



Ordinary Council Meeting

Notice of Meeting | 24th September 2020

I respectfully advise that the ORDINARY COUNCIL MEETING will be held in the Council Chambers, 10 Jennaberring Road, Quairading, WA on Thursday 24th September 2020 commencing at 2.00 pm.

In accordance with the current State Emergency Declarations in regard to public gatherings, the Meeting venue is restricted to 25 Persons in total (including Councillors, Staff and Public).

Public are able to attend this meeting.

Public questions may be submitted electronically to this meeting. Please click on the link for further information <https://www.quairading.wa.gov.au/documents/1150/public-question-time-form>

Alternatively, Questions may be asked in Person.

MEETING AGENDA ATTACHED

Graeme Fardon

GRAEME FARDON
CHIEF EXECUTIVE OFFICER

Date: 18th September 2020

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at _____ pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

Councillors are advised that an Invitation has been extended to Ms Diana Ellison and Sergeant Lindsay Collett to join us for Afternoon Tea.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr JN Haythornthwaite	Deputy Shire President
Cr BR Cowcill	
Cr JW Haythornthwaite	
Cr JR Hippiisley	
Cr PD Smith	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr N Gilfellow	Executive Manager of Corporate Services
Mr A Rourke	Executive Manager of Works & Services
Mr RM Bleakley	IPR & Strategic Projects Officer
Mrs A Strauss	Executive Officer

Observers/Visitor

Apologies

Leave of Absence Previously Granted

Cr Brett McGuinness period Monday 21st September 2020 to Friday 9th October 2020 (inclusive).

ITEM 3 PUBLIC QUESTION TIME

ITEM 4 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

ITEM 5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Application for Leave of Absence – Shire President Cr Davies

An Application for Leave of Absence has been received from Cr Davies for the Ordinary Council Meeting on the 29th October 2020.

RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That Cr Davies be granted Leave of Absence from Council for the 29th October 2020 Ordinary Council Meeting.

CARRIED ___/___

ITEM 6 DECLARATIONS OF INTEREST

Councillors to use pro forma declaration of interest handed to Chief Executive Officer prior to meeting or verbal declaration of interest.

- Declarations of Financial Interest – Local Government Act 1995 Section 5.60a
- Declarations of Proximity Interest – Local Government Act 1995 Section 5.60b
- Declarations of Impartiality Interest – Administration Regulations 1996 Section 34c.

ITEM 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING

7.1 Confirmation of Minutes – 27th August 2020

RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That the Minutes of the Ordinary Meeting of Council held on the 27th August 2020 be confirmed as a true and accurate. (Attached).

CARRIED ___/___

7.2 Business Arising

SHIRE OF QUAIRADING

The Ordinary Council Minutes of Meeting held on Thursday 27th August 2020 commencing at 2.00 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at 2.00 pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

Cr Davies welcomed Councillors, Mrs Dorothy Hayes and Staff to the meeting.

Cr Davies also welcomed WALGA President, Mayor Tracey Roberts and WALGA CEO Nick Sloan to the Meeting, and advised that an Invitation has been extended to Mick Grage and Nicole Hargrave from the Quairading Book Post to join Council for Afternoon Tea.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr JN Haythornthwaite	Deputy Shire President
Cr BR Cowcill	
Cr JW Haythornthwaite	
Cr JR Hippiisley	
Cr B McGuinness	
Cr PD Smith	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr N Gilfellow	Executive Manager of Corporate Services
Mr A Rourke	Executive Manager of Works & Services
Mr RM Bleakley	IPR & Strategic Projects Officer
Mrs A Strauss	Executive Officer

Observers/Visitor

Mrs Dorothy Hayes
WALGA President, Mayor Tracey Roberts
WALGA CEO Nick Sloan

Apologies

Nil.

Leave of Absence Previously Granted

Nil.

ITEM 3 PUBLIC QUESTION TIME

Nil.

ITEM 4 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

WALGA President, Mayor Tracey Roberts thanked Council for their response to COVID-19 and support given to the local community. WALGA initiated the COVID-19 Webinars during the pandemic to support the 139 local governments.

WALGA are strongly supporting the State Tourism Promotion encouraging Western Australians to travel in the Regions and it is pleasing to see so many people taking up this opportunity across the State.

WALGA President, Mayor Tracey Roberts thanked Council for allowing them to attend the Council Meeting and to stay in Quairading overnight.

CEO Nick Sloan advised Council that they had been travelling and visiting regional local governments to engage with Councils face to face, following the easing of travel restrictions.

ITEM 5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

ITEM 6 DECLARATIONS OF INTEREST

Cr McGuinness declared an Impartiality Interest with 10.2 Ageing in Place Working Group.

ITEM 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING

7.1 Confirmation of Minutes – 30th July 2020

RESOLUTION: 15 -20/21

MOVED Cr Hippisley SECONDED Cr McGuinness

That the Minutes of the Ordinary Meeting of Council held on the 30th July 2020 be confirmed as a true and accurate record of proceedings.

CARRIED 8/0

7.2 Business Arising

Page 16 of the Agenda - Application for development approval (Retrospective) - proposed Outbuilding on Lot 288 (No.54) Murphy Street, Quairading

Cr Smith enquired whether the Applicant had been advised of Council's requirement for the removal of the Shed Structure within 90 days.

The Chief Executive Officer (CEO) informed the Meeting that the CEO had written to the Applicant on the 5th August 2020 advising that the unauthorised Structure is to be dismantled and removed from the property by the 30th October 2020. The CEO confirmed that the Advice had been sent by Registered Mail and its Receipt was acknowledged by the Applicant on the 6th August 2020.

7.3 Confirmation of Minutes – 11th August 2020

RESOLUTION: 16 -20/21

MOVED Cr Jo Haythornthwaite SECONDED Cr Stacey

That the Minutes of the Special Meeting of Council held on the 11th August 2020 be confirmed as a true and accurate record of proceedings.

CARRIED 8/0

7.4 Business Arising

The CEO reported that the Applicant had submitted the Development Application for the Change of Land **Use and that the Application had been approved under Council's Delegation of Authority by the CEO** on the 25th August 2020.

ITEM 8 MATTERS FOR CONSIDERATION – BUILDING AND TOWN PLANNING

No matters for consideration.

ITEM 9 MATTERS FOR CONSIDERATION – FINANCE & AUDIT

9.1 Accounts for Payment – July 2020

Meeting Date	27 th August 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellow
Attachments	(i) July 2020 Payment List (ii) Transport Takings (iii) Credit Card Statement
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

RESOLUTION: 17 -20/21

MOVED Cr Cowcill SECONDED Cr Stacey

That Council note the following

1. That Schedule of Accounts for July covering Municipal Vouchers 23735 to 23741, EFT 8101 to EFT 8193 and Superannuation Direct Debit totalling \$400,638.96 be received and
2. That Police Licensing payments for the month of July 2020 totalling \$33,107.00 be received (Attachment ii); and
3. That fund transfers to Corporate Credit Card for July 2020 balance totalling \$463.58 be received (Attachment iii); and
4. That Net Payroll payments for the month July 2020 totalling \$125,716.74; and
5. That the Lease payment for the month of July 2020 on the CESM Vehicle totalling \$1,140.08.

CARRIED 8/0

IN BRIEF

Payments are per attached schedules 9.1 1/2/3

MATTER FOR CONSIDERATION

Note the accounts paid during July 2020.

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 (Reg 13 (1)) requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Fund. Expenditure as per delegated authority and included in the adopted 2020/2021 Budget.

Payments made for the 2020/21 Year in the Payments List have been included in Councils Budget in accordance with section 6.8 of the Local Government Act 1995.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Nil

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating considered Low – On Risk Matrix given Purchasing / Procedures followed, together with Management Separation of acceptance of duties and Processes in place.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low – Creditors reviewed weekly and paid in accordance to agreed terms.

Operation – Risk Matrix Rating considered Low.

Natural Environment – Risk Matrix Rating considered Low.

Comment

Nil.

9.2 Financial Information—Statements of Income and Expenditure for the Period Ending – 31st July 2020

Meeting Date	27 th August 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellow
Attachments	(i) Financial Statements for July
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

RESOLUTION: 18 -20/21

MOVED Cr Jo Haythornthwaite SECONDED Cr McGuinness

That Council receive the Monthly Financial Statements for the period ending 31st July 2020.

CARRIED 8/0

IN BRIEF

- Monthly Financial Statements for the period ending 31st July 2020 attached.
- Monthly Financial Statements have been updated based on the Moore Stephens Monthly Statements Model.
- The Monthly Financial Statements report include the Fund Balances Report and the Variance Report.
- Depreciation has not been calculated for the Month of July. Budget timing has been calculated evenly over the year, which will be readjusted once budget timings have been finalised.

MATTER FOR CONSIDERATION

To receive the monthly Financial Report and Statements

BACKGROUND

Council resolved in October 2000 (Minute Number 071-00/01) to receive Financial Statements in the required statutory format. Requests for new Monthly Financial Statements started a search for a new template. The current template is based on the Moore Stephens Monthly Budget Template.

STATUTORY ENVIRONMENT

Amendments to the regulations, gazetted on the 31st March 2005 and effective from the 1st July 2005, have repealed the existing regulations (34 and 35) relating to monthly and quarterly / triannual financial reports.

They have been substituted in accordance with a new Regulation 34. This new regulation only requires Local Governments to report on a monthly basis, although it is much more prescriptive as to what is required and its intention is to establish a minimum standard across the industry.

The new regulations require Local Government to prepare each month a statement of financial activity as per attachment. This statement is intended to report on the sources and application of funds highlighting variances to budget for the month in question.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Model Monthly Financial Statements cost \$430 (2018/19) and will be an ongoing annual expense if the latest model is needed. Staff time is used to update and customise the template for Council preferences.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Nil

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating considered Low – Comprehensive Monthly Financial Reports in accordance **with the Local Government's Financial Regulation 34.**

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low.

Operation – Risk Matrix Rating considered Low – Level verified through Council Financial Audits.

Natural Environment – Risk Matrix Rating considered Low.

COMMENT

The Monthly Financial Statements have been updated based on the Moore Stephens Monthly Reporting Template. They now also include the Fund Balances Report and the Variation Report which were previously separate items.

The Model Template has been updated to include profit and loss statements for the Caravan Park. The Statements can continue to be updated and customised to include relevant information for Council and Staff and to work with improved Management Accounting practices.

As the end of the year process has not yet been finalised, no depreciation has been recorded for the Month of July. As the timing of the budget line items has not been finalised, all year to date budgets have been calculated evenly over the 12 months. Once the timing of all projects and programs have been determined by Management, this will be shown as the accurate year to date budget for all future financial statements.

9.3 Budget Amendment - Caravan Park Cabins Retention Payment

Meeting Date	27 th August 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellow
Attachments	Nil
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

RESOLUTION: 19 -20/21

MOVED Cr McGuinness SECONDED Cr Cowcill

That Council authorise the Budget Amendment of \$6,119 ex GST from the Current Surplus to the Caravan Park Cabins Capital Works Budget.

CARRIED BY ABSOLUTE MAJORITY 8/0

IN BRIEF

- As part of the Caravan Park Cabin project, a retention payment amount of \$6,119.09 was required.
- This amount has not been included into the 2020/21 budget and it is recommended to be funded from the Current Surplus.
- A Budget Amendment is recommended to correct this oversight and to enable the payment to the Contractor upon successful completion of any identified defects following the 12 Month Defect Period.

MATTER FOR CONSIDERATION

The allocation of funds for the Caravan Park Cabin Retention Payment due under the Contract.

BACKGROUND

Following a comprehensive planning and design period, the redevelopment of the Quairading Caravan Park commenced in 2015/16 with Phase 1 – Park internal layout, the upgrading of camping and caravanning facilities, and upgrading and compliance of service utilities.

Construction of the Park Cabins was designated as Phase 2 of the Park Redevelopment Program.

Design and tendering process went to the market in 2018/19.

Modular WA was selected as the preferred contractor commencing the construction of the three cabins in April 2019.

Cabins were installed on site in August 2019 with project completion and handover on 22th August 2019.

A Condition within the Contract was that a 5% Retention Fee be deducted from Claim Payments and be reimbursed in 2 Tranches:

- Tranche 1 – upon completion and handover of cabins following a quality control inspection; and

- Tranche 2 – reimbursement following a twelve-month defect period, an inspection of cabins, identification of issues and rectification actions.

Upon completion of Project and resolving of identified defect issues, Tranche 1 was disbursed on 19th August 2019.

The twelve-month defect inspection was conducted by Bent Nail Builder on the 18th August 2020 and the Defect Report will be forwarded to Modular WA.

A further joint inspection by Bent Nail, Modular WA and a Council Officer will be conducted to confirm defects, means of rectifying and a timeframe for their completion.

Disbursement of 2nd Tranche will be upon completion of these identified tasks.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

**Absolute majority required.*

POLICY IMPLICATIONS

N/A.

FINANCIAL IMPLICATIONS

The cost of the retention payment is \$6,119.09 ex GST. No amount was allocated within the 2020/21-year budget. As the nature of the work is capital, the budget must be placed into capital works.

To enable the retention payment to be paid by Council a Budget Amendment needs to be authorised by an Absolute Majority Vote of Council.

The current Budget Surplus for the 2020/21 year is \$128,145.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Economic Objective: Growing economy and employment opportunities

ITEM	OUTCOMES AND STRATEGIES
ED2	Tourism facilities and services
ED2.1	Contribute to readily accessible visitor information and services, including good quality, affordable visitor accommodation

COMMUNITY CONSULTATION

No consultation was required or undertaken in relation to this report.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. This payment is not included in our current budget, however, it is considered to be of a low value with an adequate amount of surplus funds available to be used.

Health – Risk Matrix Rating is assessed as Low

Reputation – Risk Matrix Rating is assessed as Low. This Budget Amendment will enable the authorised payment of the Retention Amount which is part of the Contractual Agreement for the construction of the Caravan Park Cabins.

Operation – Risk Matrix Rating is assessed as Low. The allocation of funds to make this payment will not impact any other Council operations.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

Nil.

ITEM 10 MATTERS FOR CONSIDERATION – GOVERNANCE & ADMINISTRATION

10.1 Strategic Planning Committee Minutes – 11th August 2020

Meeting Date	27 th August 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	Minutes of Meeting
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil.

OFFICER RECOMMENDATION

RESOLUTION: 20 -20/21

MOVED Cr Hippisley SECONDED Cr Stacey

That Council receive the Minutes of the Strategic Planning Committee for its Meeting of 11th August 2020.

CARRIED 8/0

That Council consider each of the Committee's following recommendations individually: -

1) Terms of Reference for Requests for Quotation – Sports and Recreation Masterplan, and Sports and Recreation Centre Options Study

RESOLUTION: 21 -20/21

MOVED Cr Jo Haythornthwaite SECONDED Cr McGuinness

RECOMMENDATION: SP2-20/21

That the Strategic Planning Committee recommend to Council: -

1. That Council accept the Terms of Reference
 - i) Quairading Sport & Rec Strategic Plan 2021-2031; and
 - ii) Quairading Sport & Rec Centre Options
2. That the Chief Executive Officer proceed to advertise for submissions to deliver the two (2) consultancies projects.

CARRIED 8/0

2) ICT Strategic Plan Progress Report

RESOLUTION: 22 -20/21

MOVED Cr Hippisley SECONDED Cr Cowcill

RECOMMENDATION: SP3-20/21

That the Strategic Planning Committee recommend to Council: -

That Council notes the progress of the ICT Strategic Plan.

CARRIED 8/0

IN BRIEF

- Strategic Planning Committee Meeting held on the 11th August 2020
- **Two Recommendations for Council's Consideration.**

MATTER FOR CONSIDERATION

For Council to be informed of discussions and recommendations of the Strategic Planning Committee and to determine its position in regard to the Recommendations.

BACKGROUND

The Strategic Planning Committee met on 11th August 2020 from which there are two (2) recommendations for Council consideration, namely: -

- RESOLUTION: SP2-20/21
- RESOLUTION: SP3-20/21

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions and General) Regulations 1996.

POLICY IMPLICATIONS

N/A.

FINANCIAL IMPLICATIONS

SP2-20/21 – Council has budgeted an amount of \$25,000 for Recreation Consultancies in the 2020/2021 Year. Actual Cost of the Projects will be determined when the Request for Quotation Submissions are received and considered.

SP3-20/21 – Preparation of the ICT Strategy by Focus Networks has been provided for **in the Council's** Adopted Budget. The Draft ITC Strategy is due to be presented to Council in September 2020 with a Presentation being made by a Focus Network representative at the Audit & Risk Committee Meeting on the 8th September 2020. Subject to the Adoption of the Strategy, it is expected that there will need to be a Budget Review item to Council in coming months to fund any identified priority expenditure of Hardware and Software.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

SP2-20/21 – The Recreation Precinct Working Group Chairperson has been advised of the preparation of the Terms of Reference and that Council will widely circulate the Request for Quotations in the open market. Extensive Working Group and Community Consultation is required under the Terms of Reference as part of the two Projects.

SP3-20/21 – Nil

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating assessed in the individual Items in the Minutes.

Health – Risk Matrix Rating assessed in the individual Items in the Minutes.

Reputation – Risk Matrix Rating assessed in the individual Items in the Minutes.

Operation – Risk Matrix Rating assessed in the individual Items in the Minutes.

Natural Environment – Risk Matrix Rating assessed in the individual Items in the Minutes.

10.2 Ageing in Place Working Group – Council Delegates

Meeting Date	27 th August 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	IPR&SPO Richard Bleakley
Attachments	Nil
Owner/Applicant	n/a
Disclosure of Interest	Nil

Elected Member Declarations of Impartiality Interest

Declarations as made in Item 6 of the Meeting.

OFFICER RECOMMENDATION

1. That Council appoint Cr _____ and Cr _____ to the Ageing in Place Working Group.
2. That the Appointments be for the Term concluding with the October 2021 Election.

RESOLUTION: 23 -20/21

MOVED Cr Stacey SECONDED Cr Hippisley

1. That Council appoint Cr John Haythornthwaite and Cr Smith to the Ageing in Place Working Group.
2. That the Appointments be for the Term concluding with the October 2021 Election.

CARRIED 8/0

IN BRIEF

- The Working Group was initiated in early 2019 to provide direction to Council in the development of Lot 501 as a housing complex of aged friendly Independent Living Units (ILU).
- The Working Group is being to be reconvened after the Covid-19 Pandemic Restrictions.
- Council to elect 2 Delegates to the Ageing in Place Working Group.
- Membership consisted of:
 - 2x Councillors - (Cr Smith and then Cr McRae)
 - Key stakeholders from the Community (previously a minimum of four volunteers)
 - 1x Council Officer (Mr Bleakley)

MATTER FOR CONSIDERATION

Appointment of two Councillors to the Ageing in Place Working Group.

BACKGROUND

In 2106, Council in association with the Shires of Cunderdin and Tammin, submitted an application for grant funding for the construction of 11 Independent Living Units across the three Shires under the

Regional Aged Accommodation Program (Royalties for Regions). This application initially proved successful. However, a change in political climate resulted in the Program Funding being withdrawn.

A further opportunity arose and in 2018 Shire of Quairading applied, with continuing regional support from the Shires of Cunderdin and Tammin, for the construction of four Independent Living Units (ILU). On this occasion the application proved unsuccessful. Reasoning – **Shire was deemed to be not "shovel ready" to deliver the project.**

The Working Group was established to provide direction to the Council on the needs of the community for appropriate aged accommodation within the townsite.

The scope of the Working Group was to:

- Assess existing facilities (Arthur Kelly Village)
- Determine future needs of the community
- Pathway forward
 - Future of Arthur Kelly Village;
 - **Development of Land (Lot 501) vested in the Council for the purpose of "Independent Living/Aged Accommodation"**
 - Number of ILU units;
 - Layout of Complex;
 - Specifications for design of ILUs; and
 - Phasing.

The Committee have held two (2) meetings and a field visit to inspect aged accommodation facilities at York Ballardong Village and the newly constructed ILUs adjacent to the Health Centre at Cunderdin was conducted in 2019.

Outcomes to date from the Working Group are:

- Establishment by Council of an Aged Accommodation Reserve Fund
- Land survey of Lot 501
- Preliminary discussions with Slavin Architects regarding work towards a Project Concept, design and layout on Lot 501.

Engagement with Slavin Architects was put on hold during the COVID-19 pandemic restrictions but is being recommenced.

STATUTORY ENVIRONMENT

N/A

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Social Objective: Active, healthy, safe and inclusive community

ITEM	OUTCOMES AND STRATEGIES
S4	Inclusive community

ITEM	OUTCOMES AND STRATEGIES
S4.4	Actively support 'Ageing in Place' services, housing and infrastructure

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G3	Community Engagement
G3.1	Provide appealing opportunities for the community to participate in decisions that affect them

COMMUNITY CONSULTATION

No consultation was required or undertaken in relation to this report. The matter of the appointment of **Council's Delegates to the reconvened Working Group was discussed at the Strategic Planning Committee Meeting** on the 11th August 2020.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. No financial risk identified.

Health – Risk Matrix Rating is assessed as Low. Councillors participation in the Working Group will enable Council to provide input into the development of an appropriate aged accommodation concept and report on progress of the Working Group back to Council.

Reputation – Risk Matrix Rating is assessed as Low. Council initiated the Working Group.

Operation – Risk Matrix Rating is assessed as Low. Attendance at the Working Group meetings will be **within Council's** normal operations and Structure and will be held in Business hours.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

The Aging in Place Working Group is a forum for discussion on a number of **issues relating to "ageing in place" within the Quairading Community including:** -

- **Appropriate scale and design of the ILU "Village" on Lot 501 based on demographic trends;**
- Appropriate scale and design of ILUs;
- The longer term future of the Arthur Kelly Village – 8 Units
- Current housing in town – **modification to existing housing to make more "Aged Friendly";**
- Guidelines / Criteria for access to Aged Housing; and
- Ageing in Place within the Noongar community.

The immediate goal is to determine a Scope of Works for the design and layout of Lot 501 for a contracted **architect to draft a design and probable costings for the program to be incorporated into the Shire's revised Strategic Community Plan and Long Term Financial Plan.**

10.3 Bush Fire Advisory Committee Minutes – 23rd July 2020

Meeting Date	27 th August 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CESM Simon Bell
Attachments	Minutes of BFAC Meeting
Owner/Applicant	N/A
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

That **Council consider each of the Committee's following recommendations**

RESOLUTION: 24 -20/21

MOVED Cr Jo Haythornthwaite SECONDED Cr Cowcill

That Council receive the Minutes of the Bush Fire Advisory Committee for its Meeting of 23rd July 2020.

CARRIED 8/0

1) Burning Prohibition – Pursuant to Section 46 of the Bush Fires Act 1954

RESOLUTION: 25 -20/21

MOVED Cr McGuinness SECONDED Cr Cowcill

RECOMMENDATION: BFAC2-20/21

That the Bush Fire Advisory Committee recommend to Council: -

That the following dates and times for the Prohibition of Burning be supported by Council: -

1. Prohibited Burning on the 2nd, 3rd, 4th April 2021 (Easter Weekend); and
2. Prohibited Burning from 12am until 12pm on the 25th April 2021 (ANZAC Day).

CARRIED 8/0

IN BRIEF

- The Bush Fire Advisory Committee (BFAC) met on the 23rd July 2020 to review the past Bush Fire Season and to prepare for the 2020/2021 Fire Season.
- The BFAC proposes that selected dates over Easter 2021 and the morning of ANZAC Day be listed for the Prohibition of lighting fires.

MATTER FOR CONSIDERATION

Proposed Dates for the Prohibition of Burning over Easter 2021 and on ANZAC Day 2021.

BACKGROUND

The Strategic Planning Committee met on 23rd July 2020 from which there is one (1) recommendation for Council consideration, namely: -

- RECOMMEDATION: BFAC2-20/21 relating to the proposed dates for Prohibition of Burning for Easter 2021 and ANZAC Day 2021.

STATUTORY ENVIRONMENT

Section 46 of the Bush Fires Act 1954

46. Bush fire control officer or forest officer may postpone lighting fire
- (1A) Notwithstanding any other provision of this Act –
- (a) subject to subsection (1B) a bush fire control officer, or the local government in whose district the land is situated may prohibit, or from time to time postpone the lighting of a fire, where in his or its opinion the fire, if lit, would be or become a source of danger by escaping from the land on which it is proposed to be lit;
 - (b) where a fire is burning on land and the bush fire control officer or the local government as the case may be is of the opinion that the fire is in danger of escaping from that land, he or it may direct that all reasonable steps be taken by the owner or occupier of the land to extinguish the fire or to prevent the fire from spreading.
- (1B) Where it is proposed to light a fire within 3 km of a boundary of forest land, an authorised CALM Act officer may exercise the powers conferred by the last preceding paragraph to the exclusion of the exercise of those powers by a bush fire control officer or the local government but if an authorised CALM Act officer fails to exercise the powers a bush fire control officer or local government may exercise those powers.
- (2) A person who lights a fire contrary to the provisions of this section or who fails to carry out any direction given to him pursuant to this section is guilty of an offence.
- Penalty: \$10 000.
- (3) If, as a result of the exercise of any power conferred by subsection (1A) or (1B), a person, who has paid a fee to a local government for a permit to light a fire, is precluded from doing so in such circumstances that the permit is of no use to him the local government shall, on being requested to do so, refund the fee to him.

POLICY IMPLICATIONS

Council's existing Bush Fire Policy and Procedures Standard Operating Procedure (SOP20) states that "no Burning during the Easter Period (If Easter falls outside the Restricted Burning Period)".

It is highlighted that the Bush Fire Policy and Procedures need to be listed for Review in the next 12 months, as they were not part of the Policy Review Project in 2018.

In 2021, all of Easter and ANZAC Day fall outside the Restricted Burning Period, therefore in the Unrestricted Burning Period.

Council and the Fire Control Officers have historically prohibited the lighting of Fires on Good Friday, Easter Saturday, Easter Sunday and the morning of ANZAC Day due to the likelihood of reduced number of volunteer bush firefighters being available due to Easter Holiday commitments and also attendance at ANZAC Day Services until midday.

FINANCIAL IMPLICATIONS

BFAC2-20/21 – Nil

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 – 2027

Social Objective: Active, healthy, safe and inclusive community

ITEM	OUTCOMES AND STRATEGIES
S3	Safe community
S3.1	Support emergency services planning, risk mitigation, response and recovery

COMMUNITY CONSULTATION

BFAC2-20/21 – Matter raised on the BFAC Agenda for the Consideration and discussion by the Fire Control Officers. No Public Consultation undertaken.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating assessed as Low.

Health – Risk Matrix Rating assessed as Low.

Reputation – Risk Matrix Rating assessed as Low. The proposed dates for the Prohibition of Burning are the dates historically prohibited by Council and the Bush Fire Control Officers.

Operation – Risk Matrix Rating assessed as Low. **No impact upon Council's operations.**

Natural Environment – Risk Matrix Rating assessed as Low.

10.4 Avon South Local Action Group (ASLAG) - Council Delegate

Meeting Date	27 th August 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	(i) Charter of the Avon South Local Action Group
Owner/Applicant	Avon South Local Action Group
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

1. That Council nominate Cr _____ as Delegate and Cr _____ as Proxy Delegate to the Avon South Local Action Group.
2. That the Appointments be for the Term concluding with the October 2021 Election.

RESOLUTION: 26 -20/21

MOVED Cr Hippisley SECONDED Cr McGuinness

1. That Council nominate Cr Stacey as Delegate and Cr Jo Haythornthwaite as Proxy Delegate to the Avon South Local Action Group.
2. That the Appointments be for the Term concluding with the October 2021 Election.

CARRIED 8/0

IN BRIEF

- **As part of Council's governance and representation obligations, individual Councillors represent Council on a range of Community and Organisations' committees.**
- **The Councillor's role** as a delegate on these committees is to represent the position of Council, and involves reporting back to Council on the issues, or progress of the committees or Groups.
- The Group has been formally established through the Department of Primary Industries and Regional Development and has received its full funding allocation of \$81,000 for its Operation and Activities for the 2020/2021 Year.
- **The Group's Coordinator, Mr Brian Kimber commences employment on Monday 24th August 2020.**
- Charter for the operation of **the ASLAG is attached for Councillors' reference.**
- The ASLAG, through the Coordinator Mr Brian Kimber has invited Council as the Host Council to elect a Delegate and a Proxy Delegate to the Committee.
- ASLAG Committee meet an estimated 4 times a year and hold an Annual General Meeting. Most meetings are held at Greenhills as a central location for the 4 LG Districts.

MATTER FOR CONSIDERATION

Council is invited to appoint a Council Delegate and a Proxy Delegate to the Avon South Local Action Group.

BACKGROUND

Council at its Meeting on the 28th May 2020 resolved: -

RESOLUTION: 161-19/20

That: -

1. *Council Support the Avon South Local Action Group for Skeleton Weed covering the Shire Districts of Beverley, Brookton, Quairading and York by holding and administering the Group's Funding from the Department of Primary Industries and Regional Development and the Grains, Seeds and Hay Industry Fund Scheme for a proposed Period of 3 Financial Years.*
2. *That Council support the Local Action Group with the employment of the Local Action Group Coordinator on a full Cost Recovery basis.*
3. *Council review the Support Arrangement on an Annual basis.*

STATUTORY ENVIRONMENT

N/A

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

Nil – Council has budgeted for the Activities of the Avon South LAG in the 2020/2021 Adopted Budget and the DPIRD Funding of \$81,000 was been included as Revenue in the Budget.

Council receives an Administration Allowance of \$2,000 per Year in recognition of being Host Council for the Funds.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Natural Environment Objective: To preserve and sustain our natural environment

ITEM	OUTCOMES AND STRATEGIES
NE1	Demonstrated Sustainable Practices
NE2	Protected and valued natural areas

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G2	Strengthened Advocacy and Partnerships
G2.3	Regional and sub-regional partnerships to achieve better outcomes for the community
G3	Community Engagement
G3.2	Collaborate with the community to achieve desired outcomes

COMMUNITY CONSULTATION

No consultation was required or undertaken in relation to this report.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. No financial risk identified.

Health – Risk Matrix Rating is assessed as Low.

Reputation – Risk Matrix Rating is assessed as Low. **It is considered prudent for Council's reputation and community perception that Council accept the invitation to have a Delegate and a proxy Delegate to the ASLAG. Council's representation on the ASLAG will enable Council to be kept informed by its Delegate on the Group's Activities and financial position.**

Operation – Risk Matrix Rating is assessed as Low. **Attendance at ASLAG Meetings will be within Council's normal operations and Structure.** Council as the Host Council will be required to have Officers prepare and present Financial Activity Statements on a regular basis to the LAG Committee.

Natural Environment – Risk Matrix Rating is assessed as Low. Skeleton Weed has a major adverse impact on Agricultural Production.

10.5 WALGA – Annual General Meeting: Executive and Member Motions

Meeting Date	27 th August 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	(i) Extract: WALGA Annual General Meeting
Owner/Applicant	WALGA
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

RESOLUTION: 27 -20/21

MOVED Cr Smith SECONDED Cr Hippisley

Council to provide direction to Council's voting delegates for the WALGA Annual General Meeting.

Motion #	Title	Support	Not support
3.1	Drought in Western Australia	✓	
3.2	State Owned Unallocated Crown Land (UCL) House Blocks	✓	

CARRIED 7/1

IN BRIEF

- The Annual General Meeting of the Western Australian Local Government Association will be held on Friday 25th September 2020.
- Two Motions will be discussed and voted upon at this meeting. Council is requested to provide **Council's two (2) voting delegates with voting directions on any Motions relevant to Council.**
- **Council's Nominated Voting Delegates for the AGM are: -**
 Shire President Cr Wayne Davies
 Deputy Shire President Cr Jo Haythornthwaite
 Proxy 1 – Cr Peter Smith
 Proxy 2 – CEO Graeme Fardon.

MATTER FOR CONSIDERATION

Motions submitted for consideration by Council.

BACKGROUND

The detailed wording of the Motions, Member Council Comment and WALGA Secretariat Comments are provided in the AGM Agenda Papers Extract provided with this Report.

Each Consideration of Executive and Member Motions (Item 3 in the AGM Agenda) are as follows: -

- 3.1 *Drought in Western Australia*
- 3.2 *State Owned Unallocated Crown Land (UCL) House Blocks*

STATUTORY ENVIRONMENT

Annual General Meeting convened in accordance with WALGA Constitution.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G2	Strengthened Advocacy and Partnerships
G2.1	Partnerships with and advocacy to Federal and State Government to strengthen service provision within the Shire

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating is assessed as Low.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating is assessed as Low. Council is a Member Council of WALGA and active Participant at Central Country Zone level and the Annual General Meeting.

Operation – Risk Matrix Rating is assessed as Low.

Natural Environment – Risk Matrix Rating is assessed as Low.

ITEM 11 MATTERS FOR CONSIDERATION – HEALTH AND BUILDING

No matters for consideration.

ITEM 12 MATTERS FOR CONSIDERATION – WORKS

No matters for consideration.

ITEM 13 URGENT COUNCILLORS' BUSINESS

No matters for consideration.

ITEM 14 CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)

The Meeting will be closed by Council Resolution to the Public under Part 5 Division 2 Section 5.23 (2)(a)(c)(e) of the *Local Government Act 1995* as the Item relates to: -

- (a) **"the personal affairs of any person"**.
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal –
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person

RECOMMENDATION

RESOLUTION: 28 -20/21

MOVED Cr Jo Haythornthwaite SECONDED Cr Hippisley

1. That Council considers the confidential reports listed below in a meeting closed to the public at 2.29 pm in accordance with Section 5.23(2) of the *Local Government Act 1995*:
 - 14.1 Valuation Reports for Factory Units and Light Industrial Land
 - 14.2 Application to Section 91 License over unallocated Crown Land
2. That the WALGA representatives WALGA President, Mayor Tracey Roberts and CEO Nick Sloan remain in the meeting.

CARRIED 8/0

2.29 pm

Mrs Dorothy Hayes left the Meeting.

14.1 Valuation Reports for Factory Units and Light Industrial Land (Confidential Item)

Section 5.23(2)(c)(e) of the *Local Government Act 1995*

RESOLUTION: 29 -20/21

MOVED Cr McGuinness SECONDED Cr Hippisley

1. Council receive the Valuation Reports on 81 and 83 Heal Street and Proposed Lots 1-5, 1 & 15 Winmar Road, Quairading
2. Council support the Sworn Valuations provided by Acumentis Pty Ltd
3. The Chief Executive Officer be authorised to disclose the Sworn Valuations to interested Commercial Parties who express interest in the subject Council properties for the purposes of progressing any Expressions of Interest.
4. That the CEO be authorised under Delegated Authority to negotiate +/- \$10k on the Sworn Valuations with Interested Parties.

CARRIED 8/0

14.2 Application to Section 91 License over unallocated Crown Land (Confidential Item)

Section 5.23(2)(a)(c) of the *Local Government Act 1995*

OFFICER RECOMMENDATION

Submitted for Council Consideration and Direction to the Chief Executive Officer.

RESOLUTION: 30 -20/21

MOVED Cr McGuinness SECONDED Cr Jo Haythornthwaite

1. That Council support the Department of Planning, Lands and Heritage's position that the Subject Land not be offered for a short term Licence to Use until Native Title is extinguished; and
2. If and when the Native Title is extinguished, the Offer of a Licence to Use be advertised, inviting Public submissions from interested individuals, for consideration by the Department in consultation with the Shire.

CARRIED 8/0

RECOMMENDATION

RESOLUTION: 31 -20/21

MOVED Cr Hippisley SECONDED Cr Cowcill

That the meeting be open to members of the public at 2.55 pm.

CARRIED 8/0

2.55 pm

Mrs Dorothy Hayes returned to the meeting.

14.3 Public Reading of Resolution

Having opened the meeting to the Public, the Chief Executive Officer on behalf of the Shire President read aloud the decisions of Council for Item 14.1 and Item 14.2.

ITEM 15 NEXT MEETING DATE

The next Ordinary Meeting of Council is scheduled to take place on Thursday 24th September 2020, commencing at 2 pm in the Council Chambers, 10 Jennaberring Road, Quairading.

ITEM 16 CLOSURE

There being no further business, the Chairman closed the Meeting at _____ pm.

I certify the Minutes of the Ordinary Meeting of Council held on 27th August 2020 were confirmed on 24th September 2020 as recorded on Resolution No. _____

Confirmed..... 24/09/20

7.3 Confirmation of Minutes – 8th September 2020

RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That the Minutes of the Special Meeting of Council held on the 8th September 2020 be confirmed as a true and accurate. (Attached).

CARRIED ___/___

7.4 Business Arising

SHIRE OF QUAIRADING

The Minutes of the Special Council Meeting held on Tuesday 8th September 2020 commencing at 6.43 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at 6.43 pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

Meeting closed to the public under *Part 5 Division, 2 Section, 5.23 (2)(b)(c)(e) of the Local Government Act 1995*.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr JN Haythornthwaite	Deputy Shire President
Cr BR Cowcill	
Cr JW Haythornthwaite	
Cr JR Hippiisley	
Cr B McGuinness	
Cr PD Smith	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr N Gilfellow	Executive Manager of Corporate Services
Mr A Rourke	Executive Manager of Works & Services
Mr RM Bleakley	IPR/Strategic Projects Officer

Observers/Visitor

Nil.

Apologies

Nil.

Leave of Absence Previously Granted

Nil.

ITEM 3 PUBLIC QUESTION TIME

Nil.

ITEM 4 DECLARATIONS OF INTEREST

Councillors to use pro forma declaration of interest handed to Chief Executive Officer prior to meeting or verbal declaration of interest.

- Nil, at this time.

ITEM 5 MATTERS FOR CONSIDERATION – BUILDING AND TOWN PLANNING

5.1 Confidential: Wireless Network Proposals

OFFICER RECOMMENDATION

RESOLUTION: 32 -20/21

MOVED Cr Hippisley SECONDED Cr Smith

That Council provide Letters of Support in principal to CRISP Wireless and Field Solutions Group for the Companies to make applications to the Federal Governments Regional Connectivity Program and the State Governments Co-contribution Fund for the improved digital infrastructure in the Central Wheatbelt Region.

CARRIED 8/0

5.2 Confidential: Lease of Council Properties - No.83 (Lot 80) Heal Street and Reserve 28892 Loudon Street

OFFICER RECOMMENDATION

RESOLUTION: 33 -20/21

MOVED Cr Smith SECONDED Cr Jo Haythornthwaite

That Council: -

1. Support the Concessional Rent of \$210.00 (incl. GST) per Week for the remainder of the Term of the 12 months Lease for Mr John Greenwood on the Factory Unit located at No.83 (Lot 80) Heal Street.
2. Endorse the Chief Executive Officer's actions of offering tenancy of the Old Drive-In Site on Reserve 28892, Loudon Street to the Hospital Auxiliary Op Shop for an Annual Lease Fee of \$250.00 (incl. GST).
3. Authorise the Chief Executive Officer to prepare and execute the Lease documents with Mr Greenwood of CWB Electrical for No. 83 Heal Street and Mrs Kathy Hudson of the Hospital Auxiliary Op Shop for the Old Drive-In Site (Reserve No 28892) on Loudon Street.

CARRIED 8/0

ITEM 6 CLOSURE

There being no further business, the Chairman closed the Meeting at 7.02 pm.

I certify the Minutes of the Special Meeting of Council held on 8th September 2020 were confirmed on 24th September 2020 as recorded on Resolution No. _____

Confirmed..... 24/09/20

ITEM 8 MATTERS FOR CONSIDERATION – BUILDING AND TOWN PLANNING

8.1 Proposed Shires of Cunderdin, Quairading and Tammin Joint Local Planning Strategy

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer/ Consultant	Natasha Jurmann of Glenwarra Development Services, Town Planning Consultant
Attachments	(i) Table of Submissions (ii) Table of Changes (iii) Proposed Shires of Cunderdin, Quairading and Tammin Joint Local Planning Strategy (iv) Maps
Owner/Applicant	N/A
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That Council adopt the Shires of Cunderdin, Quairading and Tammin Joint Local Planning Strategy incorporating the proposed modifications listed in the Table of Changes attachment.

CARRIED ___/___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- Councils are required to have a Local Planning Strategy
- A Joint Council Local Planning Strategy (LPS) was prepared by the Consultant for the Shires of Cunderdin, Quairading and Tammin.
- Collaborative approach taken due to common land use and planning issues.
- All 3 Councils had the same Planning Consultant engaged and it was considered the best use of technical resources.
- Council in October 2018 resolved to adopt the Shires of Quairading, Cunderdin and Tammin Draft Regional Local Planning Strategy in accordance with Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- The Strategy was advertised for a period of three (3) months within to the Shires of Cunderdin, Quairading and Tammin and all relevant government departments and agencies were written to inviting Submissions.
- Feedback was received from several Government departments, in particular the Department of Water, Environment and Reserves. 5 Submissions in total were received.
- No submissions were received from the residents of the Quairading District.
- The submissions and modifications sought have been detailed in the attached "Schedule of Submissions"

- The modifications are deemed as minor and has not resulted in any significant changes to the areas relating to the Shire of Quairading.
- The proposed changes are detailed in the attached "Table of Changes".

MATTER FOR CONSIDERATION

Adoption of the Joint Local Planning Strategy for the Shires of Cunderdin, Quairading and Tammin with the proposed Changes.

BACKGROUND

The Joint Local Planning Strategy (LPS) prepared for the Shires of Cunderdin, Quairading and Tammin provides the vision and framework for long-term planning and development in the Region over the next 10 – 15 years. The Strategy will create an interface between regional and local planning, ensuring the best possible outcomes for the three Shires.

At the Ordinary Council Meetings held in October 2018 the Shires resolved to adopt the Joint Local Planning Strategy for Advertising, which was completed at the end of January 2020 in conjunction with the New Proposed Shire of Quairading Local Planning Scheme No. 3.

RESOLUTION: 70-18/19

RESOLUTION: SP10-18/19

That the Strategic Planning Committee recommend to Council that: -

Council Adopt the Shires of Quairading, Cunderdin and Tammin Draft Regional Local Planning Strategy in accordance with Part 3 of the Planning and Development (Local Planning Schemes) Regulations 2015.

The preparation and review of the Joint LPS was slowed due to submissions from the Meckering Community and document having significant redrafting for the Sections relating to Meckering and also the Shire of Tammin.

There are no significant changes to the Quairading section of the Strategy.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Town Planning Schemes) Regulations 2015

11. Requirement for local planning strategy for local planning scheme
 - (1) A local government must prepare a local planning strategy in accordance with this Part for each local planning scheme that is approved for land within the district of the local government.
 - (2) A local planning strategy must –
 - (a) set out the long-term planning directions for the local government; and
 - (b) apply any State or regional planning policy that is relevant to the strategy; and
 - (c) provide the rationale for any zoning or classification of land under the local planning scheme.
 - (3) A local planning strategy may be prepared concurrently with the local planning scheme to which it relates.

Council does not currently have a Planning Strategy, and upon Adoption will satisfy the requirements of the Planning and Development Regulations (Local Planning Schemes) 2015.

POLICY IMPLICATIONS

N/A.

FINANCIAL IMPLICATIONS

Town Planning expenses to finalise the Strategy are borne by the 3 Councils and shared. Council has provided for the Consultancy expenses to complete the new Town Planning Scheme and the Joint Council Local Planning Strategy in the 2020/221 Adopted Budget.

Future Town Planning tasks will be fully undertaken by Council's new Consultant Mr Joe Douglas of Exurban.

Nil.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Built Environment Objective: Planning and infrastructure to meet the needs of the community

ITEM	OUTCOMES AND STRATEGIES
B1	Responsive Land Use Planning
B1.1	Ensure land use planning services are responsive to community aspirations including increased availability of industrial, commercial and residential land.

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G2	Strengthened Advocacy and Partnerships
G2.3	Regional and sub-regional partnerships to achieve better outcomes for the community

COMMUNITY CONSULTATION

The strategy was advertised for a period of three (3) months, which is longer than the 6 weeks required by the Planning and Development Regulations 2015. The Public Comment Period was run concurrently with the advertising of the Draft Town Planning Scheme. No submissions were received from the residents of the Quairading District.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. Town Planning expenses to finalise the Strategy are borne by the 3 Councils and shared. Council has provided for the Consultancy expenses to complete the new Town Planning Scheme and the Joint Council Local Planning Strategy in the 2020/221 Adopted Budget. Future Town Planning tasks will be fully undertaken by Council's new Consultant Mr Joe Douglas of Exurban.

Health – Risk Matrix Rating is assessed as Low.

Reputation – Risk Matrix Rating is assessed as Low. Risk Mitigated by the preparation and Adoption of the Strategy. Legislative requirement under the Planning Regulations 2015.

Operation – Risk Matrix Rating is assessed as Low. Adoption and management of the Strategy will be within Council's current Structure and budgeted External Resources.

Natural Environment – Risk Matrix Rating is assessed as Low. Planning Strategy will assist with future Planning and Conservation of the natural Environment including Nature & Conservation Reserves.

COMMENT

The proposed Joint Local Planning Strategy has undergone a number of changes as a result of the feedback from the residents of Meckering and a few comments from the various government departments.

For the Shire of Quairading this has mostly resulted in wording changes, with minimal impacts to the overall document. The only non-wording change that impacts Quairading is a change to the mapping, where some of the Department of Water, Conservation and Attractions reserves had been omitted.

Schedule of Submissions Proposed Joint Local Planning Strategy

Submitter	Representing	Date	Summary of Comments	Changes
Karen Jackson	Department of Heritage	17 January 2020	<ol style="list-style-type: none"> 1. We note that the Shires of Cunderdin and Quairading have not reviewed their Municipal Inventories(now known as Local Heritage Surveys) since their first adoption in 1996, and the Shire of Tammin is yet to adopt a local heritage survey. It is also noted that all three are yet to adopt a heritage list. The heritage list is a statutory instrument which allows the Shire to consider the heritage of a place as part of its decision making process for proposed development. Currently, places with cultural heritage significance within the scheme areas are left without any protection. As such, we are supportive of the short term priority level allocated to action 8.1.1 of the strategy relating to the review of the local heritage survey and development of a heritage list for each Shire. 2. It should be noted that Part 3 Clause8(2)(a) of the deemed provisions states that the heritage list ‘must set out a description of each place and the reason for its entry in the heritage list’. The heritage list should also provide detail on whether the building is identified as having a significant interior, as the new provisions require planning approval for interior works only where a place has been designated as having a significant interior. 3. All references to a Municipal Heritage Inventory should follow the current Heritage Act 2018 wording of Local Heritage Survey. 	<ol style="list-style-type: none"> 1. All references to a Municipal Heritage Inventory should follow the current heritage Act 2018 wording of Local Heritage Survey.
Mike Fitzgerald	Department of Biodiversity, Conservation and Attractions	24 January 2020	<ul style="list-style-type: none"> • Action 17.3.1: The proposed action involves classifying crown reserves, and UCL and freehold lots as “Environmental Conservation” reserves. UCL and freehold lots are not reserves, so this action is somewhat flawed. I recommend you consider using some of the wording of Action 10.2.3, which will still achieve your intended outcome, but by different means. • Action 19.1.2: This action is ambiguous. What would 	<ol style="list-style-type: none"> 1. Adjust Action 17.3.1 Adjust UCL and Freehold lots to Environmental Conservation Zone as they cannot be reserves. 2. Clarify Action 19.1.2 to state “Reclassify all unallocated Crown land lots and unmanaged Crown Reserves in the townsites of

			<p>these lands be reclassified to? As the lands include crown reserves, UCL and freehold lots, I recommend you consider using some of the wording of Action 10.2.3, which will still achieve your intended outcome, but by different means.</p> <ul style="list-style-type: none"> • Strategy 8, Map 1: The map needs to include “Environmental Conservation” reserves located with the Shire of Quairading. • Strategy 8, Map 4: The map needs to include an “Environmental Conservation” zoning, for UCL and freehold areas that have been erroneously mapped as reserves. • Strategy 8, Map 9: The map needs to include “Environmental Conservation” reserves located with the Shire of Quairading. 	<p>Doodenanning, Balkuling, Dangin, Badjaling, Yoting and Pantapin Environmental Conservation Reserve or Environmental Conservation Zone to preclude development which should be focused within the Quairading townsite.</p> <p>3. Correct Map 1 to include all environmental reserves in the Shire of Quairading.</p> <p>4. Adjust all UCL and Freehold lots on Map 4 to be Environmental conservation Zone instead of Environmental reserve.</p> <p>5. Add all the Environmental Conservation reserves in the Shire of Quairading to Map 9</p>
Dr Michael Lindsay	Department of Health	29 January 2020	<p>It is noted within the scheme and the Strategy, that good public health is not specifically recognised as part of the purpose or aims. The aim of the strategy should include a direct reference to ‘enhancing the public health of the community’ or words to that effect.</p>	<p>No action required as this is not a town planning issue.</p>
Warren Ormsby	Minerals and Petroleum Resources Directorate	30 January 2020	<p>We are pleased that the Shires are considering the potential opportunities to benefit from Basic Raw Minerals and sequential land use and have made reference to the State Planning Policies SPP 2.4 – Basic Raw Minerals and SPP 2.5 – Rural Planning that cover BRM. Section 6.6(p14) also covers BRM along with the Regional Rural Strategy (section 7.5) and in particular Section 7.5.3 Extractive industries – Mining and Basic Raw Minerals. Map 6 shows the current BRM operations for kaolin and rock aggregate in the shire of Cunderdin and the operating mines/quarries (sand and gravel) in the Shire of Quairading.</p> <p>However, the data in our MINEDEX database (http://www.dmp.wa.gov.au/Minedex), which is a source of information for our State-wide resource mapping system (http://www.dmp.wa.gov.au/GeoView) suggest there are a number of gravel quarries and undeveloped deposits within the</p>	<p>Correct Map 6 to show the additional undeveloped deposits as per GeoView.</p>

			three Shires that may warrant reference on Map 6 and that could potentially highlight opportunities for future activity. As approvals for quarrying on privately owned land are provided by the local government, we would appreciate any information you have on current and future quarry approvals so that we can update this data base.	
Greg Doncon	Department of Primary Industries and Regional Development	6 February 2020	<p>Additional personal comments to the Joint Local Planning Strategy</p> <ol style="list-style-type: none"> The terms 'Broad Acre', 'Broadacre' and 'Broad Hectare' are used interchangeably throughout the Strategy. The term 'broad acre' is used in the local planning scheme and could be adopted in the Strategy for consistency. Page 20, reference to the 'Department of Water'. Should this be 'Department of Water and Environmental Regulation'? Page 33, reference to the Department of Primary Industries and Strategy area al. It appears that a global replace of the word 'Region' with 'Strategy area' has occurred resulting in a number of sentences containing the word 'Regional' and become 'Strategy area al' or 'Regions' becoming 'Strategy areas'. Page 65, reference to 'the previous Strategy identified the availability of 325,804ha zoned industrial land in Cunderdin'. The area quoted is from the Wheatbelt Development Commission Avon Sub-Regional Economic Strategy, 2013, this number may be incorrect given that on page 53 the total area for the Shire is quoted as '1,872 km²' or 187,200ha. It seems likely that the original units should be 'm²' thus the area of industrial land in Cunderdin is 32.6 ha. Page 67 and 68 – reference to 'variations crop types and yield volumes'. This sentence is confusing and suggest that the sentence should be 'variations <u>in</u> crop types and yield volumes' in line with the usage of this sentence in other parts of the Strategy. I am aware this is a quote from the WDC 	<ol style="list-style-type: none"> Modify the strategy for consistency to say Broad Acre- rather than "Broadacre" or "Broad Hectare" Change the Department of Water to Department of Water and Environmental Regulation. Check for Regional/Strategy area issues and correct this. Correct error 325,804ha to 325,804m². Error on page 67 and 68 not to be corrected as it is a quote. Correct DPAW acronym to DBCA

			<p>document and the error is from their document.</p> <p>6. Page 85 – reference to ‘the Department of Biodiversity, Conservation and Attractions (DPAW)’, where the acronym is incorrect. The acronym could either be deleted as it is not used again in the Strategy or it could be replaced with ‘DBCA’.</p>	
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Table of Changes Proposed Joint Local Planning Strategy

Change	Properties affected	Shire Affected	Description	Reason
Replace Municipal Heritage Inventory with Local Heritage Survey	Wording change only, no properties affected.	CQT	All references to a Municipal Heritage Inventory should follow the current heritage Act 2018 wording of Local Heritage Survey.	Submission by Karen Jackson at the Department of Heritage
Adjust Action 17.3.1	UCL and Freehold lots currently listed as Environmental Conservation Zone	CQT	Adjust Action 17.3.1 Adjust UCL and Freehold lots to Environmental Conservation Zone as they cannot be reserves.	Submission by Mike Fitzgerald at the Department of Biodiversity, Conservation and Attractions
Clarify Action 19.1.2	UCL and Freehold lots in the townsites of Doodenanning, Balkuling, Dangin, Badjaling, Yoting and Pantapin.	Q	Clarify Action 19.1.2 to state "Reclassify all unallocated Crown land lots and unmanaged Crown Reserves in the townsites of Doodenanning, Balkuling, Dangin, Badjaling, Yoting and Pantapin Environmental Conservation Reserve or Environmental Conservation Zone to preclude development which should be focused within the Quairading townsite.	Submission by Mike Fitzgerald at the Department of Biodiversity, Conservation and Attractions
Correct Map 1	Lots listed as Environmental Conservation Reserve	Q	Correct Map 1 to include all environmental reserves in the Shire of Quairading.	Submission by Mike Fitzgerald at the Department of Biodiversity, Conservation and Attractions
Correct Map 4	UCL and Freehold lots currently listed as Environmental Conservation Zone	Q	Adjust all UCL and Freehold lots on Map 4(Quairading) to be Environmental conservation Zone instead of Environmental reserve.	Submission by Mike Fitzgerald at the Department of Biodiversity, Conservation and Attractions
Correct Map 9	UCL and Freehold lots currently listed as Environmental Conservation Zone	Q	Add all the Environmental Conservation reserves in the Shire of Quairading to Map 9	Submission by Mike Fitzgerald at the Department of Biodiversity,

				Conservation and Attractions
Correct Map 6	No affect only for council records	CQT	Correct Map 6 to show the additional undeveloped deposits as per GeoView.	Submission by Warren Ormsby at the Minerals and Petroleum Resources Directorate
Replace the terms Broadacre or Broad Hectare with Broad acre	Wording change only, no properties affected.	CQT	Modify the strategy for consistency to say Broad Acre- rather than “Broadacre” or “Broad Hectare”	Submission by Greg Doncon at the Department of Primary Industries and Regional Development
Replace Department of Water with the Department of Water and Environmental Regulation	Wording change only, no properties affected.	CQT	Change the Department of Water to Department of Water and Environmental Regulation.	Submission by Greg Doncon at the Department of Primary Industries and Regional Development
Correct “Strategy area al” to “Regional”	Wording error. No properties affected.	CQT	a global replace of the word ‘Region’ with ‘Strategy area’ has occurred resulting in a number of sentences containing the word ‘Regional’ and become ‘Strategy area al’ or ‘Regions’ becoming ‘Strategy areas’. A check of the whole document is required to replace “Strategy area al” to “Regional”.	Submission by Greg Doncon at the Department of Primary Industries and Regional Development
Correct ha to m2	Wording error. No properties affected.	CQT	Correct error on pg 65 from 325,804ha to 325,804m2	Submission by Greg Doncon at the Department of Primary Industries and Regional Development
Correct DPAW to DBCA	Acronym error, No properties affected.	CQT	Correct error on pg 85 from DPAW to DBCA	Submission by Greg Doncon at the Department of Primary Industries and Regional Development
Add action 4.3.4	Meckering Townsite	C	Add action 4.3.4 to pg 17 “Rezone lots 41, 420, 500, 405, 406, 53 and 54 Dempster Street and Lots 35, 419, 150, 47, and 404 Throssell St Meckering, from ‘Mixed business’ to ‘Rural Townsite’ to reflect the	Submission by the residents in the Meckering Townsite.

			current and future use of the properties.	
Amend action 10.1.2	Meckering Townsite	C	Amend action 4.3.4 to pg 20 "Rezone lots 41, 420, 500, 405, 406, 53 and 54 Dempster Street and Lots 35, 419, 150, 47, and 404 Throssell St Meckering, from 'Mixed business' to 'Rural Townsite' to reflect the current and future use of the properties.	Submission by the residents in the Meckering Townsite.
Amend action 10.3.1	Meckering Townsite	C	Amend action 10.3.1 pg 21 "Rezone Lots 3,100 and 372 Dempster Street, Lots7, 8, 9, 10, 11, 12, 200, 394, 400 and 600 Johnston Street and Lots 100, 101 and 200 Clifton Street from 'Rural' To ' Rural Townsite' to provide a more appropriate zoning and reflect current uses."	Submission by the residents in the Meckering Townsite.

2018

Shires of Cunderdin, Quairading & Tammin

Joint Local Planning Strategy

This Strategy forms the interface between Regional and local planning, and sets out the Strategy areas' long-term directions and objectives for future planning and development.



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1. Executive Summary

This Joint Local Planning Strategy (JLPS) prepared for the Shires of Cunderdin, Quairading and Tammin (Strategy area) provides the vision and framework for long-term planning and development in the Region over the next 10-15 years.

The Strategy forms the interface between Regional and local planning, and sets out the Strategy area's long-term directions and objectives for future planning and development.

The JLPS comprises two parts:

Part 1 – Local Planning Strategy summarises the Strategy areas key planning and development issues, sets the vision and strategic direction for land use and development, and actions required to achieve the vision over the next 10-15 years for each major townsite and regionally for the rural areas.

The Strategy Maps illustrate key elements, strategies and actions for each townsite and rural areas depicting land use, special control areas and other key issues. Actions that are property related are identified on the Strategy Maps and timing is categorised as short (immediate to 3 years), medium (3 to 10 years) or long term (10+ years or more).



Figure 1 Priorities

Part 2 – Background Information and Analysis provides the background information, analysis and detail required to support the high level strategies and actions in Part 1. Background information is also shown on the Strategy Maps to support Part 2.

The key land use planning issues for the region addressed in the strategy are:

1. Growth & Settlement
2. Employment & Tourism
3. Infrastructure & Transport
4. Heritage
5. Agriculture & Rural Living
6. Extractive Industries – Mining & Basic Raw Materials

The JLPS will be used as a guide to assist the Shires and the Western Australian Planning Commission (WAPC) in planning decision making. The JLPS will provide the strategic basis and rationale for the land use and development controls in the new local planning schemes and following its gazettal, in regards to any proposed amendments, structure plans, subdivision applications and development proposals.

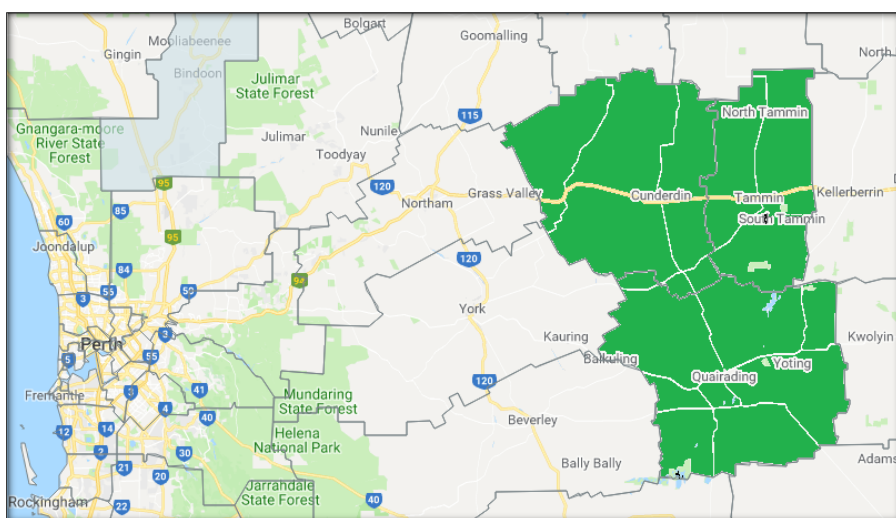
Part 1 - Joint Local Planning Strategy

2. Introduction

2.1 The Study Area

The JLPS applies to the whole of the Shires of Cunderdin, Quairading and Tammin, as depicted in Figure 2 Location Map.

Figure 2 Location Map



2.2 Statutory Context

Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) requires local governments to prepare a local planning strategy for each local planning scheme that is approved for land within the district.

The JLPS must under the Regulations —

- (a) set out the long-term planning directions for the local government; and
- (b) apply any State or regional planning policy that is relevant to the strategy; and
- (c) provide the rationale for any zoning or classification of land under the local planning scheme.

The Regulations permit a local planning strategy to be prepared concurrently with the local planning scheme to which it relates.

This Joint Local Planning Strategy 2018 prepared for the Shires of Cunderdin, Quairading and Tammin and once endorsed by the Western Australian Planning Commission under clause 15 of the Regulations,

will revoke any previous local planning strategies, including the Cunderdin Local Planning Strategy dated 19 December 2006 and the Quairading Townsite Expansion Strategy dated June 2008.

2.3 Planning Principles

The guiding principles for this Local Planning Strategy are –

- To provide a strategic plan that will plan for the future of the Shire in a responsible sustainable manner and reflects the aspirations of the Shire and its community, accommodates future needs and creates opportunities to enhance local attributes.
- To provide a strategic plan that is consistent with state and regional planning policies, strategies, structure plans and strategic development initiatives.
- To provide a strategic plan that is clear, comprehensive, accessible, informative, logical and transparent that provides strategic planning direction for the next 10 to 15 years.
- To provide a strategic plan that is a leadership document, which will provide the basis for the preparation of a new local planning scheme for each participating Shire.

3. State and Regional Planning Context

3.1 State Planning Strategy

The State Planning Strategy establishes the following principles, which will guide the preparation and administration of the new local planning schemes –

- *Environment and resources:* to protect and enhance the key natural and cultural assets of the State and to deliver to all Western Australians a high quality of life which is based on sound environmentally sustainable principles.
- *Community:* to respond to social changes and facilitate the creation of vibrant, accessible, safe and self-reliant communities.
- *Economy:* to actively assist in the creation of regional wealth, support the development of new industries and encourage economic activity in accordance with sustainable development principles.
- *Infrastructure:* to facilitate strategic development by ensuring land use, transport and public utilities are mutually supportive.

Each principle is supported by a list of strategies and actions to achieve the desired outcomes. Many of these involve implementation by way of local government planning schemes, and have been utilised in the development of this Strategy and any future planning schemes.

3.2 Wheatbelt Regional Planning and Infrastructure Framework

The Wheatbelt Regional Planning and Infrastructure Framework (the Framework) is underpinned by a vision of *“The Wheatbelt will have a diverse social and economic base, be a leader in innovation and create new opportunities that confirm it as a key contributor to the State’s prosperity.”*

It is supported by the following objectives developed around the three principles of the Framework, which address the Strategic Goals of the State Planning Strategy for global competitiveness, strong and resilient regions, sustainable communities, infrastructure planning and conservation.

1. Liveable Communities

Effective infrastructure and service delivery that –

- responds to local knowledge and values;
- accommodates the Wheatbelt’s linkages to other regions;
- builds on the interconnectedness of settlements;
- assists and promote sustainable growth and cater for the needs of communities;
- recognises the current and changing demographics of the region; and
- seek to attract and retain a diverse population.

2. Vibrant Economy

A diversified and adaptive economy that –

- increases its contribution to the Western Australian economy;
- benefits from innovation in the primary production sector; and
- enables diversification through the establishment and growth of new and innovative industries.

3. Valued Natural Amenity

Environmental and landscape values that support the social, cultural and economic development of the region, and are managed for current and future generations.

Many of these involve implementation by way of local government strategic planning and local planning schemes, and have been utilised in the development of this Strategy and any future planning schemes.

