101	\$ 130.85	\$ 11.90	BUSINESS CARDS
120402870.2	\$ 136.40	\$ 12.40	THE WEST AUSTRALIAN CLASSIFIEDS - DEATHS - COUNCILLOR D.J.BROWN BLURB
2100665.21	\$ 204.10	\$ 18.55	\$75 LAND SALE - SOQ
	-\$ 3,000.00		Extra Card Payment Made to CESM in December 2023
9130001.00	-\$ 6,312.30		Bring credit card expenses into muni - January 2024 - evidence in Credit Card File

Totals	\$ 6,312.30	\$ 846.57
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Shire Confirmation

Natalie Ness
Natalie Ness, Chief Executive Officer

Council Approval

Trevor Stacey, Chair A&R Committee

ACCOUNTS PROCESSING
Journal Date (DD):
Journal Number:
Journal Batch:
Journal Posting Period:

Signature: *Trevor Stacey*
Cr Trevor Stacey (Feb 22, 2024 13:46 GMT+8)

Email: crstacey@quairading.wa.gov.au



Electronic Statement

BusinessChoice Everyday Mastercard® Statement

NATALIE JANE NESS
 SHIRE OF QUAIRADING
 8 DALL ST
 QUAIRADING WA 6383

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Natalie Jane Ness	5163 2800 0106 6463	1,000	1,000.00
Statement From	Statement To	Facility Number	
28 DEC 2023	28 JAN 2024	02752751	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	955.65	0.00	0.00	955.65	0.00	0.00	0.00



Electronic Statement



Summary of Billing Account Transactions		
Date of Transaction	Description	Debits/Credits
11 JAN	Payments AUTOMATIC PAYMENT	
	Sub Total:	2,323.53 - 2,323.53 -
28 JAN	Miscellaneous Transactions NATALIE NESS 5163 2800 0106 6463 Monthly Balance	955.65
28 JAN	TRICIA BROWN 5163 2800 0107 6777 Monthly Balance	478.87
28 JAN	SARAH CAPORN 5163 2800 0153 8917 Monthly Balance	719.80
28 JAN	BENJAMIN DAVIES 5163 2800 0197 3585 Monthly Balance	4,157.98
	Sub Total:	6,312.30
	Grand Total:	3,988.77

Remember to always keep your passcode secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.

To help you learn how you can protect your card against unauthorised transactions, you can find more information at westpac.com.au/businessdispute

Important update to your Terms and Conditions

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Complaints

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 Online: www.afca.org.au
 Email: info@afca.org.au
 Phone 1800 931 678
 Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

Electronic Statement



BusinessChoice Everyday Mastercard® Statement

Billing Account Number
 5163 2800 9109 9937

Payment Due Date
 22 FEBRUARY 2024

Closing Balance
 \$6,312.30

Minimum Payment Due
 \$190.00

Amount Paid (Details on the reverse)
 \$

+5163280091099937+

(Cut along this dotted line)

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

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Company Name		Number of Cards		Facility Number		Annual Cash % Rate	Annual Purchase % Rate
Shire Of Quairading		4		02752751		19.96%	14.25%
Contact Name		Billing Account Number		Opening Balance		Credit Limit	
Natalie Ness		5163280091099937		2,323.53		10,000	
Statement From	Statement To	Payment Due Date	Opening Balance	Minimum Payment Due	Closing Balance	Available Credit	
28 DEC 2023	28 JAN 2024	22 FEB 2024	2,323.53	190.00	6,312.30	3,687.70	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
2,323.53	2,323.53 -	0.00	0.00	0.00	6,312.30	6,312.30	0.00	190.00

Electronic Statement



Important:

1. If mailing DO NOT send notes or coins.
2. Please write your Payment Account Number on the back of each cheque.
3. Check your records of your transactions against this statement.
4. Report any discrepancies to Westpac.

Details of cheques (proceeds may not be available until cleared)				CASH AMOUNT
DRAWER (i.e. account name on cheque)	CHEQUE NO.	BSB NO. OR BANK	ACCOUNT NO. OR BRANCH	CHEQUE AMOUNT
TELLER/BANK STAMP			TOTAL \$	
SIGNATURE:				



Choose the payment method that suits you best



By Mail

Complete and mail the top portion of page one of your statement together with your cheque to: Cards GPO Box 4220 Sydney NSW 2001



Via Westpac Internet Banking

At www.westpac.com.au if you have another Westpac account.