3.3 State Planning Policy

There are a number of State planning policies (SPP) that have application at a local and regional level, and that will be taken into account in the preparation and application of the new schemes. A full list of these policies is included in State Planning Policy No. 1 – State Planning Framework, but the following are of particular relevance to the Region –

- SPP 2 – Environment and Natural Resources Policy
- SPP 2.4 - Basic Raw Materials
- SPP 2.5 – Rural Planning
- SPP 2.9 – Water Resources
- SPP 3 – Urban Growth and Settlement
- SPP 3.1 – Residential Design Codes
- SPP 3.4 – Natural Hazards and Disasters
- SPP 3.5 – Historic Heritage Conservation
- SPP 3.6 – Developer Contributions for Infrastructure
- SPP 3.7 – Planning in Bushfire Prone Areas
- SPP 4.1 – State Industrial Buffer Policy
- SPP 5.2 – Telecommunications Infrastructure
- SPP 5.4 – Rail and Road Transport Noise and Freight Considerations in Land Use Planning

In addition to the above policies, the Commission has developed a number of operational policies, guidelines and planning bulletins, which are relevant to the development of this Strategy and any new local planning schemes.

4. Local Planning Context

4.1 Local Planning Strategies

Strategic land use planning in the Shires of Cunderdin, Quairading and Tammin will be guided by this Joint Local Planning Strategy and will supersede the following existing local planning strategies –

- Cunderdin Local Planning Strategy: Endorsed on 19 December 2006 by the Western Australian Planning Commission, aimed to provide a framework for decision making; managing land use conflicts; guide development; and improve the amenity of the Shire’s main settlements.
- Quairading Townsite Expansion Strategy: Endorsed in June 2008 by the Western Australian Planning Commission, aimed to provide a framework for the growth of the Quairading townsite.

4.2 Local Planning Schemes

The following Local Planning Schemes control statutory planning in each local government area –

- Cunderdin Local Planning Scheme No. 3 (LPS3): Gazetted on 14th May 2007;
- Quairading Town Planning Scheme No. 2 (TPS2): Gazetted on 31st August 1993; and
- Tammin Town Planning Scheme No. 1 (TPS1): Gazetted on 23rd February 2001.

Due to the age of the Schemes, it is proposed to develop new Schemes for each Shire. This Strategy provides the direction for the preparation of the new Schemes for each Shire to ensure that the provisions are contemporary and reflect changes to policy and social and economic circumstances.

4.3 Other Strategic Plans

A number of local and Regional strategic planning documents have been adopted by the Shires that have informed the preparation of this Strategy –

- Cunderdin, Quairading and Tammin Strategic Community Plans (2017) – primary strategy documents that guides community development.
- Cunderdin, Quairading and Tammin Heritage Strategies (2017) – providing direction on the management of heritage issues.
- Quairading Community Engagement Report (2017) – part of the major strategic plan review.
- Quairading Reconciliation Action Plan (2017) – plan to create an inclusive community.
- Wheatbelt Integrated Aged Care Plan (2014) – regional plan to manage an aging population.
- Cunderdin Airport Masterplan (2009) – provides a long-term vision for the airfield.

These documents are available on the Shires' websites at www.cunderdin.wa.gov.au, www.quairading.wa.gov.au and www.tammin.wa.gov.au.

5. Vision & Objectives

5.1 Vision

The vision of this Strategy is a combination drawn from the Shires' Strategic Community Plans to represent the region –

To provide opportunities for everyone by bringing people together that will be a place for people and the community.

5.2 Objectives

The objectives of this Strategy have been aligned with the goals of the Strategic Community Plans to reflect the economic, developmental, community and environmental aspirations of the Shires. The objectives of the Joint Local Planning Strategy are to –

1. Promote population growth having regard to the principles of ecologically sustainable development and provide for all sectors of the community.
2. To ensure sufficient supply of suitably zoned and serviced residential land in each of the Region's main settlements to accommodate future housing growth and to provide for housing choice and variety in neighbourhoods with a community identity and high levels of safety, services and visual amenity.
3. To provide a variety and choice of high quality rural living opportunities in the Region where it is economically, socially and environmentally viable.
4. To achieve sustainable use of agricultural land in the region whilst providing diverse and compatible development opportunities in agricultural areas to promote the local economy.
5. Development of a diversified range of commerce and industry in appropriate locations that provides significant employment opportunities and diversifies the local economy.

6. Develop the Region's tourism potential to provide opportunity for local employment that complements established land uses that protects and enhances the natural environment.
7. Protect, conserve and enhance the environmental values and natural resources of the Region for the benefit of future generations while providing appropriate development opportunities to promote the local economy.
8. To ensure the long term protection and preservation of all buildings and places within the region identified by the local community as being of cultural and historical heritage significance.

6. Key Land Use Issues

The key land use and planning issues provide the background and context for the formulation of strategies that will guide land use change and development in the Shire over the next 10 to 15 years. The key issues are summarised below with a more comprehensive assessment being included in Part Two of this document.

6.1 Growth & Settlement

Population decline is a major issue of concern in the region as it has a significant bearing on economic and social wellbeing. Strategies that seek to promote population growth by encouraging the development of downstream processing of primary produce, diversified industries and tourism opportunities including farm stay accommodation and ecotourism are recommended.

The demographics of the population, in particular the continued decline in the proportion of persons aged 0 to 24 years over the last few decades and the increase in the number of aged persons has significant implications for future development within the Region, such as the provision of a wide range of services and facilities.

This Strategy aims to address specific future development needs and requirements of the population including timely and economic provision of a suitable range of land, housing, services and facilities.

6.2 Employment & Tourism

Commerce and industry in the region has developed primarily to serve the agricultural sector and therefore, the profitability of businesses is closely related to the buoyancy of agricultural markets and the prosperity of the local farming community. It is desirable to reduce reliance on agriculture by encouraging the development of downstream processing of primary produce, diversified industries and tourism opportunities, including farm stay accommodation and ecotourism.

This Strategy aims to reinforce the role of town centres as the key commercial areas for each Shire supported by the light industry and service commercial areas.

Tourism is a growing sector of the State's economy. It is a relatively small sector in the Region, however has significant growth potential that could provide opportunities for diversification of agricultural activities and provide additional sources of employment.

6.3 Infrastructure & Transport

A key component of the Strategy is to identify and address development and capacity constraints resulting from a lack of infrastructure. A key recommendation is to maximise the use of existing transport and service infrastructure in the main settlements through appropriate development to cater for residential diversity and the potential increase in population.

The Great Eastern Highway, Trans-Australian Railway and the Cunderdin Airfield are significant transport infrastructure assets to the Region and will be key to economic growth in the Region. Expansion of the water, sewer and power assets in each of the main settlements would support economic and population growth in the Region.

6.4 Heritage

European history of the region dates back to the 1840's and there are numerous buildings and places within the region of cultural heritage value that have been identified as being significant to the State, region and locally. Each Shire has adopted a Heritage Strategy that includes recommendations to improve the protection of heritage places.

The Region is located in the traditional area of the Ballardong Noongar people. There are a number of Aboriginal sites of cultural value throughout the region, some known but many unknown that are protected by Federal and State legislation that requires further investigation to gain a full understanding and appreciation of their significance.

6.5 Agriculture & Rural Living

Agriculture remains the main economic driver in the Region and is of significance to the Wheatbelt and State economies. Productive agricultural land in the region is a finite resource and must be conserved and managed for the long term whilst encouraging diversification in activities.

Decreasing rainfall trends and unpredictable weather patterns affect the Region's agricultural productivity and economy, particularly industries directly associated. This Strategy aims to encourage diversification of land uses on agricultural land.

It is important to acknowledge the increasing demand for smaller rural lifestyle lots in the Region over the past 10 years. Subdivision for these purposes can result in land use conflict and have significant implications in terms of the provision of community services and infrastructure. This Strategy aims to manage subdivision of this type in appropriate locations having regard to its impact on productive agricultural land, land capability and servicing requirements.

6.6 Extractive Industries – Mining and Basic Raw Materials

Extractive industries are an important part of the Region's economy. With changes in technology the extraction of mineral resources has potential to become a significant industry in the region to complement agriculture. Mining proposals, such as the Meckering Kaolin mines could provide significant employment opportunities. An adequate supply of basic raw materials, such as sand, clay and gravel, is essential to provide for infrastructure and development opportunities, and cost-effective capital works and building programs.

7. Strategic Directions, Strategies & Actions

7.1 Cunderdin Townsite

7.1.1 Growth & Settlement

Strategic Directions	Strategies	Actions	Priority
1. Retaining population and achieving steady growth.	1.1 Provide a wide range of services and facilities that are easily accessible and benefit the development and growth of the whole community.	1.1.1 Include an 'Urban Development' zone for future residential development where a Structure Plan is required prior to recommending approval to any subdivision or development.	SHORT TERM
		1.1.2 Facilitate low key home business and tourism uses and development through flexibility in zones.	SHORT TERM
2. New development and subdivision is identified and planned for in a logical manner.	2.1 Ensure sufficient amounts of suitably zoned and serviced residential land in each of the main settlements that provide a wide variety of lot sizes and housing types to suit the needs of all sectors of the community.	2.1.1 Rezone the former Cunderdin Hospital site located at Lot 384 Cubbine Street, Cunderdin from 'Hospital – Reserve' to 'Residential R15/30'.	SHORT TERM
		2.1.2 Rezone Lots 17, 127, 128, 129 and 130 Cubbine Street, Cunderdin from 'Rural' to 'Urban Development'.	SHORT TERM
	2.2 Avoid development in areas identified as liable to flooding and inundation or other significant natural constraints.	2.2.1 Bushfire risk assessment and mitigation will be required where development intensification or rezoning is considered in bushfire prone areas.	SHORT TERM
		2.2.2 Work with the Department of Water and Environment Regulation to identify areas affected by flooding to determine suitability for development.	MEDIUM TERM
	2.3 Provide opportunities for consolidated residential development in the older established parts of the townsite	2.3.1 Review the residential density codes and introduce dual coding where reticulated sewerage is available in the townsite to maximise use of infrastructure and to encourage medium density	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
	where reticulated sewerage is available to satisfy a variety of needs including those of a growing aged population.	development, including aged and affordable housing.	
		2.3.2 Insert provisions regarding utilisation of the dual coding and requirements prior to development.	SHORT TERM
3. Health care, education and training opportunities meet the needs of the current and future local community.	3.1 Facilitate the provision of a wide range of appropriately located aged accommodation, health and care facilities to cater for the needs of the aged.	3.1.1 Promote the clustered development of aged accommodation, health and care facilities in the townsite.	SHORT TERM
		3.1.2 Rezone Lot 801 Lundy Avenue, Cunderdin from 'Parks and Recreation Reserve' to 'Medical Services Reserve'.	SHORT TERM
		3.1.3 Add additional uses to Lot 800 Lundy Avenue, Cunderdin – 'Aged Care Facility/Nursing Home and Aged & Dependent Persons Dwelling'.	SHORT TERM
	3.2 Facilitate the provision of and access to a range of education and training services and facilities to assist in reducing population decline in younger age groups.	3.2.1 Identify the location of existing education and training facilities on the Local Planning Strategy maps.	SHORT TERM
		3.2.2 Ensure that the new local planning scheme provides opportunity for the establishment of new education and training facilities in appropriate locations.	SHORT TERM

7.1.2 Employment & Tourism

Strategic Directions	Strategies	Actions	Priority
4. The local community is offered a diverse range of local business and employment opportunities within settlements.	4.1 Ensure that the new local planning scheme is sufficiently flexible that it promotes population growth by encouraging diversification of the local economy.	4.1.1 Ensure that the new local planning scheme provides opportunity for the establishment of new commerce and industry in appropriate locations.	SHORT TERM
		4.1.2 Identify the preferred location of future commercial, service commercial and industrial development having regard to the nature and	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
		location of existing commercial and industrial development, land capability and servicing requirements and apply a suitable zoning classification to these areas in the new local planning schemes.	
	4.2 Promote the diversification of the region's economy by encouraging the development of a wide range of new commerce and industry.	4.2.1 Rezone Lot 2189 Baxter Road and a portion of Lot 28 Main Street from 'Rural' to 'Industrial Development / Rural Enterprise'.	MEDIUM TERM
		4.2.2 Rezone Lots 1, 2, 3, 4, 6, 7, 8, 9, 10 and 500 Great Eastern Highway and Lot 1 Hodgson Street from 'Town Centre' to 'Service Commercial' to ensure zoning reflects the land use.	SHORT TERM
	4.3 Encourage new commercial and industrial development to utilise existing infrastructure to maximise efficiencies of operation and economies of scale.	4.3.1 Rezone Lots 9, 10, 18 to 23, 71, 502 and 503 Baxter Road from 'Mixed Business' to 'Light Industry' to ensure zoning reflects current and future land use.	SHORT TERM
		4.3.2 Rezone Lots 24, 25, 26, a portion of Lot 28 and Lot 45 Main Street and Lot 15 Lundy Avenue from 'Mixed Business/Rural' to 'Light Industry' to ensure zoning reflects current and future land use.	SHORT TERM
		4.3.3 Rezone Lots 1, 2, 5 and 6 Great Eastern Highway and Lot 50 Togo Street, Cunderdin from 'Town Centre' to 'Light Industry' to ensure zoning reflects current and future land use.	SHORT TERM
	4.4 Ensure that sufficient amounts of suitably zoned and serviced commercial and industrial land are provided in appropriate locations to accommodate new commercial and industrial activities.	4.4.1 Rezone Lot 400 Railway Road East, Cunderdin from 'Rural' to 'Industrial' to reflect the current and future expansion of CBH Grain Receival Depot.	SHORT TERM
		4.4.2 Include an 'Industrial Development' zone for future industrial development where a Structure Plan is required prior to recommending approval to any subdivision.	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
		4.4.3 Rezone Lot 2192 Railway Road East, Cunderdin from 'Rural' to 'Industrial Development'.	SHORT TERM
5. Encourage the growth and retention of tourism opportunities to strengthen the tourism industry.	5.1 Promote development and diversification of tourism by providing flexibility in the local planning scheme and infrastructure support to encourage investment in tourism infrastructure and services.	5.1.1 Ensure that the new local planning scheme is flexible in terms of the permissibility of tourist type uses in areas where compatibility of land usage is achievable and desirable.	SHORT TERM

7.1.3 Infrastructure & Transport

Strategic Directions	Strategies	Actions	Priority
6. The Shire has a safe, logical and efficient movement network.	6.1 Provide a safe, efficient and effective movement network for people and freight that is integrated with land uses to provide for better accessibility and sustainability.	6.1.1 Identify the location and extent of all existing and proposed transport infrastructure on the Local Planning Strategy maps including National Highways, State roads, significant local government roads, railway corridors and public airfields.	SHORT TERM
	6.2 To ensure transport noise is managed appropriately.	6.2.1 Implement the requirements of State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning through the statutory planning process.	SHORT TERM
7. The Shire’s future population growth, tourism activities and industries will be supported by necessary infrastructure.	7.1 Ensure infrastructure and servicing meets the needs of the community and to support existing and future development.	7.1.1 Identify areas suitable for dual coding to maximise existing infrastructure and include suitable provisions in the new local planning scheme.	SHORT TERM
		7.1.2 Investigate opportunities for local government and private sector involvement in the provision of sewerage treatment systems, including the possibility of smaller systems to service individual developments.	MEDIUM TERM
	7.2 Ensure that all future use and development of land within the buffer	7.2.1 Identify suitable buffers on the mapping for the Waste Water Treatment Plant, Airfield and CBH	SHORT TERM

	areas of existing or proposed major infrastructure is compatible with the long term operation of these facilities.	Grain Handling Reveal Facility.	
		7.2.2 Incorporate suitably flexible provisions to facilitate the development of the Cunderdin Airfield as an alternative landing site; sufficient buffers; and supporting light/service industrial development.	MEDIUM TERM
		7.2.3 Classify Lot 1 Cunderdin Hill Road, Cunderdin as 'Infrastructure Services Reserve'.	SHORT TERM

7.1.4 Heritage

Strategic Directions	Strategies	Actions	Priority
8. The local community celebrates local character, culture and heritage and inspires civic pride and a sense of place.	8.1 To ensure that all areas of cultural heritage significance in the region are identified and protected in considering proposals for development and land use change.	8.1.1 Review the Municipal Heritage Inventory and develop a Heritage List.	SHORT TERM
	8.2 Ensure that all areas of Aboriginal heritage significance in the region are identified and afforded the necessary protection to determine development proposals.	8.2.1 Identify the location of all known sites of Aboriginal heritage significance in the region and record these areas on the Local Planning Strategy Maps.	LONG TERM

7.2 Meckering Townsite

7.2.1 Growth & Settlement

Strategic Directions	Strategies	Actions	Priority
9. Provide a safe, convenient and attractive town centre that reflects the character of the	9.1 Provide a wide range of services and facilities that are easily accessible and benefit the development and growth	9.1.1 Appropriately zone the town centre to facilitate the ability for appropriate intensification of local commercial and residential development.	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
community, and supports retail and community needs of residents and visitors.	of the whole community.	9.1.2 Facilitate low key home business and tourism uses and development through flexibility in zones.	SHORT TERM
10. New development and subdivision is identified and planned for in a logical manner.	10.1 Ensure sufficient amounts of suitably zoned and serviced residential land in each of the main settlements that provide a wide variety of lot sizes and housing types to suit the needs of all sectors of the community.	10.1.1 Ensure that the new local planning scheme is sufficiently flexible that it promotes population growth by encouraging diversification of the local economy.	SHORT TERM
		10.1.2 Rezone Lots 41, 420, 500, 405, 406, 53 and 54 Dempster Street and Lots 35, 419, 150, 47 and 404 Throssell Street, Meckering from 'Mixed Business' to 'Residential R5' to reflect the current and future use of the properties.	SHORT TERM
	10.2 Avoid development in areas identified as liable to flooding and inundation or other significant natural constraints.	10.2.1 Bushfire risk assessment and mitigation will be required where development intensification or rezoning is considered in bushfire prone areas.	SHORT TERM
		10.2.2 Work with the Department of Water to identify areas affected by flooding to determine suitability for development.	MEDIUM TERM
		10.2.3 Rezone all unallocated Crown lots and unmanaged Crown Reserves within the Meckering townsite from 'General Agriculture' to 'Reserve – Environmental Conservation' where affected by the Mortlock River.	SHORT TERM
		10.2.4 Introduce an 'Environmental Conservation' zone and rezone part of Lots 39 and 40 and whole of Lot 41 Dreyer Street, Meckering from 'Town Centre' and 'Rural' to 'Environmental Conservation'.	SHORT TERM
10.2.5 Rezone any privately owned lots affected by the Mortlock River within the Meckering townsite to 'Environmental Conservation' zone.	SHORT TERM		

Strategic Directions	Strategies	Actions	Priority
	10.3 Provide opportunities for consolidated residential development in the older established parts of the townsite where reticulated sewerage is available to satisfy a variety of needs including those of a growing aged population.	10.3.1 Rezone Lots 3, 100 and 372 Dempster Street, Lots 7, 8, 9, 10, 11, 12, 200, 394, 400 and 600 Johnston Street and Lots 100, 101 and 200 Clifton Street from 'Rural' to 'Residential R2.5' to provide a more appropriate zoning and reflect current uses.	SHORT TERM
		10.3.2 Identify residential areas with opportunities to accommodate limited intensification of density that can be connected to sewer.	SHORT TERM
		10.3.3 Insert provisions regarding utilisation of the dual coding and requirements prior to development.	SHORT TERM

7.2.2 Employment & Tourism

Strategic Directions	Strategies	Actions	Priority
11. The local community is offered a diverse range of local business and employment opportunities within settlements.	11.1 Ensure that sufficient amounts of suitably zoned and serviced commercial and industrial land are provided in appropriate locations to accommodate new commercial and industrial activities.	11.1.1 Ensure that the new local planning scheme is sufficiently flexible that it contributes to the diversification of the economy by providing opportunity for the establishment of new commerce and industry in appropriate locations.	SHORT TERM
		11.1.2 Review areas zoned Commercial and Mixed Business to ensure the suitability of the zones and if there is a need for light industrial zoned land, particularly considering the strategic location of the town on the Great Eastern Highway.	LONG TERM
12. Encourage the growth and retention of tourism opportunities to strengthen the tourism industry.	12.1 Promote the diversification of the region's economy by encouraging the development of a wide range of new commerce and industry.	12.1.1 Ensure that the new local planning scheme is sufficiently flexible in terms of the permissibility of tourist-type uses in zones where compatibility of land usage is achievable and desirable.	SHORT TERM

7.2.3 Infrastructure & Transport

Strategic Directions	Strategies	Actions	Priority
13. The Shire has a safe, logical and efficient movement network.	13.1 Plan for the provision and delivery of transport services and infrastructure.	13.1.1 Identify the location and extent of all existing and proposed transport infrastructure on the Strategy maps including National Highways, State roads, significant local government roads, railway corridors and public airfields.	SHORT TERM
		13.1.2 Investigate closing unconstructed roads in the townsites for amalgamation into adjoining properties.	MEDIUM TERM
14. The Shire's future population growth, tourism activities and industries will be supported by necessary infrastructure.	14.1 Facilitate additions and upgrades to existing water supply and sewerage infrastructure to accommodate future development and growth.	14.1.1 Identify areas suitable for dual coding to maximise existing infrastructure and include suitable provisions in the new local planning scheme.	SHORT TERM
		14.1.2 Investigate opportunities for local government and private sector involvement in the provision of sewerage treatment systems, including the possibility of smaller systems to service individual developments.	MEDIUM TERM
		14.1.3 Identify suitable buffers on the mapping for the Waste Water Treatment Plant.	SHORT TERM

7.2.4 Heritage

Strategic Directions	Strategies	Actions	Priority
15. The local community celebrates local character, culture and heritage and inspires civic pride and a sense of place.	15.1 To ensure that all areas of cultural heritage significance in the region are identified and protected in considering proposals for development and land use change.	15.1.1 Review the Municipal Heritage Inventory to develop a Heritage List.	SHORT TERM
	15.2 Ensure that all areas of Aboriginal heritage significance in the region are identified and afforded the necessary	15.2.1 Identify the location of all known sites of Aboriginal heritage significance in the region and record these areas on the Strategy Maps.	LONG TERM

	protection in determining development proposals.		
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7.3 Quairading Townsite

7.3.1 Growth & Settlement

Strategic Directions	Strategies	Actions	Priority
16. Retaining population and achieving steady growth.	16.1 Provide a wide range of services and facilities that are easily accessible and benefit the development and growth of the whole community.	16.1.1 Appropriately zone the town centre to facilitate the ability for appropriate intensification of local commercial and residential development.	SHORT TERM
		16.1.2 Facilitate low key home business and tourism uses and development through flexibility in zones.	SHORT TERM
17. New development and subdivision is identified and planned for in a logical manner.	17.1 Ensure sufficient amounts of suitably zoned and serviced residential land in each of the main settlements that provide a wide variety of lot sizes and housing types to suit the needs of all sectors of the community.	17.1.1 Ensure that the new local planning schemes are sufficiently flexible that it promotes population growth by encouraging diversification of the local economy.	SHORT TERM
		17.2.1 Review the residential density codes and dual coding provisions where reticulated sewerage is available in the townsite to maximise use of infrastructure and to encourage medium density development, including aged and affordable housing (subject to appropriate planning being undertaken).	SHORT TERM
	17.2 Provide opportunities for consolidated residential development in the established parts of the townsite where reticulated sewerage is available to satisfy a variety of needs including those of a growing aged population.	17.2.2 Insert provisions regarding utilisation of the dual coding and requirements prior to development.	SHORT TERM
	17.3 Avoid development in areas identified as liable to flooding and inundation or other significant natural constraints.	17.3.1 Reclassify Crown land around the Quairading townsite from 'Public Purpose Reserve', 'Rural Residential Zone' (Rural Residential Area No. 2) and 'Rural Zone' to 'Environmental Conservation	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
		Reserve' where it contains remnant vegetation, any high biodiversity values and/or the land is unused.	
		17.3.2 Bushfire risk assessment and mitigation will be required where development intensification or rezoning is considered in bushfire prone areas.	SHORT TERM
		17.3.3 Work with the Department of Water and Environment Regulation to identify areas affected by flooding to determine suitability for development.	MEDIUM TERM
18. Health care, education and training opportunities meet the needs of the current and future local community.	18.1 Facilitate the provision of a wide range of appropriately located aged accommodation, health and care facilities to cater for the needs of the elderly.	18.1.1 Promote the clustered development of aged accommodation, health and care facilities central to the townsite.	SHORT TERM
		18.1.2 Rezone Lot 501 Harris Street, Quairading from 'Public Purpose Reserve' to 'Social Care Facilities – Civic and Community Reserve'.	SHORT TERM
	18.2 Facilitate the provision of and access to a range of education and training services and facilities to assist in reducing population decline in younger age groups.	18.2.1 Identify the location of existing education and training facilities on the Local Planning Strategy maps.	SHORT TERM
		18.2.2 Ensure that the new local planning scheme provides opportunity for the establishment of new education and training facilities in appropriate locations.	SHORT TERM

7.3.2 Employment & Tourism

Strategic Directions	Strategies	Actions	Priority
19. The local community is offered a diverse range of local business and employment opportunities within settlements.	19.1 Ensure that the Town Centre of Quairading remains the principle place of retail, commercial and civic functions in the Shire.	19.1.1 Facilitate the orderly planning and redevelopment of vacant floor space within the Town Centre and actively encourage any rejuvenation through flexible controls and guidelines.	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
		19.1.2 Reclassify all unallocated Crown land lots and unmanaged Crown Reserves in the townsites of Doodenanning, Balkuling, Dangin, Badjaling, Yoting and Pantapin to preclude development which should be focused within the Quairading townsite.	SHORT TERM
	19.2 Promote the diversification of Quairading's economy by encouraging the development of a wide range of new commerce and industry that provides employment opportunities.	19.2.1 Ensure that the new local planning scheme is sufficiently flexible that it contributes to the diversification of the economy by providing opportunity for the establishment of new commerce and industry in appropriate locations.	SHORT TERM
	19.3 Encourage new commercial and industrial development to utilise existing infrastructure to maximise efficiencies of operation and economies of scale.	19.3.1 Monitor the need for the development and release of additional industrial land, including the appropriateness of a Rural Enterprise zone.	MEDIUM TERM
		19.3.2 Rezone Lots 25, 29 to 31 and 75 Great Eastern Highway and Lot 50 Heal Street, Quairading from 'Town Centre' to 'Light Industry' to ensure zoning reflects current and future land use.	SHORT TERM
		19.3.3 Monitor the need for additional commercial land and investigate the release of additional land upon demand.	LONG TERM
	19.4 Ensure that sufficient amounts of suitably zoned and serviced commercial and industrial land are provided in appropriate locations to accommodate new commercial and industrial activities.	19.4.1 Expand the Industrial zoning for the CBH Grain Handling Facility on a portion of Lot 8133 Ashton St, Quairading to reflect the development of the site.	SHORT TERM
		19.4.2 Convert the existing Agricultural Industrial zone into a 'Special Use Zone' which is highly flexible for both rural and industrial uses and allow its expansion into the adjacent 'Public Purposes Reserve' through additional uses for the reserve.	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
		19.4.3 Include an 'Industrial Development' zone in the new local planning schemes for future industrial development where a Structure Plan is required prior to recommending approval to any subdivision.	SHORT TERM
		19.4.4 Rezone the residue of Lot 8133 Ashton St, Quairading from 'Rural' to 'Industrial Development'.	SHORT TERM
		19.4.5 Identify suitable buffers on the Strategy mapping for the Waste Water Treatment Plant, Airfield and CBH Grain Handling Receiving Facility.	SHORT TERM
20. Encourage the growth and retention of tourism opportunities to strengthen the tourism industry.	20.1 Promote development and diversification of tourism by providing flexibility in the local planning scheme and infrastructure support to encourage investment in tourism infrastructure and services.	20.1.1 Ensure that the new local planning scheme is sufficiently flexible in terms of the permissibility of tourist type uses in areas where compatibility of land usage is achievable and desirable.	SHORT TERM

7.3.3 Infrastructure & Transport

Strategic Directions	Strategies	Actions	Priority
21. The Shire has a safe, logical and efficient movement network.	21.1 Provide a safe, efficient and effective movement network for people and freight that is integrated with land uses to provide for better accessibility and sustainability.	21.1.1 Identify the location and extent of all existing and proposed transport infrastructure on the Local Planning Strategy maps including National Highways, State roads, significant local government roads, railway corridors and public airfields.	SHORT TERM
		21.1.2 Identify suitable buffers on the mapping for the Waste Water Treatment Plant and CBH Grain Handling Receiving Facility.	SHORT TERM
	21.2 To ensure transport noise is managed appropriately.	21.2.1 Implement the requirements of State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
		through the statutory planning process.	
22. The Shire's future population growth, tourism activities and industries will be supported by necessary infrastructure.	22.1 Ensure infrastructure and servicing meets the needs of the community and to support existing and future development.	22.1.1 Identify areas suitable for dual coding to maximise existing infrastructure and include suitable provisions in the new local planning scheme.	SHORT TERM
		22.1.2 Investigate opportunities for local government and private sector involvement in the provision of sewerage treatment systems, including the possibility of smaller systems to service individual developments.	MEDIUM TERM

7.3.4 Heritage

Strategic Directions	Strategies	Actions	Priority
23. The local community celebrates local character, culture and heritage and inspires civic pride and a sense of place.	23.1 To ensure that all areas of cultural heritage significance in the region are identified and protected in considering proposals for development and land use change.	23.1.1 Review the Municipal Heritage Inventory to develop a Heritage List.	SHORT TERM
		23.1.2 Introduce a new 'Private Clubs, Institutions and Places of Worship Zone' and classify properties containing places of worship with the new zone as required.	SHORT TERM
	23.2 Ensure that all areas of Aboriginal heritage significance in the region are identified and afforded the necessary protection in determining development proposals.	23.2.1 Identify the location of all known sites of Aboriginal heritage significance in the region and record these areas on the Strategy Maps.	LONG TERM

7.4 Tammin Townsite

7.4.1 Growth & Settlement

Strategic Directions	Strategies	Actions	Priority
24. Retaining population and achieving steady growth.	24.1 Provide a wide range of services and facilities that are easily accessible and benefit the development and growth of the whole community.	24.1.1 Appropriately zone the town centre to facilitate the ability for appropriate intensification of local commercial and residential development.	SHORT TERM
		24.1.2 Facilitate low key home business and tourism uses and development through flexibility in zones.	SHORT TERM
25. New development and subdivision is identified and planned for in a logical manner.	25.1 Ensure sufficient amounts of suitably zoned and serviced residential land in each of the main settlements that provide a wide variety of lot sizes and housing types to suit the needs of all sectors of the community.	25.1.1 Ensure that the new local planning schemes are sufficiently flexible that it promotes population growth by encouraging diversification of the local economy.	SHORT TERM
		25.1.2 Rezone Lot 70 Shields Street, Tammin from 'Public Worship Reserve' to 'Residential R12.5' to reflect the residential land use.	SHORT TERM
	25.2 Provide opportunities for consolidated residential development in the older established parts of the townsite where reticulated sewerage is available to satisfy a variety of needs including those of a growing aged population.	25.2.1 Review the residential density codes and dual coding provisions where reticulated sewerage is available in the townsite to maximise use of infrastructure and to encourage medium density development, including aged and affordable housing (subject to appropriate planning being undertaken).	SHORT TERM
		25.2.2 Insert provisions regarding utilisation of the dual coding and requirements prior to development.	SHORT TERM
	25.3 Avoid development in areas identified as liable to flooding and inundation or other significant natural constraints.	25.3.1 Bushfire risk assessment and mitigation will be required where development intensification or rezoning is considered in bushfire prone areas.	SHORT TERM
		25.3.2 Work with the Department of Water and Environment Regulation to identify areas affected by flooding to determine suitability for	MEDIUM TERM

Strategic Directions	Strategies	Actions	Priority
		development.	
26. Health care, education and training opportunities meet the needs of the current and future local community.	26.1 Facilitate the provision of a wide range of appropriately located aged accommodation, health and care facilities to cater for the needs of the elderly.	26.1.1 Promote the clustered development of aged accommodation, health and care facilities central to the townsite.	SHORT TERM
	26.2 Facilitate the provision of and access to a range of education and training services and facilities to assist in reducing population decline in younger age groups.	26.2.1 Identify the location of existing education and training facilities on the Local Planning Strategy maps.	SHORT TERM
		26.2.2 Ensure that the new local planning scheme provides opportunity for the establishment of new education and training facilities in appropriate locations.	SHORT TERM

7.4.2 Employment & Tourism

Strategic Directions	Strategies	Actions	Priority
27. The local community is offered a diverse range of local business and employment opportunities within settlements.	27.1 Ensure that the Town Centre of Tammin remains the principle place of retail, commercial and civic functions in the Shire.	27.1.1 Facilitate the orderly planning and redevelopment of vacant floor space within the Town Centre and actively encourage any rejuvenation through flexible controls and guidelines.	SHORT TERM
	27.2 Promote the diversification of Tammin's economy by encouraging the development of a wide range of new commerce and industry that provides employment opportunities.	27.2.1 Ensure that the new local planning scheme is sufficiently flexible that it contributes to the diversification of the economy by providing opportunity for the establishment of new commerce and industry in appropriate locations.	SHORT TERM
		27.2.2 Monitor the development of commercial and industrial land and investigate the release of additional land upon demand, including the feasibility of a Rural Enterprise zone.	MEDIUM TERM
		27.2.3 Identify suitable buffers on the mapping for the Waste Water Treatment Plant, Airfield and CBH	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
		Grain Handling Reveal Facility.	
		27.2.4 Rezone Lot 250 on Deposited Plan 62710 (CBH site) to General Industry to reflect the activities occurring on site.	SHORT TERM
28. Encourage the growth and retention of tourism opportunities to strengthen the tourism industry.	28.1 Promote development and diversification of tourism by providing flexibility in the local planning scheme and infrastructure support to encourage investment in tourism infrastructure and services.	28.1.1 Ensure that the new local planning scheme is sufficiently flexible in terms of the permissibility of tourist type uses in areas where compatibility of land usage is achievable and desirable.	SHORT TERM

7.4.3 Infrastructure & Transport

Strategic Directions	Strategies	Actions	Priority
29. The Shire has a safe, logical and efficient movement network.	29.1 Provide a safe, efficient and effective movement network for people and freight that is integrated with land uses to provide for better accessibility and sustainability.	29.1.1 Identify the location and extent of all existing and proposed transport infrastructure on the Local Planning Strategy maps including National Highways, State roads, significant local government roads, railway corridors and public airfields.	SHORT TERM
		29.1.2 Identify suitable buffers on the mapping for the Waste Water Treatment Plant and CBH Grain Handling Reveal Facility.	SHORT TERM
	29.2 To ensure transport noise is managed appropriately.	29.2.1 Implement the requirements of State Planning Policy 5.4 – Road and Rail Transport Noise and Freight Considerations in Land Use Planning through the statutory planning process.	SHORT TERM
30. The Shire's future population growth, tourism activities and industries will be supported by	30.1 Ensure infrastructure and servicing meets the needs of the community and to support existing and future	30.1.1 Identify areas suitable for dual coding to maximise existing infrastructure and include suitable provisions in the new local planning scheme.	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
necessary infrastructure.	development.	30.1.2 Investigate opportunities for local government and private sector involvement in the provision of sewerage treatment systems, including the possibility of smaller systems to service individual developments.	MEDIUM TERM
	30.2 Ensure that all future use and development of land within the buffer areas of existing or proposed major infrastructure is compatible with the long term operation of these facilities.	30.2.1 Investigate and identify a suitable location for the development of a new inert waste disposal facility in Tammin in consultation with the Department of Water and Environmental Regulation and the Wheatbelt Development Commission.	MEDIUM TERM

7.4.4 Heritage

Strategic Directions	Strategies	Actions	Priority
31. The local community celebrates local character, culture and heritage and inspires civic pride and a sense of place.	31.1 To ensure that all areas of cultural heritage significance in the region are identified and protected in considering proposals for development and land use change.	31.1.1 Review the Municipal Heritage Inventory to develop a Heritage List.	SHORT TERM
	31.2 Ensure that all areas of Aboriginal heritage significance in the region are identified and afforded the necessary protection in determining development proposals.	31.2.1 Identify the location of all known sites of Aboriginal heritage significance in the region and record these areas on the Strategy Maps.	LONG TERM

7.5 Rural Strategy

7.5.1 Agriculture

Strategic Directions	Strategies	Actions	Priority
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Strategic Directions	Strategies	Actions	Priority
32. Recognise the economic and social importance of the Shire's pastoral and horticultural industry to ensure it can continue as a major land use in the Shire.	32.1 Protect productive agricultural land from ad hoc subdivision, incompatible development and land degradation.	32.1.1 Adopt a Shire position of general presumption against subdivision of agricultural land.	SHORT TERM
	32.2 Support the subdivision of agricultural land in limited circumstances, including the creation of homestead lots, consistent with State Planning Policies.	32.2.1 Incorporate provisions in the local planning schemes in the Rural zone which specify that the local government will only support subdivision of agricultural lots in accordance with the State Planning Policy 2.5 – Rural Planning.	SHORT TERM
	32.3 Minimise the potential for land use conflict in agricultural areas.	32.3.1 Identify 'tree farming' in the land use table of the local planning schemes to regulate tree farming in the region, supported by a local planning policy to provide guidance on the submission and determination of applications.	SHORT TERM
	32.4 Promote the diversification of the region's economy by encouraging the development of downstream processing of primary produce, diversified industries and further tourism opportunities including farm stay accommodation and ecotourism.	32.4.1 Work with the Department of Primary Industries and Regional Development, Western Australian Planning Commission and local farming community to identify agricultural areas within the region that are of local, regional or State significance and classify these areas in a Special Control Area – Priority Agriculture in the new local planning schemes.	MEDIUM TERM
		32.4.2 Ensure that the local planning schemes are sufficiently flexible that they effectively contribute to the diversification of the region's economy by providing opportunity for the timely establishment of new industries in the Rural zone where complementary to primary production, including tourism.	SHORT TERM
	32.5 Provide opportunities for additional housing on productive agricultural land in limited circumstances where it is justified in terms of farm	32.5.1 Include provisions within the new local planning schemes to clarify the circumstances where additional Dwellings will be allowed in the Rural zone.	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
	management and/or tourist development.		
	32.6 Provide tourism opportunity in the region’s agricultural areas where it is complementary to the agricultural use of the land and impacts are contained on-site and do not compromise the productive capacity of agricultural land.	32.6.1 Include provisions within the new local planning schemes to include and update interpretations for tourism uses within Schedule 1 – Dictionary of Defined Words and Expressions.	SHORT TERM
33. Enable compatible land uses in recognition that rural land also accommodates significant environmental assets and natural landscape values.	33.1 Encourage the preservation of remnant vegetation and promote revegetation of existing cleared areas where there are opportunities to enhance landscape amenities, promote biodiversity and/or reduce the degradation of soil and water.	33.1.1 Introduce a new Environmental Conservation zone from the model provisions where necessary to enable formal protection of areas of high biodiversity significance with the following objectives as per the model provisions: (a) To identify land set aside for environmental conservation purposes. (b) To provide for the preservation, maintenance, restoration or sustainable use of the natural environment.	SHORT TERM
		33.1.2 Rezone Lot 102 Woonwooring Road, Cunderdin from ‘Rural’ to ‘Environmental Conservation’ consistent with intent of conservation covenant and subdivision.	SHORT TERM
		33.1.3 Rezone all unallocated Crown land and unmanaged Crown Reserves within the townsites of Youndegin, Doodenanning, Balkuling, Dangin, Badjaling, Yoting and Pantapin to ‘Environmental Conservation’ reserve to protect remnant native vegetation.	SHORT TERM

7.5.2 Rural Living & Rural Enterprise

Strategic Directions	Strategies	Actions	Priority
34. To provide a strategic framework for the assessment and consideration of subdivision and development applications.	34.1 Council will not support proposals for further rural living areas apart from those identified within this strategy whereby the rezoning will reflect the current on ground subdivision layout and usage.	34.1.1 Subdivision of already zoned rural living areas will be guided by the principles of State Planning Policy 2.5 - Rural Planning, Development Control Policy 3.4 - Subdivision of Rural Land and the Rural Planning Guidelines.	SHORT TERM
	34.2 Control the expansion of existing rural settlements based on the availability of service infrastructure, environmental constraints, bushfire risk and employment opportunities.	34.2.1 Investigate the feasibility of rezoning Lot 3848 Leslie Rd, Tammin for the purposes of establishing a rural lifestyle equine precinct.	MEDIUM TERM
	34.3 Apply appropriate zones to reflect current and/or intended land use.	34.3.1 Rezone Lots 277, 278 and 287 Cubbine Street, Cunderdin from 'Rural' to 'Rural Residential'.	SHORT TERM
		34.3.2 Rezone a portion of Lot 2195 Coronation Street, Cunderdin from 'Rural Residential' to 'Rural'.	SHORT TERM
		34.3.3 Rezone Lot 30 Combley Street, Lots 31-32 Throssell Street, Lots 33-34 Leeming Street and Lots 35-37 Dempster Street, Meckering from 'General Agriculture' to 'Rural Residential'.	SHORT TERM
	34.4 Identify areas appropriate for a rural enterprise zone to accommodate people living or working on the same property.	34.4.1 Introduce a new Rural Enterprise zone into each of the new local planning schemes with the following objectives – <ul style="list-style-type: none"> To provide for light industrial and ancillary residential development on one lot. To provide for lot sizes in the range of 1 ha to 4 ha. To carefully design rural enterprise estates to provide a reasonable standard of amenity without limiting light industrial land uses. To notify prospective purchasers of potential 	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
		amenity impacts from light industrial land uses.	
		34.4.2 Identify possible areas in each Shire for designation as the 'Rural Enterprise Zone' and rezone these areas upon further investigation into the suitability of the land and the appropriate demand for such development.	MEDIUM TERM

7.5.3 Extractive Industries – Mining & Basic Raw Materials

Strategic Directions	Strategies	Actions	Priority
35. To recognise the potential of resource-based industries to deliver local and regional benefits, as part of a broad economic base for the area.	35.1 Identify and protect basic raw materials including gravel and sand resources from inappropriate developments that would prevent their future use.	35.1.1 Identify the location and extent of important mineral and basic raw material resources within the region and identify these on the Local Planning Strategy Maps.	SHORT TERM
	35.2 Identify natural resource priority areas and significant geological supplies and buffers to avoid encroachment of sensitive development into areas subject to reduced air quality, noise or other risks.	35.2.1 Insert the following clause into the new local planning schemes – <u>Requirement for consultation to commence mining</u> Whilst Mining Operations are exempt from the need for development approval under the <i>Mining Act 1978</i> , the local government may exercise its discretion to inform the Minister for Mines and the Minister for Planning in writing that the granting of a mining lease or general purpose lease is contrary to the provisions of the Scheme and the Local Planning Strategy. In providing advice to the Minister for Mines on the suitability of Mining Operations, the local government will be guided by the permissibility of this use in the zoning table.	SHORT TERM

Strategic Directions	Strategies	Actions	Priority
	35.3 Establish appropriate controls for extractive industries to minimise impacts on the environment and local amenity, including roads.	35.3.1 Insert provisions into the new local planning schemes and review existing policies, including possible repeal of local laws, relating to extractive industries to ensure that the process is streamlined and is sufficient to manage any potential impacts.	SHORT TERM

8. Strategy Maps

No.	Title
1.	Cunderdin, Quairading and Tammin Shires
2.	Cunderdin Townsite
3.	Meckering Townsite
4.	Quairading Townsite
5.	Tammin Townsite
6.	Basic Raw Materials
7.	European Heritage
8.	Aboriginal Heritage
9.	Environmental Conservation Areas
10.	Water & Wastewater Infrastructure
11.	Infrastructure

***Insert Strategy Maps when complete**

Part 2 – Background information and analysis

This information may be updated periodically and should include the following sections:

1. Introduction

1.1 Purpose of the Strategy

The main purpose of the Strategy is to guide the future development of the regions of Cunderdin, Quairading and Tammin over the next 15-20 years and to provide a basis for the development of future local planning schemes.

Objectives, strategies and actions are identified for a range of key physical and environmental features of the regions, as well as for the main townsites of the region.

Within the context of the regions' future planning framework, consideration is also given to principles of sustainability and economic growth. Land use strategies are provided for the main townsites of Cunderdin, Meckering, Quairading and Tammin, together with the broader economic drivers and land use throughout the regions.

1.2 Statutory Context

Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires local governments to prepare a local planning strategy for each local planning scheme that is approved for land within the district.

The local planning strategy must under the Regulations —

- (a) set out the long-term planning directions for the local government; and
- (b) apply any State or regional planning policy that is relevant to the strategy; and
- (c) provide the rationale for any zoning or classification of land under the local planning scheme.

The Regulations permit a local planning strategy to be prepared concurrently with the local planning scheme to which it relates.

2. Overview of the Strategy area

2.1 General

The Shires of Cunderdin, Quairading and Tammin are located in the Wheatbelt in the Avon sub-region and collectively cover an area of 5,002km² with a combined estimated population of 2,878 (ABS, 2016).

The major drivers of the Avon economic activity are transport, logistics and manufacturing, agriculture and construction. These industries collectively account for 45% of sub-regional industry value add. Health, social welfare and education are also important sectors contributing an additional 15% (Wheatbelt Development Commission (WDC), 2015).

According to the Avon sub-regional economic strategy (RPS, 2013) industries that are likely to play an important role in the future economy of the Avon are broad acre agriculture and animal husbandry; transport, logistics and mining support industries; health and aged care; retail and lifestyle; and tourism. Health, social welfare and education is the largest employment sector in this sub-region employing 19

percent of the workforce. Agriculture, transport, logistics and manufacturing; and retail are also significant employment sectors in the region (WDC, 2015).

2.2 Shire of Cunderdin

The Shire of Cunderdin has a population of 1,457 people (2016 Census) and covers an area of 1,872km². It contains the localities of Cunderdin, Meckering, Warding East, Wyola West and Youndegin. The administrative centre of the region is the town of Cunderdin, which is located approximately 158km east of Perth.

Historically a broadacre agricultural region, which was supported with the development of a major east-west railway line and the C.Y. O'Connor water pipeline to Kalgoorlie, over recent years the economy has diversified with the population residing primarily in the town area, and the increase in rural service, manufacturing, transport and logistics industries providing employment.

The Cunderdin Airstrip was constructed early in the Second World War as a bomber and RAAF flying school base. Following the Second World War, the school facilities were later used for a short time as a staging point for displaced persons eventually sent on to Northam and other areas. In 1948, a new Junior High School was opened and an Agricultural wing was added later – taking over the facilities previously used by the Flying School. The current Cunderdin Agricultural College provides day and boarding facilities for Year 11 and 12 students.

2.3 Shire of Quairading

Quairading is located in the central Wheatbelt of Western Australia, 167km east of Perth on the York-Quairading Road and is a farming community covering an area of 2,040km², producing cereal and grain crops, forestry, wool, sheep and cattle supported by rural service industries.

The Shire has a population of 1,019 people (2016 Census) and includes the localities of Quairading, Pantapin, Yoting, Badjalng, South Caroling, Wamenusking, Dangin, Balkuling and Doodenanning.

The town of Quairading is the administrative centre of the region, and is located approximately 170km east of Perth on the York-Merredin Road.

The Shire of Quairading was first recognised as an agricultural area in the early 1860's and developed as a rural centre for the wheat and sheep industry. The town of Quairading was gazetted in 1907, with rail transport infrastructure developed a year later, which facilitated further development of the region for farming.

2.4 Shire of Tammin

The Shire of Tammin covers an area of approximately 1,090km² and has a population of 402 people (2016 Census). The region contains the localities of Bungulla, Tammin and Yorkrakine. The administrative centre of the region is the town of Tammin, which is located approximately 184km east of Perth.

Tammin was first settled in 1893 and was gazetted in 1899. Settlement of the area for farming increased upon Tammin's connection onto the Goldfields water pipeline and the railway line to Kalgoorlie. Tammin has remained a farming area and has relied upon broadacre farming as its primary economic driver.

Tammin’s vision as a future transport and logistics hub involves the development of industries and businesses that capitalises on Tammin’s geographic advantage relative to transportation routes (Great Eastern Highway and the east-west standard gauge rail).

3. Population, housing and land supply

3.1 Population

3.1.1 Strategy Area

The Strategy area has a total population of 2,878 (2016 Census) with the majority of the population concentrated in the townsites of Cunderdin, Quairading, Tammin and Meckering.

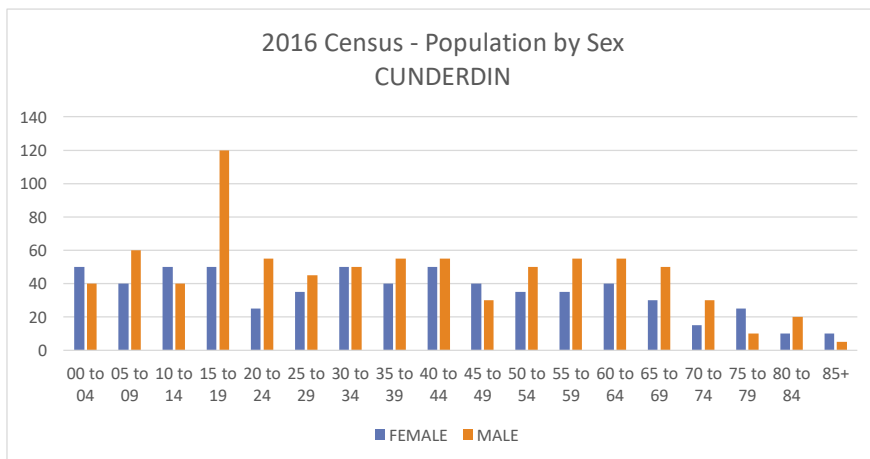
The population has declined in the Strategy area due to fewer people being involved in broad-hectare agricultural activities (although it is still the major economic driver of the region), until 2006 where it has remained relatively constant, and grew in Cunderdin. Despite previous populations forecasts in Western Australian Planning Commission’s WA Tomorrow Series indicating that the population will continue to decline, the latest projections recognising the stabilising population in median growth scenarios.

Persons aged 65 years and over are increasing representing 18.23% of the population in the region, which is a key planning issue for the region. Notably, Quairading has the highest percentage at 25.59%.

3.1.2 Shire of Cunderdin

In the 2016 Census, there were 1,457 people in the Cunderdin (S) (Local Government Area) of these 55.3% were male and 44.7% were female. Aboriginal and/or Torres Strait Islander people made up 1.9% of the population. The median age of people was 37 years. Children aged 0 - 14 years made up 19.3% of the population and people aged 65 years and over made up 15.4% of the population.¹

Figure 3 - 2016 Census - Cunderdin Population by Sex



¹ http://www.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA52450?opendocument

Commented [JM1]: Apologies my comments last time were misinterpreted. I more meant that recognition needs to be given to the population stabilising in the projections under Population Report No. 11 in modification 20. Although they do suggest growth, it is so small it gives the wrong idea to refer to it as "growing" and probably more accurately referred to as being constant/stable.

From 2006 to 2011 there was an increase in the population of 61 persons and from 2011 to 2016 there was an increase of 147 persons. The following graph depicts the population growth from 1996 to 2016.

Table 1 Cunderdin Population

Name	LGA Status	Population Census 30/06/1996	Population Census 07/08/2001	Population Census 08/08/2006	Population Census 09/08/2011	Population Census 09/08/2016
Cunderdin	Shire	1,437	1,389	1,249	1,310	1,457

Area: 1,862.45km² – Density: 0.8 inh./km² (2016) – Change: +2.15%/year (2011-2016)

Source: <https://www.citypopulation.de/php/australia-census-admin.php?adm2id=52450>

The figures for both periods are generally consistent with the predictions in the Avon Sub-Economic Strategy (2013) of 2.9% and Bands C and D of the Western Australian Planning Commission’s WA Tomorrow Series as shown in the following chart.

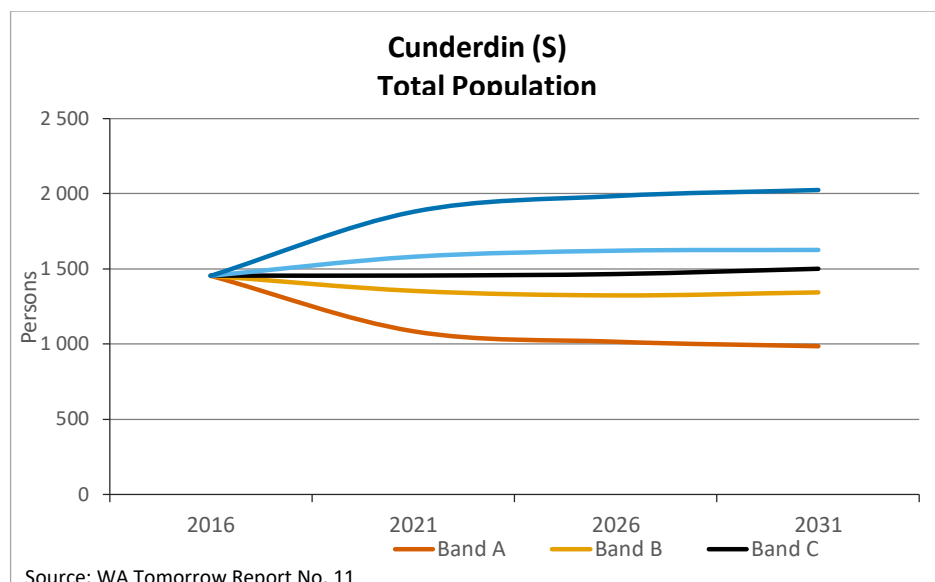


Figure 4 Cunderdin Population Projections

The comparison of population numbers between the towns of Cunderdin and Meckering, and the rural areas, indicate that the population is increasing in the townsite of Cunderdin and decreasing in Meckering and the rural areas.

Using the average annual growth rate of 2.9% (from 2011 to 2016) and that predicted in the Avon Sub-Regional Economic Strategy, the population may increase to 1,542.73 residents by 2026. Band C of the WA Tomorrow Series (2019) predicts a population of 1,465 by 2026 and most optimistically (Band E) predicts a population of 1,985 by 2026.

3.1.3 Shire of Quairading

In the 2016 Census, there were 1,019 people in Quairading (S) (Local Government Areas). Of these 49.4% were male and 50.6% were female. Aboriginal and/or Torres Strait Islander people made up 8.1% of the population.

From 2011 to 2016 the population decreased by 24 persons (or -2.3%,) and is 2 persons less than the population in 2006, following the predicted population patterns.

Table 2 Quairading Population

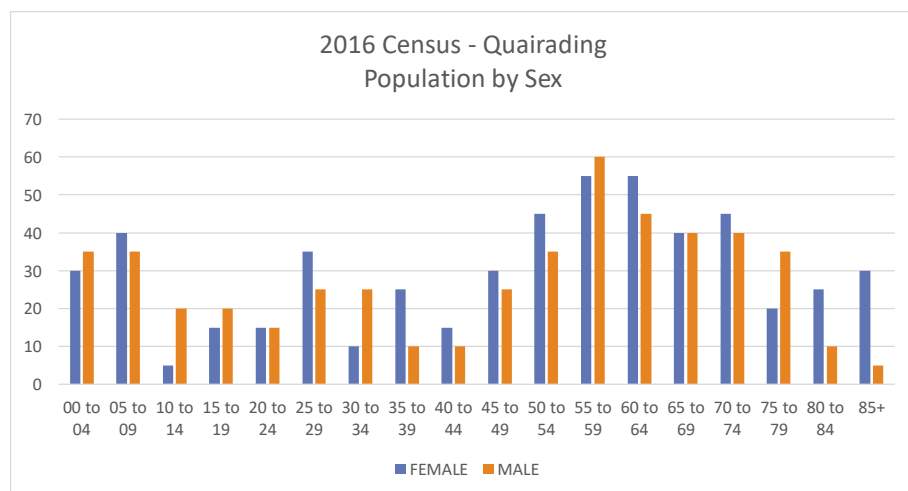
Name	LGA Status	Population Census 30/06/1996	Population Census 07/08/2001	Population Census 08/08/2006	Population Census 09/08/2011	Population Census 09/08/2016
Quairading	Shire	1,190	1,076	1,021	1,043	1,019
Area: 2,016.93km² – Density: 0.5 inh./km² (2016) – Change: -0.46%/year (2011-2016)						

Source: <https://www.citypopulation.de/php/australia-census-admin.php?adm2id=57350>

In 2016, children aged 0 - 14 years made up 16.6% of the population with the largest group aged between 55 to 59 in both sexes. The median age of people was 52 years when compared to 45 years in 2011. The population is predicted to continue to age with people aged 65 years and over making up 25.0% of the population. It is predicted that by the year 2026 it is predicted the average age in the Shire will be between 65 and 69 years.

The following chart shows the age and sex distribution at the 2016 Census.

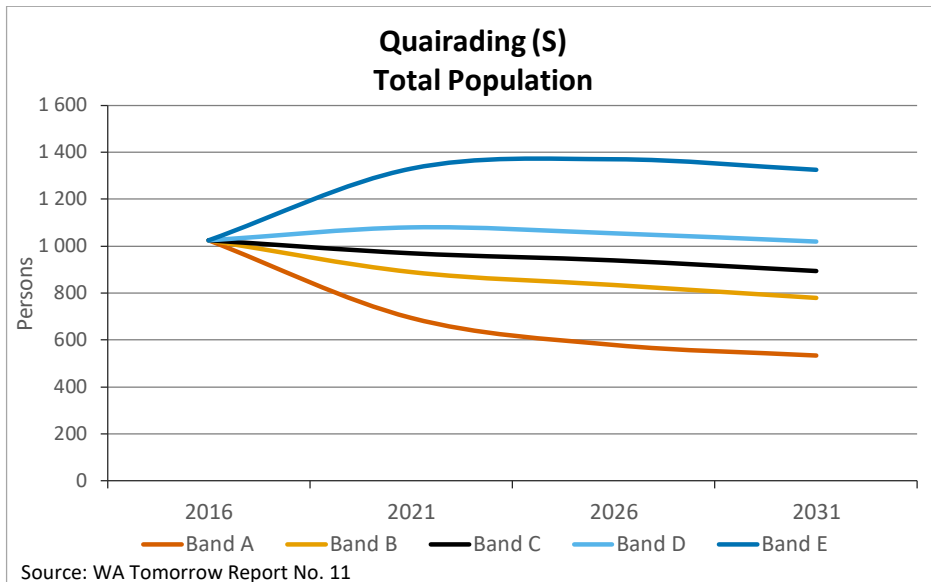
Figure 5 - 2016 Quairading Population by Sex



The Western Australian Planning Commission’s WA Tomorrow Population Projections (2019) predict a negative growth rate in most scenarios with the exception of Bands D and E, which predicts a growth rate of 0.29% and 2.94% respectively by 2026. It is estimated, using the median growth rate scenario in

Band C, that Quairading will have a population of 940 persons by 2026, which is a decline of 0.86% as depicted in the following graph.

Figure 6 Quairading Population Projections



Whilst developing the Joint Local Planning Strategy it is important that all sectors of the Shire’s demographics are considered, such as the increasing trend of an aging population.

3.1.4 Shire of Tammin

In the 2016 Census, there were 402 people in the Tammin (S) (Local Government Area) of these 54% were male and 46% were female. Aboriginal and/or Torres Strait Islander people made up 10.1% of the population. The median age of people was 38 years. Children aged 0 - 14 years made up 23% of the population and people aged 65 years and over made up 14.8% of the population.²

The following chart illustrates the age distribution by sex in the Shire.

² http://www.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA58190?opendocument

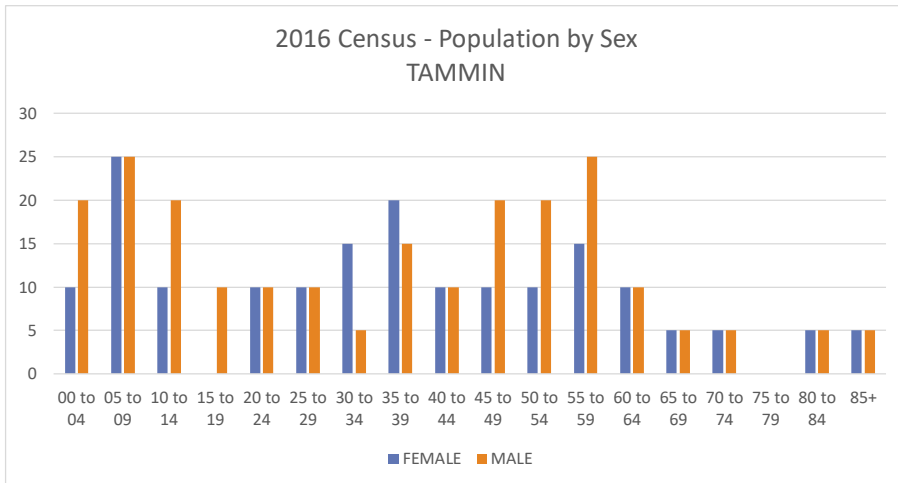


Figure 7 - 2016 Census - Tammin Population by Sex

From 2006 to 2011 there was an increase in the population of 13 persons and from 2011 to 2016 there was a decrease of 2 persons. Over the period from 2011 to 2016, the population remained relatively steady with an annual average change of 0.1%. The 2016 Census indicates that 14.8% of the population is over 65 years when compared to 14.4% in 2011 and 13.0% in 2006.

The following graph depicts the population changes from 1996 to 2016.

Table 3 Tammin Population

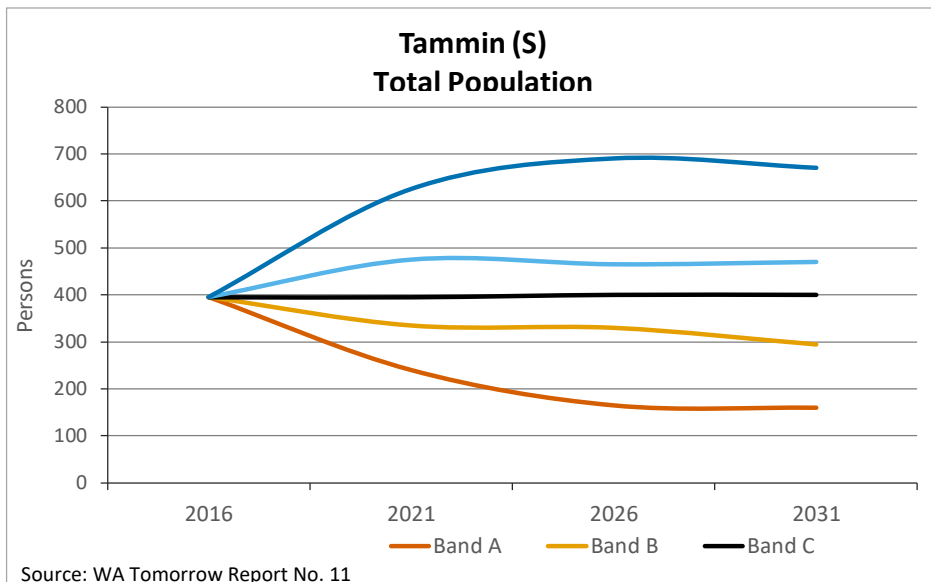
Name	LGA Status	Population Census 30/06/1996	Population Census 07/08/2001	Population Census 08/08/2006	Population Census 09/08/2011	Population Census 09/08/2016
Tammin	Shire	453	429	391	404	402

Area: 1,101.69km² – Density: 0.4 inh./km² (2016) – Change: -0.1%/year (2011-2016)

Source: <https://www.citypopulation.de/php/australia-census-admin.php?adm2id=58190>

The figures for both periods are consistent with the predictions in the Avon Sub-Economic Strategy (2013) and the Western Australian Planning Commission’s Tomorrow Series where it is predicted, in all scenarios (A = most conservative and E = most optimistic), that the population will decrease as depicted in the following chart.

Figure 8 Tammin Population Projections



The population projections in the WAPC's WA Tomorrow Series (2019) estimates that the population will remain relatively steady with a possible minor increase to 400 persons by 2026 with the more conservative bands projecting a decrease in population and Bands D and E projecting minor increases by 2031.

Whilst developing the Joint Local Planning Strategy it is important that all sectors of the Shire's demographics are considered, particularly the increasing trend of an aging population.

3.2 Housing & Land Supply

3.2.1 Cunderdin

The 2016 Census indicates that the population of the townsite area of Cunderdin is 876 persons, which is an increase of 195 persons from the 2011 Census (22.26%). Using the current growth rate, an average of 2.5 persons per household and acknowledging the population growth has been in the Cunderdin townsite, an additional 588 lots may be required to accommodate the predicted population growth.

In the Cunderdin townsite, there is currently 373 dwellings and the current stock of Residential zoned land through infill development could create approximately 211 new lots. A large number of these lots can be serviced by reticulated sewer and water services and if recoded to a higher density will facilitate further development in the townsite. The current trend for construction of larger new dwellings (5+ bedrooms) should also be considered and provided for in any future strategies for the development of the townsite.

New residential development could be provided for in a small area on Cubbine Street on the edge of the existing townsite that is zoned Rural but contains smaller lots and needs more appropriate development

controls. If this area was rezoned to Residential and Rural Residential, another 45 lots could be created (fully developed).

It is unlikely that there will be a need for new greenfield areas to cater for the anticipated population increase within the next 10 to 15 years.

The Shire has an aging population and to cater for these needs a new primary health care centre is currently under construction in Cunderdin. Adjacent to the centre, independent living units are being constructed to provide residents aged appropriate accommodation to age in place. Additional units are planned in the future as part of the Wheatbelt Integrated Aged Care Plan.

3.2.2 Meckering

The 2016 Census indicates that the population of the townsite area of Meckering is 236 persons, which is a decrease of 29 persons from the 2011 Census (10.94%). As of the last Census Meckering has 114 dwellings, with an average of 2.7 persons per dwelling.

Although the population of Meckering has been decreasing over the past few years, development activity and sales have been steady. A review of the zoning and coding of land in the townsite area is needed to correct anomalies and to provide more appropriate development controls, which may result in the creation of additional residential lots suitable for development that will cater for population increases, acknowledging the town’s proximity of Meckering to Northam, Midland and Perth.

In the Meckering townsite, there is currently 114 dwellings and the current stock of Residential zoned land through infill development could create approximately 222 new lots.

There are a number of development constraints in Meckering, including lack of infrastructure and environmental constraints, such as flooding and bushfire. These constraints affect the viability of development, particularly in some of the Rural Residential areas that need to be carefully assessed to ensure that any development that occurs does not adversely impact the environment or locality.

3.2.3 Quairading

In the 2016 Census, there were 610 people in the Quairading townsite, which is a decrease of 2.3% (or 24 persons) from the 2011 Census and 326 dwellings. In the Quairading townsite, there is currently 326 dwellings and the current stock of Residential zoned land through infill development using the larger lot size could create approximately 218 new lots. A large number of these lots can be serviced by reticulated sewer and water services and if recoded to a higher density will facilitate further development in the townsite.

Commented [JM2]: This is still the total Shire statistic and not the townsite.

Commented [JM3]: Is this confirmed? If not the accuracy of this sentence depends on the outcome of changes to the water and wastewater sections. Pending accuracy, there is otherwise nothing wrong with this statement.

Although the population of Quairading is predicted to decrease or optimistically have a neutral growth rate, the Shire is actively pursuing new business and consequently new residents. Therefore, it is desirable to review the zoning and coding in the townsite to maximise the use of the existing infrastructure and density within close proximity to existing services.

The Shire has one of the highest percentages of persons over 65 years in the Wheatbelt and to cater for the housing needs, independent living units are proposed adjacent to the hospital as part of the Wheatbelt Integrated Aged Care Plan. The coding of Residential land in the townsite should also be flexible to cater for units and other medium density housing appropriate to older persons.

3.2.4 Tammin

In the 2016 Census, there were 202 people in the Tammin townsite, which was a decrease of 0.1% (or 2 persons) from the 2011 Census.

Commented [JM4]: This is still the total Shire statistic and not the townsite.

The population of the Shire is predicted to remain relatively steady in the current projections to 2031, which means that the current 116 dwellings in Tammin should be sufficient for the current projections. In the Tammin townsite, there is currently 116 dwellings and the current stock of Residential zoned land through infill development could create approximately 198 new lots. There is currently no reticulated sewerage system in Tammin. However, if additional reticulated sewer and water services can be provided, a large number of these lots can be further development through recoding to a higher density.

Tammin's location on the Great Eastern Highway, access to rail and affordable cost of land is making it attractive to persons seeking a rural lifestyle. Further investigation and development of worker accommodation options is also required particularly given the high itinerate workforce associated with the secondary agricultural processing sector. There may be options associated with future expansions of Tamma Village and caravan park.

The new local planning scheme should be flexible to encourage development of residential and rural enterprise/lifestyle/equine lots that can be suitably serviced.

4. Economy and employment

4.1 Existing and future retail and commercial centres by type and function

4.1.1 Cunderdin Town Centre

The Cunderdin Town Centre is currently anchored by a supermarket and hardware store operated by the Cunderdin Co-Operative. There are a number of agricultural and rural based retail shops located in the centre together with a hotel, newsagency and pharmacy. Located on both entries to town along the Great Eastern Highway are rural service industries.

The main economic driver of town continues to be agriculture, which can be seen by the retail and service industry located in and around the town centre.

It is not expected that the town centre will require expansion over the period of this Strategy. However, it is recommended that a review of the Mixed Business zone be carried out to determine the most appropriate zone and permissibility.

4.1.2 Quairading Town Centre

Similar to the Cunderdin Town Centre, the Quairading Town Centre contains a supermarket, hardware store, hotel, post office and a number of agricultural/rural based retail and service businesses.

The main economic driver of the town continues to be agriculture and it is expected that businesses serving the rural and everyday needs of the community will occupy the town centre and peripheral areas.

There are a number of vacant shops in the town centre, and considering the population is expected to decline, it is not anticipated that additional commercial land will be required over the period of this Strategy, however this situation should be monitored to ensure a timely response is provided should the need arise.

4.1.3 Meckering Town Centre

Meckering Town Centre is a small area that meets the everyday needs of the community and travellers, containing a general store/post office, café, accessible toilet and service station.

The population of Meckering is not expected to grow significantly over the period of the Strategy, and therefore it is not anticipated that the commercial needs of the area will need to grow.

4.1.4 Tammin Town Centre

The Tammin Town Centre is divided by the railway and highway with the Shire Office and bank on opposite sides. A large roadhouse supplying fuel and food is located north of the town centre, which caters for travellers, truckies and everyday needs of the community.

There are a number of empty shops in the town centre indicating that the demand for commercial property is low, and when considering the predicted population decline, confirms no additional land will be required for commercial purposes during the period of this Strategy, however this situation should be monitored to ensure a timely response is provided should the need arise.

4.2 Existing and future industrial and business locations

4.2.1 Cunderdin

It is important for the growth of the town to provide opportunities for employment. Stage 1 of the Cunderdin light industrial area is fully developed with the timing of Stage 2 linked to demand. The Cunderdin CBH Grain Receiving Depot that has also been expanding over recent years with the addition of new open bulkheads and associated facilities. The adjacent area to the east would provide a logical area for the expansion of light industrial activities following further investigation to cater for growth in the secondary industries, such as transport, manufacturing and logistics businesses.

Light industrial activities are also located on West Main Street and Baxter Road with many lots being zoned Mixed Business, and in consultation with the owners, would be more suitably zoned light industrial or service commercial. Further expansion of the precinct could be possible to the west of this area as an industrial development zone to provide additional employment opportunities for the increase in population.

4.2.2 Meckering

To ensure that there are sufficient employment opportunities in the town, the areas zoned Commercial and Mixed Business should be monitored to ensure zone and associated provisions are suitable and to

determine if there is a need for any additional light industrial zoned land, particularly considering the strategic location of the town on the Great Eastern Highway.

4.2.3 Quairading

The old saleyards located on the corner of the York-Merredin and Winmar Roads is zoned for industrial purposes and has the potential to provide an additional 10 industrial lots in the townsite with highway access adjacent to the CBH grain receival depot, which has been expanding over recent years with the addition of new open bulkheads and associated facilities.

Additional zoned land zoned for rural industry purposes originally identified for the AusPlow development is located on the outskirts of the townsite, which could accommodate large-scale rural industry if the power constraints are resolved.

Strong drivers exist to support transport, logistics and light industry investment and activity in the Avon sub-region, with spatial analysis identifying a “ring” of industrial opportunities comprising Northam, York, Quairading, Cunderdin, Dowerin and Goomalling. Quairading’s position as part of this “ring” provides it with the opportunity to further develop its transport and logistics sector, and to work in coordination with the other regions connected in the “ring”.³

Quairading’s large industrial zone landholdings (9% of the Avon’s total) provide opportune conditions for the development of the transport and industry sector within the LGA. Recent interest in agricultural equipment manufacturing has created a focus for Quairading.

4.2.4 Tammin

The Shire of Tammin has constructed a new works depot in an area that could accommodate additional depot and industrial uses should there be demand. Rural land with highway frontage may also be suitable for rezoning for industrial purposes, if required.

There is no immediate demand for industrial land in the Shire and therefore the Strategy recommends the situation to be monitored and that the Scheme is sufficiently flexible to cater for beneficial proposals. Land with frontage to the Great Eastern Highway or adjacent to the Shire depot may be suitable.

4.3 Commerce and Industry

4.3.1 Shire of Cunderdin

Broad acre agriculture is the Shire of Cunderdin’s primary economic contributor, accounting for 58% of businesses and some 185,084 ha of land generating approximately \$49.5 million in agricultural production value per annum. When considered on a per hectare basis, Cunderdin generates slightly more production value (\$267/ha) than the sub-regional average (\$254/ha), which can be attributed to variations crop types and yield volumes.⁴

³ WDC, Avon Sub-Regional Economic Strategy

⁴ Source: WDC, Avon Sub-Regional Economic Strategy, 2013

Manufacturing, transport and logistics, along with retail, are secondary industries in Cunderdin, with each accounting for 5.3% of local businesses. The previous Strategy identified the availability of 325,804ha zoned industrial land in Cunderdin, which was developed to address the continuing demand for light industrial lots in the town.

In 2013, the median total income (excl. Government pensions and allowance) for Cunderdin was \$45,472 with an unemployment rate of 4%. Of the employed people in Cunderdin, 24.5% were employed in agricultural industries, 13.4% in education and training, and 11.9% in manufacturing.⁵

Broadacre agriculture represents the most distributed economic opportunity in the Avon and is likely to remain the foundation industry of the sub-region in the medium and long-term. Opportunity exists to develop its role in the sub-region as a primary industrial node by capitalising on its strong transport links (road rail and air), existing grain storage and logistics infrastructure and industries, large supply of industrial zoned land and proposed new residential subdivisions. This will assist in providing further industrial land choice, attraction and retention of a workforce and offering localised agricultural production transport and logistics services.

4.3.2 Shire of Quairading

The local economy of the Shire of Quairading has retained its reliance on agriculture as its primary economic driver, with much of the light industrial activity there based on supporting the agricultural industry.

In December 2015, there were 444 persons employed and an unemployment rate of 6.1% that had risen from 4.8% in the first quarter of 2015.⁶

Of the employed people in Quairading, 33.3% worked in Sheep, Beef Cattle and Grain Farming. Other major industries of employment included School Education 9.7%, Local Government Administration 4.4%, Specialised Industrial Machinery and Equipment Wholesaling 3.9% and Hospitals 3.7%.

In Quairading (S) (Local Government Areas) 19.4% of people were attending an educational institution. Of these, 51.2% were in primary school, 13.8% in secondary school and 8.9% in a tertiary or technical institution.⁷

The local economy of the Shire of Quairading has retained its reliance on agriculture as its primary economic driver, with much of the light industrial activity there based on supporting the agricultural industry.

The Shire and community is also looking towards development of Quairading as a centre for health and aged care services, which will support the movement of the region's aging population from rural farming properties into serviced retiree accommodation. Quairading has also been popular with self-funded retirees from other areas seeking a country lifestyle.

⁵ Source:

http://stat.abs.gov.au/itt/r.jsp?regionSummary®ion=52450&dataset=ABS_REGIONAL_LGA&geoconcept=REGION&maplayerid=LGA2014&measure=MEASURE&datasetASGS=ABS_REGIONAL_ASGS&datasetLGA=ABS_REGIONAL_LGA®ionLGA=REGION®ionASGS=REGION

⁶ <https://docs.employment.gov.au/node/34693>

⁷ http://www.censusdata.abs.gov.au/census_services/getproduct/census/2011/quickstat/LGA57350?opendocument&navpos=220

Visions for the future of Quairading include further development of agricultural service industries, development of additional employment lands, construction of high quality and regionally significant health and aged care services to build on its current attractiveness for the healthy aged, and to retain families in the region by providing employment and business opportunities.

4.3.3 Shire of Tammin

It is envisaged that Tammin will continue to serve a primary agricultural production role given its relative distance from Perth. There are opportunities to lever continued R&D investments to diversify crops to help improve the sustainability of agricultural production in the region.

Manufacturing, Transport and Logistics, along with Retail, are secondary industries in Tammin, with each accounting for 4.5% of local businesses and it will be important to monitor the need for commercial and industrial land to ensure that suitable land is identified if required in the future.

4.3.4 Future Opportunities

4.3.4.1 Aging & Health Care Services

The Region has an older population, with 18.4% of the residential population aged 65+, which is above the State average of 14%. Cunderdin and Tammin each have 15.4% and 14.8% respectively, significantly Quairading is well above the State average at 25%.

A new primary health care centre precinct is currently under construction in Cunderdin by Western Australian Country Health Service, which will be complemented by Aged Appropriate Accommodation units recently constructed by the Shire. Similar units will be constructed in Quairading adjacent to the hospital.

4.3.4.2 Cunderdin Airfield

Recent private interest in the Cunderdin airfield suggests an opportunity to develop this facility as a major economic driver for the region, which may result in businesses being established to support activity at the airport justifying further planning and development of light industry and residential land.

4.3.4.3 Transport & Logistics

Tammin has potential to further develop transport and logistics due to its geographic location on the Great Eastern Highway, access to freight railway lines and the 'Prospector' passenger railway line. These transport advantages may assist Tammin to attract small to medium industry to the area. The abattoir located in the Shire of Tammin has recently expanded its operations and operates with a local and international (457 visa) workforce. There is also recent private interest in grain export investment. Such ventures (e.g. feedlot, abattoir, grain export) support growth in the secondary agricultural processing sector in Tammin.⁸

⁸ Source: WDC, Avon Sub-Regional Economic Strategy, 2013

4.4 Employment⁹

Agriculture remains the main employer in the Region with 28.36% of those persons working at the time of the 2016 Census employed in the industry. Local government and education sectors are also significant employers in the Region.

Unemployment in the Region at the time of the last Census (2016) is 5.6%, which is significantly less than the State rate of 7.8% and national rate of 6.9%.

4.4.1 Shire of Cunderdin

There were 658 people who reported being in the labour force in the week before Census night (2016) in the Cunderdin Local Government Area. Of these 61.2% were employed full time, 26.4% were employed part-time and 5.5% were unemployed.

The most common occupations included Managers 27.4%, Technicians and Trades Workers 14.1%, Labourers 12.2%, Professionals 10.8%, and Clerical and Administrative Workers 10.0%.

Of the employed people in Cunderdin, 10.3% worked in Other Grain Growing. Other major industries of employment included Secondary Education 10.1%, Grain-Sheep or Grain-Beef Cattle Farming 7.8%, Local Government Administration 4.4% and Hospitals (except Psychiatric Hospitals) 4.3%.

4.4.2 Shire of Quairading

There were 395 people who reported being in the labour force in the week before Census night (2016) in the Quairading Local Government Area. Of these 54.4% were employed full time, 29.1% were employed part-time and 6.3% were unemployed.

The most common occupations included Managers 33.4%, Labourers 15.0%, Technicians and Trades Workers 10.0%, Community and Personal Service Workers 9.7%, and Professionals 9.5%.

Of the employed people in Quairading, 18.2% worked in Grain-Sheep or Grain-Beef Cattle Farming. Other major industries of employment included Other Grain Growing 10.8%, Local Government Administration 7.1%, Secondary Education 6.5% and Sheep Farming (Specialised) 6.2%.

4.4.3 Shire of Tammin

There were 172 people who reported being in the labour force in the week before Census night (2016) in the Tammin Local Government Area. Of these 63.4% were employed full time, 27.3% were employed part-time and 5.2% were unemployed.

The most common occupations included Managers 31.8%, Labourers 21.8%, Clerical and Administrative Workers 10.1%, Machinery Operators and Drivers 10.1%, and Technicians and Trades Workers 7.8%.

Of the employed people in Tammin, 18.5% worked in Grain-Sheep or Grain-Beef Cattle Farming. Other major industries of employment included Other Grain Growing 18.5%, Local Government Administration 9.2%, Primary Education 9.2% and Nursery Production (Outdoors) 3.8%.

⁹ Source: ABS Quick Stats 2016, http://www.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA52450?opendocument, Accessed 7/12/17.

5. Rural land use, subdivision and development

5.1 Agriculture and Rural Land Use

5.1.1 Shire of Cunderdin

Broad acre agriculture is Cunderdin's primary economic contributor, accounting for 58% of businesses and some 185,084 ha of land (representing 11% of the Avon total area of agricultural holdings). The Shire of Cunderdin generates approximately \$49.5 Million in agricultural production value per annum (approximately 11% of the sub-region total). When considered on a per hectare basis, Cunderdin generates slightly more production value (\$267/ha) than the sub-regional average (\$254/ha), which can be attributed to variations crop types and yield volumes.

Broadacre agriculture represents the most distributed economic opportunity in the Avon and is likely to remain the foundation industry of the sub-region in the medium and long-term. For Cunderdin, agricultural production will continue to be a primary economic driver for the region, due to its distance from Perth, large agricultural land holdings, above average yields per hectare and extensive network of local supporting industries and infrastructure.¹⁰

5.1.2 Shire of Quairading

Broad acre agriculture is Quairading's primary economic contributor, accounting for 70% of businesses and some 189,393 ha of land (11% of the Avon's total area of agricultural land holdings). Quairading generates approximately \$47M in agricultural production value per annum (approximately 11% of the Sub-region's total). When considered on a per hectare basis, Quairading generates slightly less production value (\$248/ha) than the Sub-regional average (\$254/ha), owing to variations in crop types and yield volumes. The economic importance of agriculture in Quairading is also underlined by an employment self-sufficiency rate of 90% (in 2006).

Broadacre agriculture represents the most distributed economic opportunity in the Avon and is likely to remain the foundation industry of the sub-region in the medium and long-term. This is the case for Quairading, which will continue to serve a primary agricultural production role given its relative distance from Perth, local support infrastructure and large area of productive agricultural land holdings. Opportunities to leverage Quairading's broadacre agriculture include continued R&D investments to improve sustainability of agricultural production in the region.¹¹

5.1.3 Shire of Tammin

Broadacre agriculture is Tammin's primary economic contributor, accounting for 73% of businesses and some 109,799 ha of land (representing 6% of the Avon total area of agricultural holdings). Tammin generates approximately \$26.8M in agricultural production value per annum (approximately 6% of the sub-region total). When considered on a per hectare basis, Tammin generates slightly less production value (\$244/ha) than the sub-regional average (\$254/ha), owing to variations in crop types and yield volumes. The economic importance of agriculture in Tammin is also underlined by an employment self-sufficiency rate of 111% (in 2006).

¹⁰ Source: WDC, Avon Sub-Regional Economic Strategy, 2013

¹¹ Source: WDC, Avon Sub-Regional Economic Strategy, 2013

Broadacre agriculture represents the most distributed economic opportunity in the Avon and is likely to remain the foundation industry of the sub-region in the medium and long-term. This is the case for Tammin, which will continue to serve a primary agricultural production role given its relative distance from Perth (compared to other Avon LGAs that draw advantage from closer proximity to Perth). Opportunities to lever continued R&D investments to diversify crops mix need to be investigated to help improve the sustainability of agricultural production in the region.¹²

5.2 Other Rural Considerations & Uses

5.2.1 Native Title

The *Native Title Act 1993* provides for the recognition and protection of Aboriginal and Torres Strait Islander people's native title rights and interests. Native title is a relevant consideration when planning for urban growth and development in the region, as land in and around towns that may be identified as appropriate for certain development options may be subject to native title claim.

The South West Native Title Settlement currently being negotiated will establish the Noongar Land Estate through the transfer of a maximum of 320,000 hectares of Crown Land for cultural and economic development, comprising 300,000 ha as 6 reserves and 20,000 ha as freehold title. This will result in the Noongar people being major landowners in the Wheatbelt, and it is therefore likely that there will be an increase in interaction of Noongar people with the land-use planning system.¹³

5.2.2 Tourism – General

Diversification of traditional farming activities is encouraged by the Shires and in the local planning schemes. Tourism is considered an acceptable use and beneficial to the local community and may include accommodation and sale of produce.

5.2.3 Tree Farming – Quairading

A number of large-scale planning proposals to establish commercial Sandalwood tree farms have been considered by the Shire of Quairading.

5.2.4 Renewable Energy – Solar Farm Cunderdin

A 100MW solar farm has recently been approved on land zoned General Agriculture in the Shire of Cunderdin. The proponent demonstrated the benefits to the community.

6. Heritage

6.1 Shire of Cunderdin

The Shire of Cunderdin's Heritage Strategy (2017) provides a historical overview of the Shire as follows:

"The first European through the area was Charles Hunt, an explorer in search of pastoral lands east of Perth. He arrived in Cunderdin – a town he named in 1864 and the following year returned to establish

¹² Source: WDC, Avon Sub-Regional Economic Strategy, 2013

¹³ Source: WAPC, Wheatbelt Regional Planning & Infrastructure Framework, 2015

the track which became known as 'The Old Goldfields Road'. He was followed by sandalwood cutters and itinerant shepherds.

In 1865 a police outpost was established at Youndegin, the earliest settlement in the area, 19kms south of Cunderdin. In 1880, Constable Alfred Eaton serving police officer at the time, built the Youndegin Arms to cater for the passing trade from an influx of miners through the area on their way to the goldfields.

Settlement in Cunderdin started to progress following the building of the railway in 1884. It was at this time Constable Eaton left the force, took up land and became the first farmer within the Cunderdin district. The settlement of nearby Meckering was made in 1887 and but due to a lack of constant rain and surface water, it was not until 1889 that the surrounding land was declared an agricultural area.

The rail link to Kalgoorlie reached Meckering in 1892 and within six years the town was home to a railway station, three stores, a blacksmith, a hotel, a town hall, school, banks and a post office. The office for local government administering the area as far east as Merredin was also located in Meckering.

By 1901 the construction of the Goldfields Water Supply made available a supply of water for local residents, attracting more people to the area and by 1902 there was a small general store, a restaurant, hotel (also a receiving house for mail) and a school in Cunderdin.

In 1903 when the pipeline to Kalgoorlie was completed, the No 3 Pumping Station in Cunderdin was opened. This was one of a total of eight Pumping Stations responsible for sending water along the pipeline to the goldfields.

Rail service and an assured water supply ensured that the next three decades were periods of rapid development with farms expanding in every direction.

By 1906 there were 22 farms in the district and Cunderdin was officially declared a townsite.

During the 1920s a hospital with resident doctor was established in Cunderdin to cater for surrounding areas and in 1920 the office for local government formerly located in Meckering, moved to Cunderdin.

In 1945 the people of Cunderdin bought the local hotel making it the first community-owned hotel in Western Australia.

In 1950 the Road Board resumed farmland bordering the townsite of Cunderdin to develop a Greater Sportsground and Sporting Complex. Construction of Memorial Swimming Pool, the first rural swimming pool, followed in the mid-1950s.

The impact of WA's most significant earthquake in 1968 resulted in the destruction of Cunderdin's Community Hotel and the rebuilding of the town of Meckering.

Cunderdin airstrip was constructed early in the Second World War as an elementary training school for the Empire Air Training Scheme (EATS) and Royal Australian Airforce (RAAF) pilots. The facility comprised a large airfield, hangars, technical huts and a main base camp.

Following the war, the base camp was used as a migrant camp for displaced persons sent on to Northam and other areas. Ownership of some of the buildings subsequently passed from Commonwealth into private hands, including the Gliding Club of WA, which purchased the Building 109 and moved to the Cunderdin Airfield in 1959.

In 1992 the remaining land at the airfield was transferred to the Shire of Cunderdin under a special agreement with the Commonwealth.”

There are four places in the Shire are on the Heritage Council of Western Australia’s State Register of Heritage Places. They are:

- P04570 Cunderdin Airfield, 82 Aerodrome Rd, Cunderdin
- P00649 No 3 Pumping Station, Forrest St, Cunderdin
- P00647 Cunderdin Railway Water Tower, Lot 2 Forrest St, Cunderdin
- P00654 Cunderdin Hall, Main St, Cunderdin

The Municipal Heritage Inventory (MHI) contains 11 places and sites of heritage value recognised by the communities in the Cunderdin Shire and was adopted in 1996. The MHI is earmarked for review and should include Indigenous heritage. It will be used as the basis to form a Heritage List for inclusion in the new local planning scheme to provide the most significant places with statutory protection. The MHI will then become a valuable community resource for anyone interested in the built heritage of the Shire.

6.2 Shire of Quairading

The Shire of Quairading’s Heritage Strategy (2017) provides a historical overview of the Shire as follows:

“Pre 1900 – The first European settlement of the area began in the Avon Valley with the declaration of towns of Beverley and York in 1831. The first European settler in the area is believed to be Stephen Parker who selected land at Dangin Springs (east of the town of York) in 1836 to graze sheep.

This land was subsequently farmed by his son, Edward Parker in 1859 and was later expanded by Edward’s son, Jonah Parker. From 1859 – 1863 Edward Parker progressively took up land and developed properties east of York towards Dangin and by 1863 had established a track from York to Dangin.

In the early 1860s the government introduced the Pastoral Leasehold scheme which spurred the lease of sizeable acreage for pastoral use and encouraged settlement beyond the Avon Valley. This was later followed by the introduction of the Homestead Act in 1893 which enabled settlers to take up a free, conditional, homestead block and the Conditional Purchase scheme of 1898 which encouraged farmers to take up small holdings on the condition that they would clear, fence and improve the property they had acquired.

Pastoral sheep grazing was the initial industry in the area but as more land was cleared and wheat crops sown, agriculture became a mutually beneficial industry. Cutting sandalwood was a viable sideline to pastoralism and in 1880, a boom in sandalwood prices encouraged more people into the industry. The usual procedure was to make two trips a year to Guildford or Perth depots, with sandalwood and wool, and backload with essential stores and goods.

Jonah Parker eventually acquired 16,000 acres on conditional purchase, making Dangin Parker Estate one of the largest farming properties in Western Australia at the time. In addition to experimenting with wool, mutton, pigs and sandalwood production, Jonah Parker pioneered the production of eucalyptus oil in 1882 and in 1892 started distilling eucalyptus oil at the Dangin Estate.

1900 – 1940: By 1901, Parker was still the only settler in the Dangin area and Jonah Parker decided to subdivide his property, allotting a portion of his estate as a townsite. Dangin became a private townsite,

fenced within Parker's estate. The town of Dangin was gazetted in 1902. Restricted access to the town of Dangin and Parker's declaration of the town as an alcohol-free zone created some problems for residents and may have contributed to the success of the latter established town of Quairading.

During this period, the government was also prompted to open up vast new tracts of land, for settlement by people who were drawn to the Western Australian goldfields. Charles Hines, a government land guide and experienced bushman, was responsible for introducing many new settlers to the Dangin – Quairading area, advising them on land selection and helping with preliminary clearing, building and the establishment of a water supply.

From 1904 a number of settlers arrived and selected land in the districts of Dangin, South Caroling, Doodenanning, Pantapin and Quairading. Progress associations were established in most settlement districts, to exchange knowledge and pool expertise for a better deal for farmers. These associations assisted in the establishment of schools, mail services, infrastructure and facilities in their areas.

The town of Quairading came into existence around 1905 when Jim Caldwell opened a store in the bush between the district's northern and southern settlers. Caldwell's small bush enterprise became the centre of the Quairading townsite, which was gazetted in August 1907. By 1909, the town had a hotel, general store, blacksmith, baker, carpenter and two banks. The small community at Dangin was eventually disbanded in favour of one central settlement at Quairading.

In 1908, the railway from York to Greenhills was extended through to Quairading. The railway link to Quairading made markets more accessible and operations more commercially viable for settlers. The wheat crop now only had to be transported as far as the closest siding and contractors found employment in carting and handling wheat. In 1932, two grain elevators, each fitted with an engine, were installed at the railway siding in the town of Quairading.

From 1910, the decline of the gold rushes freed manpower to develop the land and the idea of farming enticed prospective settlers to the area. With the return of men from World War One, the clearing of agricultural land proceeded at a solid pace.

During the depression years the Soldier Settlers with land acquired by the Repatriation Department, faced hard times. A lack of farming experience and capital meant they were among many settlers forced to abandon the land. The years of the Great Depression were also difficult for businesses. Many farmers bartered in exchange for goods and services. The Roads Board provided some services and contract works which helped keep the farmers operating, as well as government funded works to employ labour in the district.

Social activities were important in the depression years, as the Quairading district's settlers forged their communities. The Agricultural Hall held regular Saturday night dances and screened movies. Many sport gatherings were formalised into clubs and the Dangin – Quairading – South Caroling Branch of the Country Women's Association was formed.

After the Great Depression, the rural sector made a relatively fast recovery with improved prices for wool and wheat and by the late 1930s the Quairading district was experiencing real progress.

***1940 – 2017:** With the onset of World War Two and the resulting shortage of manpower, the rural sector once again faced decline, prompting the Road Board to request Prisoner of War labour allocation for the area.*

Post World War Two Quairading regained its agricultural strength with abandoned farms being worked again and a new generation of soldier settlers farming the land. By the 1950s most of the district was being farmed and there was rapid expansion in production. Record wheat and wool prices were being achieved.

In 1957, the construction of the new Roads Board offices in Quairading, signalled a new era of prosperity for the Quairading town and district. In 1961, legislation changed the name and function of the local governing bodies from Roads Board to Shire Council with its responsibilities encompassing roads and infrastructure and the addition of community services.

The 1960s marked an increase in prosperity but a shift in social and recreational choices. Dances were declining in popularity and the screening of movies in the Hall ceased. A decline in the number of rail services reflected Quairading's declining patronage and led to the eventual closure of Quairading's railway station in 1994.

Since the early 1860's when Quairading was first recognised as an agricultural area, it has developed as a rural centre for the wheat and sheep industry, which continues to be the dominant industry today. Broad hectare agriculture is the Shire's main economic contributor, accounting for 70% of business and some 189,393 ha of land (11% of the Avon's total area of agricultural land holdings). The Wheat and Sheep industry employs 33% of the population. Manufacturing, Transport and Logistics is a secondary industry in Quairading."

There are three places in the Shire are on the Heritage Council of Western Australia's State Register of Heritage Places. They are:

- P4914 Quairading State School & Quarters (fmr); 22 & 28 McLennan Street, Quairading.
- P24588 St Francis Xavier Catholic Church and Presbytery; 72 Coraling Street, Quairading.
- P4898 Toapin Weir; 70 Toapin Road, Quairading.

The Municipal Heritage Inventory (MHI) contains 209 places and sites of heritage value recognised by the communities in the Quairading Shire and was adopted in 1996. The MHI is earmarked for review and should include Indigenous heritage. It will be used as the basis to form a Heritage List for inclusion in the new local planning scheme to provide the most significant places with statutory protection. The MHI will then become a valuable community resource for anyone interested in the built heritage of the Shire.

6.3 Shire of Tammin

The Shire of Tammin's Heritage Strategy (2017) provides a historical overview of the Shire as follows:

"Tammin is located 184km east of Perth on the Great Eastern Highway. The Shire of Tammin covers an area of 1,087 km² and is bounded by the Shires of Kellerberrin, Quairading, Cunderdin and Wyalkatchem.

European Wheatbelt explorer and well digger, Charles Cook Hunt, camped at Tammin Spring in 1864. The following year as he passed through the area, he had his men construct a well in order to obtain a supply of water for travelling purposes. Hunt's wells were of major importance in the opening up of the whole Wheatbelt area. He provided vital water holes for stockmen and for the gold prospectors who came through the area on their way to Southern Cross and the Goldfields.

Tammin was first settled in 1893 by John Packham, a Sussex farmer with more settlers arriving in the 1900's. The town of Tammin was gazetted in 1899.

European settlement continued in the area and the completion of the Goldfields Water Supply and the railway line to Kalgoorlie enabled the growth of the township and the expansion of agricultural activity. The arrival of the Coolgardie pipeline in 1902 was instrumental to the success of the town, addressing the need to improve the existing infrastructure for the supply of water for an increasing population.

Yorkrakine, 30km north of Tammin, became a small township with a post office, store and hall.

In 1932 the Wheat Pool of Western Australia announced that the town of Tammin would have two grain elevators, each fitted with an engine, installed at the railway siding.

In 1948 Tammin became a Road Board in its own right, having previously been part of the Meckering Road Boards and later the Cunderdin-Meckering-Tammin Road Boards. With the change in Local Government Act it became the Shire of Tammin in 1961.

In 1960, huge wheat silos, the first concrete silos in Australia, were constructed in Tammin, reflecting a highly productive wheat and wool industry in the area at the time. The silos were extended in 1996 to increase the capacity of stored grain.

In 1987 a Company known as Farmdale was formed with fifty shareholders from the Community purchasing the local hotel and a garage. This was done to retain both in the town. The garage and hotel have since been sold.

Today, the Shire of Tammin, including the settlements of Bungulla and Yorkrakine, has a total population of 400. The economy of the Shire is primarily agriculture based with surrounding areas producing wheat and cereal crops.

The Tammin Primary School services local students from Kindergarten to Year 7 with higher education facilities provided in the nearby Shire of Cunderdin.

The town is serviced daily by the Prospector Train and Avonlink rural train services with the Railway Station now in the centre of Tammin.

In April 2005 the Shire of Tammin officially opened "Kadjininy Kep" a working Hydrology Model and Amphitheatre. Regular shows and events are held in the Amphitheatre and Community Hall. The grassed grounds surrounded by running water and a water feature together with Memorial Park, provide a place to rest within the town site."

There are no places located in the Shire are on the Heritage Council of Western Australia's State Register of Heritage Places.

The draft Municipal Heritage Inventory (MHI) dated 2015 contains 4 places and sites of heritage value recognised by the communities in the Tammin Shire. The MHI is earmarked for review and should include Indigenous heritage. It will be used as the basis to form a Heritage List for inclusion in the new local planning scheme to provide the most significant places with statutory protection. The MHI could then become a valuable community resource for anyone interested in the built heritage of the Shire.

7. Infrastructure

7.1 Electricity

The Wheatbelt is supplied with energy by Western Power's South West Interconnected System and serviced by the North and East Country load areas. The East Country load area covers the eastern Wheatbelt region. Growth in power demand was slow prior to 2007 and then experienced a significant increase due to mining and resource development in the area. The North Country load area services the northern area of the Wheatbelt, covering the coastal areas to 150 kilometres inland. The North Country network was designed to supply small distributed loads and as such, infrastructure limitations have resulted in insufficient capacity for large industrial customers to connect.¹⁴ Unfortunately this limitation was experienced firsthand in Quairading recently when AusPlow, a large rural manufacturing industry, recently proposed to relocate to the region.

The Wheatbelt offers an abundant source of renewable energy. The climatic and geographic conditions of the Wheatbelt are conducive to alternative energy generation such as wind, solar, geothermal and biomass generation. Renewable energy offers the capacity to reduce reliance on centrally distributed energy.¹⁵ A large 100MW Solar Farm Facility is proposed to be constructed in Cunderdin containing 330,000 solar panels, which will connect into Western Power's grid that will supplement the local power supply.

7.2 Water Supply

The Goldfields and Agricultural Water Supply Scheme (G&AWS) serves customers in WA's Wheatbelt and Goldfields communities which supplies water from Mundaring Weir. The main water conduit from Perth to Kalgoorlie runs through Cunderdin, where a series of pump stations and an unroofed, rock-lined storage reservoir are located.

A 75 million litre water storage facility is currently under construction on Water Corporation-owned land approximately 5km west of the Cunderdin town site to meet the long term needs of the G&AWS area. The Goldfields Water Supply scheme also supplies the town of Tammin with a reticulated water supply.

The Meckering town water supply is reticulated via a network of underground distribution mains directly connected to the Mundaring – Kalgoorlie pipeline.

Quairading's town water supply is provided via the State heritage listed Toapin Weir, which has a storage capacity of 22.7 million litres and has been connected to the Mundaring – Kalgoorlie pipeline since 1965. The town also supplements its water supply from groundwater sources.

Water supplies in those parts of the Strategy area not served by scheme water are generally provided by on-site storage tanks, farm dams and catchments. Water for rural properties is also regularly carted from numerous scheme water standpipes.

Due to the salinity of the groundwater in the Region there are only a limited number of bores available to supplement existing water supply sources. Expensive treatment of this saline ground water is often

¹⁴ Source: WAPC, Wheatbelt Land Use & Infrastructure Framework (2015)

¹⁵ Source: WAPC, Wheatbelt Land Use & Infrastructure Framework (2015)

Commented [JM5]: Need to clarify whether the supply is sufficient to cater for future growth intended by the Strategy as per modification 25

required to enable its use. Information regarding the location of suitable underground sources is currently limited and requires further investigation.

7.3 Wastewater Disposal

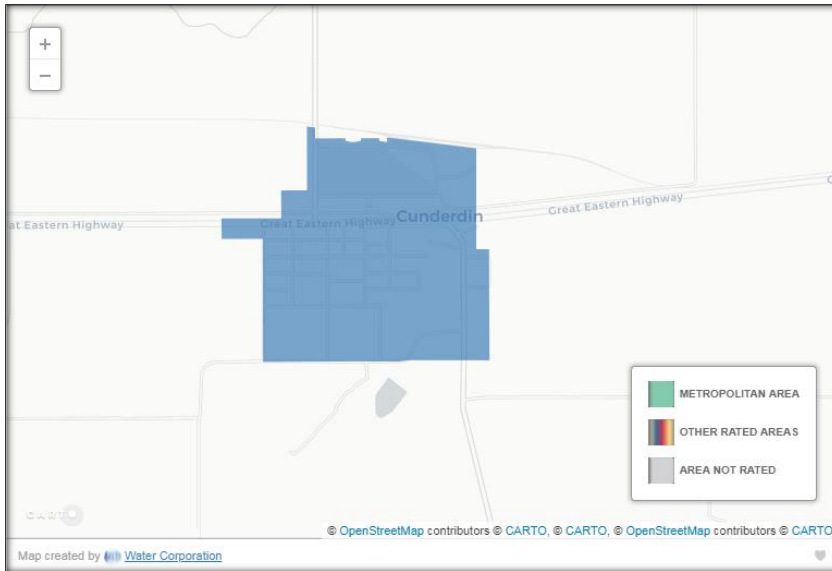
Wastewater in the Region is by various means including conventional septic tanks, alternative on-site disposal systems and reticulated sewerage. Wastewater in the Region's main settlements, with the exception of Tammin, is via comprehensive reticulated sewerage schemes. In unsewered areas of the Region wastewater disposal is generally via conventional septic tanks or alternative treatment units.

One of the strategies in the Wheatbelt Planning and Infrastructure Framework (2015) to address infrastructure constraints relating to wastewater disposal is to maximise the use of existing sewer infrastructure by encouraging higher density development in sewerred locations. However, the WAPC also acknowledge that with changing technology, it is likely that the use of 'fit-for-purpose' infrastructure will be employed to provide solutions for small settlements where soil conditions are favourable. It is also acknowledged that there may also be opportunities for expanded local government and private sector involvement in sewerage treatment systems, including the possibility of smaller systems to service individual developments.

7.3.1 Cunderdin

Cunderdin has a comprehensive reticulated sewerage system which discharges to a wastewater treatment plant located approximately 400 metres north-west of the townsite. This system is operated by the Water Corporation with the treatment plant being constructed in the 1970s. Presently the system is capable of supporting medium term growth but may need to be upgraded to cater for any significant growth in the long term. A 350 metre buffer is identified on the mapping to ensure that the impacts associated with its operations do not adversely affect adjoining land uses.

The following map produced by the Water Corporation shows the designated sewerage areas for the Cunderdin townsite that includes some 'planned' areas, which are not currently provided with sewerage services by Water Corporation, but which could potentially be serviced in the future. (Note: The inclusion of these planned areas should not be interpreted as a commitment by the Water Corporation to provide sewerage services to these areas in the future.)

Figure 9 Cunderdin Designated Sewerage Area¹⁶

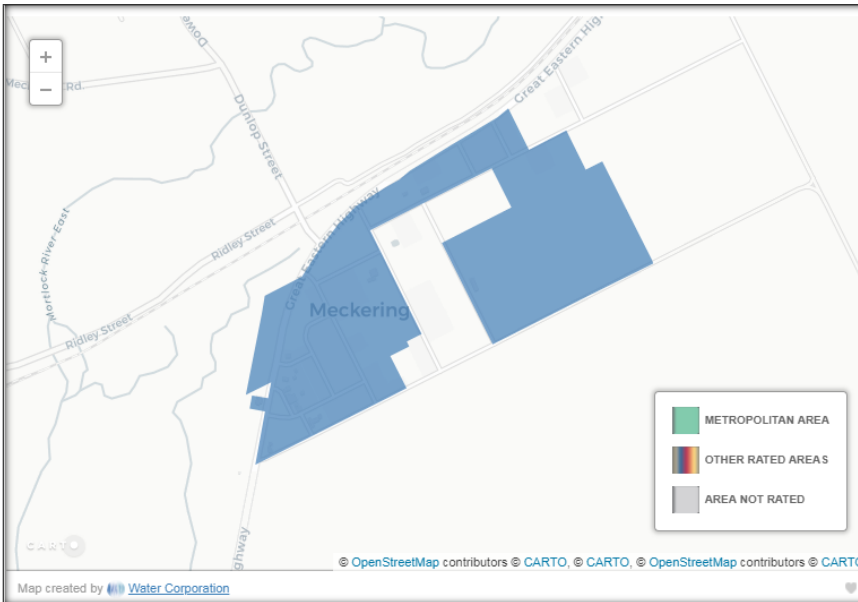
7.3.2 Meckering

Meckering also has a comprehensive reticulated sewerage system which discharges to a wastewater treatment plant located approximately 300 metres south of the townsite. This system is operated by the Water Corporation and is capable of supporting medium term growth within the town. The system may need to be upgraded to cater for any significant growth in the long term. A 300 metre buffer, as recommended by the Water Corporation, has been identified on the mapping to ensure that the impacts associated with its operations do not adversely affect adjoining land uses.

The following map produced by the Water Corporation shows the designated sewerage areas for the Meckering townsite that includes some 'planned' areas, which are not currently provided with sewerage services by Water Corporation, but which could potentially be serviced in the future. (Note: The inclusion of these planned areas should not be interpreted as a commitment by the Water Corporation to provide sewerage services to these areas in the future.)

¹⁶ Water Corporation, <https://www.watercorporation.com.au/water-supply/sewerage-and-drainage-services>.

Figure 10 Meckering Designated Sewerage Area



7.3.3 Quairading

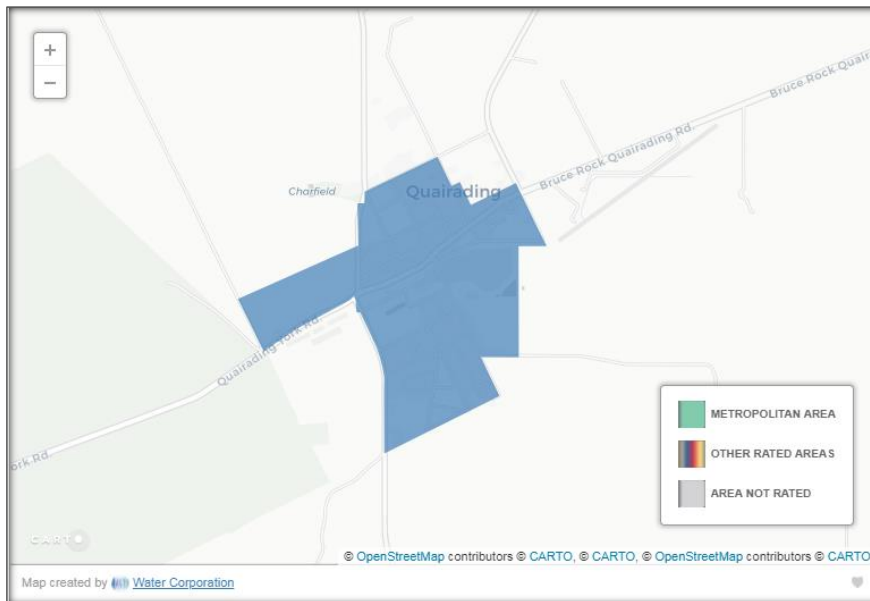
Approval to construct the Quairading Sewerage Treatment Plan was granted in 1998 and services the vast majority of townsite area. The Plant has an input of approximately 130m³ per day.

Properties not connected to the reticulated sewerage system are serviced by individual on-site sewerage management systems. The systems range from traditional septic and leach drain systems to newer alternative treatment units.

The following map produced by the Water Corporation shows the designated sewerage areas for the Quairading townsite that includes some 'planned' areas, which are not currently provided with sewerage services by Water Corporation, but which could potentially be serviced in the future. (Note: The inclusion of these planned areas should not be interpreted as a commitment by the Water Corporation to provide sewerage services to these areas in the future.)

Commented [JM6]: Need to clarify the capacity of existing sewer system to cater for future growth intended by the Strategy as per Cunderdin and Meckering (modification 25)

Figure 11 Quairading Designated Sewerage Area



7.3.4 Tammin

Tammin is not serviced by the Water Corporation in relation to wastewater disposal and therefore properties in the Shire must rely on individual on-site sewerage management systems. The systems range from traditional septic and leach drain systems to newer alternative treatment units.

The lack of sewerage infrastructure may constrain future residential development, particularly within the townsite where minimum lot sizes must comply with the State Government's Country Sewerage Policy.

7.4 Transport Infrastructure

The Shire of Cunderdin has an advantage in the region due to its proximity to Northam and to Perth, its position on the Great Eastern Highway and its established and growing light industrial sector. The Shire of Tammin has a similar advantage due its position on the Great Eastern Highway, albeit a further half an hour's travel.

The York-Merredin Road provides access to Quairading from York and the Great Southern Highway. The recent upgrades to this road provide improved road access following closure of the Tier 3 railway line.

Cunderdin also has the largest airstrip in the Region, and with recent private sector interest in upgrading and further utilisation of the airstrip, this will be a major focus for the town and will play an important role in terms of transport and logistics in the region.

7.4.1 Traffic and Transport

There are two major transport routes in the Region, the Great Eastern Highway and the York-Merredin Road, which are controlled and maintained by Main Roads WA. The Great Eastern Highway is the main arterial East-West transport route and is the subject of high traffic loads varying from passenger vehicles to road trains to the eastern states for freight, business and tourism.

Many local roads are also designated heavy haulage and/or grain freight routes, some of which are unsealed, and are heavily utilised during peak farming times resulting in increased maintenance requirements.

The heavy vehicle movements in the Region have increased significantly since the close of the Tier 3 rail network, which has impacted the region's roads. Use of local roads by heavy vehicles is a key issue for future land use planning in the Region when determining the location of any future residential and industrial areas.

7.4.2 Transport and Industry

Strong drivers exist to support transport, logistics and light industry investment and activity in the Avon sub-region, with spatial analysis identifying a "ring" of industrial opportunities comprising Northam, York, Quairading, Cunderdin, Dowerin and Goomalling. Quairading's position as part of this "ring" provides it with the opportunity to further develop its transport and logistics sector, and to work in coordination with the other regions connected in the "ring".¹⁷

Quairading's large industrial zone landholdings (9% of the Avon's total) provide opportune conditions for the development of the transport and industry sector within the LGA. Recent interest in agricultural equipment manufacturing has created a focus for Quairading.

Opportunities to develop agricultural and logistics industries existing in all Shires, together with specific aviation industries supporting the Cunderdin Airfield.

8. Environment

8.1 Overview

The Shires of Cunderdin, Quairading and Tammin are located in the Wheatbelt in the Avon sub-region and collectively cover an area of 5,002km² with a combined estimated population of 2,788 (ABS, 2014).

The Region has a Mediterranean climate characterised by warm/hot dry summers and cool, wet winters with an average rainfall of 357mm (1914-2012)¹⁸.

8.2 Geology

Geologically the Region is part of the Great Plateau of Western Australia with elevations ranging from 200 to 360 metres above sea level and is situated on Yilgarn Block comprising two distinct physiographic

¹⁷ WDC, Avon Sub-Regional Economic Strategy

¹⁸ Bureau of Meteorology, <http://www.bom.gov.au/climate/data/index.shtml>, Accessed 30/11/17.

zones (i.e. Zone of Rejuvenated Drainage and Zone of Ancient Drainage). As such, much of the Region is underlain by ancient granite rock covered by lateritic soils usually no more than a few metres thick with occasional granite outcrops at the surface.

Soils vary with location but can generally be described as having good drainage characteristics, good workability, poor to low nutrient levels, limited water availability and susceptibility to compaction, wind and water erosion, waterlogging and salinity. Higher grounds contain remnants of ancient laterite, deep yellow sands, sand over laterite and outcrops of granite. The sloping or middle lands are covered with yellow sand or granite. The valley areas generally have red barns except for areas of salt flats which contain large amounts of gypsum. In their virgin state the valley areas contain significant quantities of salt in subsoils. Following agricultural clearing, salinity levels have increased causing ongoing problems in many areas.

The Region is contained within the Merredin Plateau Landscape Character sub-type and is dominated by expanses of cereal crops and open views over wide, shallow, undulating valleys of ancient drainage channels and expansive salt lakes. Lines of remnant vegetation can be found along roadsides, creek lines or property entrances. Isolated hills and granite outcrops are a distinct visual feature surrounded by the local topography.

There is a need to consider seismic risk, particularly in the Shire of Cunderdin given its location in the South West Seismic Zone, the Meckering Earthquake of 1968 which caused extensive damage to buildings and infrastructure and the fact that earthquakes in the magnitude of 4 or more approximately every 5 years in the Meckering Region.

The kaolin resource in Meckering is recognised as a significant mineral and geological resource in the Wheatbelt and for the State in the WAPC's Wheatbelt Planning and Infrastructure Framework.¹⁹ In addition, there are numerous smaller extractive industries throughout the region providing sand, clay and gravel resources for local building and road construction.

8.3 Vegetation

The Shire of Cunderdin is located within the Avon Botanical District of the South West Botanical Province and is characterised by native vegetation from the Goomalling and Meckering Vegetation Systems. These Vegetation Systems consist of a series of plant communities occurring in a mosaic pattern that are closely linked to topographic and soil features.

The Goomalling Vegetation System extends from Bolgart to Meckering through almost to Tammin. It is bounded on the north, south and east by salt flats of the Mortlock River East Branch and is an area of extensive sand plains. The native vegetation is scrub-heath or low woodland of Banksia with York and Salmon Gums prevalent lower in the landscape. North of Meckering and Cunderdin the woodland is predominantly York Gum. Major drainage lines comprising extensive salt flats are characterised by Tea Tree and Samphire.

The Meckering Vegetation System extends south from Mortlock River East Branch. It is typically undulating and comprises mixed woodland of York Gum and Wandoo with the occasional Salmon Gum.

¹⁹ WAPC, Wheatbelt Planning & Infrastructure Framework (2015), pg 25.

York Gum is found predominantly on the lower slopes whereas Wandoo is found on the ridges. Granite outcrops are common and support low woodland of Jam or Mixed Jam and Rock Sheoak. Grass Trees and Eucalyptus Macrocarpa are also found on areas comprising lateritic residuals.

With the advent of European settlement, a significant proportion of native vegetation in the Wheatbelt Region was cleared for broadacre agricultural production. As the Shire of Cunderdin was one of the earliest settled in the Avon Catchment it has been cleared more extensively than many other areas. It is now estimated that only 2.59% of the Shire's total land area remains covered by original native vegetation, 1.88% (i.e. 3,551.5 ha) of which is found on private land. The remaining 0.71% (i.e. 1,338.5 ha) is situated within Crown reserves, not all of which have a cover of native vegetation. It is significant to also note that three (3) species of Declared Rare Flora and a number of Priority Flora species have been found in the Shire.

Human disturbance of the natural environment in the Wheatbelt region since European settlement, including the broad scale clearing of vegetation, the introduction of stock and feral animals and alterations to fire regimes, has caused the local extinction of a significant amount of fauna with many others now facing extinction. As there have been no specific faunal surveys undertaken in the Shire no species of Threatened or Priority Fauna have been identified to date (AGWA, 1999).

Given the Region has a limited extent of native vegetation coverage, those areas that remain are of significant importance. An opportunity therefore exists to strategically address the protection and management of not only native vegetation, but the wider biodiversity values of the Shire.

8.4 Water management

The Shire of Cunderdin is located within the Avon River Catchment and is drained by a branch of the Mortlock River East Branch now existing as salt flats. This catchment is part of an ancient drainage system on extremely low gradients comprising ancient playa lakes, most of which overflow as a result of large rainfall events or wet winters.

Drainage throughout the Shire of Cunderdin can generally be described as poor with only one major stream (i.e. Mortlock River East Branch). Local runoff comprises brackish water accumulating in expansive shallow salt lakes. The Shire contains numerous wetlands, many of which are located on private land and have suffered enormous changes as a result of clearing, soil salinization, run off, siltation and eutrophication.

Waterways and wetlands in the Region are under considerable pressure from grazing of livestock, over clearing, mining and salinity. The drainage of salt land into waterways and wetlands (including saline lakes) is also a widespread farming practice that has potential to increase salinity, acidity and sediment loads in receiving water bodies. This has potential to adversely affect water quality and to reduce the capacity of lakes within the system. Given that many waterways and wetlands are located on private land, there is a need to control land use and development within and adjacent to these areas to prevent further degradation.

8.5 Flooding

The natural ecological and drainage functions of rivers, watercourses and floodplains needs to be protected and managed. Flooding can also present a significant risk to life and property.

State and local government have a responsibility to minimise the potential for flood damage resulting from decisions about the use and development of land within the floodplains of rivers, and landowners also have the right to expect that adjacent land use and development will not increase the risk and impact of major river flood on their lives or property.

Parts of the Region, including portions of the Cunderdin and Meckering townships, are at a risk of flooding during a flood event with a 1 in 100 (1%) annual exceedance probability. There is however no flood risk mapping which has been prepared in the Region.

The only viable means of minimising property damage caused by flooding and ensuring that development does not increase the risk of flood damage for new development and/or occurring on neighbouring properties, is to carefully control the development of land near rivers and watercourses within the floodplain.

8.6 Salinity

Salinisation has sterilised some land resources in the district. Salinity impacts agricultural productivity, degrades water resources, native vegetation, damages buildings and infrastructure and is detrimental to landscape qualities.

8.7 Bushfire

Reducing bushfire risk to people and property is a key issue and responsibility of State and local government agencies and the community.

The bushfire mapping produced by the Department of Fire and Emergency Services provides a broad-brush overview of the areas at most risk from bushfire, which is utilised to inform land use planning, including subdivision and development.

8.8 Recreation and open space

There are two nature reserves in the Shire of Cunderdin vested for the purposes of 'Conservation of Flora and Fauna' (i.e. Flowery Patch NR & Bulgin NR). These reserves cover an area of 20.23 and 23.91 hectares respectively and are managed by the Department of Biodiversity, Conservation and Attractions (DPAW) for conservation purposes.

In addition, there are 77 other Crown reserves covering an area of 360 hectares in the Shire of Cunderdin under the control of the local government and various other authorities. These reserves are utilised for a wide range of purposes including recreation, water supply, rubbish disposal, railways, tourism, religion, cemeteries, public utilities and gravel extraction.

The Quairading township is surrounded by farmlands and undulating natural bushland. There are 20 nature reserves in the Shire of Quairading covering an area of 2,632 hectares, or 1.3% of the Shire. In addition, there are another 29 protected areas with an area of 3,494 hectares.

Of significance is the Quairading Nature Reserve that borders on the western side of the town and straddles the York-Quairading Railway Line, which has an area of 527 hectares of remnant vegetation and incorporates the Quairading Golf Club. Other natural scenic attractions in the Shire of Quairading include Mount Stirling, Toapin Weir and the Pink Lake.

Tammin has 9 nature reserves and 9 protected areas with a total of 3,200 hectares. Charles Gardner Reserve is an area of 600 hectares of natural vegetation 14kms south of Tammin that contains a wide variety of wildflowers and understorey, some of which are unique to the region. Another significant environmental feature is Yorkrakine Rock, which is situated 26kms north of Tammin that is a solid granite outcrop 341m high and covering 160 hectares. A strip of native flora surrounds the outcrops, which is one of the largest of its kind in WA.

9. Community facilities

A wide range of community services and facilities are provided throughout the Region by both public sector and non-government organisations. Most are located within or adjacent to the Region's main settlements and include education, health, emergency, cultural and recreation services and facilities.

Community uses in Cunderdin include a hospital (transitioning to a primary health care centre), medical centre, aged persons accommodation, district high school, agricultural college, Brethren school, day care centre, caravan park, Shire administration centre and works depot, Water Corporation district office and depot, postal agency, fire station, St Johns ambulance depot, police station, community halls, churches, museum, railway station, airfield, community resource centre, library, recreation centre, playgrounds, playing fields, outdoor courts, swimming pool, bowling club, golf course and cemetery.

Meckering has a primary school, postal agency, community hall, churches, bowling club, golf course, cemetery and showground.

Quairading's community uses include a hospital, medical centre, aged persons accommodation, district high school, caravan park, Shire administration centre and works depot, postal agency, fire station, St Johns Ambulance depot, police station, community halls, churches, community resource centre, library, recreation centre, playgrounds, playing fields, outdoor courts, swimming pool, bowling club, golf course and cemetery.

Tammin's community uses include Shire administration centre and works depot, postal agency, fire station, railway station, community halls, churches, playgrounds, playing fields, outdoor courts, bowling club and cemetery.

The provision of community services and infrastructure in the Region are directly influenced by demand. A declining population may result in existing services being withdrawn and new services are unlikely to be provided until the demand (population) rises. Planning is required to monitor changes in demand, facilitate the efficient provision and maintenance of an adequate range of services and facilities and provide improved coordination between public and private sector service providers.

The decline in the 0 to 14 years and 15 to 24 years groups affects education, training and employment opportunities in the Region. Providing and maintaining access to a range of education and training services and facilities is an important issue that needs to be properly addressed to assist in reducing population decline in younger age groups.

The increase in the percentage of people in the older age groups has implications for the supply of various services and facilities, especially those related to housing and health. There is a need to ensure

that the provision of aged accommodation, health and care facilities are given a high priority in the Strategy to provide opportunities for families to stay in the Region.

10. Implementation

The Shires will be preparing new Local Planning Schemes in conjunction with the adoption of this Strategy to implement the Strategic Directions, Strategies and Actions in Part 1. The Local Planning Schemes will also introduce the model land use categories, zoning mechanisms and provisions provided by the *Planning and Development (Local Planning Schemes) Regulations 2015 Model Scheme Provisions*, and modification of any land use categories and/or introduction of non-standard land use categories where considered appropriate and approved by the Minister for Planning.

It is expected that upon endorsement of the LPS and the new Local Planning Schemes, several existing local planning policies will need to be reviewed and/or new policies formulated.

11. Monitoring and Review

The State Government requires that a comprehensive review of the LPS and Local Planning Scheme should be undertaken at least every five years. In terms of the LPS, this will include updating information in response to the availability of information or changes which may not have been foreseen at the time of formulating the LPS. In addition, each Shire will monitor the performance of the current planning strategies and update them if necessary.

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PART 3 – APPROVALS

Shires of Cunderdin, Quairading and Tammin

JOINT LOCAL PLANNING STRATEGY

CERTIFICATION FOR ADVERTISING

Certified for advertising by the Western Australian Planning Commission on the 18th of October 2019.

COUNCIL RECOMMENDED / SUBMITTED FOR APPROVAL

Supported for submission to the Western Australian Planning Commission for endorsement by resolution of the Shire of Cunderdin at the Ordinary Meeting of Council held on _____.

SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

Supported for submission to the Western Australian Planning Commission for endorsement by resolution of the Shire of Quairading at the Ordinary Meeting of Council held on _____.

SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

Supported for submission to the Western Australian Planning Commission for endorsement by resolution of the Shire of Cunderdin at the Ordinary Meeting of Council held on _____.

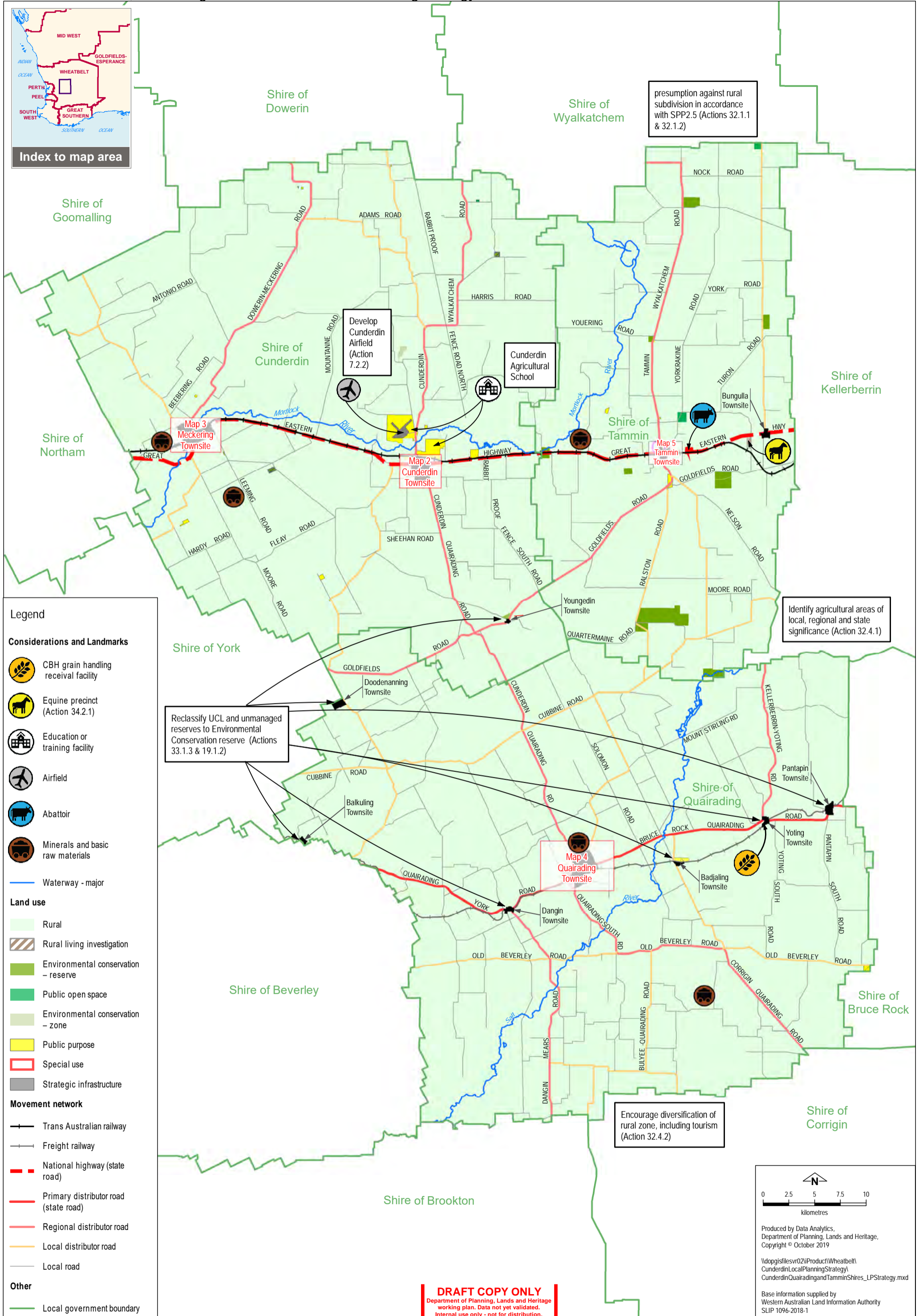
SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

ENDORSEMENT OF JOINT LOCAL PLANNING STRATEGY

Endorsed by the Western Australian Planning Commission on _____.