Using Card Autopay

Pay your account automatically from any cheque or non-passbook savings account with any bank or financial institution in Australia. To apply for Card Autopay for your credit card, call 1300 651 089 or download a form online at www.westpac.com.au.



Using BPAY

Contact any participating institution to make this payment from your cheque or savings account. When prompted, simply enter the biller code (5181) and your Payment Account Number as your reference number.



By Telephone Banking

Call 132 032 if you have another Westpac account.



In Person

At any of our Westpac branches in Australia.

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

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1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$15 missed payment fee when payment is not received by statement due date)
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Electronic Statement



BusinessChoice Everyday Mastercard® Statement

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Natalie Jane Ness	5163 2800 0106 6463	1,000	1,000.00
Statement From	Statement To	Facility Number	
28 DEC 2023	28 JAN 2024	02752751	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	955.65	0.00	0.00	955.65 -	0.00	0.00	0.00



Electronic Statement

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BusinessChoice Everyday Mastercard®			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
Purchases			
29 DEC	YORK AND DISTRICT CO YORK AUS HARDWARE STORES	120.40	
29 DEC	AP QUAIRADING LPO QUAIRADING AUS POSTAL SERVICES GOVERNMENT O	30.94	
30 DEC	LIQUORLAND 3916 MUNDARING AUS PACKAGE STORES - BEER, LIQUO	349.00	
08 JAN	BUNNINGS 603000 NORTHAM AUS HARDWARE STORES	244.10	
12 JAN	COLES EXPRESS 6929 KARAWARA AUS SERVICE STATIONS	60.01	
15 JAN	Vistaprint Australia P Derrimut AUS BUSINESS SERVICES NOT ELSEWH	130.85	
25 JAN	SOUTHERN STAR ENTERPRI MUNDARING AUS CAR WASHES	20.35	
	Sub Total:	955.65	
Miscellaneous Transactions			
28 JAN	TRANSFER CLOSING BALANCE TO BILLING ACCT	955.65 -	
	Sub Total:	955.65 -	
	Grand Total:	0.00	

Electronic Statement



I have checked the above details and verify that they are correct.

Cardholder Signature *Datalin* Date 20/02/24

Transactions examined and approved.

Manager/Supervisor Signature *[Signature]* Date 20/2/24

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Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

**Shire of Quairading
Credit Card Reconciliation - Page 3**

Statement From 28/12/2023
Statement To 28/01/2024

Credit Card Transactions - Tricia Brown, EMCS						
Transaction Date	Statement Description	Amount (incl GST)	GST (\$)	GST (Y/N)	GL/Job	Narration
27/12/2023	THE WEST AUSTRALIAN	\$ 136.40	\$ 12.40	Y	120402870.2	CLASSIFIEDS - DEATHS - COUNCILLOR D.J.BROWN BLURB
27/12/2023	AQUA VALET CAR WASH	\$ 12.00	\$ 1.09	Y	POQ1.2610.400 1	CAR WASH FOR OQ
1/01/2024	PINJARA ROADHOUSE	\$ 73.94	\$ 6.72	Y	POQ1.2610.400 1	Petrol OQ
4/01/2024	BP QUAIRADING	\$ 93.97	\$ 8.54	Y	POQ1.2610.400 1	Petrol OQ
12/01/2024	CORRIGIN ROADHOUSE	\$ 92.16	\$ 8.38	Y	POQ1.2610.400 1	Petrol OQ
20/01/2024	AQUA VALET CAR WASH	\$ 18.00	\$ 1.64	Y	POQ1.2610.400 1	CAR WASH FOR OQ
20/01/2024	KMART	\$ 52.40	\$ 4.76	Y	2140287.21	ORGANISERS FOR SHIRE ADMIN KITCHEN
		\$ -	\$ -	Y		
		\$ -	\$ -	Y		
Total		\$ 478.87	\$ 43.53			