**DELEGATED UNDER S.16 OF
THE PLANNING AND DEVELOPMENT ACT 2005**



Legend

Considerations and Landmarks

- CBH grain handling receival facility
- Equine precinct (Action 34.2.1)
- Education or training facility
- Airfield
- Abattoir
- Minerals and basic raw materials
- Waterway - major

Land use

- Rural
- Rural living investigation
- Environmental conservation - reserve
- Public open space
- Environmental conservation - zone
- Public purpose
- Special use
- Strategic infrastructure

Movement network

- Trans Australian railway
- Freight railway
- National highway (state road)
- Primary distributor road (state road)
- Regional distributor road
- Local distributor road
- Local road

Other

- Local government boundary

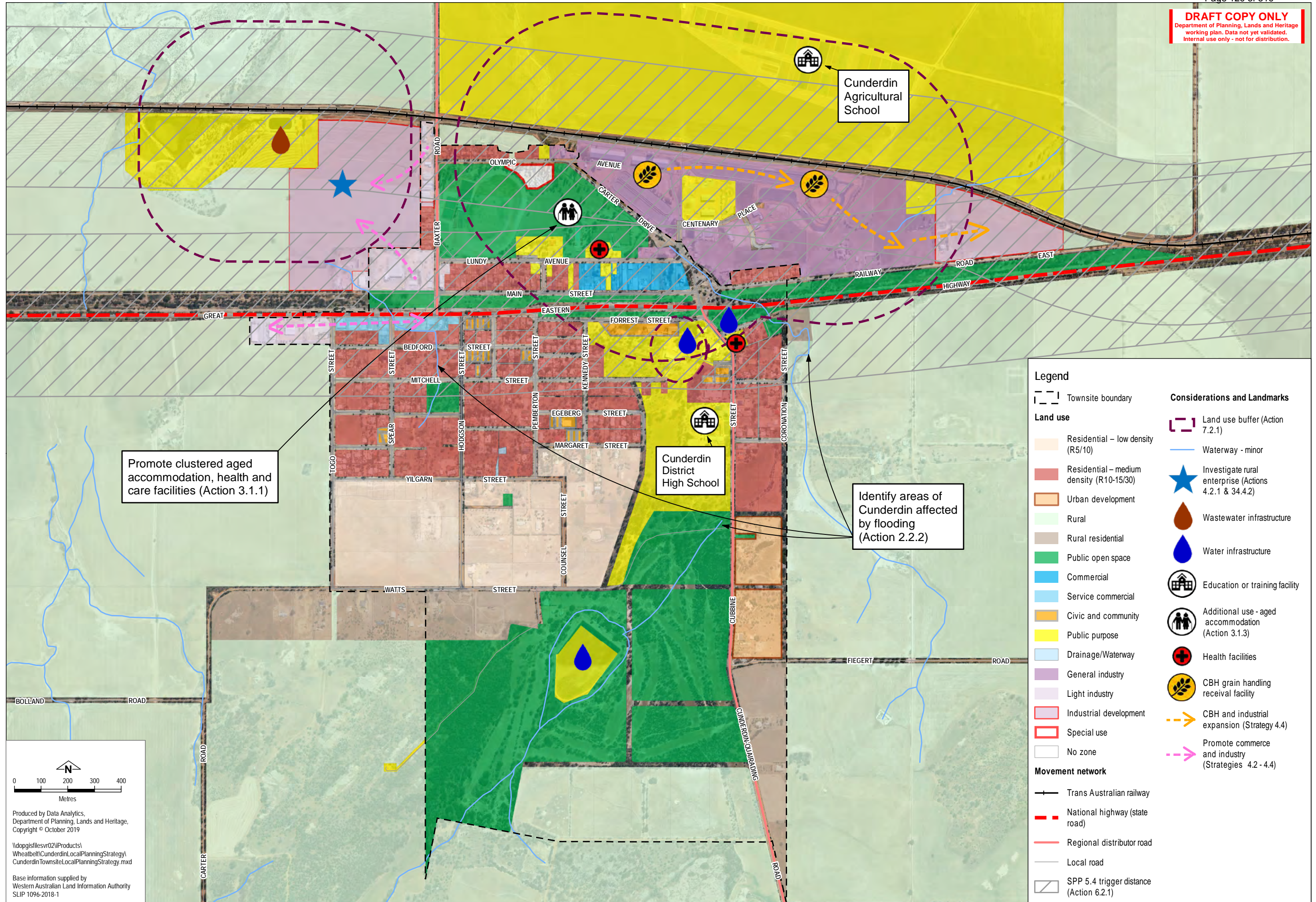
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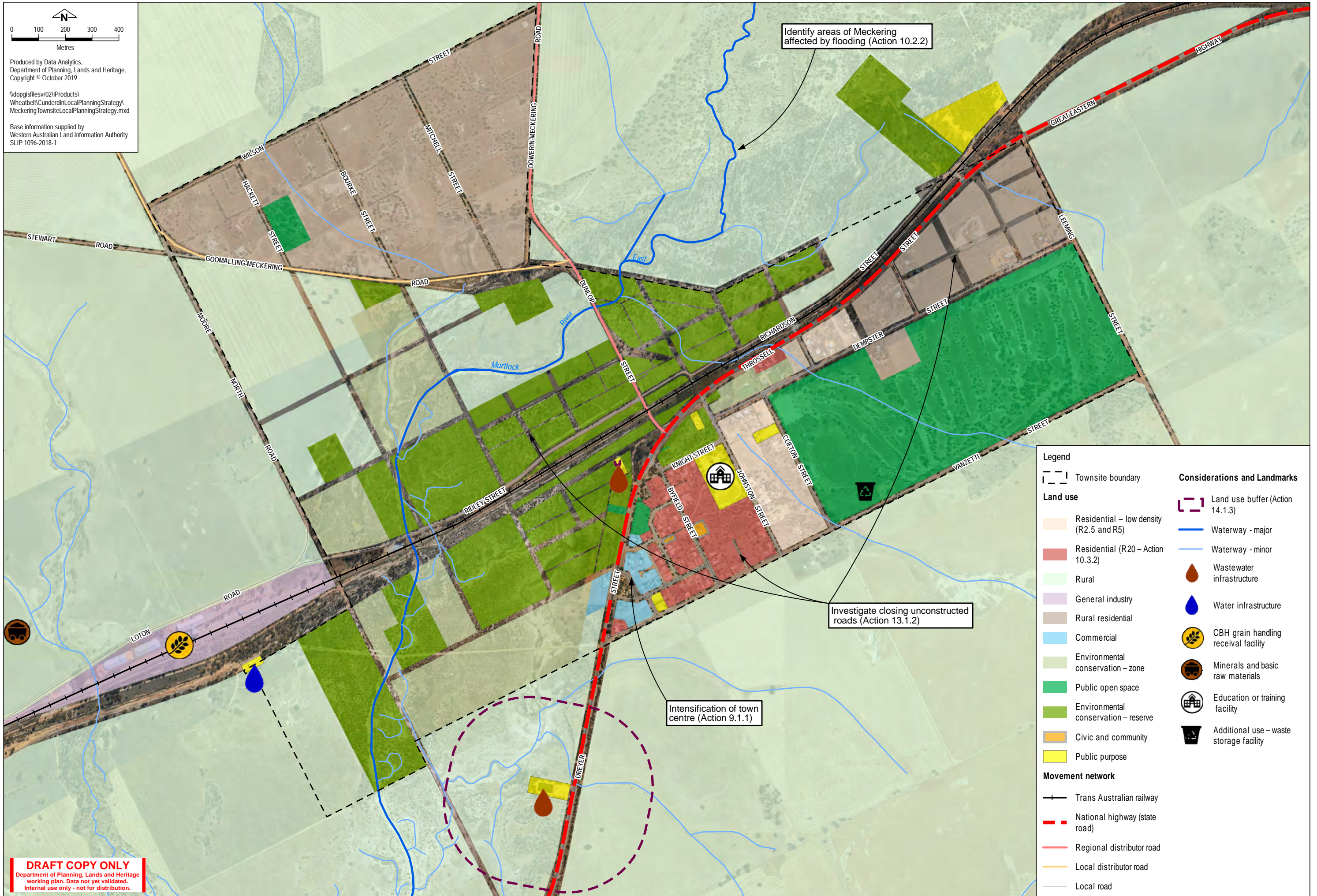


2. Cunderdin Townsite

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3. Meckering Townsite

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Metres

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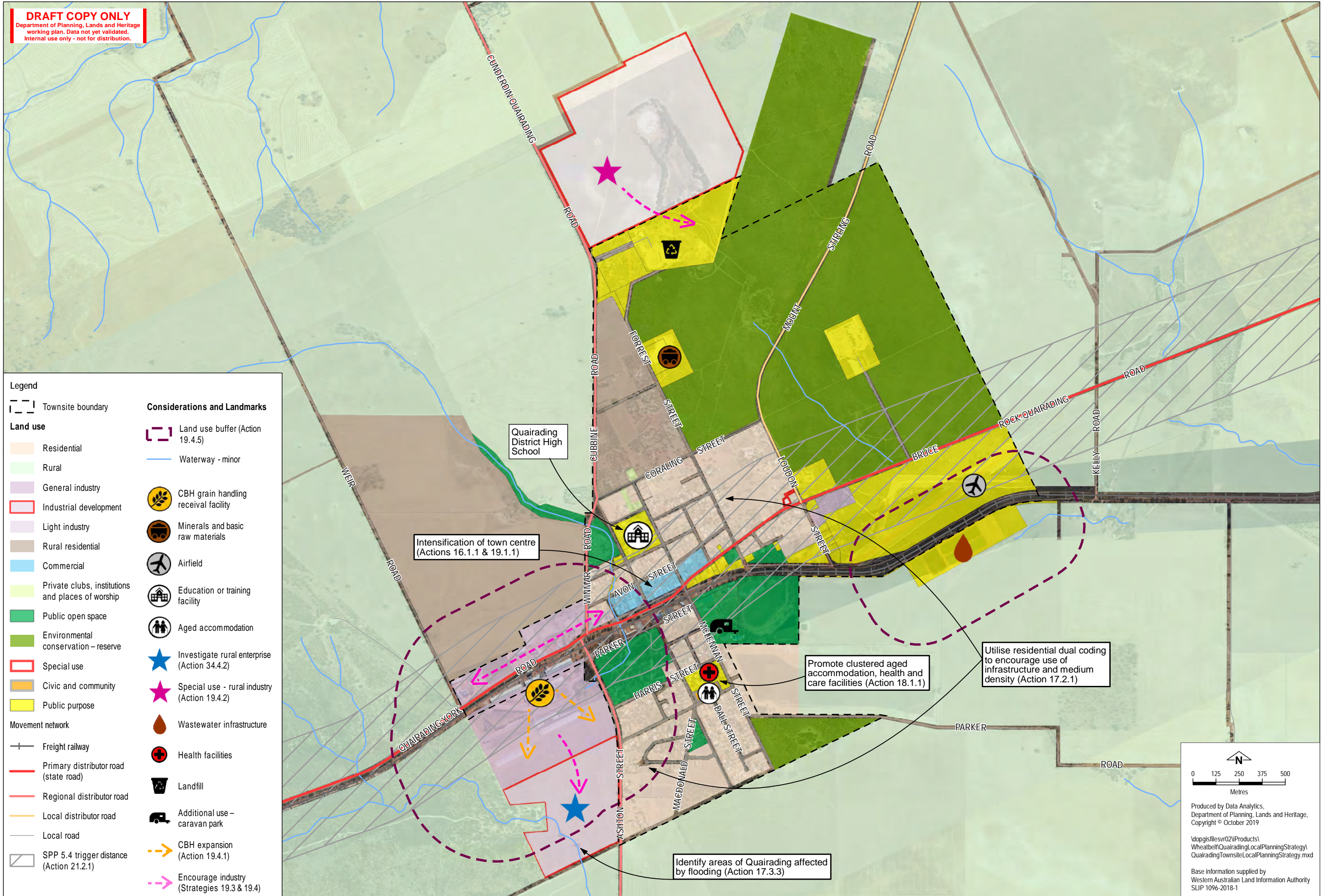
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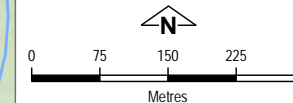
Legend

Townsite boundary	Considerations and Landmarks
Land use	Land use buffer (Action 14.1.3)
Residential – low density (R2.5 and R5)	Waterway - major
Residential (R20 – Action 10.3.2)	Waterway - minor
Rural	Wastewater infrastructure
General industry	Water infrastructure
Rural residential	CBH grain handling receival facility
Commercial	Minerals and basic raw materials
Environmental conservation – zone	Education or training facility
Public open space	Additional use – waste storage facility
Environmental conservation – reserve	
Civic and community	
Public purpose	
Movement network	
Trans Australian railway	
National highway (state road)	
Regional distributor road	
Local distributor road	
Local road	



4. Quairading Townsite

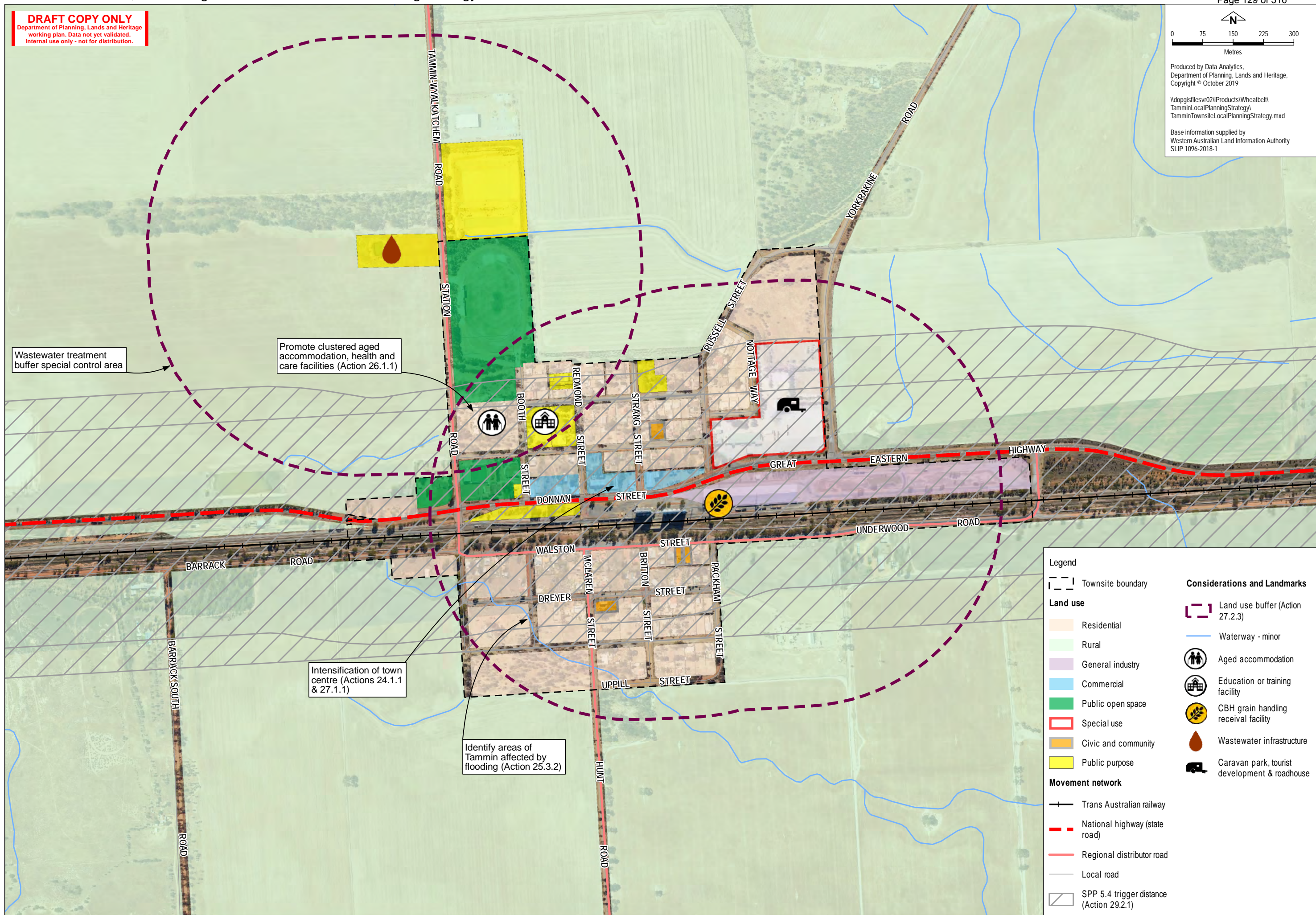
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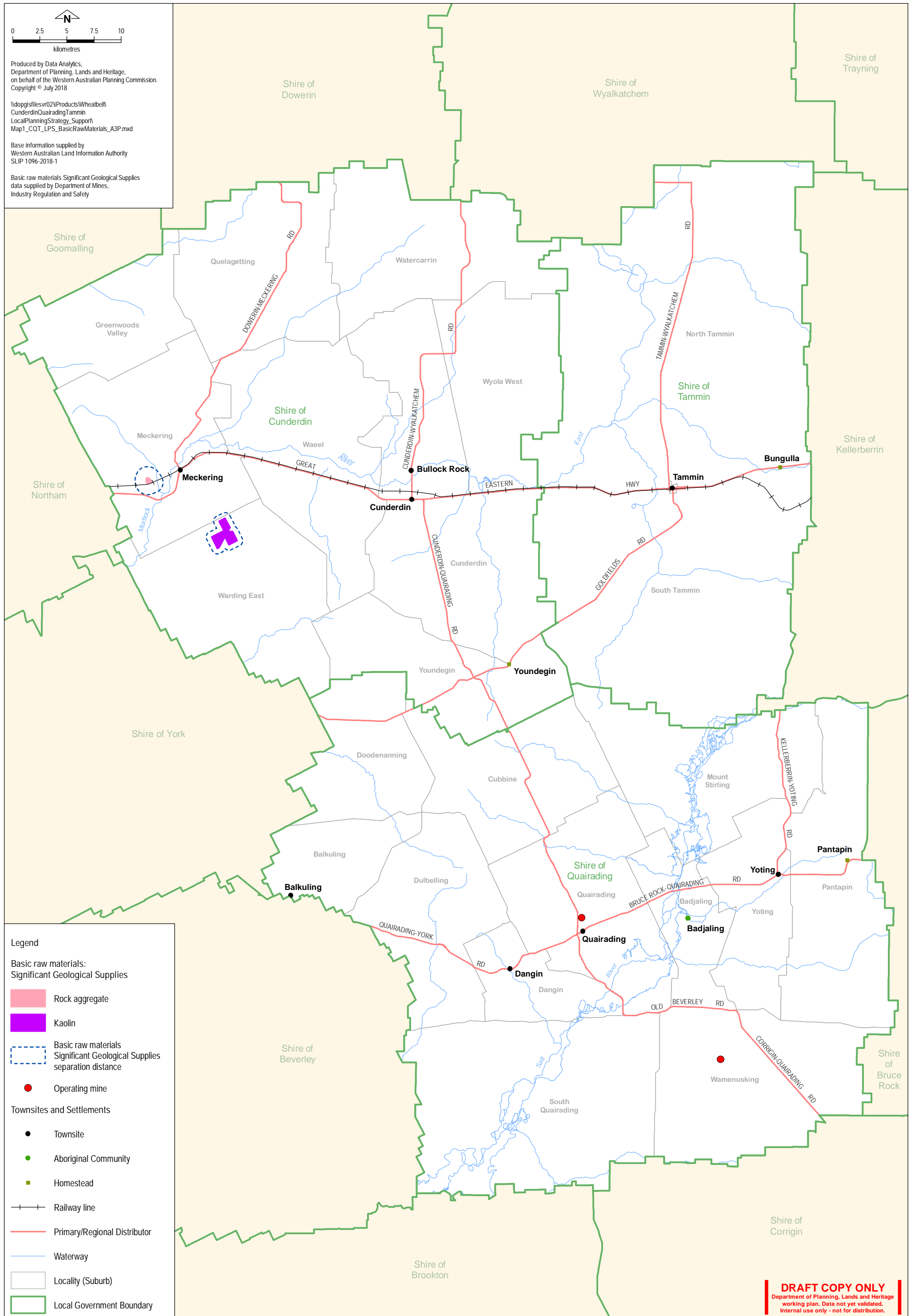
Wastewater treatment buffer special control area

Promote clustered aged accommodation, health and care facilities (Action 26.1.1)

Intensification of town centre (Actions 24.1.1 & 27.1.1)

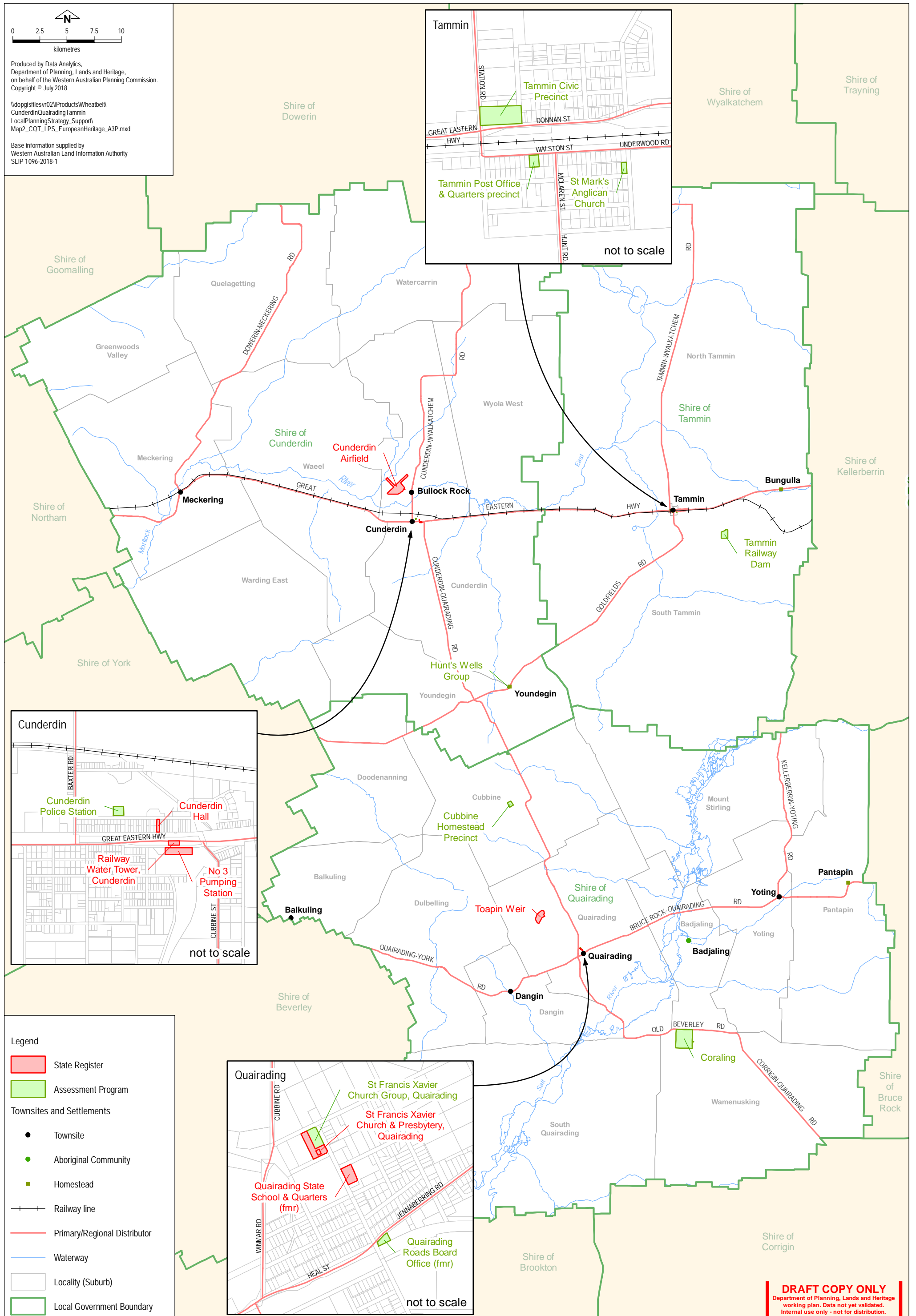
Identify areas of Tammin affected by flooding (Action 25.3.2)

Legend	
	Townsite boundary
Land use	
	Residential
	Rural
	General industry
	Commercial
	Public open space
	Special use
	Civic and community
	Public purpose
Movement network	
	Trans Australian railway
	National highway (state road)
	Regional distributor road
	Local road
	SPP 5.4 trigger distance (Action 29.2.1)
Considerations and Landmarks	
	Land use buffer (Action 27.2.3)
	Waterway - minor
	Aged accommodation
	Education or training facility
	CBH grain handling receival facility
	Wastewater infrastructure
	Caravan park, tourist development & roadhouse



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6. Minerals and Basic Raw Materials

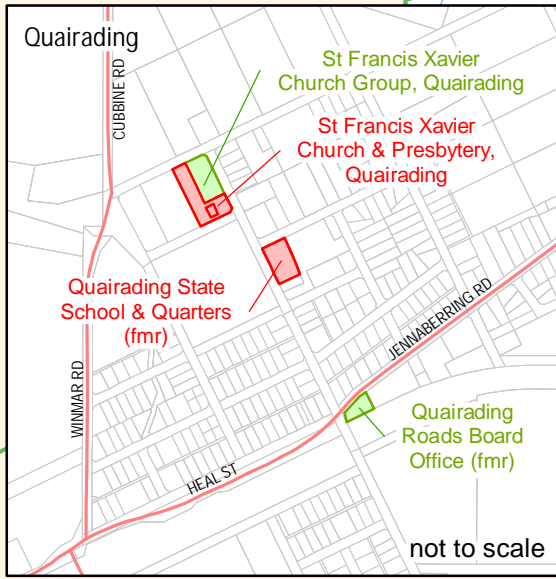
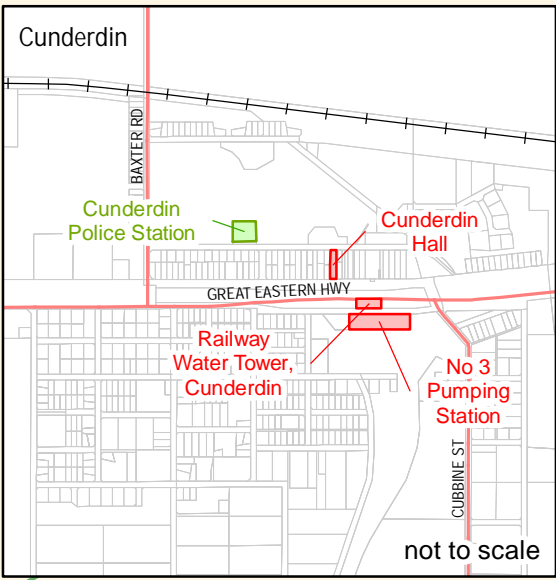
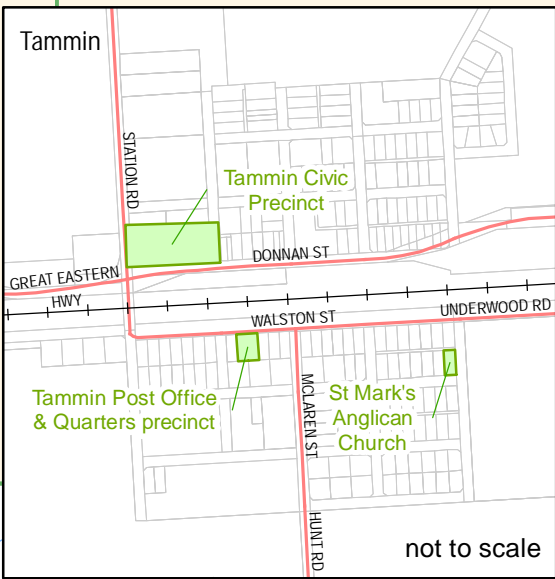


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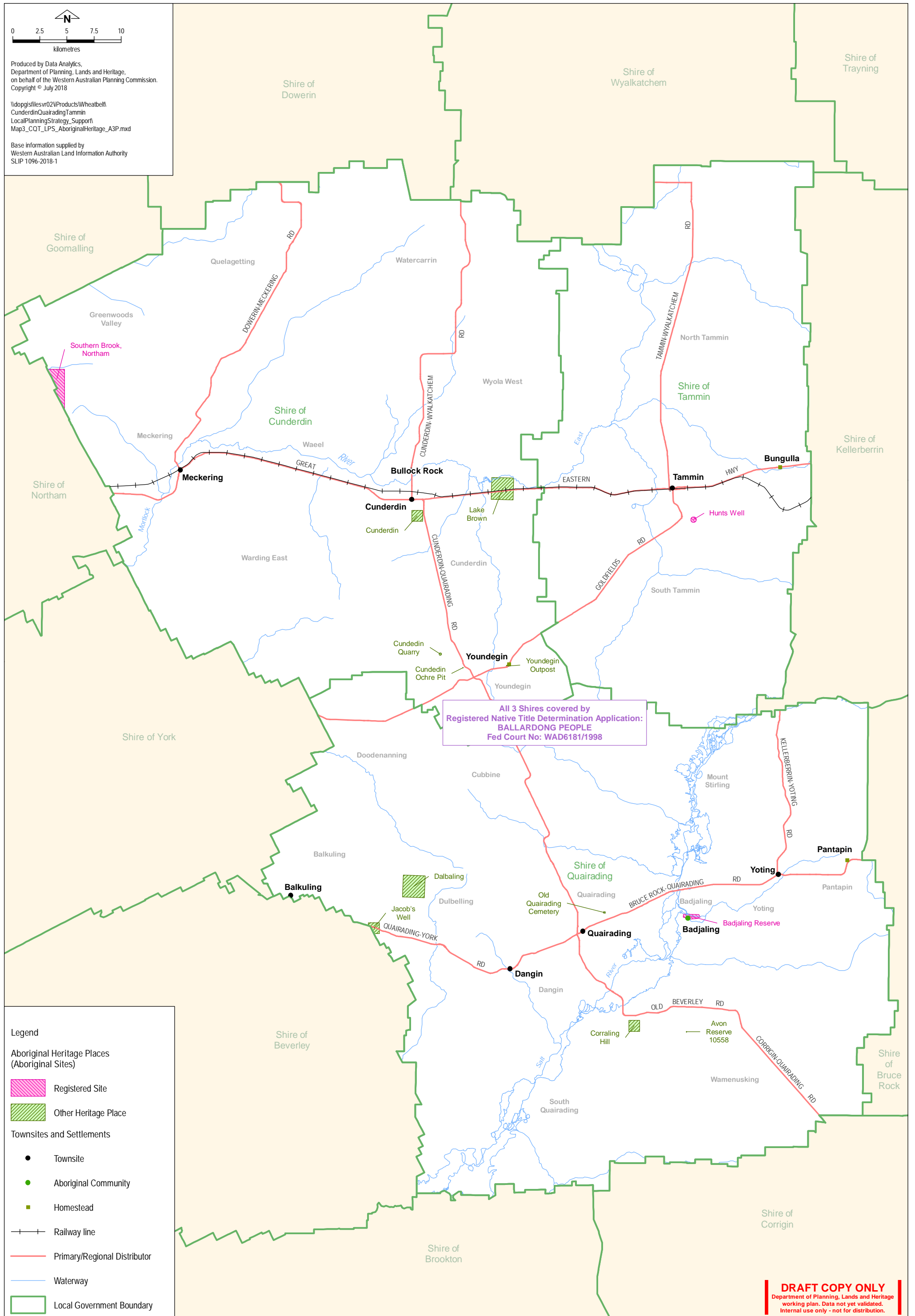
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- Legend
- State Register
 - Assessment Program
- Townsites and Settlements
- Townsite
 - Aboriginal Community
 - Homestead
 - Railway line
 - Primary/Regional Distributor
 - Waterway
 - Locality (Suburb)
 - Local Government Boundary

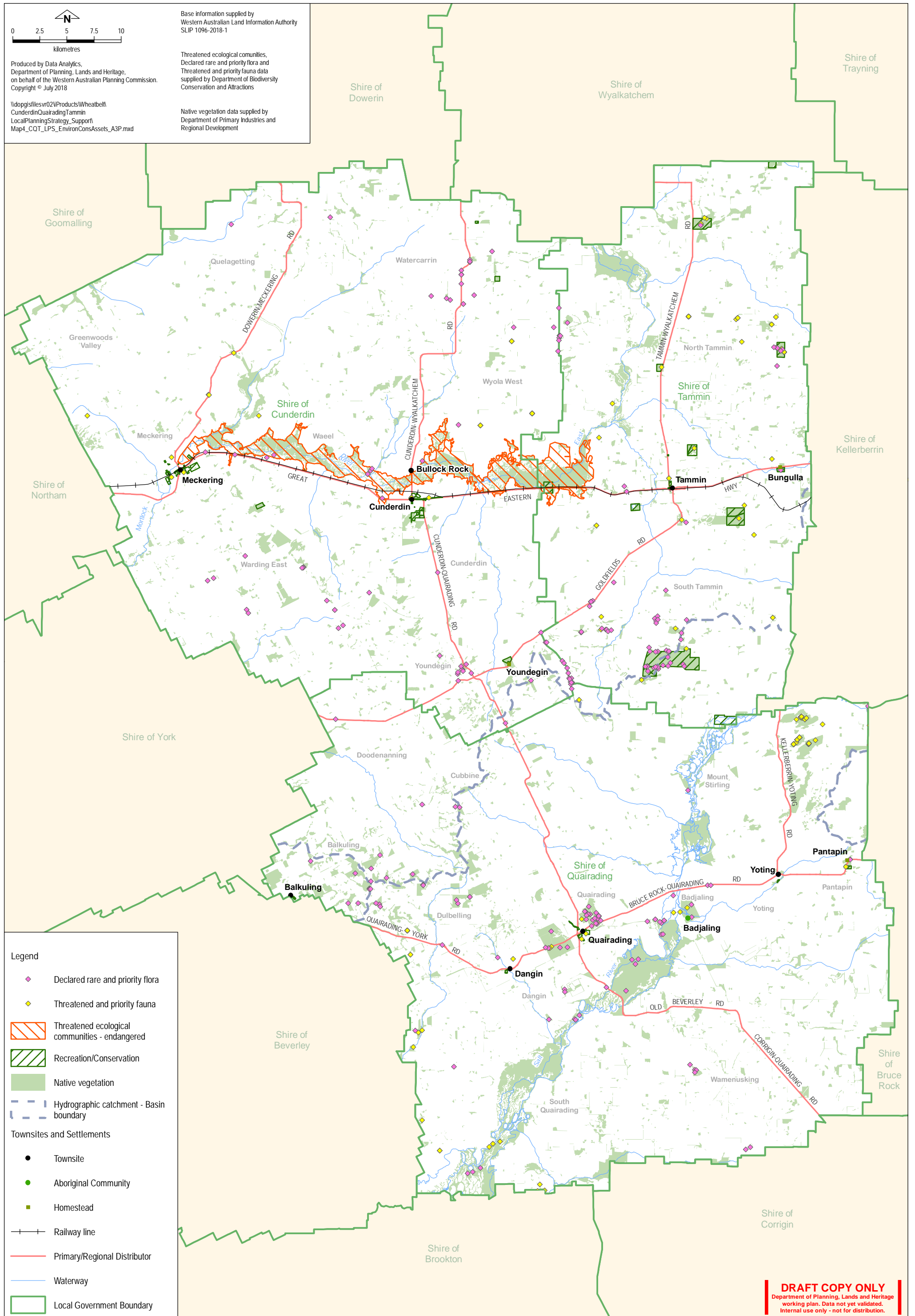
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7. European Heritage



8. Aboriginal Heritage

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Kilometres

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Threatened ecological communities, Declared rare and priority flora and Threatened and priority fauna data supplied by Department of Biodiversity Conservation and Attractions

Native vegetation data supplied by Department of Primary Industries and Regional Development

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Legend

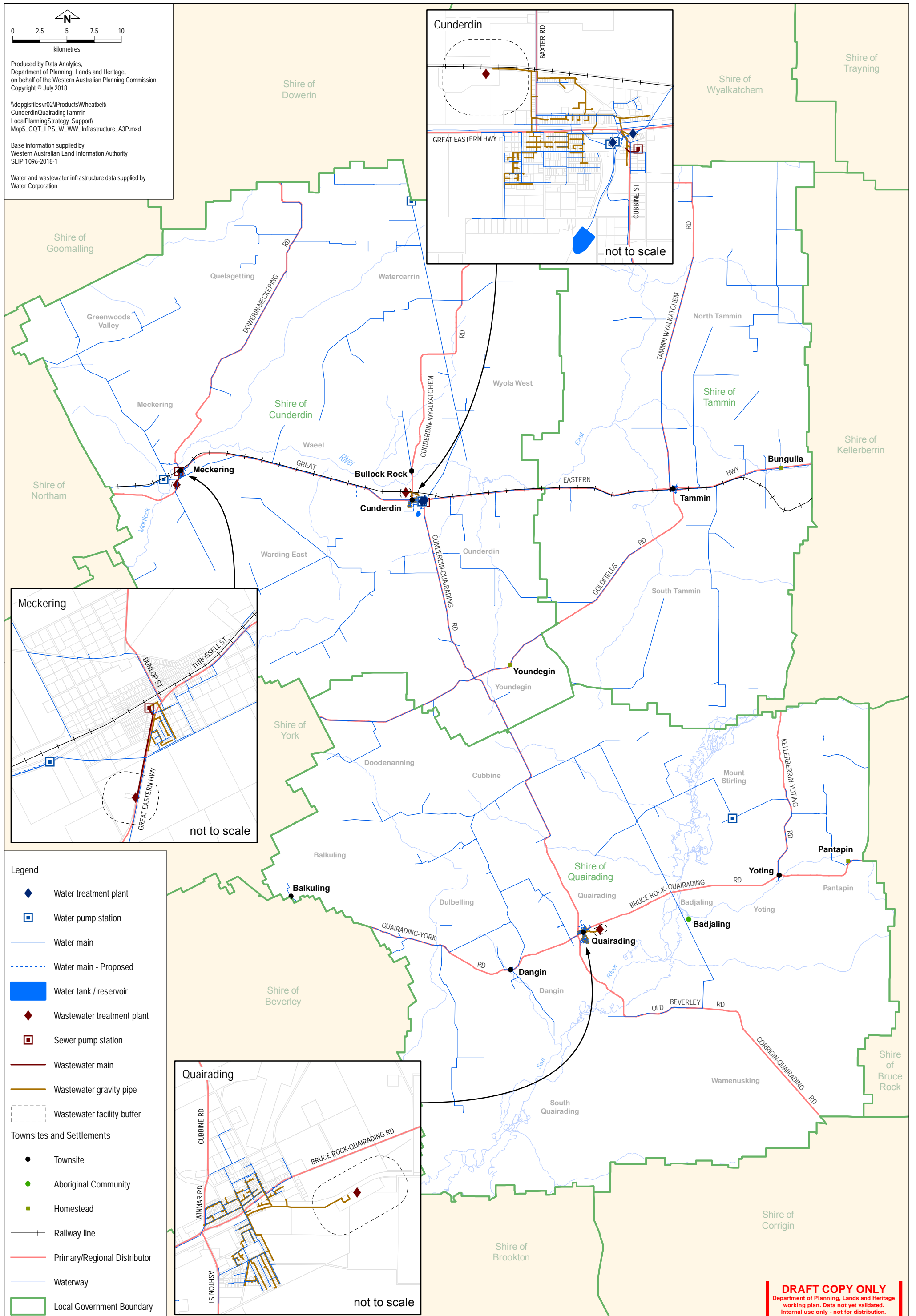
- ◆ Declared rare and priority flora
- ◆ Threatened and priority fauna
- Threatened ecological communities - endangered
- Recreation/Conservation
- Native vegetation
- Hydrographic catchment - Basin boundary

Townsites and Settlements

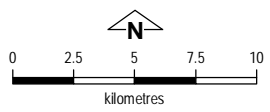
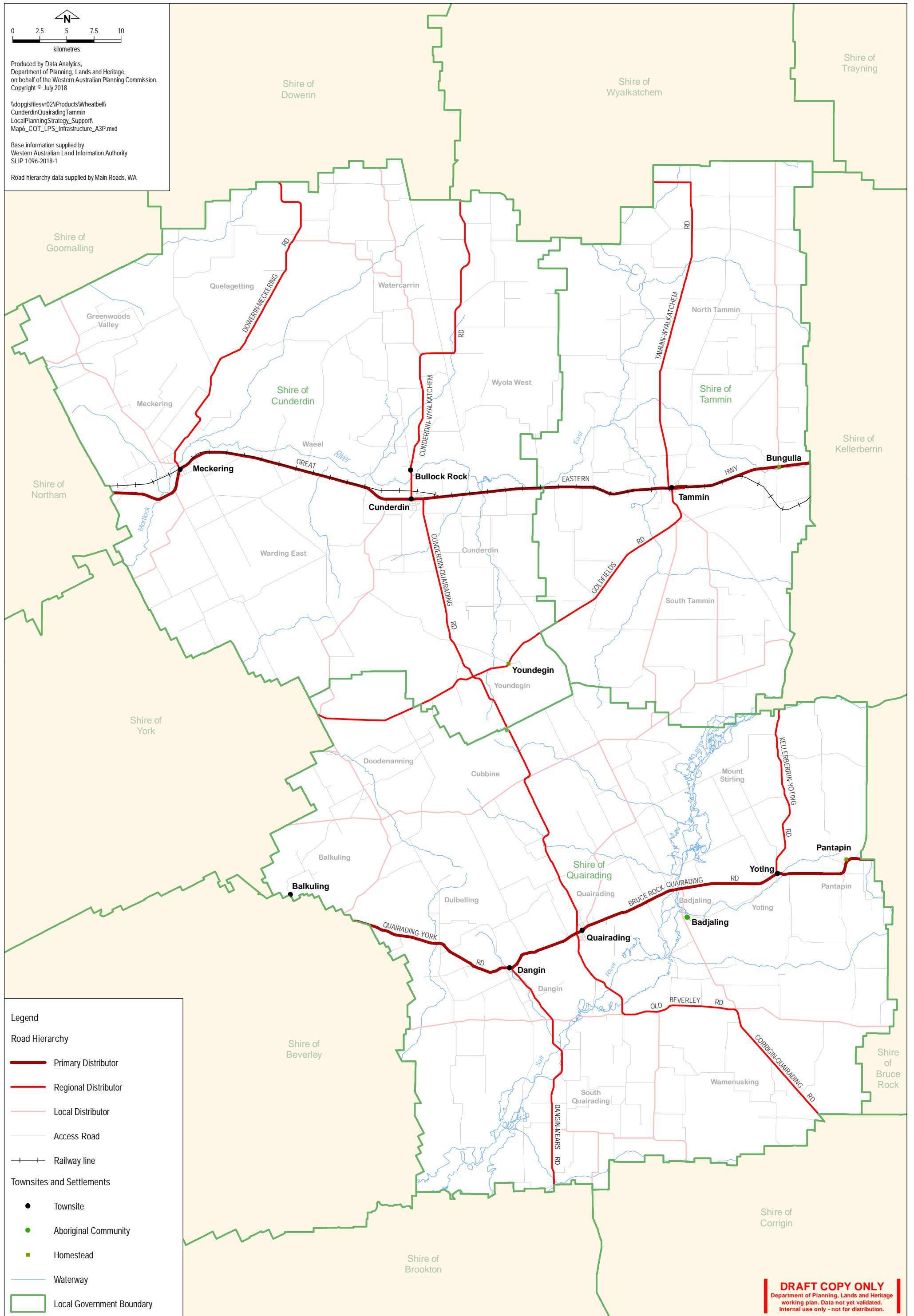
- Townsite
- Aboriginal Community
- Homestead
- Railway line
- Primary/Regional Distributor
- Waterway
- Local Government Boundary

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9. Environment and Conservation Assets



10. Water and Wastewater Infrastructure



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\\dopgisfiles\vr02\Products\Wheatbelt\
Cunderdin\Quairading\Tammin\
LocalPlanningStrategy_Support\
Map6_CQT_LPS_Infrastructure_A3P.mxd

Base information supplied by
Western Australian Land Information Authority
SLIP 1096-2018-1

Road hierarchy data supplied by Main Roads, WA

Legend

Road Hierarchy

- Primary Distributor
- Regional Distributor
- Local Distributor
- Access Road
- +— Railway line

Townsites and Settlements

- Townsite
- Aboriginal Community
- Homestead
- Waterway
- Local Government Boundary

DRAFT COPY ONLY

Department of Planning, Lands and Heritage
working plan. Data not yet validated.
Internal use only - not for distribution.

11. Infrastructure

8.2 Proposed Shire of Quairading Local Planning Scheme No.3

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer/Consultant	Natasha Jurmann of Glenwarra Development Services, Town Planning Consultant
Attachments	(v) Table of Submissions (vi) Table of Changes (vii) Proposed Shire of Quairading Local Planning Scheme No.3 (viii) 11 Maps
Owner/Applicant	N/A
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That Council adopt the Proposed Shire of Quairading Local Planning Scheme No.3 incorporating the proposed Minor Changes detailed on the "Table of Changes Proposed".

CARRIED ___/___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- The current Shire of Quairading Town Planning Scheme No. 2 (TPS2) was gazetted in 1993.
- The new Planning and Development Regulations 2015 requires that Councils review their Town Planning Schemes once every 5 years
- New Draft Planning Scheme Prepared for Council's consideration in October 2018
- Council adopted the Draft Town Planning Scheme for advertising in October 2018
- The Scheme was advertised for a period of three (3) months to the Shire of Quairading as well as notification letters being sent to affected property owners and relevant government departments.
- Public Submission Period closed 31st January 2020
- 8 Submission were received and are included as Attachment "Schedule of Submissions"
- Feedback was received from the departments in particular the Department of Water, Environment and Reserves
- No submissions were received from property owners within the Shire of Quairading district.
- Minor Wording Changes and Mapping corrections resulting from the Submission and Review Period are proposed and detailed in the Attachment "Table of Changes Proposed"

MATTER FOR CONSIDERATION

The adoption of the Proposed Shire of Quairading Local Planning Scheme No.3 including the Minor Changes detailed in the "Table of Changes Proposed" attachment.

BACKGROUND

The current Town Planning Scheme No.2 was gazetted on the 31st August 1993.

The current Scheme uses terminology and zones that have since been replaced in the new Planning and Development Regulations 2015. In addition to this, there were not enough uses listed in the Scheme, meaning that some Development Applications were having to be referred to Council for "a use not listed".

The new Planning and Development Regulations 2015 requires Councils to review their Town Planning Schemes once every 5 years. The Review Report was submitted to the Western Australian Planning Commission within 6 months of the due date.

The Town Planning Scheme Review Report found that: -

- 8 amendments to TPS2 have been approved since 1993 with 2 of these amendments being for the purposes of updating the scheme to the current Model Scheme Text or similar;
- An attempt to amend TPS2 following the introduction of the deemed provisions proved too difficult due to the age of the Scheme.
- The Townsite Expansion Strategy was developed as an interim document and has not been reviewed since its adoption;
- There is no Strategy for the whole District with the exception of the Quairading townsite;
- The use of 'a use not listed' is not best planning practice when used frequently to determine permissibility and appropriateness of development.
- A whole of Shire Local Planning Strategy and new Local Planning Scheme is required to guide and promote development in the Shire to achieve the aims and objectives of the Shire's Strategic Community Plan.

The WAPC approved of the Review Report and supported the preparation of a Draft Town Planning Scheme No.3

Council at its Meeting on the 25th October 2018 resolved as follows: -

RESOLUTION: 71-18/19

RESOLUTION: SP11-18/19

That the Strategic Planning Committee recommend to Council that: -

Council advertise the Draft Quairading Local Planning Scheme No.3 in accordance with clause 21 of the Planning and Development (Local Planning Schemes) Regulations 2015.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Section 72. Local government may prepare or adopt scheme

Section 74. Repealing scheme

The current Shire of Quairading Town Planning Scheme No. 2 will be superseded by the new Shire of Quairading Local Planning Scheme No.3 upon Adoption.

Planning and Development (Town Planning Schemes) Regulations 2015

Reg 65. Review of local planning scheme

A local government must carry out a review of each local planning scheme prepared by the local government –

- (1)
 - (a) in the 5th year after the scheme is published in the *Gazette* under section 87(3) of the Act; and
 - (b) in the 5th year after the completion of each review carried out under this Division.
- (2) Subregulation (1) applies to a local planning scheme that was published in the *Gazette* more than 5 years before the commencement of this regulation as if it were published in the *Gazette* on the day that is 3 years before the day on which this regulation comes into operation.
- (3) The review must consider whether the local planning scheme is up-to-date and complies with these regulations.
- (4) The review may be undertaken in conjunction with the preparation of a consolidation of a scheme under Part 5 Division 5 of the Act.

66. Report of review

- (1) The local government must, no later than 6 months after the requirement to carry out the review of a local planning scheme arises under regulation 65, or such longer period as the Commission allows –
- (a) prepare a report of the review; and
 - (b) approve the report by resolution; and
 - (c) provide the approved report to the Commission.

POLICY IMPLICATIONS

N/A.

FINANCIAL IMPLICATIONS

The cost to prepare the Draft Planning Scheme and to manage the Public Consultation process to finalise the Draft Town Planning Scheme to Adoption has been provided for in prior year Budgets and the 2020/2021 Budget. Council has made a Budget Allowance of \$10,000 in 2020/2021 to finalise the Town Planning Scheme and the Joint Councils Local Planning Strategy.

Planning expenses to finalise the Planning Strategy are being borne by the 3 Councils and shared.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Built Environment Objective: Planning and infrastructure to meet the needs of the community

ITEM	OUTCOMES AND STRATEGIES
B1	Responsive Land Use Planning
B1.1	Ensure land use planning services are responsive to community aspirations including increased availability of industrial, commercial and residential land.

COMMUNITY CONSULTATION

The scheme was advertised for a period of three (3) months as required by the Planning and Development Regulations (Local Planning Schemes) 2015. This resulted in 8 Submissions as attached on the "Schedule of Submissions".

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. Town Planning expenses to finalise the Town Planning Scheme are provided for in Council's 2020/2021 Budget.

Health – Risk Matrix Rating is assessed as Low.

Reputation – Risk Matrix Rating is assessed as Low. Risk Mitigated by the preparation and adoption of Town Planning Scheme No. 3. The Planning and Development Act requires Council to review current Town Planning Scheme. New Town Planning Scheme is in the approved Format and Wording supported by WAPC. The new Scheme will guide and promote development in the Shire to achieve the aims and objectives of the Shire's Strategic Community Plan.

Operation – Risk Matrix Rating is assessed as Low. Adoption and management of the Strategy will be within Council's current Structure and External Contracted Resources.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

The proposed Shire of Quairading Local Planning Scheme No.3 has been under development and review since 2018 and in conjunction with the proposed Shires of Cunderdin, Quairading and Tammin Joint Local Planning Strategy.

WAPC advised that the Draft Town Planning Scheme could not be progressed until the Local Planning Strategy for the 3 Councils had been reviewed and subsequently presented for Adoption (Council Item 8.1)

The Scheme Report to Council was delayed due to extensive changes to the relevant Sections of the Planning Strategy for the Shires of Cunderdin and Tammin.

As such there have been no significant changes to the Draft Town Planning Scheme No.3 since Council adopted it for Statutory Advertising and Submission Period in October 2018.

Schedule of Submissions – Shire of Quairading Town Planning Scheme No.3

Date	Submitter	For	Comment	Action required
18 December 2019	Fay Charafeddine	The Civil Aviation Safety Authority	No reference to the airport, aerodrome, or aviation safety in the document.	Nil
18 December 2019	Bree Lyons	Department of Water	No objection, but they would like some key issues addressed.	<ul style="list-style-type: none"> - Urban water management - Non-potable water supply - Waterways management
19 December 2019	Darren Wallace	Shire of York	No comment	Nil
9 January 2020	Charles Sabato	Water Corporation	It is likely that subdivision/redevelopment of most sites could be serviced from the existing schemes.	Nil
17 January 2020	Karen Jackson	Department of Planning Lands and Heritage – Heritage Director	The name of the Municipal Heritage Inventory has changed.	<ul style="list-style-type: none"> - Schedule A, Section 61, Part (n) to include “unless the development is located in a place that is, (i) entered in the register of Heritage Places under the Heritage Act 2018”. - Schedule A, Section 61, part (q) to include “unless the development is located in a place that is, (iii) entered in the Register of Heritage Places under the Heritage Act 2018”.
24 January 2020	Mike Fitzgerald	Department of Biodiversity, Conservation and Attractions	Several of the DBCA’s reserves aren’t shown on the maps and some UCL and	Part 2 – Reserves <ul style="list-style-type: none"> - Section 14.2- reserves need

			freehold lots are listed as reserves and not zones.	to be added to the maps Part 3- Zones and land use - Environmental conservation Reserve should not be used on UCL or free hold lots. Perhaps an environmental conservation zone should be considered for these lots.
31 January 2020	Warren Ormsby	Department of Mines, Industry Regulation and Safety	<p>DMIRS believes there is potential for future BRM development within the Shire and recommends the following changes to help facilitate this opportunity: Within Section 29 - Other State planning policies to be read as part of Scheme, only State Planning Policy 3.7: Planning in Bushfire Prone Areas is listed. Within the Shires "draft" Joint Local Planning Strategy, Section 3.3 State Planning Policy, a more comprehensive list is presented, with SPP 2.4 - Basic Raw Materials and SPP 2.5 – Rural Planning both relevant to Basic Raw Material (BRM) and Extractive Sites (ES). For consistency, we suggest adding both SPP 2.4 and SPP 2.5 to this section of the Scheme.</p> <p>☐ Schedule 3 – Additional Site and Development Requirement –</p> <ul style="list-style-type: none"> o Section 14 - Extractive industries o 1(a) the use of the term "...adversely..." could be misinterpreted. We recommend using text from the draft 	<ul style="list-style-type: none"> • Add SPP 2.4 and SPP 2.5 to section 29 of the Scheme. • Schedule 3 – Additional Site and Development Requirement – Section 14 - Extractive industries <ul style="list-style-type: none"> ➤ 1(a) the use of the term "...adversely..." could be misinterpreted. We recommend using text from the draft SPP2.4 - Basic Raw Materials, 5(f) "...avoids, minimises and mitigates detrimental impacts..." ➤ 2(b) the use of a specified distance of "...within 1,000 metres..." is overly restrictive depending on the type of BRM and ES that is proposed. This type of prescriptive and generalised approach has not been adopted in the new draft SPP2.4. We believe that 2(b) could be combined with 2(c): <ul style="list-style-type: none"> ▪ Revised "2(c) identifies appropriate buffer distances required for extraction that are needed to buffer the impact to

			<p>SPP2.4 - Basic Raw Materials, 5(f) “...avoids, minimises and mitigates detrimental impacts...” o 2(b) the use of a specified distance of “...within 1,000 metres...” is overly restrictive depending on the type of BRM and ES that is proposed. This type of prescriptive and generalised approach has not been adopted in the new draft SPP2.4. We believe that 2(b) could be combined with 2(c): ☐ Revised “2(c) identifies appropriate buffer distances required for extraction that are needed to buffer the impact to adjacent operations and measures taken to avoid, minimise and mitigate detrimental impacts to sensitive land uses;”</p>	<p>adjacent operations and measures taken to avoid, minimise and mitigate detrimental impacts to sensitive land uses;”</p>
5 February 2020	Dr Michael Lindsay	Environmental Health Directorate	<p>Comments regarding a lack of specific public health requirements within the planning scheme. This is not a planning matter and is covered by the Health Officer.</p>	Nil

Table of Changes Proposed Shire of Quairading Town Planning Scheme No. 3 Page 143 of 316

Change	Properties affected	Description	Reason
Schedule A, Section 61, Part (n) to include “unless the development is located in a place that is, (i) entered in the register of Heritage Places under the Heritage Act 2018”.	All heritage properties within the Shire of Quairading	Wording change only	Request by the Heritage Director at the Department of Planning Lands and Heritage
Schedule A, Section 61, part (q) to include “unless the development is located in a place that is, (iii) entered in the Register of Heritage Places under the Heritage Act 2018”.	All heritage properties within the Shire of Quairading	Wording change only	Request by the Heritage Director at the Department of Planning Lands and Heritage
Mapping Corrections	Reserves within the Shire of Quairading.	Part 2 – Reserves - Section 14.2- reserves need to be added to the maps Part 3- Zones and land use Environmental conservation Reserve should not be used on UCL or free hold lots. Perhaps an environmental conservation zone should be considered for these lots.	Request by Department of Biodiversity, Conservation and attractions
Add SPP 2.4 and SPP 2.5 to section 29 of the Scheme.	Clarity/wording changes only	SPP2.4 Basic Raw Materials and SPP 2.5 Rural Planning already applies to the shire it is suggested that it is added to the scheme for clarity	Request by the Department of Mines, Industry Regulation and Safety
Wording changes	Changes to bring the scheme in line with the State Planning Policies	<ul style="list-style-type: none"> Schedule 3 – Additional Site and Development Requirement – Section 14 - Extractive industries 	Request by the Department of Mines, Industry Regulation and

Safety

- 1(a) the use of the term “...adversely...” could be misinterpreted. We recommend using text from the draft SPP2.4 - Basic Raw Materials, 5(f) “...avoids, minimises and mitigates detrimental impacts...”
- 2(b) the use of a specified distance of “...within 1,000 metres...” is overly restrictive depending on the type of BRM and ES that is proposed. This type of prescriptive and generalised approach has not been adopted in the new draft SPP2.4. We believe that 2(b) could be combined with 2(c): Revised “2(c) identifies appropriate buffer distances required for extraction that are needed to buffer the impact to adjacent operations and measures taken to avoid, minimise and mitigate detrimental impacts to sensitive land uses;”

SHIRE OF QUAIRADING

LOCAL PLANNING SCHEME NO. 3

DISCLAIMER

This is a copy of the Local Planning Scheme produced from an electronic version of the Scheme held and maintained by the Department of Planning. Whilst all care has been taken to accurately portray the current Scheme provisions, no responsibility shall be taken for any omissions or errors in this documentation.

Consultation with the respective Local Government Authority should be made to view a legal version of the Scheme.

Please advise the Department of Planning of any errors or omissions in this document.

LOCAL PLANNING SCHEME GAZETTAL DATE: [INSERT DATE]

Updated to Include AMD [INSERT/DELETE AS NEEDED]

SHIRE OF QUAIRADING LOCAL PLANNING SCHEME NO. 3 – AMENDMENTS

AMD NO.	GAZETTAL DATE	UPDATED		DETAILS
		WHEN	BY	

SHIRE OF QUAIRADING

LOCAL PLANNING

SCHEME NO. 3

The Shire of Quairading under the powers conferred by the *Planning and Development Act 2005* makes the following Local Planning Scheme.

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Part 1 – Preliminary

1. Citation

This local planning scheme is the Shire of Quairading Scheme No. 3.

2. Commencement

Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the Gazette.

3. Scheme revoked

The following local planning scheme is revoked –

Shire of Quairading Local Planning Scheme No. 2 gazetted on 31st August 1993.

4. Notes do not form part of Scheme

Notes, and instructions printed in italics, do not form part of this Scheme.

Note: *The Interpretation Act 1984* section 32 makes provision in relation to whether headings form part of the written law.

5. Responsibility for Scheme

The Shire of Quairading is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

6. Scheme area

This Scheme applies to the area shown on the Scheme Map.

7. Contents of Scheme

(1) In addition to the provisions set out in this document (the scheme text), this Scheme includes the following –

- (a) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) including any supplemental deemed provisions outlined in Schedule A of the scheme text;
 - (b) the Scheme Map;
 - (c) the following plans, maps, diagrams, illustrations or materials —
 - Maps 1 to 11 (inclusive).
- (2) This Scheme is to be read in conjunction with any local planning strategy for the Scheme area.

8. Purposes of Scheme

The purposes of this Scheme are to –

- (1) set out the local government’s planning aims and intentions for the Scheme area; and
- (2) set aside land as local reserves for public purposes; and
- (3) zone land within the Scheme area for the purposes defined in this Scheme; and
- (4) control and guide development including processes for the preparation of structure plans, activity centre plans and local development plans; and
- (5) set out procedures for the assessment and determination of development applications; and
- (6) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and
- (7) make provision for the administration and enforcement of this Scheme; and
- (8) address other matters referred to in Schedule 7 of the Act.

9. Aims of Scheme

The aims of this Scheme are –

- (1) To secure the amenity, health and convenience of the Scheme area and the inhabitants thereof;
- (2) To ensure there is a sufficient supply of suitable serviced land for housing, employment, commercial activities, community facilities, recreation and open space;
- (3) To provide for housing choice and variety in neighbourhoods with a community identity and high levels of safety, accessibility and visual amenity;
- (4) To preserve, protect and enhance townscapes and places, buildings and objects of heritage value, historic interest, natural beauty or scientific interest which exist throughout the Shire;
- (5) To promote the sustainable use of rural land for agricultural purposes whilst accommodating other rural activities;
- (6) To protect, conserve and enhance the environmental values and natural resources of the Scheme area including the protection of remnant vegetation and the rehabilitation and revegetation of

degraded land while providing appropriate development opportunities to promote the local economy;

- (7) To promote ecologically sustainable land use and development;
- (8) To assist the effective implementation of the State Planning Strategy, State Planning Framework (SPP No. 1) and other adopted strategies and policies as these apply to the Wheatbelt Region; and
- (9) To make provision for other matters necessary or incidental to town planning and development generally.

10. Relationship with local laws

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

11. Relationship with other local planning schemes

There are no other local planning schemes of the Shire of Quairading which apply to the Scheme area.

12. Relationship with region planning scheme

There are no region planning schemes which apply to the Scheme area.

Part 2 – Reserves

13. Regional Reserves

There are no regional reserves in the Scheme area.

Note: The process of reserving land under a regional planning scheme is separate from the process of reserving land under the *Land Administration Act 1997* section 41.

14. Local reserves

(1) In this clause –

Department of Main Roads means the department principally assisting in the administration of the *Main Roads Act 1930*;

Western Australian Road Hierarchy means the document of that name available on the website maintained by the Department of Main Roads.

(2) Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.

(3) The objectives of each local reserve are as follows –

Table 1 – Reserve Objectives

Reserve name	Objectives
Public Open Space	<ul style="list-style-type: none"> To set aside areas for public open space, particularly those established under the <i>Planning and Development Act 2005</i> s. 152. To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.
Environmental conservation	<ul style="list-style-type: none"> To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision. To identify and protect areas of biodiversity conservation significance within National Parks and State and other conservation reserves
State Forest	<ul style="list-style-type: none"> To identify areas of State Forest.
Civic and Community	<ul style="list-style-type: none"> To provide for a range of community facilities which are compatible with surrounding development. To provide for public facilities such as halls, theatres, art galleries, educational, health and social care facilities, accommodation for the aged, and other services by organisations involved in activities for community benefit.
Social Care Facilities	<ul style="list-style-type: none"> Civic and Community that specifically provide for a range of essential social care facilities.
Cultural Facilities	<ul style="list-style-type: none"> Civic and Community that specifically provide for a range of essential cultural facilities.
Public Purposes	<ul style="list-style-type: none"> To provide for a range of essential physical and community infrastructure

Reserve name	Objectives
Medical Services	<ul style="list-style-type: none"> Public Purposes that specifically provide for a range of essential medical services.
Infrastructure Services	<ul style="list-style-type: none"> Public Purposes that specifically provide for a range of essential infrastructure services.
Education	<ul style="list-style-type: none"> Public Purposes that specifically provide for a range of essential education facilities.
Emergency Services	<ul style="list-style-type: none"> Public Purposes that specifically provide for a range of essential emergency services.
Government Services	<ul style="list-style-type: none"> Public Purposes that specifically provide for a range of government services.
Recreational	<ul style="list-style-type: none"> Public Purposes that specifically provide for a range of public recreational facilities.
Cemetery	<ul style="list-style-type: none"> To set aside land required for a cemetery.
Car Park	<ul style="list-style-type: none"> To set aside land required for a car park.
Drainage / Waterway	<ul style="list-style-type: none"> To set aside land required for significant waterways and drainage.
Railways	<ul style="list-style-type: none"> To set aside land required for passenger rail and rail freight services.
Primary Distributor Road	<ul style="list-style-type: none"> To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the Western Australian Road Hierarchy.
District Distributor Road	<ul style="list-style-type: none"> To set aside land required for a district distributor road being a road classified as a Distributor A or Distributor B under the Western Australian Road Hierarchy.
Local Distributor Road	<ul style="list-style-type: none"> To set aside land required for a local distributor road being a road classified as a Local Distributor under the Western Australian Road Hierarchy.
Local Road	<ul style="list-style-type: none"> To set aside land required for a local road being a road classified as an Access Road under the Western Australian Road Hierarchy.

15. Additional uses for local reserves

- (1) Table 2 sets out –
 - (a) classes of use for specified land located in local reserves that are additional to classes of use determined in accordance with the objectives of the reserve; and
 - (b) the conditions that apply to that additional use.

Table 2 - Specified additional uses for land in local reserves in Scheme area

No.	Description of land	Additional use	Conditions
AR1	50 McLennan Street, Quairading (R.15546 – Lots 360 & 24295).	Tourist Development	Nil
AR2	Lot 333 Cunderdin-Quairading Road, Quairading (R.16735)	Rural Industrial	Use to be in conjunction with adjoining approved land uses.

Despite anything contained in clause 14, land that is specified in

- (2) Table 2 to subclause (1) may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

Part 3 – Zones and use of land

16. Zones

(1) Zones are shown on the Scheme Map according to the legend on the Scheme Map.

(2) The objectives of each zone are as follows –

Table 3 - Zone Objectives

Zone name	Objectives
Residential	<ul style="list-style-type: none"> • To provide for a range of housing and a choice of residential densities to meet the needs of the community. • To facilitate and encourage high quality design, built form and streetscapes throughout residential areas. • To provide for a range of non-residential uses, which are compatible with and complementary to residential development.
Urban Development	<ul style="list-style-type: none"> • To provide an intention of future land use and a basis for more detailed structure planning in accordance with the provisions of this Scheme. • To provide for a range of residential densities to encourage a variety of residential accommodation. • To provide for the progressive and planned development of future urban areas for residential purposes and for commercial and other uses normally associated with residential development.
Rural	<ul style="list-style-type: none"> • To provide for the maintenance or enhancement of specific local rural character. • To protect broad acre agricultural activities such as cropping and grazing, and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use. • To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage. • To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone. • To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
Rural Residential	<ul style="list-style-type: none"> • To provide for lot sizes in the range of 1 ha to 4 ha. • To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land. • To set aside areas for the retention of vegetation and landform or other features which distinguish the land.
Rural Townsite	<ul style="list-style-type: none"> • To provide for a range of land uses that would typically be found in a small country town.

Zone name	Objectives
Rural Enterprise	<ul style="list-style-type: none"> • Provide a range of lots in a rural environment where people live and may also work on the same property. • A range of uses that may be considered include light industrial, cottage, tourism and rural industries and home businesses that are of a scale compatible with maintaining the amenity of a rural environment. • Lot sizes shall range from 1ha to 4ha. • Protect residential amenity and the operation of enterprise through careful lot layout and high quality building design.
Rural Industry	<ul style="list-style-type: none"> • To cater for a wide range of industries which provide supporting services to or produce, sell, service or manufacture or assemble goods, machinery or products that relate to primary production. • To actively encourage co-location of non-agricultural related General Industry uses that have a relationship and/or supporting role that benefits an agricultural industry already established in the locality. • To provide for continued extensive agriculture uses in the zone and surrounding locality. • To cater for services which support and promote research, production, and development of agricultural products that will benefit primary producers and promote innovative farming practice and technologies. • To allow for facilities for workers and visitors to the area with suitable amenity and separation distances to industrial activities. • To have regard to use of adjoining land at the interface of the Rural zone and land use compatibility. • To allow for Light Industry(s), Service Industry(s), General Industry(s), infrastructure and other land uses where they are compatible with agricultural related industries in the area, and demonstrate a benefit to the district.
Light Industry	<ul style="list-style-type: none"> • To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones. • To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity.
General Industry	<ul style="list-style-type: none"> • To provide for a broad range of industrial, service and storage activities, which by the nature of their operations, should be isolated from residential and other sensitive land uses. • To accommodate industry that would not otherwise comply with the performance standards of light industry. • Seek to manage impacts such as noise, dust and odour within the zone.
Industrial Development	<ul style="list-style-type: none"> • To designate land for future industrial development. • To provide a basis for future detailed planning in accordance with the structure planning provisions of this Scheme.
Commercial	<ul style="list-style-type: none"> • To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres. • To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.

Zone name	Objectives
	<ul style="list-style-type: none"> To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.
Private clubs, institutions and places of worship	<ul style="list-style-type: none"> To provide sites for privately owned and operated recreation, institutions and places of worship. To integrate private recreation areas with public recreation areas wherever possible. To separate potentially noisy engine sports from incompatible uses. To provide for a range of privately owned community facilities, and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development. To ensure that the standard of development is in keeping with surrounding development and protects the amenity of the area.
Special Use Zone	<ul style="list-style-type: none"> To facilitate special categories of land uses which do not sit comfortably within any other zone. To enable the Council to impose specific conditions associated with the special use.

17. Zoning table

The zoning table for this Scheme is as follows –

Table 4 - Zoning Table

USE AND DEVELOPMENT CLASS	ZONES												
	Residential	Urban Development	Rural	Rural Residential	Rural Townsite	Rural Enterprise	Rural Industry	Light Industry	General Industry	Industrial Development	Commercial	Private Clubs, Institutions & Places of Worship	
Abattoir	X	In accordance with an approved Structure Plan.	A	X	X	X	A	X	X	In accordance with an approved Structure Plan.	X	X	
Agriculture – Extensive	X		P	X	X	X	A	X	X		X	X	X
Agriculture – Intensive	X		D	X	X	X	A	X	X		X	X	X
Amusement Parlour	X		X	X	X	X	X	X	X		X	A	X
Animal Establishment	X		D	A	A	A	A	D	D		D	D	X
Animal Husbandry – Intensive	X		D	X	A	X	A	A	A		A	X	X
Art Gallery	X		A	A	A	X	X	X	X		X	D	I
Bed & Breakfast	A		D	A	A	X	X	X	X		X	D	I
Betting Agency	X		X	X	X	X	X	X	X		X	A	X
Brewery	X		A	X	X	A	X	A	D		D	A	X
Bulky Goods Showroom	X		X	X	X	X	X	X	X		X	D	X
Caravan Park	X		A	X	X	X	X	X	X		X	X	I

USE AND DEVELOPMENT CLASS	ZONES												
	Residential	Urban Development	Rural	Rural Residential	Rural Townsite	Rural Enterprise	Rural Industry	Light Industry	General Industry	Industrial Development	Commercial	Private Clubs, Institutions & Places of Worship	
Caretaker's Dwelling	X	In accordance with an approved Structure Plan.	X	X	X	X	I	I	I	In accordance with an approved Structure Plan.	X	I	
Car Park	X		X	X	X	X	X	X	X		X	D	X
Child Care Premises	X		X	X	A	X	X	A	X		X	A	I
Cinema / Theatre	X		X	X	X	X	X	X	X		X	A	X
Civic Use	X		X	X	A	X	X	X	X		X	D	X
Club Premises	X		X	X	X	X	X	X	X		X	A	A
Commercial Vehicle Parking	A		D	A	A	I	I	I	I		I	X	X
Community Purpose	A		A	A	A	X	X	A	A		A	D	A
Consulting Rooms	A		X	X	A	A	X	D	X		X	D	I
Convenience Store	X		X	X	A	X	X	A	X		X	P	X
Corrective Institution	X		A	X	X	X	X	X	X		X	X	X
Educational Establishment	A		X	X	A	X	X	X	X		X	A	I
Exhibition Centre	A		A	X	A	X	X	X	X		X	D	I
Family Day Care	A		A	A	A	X	X	X	X		X	X	X
Fast Food Outlet / Lunch Bar	X		X	X	A	X	X	A	A		A	D	X
Fuel Depot	X		X	X	A	X	A	X	A		A	A	X
Funeral Parlour	X		X	X	A	A	X	A	A		A	A	X
Home Business	A		X	X	X	X	X	X	X		X	X	X
Home Occupation	A		X	X	X	X	X	X	X		X	X	X
Home Office	P		P	P	P	X	X	X	X		X	X	X
Home Store	A		X	X	A	X	X	X	X		X	X	X
Hospital	A		X	X	A	X	X	X	X		X	A	X
Hotel	X		X	X	A	X	X	A	A		A	A	X
Industry – Extractive	X		A	X	X	X	A	X	X		X	X	X
Industry	X		X	X	X	X	A	A	A		A	X	X
Industry – Light	X		X	X	X	D	D	P	P		P	X	X
Industry – Primary Production	X	P	X	A	X	D	X	X	X	X	X		
Liquor Store – Large	X	X	X	X	X	X	X	X	X	A	X		
Liquor Store – Small	X	X	X	A	X	X	X	X	X	A	X		

USE AND DEVELOPMENT CLASS	ZONES												
	Residential	Urban Development	Rural	Rural Residential	Rural Townsite	Rural Enterprise	Rural Industry	Light Industry	General Industry	Industrial Development	Commercial	Private Clubs, Institutions & Places of Worship	
Market	X	In accordance with an approved Structure Plan.	I	X	A	X	X	X	X	In accordance with an approved Structure Plan.	D	X	
Medical Centre	A		X	X	A	X	X	D	X		D	I	
Mining Operations	X		A	X	X	X	A	X	X		X	X	X
Motel	X		X	X	X	X	X	X	X		X	A	I
Motor Vehicle, Boat or Caravan Sales	X		X	X	X	X	X	A	A		A	A	X
Motor Vehicle Repair	X		X	X	X	A	D	A	D		X	X	X
Motor Vehicle Wash	X		X	X	X	A	X	A	D		A	X	X
Office	X		X	X	X	I	I	I	I		P	I	I
Park Home Park	X		A	X	X	X	X	X	X		X	I	I
Place of Worship	X		A	X	X	X	X	X	X		A	D	D
Reception Centre	X		X	X	X	X	X	X	X		D	I	I
Recreation – Private	X		A	X	A	X	X	A	A		A	X	X
Renewable Energy Facility	X		A	X	X	X	X	X	X		X	X	X
Repurposed Dwelling	D		D	D	D	D	D	X	X		X	X	X
Residential (R-Codes)													
a. Aged & Dependent Persons Dwelling	P		X	X	D	X	X	X	X		X	X	X
b. Grouped Dwelling	P		X	X	D	X	X	X	X		X	X	X
c. Multiple Dwelling	D		X	X	D	X	X	X	X		X	X	X
d. Single House	P		P	P	P	D	X	X	X		X	X	X
Resource Recovery Centre	X		X	X	X	X	A	A	D		X	X	X
Restaurant / Café	X		I	X	I	X	X	X	X		D	I	I
Restricted Premises	X		X	X	X	X	X	A	A		A	X	X
Road House	X		X	X	X	X	X	X	A		A	X	X
Roadside Stall	X		D	D	D	X	X	X	X		X	X	X
Rural Home Business	X		D	D	A	X	X	X	X		X	X	X
Rural Pursuit / Hobby Farm	X		P	A	A	X	X	X	X		X	X	X
Second-Hand Dwelling	D	D	D	D	D	I	X	X	X	X	X		
Serviced Apartment	X	I	X	X	X	X	X	X	A	I	I		

USE AND DEVELOPMENT CLASS	ZONES											
	Residential	Urban Development	Rural	Rural Residential	Rural Townsite	Rural Enterprise	Rural Industry	Light Industry	General Industry	Industrial Development	Commercial	Private Clubs, Institutions & Places of Worship
Service Station	X		X	X	A	X	X	A	D		A	X
Shop	X		I	X	A	X	X	X	X		P	X
Small Bar	X		X	X	X	X	X	X	X		A	X
Tavern	X		X	X	X	X	X	X	X		A	X
Telecommunications Infrastructure	X		A	X	X	X	A	A	A		A	A
Tourist Development	X		A	X	A	X	X	X	X		A	X
Trade Display	X		X	X	X	A	I	I	I		I	X
Trade Supplies	X		X	X	A	D	A	D	D		A	X
Transport Depot	X		A	X	X	A	A	A	D		X	X
Tree Farm	X		A	X	X	X	X	X	X		X	X
Veterinary Centre	X		A	X	A	X	X	A	X		A	X
Warehouse / Storage	X		X	X	X	D	A	A	D		X	X
Waste Disposal Facility	X		A	X	X	X	X	X	X		X	X
Waste Storage Facility	X		X	X	X	X	X	A	D		X	X
Winery	X		A	X	A	X	X	X	X		X	X
Workforce Accommodation	X		I	X	X	X	I	X	X		X	X

18. Interpreting zoning table

- (1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left hand side of the zoning table and the list of zones at the top of the zoning table.
- (2) The symbols used in the zoning table have the following meanings –
 - P** means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme;
 - I** means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme;
 - D** means that the use is not permitted unless the local government has exercised its discretion by granting development approval;

A means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;

X means that the use is not permitted by this Scheme.

Notes:

1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of, land. For development on land that does not require development approval see clause 61 of the deemed provisions.
 2. In considering an application for development approval, the local government will have regard to clause 67 of the deemed provisions.
- (3) A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.
 - (4) The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table –
 - (a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
 - (b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
 - (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.
 - (5) If a use of land is identified in a zone as being a class P or class I use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.
 - (6) If a use of land is identified in a zone as being a class X use, the local government must refuse an application for development approval for that use in that zone unless –
 - (a) the development approval application relates to land that is being used for a non-conforming use; and
 - (b) the local government considers that the proposed use of the land would be less detrimental than the non-conforming use.
 - (7) If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land –
 - (a) a structure plan;
 - (b) an activity centre plan;
 - (c) a local development plan;
 - (d) a community layout plan (delete if not applicable to scheme area).

19. Additional uses

There are no additional uses for zoned land that apply to this Scheme.

20. Restricted uses

- (1) Table 5 sets out –
- restricted classes of use for specified land that apply instead of the classes of use that are permissible in the zone in which the land is located; and
 - the conditions that apply to that restricted use.

Table 5 - Restricted uses for land in Scheme area

No.	Description of Land	Restricted Use	Conditions
R1	Lot 336, Lot 10 Location 8133, and Portion Location 8133, Ashton Street, Quairading	Grain Handling Depot	Nil

21. Special use zones

- (1) Table 6 sets out –
- special use zones for specified land that are in addition to the zones in the zoning table; and
 - the classes of special use that are permissible in that zone; and
 - the conditions that apply in respect of the special uses.

Table 6 - Special uses zones in Scheme area

No.	Description of Land	Special Use	Conditions
SU1	Lot 12 Jennaberring Road and Lot 8 Loudon Street, both of Quairading Town Lot 59, Quairading	Motel	Nil
SU2	Lot 57 Coraling Street, Quairading (Deleted _____)	Place of Worship	Nil

- (2) A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to the conditions that apply to that use.

Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

22. Non-conforming uses

- (1) Unless specifically provided, this Scheme does not prevent –
- the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or

- (b) the carrying out of development on land if –
 - (i) before the commencement of this Scheme, the development was lawfully approved; and
 - (ii) the approval has not expired or been cancelled.
- (2) Subclause (1) does not apply if –
 - (a) the non-conforming use of the land is discontinued; and
 - (b) a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.
- (3) Subclause (1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government –
 - (a) purchases the land; or
 - (b) pays compensation to the owner of the land in relation to the non-conforming use.

23. Changes to non-conforming use

- (1) A person must not, without development approval –
 - (a) alter or extend a non-conforming use of land; or
 - (b) erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or
 - (c) repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or
 - (d) change the use of land from a non-conforming use to another use that is not permitted by the Scheme.
- (2) An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the deemed provisions.
- (3) A local government may only grant development approval for a change of use of land referred to in subclause (1)(d) if, in the opinion of the local government, the proposed use –
 - (a) is less detrimental to the amenity of the locality than the existing non-conforming use; and
 - (b) is closer to the intended purpose of the zone in which the land is situated.

24. Register of non-conforming uses

- (1) The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.
- (2) A register prepared by the local government must set out the following –
 - (a) a description of each area of land that is being used for a non-conforming use;
 - (b) a description of any building on the land;
 - (c) a description of the non-conforming use;
 - (d) the date on which any discontinuance of the non-conforming use is noted.
- (3) If the local government prepares a register under subclause (1) the local government –
 - (a) must ensure that the register is kept up-to-date; and

- (b) must make a copy of the register available for public inspection during business hours at the offices of the local government; and
 - (c) may publish a copy of the register on the website of the local government.
- (4) An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.

Part 4 – General development requirements

25. R-Codes

- (1) The R-Codes, modified as set out in clause 26, are to be read as part of this Scheme.
- (2) The local government –
 - (a) must make a copy of the R-Codes available for public inspection during business hours at the offices of the local government; and
 - (b) may publish a copy of the R-Codes on the website of the local government.
- (3) The coding of land for the purposes of the R-Codes is shown by the coding number superimposed on a particular area contained within the boundaries of the area shown on the Scheme Map.
- (4) The R-Codes apply to an area if the area has a coding number superimposed on it in accordance with subclause (3).

26. Modification of R-Codes

Dual Residential Density Codes

- (1) Where a lot has a dual residential density coding, for the purposes of assessing applications for planning approval and/or subdivision referrals, the lower density coding shall apply, except that the local government may approve development to the higher density coding providing –
 - (a) it achieves all relevant design principles and/or deemed-to-comply provisions of the Residential Design Codes to the satisfaction of the local Government; and
 - (b) it is consistent with any relevant Local Planning Policy to the satisfaction of the local government; and
 - (c) it is consistent with any provisions of any relevant planning instrument governing the control of development with a Special Control Area to the satisfaction of the local government and any other relevant public authority; and
 - (d) it retains the heritage values of the premises where included on the Heritage List in accordance with the Scheme and any relevant Local Planning Policy to the satisfaction of the local government; and
 - (e) reticulated sewerage is or becomes available to the land subject to the provisions of the Government Sewerage Policy.

Outbuildings

- (1) On land coded R12.5 or higher –
 - (a) the total area of all outbuildings on the lot shall not exceed 75m² or 10% of the area of the lot, whichever is the lesser;
 - (b) the maximum wall height shall be 3.5 metres and the maximum roof height shall be 4.5 metres;
 - (c) the minimum setbacks to side, rear and secondary street boundaries for outbuildings shall be as follows –
 - (i) Secondary street: 2 metres; and

- (ii) Side: 1 metre; and
 - (iii) Rear: 1 metre;
 - (d) outbuildings shall be located entirely behind the rear of the dwelling on the lot unless constructed in the same materials as and having colours matching those of the dwelling; and
 - (e) the external surface of outbuildings, other than roof cladding, shall not include metallic silver, except where the total area of all outbuildings on the lot does not exceed 20m².
- (2) On land coded R10 –
- (a) the total area of all outbuildings on the lot shall not exceed 90m²;
 - (b) the maximum wall height shall be 3.5 metres and the maximum roof height shall be 4.5 metres;
 - (c) the minimum setbacks to side, rear and secondary street boundaries for outbuildings shall be as follows –
 - (i) Secondary street: 3 metres; and
 - (ii) Side: 1 metre; and
 - (iii) Rear: 1 metre;
 - (d) outbuildings shall be located entirely behind the rear of the dwelling on the lot unless constructed in the same materials as and having colours matching those of the dwelling; and
 - (e) the external surface of outbuildings, other than roof cladding, shall not include metallic silver, except where the total area of all outbuildings on the lot does not exceed 20m².
- (3) On land coded R2.5 and R5 –
- (a) the total area of all outbuildings on the lot shall not exceed 100m²;
 - (b) the maximum wall height shall be 3.5 metres and the maximum roof height shall be 4.5 metres;
 - (c) the minimum setbacks to side, rear and secondary street boundaries for outbuildings shall be as follows –
 - (i) Secondary street: 5 metres; and
 - (ii) Side: 1.5 metres; and
 - (iii) Rear: 1.5 metres;
 - (d) outbuildings shall be located entirely behind the rear of the dwelling on the lot unless constructed in the same materials as and having colours matching those of the dwelling; and
 - (e) the external surface of outbuildings, other than roof cladding, shall not include metallic silver, white or off-white, except where the total area of all outbuildings on the lot does not exceed 20m².

27. State Planning Policy 3.6 to be read as part of Scheme

- (1) State Planning Policy 3.6 – Development Contributions for Infrastructure, modified as set out in clause 28, is to be read as part of this Scheme.
- (2) The local government –
 - (a) must make a copy of State Planning Policy 3.6 available for public inspection during business hours at the offices of the local government; and
 - (b) may publish a copy of State Planning Policy 3.6 on the website of the local government.

28. Modification of State Planning Policy 3.6

There are no modifications to State Planning Policy 3.6.

29. Other State planning policies to be read as part of Scheme

- (1) The State planning policies set out in Table 7, modified as set out in clause 30, are to be read as part of this Scheme.

Table 7 - State planning policies to be read as part of Scheme

No.	State Planning Policy
3.7	Planning in Bushfire Prone Areas

- (2) The local government –
- (a) must make a copy of each State planning policy referred to in subclause (1) available for public inspection during business hours at the offices of the local government; and
 - (b) may publish a copy of each of those State planning policies on the website of the local government.

30. Modification of State planning policies

There are no modifications to a State planning policy that, under clause 29 is to be read as part of the Scheme.

31. Environmental conditions

There are no environmental conditions imposed under the *Environmental Protection Act 1986* that apply to this Scheme.

32. Additional site and development requirements

- (1) Table 8 sets out requirements relating to development that are additional to those set out in the R-Codes, activity centre plans, local development plans or State or local planning policies.

The local government in determining applications for any development may require such development to comply generally with the standards required for the various zones as required in

- (2) Table 8 to ensure that the scale, nature, design, general appearance and impact of any use(s) is compatible with the objectives of the zone in which the development is proposed and the general purposes and aims of the Scheme.

The site and development requirements for development within any zone not referred to in

- (3) Table 8 shall be in accordance with the local government's specific requirements in each particular case.

Table 8 – Site and development standards

Zone	Minimum boundary setback (m)			Minimum effective frontage (m)	Maximum plot ratio	Minimum car parking spaces	Minimum landscape area (%)
	Front	Rear	Sides				
All Residential zones	In accordance with the Residential Design Codes.						
Rural	20	20	20	*	n/a	n/a	n/a
Rural Residential	15	10	10	*	n/a	n/a	n/a
Rural Townsite	In accordance with the Residential Design Codes.						
Rural Enterprise /Rural Industry	15	10	10	*	0.5	1 per 100m ² of GFA	10
Light Industry	10	10	3 ^a	20	0.5	1 per 75m ² of GFA	10
General Industry	10	10	3 ^a	20	0.5	1 per 100m ² of GFA	10
Commercial	Nil	Nil	Nil	5	1.5	1 per 40m ² of GFA	10
Private clubs, institutions & places of worship	*	*	*	*	0.5	1 per 5 seats	10

Notes:

- * Means to be determined by the local government in each particular case.
- a. A minimum side setback of 3 metres is required on one side. Setback on alternate side may be reduced in accordance with the provisions of the Building Code of Australia.
- (4) To the extent that a requirement referred to in subclause (1) is inconsistent with a requirement in the R-Codes, an activity centre plan, a local development plan or a State or local planning policy the requirement referred to in subclause (1) prevails.
- (5) Notwithstanding anything elsewhere appearing in the Scheme where an application for development consent is made in respect of land abutting an unconstructed road or a lot which does not have frontage to a constructed road the local government shall either—
- refuse the application until the road has been constructed or access by means of a constructed road is provided as the case may be;
 - grant the application subject to a condition requiring the applicant to pay a sum of money in or towards payment of the cost or estimated cost of construction of the road or part thereof and any other conditions it thinks fit to impose; or
 - grant the application subject to the following conditions, or any other conditions local government sees fit to impose—
 - Arrangements are to be made for permanent access, to the satisfaction of the local government.

- (ii) The location of any legal access shall be to the satisfaction of local government and shall not be varied without the local government's written approval.
- (iii) Access must be constructed and maintained to the satisfaction of local government.
- (iv) A notification is to be placed on the title of the land alerting landowners that the lot does not have access to a constructed public road and alternative access arrangements must be maintained, both physically and legally.

Development of Land without Constructed/Dedicated Road Frontage or Access

- (6) Notwithstanding anything elsewhere appearing in the Scheme where an application for development consent is made in respect of land abutting an unconstructed road or a lot which does not have frontage to a constructed road the local government shall either—
 - (a) refuse the application until the road has been constructed or access by means of a constructed road is provided as the case may be;
 - (b) grant the application subject to a condition requiring the applicant to pay a sum of money in or towards payment of the cost or estimated cost of construction of the road or part thereof and any other conditions it thinks fit to impose; or
 - (c) grant the application subject to the following conditions, or any other conditions local government sees fit to impose—
 - (i) Arrangements are to be made for permanent access, to the satisfaction of the local government.
 - (ii) The location of any legal access shall be to the satisfaction of local government and shall not be varied without the local government's written approval.
 - (iii) Access must be constructed and maintained to the satisfaction of local government.
 - (iv) A notification is to be placed on the title of the land alerting landowners that the lot does not have access to a constructed public road and alternative access arrangements must be maintained, both physically and legally.

Urban Development zone

- (7) Comprehensive planning for the area shall be undertaken by preparation of a Structure Plan to guide subdivision and development.
- (8) All development in the Urban Development zone, including subdivision, shall be in accordance with the approved Structure Plan.
- (9) Notwithstanding sub-clause (7), the local government may recommend subdivision or approve the development of land within the Urban Development zone prior to a structure plan coming into effect in relation to that land, if the local government is satisfied that this will not prejudice the specific purposes and requirements of the zone.
- (10) Where building envelopes are depicted on a Structure Plan, all buildings and effluent disposal facilities shall be located within the building envelopes shown on those plans.
- (11) Notwithstanding the provisions of sub-clause (9), the local government may approve the construction of the following structures outside of building envelopes –
 - (a) water tanks;
 - (b) windmills;
 - (c) stock watering and feed troughs; and
 - (d) roofed structure open on all sides for the purpose of providing shelter to animals.

Rural zone

- (12) Development in the Rural zone shall comply with the objectives of the zones and relevant State Planning Policies.
- (13) Within the Rural zone the local government will not generally support the erection of more than one (1) single house per lot. The local government may only consider granting approval to additional dwelling(s) under the following circumstances –
- (a) where the land owner clearly demonstrates that the development is required for farm management or tourist development purposes;
 - (b) the additional dwelling(s) will only accommodate a family member, workers employed for agricultural activities on that lot or tourists;
 - (c) the additional dwelling(s) are clustered in one location so as to avoid future subdivision pressure and minimise constraints on adjoining uses; and
 - (d) all essential services to the additional dwelling(s) from the lot boundary (including access roads) are to be shared with any existing dwelling(s) where practicable.
- (14) The existence of more than one dwelling house on a lot zoned Rural shall not be construed as a basis for the local government's support to the subdivision of the lot.
- (15) All proposals for development in the Rural zone must have regard to both on-site and off-site impacts and, where deemed necessary by the local government, such proposals shall be accompanied by information identifying –
- (a) environmental values and any environmental risks;
 - (b) the potential for land use conflict;
 - (c) the potential impacts and restrictions on approved uses on adjacent or nearby locations; and
 - (d) the separation distances and/or buffers relating to a potentially incompatible land use which need to be provided on-site.
- (16) The development of tourist activities in the Rural zone including farm stay, chalets and bed and breakfast accommodation will only be supported by the local government where they are complementary to the agricultural use of the land and any impacts associated with these activities are contained on-site.
- (17) In considering applications for development approval in the Rural zone where scheme water is not available the local government may require the provision of a drinking water supply to the standards specified in the Australian Drinking Water Guidelines 1996 published by the National Health and Medical Research Council and the Agriculture and Resource Management Council of Australia and New Zealand.

Rural Residential zone

The provisions applicable to a specific area of Rural Residential zoned land in

- (18) Schedule 2 – Rural Residential Areas shall specify any additional provisions considered appropriate to the particular site to achieve the objectives of the Scheme and the relevant zone. If a provision in the Schedule conflicts with any other provisions of the Scheme, the provision in the Schedule shall prevail.
- (19) In considering applications for subdivision, rezoning and development approval in the Rural Residential zone the local government shall have regard to the objectives for that zone as outlined in Part 3.
- (20) All buildings, service roads and firebreaks constructed in the Rural Residential zone shall be designed and sited so as to minimise any adverse impacts on the environment, landscape and scenic values.
- (21) No more than one single dwelling shall be constructed and occupied on any lot classified Rural Residential zone however the local government may, at its discretion, approve ancillary accommodation.
- (22) Outbuildings on rural residential zoned lots shall –
- (a) not exceed an aggregate area of 200m²;
 - (b) have a maximum wall height of 4.5 metres; and
 - (c) have a maximum ridge height of 6.0 metres; and
 - (d) not be constructed of second-hand materials; and
 - (e) be constructed of materials of low-reflectivity.
- (23) A sustainable potable water supply shall be provided to each lot in accordance with the Western Australian Planning Commission policies with preference given to connection to an approved reticulated water supply.
- (24) In considering any application under the Scheme for the keeping of animals in the Rural Residential zone, the Shire shall only grant approval if it is satisfied that the land is capable of supporting the number of animals proposed, having regard to the land management practices to be implemented.

In this respect, the Shire shall have due regard to any policies or guidelines adopted by the Shire relating to the keeping of animals. The Shire may refuse an application, or may impose conditions on any approval limiting the numbers of animals to be kept and/or such other conditions as the Shire sees fit, in order to prevent adverse impacts to the landscape, amenity and environmental values of the site and locality, including damage to trees, dust pollution and soil erosion.

Rural Enterprise zone

- (25) A Structure Plan will be required prior to subdivision of land.
- (26) All subdivision shall be generally in accordance with the approved Structure Plan.
- (27) In considering an application for development approval the local government will consider the need to protect residential amenity and the operation of enterprise through careful lot layout, high quality building design and landscaping plans.
- (28) The provisions for controlling subdivision and development in the Rural Enterprise zone shall comply with the requirements of any applicable Schedule and the following –

- (a) development of a single house shall be in accordance with the R2 density provisions of the Residential Design Codes, with the exception of the minimum lot size area which shall be between 1 and 4 hectares. No more than one dwelling will be permitted on each lot.
 - (b) where an enterprise has been established in association with a single house, the house shall only be occupied by the owner/occupier of the business and their family.
 - (c) no enterprise will be granted development approval for a lot within the zone, unless a single house exists on the lot, or a single house is to be constructed within the first stage of a development.
 - (d) all lots shall be connected to a reticulated potable water supply provided by a licensed service provider, in accordance with state government policy.
 - (e) car parking shall be provided in accordance with the requirements of Clause 43 of the Scheme.
- (29) If a provision in any applicable Schedule conflicts with any other provision of the Scheme, the provision in the Schedule shall prevail.

Rural Industry zone

- (30) In considering an application for development approval in the Rural Industry zone, the local government will have due regard for the following –
- (a) Whether the proposed development and land uses are consistent with the objective of the zone;
 - (b) Whether there is a need for a proponent to demonstrate that there are adequate buffers and land use separation to sensitive or incompatible uses in accordance with any relevant environmental guidelines;
 - (c) Where sewer is not available, that site conditions are adequate to cater for on-site effluent disposal;
 - (d) Adequate on-site manoeuvring and loading areas capable of supporting truck movements associated with the development, including provisions for trucks to enter and leave in forward gear;
 - (e) Any advertising signage shall only relate to the business located on the subject lot;
 - (f) Provide adequate setbacks to sensitive environmental features on the land such as watercourses, soaks or creeklines;
 - (g) The treatment and disposal of waste products;
 - (h) Protection of continued broad acre agricultural uses in the immediate locality; and
 - (i) Landscaping may be required where vegetated buffers are desirable to adjacent rural activities.
- (31) In considering an application for subdivision in the Rural Industry zone, the local government will have due regard for the following –
- (a) Provision of road widths that can cater for large truck movements of an industrial nature; and
 - (b) Lot sizes that are capable of accommodating an industrial building envelope, on-site effluent disposal where sewer is not available, water supply, and manoeuvring areas for industrial traffic to enter and leave in a forward gear.

General and Light Industry zones

Development in the General and Light Industry zones shall comply with the requirements of

- (32) Table 8 and the objectives for that zone as outlined in Part 3.
- (33) The front façade of all buildings in the General and Light Industry zones shall be orientated to the street and constructed in brick, concrete or masonry. This provision may be varied where the local government is satisfied that such variation will not detract from the amenity of the area.
- (34) Industrial buildings occupied or intended to be occupied by more than one separate business establishment (i.e. factory tenement buildings) shall be constructed so that every occupancy –
- (a) has a floor area of at least 100m² and neither its width or length is less than 8 metres;
 - (b) has an adjacent open yard area no smaller than one-third of the floor area of the occupancy;
 - (c) has an open yard area with direct access to a service access road not less than 6 metres in width;
 - (d) is separated from every other occupancy by a suitable distance or an internal wall or walls constructed of brick, stone, concrete or other material approved by the Building Code of Australia.
- (35) All on-site vehicle access ways and parking areas in the General and Light Industry zones are required to be sealed and drained to the specifications and satisfaction of the local government.
- (36) The minimum standard fence for lots used for industrial purposes shall be a 1.8 metre high link mesh security fence unless otherwise approved by the local government.
- (37) Fencing shall be provided to all boundaries abutting reserved land to prevent vehicular ingress and egress. Such fencing shall be of a uniform design, colour, material and height, to the satisfaction of the local government, so as to not detract from the amenity of the reserved land and the general amenity of the surrounding area.

Industrial Development zone

- (38) Comprehensive planning for the area shall be undertaken by preparation of a Structure Plan to guide subdivision and development.
- (39) All development in the Industrial Development zone, including subdivision, shall be in accordance with the approved Structure Plan.
- (40) Notwithstanding sub-clause (38), the local government may recommend subdivision or approve the development of land within the Urban Development zone prior to a structure plan coming into effect in relation to that land, if the local government is satisfied that this will not prejudice the specific purposes and requirements of the zone.
- (41) Where building envelopes are depicted on a Structure Plan, all buildings and effluent disposal facilities shall be located within the building envelopes shown on those plans.
- (42) Notwithstanding the provisions of sub-clause (40), the local government may approve the construction of the following structures outside of building envelopes –
- (a) water tanks;
 - (b) windmills;
 - (c) stock watering and feed troughs; and
 - (d) roofed structure open on all sides for the purpose of providing shelter to animals.

Commercial zone

Development in the Commercial zone shall comply with the requirements of

- (43) Table 8 and the objectives for the zone as outlined in Part 3.
- (44) The front façade of all buildings in the Commercial zone shall reflect and be compatible with the predominant existing streetscape and architectural style and the local government may impose conditions relating to building setbacks, design, scale, materials and finish to ensure compatibility with the existing streetscape and general architectural style.
- (45) In considering any application for development approval within the Commercial zone the local government shall have regard to and may require the provision of loading docks and/or rear access. The local government may impose conditions relating to –
- (a) the size and location of loading docks; and
 - (b) the means of providing rear access of adequate width and design so as to ensure that transport vehicles shall be able to proceed in a forward gear.
- (46) All on-site vehicle access ways and parking areas in the Commercial zone are required to be sealed and drained to the specifications and satisfaction of the local government.
- (47) Fencing shall be provided to all boundaries abutting reserved land to prevent vehicular ingress and egress. Such fencing shall be of a uniform design, colour, material and height, to the satisfaction of the local government, so as to not detract from the amenity of the reserved land and the general amenity of the surrounding area.

Landscaping

The landscaping requirement specified in

- (48) Table 8 or generally referred to in the Scheme means an open area designed, developed and maintained as garden planning and areas for pedestrian use. At the discretion of the local government natural bushland, swimming pools and areas under covered ways may be included within the landscaping requirement, however waste collection and loading areas, and other open storage areas shall not be included.
- (49) The local government may require an application for development approval to be accompanied by landscaping plans. Prior to the occupation of premises for the purposes of the development approval, landscaping is to be planted and is thereafter to be maintained to the satisfaction of the local government in accordance with the landscaping plan approved by the local government.

Car parking requirements

A person shall not develop or use any land or erect, use or adapt any building unless a suitable number of car parking spaces are provided in accordance with the requirements specified in

- (50) Table 8.
- (51) Reciprocal Parking (Private) and Shared Parking –
- (a) Subject to the provisions of the Scheme, the local government may exercise its discretion in granting development approval to permit a proportion of the total number of car parking bays required under the Scheme to be provided jointly with any one or more other premises within a location, where it is demonstrated to the satisfaction of the local government that reciprocal and/or shared car parking would result in the same number of car parking bays required under the Scheme.
 - (b) Reciprocal and/or shared car parking shall only be permitted in locations where the following has been demonstrated to the satisfaction of the local government –

- (i) reciprocal or shared off-street parking facilities are available in the location that sufficiently accommodates the deficit in required car parking bays; and
- (ii) the peak hours of operation of land uses so sharing are different and do not substantially overlap, whether or not the premises providing shared car parking separately have the prescribed number of car parking bays; and
- (iii) that a legally binding agreement has been made to enable those reciprocal or shared off-street parking facilities to be used for that purpose.

Note: Where a reciprocal or shared parking arrangement is proposed as part of an application for development approval, the written consent of the property owner of the reciprocal or shared parking facility must be in the form of a legally binding agreement between both parties that is prepared to the satisfaction of the local government, and at the applicant's/proponents' own cost.

- (52) Where the developer can demonstrate to the satisfaction of the local government that there is not the demand for the number of parking spaces specified in the Scheme landscaping may be provided in lieu of car parking spaces not constructed and the said landscaping shall be included in the calculations as car parking but not as landscaping.
- (53) Cash Contribution in Lieu of providing car parking bays –
 - (a) Subject to the provisions of the Scheme, the local government may require an applicant for development approval to provide, or may otherwise agree to accept, a cash contribution in lieu of the provision of a proportion of the total number of car parking bays required under the Scheme.
 - (b) A cash contribution in lieu of providing car parking bays shall only be considered in locations where the following has been demonstrated to the satisfaction of the local government –
 - (i) there is sufficient car parking in the locality; and
 - (ii) a public car park exists or is planned in the locality that adequately services the car parking requirements of both the general public and the proposed development; and
 - (iii) that a legally binding agreement has been made to enable the public car park to be used for the purpose of providing car parking for the proposed development on a permanent basis in accordance with subclause (b).

Commercial Vehicle Parking Requirements

- (54) A person shall not park, or permit to be parked, more than one commercial vehicle on any lot within the Residential or Rural Townsite zone.
- (55) No more than one commercial vehicle, of up to a medium rigid vehicle (MRV) design service vehicle type, may be parked on a lot within the Residential or Rural Townsite zone, provided that –
 - (a) the vehicle is accommodated entirely on a hard standing area within the property boundary of the lot containing only a single house and associated outbuildings; and
 - (b) the vehicle does not exceed a maximum of 10 tonnes gross weight; and
 - (c) the vehicle does not exceed a maximum of 4.5 metres in height, 3.5 metres in width or 10 metres in length; and
 - (d) any vehicle exceeding eight metres in length is parked on a hard standing area that is located behind the front building line of the property and/or is screened from view from outside of the lot; and
 - (e) the vehicle is not started or manoeuvred on-site between the hours of 7 pm and 7 am Monday to Saturday or 6 pm and 9 am Sunday and public holidays where noise emission

- from the operation of the vehicle exceeds the assigned levels for noise sensitive receiving premises under the *Environmental Protection (Noise) Regulations 1997*; and
- (f) the vehicle is not used or designed to be used for –
 - (i) the transportation of livestock, or
 - (ii) the transportation or disposal of liquid or solid wastes, or
 - (iii) the transportation of distillate, petrol, oil or lubricants, or
 - (iv) the transportation of hazardous or noxious chemicals or substances, or
 - (v) a refrigeration unit that is operated on a continuous or intermittent basis; and
 - (g) all repairs, servicing or cleaning of the vehicle is not undertaken on the lot.

Note: MRV as defined in Australian Standard AS2890.2 Off-street Parking – Part 2: Commercial Vehicle Facilities, as amended.

- (56) The parking of a commercial vehicle within the road reserve, outside of a designated on street service vehicle parking bay, is not permitted within the Scheme area.

Repurposed and second-hand buildings

- (57) The local government may permit the erection of a repurposed or second-hand building on a lot for the purposes of a single dwelling or ancillary accommodation where –
 - (a) in its opinion such building is in satisfactory condition and the design and locality of the building is to the satisfaction of the local government and will not adversely affect the amenity of the locality;
 - (b) the applicant for a building permit for the repurposed or second-hand building lodges a cash bond and enters into an agreement, to the satisfaction of the local government, to ensure the building achieves a standard of presentation acceptable to the local government within 12 months of the commencement of works; and
 - (c) the proposal complies with the provisions.

Extractive Industries

- (58) The development of extractive industries in the Scheme area will only be supported by the local government under the following circumstances –
 - (a) where the extraction of minerals or basic raw materials does not adversely affect the environment or amenity in the locality of the operation during or after excavation;
 - (b) where due consideration is given to the rehabilitation and sequential use of extraction areas early in the planning process; and
 - (c) where proposals comply with all relevant legislation, policies, guidelines and codes of practice applicable at the time including the Shire of Quairading Extractive Industries Local Law.
- (59) All applications for development approval for the establishment of extractive industry operations in the Scheme area are to be accompanied by a management plan and report which –
 - (a) describes the physical characteristics of the excavation site including significant environmental features;
 - (b) demonstrates that sensitive land uses within 1,000 metres of the proposal will not be adversely affected by the extractive industry operations;
 - (c) identifies appropriate buffer distances required for extraction that are needed to buffer the impact of operations to adjacent land uses;

- (d) provides details of the proposed use, development and management of the site including the nature and estimated duration of excavation works, environmental and water resource management standards, excavation areas, stock piles, machinery maintenance areas, processing plants, fuel storage and on-site access roads, parking for cars and other vehicles used on the site, and proposals for landscaping to screen activities on the site from public view;
 - (e) describes arrangements for access to the site, including the roads which are proposed to be used to provide the main vehicular access and likely traffic volumes;
 - (f) provides details of proposed decommissioning and rehabilitation works;
 - (g) describes future land use and development proposals following completion of decommissioning and rehabilitation works; and
 - (h) any other information the local government considers relevant
- (60) In determining applications for development approval for the establishment of extractive industry operations in the Scheme area the local government may impose conditions relating but not limited to the following matters –
- (a) hours and methods of operation;
 - (b) siting of internal access thoroughfares, buildings and plant;
 - (c) vehicle access arrangements including road upgrade and maintenance contributions;
 - (d) measures to minimise air, water, noise and visual pollution;
 - (e) location and depth of extraction areas;
 - (f) stabilisation of extraction areas, stock piles and overburden dumps;
 - (g) drainage;
 - (h) protection of the amenity of adjoining land uses including visual screening and buffer requirements;
 - (i) restoration and rehabilitation of excavation areas; and
 - (j) rehabilitation to ensure consistency with long term planning objectives including sequential land use proposals.

Requirement for consultation to commence mining

- (61) Whilst Mining Operations are exempt from the need for development approval under the *Mining Act 1978*, the local government may exercise its discretion to inform the Minister for Mines and the Minister for Planning in writing that the granting of a mining lease or general purpose lease is contrary to the provisions of the Scheme and the Local Planning Strategy. In providing advice to the Minister for Mines on the suitability of Mining Operations, the local government will be guided by the permissibility of this use in the zoning table.

33. Additional site and development requirements for areas covered by structure plan, activity centre plan or local development plan

There are no additional requirements that apply to this Scheme.

34. Variations to site and development requirements

- (1) In this clause –
additional site and development requirements means requirements set out in clauses 32 and 33.
- (2) The local government may approve an application for a development approval that does not comply with an additional site and development requirements.
- (3) An approval under subclause (2) may be unconditional or subject to any conditions the local government considers appropriate.
- (4) If the local government is of the opinion that the non-compliance with an additional site and development requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must –
 - (a) consult the affected owners or occupiers by following one or more of the provisions for advertising applications for development approval under clause 64 of the deemed provisions; and
 - (b) have regard to any expressed views prior to making its determination to grant development approval under this clause.
- (5) The local government may only approve an application for development approval under this clause if the local government is satisfied that –
 - (a) approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67 of the deemed provisions; and
 - (b) the non-compliance with the additional site and development requirement will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

35. Restrictive covenants

- (1) A restrictive covenant affecting land in the Scheme area that would have the effect of limiting the number of residential dwellings which may be constructed on the land is extinguished or varied to the extent that the number of residential dwellings that may be constructed is less than the number that could be constructed on the land under this Scheme.
- (2) If subclause (1) operates to extinguish or vary a restrictive covenant –
 - (a) development approval is required to construct a residential dwelling that would result in the number of residential dwellings on the land exceeding the number that would have been allowed under the restrictive covenant; and
 - (b) the local government must not grant development approval for the construction of the residential dwelling unless it gives notice of the application for development approval in accordance with clause 64 of the deemed provisions.

Part 5 – Special control areas

36. Special control areas

There are no special control areas which apply to this Scheme.

Part 6 – Terms referred to in Scheme

Division 1 – General definitions used in Scheme

37. Terms used

(1) If a word or expression used in this Scheme is listed in this clause, its meaning is as follows –

Land Use	Definition
building envelope	means the area of land within which all buildings and effluent disposal facilities on a lot must be contained.
building height	in relation to a building – (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the maximum vertical distance between the natural ground level and the finished roof height directly above, excluding minor projections as that term is defined in the R-Codes.
cabin	means a dwelling forming part of a tourist development or caravan park that is – (a) an individual unit other than a chalet; and (b) designed to provide short-term accommodation for guests.
chalet	means a dwelling forming part of a tourist development or caravan park that is – (a) a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and (b) designed to provide short-term accommodation for guests.
commencement day	means the day this Scheme comes into effect under section 87(4) of the Act.
commercial vehicle	means a vehicle, whether licenced or not, that has a gross vehicle mass of greater than 4.5 tonnes including – (a) a utility, van, truck, tractor, bus or earthmoving equipment; and (b) a vehicle that is, or is designed to be an attachment to a vehicle referred to in paragraph (a).
floor area	has meaning given in the Building Code.
frontage	in relation to a building – (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the road alignment at the front of a lot and, if a lot abuts 2 or more roads, the one to which the building or proposed building faces.
gross floor area	means the area of all floors within the internal finished surfaces of

Land Use	Definition
	permanent walls.
incidental use	means a use of premises which is consequent on, or naturally attaching, appertaining or relating to, the predominant use.
minerals	has the meaning given in the <i>Mining Act 1978</i> section 8(1).
net lettable area or nla	means the area of all floors within the internal finished surfaces of permanent walls but does not include the following areas – (a) stairs, toilets, cleaner’s cupboards, lift shafts and motor rooms, escalators, tea rooms and plant rooms, and other service areas; (b) lobbies between lifts facing other lifts serving the same floor; (c) areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor or building; (d) areas set aside for the provision of facilities or services to the floor or building where those facilities are not for the exclusive use of occupiers of the floor or building.
non-conforming use	has the meaning given in the <i>Planning and Development Act 2005</i> section 172.
plot ratio	means the ratio of the floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located.
precinct	means a definable area where particular planning policies, guidelines or standards apply.
predominant use	means the primary use of premises to which all other uses carried out on the premises are incidental.
retail	means the sale or hire of goods or services to the public.
short-term accommodation	means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.
wall height	in relation to a wall of a building – (a) if the building is used for residential purposes, has the meaning given in the R-Codes; or (b) if the building is used for purposes other than residential purposes, means the vertical distance from the natural ground level of the boundary of the property that is closest to the wall to the point where the wall meets the roof or parapet.
wholesale	means the sale of goods or materials to be sold by others.

- (2) A word or expression that is not defined in this Scheme –
- (a) has the meaning it has in the *Planning and Development Act 2005*; or
 - (b) if it is not defined in that Act – has the same meaning as it has in the R-Codes.

Division 2 – Land use terms used in Scheme

38. Land use terms used

If this Scheme refers to a category of land use that is listed in this provision, the meaning of that land use is as follows –

Land Use	Definition
abattoir	means premises used commercially for the slaughtering of animals for the purposes of consumption as food products.
agriculture – extensive	means premises used for the raising of stock or crops including outbuildings and earthworks, but does not include agriculture – intensive or animal husbandry – intensive.
agriculture – intensive	means premises used for commercial production purposes, including outbuildings and earthworks, associated with any of the following – <ul style="list-style-type: none"> (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts; (b) the establishment and operation of plant or fruit nurseries; (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms); (d) aquaculture.
amusement parlour	means premises – <ul style="list-style-type: none"> (a) that are open to the public; and (b) that are used predominantly for amusement by means of amusement machines including computers; and (c) where there are 2 or more amusement machines.
animal establishment	means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre.
animal husbandry – intensive	means premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) or other livestock in feedlots, sheds or rotational pens.
art gallery	means premises – <ul style="list-style-type: none"> (a) that are open to the public; and (b) where artworks are displayed for viewing or sale.
bed and breakfast	means a dwelling – <ul style="list-style-type: none"> (a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and (b) containing not more than 2 guest bedrooms.
betting agency	means an office or totalisator agency established under the <i>Racing and Wagering Western Australia Act 2003</i> .
brewery	means premises the subject of a producer’s licence authorising the production of beer, cider or spirits granted under the <i>Liquor Control Act 1988</i> .

Land Use	Definition
bulky goods showroom	<p>means premises –</p> <p>(a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes –</p> <ul style="list-style-type: none"> (i) automotive parts and accessories; (ii) camping, outdoor and recreation goods; (iii) electric light fittings; (iv) animal supplies including equestrian and pet goods; (v) floor and window coverings; (vi) furniture, bedding, furnishings, fabrics, manchester and homewares; (vii) household appliances, electrical goods and home entertainment goods; (viii) party supplies; (ix) office equipment and supplies; (x) babies’ and children’s goods, including play equipment and accessories; (xi) sporting, cycling, leisure, fitness goods and accessories; (xii) swimming pools. <p>or</p> <p>(b) used to sell goods and accessories by retail if –</p> <ul style="list-style-type: none"> (i) a large area is required for the handling, display or storage of the goods; or (ii) vehicular access is required to the premises for the purpose of collection of purchased goods.
caravan park	means premises that are a caravan park as defined in the <i>Caravan Parks and Camping Grounds Act 1995</i> section 5(1).
caretaker’s dwelling	means a dwelling on the same site as a building, operation or plant, and occupied by a supervisor of that building, operation or plant.
car park	<p>means premises used primarily for parking vehicles whether open to the public or not but does not include –</p> <ul style="list-style-type: none"> (a) any part of a public road used for parking or for a taxi rank; or (b) any premises in which cars are displayed for sale.
child care premises	<p>means premises where –</p> <ul style="list-style-type: none"> (a) an education and care service as defined in the <i>Education and Care Services National Law (Western Australia)</i> Section 5(1), other than a family day care service as defined in that section, is provided; or (b) a child care service as defined in the <i>Child Care Services Act 2007</i> section 4 is provided.
cinema/theatre	means premises where the public may view a motion picture or theatrical production.
civic use	means premises used by a government department, an instrumentality of the State or the local government for administrative, recreational or other purposes.
club premises	means premises used by a legally constituted club or association or other body of persons united by a common interest.

Land Use	Definition
commercial vehicle parking	means premises used for parking of one or 2 commercial vehicles but does not include – (a) any part of a public road used for parking or for a taxi rank; or (b) parking of commercial vehicles incidental to the predominant use of the land.
community purpose	means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit.
consulting rooms	means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care.
convenience store	means premises – (a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens or newsagents; and (b) operated during hours which include, but may extend beyond, normal trading hours; and (c) the floor area of which does not exceed 300m ² net lettable area.
corrective institution	means premises used to hold and reform persons committed to it by a court, such as a prison or other type of detention facility.
educational establishment	means premises used for the purposes of providing education including premises used for a school, higher education institution, business college, academy or other educational institution.
exhibition centre	means premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature including a museum.
family day care	means premises where a family day care service as defined in the <i>Education and Care Services National Law (Western Australia)</i> is provided.
fast food outlet/ lunch bar	means premises, including premises with a facility for drive-through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten - (a) without further preparation; and (b) primarily off the premises.
fuel depot	means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel but does not include premises used – (a) as a service station; or (b) for the sale of fuel by retail into a vehicle for use by the vehicle.
funeral parlour	means premises used – (a) to prepare and store bodies for burial or cremation; (b) to conduct funeral services.
garden centre	means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens.
holiday accommodation	means 2 or more dwellings on one lot used to provide short term

Land Use	Definition
	accommodation for persons other than the owner of the lot.
holiday house	means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast.
home business	<p>means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession –</p> <ul style="list-style-type: none"> (a) does not involve employing more than 2 people who are not members of the occupier’s household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 50m²; and (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and (f) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.
home occupation	<p>means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that –</p> <ul style="list-style-type: none"> (a) does not involve employing a person who is not a member of the occupier’s household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 20m²; and (d) does not involve the display on the premises of a sign with an area exceeding 0.2m²; and (e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (f) does not – <ul style="list-style-type: none"> (i) require a greater number of parking spaces than normally required for a single dwelling; or (ii) result in an increase in traffic volume in the neighbourhood; and (g) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and (h) does not include provision for the fuelling, repair or maintenance of motor vehicles; and (i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.
home office	<p>means a dwelling used by an occupier of the dwelling to carry out a home occupation if the carrying out of the occupation –</p> <ul style="list-style-type: none"> (a) is solely within the dwelling; and (b) does not entail clients or customers travelling to and from the

Land Use	Definition
	<p>dwelling; and</p> <p>(c) does not involve the display of a sign on the premises; and</p> <p>(d) does not require any change to the external appearance of the dwelling.</p>
home store	<p>means a shop attached to a dwelling that –</p> <p>(a) has a net lettable area not exceeding 100m²; and</p> <p>(b) is operated by a person residing in the dwelling.</p>
hospital	<p>means premises used as a hospital as defined in the <i>Hospitals and Health Services Act 1927</i> section 2(1).</p>
hotel	<p>means premises the subject of a hotel licence other than a small bar or tavern licence granted under the <i>Liquor Control Act 1988</i> including any betting agency on the premises.</p>
industry	<p>means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes –</p> <p>(a) the storage of goods;</p> <p>(b) the work of administration or accounting;</p> <p>(c) the selling of goods by wholesale or retail;</p> <p>(d) the provision of amenities for employees;</p> <p>(e) incidental purposes.</p>
industry – extractive	<p>means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes –</p> <p>(a) the processing of raw materials including crushing, screening, washing, blending or grading;</p> <p>(b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance and administration.</p>
industry – light	<p>means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed.</p>
industry – primary production	<p>means premises used –</p> <p>(a) to carry out a primary production business as that term is defined in the <i>Income Tax Assessment Act 1997 (Commonwealth)</i> section 995-1; or</p> <p>(b) for a workshop servicing plant or equipment used in primary production businesses.</p>
liquor store – large	<p>means premises the subject of a liquor store licence granted under the <i>Liquor Control Act 1988</i> with a net lettable area of more than 300m².</p>
liquor store - small	<p>means premises the subject of a liquor store licence granted under the <i>Liquor Control Act 1988</i> with a net lettable area of not more than 300m².</p>
market	<p>means premises used for the display and sale of goods from stalls by independent vendors.</p>

Land Use	Definition
medical centre	means premises other than a hospital used by 3 or more health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care.
mining operations	means premises where mining operations, as that term is defined in the <i>Mining Act 1978</i> section 8(1), is carried out.
motel	means premises, which may be licensed under the <i>Liquor Control Act 1988</i> – (a) used to accommodate guests in a manner similar to a hotel; and (b) with specific provision for the accommodation of guests with motor vehicles.
motor vehicle, boat or caravan sales	means premises used to sell or hire motor vehicles, boats or caravans.
motor vehicle, machinery and/or marine wrecking	means land or buildings used for the storage, breaking up or dismantling of motor vehicles, motor cycles, caravans and marine vessels but does not include panel beating, spray painting, chassis reshaping of vehicles or the sale of second hand motor vehicle and marine accessories and spare parts.
motor vehicle repair	means premises used for or in connection with – (a) electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or (b) repairs to tyres other than recapping or retreading of tyres.
motor vehicle wash	means premises primarily used to wash motor vehicles.
office	means premises used for administration, clerical, technical, professional or similar business activities.
park home park	means premises used as a park home park as defined in the <i>Caravan Parks and Camping Grounds Regulations 1997</i> Schedule 8.
place of worship	means premises used for religious activities such as a chapel, church, mosque, synagogue or temple.
reception centre	means premises used for hosted functions on formal or ceremonial occasions.
recreation – private	means premises that are – (a) used for indoor or outdoor leisure, recreation or sport; and (b) not usually open to the public without charge.
renewable energy facility	means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource but does not include anemometers, solar panels, wind turbines or other infrastructure used to generate energy located on a lot with a private rural use, single house or commercial premises where the energy produced principally supplies that use.
repurposed dwelling	means a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.

Land Use	Definition
resource recovery centre	means premises other than a waste disposal facility used for the recovery of resources from waste.
restaurant/cafe	means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licenced under the <i>Liquor Control Act 1988</i> .
restricted premises	means premises used for the sale by retail or wholesale, or the offer for hire, loan or exchange, or the exhibition, display or delivery of – (a) publications that are classified as restricted under the <i>Classification (Publications, Films and Computer Games) Act 1995 (Commonwealth)</i> ; and (b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity; or (c) smoking-related implements.
road house	means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services – (a) a full range of automotive repair services; (b) wrecking, panel beating and spray painting services; (c) transport depot facilities; (d) short-term accommodation for guests; (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies.
roadside stall	means a stall which offers for sale to the general public, produce or any commodity which is grown or manufactured on the land or site, upon which the stall is located.
rural home business	means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or occupation – (a) does not involve employing more than 2 people who are not members of the occupier’s household; and (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and (c) does not occupy an area greater than 200m ² ; and (d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and (f) does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle more than 30 tonnes gross weight.
rural pursuit/hobby farm	means any premises, other than premises used for agriculture – extensive or agriculture – intensive, that are used by an occupier of the premises to carry out any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a

Land Use	Definition
	member of the occupier's household – (a) the rearing, agistment, stabling or training of animals; (b) the keeping of bees; (c) the sale of produce grown solely on the premises.
second-hand dwelling	means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular or transportable dwelling.
serviced apartment	means a group of units or apartments providing – (a) self-contained short-stay accommodation for guests; and (b) any associated reception or recreational facilities.
service station	means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for – (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience nature; or (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles.
shop	means premises other than a bulky goods showroom, a liquor store – large or a liquor store – small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services.
small bar	means premises the subject of a small bar licence granted under the <i>Liquor Control Act 1988</i> .
tavern	means premises the subject of a tavern licence granted under the <i>Liquor Control Act 1988</i> .
telecommunications infrastructure	means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network.
tourist development	means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide – (a) short-term accommodation for guests; and (b) onsite facilities for the use of guests; and (c) facilities for the management of the development.
trade display	means premises used for the display of trade goods and equipment for the purpose of advertisement.
trade supplies	means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for any of the following purposes including goods which may be assembled or manufactured off the premises – (a) automotive repairs and servicing; (b) building including repair and maintenance; (c) industry; (d) landscape gardening; (e) provision of medical services;

Land Use	Definition
	(f) primary production; (g) use by government departments or agencies, including local government.
transport depot	means premises used primarily for the parking or garaging of 3 or more commercial vehicles including – (a) any ancillary maintenance or refuelling of those vehicles; and (b) any ancillary storage of goods brought to the premises by those vehicles; and (c) the transfer of goods or persons from one vehicle to another.
tree farm	means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the <i>Carbon Rights Act 2003</i> section 5.
veterinary centre	means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders.
warehouse/ storage	means premises including indoor or outdoor facilities used for – (a) the storage of goods, equipment, plant or materials; or (b) the display or the sale by wholesale of goods.
waste disposal facility	means premises used – (a) for the disposal of waste by landfill; or (b) the incineration of hazardous, clinical or biomedical waste.
waste storage facility	means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale.
winery	means premises used for the production of viticultural produce and associated sale of the produce.
workforce accommodation	means premises, which may include modular or relocatable buildings, used – (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

Schedules –

- A. Supplemental Provisions to the Deemed Provisions
 - 1. Exempted Advertisements
 - 2. Rural Residential Areas

Schedule A – Supplemental provisions to the deemed provisions

These provisions are to be read in conjunction with the deemed provisions (Schedule 2) contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Clause 61(1):

- (k)** the erection or installation of a sign or advertisement of a class specified in Schedule 5 of this Scheme that applies in respect of the sign unless the sign is to be erected or installed –
 - (i) on a place included on a heritage list prepared in accordance with this Scheme;
 - (ii) on land located within an area designated under this Scheme as a heritage area.
- (l)** the erection or extension of a single house on a lot if a single house is a permitted (“P”) use in the zone where the R Codes do not apply, in which that lot is located and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is –
 - (i) entered in the Register of Heritage Places under the *Heritage of Western Australia Act 1990*; or
 - (ii) the subject of an order under the *Heritage of Western Australia Act 1990* Part 6; or
 - (iii) included on a heritage list prepared in accordance with this Scheme; or
 - (iv) within an area designated under the Scheme as a heritage area; or
 - (v) the subject of a heritage agreement entered into under the *Heritage of Western Australia Act 1990* section 29; or
 - (vi) on a lot which does not have access to a dedicated and/or constructed road;
 - (vii) within view of a Major Road Reserve; or
 - (viii) upon land affected by a known buffer as indicated on the Local Planning Strategy.
- (m)** the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted (“P”) in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:
 - (i) entered in the Register of Heritage Places under the *Heritage of Western Australia Act 1990*; or
 - (ii) the subject of an order under the *Heritage of Western Australia Act 1990* Part 6; or
 - (iii) included on a heritage list prepared in accordance with this Scheme; or
 - (iv) within an area designated under the Scheme as a heritage area; or
 - (v) the subject of a heritage agreement entered into under the *Heritage of Western Australia Act 1990* section 29; or
 - (vi) on a lot which does not have access to a dedicated and/or constructed road;
 - (vii) within view of a Major Road Reserve; or
 - (viii) upon land affected by a known buffer as indicated on the Local Planning Strategy.
- (n)** the erection or demolition of any farm sheds or outbuildings on any lot classified Rural zone.
- (o)** the demolition of any building or structure except where the building or structure is –
 - (i) entered in the Register of Heritage Places under the *Heritage of Western Australia Act 1990*; or
 - (ii) the subject of an order under the *Heritage of Western Australia Act 1990* Part 6; or

- (iii) included on a heritage list prepared in accordance with this Scheme; or
- (iv) within an area designated under the Scheme as a heritage area;
- (p)** the erection of a boundary fence in a zone where the R Codes do not apply.
- (q)** dams in Rural and Rural Smallholding Zones where the dam:
 - (a) has been approved or does not require approval from any State Government agency or authority; and
 - (b) the lower edge of the dam wall, and any other part of the dam including the stored water is further than 20 metres from boundaries of the subject lot.