Electronic Statement



BusinessChoice Everyday Mastercard® Statement

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Tricia Brown	5163 2800 0107 6777	1,000	1,000.00
Statement From	Statement To	Facility Number	
28 DEC 2023	28 JAN 2024	02752751	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	478.87	0.00	0.00	478.87 -	0.00	0.00	0.00



Electronic Statement



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BusinessChoice Everyday Mastercard®			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Purchases		
27 DEC	WANEWSADV OSBORNE PARK AUS	136.40	
27 DEC	MISCELLANEOUS PUBLISHING AND Aqua Valet Car Wash Fa FALCON CAR WASHES	12.00	
01 JAN	PINJARA ROADHOUSE PT PINJARRA SERVICE STATIONS AUS	73.94	
04 JAN	BP QUAIRADING 6561 QUAIRADING SERVICE STATIONS AUS	93.97	
12 JAN	CORRIGIN ROADHOUSE Austral HOTELS, MOTELS, RESORTS - LO AUS	92.16	
20 JAN	Aqua Valet Car Wash Fa FALCON CAR WASHES	18.00	
20 JAN	KMART 1244 HALLS HEAD DISCOUNT STORES AUS	52.40	
	Sub Total:	478.87	
	Miscellaneous Transactions		
28 JAN	TRANSFER CLOSING BALANCE TO BILLING ACCT	478.87 -	
	Sub Total:	478.87 -	
	Grand Total:	0.00	

Electronic Statement



I have checked the above details and verify that they are correct.

Cardholder Signature Tricia Brown Date 20/02/2024

Transactions examined and approved.

Manager/Supervisor Signature [Signature] Date 20/02/2024.

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Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mall: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

**Shire of Quairading
Credit Card Reconciliation - Page 4**

Statement From 28/12/2023
Statement To 28/01/2024

Credit Card Transactions - Sarah Caporn, EMWS						
Transaction Date	Statement Description	Amount (incl GST)	GST (\$)	GST (Y/N)	GL/Job	Narration
11/01/2024	DPHL - LANDS	\$ 204.10	\$ 18.55	Y	2100665.21	S75 LAND SALE - SOQ
15/01/2024	KMART	\$ 377.00	\$ 34.27	Y	EV11702.2100	TABLE SETTINGS, NAPKINS, UTENSILS FOR AUSTRALIA DAY EVENT
22/01/2024	SHIRE OF QUAIRADING	\$ 138.70	\$ 12.61	Y	W10201.2910.2100	LEARNERS FOR MR LICENSE - J.WYATT
Total		\$ 719.80	\$ 65.44			



Electronic Statement

BusinessChoice Everyday Mastercard® Statement

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mrs Sarah Elizabeth Caporn	5163 2800 0153 8917	1,000	1,000.00
Statement From	Statement To	Facility Number	
28 DEC 2023	28 JAN 2024	02752751	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	719.80	0.00	0.00	719.80 -	0.00	0.00	0.00



Electronic Statement



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BusinessChoice Everyday Mastercard®			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Purchases		
11 JAN	DPLH - LANDS PERTH AUS	204.10	
	GOVERNMENT SERVICES NOT ELSE		
15 JAN	KMART MULGRAVE AUS	377.00	
	DISCOUNT STORES		
22 JAN	SHIRE QUAIRADING QUAIRADING AUS	138.70	
	GOVERNMENT SERVICES NOT ELSE		
	Sub Total:	719.80	
	Miscellaneous Transactions		
28 JAN	TRANSFER CLOSING BALANCE TO BILLING ACCT	719.80 -	
	Sub Total:	719.80 -	
	Grand Total:	0.00	

I have checked the above details and verify that they are correct.

Cardholder Signature *[Signature]* Date 20/2/24

Transactions examined and approved.

Manager/Supervisor Signature *[Signature]* Date 20/02/24



Electronic Statement

Remember to always keep your passcode secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.