Clause 61(2):

- (g)** the carrying out of a rural pursuit in the Rural Residential zone that –
 - (i) is not used for trade or commercial purposes; and
 - (ii) complies with the recommended stocking rates and environmental protection requirements of the relevant State Government departments.
- (h) the display or erection of signage and advertisements contained in Schedule 1 of the Scheme.

Clause 85ATransitional arrangements for local planning policies

Where a local planning policy has been prepared in accordance with the requirements of Local Planning Scheme No. 4, it shall continue to have effect, and may be amended or revoked as if it were a local planning policy adopted under Town Planning Scheme No. 2.

Schedule 1 – Exempted Advertisements

Land Use and/or Development Requiring Advertisement	Exempted Sign Type and Number	Maximum Area of Exempted Sign
Awning Fascia Sign	<ul style="list-style-type: none"> Will not project beyond the outer frame or edges of the awning. A maximum of one awning fascia sign per tenancy/occupant of the building. 	N/a
Community Information Sign	<ul style="list-style-type: none"> Erected or installed no more than 28 days prior to and removed no more than seven days after the date of the function, exhibition, meeting, display, event or activity that it relates to. The function, exhibition, meeting, display, event or activity has been granted any required local government approvals, inclusive of the sign. 	N/a
Ground Based Sign, including A-frame signs	<ul style="list-style-type: none"> Maximum of one ground based sign per site unless it is in accordance with an approved signage strategy. 	2m ²
Flag Sign	<ul style="list-style-type: none"> Maximum of two per street frontage; The flag and its supporting structures shall not project more than 600mm from the facade of the building. Minimum headway clearance of 2.4m from the ground level immediately below the flag to its lowermost portion. Overall maximum height of the flag and its supporting structures shall not exceed 3m. 	0.2m ² per 1m of street frontage to a maximum of 2m ² .
Home Occupation	<ul style="list-style-type: none"> One advertisement describing the nature of the home occupation. 	0.2m ²
Industrial and Warehouse Premises	<ul style="list-style-type: none"> Maximum of four signs applied to or affixed to the walls of the building but not including signs which project above the eaves or the ridge of the roof of the building, and excluding signs projecting from a building whether or not those signs are connected to a pole, wall or other building. A maximum of two free-standing advertisement signs not exceeding 5m in height above ground level. 	<p>Individual signs shall not exceed 6m².</p> <p>Total area of signs shall not exceed 15m².</p>
Places of Worship, Meeting Halls and Places of Public Assembly	<ul style="list-style-type: none"> One advertisement detailing the function and/or the activities of the institution concerned. 	0.2m ²
Public Places and Reserves	<ul style="list-style-type: none"> Advertisement signs (illuminated or non-illuminated) relating to the functions of government, a public authority or council of a municipality excluding those of a promotional 	N/a

Land Use and/or Development Requiring Advertisement	Exempted Sign Type and Number	Maximum Area of Exempted Sign
	nature constructed or exhibited by, or on behalf of any such body.	
Real Estate Signs	<ul style="list-style-type: none"> • A maximum of 50% of the sign content to comprise details of the selling or leasing agent or the developer. • Erected or installed for a maximum period of twelve months or removed within 14 days of the completion of the sale, lease agreement, redevelopment or refurbishment of the site that it relates to, whichever is the lesser. 	Two signs per site not exceeding a total area of 10m ² .
Shops, Showrooms and other uses appropriate to a Shopping Area	<ul style="list-style-type: none"> • All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5 metres from the ground floor level of the building. 	N/a
Showroom, race courses, major racing tracks, sports stadia, major sporting grounds and complexes	<ul style="list-style-type: none"> • All signs provided that, in each case, the advertisement is not visible from outside the complex or facility concerned, either from other private land or from public places and streets. 	N/a
Temporary Event Signage	<ul style="list-style-type: none"> • Temporary signage, including banners, in conjunction with special events may be erected for up to 2 weeks prior to the event without prior approval. • All temporary signage must be removed within 2 days of the completion of the event. Erected or installed no more than 28 days prior to and removed no more than seven days after the date of the event that it relates to. 	N/a
Under Awning Sign	<ul style="list-style-type: none"> • A maximum of one per street frontage per tenancy. • Orientated at right angles to the wall of the building that the sign is erected upon. On corner sites the sign may be orientated at an angle so as to be visible from both streets. • Does not project beyond the extent of the awning. • Where illuminated, it does not flash, pulsate or flicker and the light intensity shall not cause annoyance to the public. 	Maximum of 2.4 metres in length and 600 mm in height.

Schedule 2 – Rural Residential Areas

No.	Description of Land	Provisions
RR1	Lots 56, 94, 104, 105, 213 and 214 generally bounded by Coraling Street, Forrest Street, section of closed road, and Cubbine Road, Quairading.	<ol style="list-style-type: none"> 1. Lot sizes shall be between 1 and 4 hectares. 2. A sustainable water supply shall be provided to each lot.
RR2	Portion of Crown Reserve 21459 fronting Loudon Street and portion of Crown Reserve 13002 fronting Coraling Street, Quairading.	<ol style="list-style-type: none"> 1. The minimum recommended lot size should be 2 hectares. 2. The first application for development approval for a use or development on a lot shall also nominate for the local government's approval the position of a building envelope on the lot. A building envelope shall have an area of not more than 2,000m².
RR3	Avon Lots 832 and 833 Weir Road, Quairading (Deleted _____)	<ol style="list-style-type: none"> 1. The Council will not support any subdivision until such time as a Plan of Subdivision is endorsed by the Chief Executive Officer and the Commission in accordance with Clause 4.10.2 of the Scheme. 2. All minimum lot sizes and the subdivision shall generally be in accordance with the Plan of Subdivision endorsed by the Chief Executive Officer and the Commission. 3. Council may require any Plan of Subdivision to include relevant notes referring to the requirements under Schedule 10 and recommendations of the Land Capability Report. 4. Council shall recommend that the Commission impose a condition of the subdivision to require a detailed revegetation plan to address vegetated buffers to the adjacent "Farming" zone, ground cover and tree planting for wind erosion control, salinity areas and implementation measures by the subdivider. 5. Council shall recommend that the Commission impose a condition of subdivision to require a Management Plan for remnant vegetation, weed growth, fire management, water erosion, wind erosion, water quality, soil salinity and soil health including implementation measures by the subdivider. 6. No trees or substantial native vegetation shall be felled or removed unless with the prior written approval of the local government or where: <ol style="list-style-type: none"> (i) Required for approved development or subdivision works; (ii) Required to fulfil the provisions or requirements of an approved Bush Fire Management Plan; (iii) Required by a Council Firebreak Order; or (iv) Trees are declared to be dead, diseased or dangerous. 7. At the time of subdivision, Council may request that the WAPC impose a condition requiring a Section 70A Notification or similar restriction on all Titles to alert first and subsequent purchasers of the rural residential lots that vegetation outside of the designated building envelope is to be maintained and protected. 8. All revegetation areas, remnant vegetation or watercourses are

No.	Description of Land	Provisions
		<p>to be fenced so they are protected from livestock.</p> <p>9. Council may limit the number of horses, livestock or other hoofed animals. Stocking rates shall comply with relevant guidelines with advice from the Department of Agriculture and Food WA.</p> <p>10. Council shall require lodgement and approval of a Fire Management Plan prior to endorsement of any Plan of Subdivision by the Chief Executive Officer.</p> <p>11. Council may require strategic fire breaks and emergency fire accesses to be shown on any Plan of Subdivision to alert prospective purposes of their Fire Management responsibilities.</p> <p>12. Council may require a condition on any subdivision requirement Fire Management to be in accordance with a Fire Management Plan, and Section 70A Notification on the Certificate of Titles alerting owners to their responsibilities under the Fire Management Plan.</p> <p>13. Development shall comply with the Fire Management Plan endorsed by FESA and the Shire of Quairading.</p> <p>14. No habitable buildings or other sensitive land uses shall be permitted within buffers shown on the approved Subdivision Guide Plan.</p> <p>15. Council shall recommend that the Commission impose a condition on subdivision requiring a Section 70A Notification or similar restriction on titles affected by buffers to alert prospective purchasers that portions of their lots may be affected by emissions associated with neighbouring industries.</p> <p>16. Local water management strategy to be prepared and submitted to WAPC for approval prior to subdivision guide plan being finalised.</p>

COUNCIL RESOLUTION TO ADVERTISE LOCAL PLANNING SCHEME

Adopted by resolution of the Council of the Shire of Quairading at the [INSERT MEETING TYPE] Meeting of Council held on the [DATE]

CHIEF EXECUTIVE OFFICER

PRESIDENT

COUNCIL RESOLUTION TO SUPPORT / NOT SUPPORT* SCHEME FOR APPROVAL

Council resolved to support / not support* approval of the draft Scheme of the Shire of Quairading at the [INSERT MEETING TYPE] Meeting of Council held on the [DATE]

The Common Seal of the Shire of Quairading was hereunto affixed by authority of a resolution of the Council in the presence of:

CHIEF EXECUTIVE OFFICER

PRESIDENT

WAPC Recommended for Approval

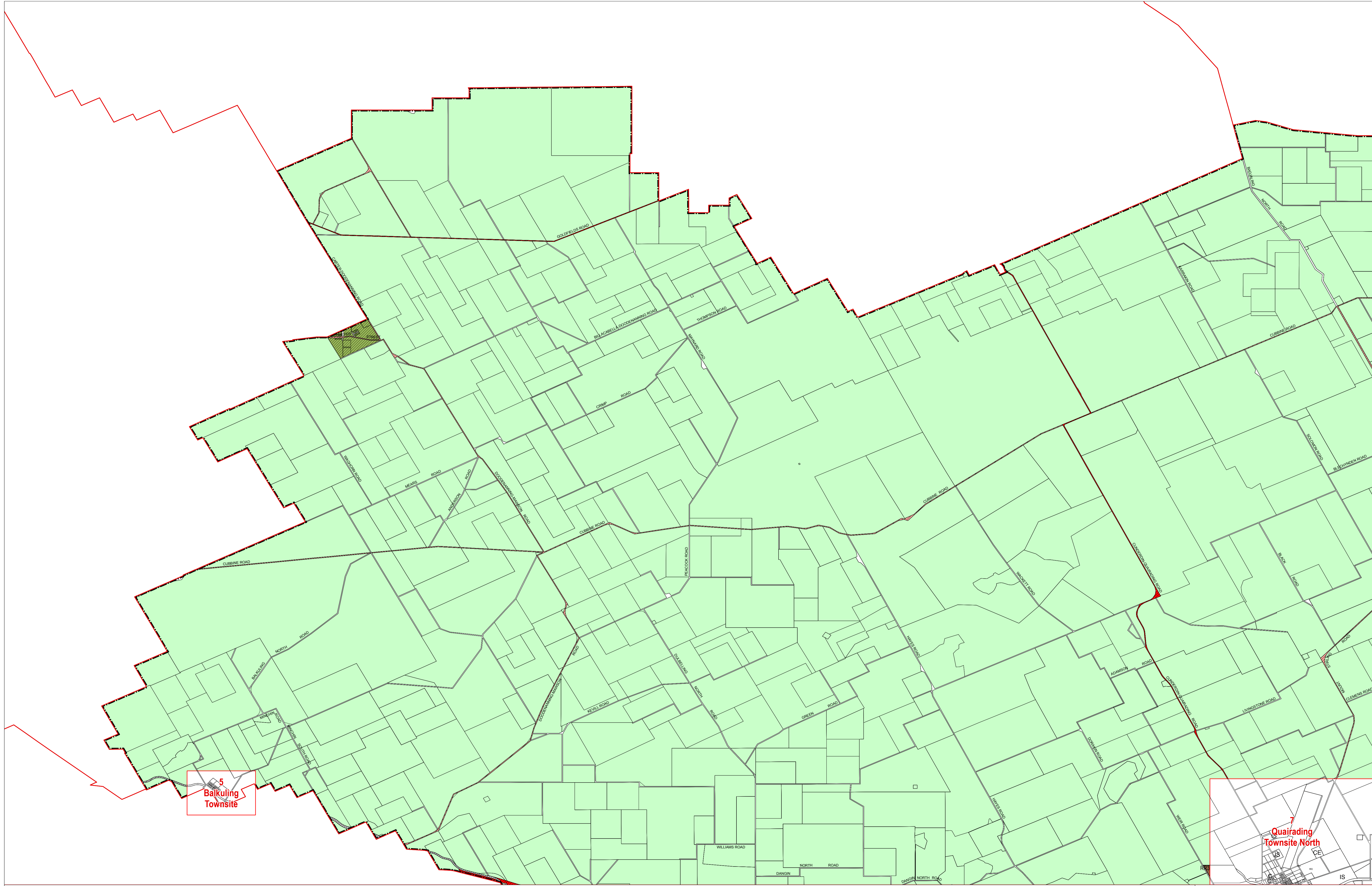
Delegated under S.16 of the Planning and Development Act, 2005

Date: _____

Approval Granted

MINISTER FOR PLANNING

Date: _____



LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

Commercial	Rural Residential
General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

OTHER CATEGORIES
(see scheme text for additional information)

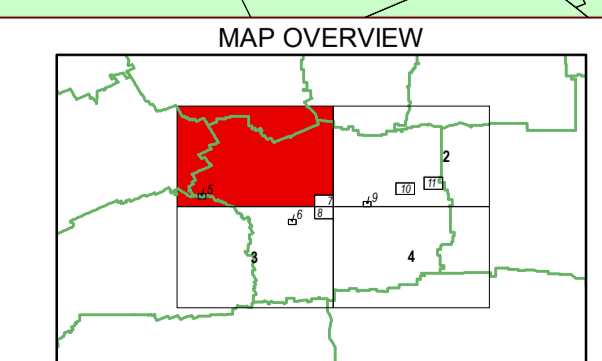
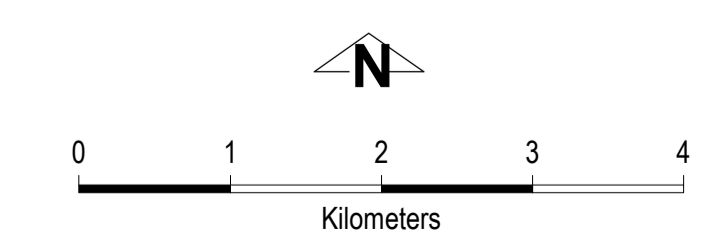
Scheme Area Boundary
Local Government Boundary
R20 R Codes
R1 Restricted Uses
RR1 Rural Residential Area
No Zone

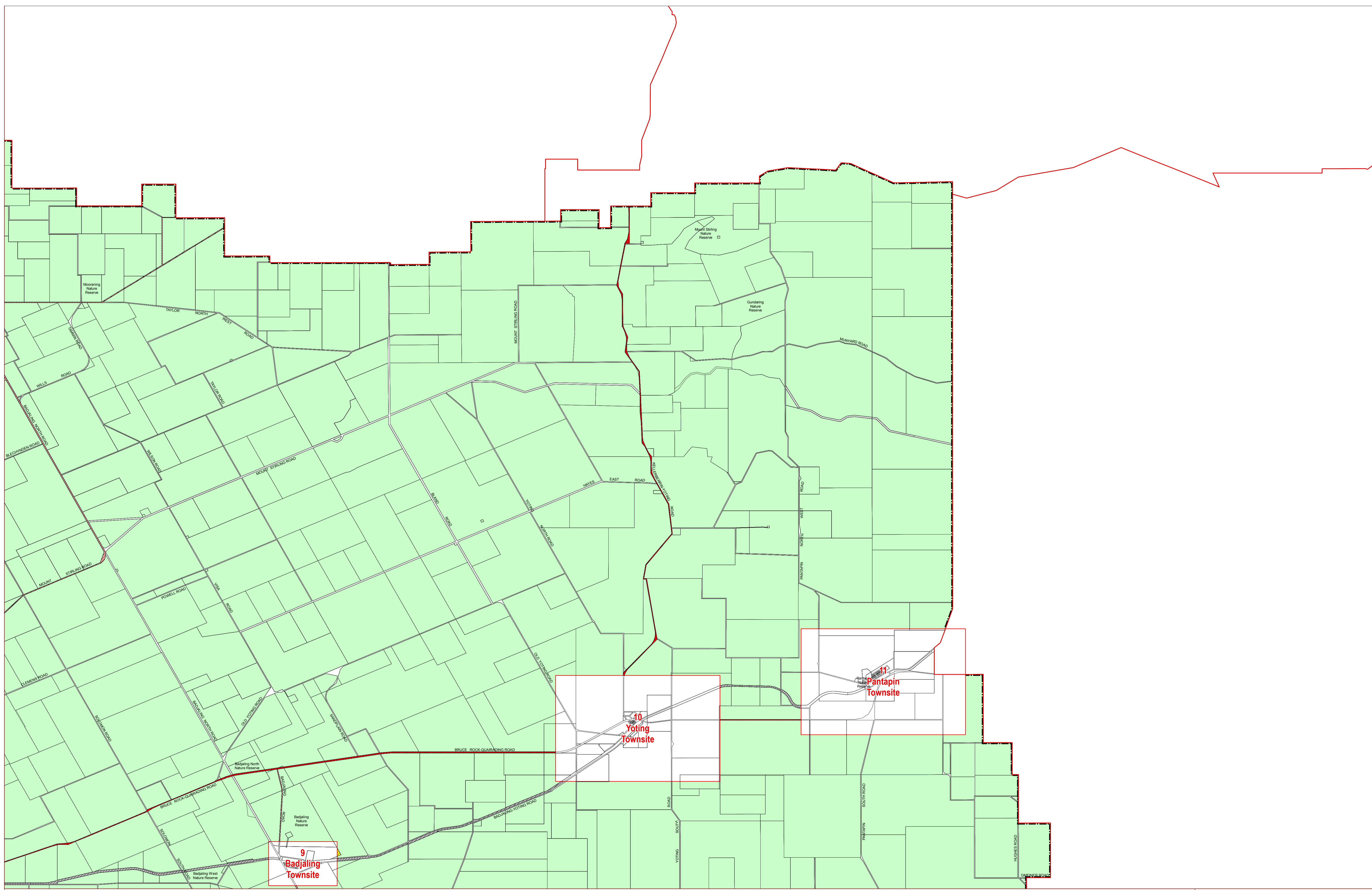
5
Balkuling
Townsite

Quairading
Townsite North

VERSION No 1

DRAFT ONLY





LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

Commercial	Rural Residential
General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

OTHER CATEGORIES
(see scheme text for additional information)

Scheme Area Boundary
Local Government Boundary
R20 R Codes
R1 Restricted Uses
RR1 Rural Residential Area
No Zone

VERSION No 1

Department of Planning,
Lands and Heritage

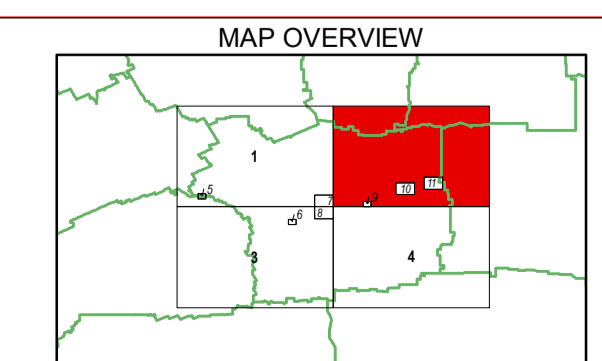
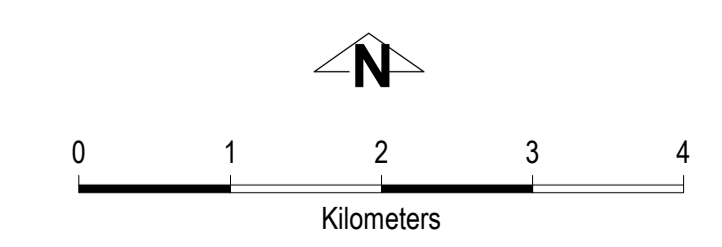
Produced by GeoSpatial Research and Modelling,
Department of Planning, Lands and Heritage.

Base Information Supplied by the Western Australian
Land Information Authority, SLIP 1096-2018-1

Horizontal Datum - Geocentric Datum of Australia 1994

Shire of Quairading
Local Planning Scheme No. 3
(District Scheme)

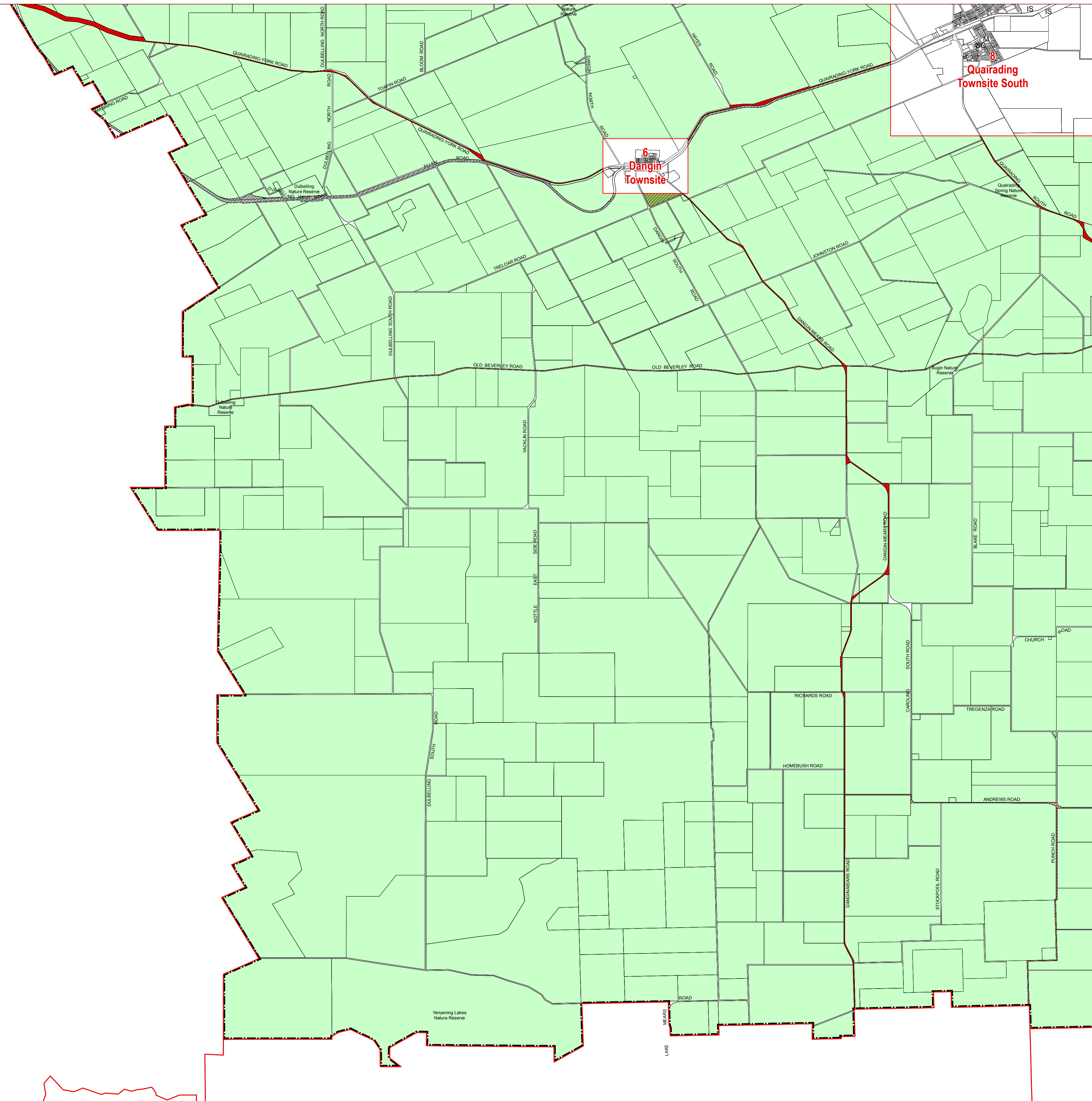
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Authorised: T.Servaas
Plot Date: 29 November 2018
G.Gazette: N/A

Local Planning Scheme Map No. 2 of 11
MAP: Quairading North East

Shire of Quairading
Local Planning Scheme No. 3
(District Scheme)



LEGEND

LOCAL SCHEME RESERVES

- Cultural Facilities
- Social Care Facilities
- Environmental Conservation
- Local Distributor Road
- Local Road
- Primary Distributor Road
- Public Open Space
- Public Purposes
- Cemetery
- Infrastructure Services
- Medical Services
- Railways

LOCAL SCHEME ZONES

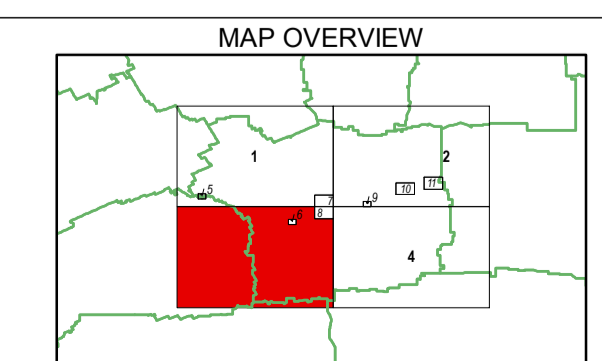
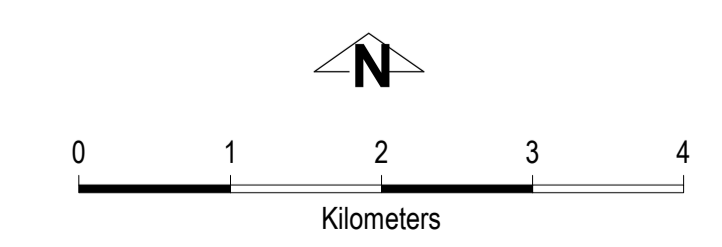
- Commercial
- General Industry
- Light Industry
- Residential
- Rural
- Rural Industry
- Rural Residential
- Rural Townsite
- Special use
- Tourism
- Urban Development

OTHER CATEGORIES

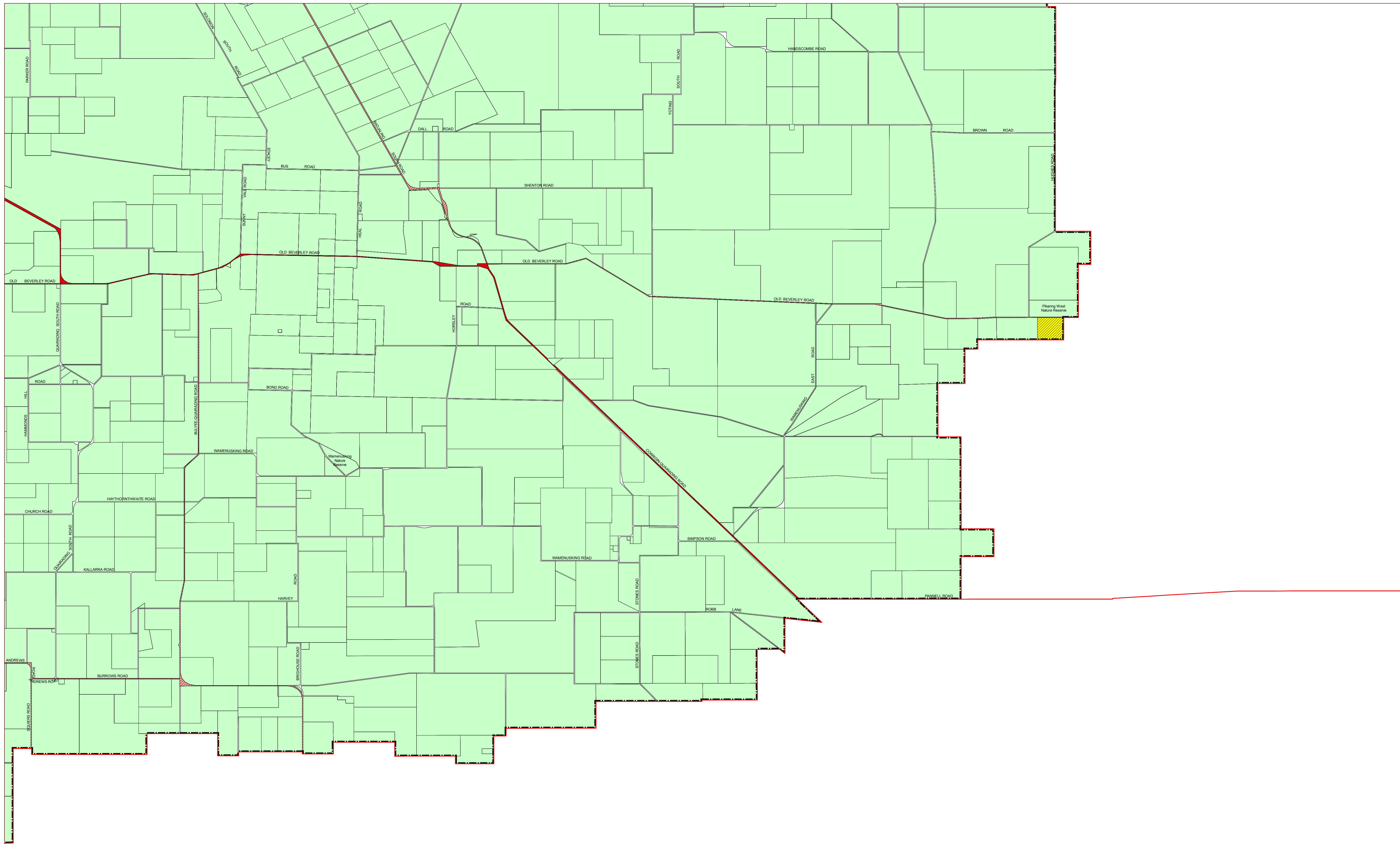
- (see scheme text for additional information)
- Scheme Area Boundary
 - Local Government Boundary
 - R20 R Codes
 - R1 Restricted Uses
 - RR1 Rural Residential Area
 - No Zone

VERSION No 1

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 Plot Date: 29 November 2018
 G.Gazette: N/A
 Local Planning Scheme Map No. 3 of 11
 MAP: Quairading South West



LEGEND

LOCAL SCHEME RESERVES

- Cultural Facilities
- Social Care Facilities
- Environmental Conservation
- Local Distributor Road
- Local Road
- Primary Distributor Road
- Public Open Space
- Public Purposes
- Cemetery
- Infrastructure Services
- Medical Services
- Railways

LOCAL SCHEME ZONES

- Commercial
- General Industry
- Light Industry
- Residential
- Rural
- Rural Industry
- Rural Residential
- Rural Townsite
- Special use
- Tourism
- Urban Development

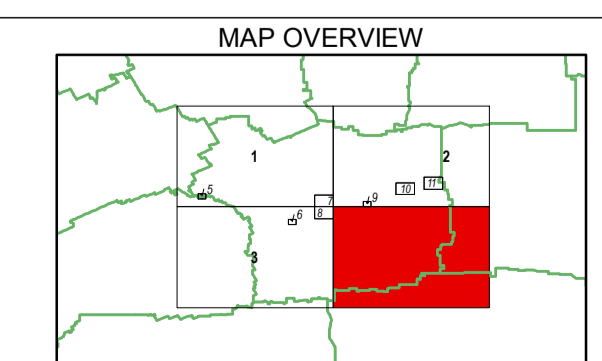
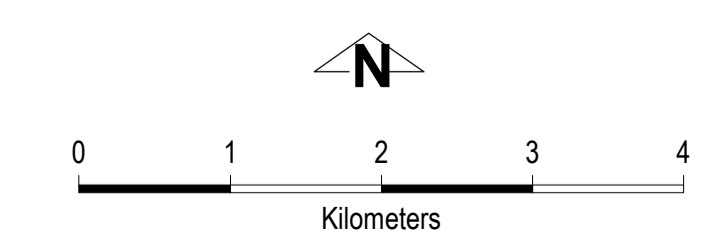
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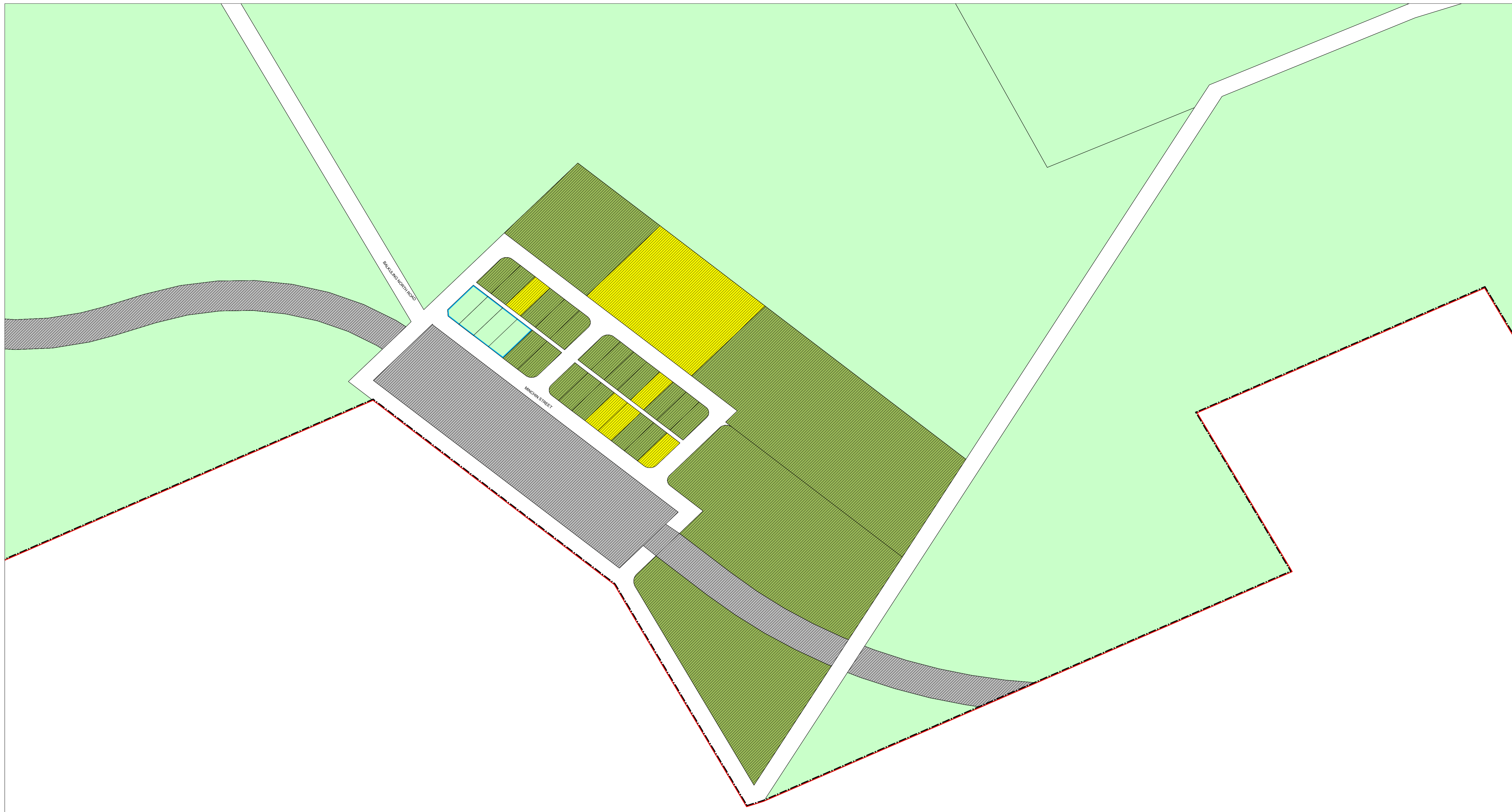
(see scheme text for additional information)

- Scheme Area Boundary
- Local Government Boundary
- R20 R Codes
- R1 Restricted Uses
- RR1 Rural Residential Area
- No Zone

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LEGEND

LOCAL SCHEME RESERVES

- | | |
|----------------------------|-------------------------|
| Cultural Facilities | Public Open Space |
| Social Care Facilities | Public Purposes |
| Environmental Conservation | Cemetery |
| Local Distributor Road | Infrastructure Services |
| Local Road | Medical Services |
| Primary Distributor Road | Railways |

LOCAL SCHEME ZONES

- | | |
|------------------|-------------------|
| Commercial | Rural Residential |
| General Industry | Rural Townsite |
| Light Industry | Special use |
| Residential | Tourism |
| Rural | Urban Development |
| Rural Industry | |

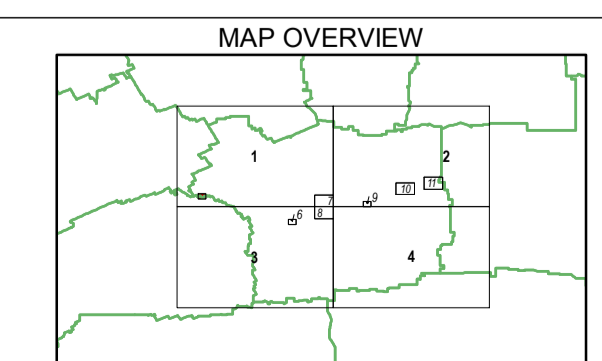
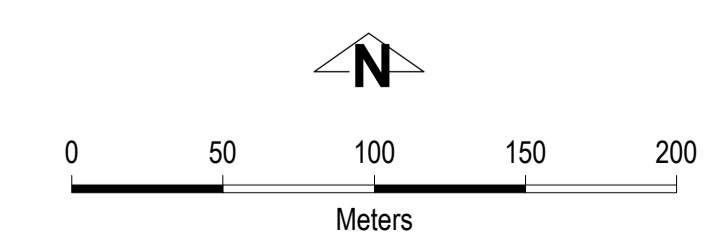
OTHER CATEGORIES

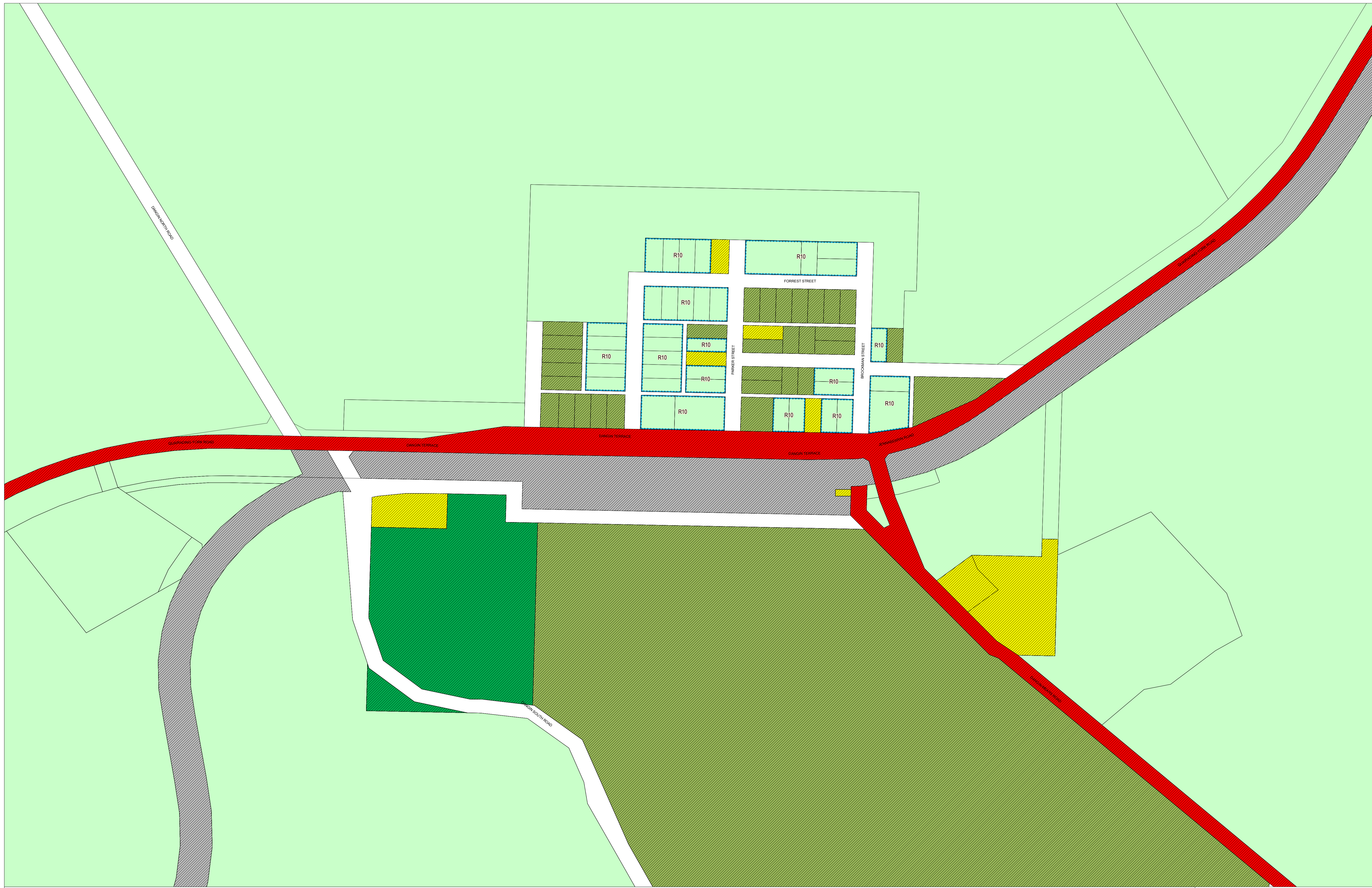
(see scheme text for additional information)

- Scheme Area Boundary
- Local Government Boundary
- R20 R Codes
- R1 Restricted Uses
- RR1 Rural Residential Area
- No Zone

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LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

Commercial	Rural Residential
General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

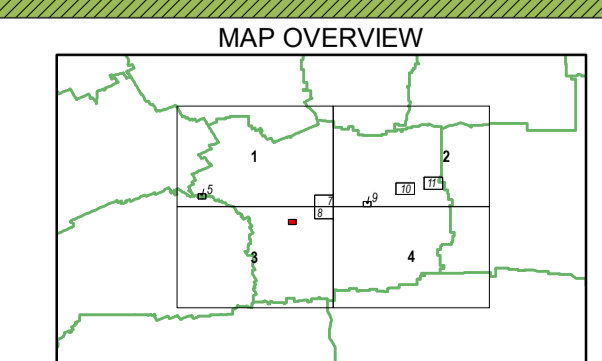
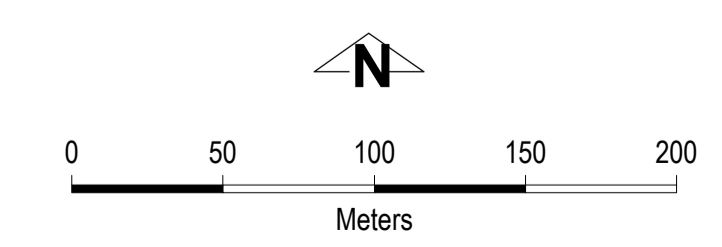
OTHER CATEGORIES

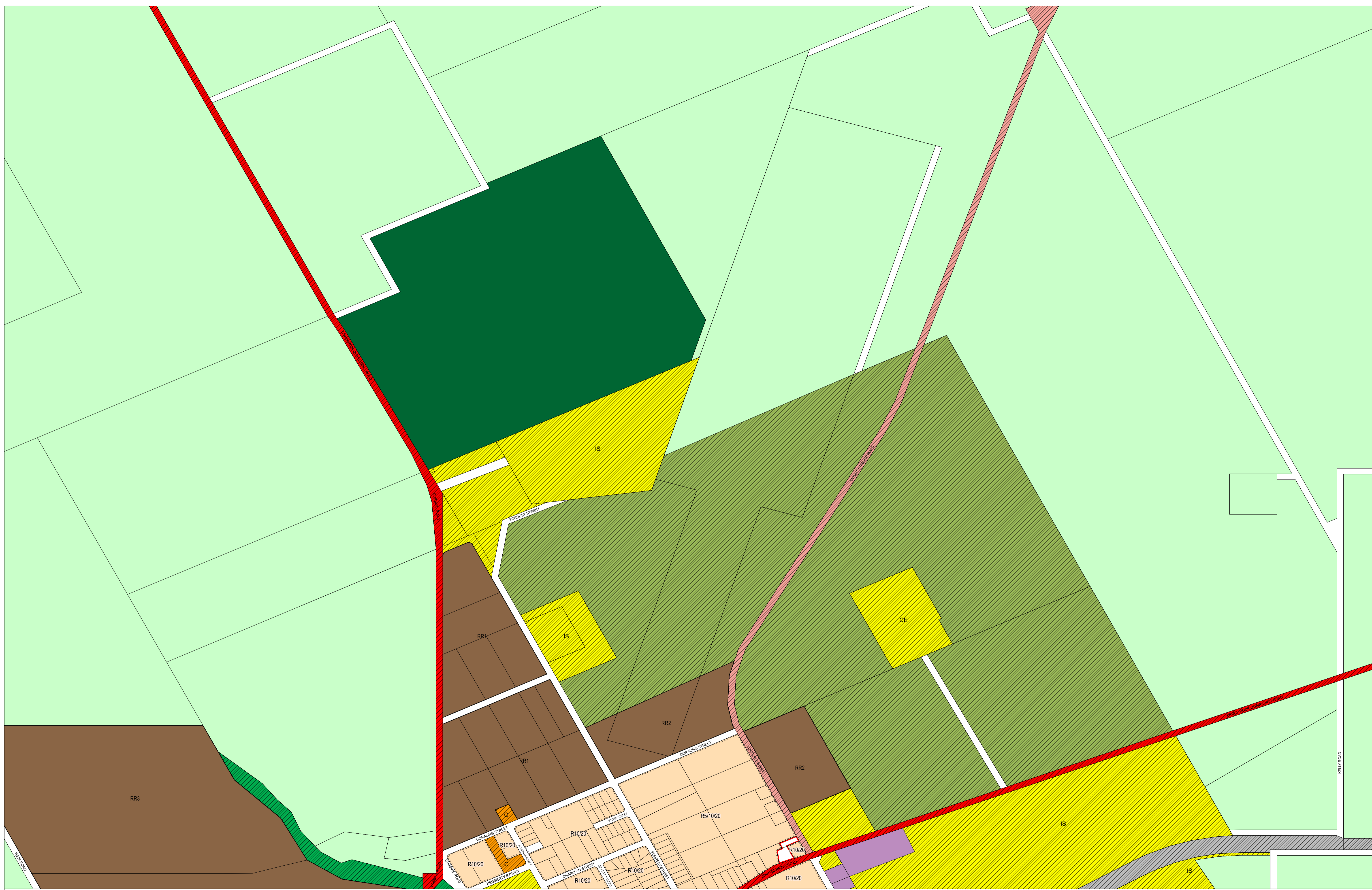
(see scheme text for additional information)

Scheme Area Boundary
Local Government Boundary
R20 R Codes
R1 Restricted Uses
RR1 Rural Residential Area
No Zone

VERSION No 1

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LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

Commercial	Rural Residential
General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

OTHER CATEGORIES
(see scheme text for additional information)

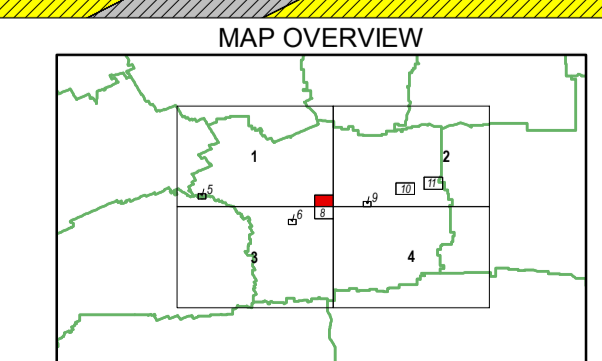
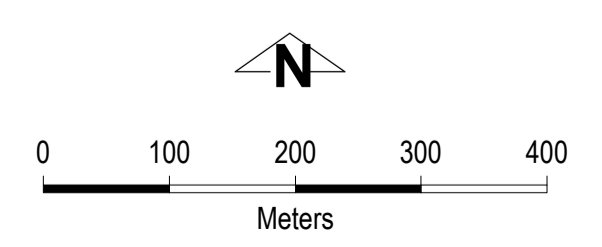
Scheme Area Boundary
Local Government Boundary
R20 R Codes
Restricted Uses
RR1 Rural Residential Area
No Zone

VERSION No 1

Department of Planning, Lands and Heritage
 Produced by GeoSpatial Research and Modelling, Department of Planning, Lands and Heritage.
 Base Information Supplied by the Western Australian Land Information Authority, SLIP 1096-2018-1
 Horizontal Datum - Geocentric Datum of Australia 1994

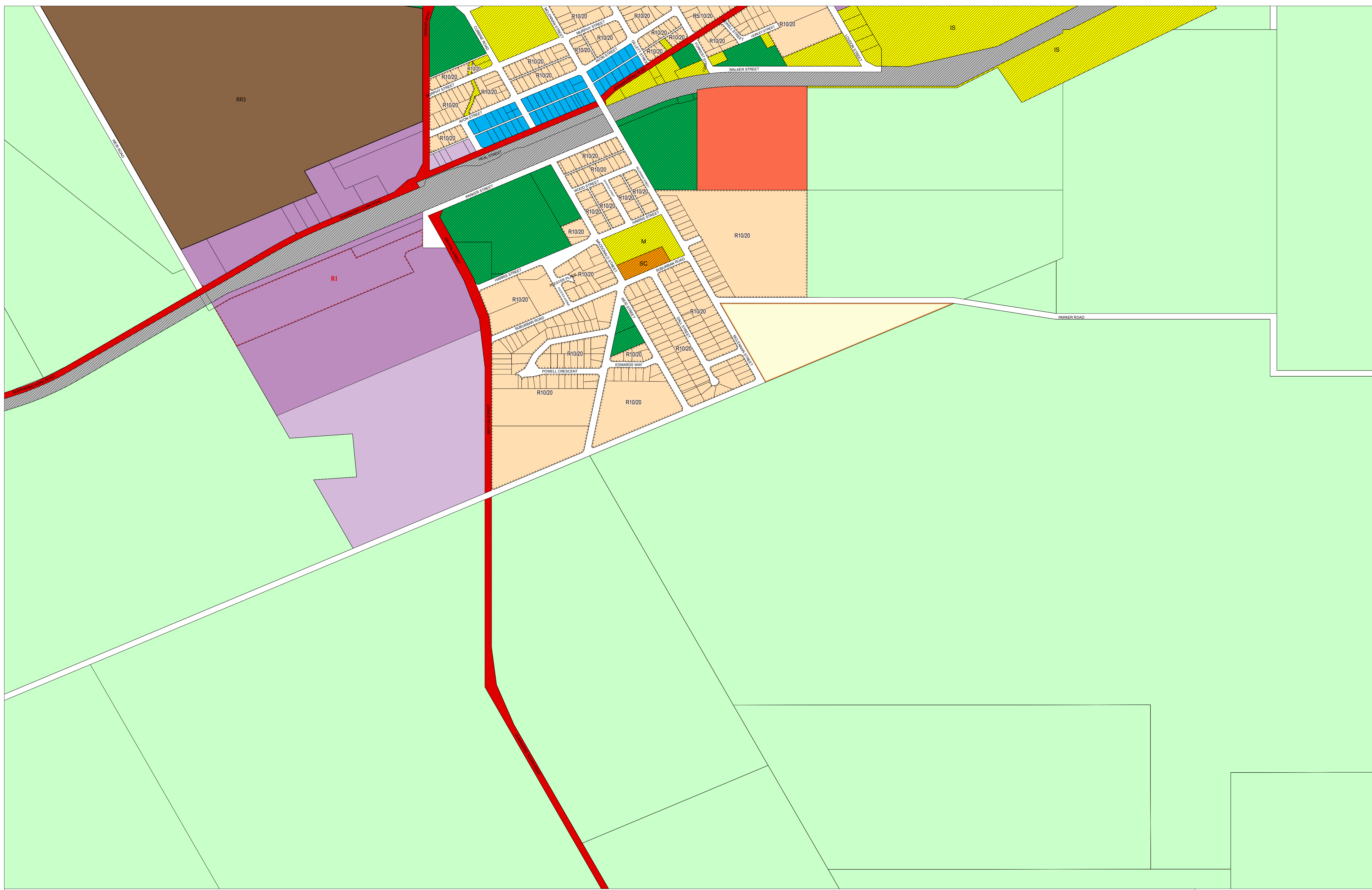
Shire of Quairading
 Local Planning Scheme No. 3
 (District Scheme)

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Authorised: T.Servaas
 Plot Date: 29 November 2018
 G.Gazette: N/A
 Local Planning Scheme Map No. 7 of 11
 MAP: Quairading Townsite North

Shire of Quairading
 Local Planning Scheme No. 3
 (District Scheme)



LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

Commercial	Rural Residential
General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

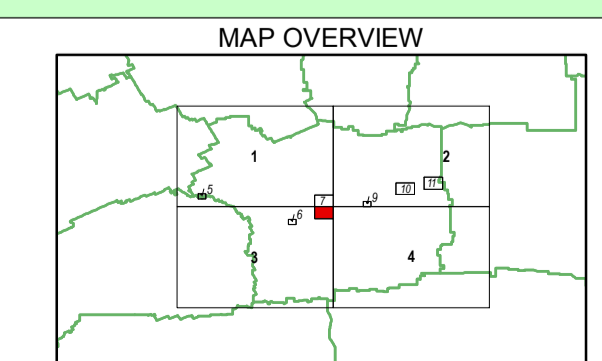
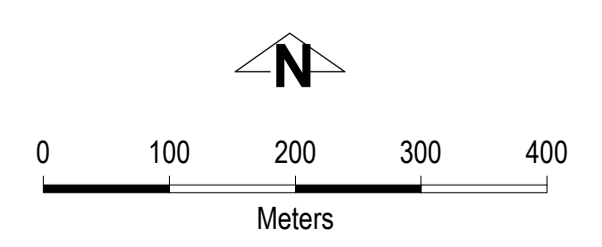
OTHER CATEGORIES

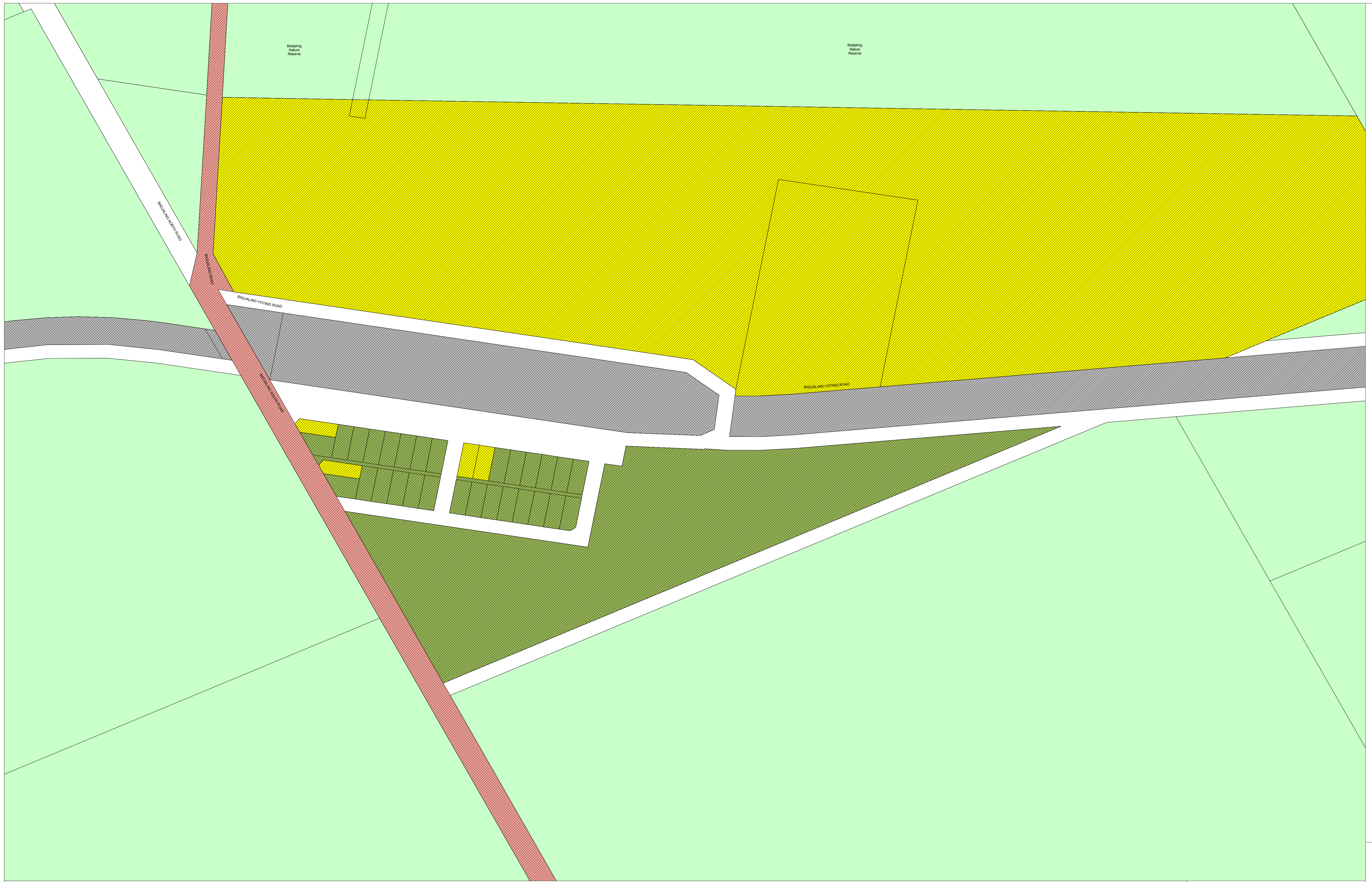
(see scheme text for additional information)

Scheme Area Boundary
Local Government Boundary
R20 R Codes
R1 Restricted Uses
RR1 Rural Residential Area
No Zone

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LEGEND

LOCAL SCHEME RESERVES

- Cultural Facilities
- Social Care Facilities
- Environmental Conservation
- Local Distributor Road
- Local Road
- Primary Distributor Road
- Public Open Space
- Public Purposes
- Cemetery
- Infrastructure Services
- Medical Services
- Railways

LOCAL SCHEME ZONES

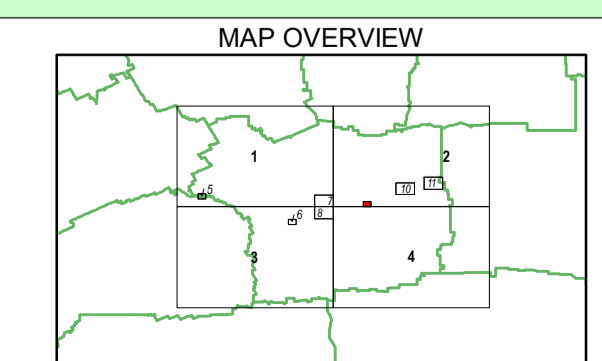
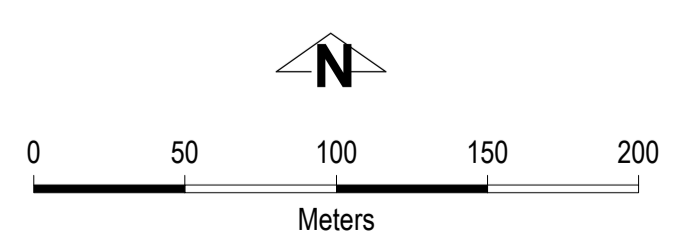
- Commercial
- General Industry
- Light Industry
- Residential
- Rural
- Rural Industry
- Rural Residential
- Rural Townsite
- Special use
- Tourism
- Urban Development

OTHER CATEGORIES

- (see scheme text for additional information)
- Scheme Area Boundary
 - Local Government Boundary
 - R20 R Codes
 - R1 Restricted Uses
 - RR1 Rural Residential Area
 - No Zone

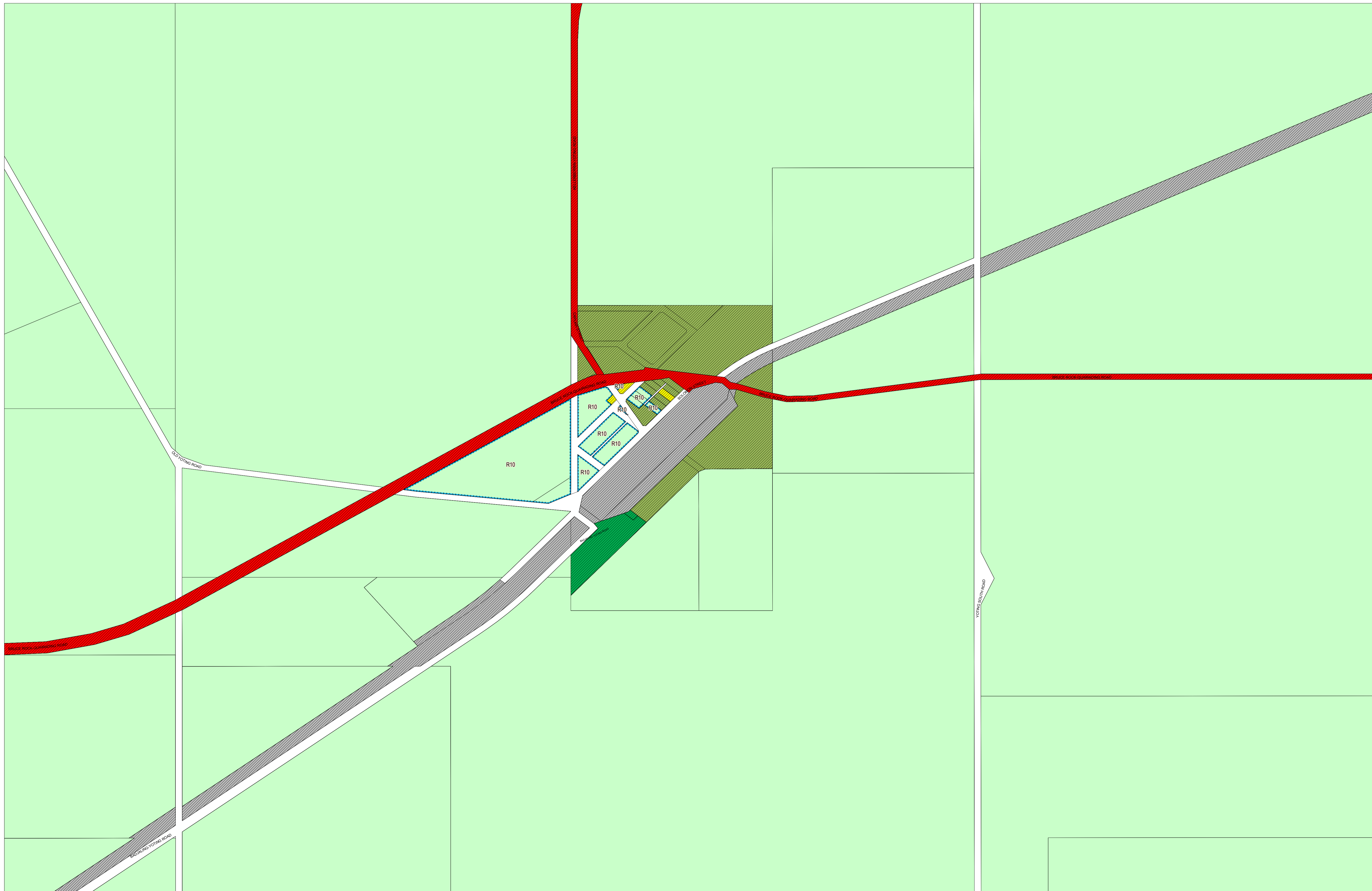
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 Plot Date: 29 November 2018
 G.Gazette: N/A