To help you learn how you can protect your card against unauthorised transactions, you can find more information at westpac.com.au/businessdispute

Important update to your Terms and Conditions

We're updating the Westpac BusinessChoice Cards Terms and Conditions, with effect from 13 December 2022. The update includes additional wording to confirm that a nominated cardholder is authorised to request a replacement card on behalf of the liable party (or parties) where the cardholder's existing card is lost, damaged or stolen, except where the card has been cancelled by the liable party (or parties). Please read these updated Terms and Conditions available at westpac.com.au

Complaints

If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Online: www.afca.org.au

Email: info@afca.org.au

Phone 1800 931 678

Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

**Shire of Quairading
Credit Card Reconciliation - Page 5**

Statement From 28/12/2023
Statement To 28/01/2024

Credit Card Transactions - Benjamin Davies, CESM						
Transaction Date	Statement Description	Amount (incl GST)	GST (\$)	GST (Y/N)	GL/Job	Narration
29/12/2023	BP CUNDERDIN	\$ 32.10	\$ 2.92	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT 652812
3/01/2024	AMPOL MECKERING	\$ 347.40	\$ 31.58	Y	2050765.2100	REFRESHMENTS - MECKERING INCIDENT 648889
3/01/2024	ARROW COMPUTERS	\$ 224.00	\$ 20.36	Y	PROU002.2610.2101	MONITOR SCREEN FOR CESM VEHICLE
4/01/2024	BP CUNDERDIN	\$ 65.06	\$ 5.91	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
5/01/2024	CUNDERDIN BP	\$ 17.30	\$ 1.57	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT 653672
6/01/2024	BUNNINGS WAREHOUSE	\$ 99.78	\$ 9.07	Y	2050765.2101	STATIONARY FOR CESM VEHICLE
8/01/2024	I-STATION	\$ 295.00	\$ 26.82	Y	PROU002.2600.2101	CESM IPAD SCREEN REPAIR
9/01/2024	CUNDERDIN CO-OP	\$ 97.79	\$ 8.89	Y	2050569.2101	CUNDERDIN BFB - TRUCK + TORCH BATTERY
10/01/2024	QUADLOCK	\$ 149.90	\$ 13.63	Y	PROU002.2600.2101	PHONE MOUNT FOR CESM VEHICLE
10/01/2024	BCF	\$ 104.98	\$ 9.54	Y	P02.2610.2101	QUAIRADING BFB - Q02
10/01/2024	BCF	\$ 319.98	\$ 29.09	Y	PROU002.2610.2101	LED LIGHTS FOR CESM VEHICLE
10/01/2024	BP CUNDERDIN	\$ 30.65	\$ 2.79	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
13/01/2024	BP CUNDERDIN	\$ 26.81	\$ 2.44	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
13/01/2024	BP CUNDERDIN	\$ 94.70	\$ 8.61	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT 654542
14/01/2024	BP CUNDERDIN	\$ 40.91	\$ 3.72	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
14/01/2024	BP CUNDERDIN	\$ 322.80	\$ 29.35	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT 654615
14/01/2024	BP CUNDERDIN	\$ 13.20	\$ 1.20	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT

15/01/2024	KAP INDUSTRIES	\$ 159.00	\$ 14.45	Y	PROU002.2610.2101	CESM VEHICLE FIRE EXTINGUISHER
17/01/2024	BP CUNDERDIN	\$ 40.87	\$ 3.72	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
17/01/2024	BP CUNDERDIN	\$ 56.20	\$ 5.11	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT 654960
17/01/2024	BP CUNDERDIN	\$ 432.04	\$ 39.28	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT
18/01/2024	COLES EXPRESS	\$ 35.79	\$ 3.25	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
17/01/2024	BP CUNDERDIN	\$ 67.70	\$ 6.15	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT 654960
18/01/2024	BP CUNDERDIN	\$ 108.95	\$ 9.90	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT
19/01/2024	KAP INDUSTRIES	\$ 325.94	\$ 29.63	Y	PROU002.2610.2101	CESM VEHICLE ACCESSORIES
19/01/2024	BP CUNDERDIN	\$ 82.49	\$ 7.50	Y	PROU002.2610.2101	CESM VEHICLE ACCESSORIES
20/01/2024	BUNNINGS WAREHOUSE	\$ 138.20	\$ 12.56	Y	2050569.2101	QUAIRADING BFB STORAGE SHELVES
21/01/2024	STICKER MULE	\$ 229.17	\$ 20.83	Y	2050569.2101	BFB STICKERS FOR JOB CODING
21/01/2024	OFFICE WORKS	\$ 762.95	\$ 69.36	Y	2050765.2100	BOTTLED WATER - CUNDERDIN VOLUNTEERS
21/01/2024	THE PRINT BAR	\$ 1,301.12	\$ 118.28	Y	2050569.2101	CUNDERDIN AND QUAIRADING BFB UNIFORMS
23/01/2024	CUNDERDIN CO-OP	\$ 58.50	\$ 5.32	Y	2050765.2100	BOTTLED WATER - MECKERING VOLUNTEERS
24/01/2024	BP CUNDERDIN	\$ 60.98	\$ 5.54	Y	PROU002.2610.2101	FUEL FOR CESM VEHICLE
24/01/2024	BP CUNDERDIN	\$ 32.38	\$ 2.94	Y	2050765.2100	REFRESHMENTS - CUNDERDIN INCIDENT
Total		\$ 6,174.64	\$ 561.33			

Electronic Statement



BusinessChoice Everyday Mastercard® Statement

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Benjamin Davies	5163 2800 0197 3585	5,000	5,000.00
Statement From	Statement To	Facility Number	
28 DEC 2023	28 JAN 2024	02752751	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
2,016.66 -	0.00	6,174.64	0.00	0.00	4,157.98 -	0.00	0.00	0.00

Electronic Statement



Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$15 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment. Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

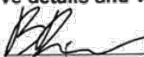
BusinessChoice Everyday Mastercard®			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
Purchases			
29 DEC	BP CUNDERDIN ROADHOUSE CUNDERDIN SERVICE STATIONS AUS	32.10	
03 JAN	AMPOL MECKERING ROADHO MECKERING SERVICE STATIONS AUS	347.40	
03 JAN	ARROW COMPUTERS OSBORNE PARK AUS	224.00	
04 JAN	BP CUNDERDIN RDH 7741 CUNDERDIN SERVICE STATIONS AUS	65.06	
05 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN SERVICE STATIONS AUS	17.30	
06 JAN	BUNNINGS 334000 HARRISDALE HOME SUPPLY WAREHOUSE STORES AUS	99.78	
09 JAN	POLAR TECH (I-STATION) MORLEY ELECTRONICS STORES AUS	295.00	
09 JAN	Cunderin Farmers Co-O CUNDERDIN GROCERY STORES, SUPERMARKETS AUS	97.79	
10 JAN	SP QUAD LOCK AU PRAHRAN MISCELLANEOUS GENERAL MERCHA AUS	149.90	
10 JAN	BCF Australia Stores Strathpine SPORTING GOODS STORES AUS	104.98	
10 JAN	BCF Australia Stores Strathpine SPORTING GOODS STORES AUS	319.98	
10 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN SERVICE STATIONS AUS	30.65	
13 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN SERVICE STATIONS AUS	121.51	
14 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN SERVICE STATIONS AUS	363.71	
14 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN SERVICE STATIONS AUS	13.20	

Electronic Statement




BusinessChoice Everyday Mastercard®			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
16 JAN	SP KAP INDUSTRIES SOMERVILLE AUS AUTOMOTIVE PARTS, ACCESSORIE	159.00	
17 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS SERVICE STATIONS	97.07	
17 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS SERVICE STATIONS	432.04	
18 JAN	COLES EXPRESS 2128 NORTHAM AUS SERVICE STATIONS	35.79	
17 JAN	BP CUNDERDIN RDH 7741 CUNDERDIN AUS SERVICE STATIONS	67.70	
18 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS SERVICE STATIONS	108.95	
19 JAN	Cunderin Farmers Co-0 CUNDERDIN AUS GROCERY STORES, SUPERMARKETS	325.94	
19 JAN	BP CUNDERDIN ROADHOUSE CUNDERDIN AUS SERVICE STATIONS	82.49	
20 JAN	BUNNINGS 603000 NORTHAM AUS HARDWARE STORES	138.20	
21 JAN	STICKER MULE AMSTERDAM USA INC FX FEE AUD \$6.67	229.17	
21 JAN	STATIONERY, OFFICE SUPPLIES, OFFICEWORKS BENTLEIGH EAS AUS	762.95	
22 JAN	STATIONERY, OFFICE & SCHOOL THE PRINT BAR TENERIFFE AUS	1,301.12	
23 JAN	BUSINESS SERVICES NOT ELSEWH Cunderin Farmers Co-0 CUNDERDIN AUS	58.50	
24 JAN	GROCERY STORES, SUPERMARKETS BP CUNDERDIN ROADHOUSE CUNDERDIN AUS SERVICE STATIONS	93.36	
	Sub Total:	6,174.64	
	Miscellaneous Transactions		
28 JAN	TRANSFER CLOSING BALANCE TO BILLING ACCT	4,157.98 -	
	Sub Total:	4,157.98 -	
	Grand Total:	2,016.66	