Local Planning Scheme Map No. 9 of 11
 MAP: Badjalng Townsite



LEGEND

LOCAL SCHEME RESERVES

- Cultural Facilities
- Social Care Facilities
- Environmental Conservation
- Local Distributor Road
- Local Road
- Primary Distributor Road
- Public Open Space
- Public Purposes
- Cemetery
- Infrastructure Services
- Medical Services
- Railways

LOCAL SCHEME ZONES

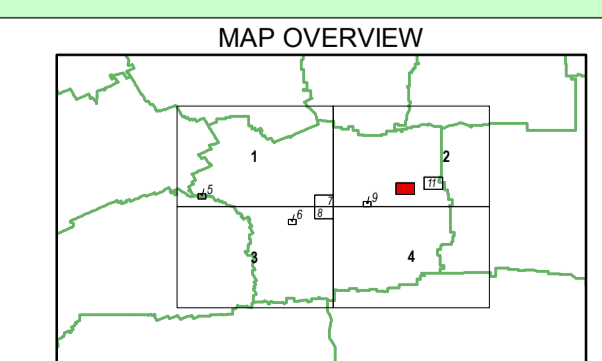
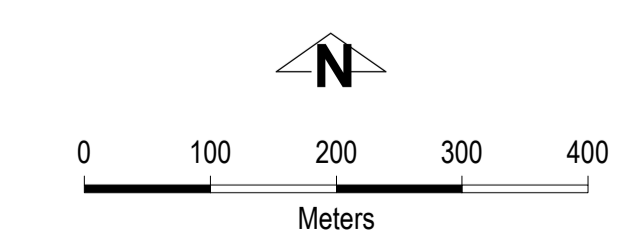
- Commercial
- General Industry
- Light Industry
- Residential
- Rural
- Rural Industry
- Rural Residential
- Rural Townsite
- Special use
- Tourism
- Urban Development

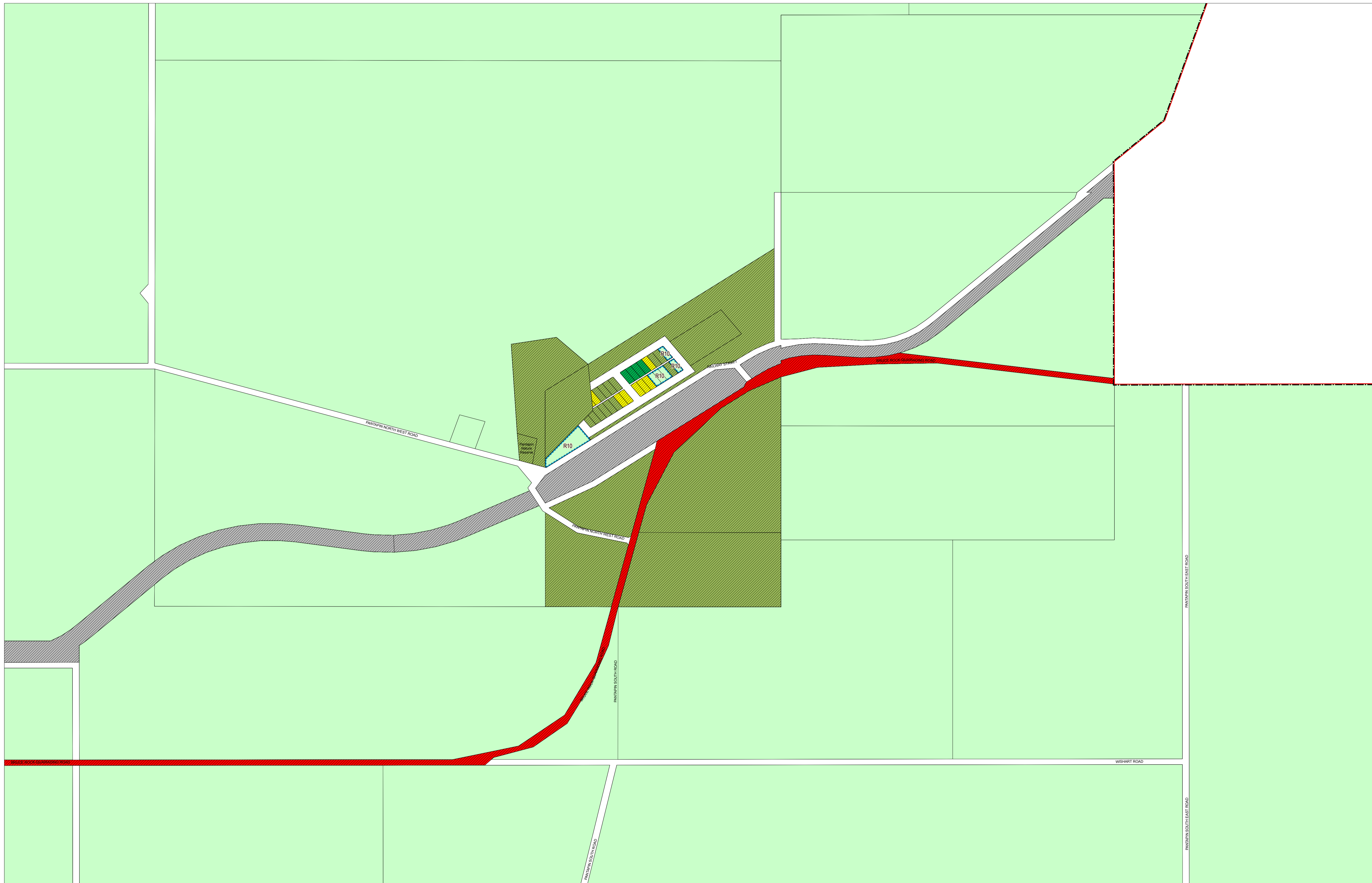
OTHER CATEGORIES

- (see scheme text for additional information)
- Scheme Area Boundary
 - Local Government Boundary
 - R20 R Codes
 - R1 Restricted Uses
 - RR1 Rural Residential Area
 - No Zone

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LEGEND

LOCAL SCHEME RESERVES

- Cultural Facilities
- Social Care Facilities
- Environmental Conservation
- Local Distributor Road
- Local Road
- Primary Distributor Road
- Public Open Space
- Public Purposes
- Cemetery
- Infrastructure Services
- Medical Services
- Railways

LOCAL SCHEME ZONES

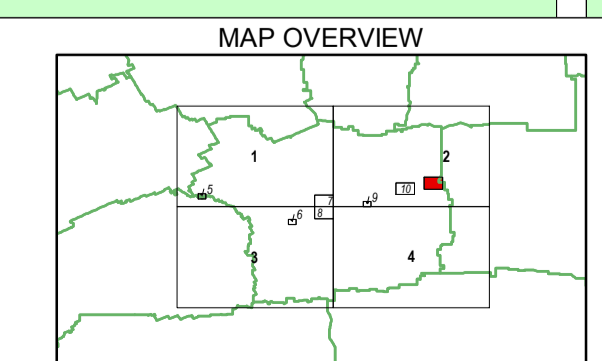
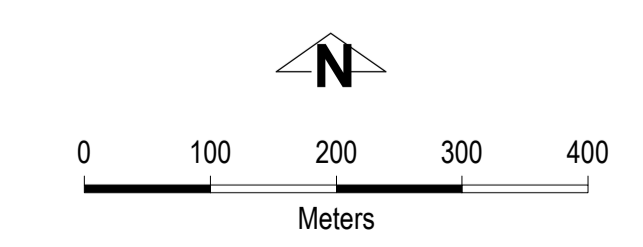
- Commercial
- General Industry
- Light Industry
- Residential
- Rural
- Rural Industry
- Rural Residential
- Rural Townsite
- Special use
- Tourism
- Urban Development

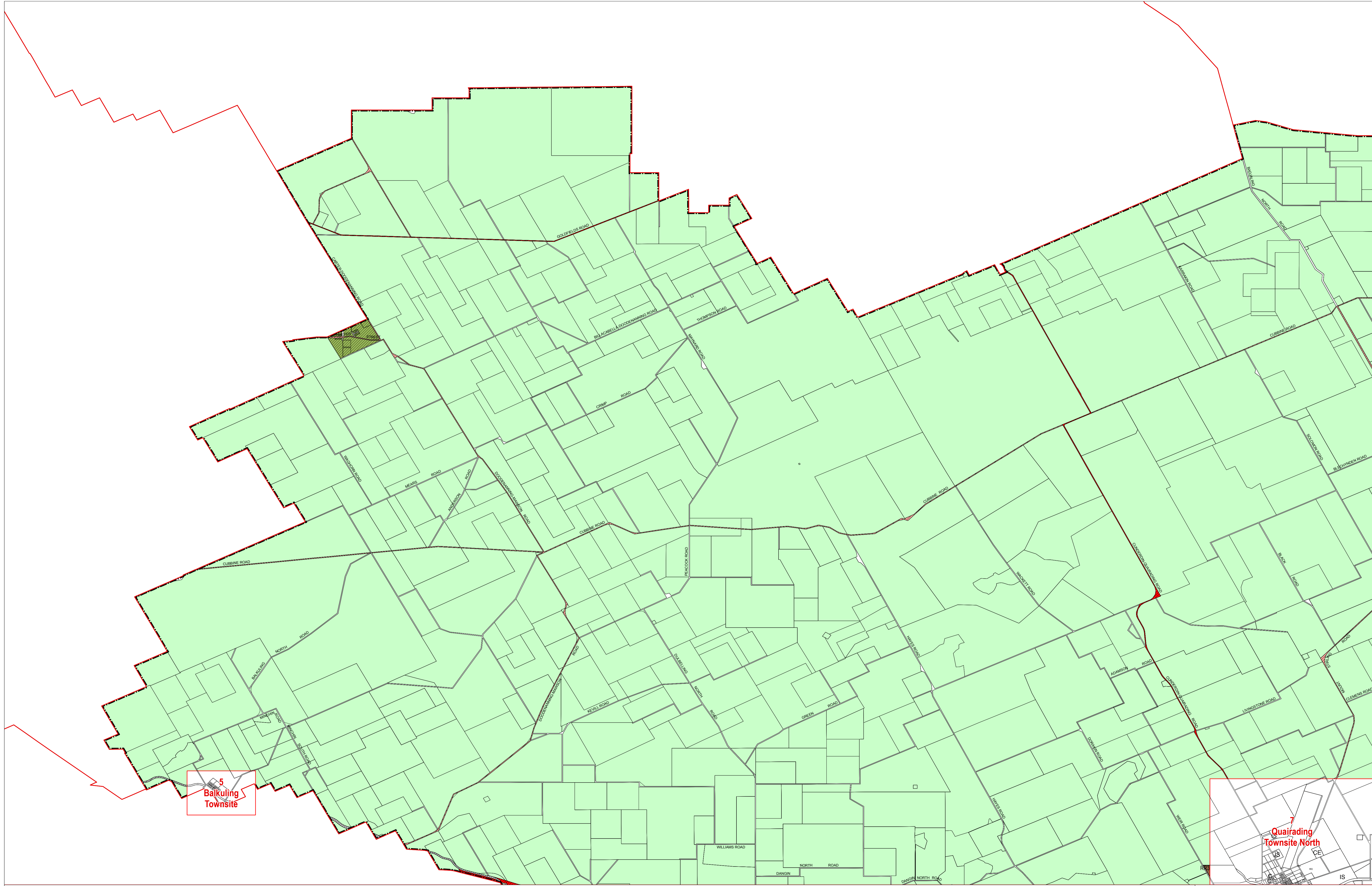
OTHER CATEGORIES

- (see scheme text for additional information)
- Scheme Area Boundary
 - Local Government Boundary
 - R20 R Codes
 - R1 Restricted Uses
 - RR1 Rural Residential Area
 - No Zone

VERSION No 1

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LEGEND

LOCAL SCHEME RESERVES

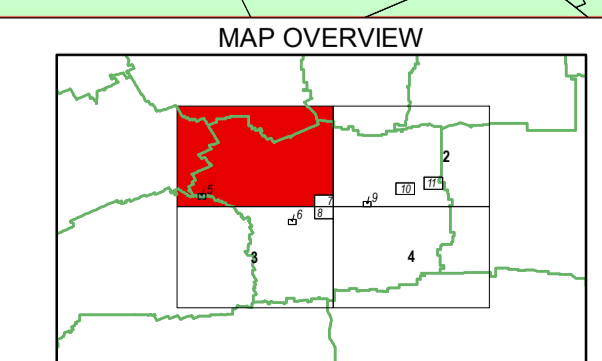
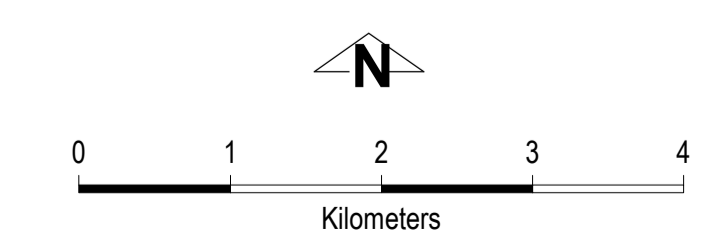
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Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

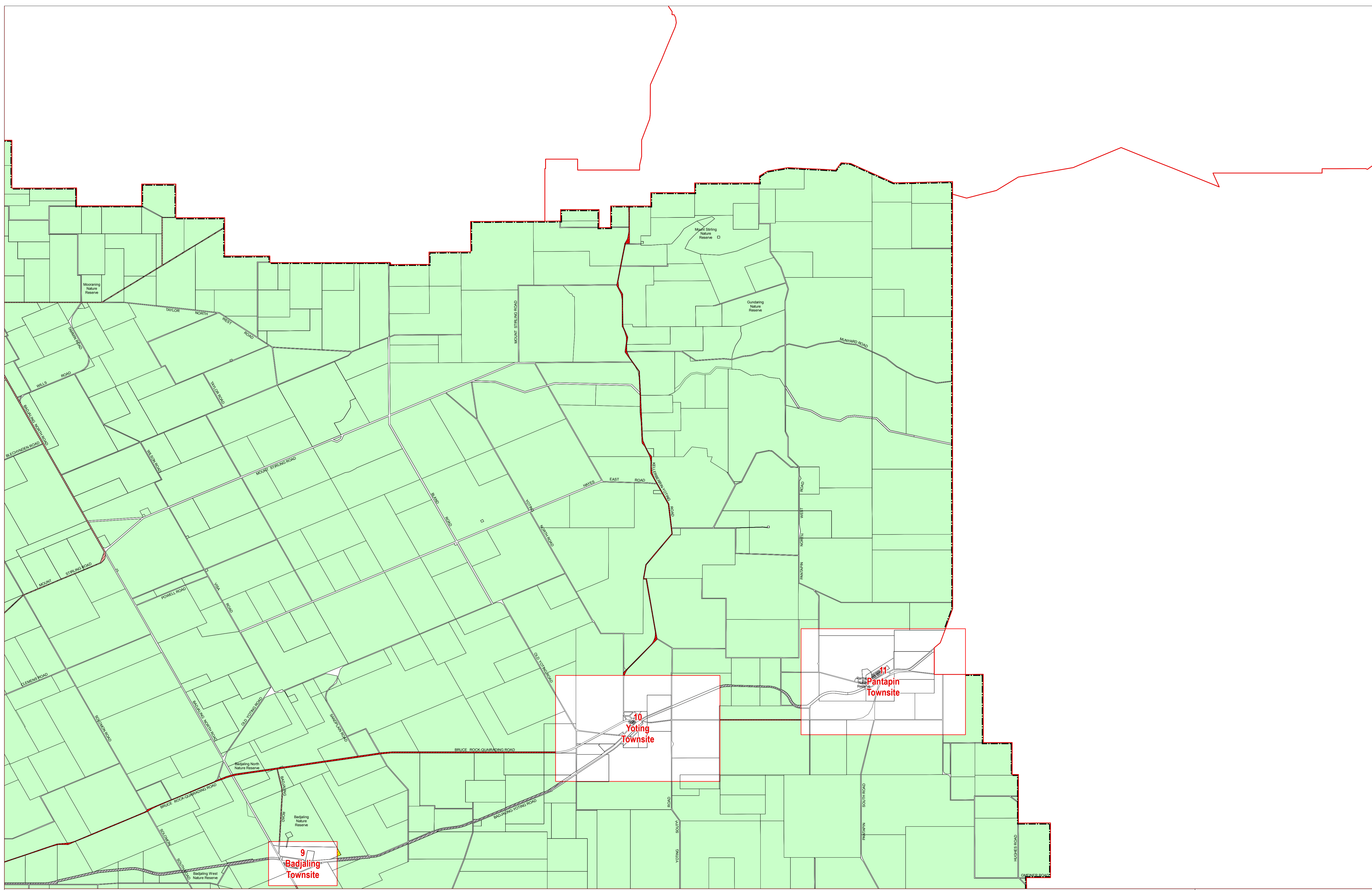
LOCAL SCHEME ZONES

Commercial	Rural Residential
General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

OTHER CATEGORIES
(see scheme text for additional information)

Scheme Area Boundary
Local Government Boundary
R20 R Codes
R1 Restricted Uses
RR1 Rural Residential Area
No Zone





LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

Commercial	Rural Residential
General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

OTHER CATEGORIES
(see scheme text for additional information)

Scheme Area Boundary
Local Government Boundary
R20 R Codes
R1 Restricted Uses
RR1 Rural Residential Area
No Zone

VERSION No 1

Department of Planning,
Lands and Heritage

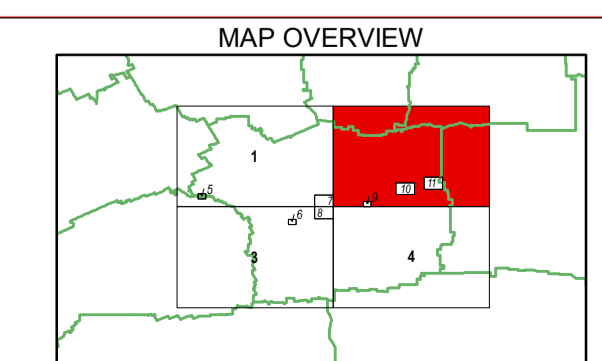
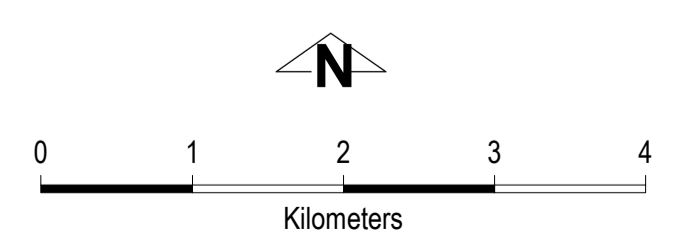
Produced by GeoSpatial Research and Modelling,
Department of Planning, Lands and Heritage.

Base Information Supplied by the Western Australian
Land Information Authority, SLIP 1096-2018-1

Horizontal Datum - Geocentric Datum of Australia 1994

Shire of Quairading
Local Planning Scheme No. 3
(District Scheme)

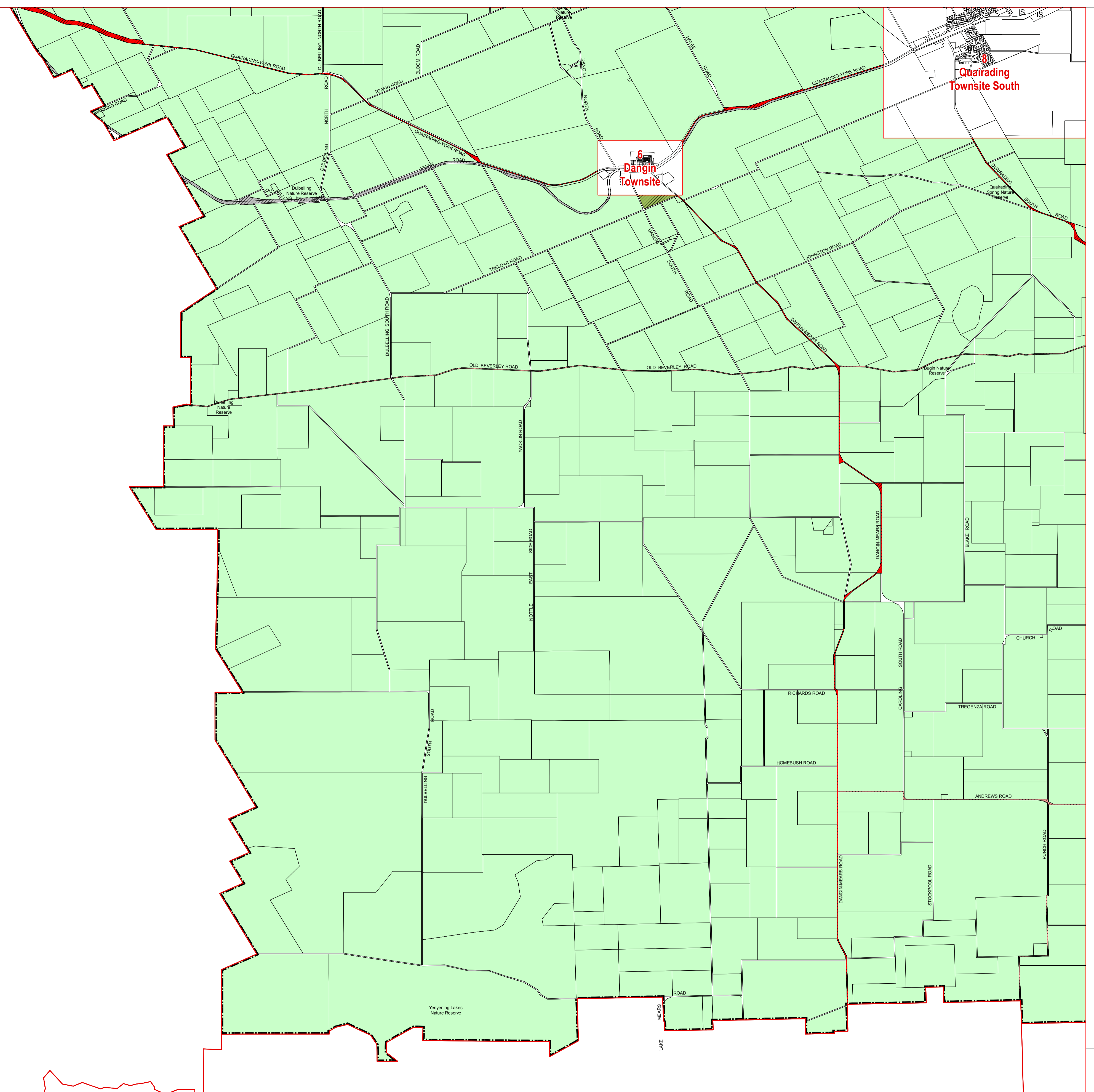
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Plot Date: 29 November 2018
G.Gazette: N/A

Local Planning Scheme Map No. 2 of 11
MAP: Quairading North East

Shire of Quairading
Local Planning Scheme No. 3
(District Scheme)



LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

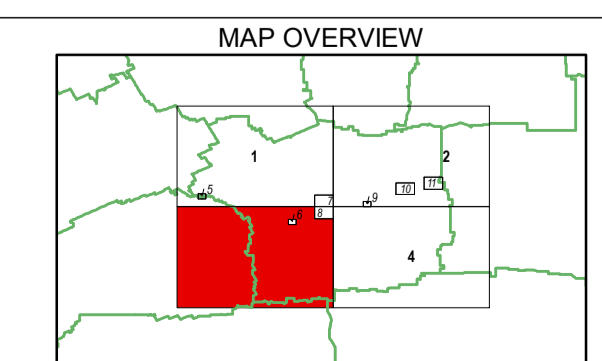
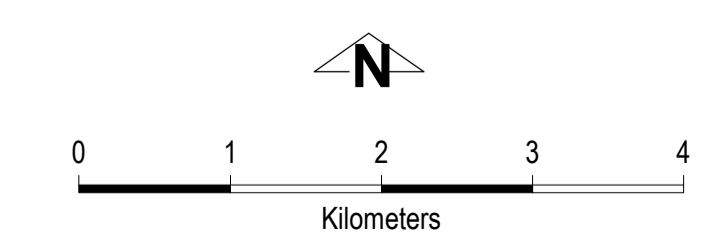
Commercial	Rural Residential
General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

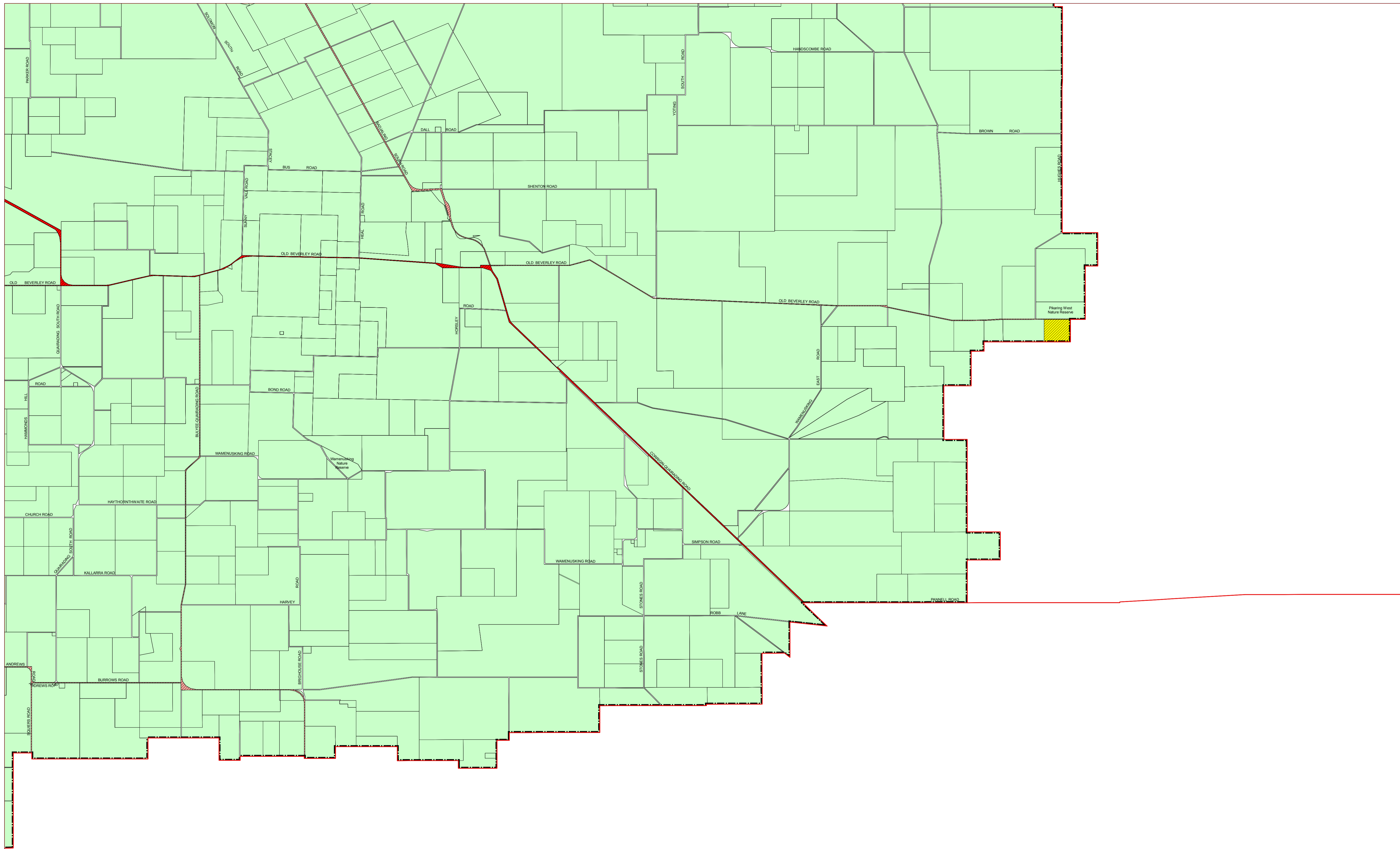
OTHER CATEGORIES

(see scheme text for additional information)

Scheme Area Boundary
Local Government Boundary
R20 R Codes
R1 Restricted Uses
RR1 Rural Residential Area
No Zone

VERSION No 1





LEGEND

LOCAL SCHEME RESERVES

- Cultural Facilities
- Social Care Facilities
- Environmental Conservation
- Local Distributor Road
- Local Road
- Primary Distributor Road
- Public Open Space
- Public Purposes
- Cemetery
- Infrastructure Services
- Medical Services
- Railways

LOCAL SCHEME ZONES

- Commercial
- General Industry
- Light Industry
- Residential
- Rural
- Rural Industry
- Rural Residential
- Rural Townsite
- Special use
- Tourism
- Urban Development

OTHER CATEGORIES

(see scheme text for additional information)

- Scheme Area Boundary
- Local Government Boundary
- R20 R Codes
- R1 Restricted Uses
- RR1 Rural Residential Area
- No Zone

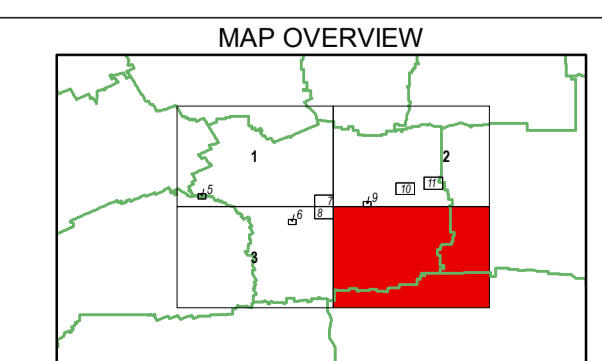
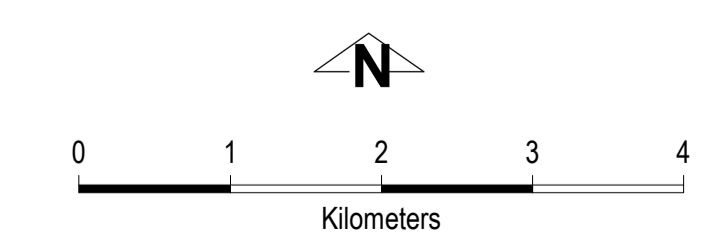
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 Horizontal Datum - Geocentric Datum of Australia 1994

Shire of Quairading
 Local Planning Scheme No. 3
 (District Scheme)

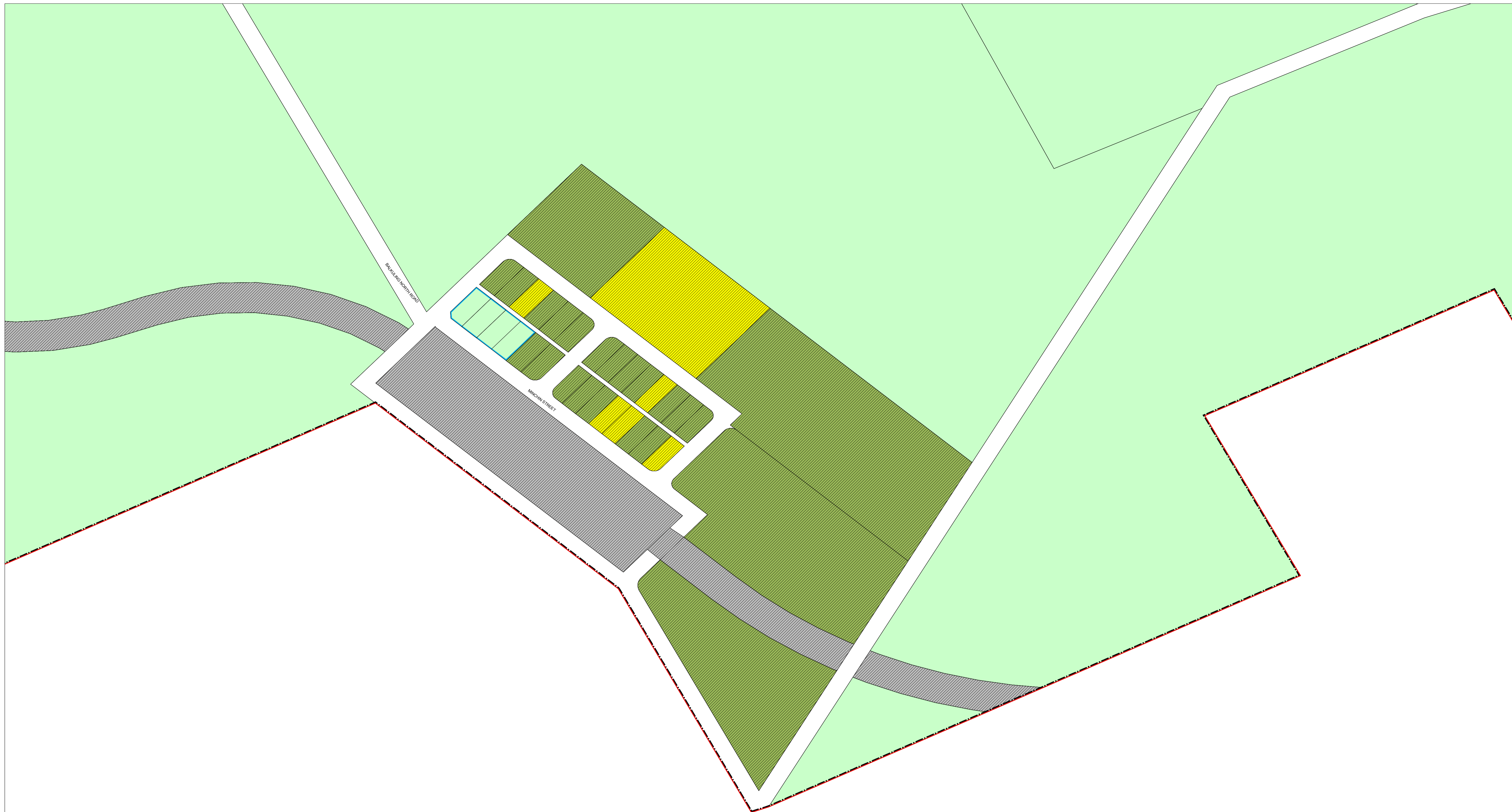
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 Plot Date: 29 November 2018
 G.Gazette: N/A

Local Planning Scheme Map No. 4 of 11
 MAP: Quairading South East

Shire of Quairading
 Local Planning Scheme No. 3
 (District Scheme)



LEGEND

LOCAL SCHEME RESERVES

- Cultural Facilities
- Social Care Facilities
- Environmental Conservation
- Local Distributor Road
- Local Road
- Primary Distributor Road
- Public Open Space
- Public Purposes
- Cemetery
- Infrastructure Services
- Medical Services
- Railways

LOCAL SCHEME ZONES

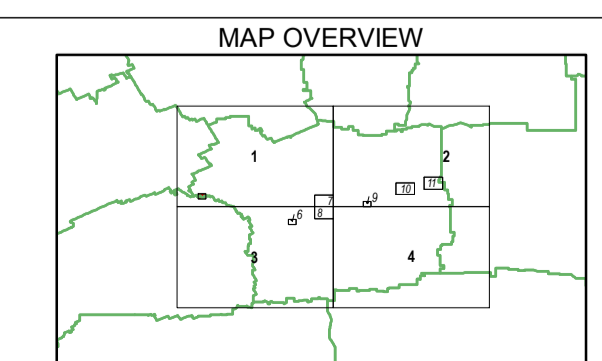
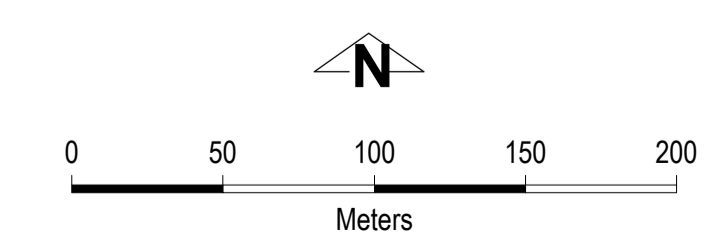
- Commercial
- General Industry
- Light Industry
- Residential
- Rural
- Rural Industry
- Rural Residential
- Rural Townsite
- Special use
- Tourism
- Urban Development

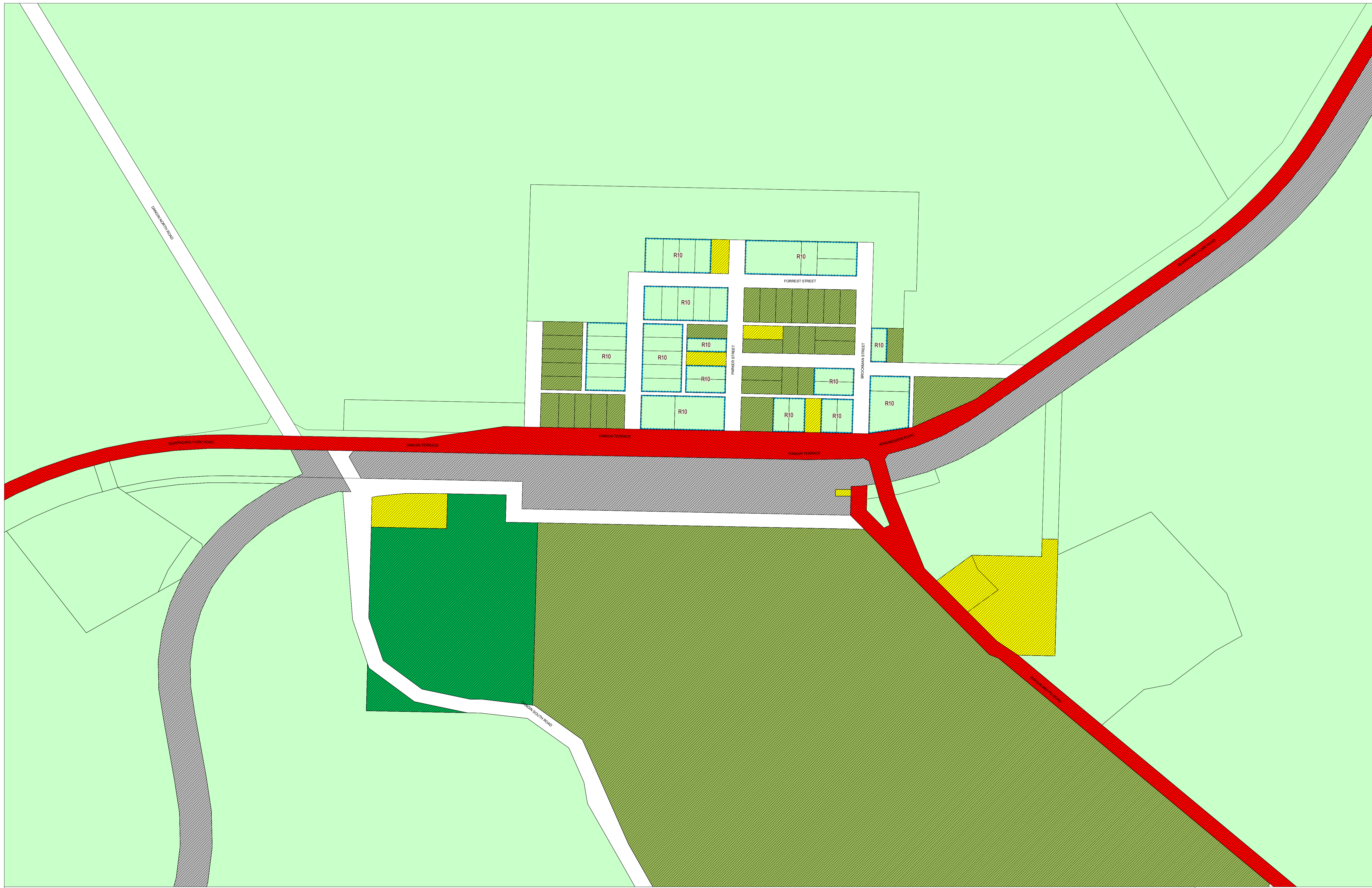
OTHER CATEGORIES

- (see scheme text for additional information)
- Scheme Area Boundary
 - Local Government Boundary
 - R20 R Codes
 - R1 Restricted Uses
 - RR1 Rural Residential Area
 - No Zone

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LEGEND

LOCAL SCHEME RESERVES

- Cultural Facilities
- Social Care Facilities
- Environmental Conservation
- Local Distributor Road
- Local Road
- Primary Distributor Road
- Public Open Space
- Public Purposes
- Cemetery
- Infrastructure Services
- Medical Services
- Railways

LOCAL SCHEME ZONES

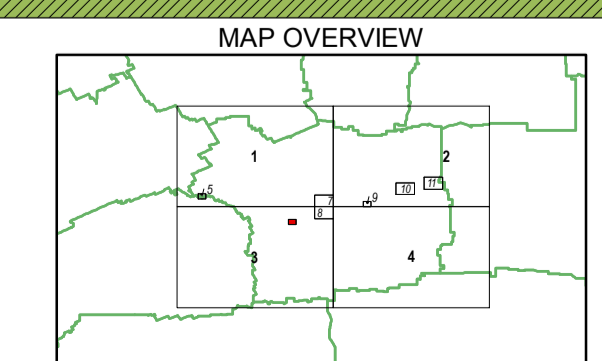
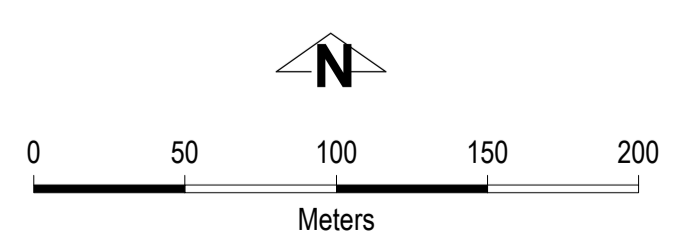
- Commercial
- General Industry
- Light Industry
- Residential
- Rural
- Rural Industry
- Rural Residential
- Rural Townsite
- Special use
- Tourism
- Urban Development

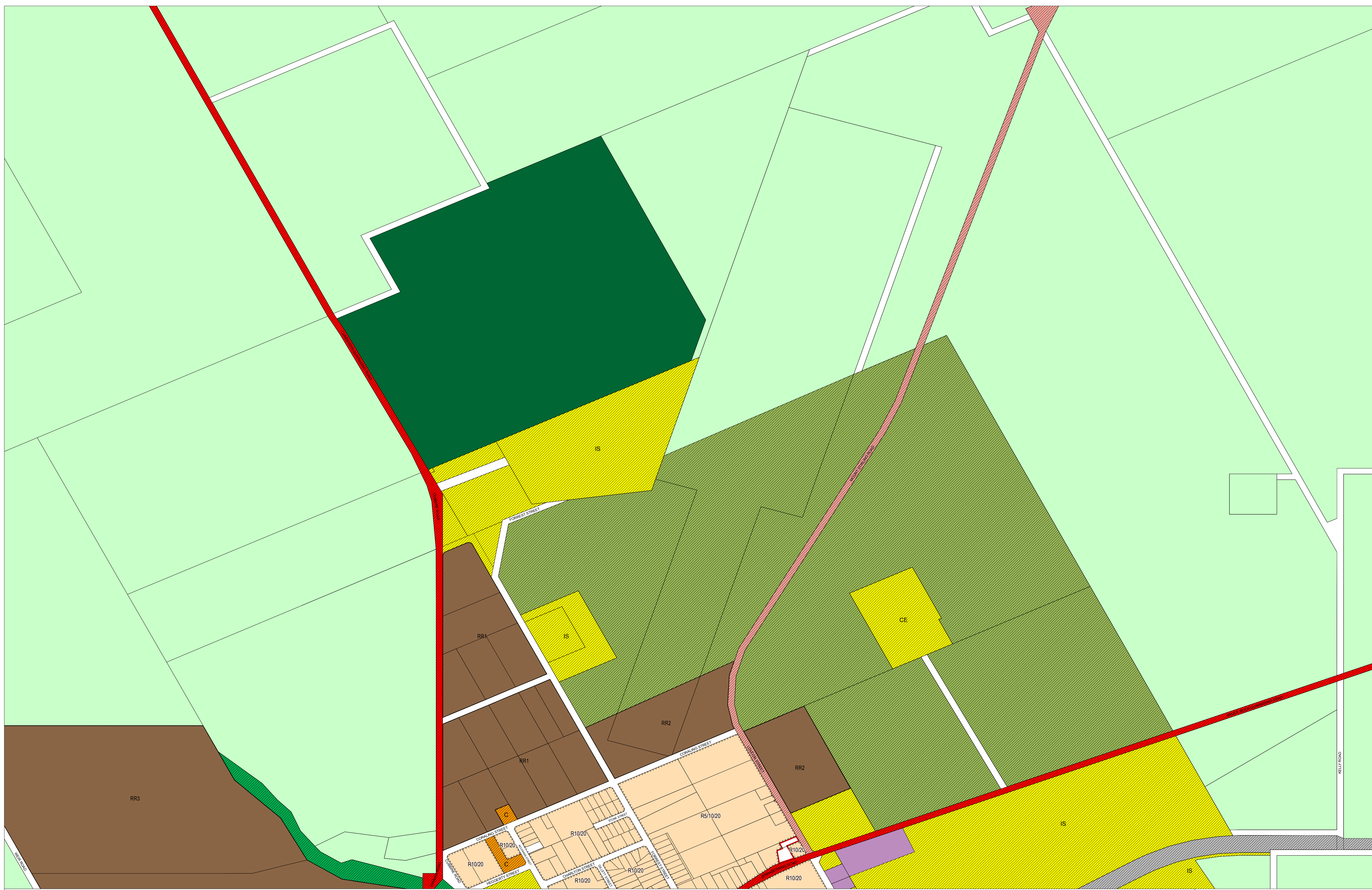
OTHER CATEGORIES

- (see scheme text for additional information)
- Scheme Area Boundary
 - Local Government Boundary
 - R20 R Codes
 - R1 Restricted Uses
 - RR1 Rural Residential Area
 - No Zone

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LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

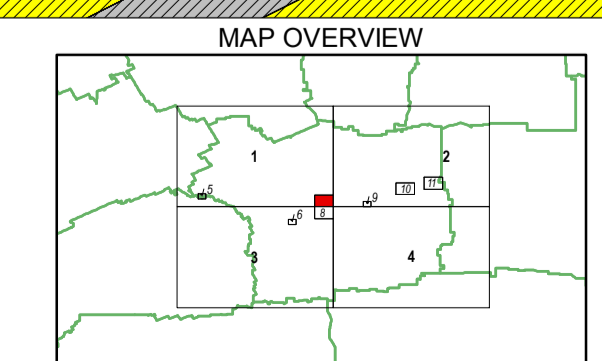
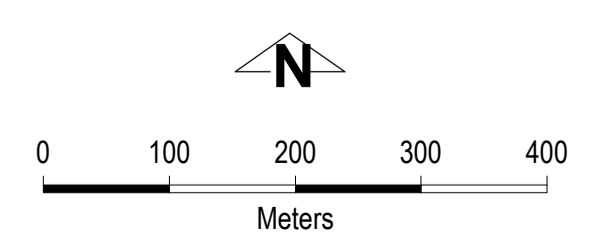
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General Industry	Rural Townsite
Light Industry	Special use
Residential	Tourism
Rural	Urban Development
Rural Industry	

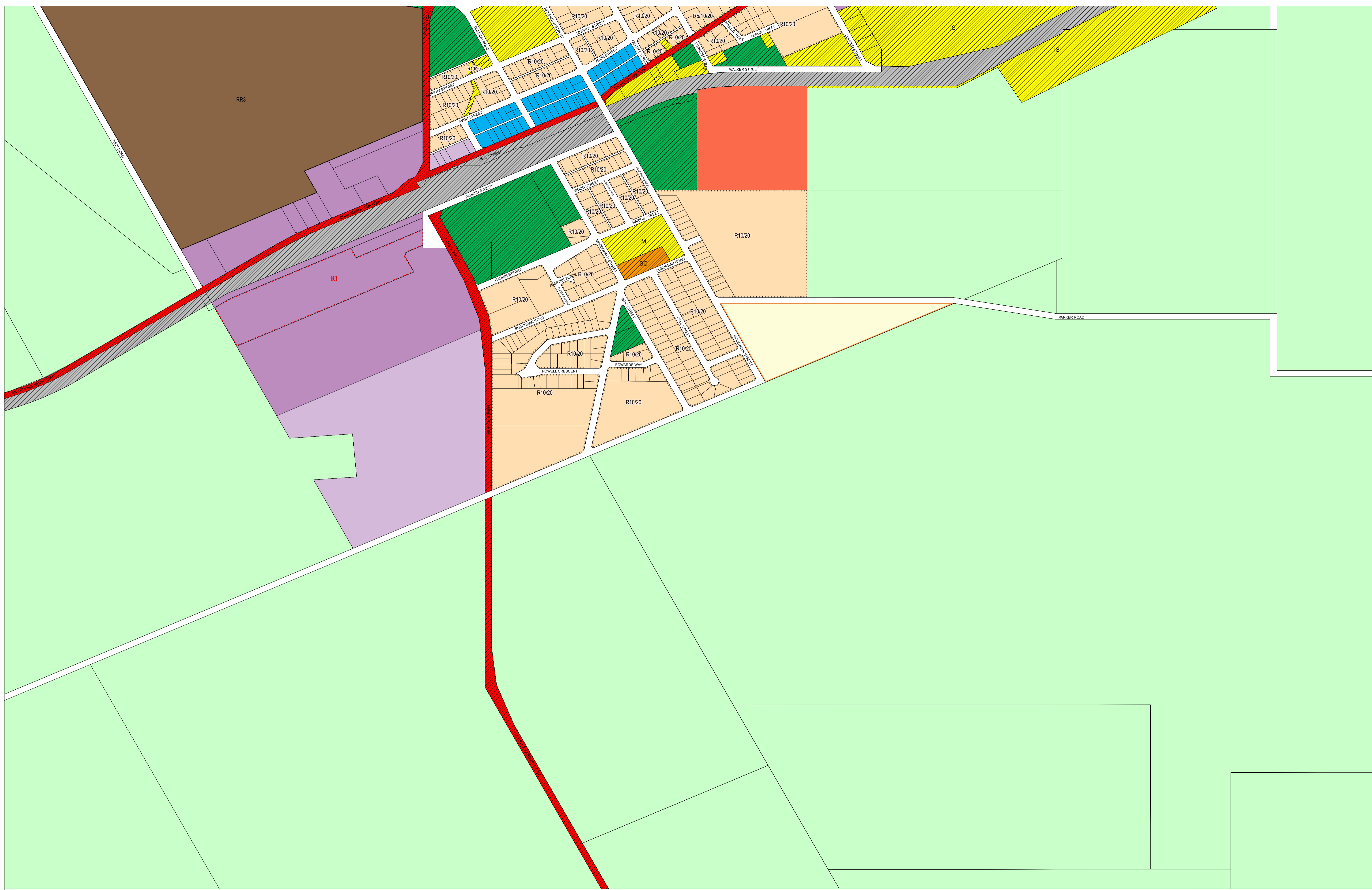
OTHER CATEGORIES
(see scheme text for additional information)

- Scheme Area Boundary
- Local Government Boundary
- R20 R Codes
- R1 Restricted Uses
- RR1 Rural Residential Area
- No Zone

VERSION No 1

DRAFT ONLY





LEGEND

LOCAL SCHEME RESERVES

Cultural Facilities	Public Open Space
Social Care Facilities	Public Purposes
Environmental Conservation	Cemetery
Local Distributor Road	Infrastructure Services
Local Road	Medical Services
Primary Distributor Road	Railways

LOCAL SCHEME ZONES

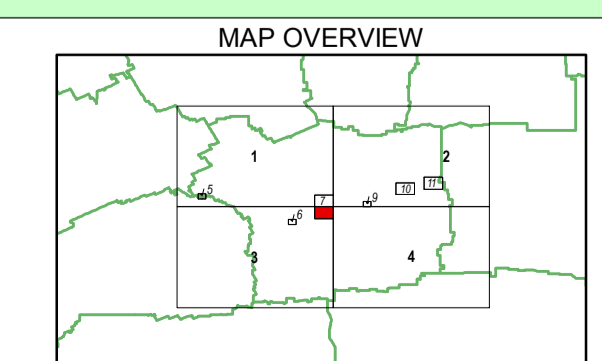
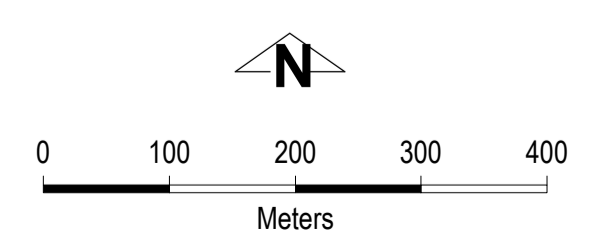
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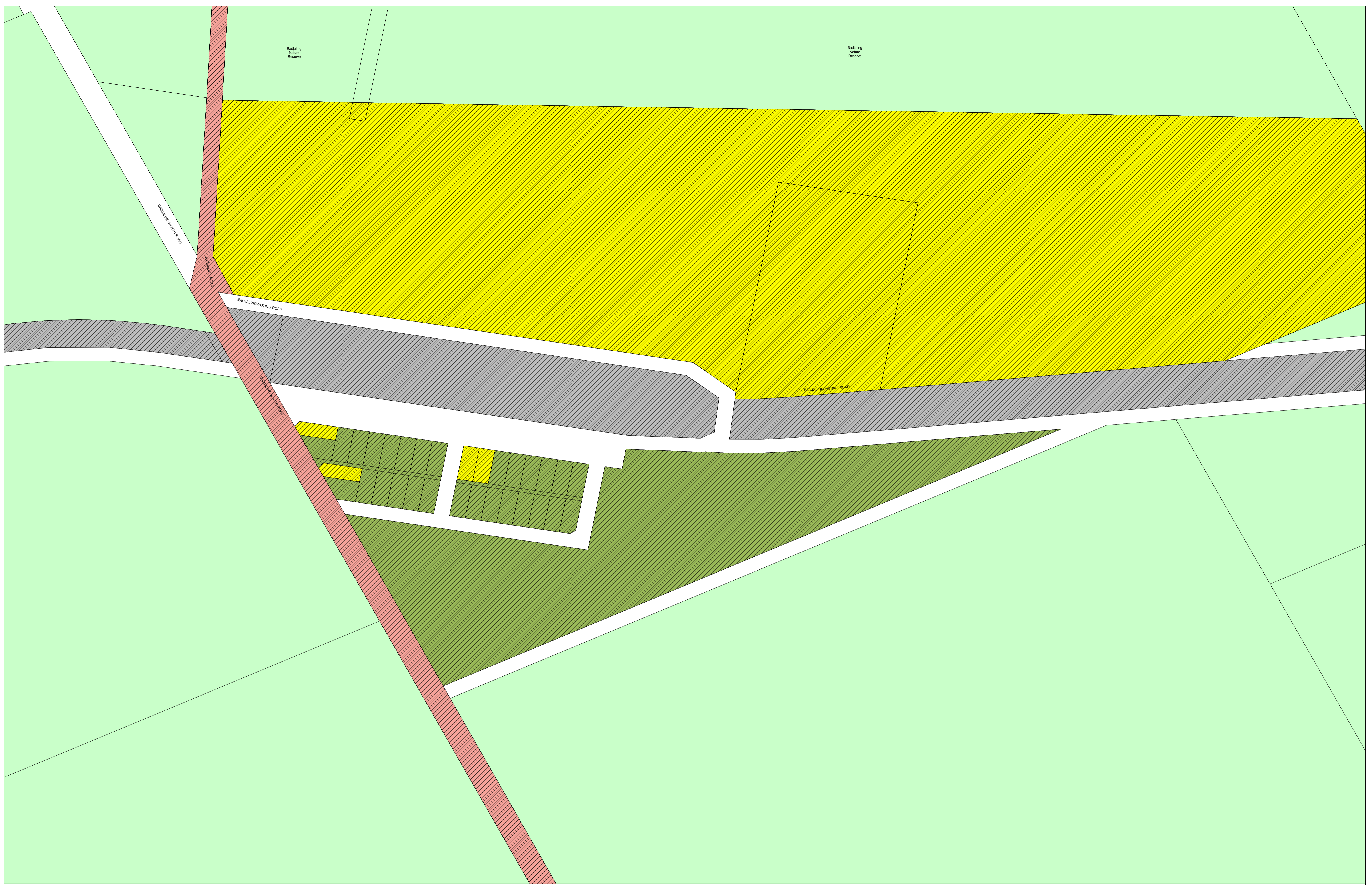
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LOCAL SCHEME ZONES

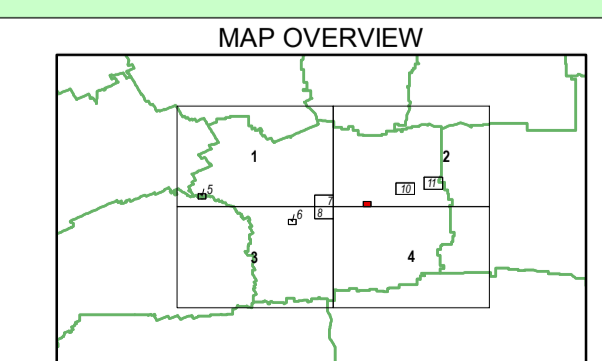
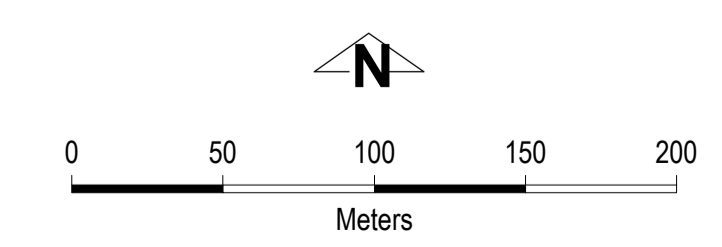
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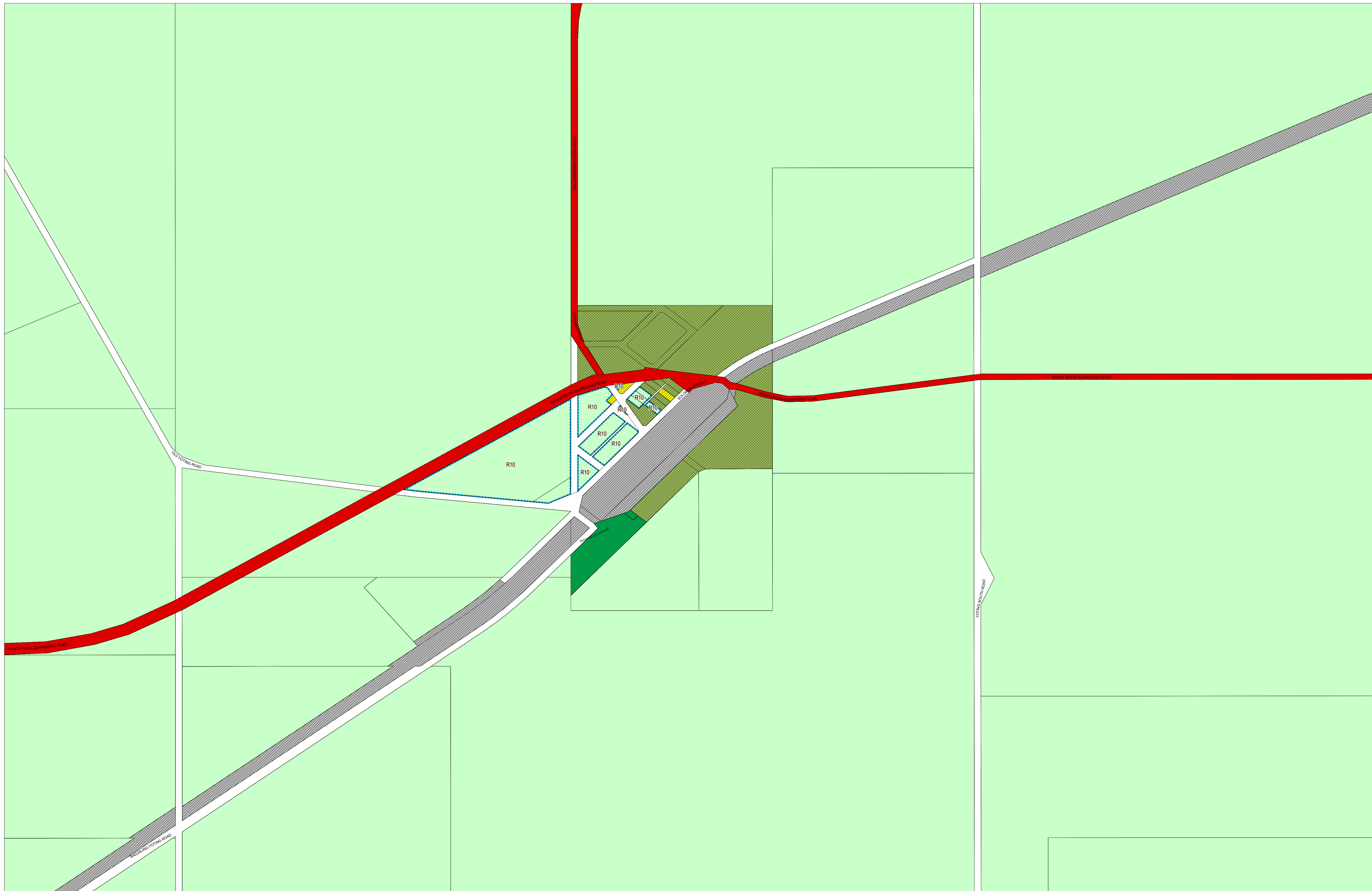
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- | | |
|----------------------------|-------------------------|
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LOCAL SCHEME ZONES

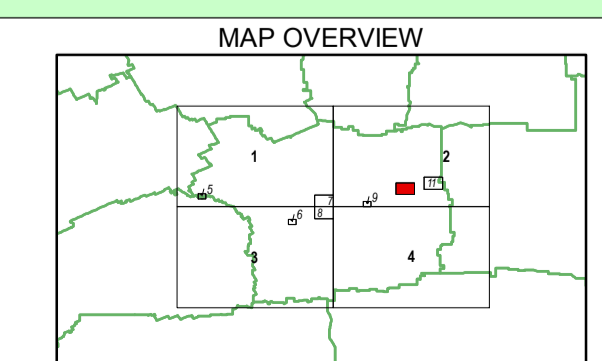
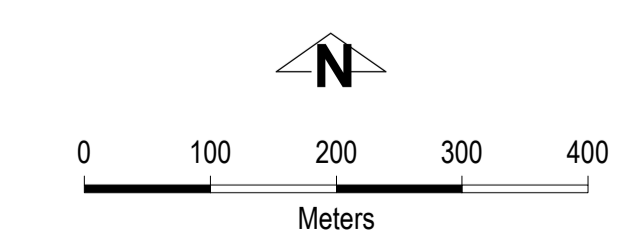
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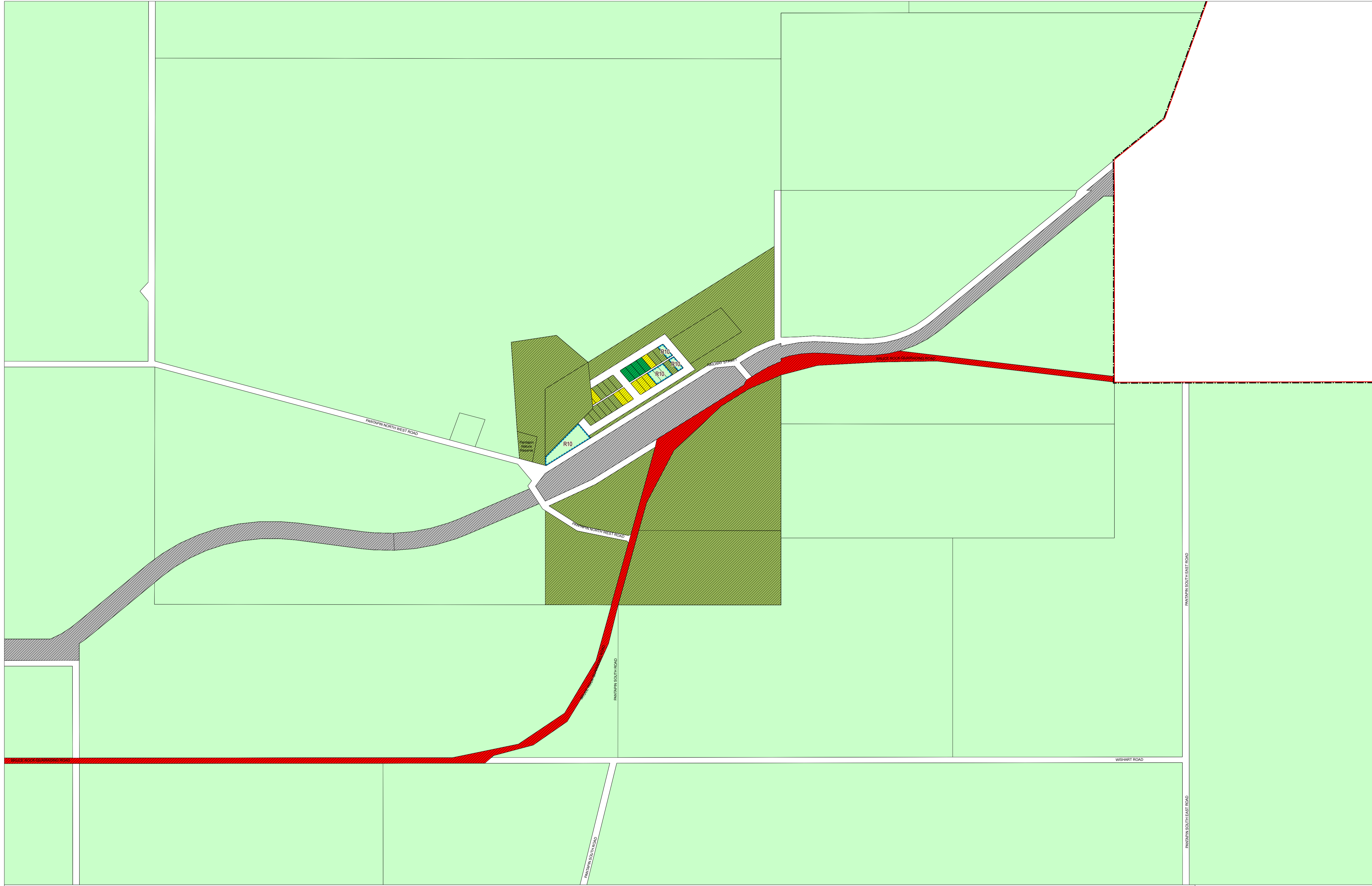
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LEGEND

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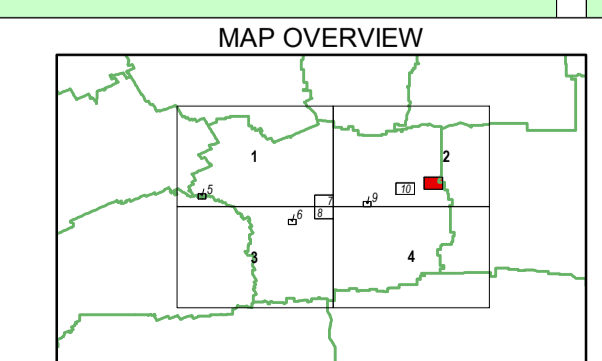
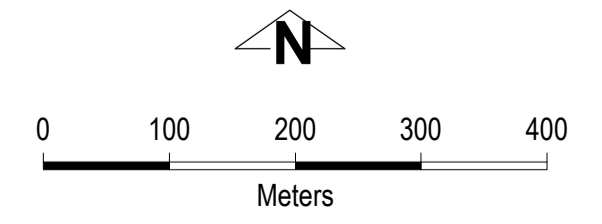
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ITEM 9 MATTERS FOR CONSIDERATION – FINANCE & AUDIT

9.1 Accounts for Payment – August 2020

Meeting Date 24th September 2020

Responsible Officer CEO Graeme Fardon

Reporting Officer EMCS Nathan Gilfellow

Attachments (i) August 2020 Payment List
(ii) Transport Takings
(iii) Credit Card Statement

Owner/Applicant Shire of Quairading

Disclosure of Interest Nil

OFFICER RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That Council note the following:

1. That Schedule of Accounts for August covering Municipal Vouchers 23742 to 23747, EFT 8194 to EFT 8308 and Superannuation Direct Debit totalling \$369,475.88 be received and
2. That Police Licensing payments for the month of August 2020 totalling \$46,147.20 be received (Attachment ii); and
3. That fund transfers to Corporate Credit Card for August 2020 balance totalling \$631.73 be received (Attachment iii); and
4. That Net Payroll payments for the month August 2020 totalling \$135,086.38; and
5. That the Lease payment for the month of August 2020 on the CESM Vehicle totalling \$1,140.08.