I have checked the above details and verify that they are correct.

Cardholder Signature  Date 20/02/2024

Transactions examined and approved:

Manager/Supervisor Signature  Date 20/02/24

ITEM 12 CONFIDENTIAL ITEMS

The Meeting will be closed by Council Resolution to the public under Part 5 Division 2 Section 5.23(2)(c), (e) and (h)(a) of the Local Government Act 1995 as the Items relates to :-

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting
- (e) a matter that if disclosed, would reveal –
 - (i) a trade secret; or
 - (ii) information that has a commercial value; or
 - (iii) information about the business, professional, commercial or financial affairs of a person
- (h) such other matters as may be prescribed (consider regulations)
- (a) a matter affecting an employee or employees

OFFICER RECOMMENDATION

That Council close the meeting to the public at _____ pm to consider the confidential reports listed below in accordance with Section 5.23(2) of the Local Government Act 1995:

17.1 Quairading Medical Practice Agreement - Supply of Business**17.2 CEO Key Performance Indicators/Performance Review Criteria**

17.1 Quairading Medical Practice Agreement - Supply of Business**OFFICER RECOMMENDATION**

That Council endorse the Quairading Medical Centre Agreement - Supply of Business with Great Care Health Pty Ltd with the inclusion of:

1. To provide the Medical Services in accordance with this Agreement in compliance with the latest Royal Australian College of General Practitioners' accreditation standards for general practice and to the reasonable satisfaction of the Shire.
2. A reporting function quarterly to the Shire by the Doctor as representing Great Care Health Pty Ltd.
3. An annual review of the Subsidy.
4. The Medical Services may be reduced to a minimum of two days in each week of the Annual Leave Period and the Unforeseen Circumstances Period, as the case may be.
5. Provision of a Locum Practitioner at a Reasonable Rate by Great Care Health Pty Ltd for a period of two days per week during an Annual Leave Period or Unforeseen Circumstances Period where the Locum Practitioner will receive 100% of the Locum Practitioner's practice income, with the Shire of Quairading to contribute the amount by which the said practice income falls short of the Reasonable Rate.

6. Provision of a Locum Practitioner at a Reasonable Rate by Great Care Health Pty Ltd for a period of two days per week for two weeks Professional Development Period where the Locum Practitioner will receive 100% of the Locum Practitioner’s practice income, with Great Care Health Pty Ltd to contribute the amount by which the said practice income falls short of the Reasonable Rate.
7. During either an Annual Leave Period or Unforeseen Circumstances Period, the Medical Services of the Locum Practitioner may be provided by Telehealth at the election of the Locum Practitioner.
8. Either party may terminate this Agreement for any reason by giving the other party six months’ notice in writing.
9. The Shire may terminate this Agreement without notice in any of the circumstances included in clause 14. Termination (i) (ii) (iii) (iv).

17.2 CEO Key Performance Indicators/Performance Review Criteria

OFFICER RECOMMENDATION

That Council endorse the initial Performance Criteria/ Key Performance Indicators for the incoming Chief Executive Officer, as in Attachment 1.

The above mentioned report/s were provided to Elected Members under separate cover. The report/s are not for publication.

OFFICER RECOMMENDATION

That the meeting be open to members of the public at _____ pm.

Public Reading of Resolution

Should there be any members of the public in attendance at the re-opened Meeting, the Shire President is to read aloud the decisions made by Council while the Meeting was closed to the public.