CARRIED ___/___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

Payments are per attached schedules 9.1 1/2/3

MATTER FOR CONSIDERATION

Note the accounts paid during August 2020.

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 (Reg 13 (1)) requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Fund. Expenditure as per delegated authority and included in the adopted 2020/2021 Budget.

Payments made for the 2020/21 Year in the Payments List have been included in Councils Budget in accordance with section 6.8 of the Local Government Act 1995.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Nil

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating considered Low – On Risk Matrix given Purchasing / Procedures followed, together with Management Separation of acceptance of duties and Processes in place.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low – Creditors reviewed weekly and paid in accordance to agreed terms.

Operation – Risk Matrix Rating considered Low.

Natural Environment – Risk Matrix Rating considered Low.

Comment

Nil.

List of Accounts - August 2020

Chq/EFT	Date	Name	Description	Amount	Funded
62	06/08/2020	PAYCLEAR SERVICES	SUPERANNUATION CONTRIBUTIONS	17,462.39	
EFT8194	04/08/2020	QUAIRADING SMASH REPAIRS	Q237: FIT NEW WINDOW TO GRADER DOOR, Q240: FIT NEW WINDOW TO GRADER DOOR	550.00	
EFT8195	04/08/2020	QUAIRADING TYRE & BATTERY SUPPLIES	Q5122: SUPPLY, STRIP & FIT 2 X TYRES	1,329.34	
EFT8196	04/08/2020	TOLL TRANSPORT PTY LTD	FREIGHT OF LINE MARKING PAINT	45.43	
EFT8197	04/08/2020	EASTERN HILLS SAWS & MOWERS	NEW POLE PRUNER	1,506.00	
EFT8198	04/08/2020	QUAIRADING AGRI SERVICES	PROTECTIVE CLOTHING, TELEVISION - COTTAGE, FERTILISERS	2,861.87	
EFT8199	04/08/2020	QUAIRADING CLUB INC.	COUNCIL REFRESHMENTS	147.00	
EFT8200	04/08/2020	QUAIRADING COMMUNITY RESOURCE CENTRE	CRC: WEBSITE/GYM MANAGEMENT & CLEANING, PHOTOCOPING, PRINTING & LAMINATING	1,423.40	
EFT8201	04/08/2020	SURGICAL HOUSE	MEDICAL CENTRE SUPPLIES	339.63	
EFT8202	04/08/2020	SUNNY SIGN COMPANY PTY LTD	200 X POST PVC GUIDE POSTS	2,750.00	
EFT8203	04/08/2020	QUAIRADING MEDICAL PRACTICE	PRE-EMPLOYMENT MEDICAL	139.70	
EFT8204	04/08/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	MEDICAL CENTRE & ADMIN: IT MAINTENANCE & SUPPORT	255.00	
EFT8205	04/08/2020	WATER CORPORATION	WATER USAGE & CHARGES: 20/05/20 - 20/07/20	241.01	
EFT8206	04/08/2020	BORAL CONSTRUCTION MATERIALS GROUP LTD	4 X 205LT DRUMS OF EMULSION(820LTS) & 1 X PALLET COLD MIX (50 X 20KG BAGS)	2,202.20	
EFT8207	04/08/2020	MARNHAM'S MECHANICAL SERVICES	MONTHLY CHECK AND START UP OF GENERATORS: TOWN HALL, SHIRE OFFICE & MEDICAL CENTRE	242.00	
EFT8208	04/08/2020	STEPHEN CHARLES THOMAS	JACARANDA TREE FOR ARTHUR KELLY VILLAGE	21.95	
EFT8209	04/08/2020	OCLC (UK) LTD	LIBRARY SOFTWARE: AMLIB MAINTENANCE SERVICE DATES 01/07/20 - 30/06/21	682.00	
EFT8210	04/08/2020	RED TV PRODUCTIONS	QUAIRADING PROMOTION - TV ADVERTISEMENT	2,750.00	
EFT8211	04/08/2020	QUICK CORPORATE	ADMIN - A4 PAPER GOLD	45.17	
EFT8212	04/08/2020	GREAT SOUTHERN FUEL SUPPLIES	7000L @ 0.99627c EX GST PER LTR/ DIESEL	7,671.29	
EFT8213	04/08/2020	LG PEOPLE AND CULTURE	CHIEF EXECUTIVE OFFICER 2020/21 ANNUAL PERFORMANCE REVIEW	3,910.50	
EFT8214	04/08/2020	WALGA	WALGA MEMBERSHIP & SERVICE SUBSCRIPTIONS 2020/2021	26,950.13	
EFT8215	04/08/2020	NORTHAM MAZDA	Q649: 10000KM SERVICE	430.00	
EFT8216	04/08/2020	ED ART SUPPLIES	ART SUPPLIES FOR YOUTH CENTRE	306.40	
EFT8217	04/08/2020	AVON VALLEY MITSUBISHI	Q661: 15000KM SERVICE	422.37	
EFT8218	04/08/2020	TRAFFIC BALCATTIA KENNARDS HIRE PTY LTD	HIRE OF MOBILE LIGHTING INC TRANSPORTATION	6,080.00	
EFT8219	04/08/2020	LASER CORPS COMBAT ADVENTURES	BALANCE: MOBILE LASER COMBAT ADVENTURE - SATURDAY 15 AUGUST 2020	800.00	FULLY
EFT8220	04/08/2020	DENTAL HEALTH SERVICES	REIMBURSEMENT - OVERPAID ACCOMODATION FEES & CABIN BOND X 2	2,430.00	
EFT8221	04/08/2020	OFFICEWORKS	2 X SAMSUNG GALAXY A51 128GB BLACK PHONES	1,569.63	
EFT8222	04/08/2020	CHRISTINE JOYCE	REIMBURSEMENT: CABIN BOND	200.00	FULLY
EFT8223	04/08/2020	JOHN & MERYL COLGAN	REIMBURSEMENT: COTTAGE BOND	200.00	FULLY
EFT8224	04/08/2020	MAXINE GILL	REIMBURSEMENT: COTTAGE BOND	200.00	FULLY
EFT8225	04/08/2020	ALETTA TERBLANCHE	REIMBURSEMENT: CABIN BOND	200.00	FULLY
EFT8226	04/08/2020	HARRY NESBITT	REIMBURSEMENT: CABIN BOND	200.00	FULLY
EFT8227	04/08/2020	MAARLI SERVICES	REIMBURSEMENT: CABIN & COTTAGE BOND	400.00	FULLY
EFT8228	04/08/2020	DAVID BRECHT	REIMBURSEMENT: COTTAGE BOND	200.00	FULLY
EFT8229	04/08/2020	JULIE MURPHY	REIMBURSEMENT: COTTAGE BOND	200.00	FULLY

EFT8230	04/08/2020	MAARTEN & AMANDA NOORDZY	REIMBURSEMENT: COTTAGE BOND	200.00	FULLY
EFT8231	14/08/2020	QUAIRADING TYRE & BATTERY SUPPLIES	Q0: SUPPLY AND FIT 1X TYRE; P240: STRIP AND FIT TYRE; P661: WHEEL ALIGNMENT	615.14	
EFT8232	14/08/2020	AVON WASTE	467 X DOMESTIC RUBBISH, RECYCLING SERVICES: 06/07/20 & 20/07/20, BULK RECYCLE SERVICES: 17/07/20	8,500.90	
EFT8233	14/08/2020	CUTTING EDGES	GRADER: 10 X BLADES, 30 X NUTS AND 30 X PLOWBOLTS	3,852.20	
EFT8234	14/08/2020	LANDGATE	COPY OF VALUATION ROLL/ MINING TENEMENTS	235.45	
EFT8235	14/08/2020	ARROW BRONZE	4 X NICHE WALL PLAQUE AND POSTAGE	1,088.88	
EFT8236	14/08/2020	WESFARMERS KLEENHEAT GAS PTY LTD	ANNUAL SERVICE CHARGE- WORKS DEPOT	78.65	
EFT8237	14/08/2020	QUAIRADING AGRI SERVICES	PROTECTIVE CLOTHING / BOOTS	319.70	
EFT8238	14/08/2020	BURGESS RAWSON	PTA LEASE - WATER USAGE & CHARGES: 10/06/20 - 10/08/20	318.50	
EFT8239	14/08/2020	SURGICAL HOUSE	VARIOUS MEDICAL SUPPLIES	529.96	
EFT8240	14/08/2020	SUNNY SIGN COMPANY PTY LTD	VARIOUS ROAD & TOURISM SIGNS	5,058.57	
EFT8241	14/08/2020	QUAIRADING MEDICAL PRACTICE	PRE EMPLOYMENT MEDICAL	139.70	
EFT8242	14/08/2020	HITACHI CONSTRUCTION MACHINERY	2X 20L DRUMS OF HYDRAULIC OIL	304.30	
EFT8243	14/08/2020	CDA AIR CONDITIONING & REFRIGERATION	REPAIRS TO AIR CONDITIONER AND TRAVEL	153.75	
EFT8244	14/08/2020	KELYN TRAINING SERVICES	CHAINSAW AND POLE SAW TRAINING	330.00	
EFT8245	14/08/2020	QUAIRADING TYRE & BATTERY - COMMUNITY CAR	COMMUNITY CAR: UNLEADED FUEL	84.96	FULLY
EFT8246	14/08/2020	WATER CORPORATION	WATER USAGE & CHARGES: 10/06/20 - 10/08/20	10,145.09	
EFT8247	14/08/2020	CANNING BRIDGE AUTO LODGE	ACCOMMODATION - STAFF TRAINING	280.00	
EFT8248	14/08/2020	MARNHAM'S MECHANICAL SERVICES	Q240: REPAIR DAMAGED GRADER BLADE HYDRAULICS	5,728.30	
EFT8249	14/08/2020	BENT NAIL BUILDING & MAINTENANCE	HIRE OF EXCAVATOR FOR CULVERT INSTALLATION	1,622.50	
EFT8250	14/08/2020	SAFERIGHT PTY LTD	Q4159: 1X RETRACTING LANYARD CHERRYPICKER	369.59	
EFT8251	14/08/2020	G J JONES PLUMBING	CLEAR DRAIN PIPE FOR MENS TOILETS, REPAIRS TO CORRODED SINK WASTE PIPE	594.22	
EFT8252	14/08/2020	DIGGING DOCKER	CEMENT CULVERT AT TOWN OVAL	350.00	
EFT8253	14/08/2020	PRIME MEDIA GROUP LTD	TOURIST PROMOTION - GWN7 COMMERCIALS FOR JULY 2020	3,300.00	
EFT8254	14/08/2020	QUICK CORPORATE	CLEANING PRODUCTS	5.79	
EFT8255	14/08/2020	GREAT SOUTHERN FUEL SUPPLIES	5000L @ 0.97936c EX GST PER LTR - DIESEL	5,386.50	
EFT8256	14/08/2020	AG IMPLEMENTS QUAIRADING	Q754: 1000HR SERVICE	1,411.93	
EFT8257	14/08/2020	PIKARING FARMS	REIMBURSEMENT - STATE NRM PROJECT	8,250.00	
EFT8258	14/08/2020	SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS RADIO PROMOTION	88.00	
EFT8259	14/08/2020	PH & KE GOW	SURVEY CATHOLIC SECTION - NEW PLOTS IN QUAIRADING CEMETERY	1,727.00	
EFT8260	14/08/2020	CWB ELECTRICAL & A/C	ADMIN: FIX SOLAR SYSTEM FAULT, AKV UNIT 8: REPLACE DOOR CHIME, C/PARK: REAIR ABLUTION LIGHTS, DEPOT: REPAIRS TO COMPRESSOR, 7 EDWARDS WAY: AIRCONDITIONER REPAIRS, 8 MURPHY STREET: REPLACE PADS IN EVAPORATIVE COOLER	2,053.37	
EFT8261	14/08/2020	ONEMUSIC AUSTRALIA	LICENCE FOR THE USE OF MUSIC - COUNCIL PREMISES	350.00	
EFT8262	14/08/2020	OFFICEWORKS	STATIONERY AND OFFICE SUPPLIES	1,035.70	
EFT8263	14/08/2020	SHERRIN RENTALS PTY LTD	DRY HIRE OF MULTI TYRED ROLLER	5,610.00	
EFT8264	14/08/2020	FUTURE POWER WA PTY LTD	FINAL PAYMENT: TENDER 02-19/20 SUPPLY AND INSTALLATION OF SPORTS LIGHTING	119,083.11	
EFT8265	14/08/2020	EXURBAN RURAL & REGIONAL PLANNING	TOWN PLANNING SERVICES - JULY	5,644.24	
EFT8266	14/08/2020	JOHNSTON ELECTRICAL & COMMUNICATION SERVICES	64 CORALING STREET - REPLACE STOVE TOP COOKER AND CARAVAN PARK - INSTALL BIGGER EXHAUST FAN	2,013.63	

EFT8267	14/08/2020	WESTERN HYDRAULICS CORRIGIN	Q4159: REPAIRS TO HYDRAULICS & HOSES	718.93	
EFT8268	14/08/2020	CORRIGIN ENGINEERING PTY LTD	SHADE SAIL POLE MODIFICATIONS INC CRAINAGE, HAULAGE AND MODIFICATIONS	12,175.84	
EFT8269	14/08/2020	VEEM LTD	ASSESSMENT AND REPAIR MULCHER PLUS FREIGHT FOR PARTS	11,567.87	
EFT8270	14/08/2020	QUAIRADING BOOK POST (2020)	MONTHLY FEE FOR LIBRARY SERVICES AUGUST	2,552.65	
EFT8271	14/08/2020	PAUL PRICKETT	REIMBURSEMENT: CABIN BOND	200.00	FULLY
EFT8272	14/08/2020	ADVANCE PRESS	WINDOW FACED ENVELOPES	297.00	
EFT8273	14/08/2020	SKILLS TRAINING & ENGINEERING SERVICES	STAFF TRAINING	220.00	
EFT8274	14/08/2020	EMILIE OTTO	REIMBURSEMENT: CABIN BOND	200.00	FULLY
EFT8275	14/08/2020	BRIAN KIMBER	PRE-EMPLOYMENT MEDICAL	286.40	
EFT8276	14/08/2020	SHANNON WRUCK	PRE-EMPLOYMENT MEDICAL	235.95	
EFT8277	14/08/2020	OFFICE OF REGIONAL ARCHITECTURE	DRAFTING OF TERMS OF REFERENCE FOR RECREATION MASTERPLAN AND OPTIONS STUDY	4,092.00	
EFT8278	14/08/2020	BOC LIMITED	GAS BOTTLES	159.61	
EFT8279	27/08/2020	ST JOHN AMBULANCE AUSTRALIA - QUAIRADING	CPR COURSES - QMP STAFF	178.00	
EFT8280	27/08/2020	QUAIRADING TYRE & BATTERY SUPPLIES	Q0: REPAIR PUNCTURED TYRE	38.00	
EFT8281	27/08/2020	AUSTRALIAN TAXATION OFFICE	JULY BAS	4,941.00	
EFT8282	27/08/2020	SHIRE OF BROOKTON	RRG CHAIRPERSON HONORARIUM - CONTRIBUTION	100.00	
EFT8283	27/08/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SERVICES RESULTING FROM VIRUS; SPO: LAPTOP AND SETUP	2,667.50	
EFT8284	27/08/2020	QUAIRADING AGRICULTURAL SOCIETY INC	SHIRE COMMUNITY GRANT	3,000.00	
EFT8285	27/08/2020	WATER CORPORATION	WATER CHARGES - CUBBINE RD - 10/6-11/8/20	458.57	
EFT8286	27/08/2020	MARNHAM'S MECHANICAL SERVICES	P4818: EXCAVATOR SERVICE	563.46	
EFT8287	27/08/2020	BENT NAIL BUILDING & MAINTENANCE	CARAVAN PARK CABINS: MODIFY LIMESTONE WALL AND LANDINGS / RAMPS	3,418.48	
EFT8288	27/08/2020	J.A. GIMBEL PAINTING	PAINT - GRAFFITI DAMAGED GAZEBO AND DOORS IN CARAVAN PARK ABULTIONS	423.50	
EFT8289	27/08/2020	ABCO PRODCUTS	KEYS FOR DEMOUNTABLE CHANGE ROOM HAND TOWEL DISPENSER	13.10	
EFT8290	27/08/2020	DALLWALLINU CONCRETE PTY LTD TRADING AS DALLCON	DELIVERY OF PIPES AND HEADWALLS FOR RURAL ROAD MAINTENANCE	7,827.60	
EFT8291	27/08/2020	GREAT SOUTHERN FUEL SUPPLIES	5000L @ 0.97973c EX GST PER LTR - DIESEL and 1000L @ 0.98536c EX GST PER LTR - ULP FUEL	6,472.40	
EFT8292	27/08/2020	WA CONTRACT RANGER SERVICES PTY LTD	RANGER SERVICES 28/7;5/8,14/8, 19/8	841.50	
EFT8293	27/08/2020	NORTHAM MAZDA	P3446: MAZDA ENGINE LIGHT DIAGNOSIS	143.00	
EFT8294	27/08/2020	PRIMARIES	YOUTH CENTRE: LAYER PELLETS & POULTRY MIX	54.45	
EFT8295	27/08/2020	CWB ELECTRICAL & A/C	DISCONNECT AND RECONNECT FLOODLIGHTS ON THE SHADE SAIL POLES	2,167.00	
EFT8296	27/08/2020	JOHNSTON ELECTRICAL & COMMUNICATION SERVICES	REPLACE EXHAUST FAN IN THE MALE BATHROOM SHOWER	308.00	
EFT8297	27/08/2020	SOPHIE DAVIES	OVERPAYMENT TO CHILDCARE CENTRE	34.82	
EFT8298	27/08/2020	CAROLYNNE THORNTON	PRE-EMPLOYMENT MEDICAL	72.60	
EFT8299	27/08/2020	GOODWILL ENGINEERING	SORTING TABLE - CONTAINER DEPOSIT SCHEME	1,127.50	
EFT8300	27/08/2020	STEWART WATKINS	REIMBURSEMENT: CABIN BOND	200.00	FULLY
EFT8301	27/08/2020	ACUMENTIS (WA) PTY LTD	VALUATIONS - 2 FACTORY UNITS AND NEW LIGHT INDUSTRY BLOCKS	2,860.00	
EFT8302	27/08/2020	SKILLS TRAINING & ENGINEERING SERVICES	ELEVATED WORK PLATFORM COURSE	450.00	
EFT8303	27/08/2020	Merger Contracting Pl	REIMBURSEMENT: CABIN BOND	200.00	FULLY
EFT8304	27/08/2020	AUS Q TRAINING	REIMBURSEMENT: COTTAGE BOND	200.00	FULLY
EFT8305	27/08/2020	CORPORATE TRAVEL MANAGEMENT WA	REIMBURSEMENT: CABIN BOND	200.00	FULLY

EFT8306	27/08/2020	P AND N LUNDY LUNDY	CARAVAN PARK REFUND	28.50	
EFT8307	27/08/2020	MOORDITJ KOORT ABORIGINAL CORPORATION	REIMBURSEMENT: CABIN BOND	75.00	FULLY
EFT8308	27/08/2020	CANNON HYGIENE AUSTRALIA	HYGIENE SOLUTIONS	561.96	
23742	04/08/2020	THE UNIVERSITY OF WESTERN AUSTRALIA	REIMBURSEMENT: CABIN BOND	200.00	FULLY
23743	14/08/2020	TELSTRA	PHONE USAGE & CHARGES TO 19TH JULY	1,428.03	
23744	14/08/2020	SYNERGY	POWER USAGE 02/07/2020- 03/08/2020	9,952.91	
23745	14/08/2020	ACMA	AIRSTRIIP - LICENCE FOR AERONAUTICAL ASSIGNED SYSTEM TO 13/08/21	45.00	
23746	31/08/2020	TELSTRA	PHONE CHARGES TO 15/08/2020	553.76	
23747	31/08/2020	SYNERGY	POWER CHARGES AND USAGE 8/7/2020 - 12/8/2020	739.95	
				369,475.88	

TRANSPORT TAKINGS FOR THE MONTH ENDING		
AUGUST 2020		Attachment 9.1.2
DATE	DESCRIPTION	AMOUNT \$
30/07/2020	TRANSPORT TAKINGS	4,380.55
31/07/2020	TRANSPORT TAKINGS	13,214.65
3/08/2020	TRANSPORT TAKINGS	1,888.45
4/08/2020	TRANSPORT TAKINGS	2,037.70
5/08/2020	TRANSPORT TAKINGS	1,412.45
6/08/2020	TRANSPORT TAKINGS	1,208.65
7/08/2020	TRANSPORT TAKINGS	1,194.65
10/08/2020	TRANSPORT TAKINGS	1,877.95
11/08/2020	TRANSPORT TAKINGS	2,813.65
12/08/2020	TRANSPORT TAKINGS	2,564.10
13/08/2020	TRANSPORT TAKINGS	1,761.30
14/08/2020	TRANSPORT TAKINGS	1,758.45
17/08/2020	TRANSPORT TAKINGS	1,528.60
18/08/2020	TRANSPORT TAKINGS	1,114.10
19/08/2020	TRANSPORT TAKINGS	28.60
20/08/2020	TRANSPORT TAKINGS	3,030.20
21/08/2020	TRANSPORT TAKINGS	1,330.45
24/08/2020	TRANSPORT TAKINGS	1,086.30
25/08/2020	TRANSPORT TAKINGS	1,082.85
26/08/2020	TRANSPORT TAKINGS	715.90
27/08/2020	TRANSPORT TAKINGS	117.65
		46,147.20
28/08/2020	TRANSPORT TAKINGS	2,563.95
31/08/2020	TRANSPORT TAKINGS	2,063.35
AMOUNTS YET TO BE DRAWN		4,627.30
		50,774.50

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$15 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment. Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

BusinessChoice Everyday VISA Card

Date of Transaction	Description	Debits/Credits	Cardholder Comments
01 JUL	Purchases WESTNET PERTH AU	0742 99.00	Computer Maintenance
06 JUL	COMPUTER NETWORK/INFORMATION ZOOM.AUD 8887999666 US	0742 23.78	
07 JUL	INC FX FEE AUD \$0.69 DIRECT MARKETING CONTINUITY SHIRE OF QUAIRADING QUAIRADING AU	P582 16.15	Vehicle Licensing
20 JUL	GOVERNMENT SERVICES NOT ELSE VISTAPR*VistaPrint.com 866-8936743 NL	B43 92.80	
21 JUL	INC FX FEE AUD \$2.70 MISCELLANEOUS PUBLISHING AND DWER - WATER PERTH AU	C006 1/2 400.00	WRF - Passes Old Berkeley E. Rd Goldfields Rd. const.
	GOVERNMENT SERVICES NOT ELSE Sub Total:	C167 1/2 631.73	
28 JUL	Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT	631.73 -	
	Sub Total:	631.73 -	
	Grand Total:	0.00	

I have checked the above details and verify that they are correct.

Cardholder Signature



Date

18/8/2020

Transactions examined and approved.

Manager/Supervisor Signature



Date

20/08/2020

9.2 Financial Information–Statements of Income and Expenditure for the Period Ending – 31st August 2020

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellon
Attachments	(i) Financial Statements for August
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That Council receive the Monthly Financial Statements for the period ending 31st August 2020.

CARRIED ___/___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- Monthly Financial Statements for the period ending 31st August 2020 attached.
- Monthly Financial Statements have been updated based on the Moore Stephens Monthly Statements Model.
- The Monthly Financial Statements report include the Fund Balances Report and the Variance Report.

MATTER FOR CONSIDERATION

To receive the monthly Financial Report and Statements.

BACKGROUND

Council resolved in October 2000 (Minute Number 071-00/01) to receive Financial Statements in the required statutory format. Requests for new Monthly Financial Statements started a search for a new template. The current template is based on the Moore Stephens Monthly Budget Template.

STATUTORY ENVIRONMENT

Amendments to the regulations, gazetted on the 31st March 2005 and effective from the 1st July 2005, have repealed the existing regulations (34 and 35) relating to monthly and quarterly / triannual financial reports.

They have been substituted in accordance with a new Regulation 34. This new regulation only requires Local Governments to report on a monthly basis, although it is much more prescriptive as to what is required and its intention is to establish a minimum standard across the industry.

The new regulations require Local Government to prepare each month a statement of financial activity as per attachment. This statement is intended to report on the sources and application of funds highlighting variances to budget for the month in question.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Model Monthly Financial Statements cost \$430 (2018/19) and will be an ongoing annual expense if the latest model is needed. Staff time is used to update and customise the template for Council preferences.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Nil

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating considered Low – Comprehensive Monthly Financial Reports in accordance with the Local Government's Financial Regulation 34.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low.

Operation – Risk Matrix Rating considered Low – Level verified through Council Financial Audits.

Natural Environment – Risk Matrix Rating considered Low.

COMMENT

The Monthly Financial Statements have been updated based on the Moore Stephens Monthly Reporting Template. They now also include the Fund Balances Report and the Variation Report which were previously separate items.

The Model Template has been updated to include profit and loss statements for the Caravan Park. The Statements can continue to be updated and customised to include relevant information for Council and Staff and to work with improved Management Accounting practices.

YTD Budget Figures are still being adjusted and will refined throughout the year.

SHIRE OF QUAIRADING

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 August 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2020

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Quairading for the 2020/21 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance (Under)/Over
Capital Expenditure					
Land & Buildings					
Caretaker Cottage	0.00%	227,560	-	-	-
Town Hall Building Upgrades	0.39%	177,770	-	700	700
Industrial Lots Phase 1	0.07%	200,000	3,000	135	(2,865)
Plant & Equipment					
Grader	0.00%	380,000	-	-	-
Infrastructure - Roads					
Heal Street Parking	0.00%	170,000	-	-	-
AKV Road Upgrade	0.00%	139,500	-	-	-
Goldfields Road Reconstruction	0.00%	444,870	-	-	-
Old Beverley East Road	0.00%	373,742	-	-	-
Quairading-Cunderdin WSN	0.00%	1,325,852	-	-	-
Badjaling Nth Road Resheeting	0.00%	204,120	-	-	-
Pannell Road Resheeting	0.00%	131,150	-	-	-
Other Infrastructure					
Oval Floodlights	87.91%	123,150	123,150	108,257	(14,893)
Community Park	0.00%	620,000	-	-	-
Operational					
Medical Practice Expense	21.14%	206,737	34,456	43,695	9,239
Roads Maintenance	32.32%	615,908	102,651	199,089	96,438

% Compares current ytd actuals to annual budget

Financial Position	* Note	Prior Year 1 September 2019	Current Year 31 August 2020
Adjusted Net Current Assets	91%	\$ 4,361,740	\$ 3,973,757
Cash and Equivalent - Unrestricted	85%	\$ 2,241,459	\$ 1,910,229
Cash and Equivalent - Restricted	133%	\$ 2,335,522	\$ 3,095,619
Receivables - Rates	101%	\$ 2,348,606	\$ 2,372,594
Receivables - Other	139%	\$ 97,455	\$ 135,817
Payables	200%	\$ 167,520	\$ 334,353

* Note: Compares current ytd actuals to prior year actuals at the same time

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2020**

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 18th September 2020
Prepared by: Executive Manager of Corporate Services
Reviewed by: Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

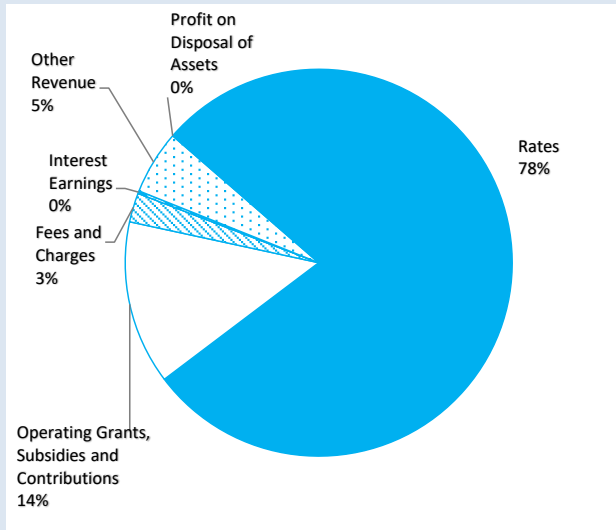
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

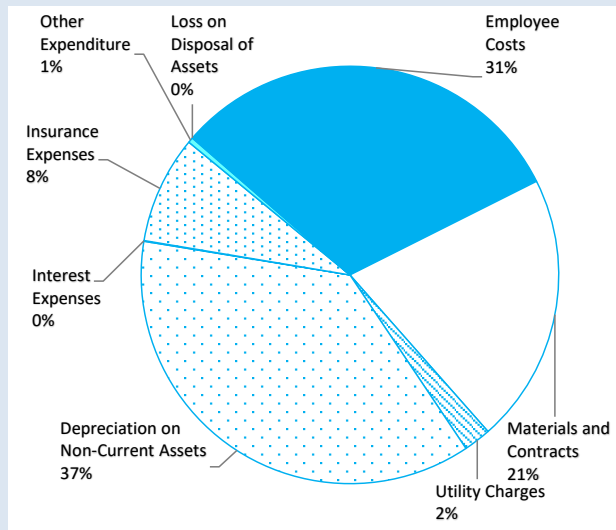
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2020**

SUMMARY GRAPHS

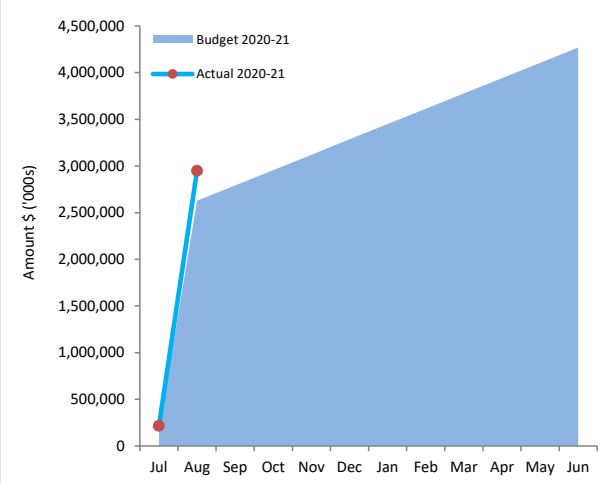
OPERATING REVENUE



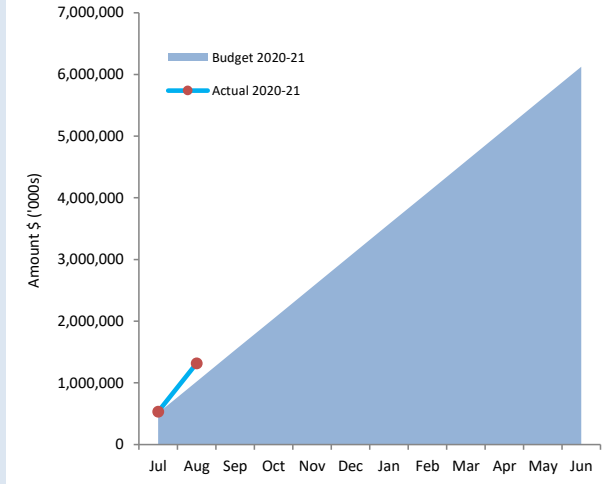
OPERATING EXPENSES



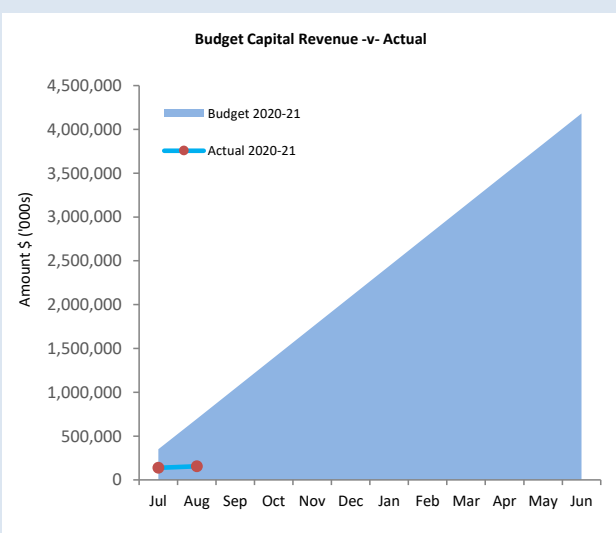
Budget Operating Revenues -v- Actual



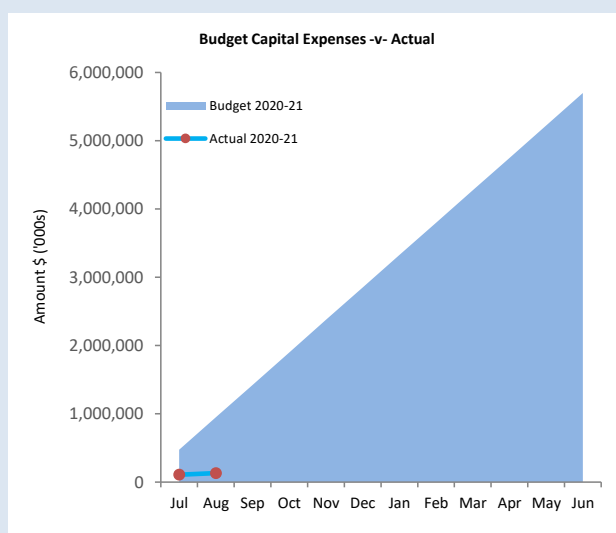
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.
Capital Revenue include Capital Grants and Contributions, Proceeds of Sale and Borrowings.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2020**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	The Governance function accumulates the costs of Members expenses and other costs of Council that relate to the tasks of assisting councillors and the Ratepayers on matters which do not concern specific Council services, being election costs; allowances and expenses of members; policy and training and audit fees.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services that are not fully funded by specific fees and charges.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision of local laws, fire control which covers the maintenance of bushfire equipment and insurance; animal control and a shared community emergency services manager.
HEALTH	To provide an operational framework for environmental and community health.	Health inspections, food quality control, pest control and operation of the medical centre.
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Operation and maintenance of the Little Rainmakers Childcare Centre, Arthur Kelly Village and minor in-kind association with the Fail Aged Lodge. Youth programme and Quairading Youth Centre.
HOUSING	To provide and maintain housing.	Maintenance of housing rented to staff and non staff.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish and recycling services and administration of Town Planning Scheme and Heritage services. Community bus service, maintenance of cemeteries, public conveniences and environmental services.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Maintenance of Halls, Swimming Pool, community buildings and various reserves and library.
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, drainage works, footpaths, parking facilities and cleaning of streets. Natural disaster road and bridge repairs. On-line licensing centre for Department of Transport. Maintenance of the Airstrip.
ECONOMIC SERVICES	To help promote the Shire Quairading and its economic wellbeing.	Community development, operation of caravan park and short stay accommodation, tourism and townscape, control of noxious weeds/plants. Pests and building control, community gym and building control.
OTHER PROPERTY AND SERVICES	To monitor and control the Shire of Quairading overheads.	Administration, Private works overheads, plant operating costs, allocation of salaries and wages. Operation of private works.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	1(b)	1,836,054	1,836,054	1,836,054	0	0%	
Revenue from operating activities							
Governance		3,300	550	16,929	16,379	2978%	▲
General Purpose Funding - Rates	5	2,311,004	2,299,431	2,310,655	11,224	0%	
General Purpose Funding - Other		897,614	223,687	221,940	(1,747)	(1%)	
Law, Order and Public Safety		218,797	13,237	74,700	61,463	464%	▲
Health		10,879	1,813	5,443	3,630	200%	
Education and Welfare		61,708	3,900	17,313	13,413	344%	▲
Housing		106,108	13,434	15,809	2,375	18%	
Community Amenities		174,554	28,426	14,708	(13,718)	(48%)	▼
Recreation and Culture		28,346	3,531	1,977	(1,554)	(44%)	
Transport		202,471	140,873	141,161	288	0%	
Economic Services		207,170	34,528	107,377	72,849	211%	▲
Other Property and Services		46,272	7,710	22,513	14,803	192%	▲
		4,268,223	2,771,120	2,950,525	179,405	6%	
Expenditure from operating activities							
Governance		(753,037)	(118,533)	(126,978)	(8,445)	(7%)	
General Purpose Funding		(82,738)	(10,906)	(12,196)	(1,290)	(12%)	
Law, Order and Public Safety		(382,689)	(63,782)	(67,537)	(3,755)	(6%)	
Health		(315,980)	(52,663)	(61,368)	(8,705)	(17%)	
Education and Welfare		(222,620)	(37,770)	(47,836)	(10,066)	(27%)	▼
Housing		(162,773)	(27,129)	(24,747)	2,382	9%	
Community Amenities		(522,815)	(87,136)	(75,188)	11,948	14%	▲
Recreation and Culture		(920,540)	(160,801)	(166,678)	(5,877)	(4%)	
Transport		(2,034,818)	(339,034)	(583,937)	(244,903)	(72%)	▼
Economic Services		(693,177)	(115,166)	(99,984)	15,182	13%	▲
Other Property and Services		(34,117)	(29,177)	(50,615)	(21,438)	(73%)	▼
		(6,125,304)	(1,042,097)	(1,317,064)	(274,967)	(26%)	▼
Operating activities excluded from budget							
Add Back Depreciation		1,982,450	165,204	486,787	321,583	195%	▲
Adjust (Profit)/Loss on Asset Disposal	6	(19,889)	(1,657)	0	1,657	(100%)	
Adjust Provisions and Accruals		(65,901)	(5,492)	0	5,492	(100%)	
Amount attributable to operating activities		39,579	1,887,078	2,120,248	233,170	(12%)	
Investing Activities							
Non-operating Grants, Subsidies and Contributions		3,916,049	652,675	155,017	(497,658)	(76%)	▼
Proceeds from Disposal of Assets	6	265,500	44,250	0	(44,250)	(100%)	▼
Capital Acquisitions	7	(5,705,540)	(140,150)	(131,657)	8,493	6%	
Amount attributable to investing activities		(1,523,991)	556,775	23,360	(533,415)	96%	
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Principal lease payments		(5,069)	(845)	(2,016)			
Self-Supporting Loan Principal		37,393	6,232	8,661	2,429	39%	
Transfer from Reserves	9	711,777	118,630	0	(118,630)	(100%)	▼
Repayment of Debentures	8	(98,717)	(16,453)	(8,661)	7,792	47%	
Transfer to Reserves	9	(875,000)	(145,833)	(3,888)	141,945	97%	▲
Amount attributable to financing activities		(229,616)	(38,269)	(5,904)	33,536	85%	
Closing Funding Surplus(Deficit)	1(b)	122,026	4,241,638	3,973,757	(266,709)	6%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020/21 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 AUGUST 2020

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

BY NATURE OR TYPE

	Ref Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1(b)	1,836,054	1,836,054	1,836,054	0	0%	
Revenue from operating activities							
Rates	5	2,311,004	2,299,431	2,310,655	11,224	0%	
Operating Grants, Subsidies and Contributions		1,094,526	368,662	404,041	35,379	10%	
Fees and Charges		441,089	71,681	71,871	190	0%	
Interest Earnings		49,400	10,303	6,466	(3,837)	(37%)	
Other Revenue		327,273	21,041	157,492	136,451	648%	▲
Profit on Disposal of Assets	6	44,931	0	0	0		
		4,268,223	2,771,119	2,950,525	179,406	6%	
Expenditure from operating activities							
Employee Costs		(2,249,742)	(374,956)	(411,025)	(36,069)	(10%)	
Materials and Contracts		(1,365,423)	(236,026)	(275,324)	(39,298)	(17%)	▼
Utility Charges		(229,080)	(38,180)	(27,951)	10,229	27%	▲
Depreciation on Non-Current Assets		(1,982,450)	(328,397)	(486,787)	(158,390)	(48%)	▼
Interest Expenses		(20,191)	0	(714)	(714)		
Insurance Expenses		(178,523)	(29,754)	(109,774)	(80,020)	(269%)	▼
Other Expenditure		(74,853)	(32,284)	(5,489)	26,795	83%	▲
Loss on Disposal of Assets	6	(25,042)	(2,500)	0	2,500	100%	
		(6,125,304)	(1,042,097)	(1,317,064)	(274,967)	26%	
Operating activities excluded from budget							
Add back Depreciation		1,982,450	165,204	486,787	321,583	195%	▲
Adjust (Profit)/Loss on Asset Disposal	6	(19,889)	(1,657)	0	1,657	(100%)	
Adjust Provisions and Accruals		(65,901)	(5,492)	0	5,492	(100%)	
Amount attributable to operating activities		39,579	1,887,078	2,120,248	233,171	12%	
Investing activities							
Non-operating grants, subsidies and contributions		3,916,049	652,675	155,017	(497,658)	(76%)	▼
Proceeds from Disposal of Assets	6	265,500	44,250	0	(44,250)	(100%)	▼
Capital acquisitions	7	(5,705,540)	(140,150)	(131,657)	8,493	6%	
Amount attributable to investing activities		(1,523,991)	556,775	23,360	(533,415)	(96%)	
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Principal lease payments		(5,069)	(845)	(2,016)			
Self-Supporting Loan Principal		37,393	6,232	8,661	2,429	39%	
Transfer from Reserves	9	711,777	118,630	0	(118,630)	(100%)	▼
Repayment of Debentures	8	(98,717)	(16,453)	(8,661)	7,792	47%	
Transfer to Reserves	9	(875,000)	(145,833)	(3,888)	141,945	97%	▲
Amount attributable to financing activities		(229,616)	(38,269)	(5,904)	33,536	(85%)	
Closing Funding Surplus (Deficit)	1(b)	122,026	4,241,638	3,973,757	(266,708)	(6%)	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 1(a)
NET CURRENT ASSETS**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

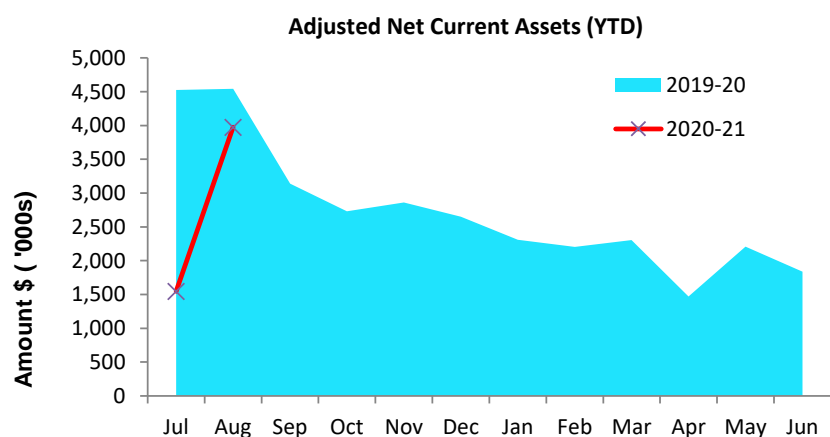
	Ref Note	Last Years Closing 30 June 2020	This Time Last Year 01 Sep 2019	Year to Date Actual 31 Aug 2020
Adjusted Net Current Assets		\$	\$	\$
Current Assets				
Cash Unrestricted	3	1,991,081	2,241,459	1,910,229
Cash Restricted	3	3,116,427	2,335,522	3,095,619
Receivables - Rates	4	231,667	2,348,606	2,372,594
Receivables - Other	4	36,657	97,455	135,817
Expected Credit Loss Allowance	4	(18,933)		(18,933)
Financial Assets		37,393		28,732
Interest / ATO Receivable		29,678	23,476	9,157
Inventories		4,275	8,835	9,478
		5,428,245	7,055,353	7,542,693
Less: Current Liabilities				
Payables		(355,211)	(167,520)	(334,353)
Provisions - employee		(315,964)	(393,660)	(315,963)
Long term borrowings		(98,717)	0	(90,056)
		(769,892)	(561,180)	(740,372)
Unadjusted Net Current Assets		4,658,353	6,494,173	6,802,321
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(3,089,381)	(2,335,522)	(3,095,619)
Less: Loans receivable		(37,393)		(28,732)
Add: Lease Liabilities		27		
Add: Provisions - employee		205,731	203,089	205,731
Add: Long term borrowings		98,717		90,056
Adjusted Net Current Assets		1,836,054	4,361,740	3,973,757

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$3.97 M

Last Year YTD

Surplus(Deficit)

\$4.36 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Governance	16,379	2978%	▲	Permanent	SEAVROC Reimbursement
Law, Order and Public Safety	61,463	464%	▲	Timing	Timing of DFES Grants
Education and Welfare	13,413	344%	▲	Timing	Timing of Youth Centre Grants
Community Amenities	(13,718)	(48%)	▼	Timing	Timing of Waste Collection Income
Economic Services	72,849	211%	▲	Timing	Skeleton Weed Reimbursement Timing
Other Property and Services	14,803	192%	▲	Permanent	Miscellaneous Materials and Private Works
Expenditure from operating activities					
Education and Welfare	(10,066)	(27%)	▼	Timing	Timing of Childcare Centre Expense
Community Amenities	11,948	14%	▲	Timing	Timing of Waste Collection Charges
Transport	(244,903)	(72%)	▼	Permanent	Depreciation and Timing of Road Maintenance
Economic Services	15,182	13%	▲	Timing	Timing of Skeleton Weed and Caravan Park Charges
Other Property and Services	(21,438)	(73%)	▼	Timing	Payout of Leave and Timing of Insurance
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(497,658)	(76%)	▼	Timing	Timing of Grants
Proceeds from Disposal of Assets	(44,250)	(100%)	▼	Timing	Timing of Disposal of Assets

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

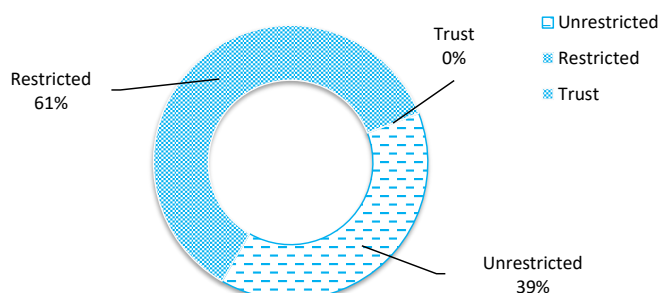
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	650			650			
At Call Deposits							
Municipal Fund	662,527			662,527	Westpac		
Medical Centre	215			215	Westpac		
Child Care Centre	121			121	Westpac		
Municipal On Call	720,000			720,000	Westpac	0.05%	
Reserve Fund On Call		54,527		54,527	Westpac	0.05%	
Trust Fund			0	0	Westpac		
Term Deposits							
Municipal Investment - Term Deposit	306,520			306,520	Westpac	0.85%	05-Sep-20
Municipal Investment - Term Deposit	303,065			303,065	Westpac	0.85%	03-Sep-20
Reserve Investment - Term Deposit		485,145		485,145	Westpac	0.85%	03-Sep-20
Reserve Investment - Term Deposit		979,279		979,279	Westpac	0.70%	12-Oct-20
Reserve Investment - Term Deposit		619,121		619,121	Westpac	0.85%	22-Nov-20
Reserve Investment - Term Deposit		957,547		957,547	Westpac	0.85%	23-Sep-20
Total	1,993,098	3,095,619	0	5,088,717			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash

\$5.09 M

Unrestricted

\$1.99 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2019	31 Aug 20
	\$	\$
Opening Arrears Previou Year	237,459	231,667
Levied this year	2,489,560	2,488,499
<u>Less</u> Collections to date	(2,495,352)	(347,572)
Equals Current Outstanding	231,667	2,372,594
Net Rates Collectable	231,667	2,372,594
% Collected	100.23%	13.97%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	118,665	4,441	2,152	783	126,041
Percentage	94%	4%	2%	1%	
Balance per Trial Balance					
Sundry debtors					110,472
Loss Allowance					(18,933)
GST receivable					9,157
Pensioner Rebates					25,345
Total Receivables General Outstanding					126,041

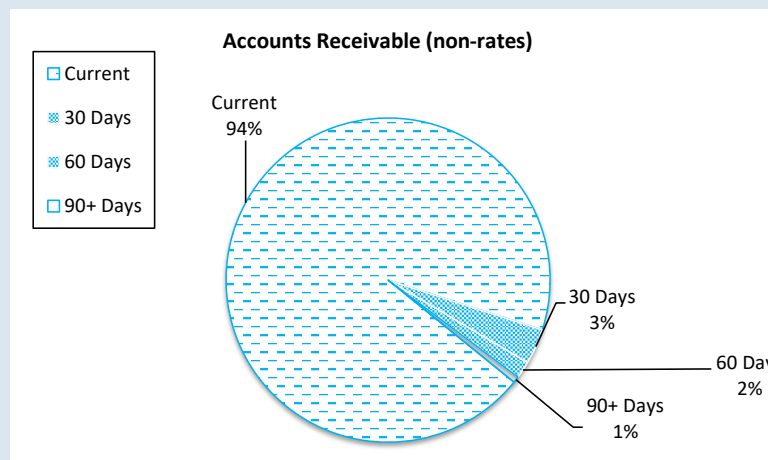
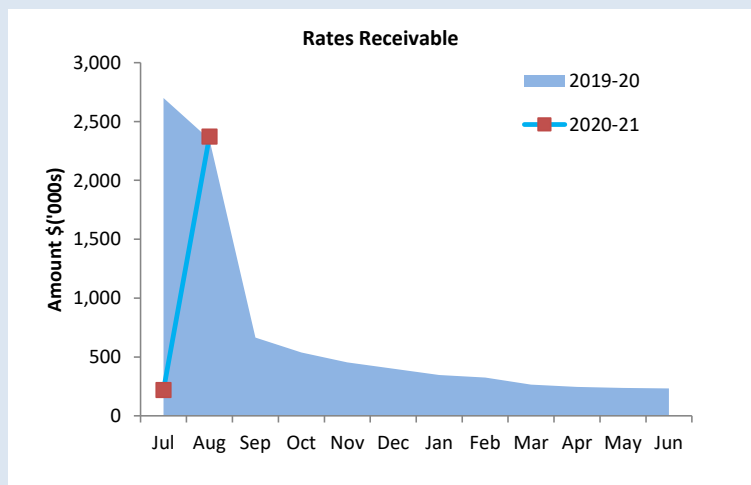
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$126,041
Over 30 Days
6%
Over 90 Days
1%

Collected	Rates Due
14%	\$2,372,594

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General Rate Revenue	Amended Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Residential	0.135696	315	2,563,032	347,793			347,793	347,793			347,793
GRV - Industrial	0.135696	20	261,785	35,523			35,523	35,523			35,523
GRV - Commercial	0.135696	11	248,376	33,704			33,704	33,704			33,704
UV - Rural	0.011765	361	154,596,500	1,818,828			1,818,828	1,818,829	(400)		1,818,429
GRV - Residential	650	61	66,044	39,650			39,650	39,650			39,650
GRV - Industrial	650	5	6,315	3,250			3,250	3,250			3,250
GRV - Commercial	650	0	0	0			0	0			0
UV - Rural	650	32	1,041,736	20,800			20,800	20,800			20,800
Sub-Totals		805	158,783,788	2,299,548	0	0	2,299,548	2,299,549	(400)	0	2,299,149
Write Offs							(700)				(650)
Amount from General Rates							2,298,848	2,299,549			2,298,499
Ex-Gratia Rates							12,156	12,156			12,156
Total General Rates							2,311,004	2,311,705			2,310,655

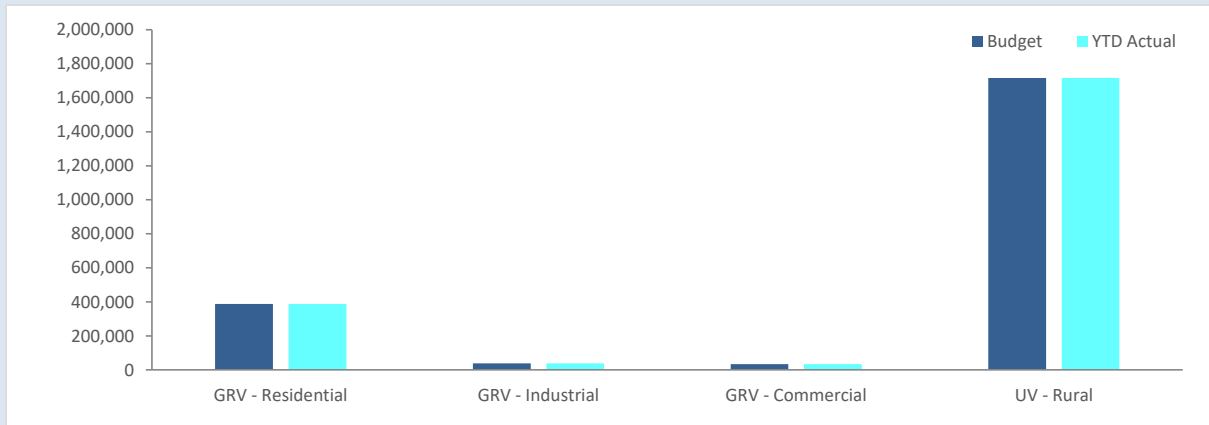
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

General Rates		
Budget	YTD Actual	%
\$2.3 M	\$2.3 M	100%

■ GRV - Residential ■ GRV - Industrial ■ GRV - Commercial ■ UV - Rural

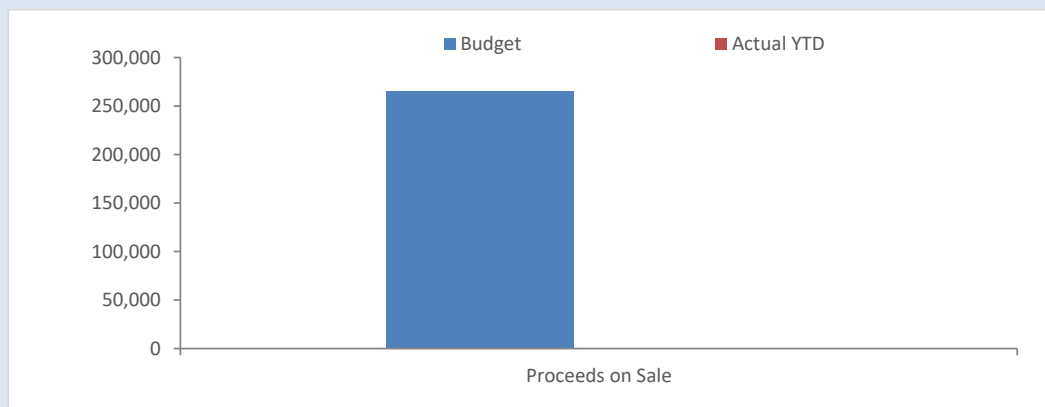


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Description	Amended Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
	\$	\$	\$	\$	\$	\$	\$	\$
2018 Holden Acadia LTZ	35,664	32,000		(3,664)				
2018 Holden Colorado P/Up 4x4	32,328	28,500		(3,828)				
Caterpillar 12M	117,191	160,000	42,809					
Case 580SK Backhoe	22,550	5,000		(17,550)				
Cherry Picker	2,878	5,000	2,122					
Land held for resale	35,000	35,000						
	245,611	265,500	44,931	(25,042)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$265,500	\$0	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

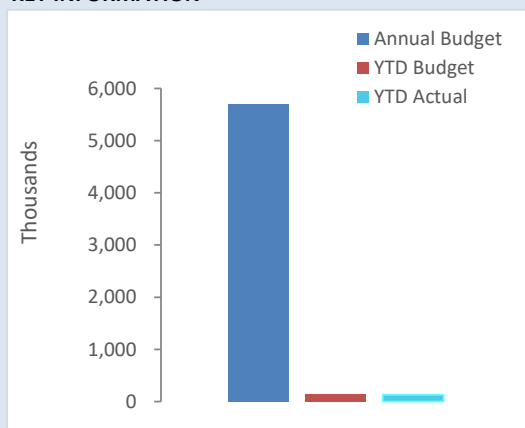
**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital Acquisitions	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget		
	\$	\$	\$	\$
Land	200,000	3,000	135	(2,865)
Buildings	693,319	14,000	3,808	(10,192)
Plant & Equipment	581,000	0	0	0
Furniture & Equipment	27,310	0	0	0
Infrastructure - Roads	3,071,701	0	0	0
Infrastructure - Footpaths	90,000	0	0	0
Infrastructure - Other	1,042,210	123,150	127,715	4,565
Capital Expenditure Totals	5,705,540	140,150	131,657	(8,493)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,916,049	652,675	155,017	(497,658)
Borrowings	0	150,000	0	(150,000)
Other (Disposals & C/Fwd)	265,500	44,250	0	(44,250)
Cash Backed Reserves				
Plant Reserve	0	0	0	0
Swimming Pool Reserve	0	0	0	0
Building Reserve	350,500	100,000	0	(100,000)
Health Reserve	200,000	0	0	0
Road Infrastructure Reserve	0	0	0	0
Contribution - operations	973,491	(806,775)	(23,360)	783,415
Capital Funding Total	5,705,540	140,150	131,657	(8,493)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$5.71 M	\$0.13 M	2%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$3.92 M	\$0.16 M	4%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion		Amended			Variance (Under)/Over	
		Account Number	Annual Budget	YTD Budget		YTD Actual
	Capital Expenditure					
	Land					
0%	Industrial Lots Phase 1	2601	200,000	3,000	135	(2,865)
0%	Total		200,000	3,000	135	(2,865)
	Buildings					
0%	Caravan Park Units	9596	106,300	-	-	-
0%	Caretaker Cottage	9597	227,560	-	-	-
0%	Youth Centre Upgrades	9576	78,780	-	-	-
0%	Town Hall Building Upgrades	9531	177,770	-	700	700
0%	Arthur Kelly Roofing	9537	78,520	-	-	-
17%	Caravan Park Cabins Safety Works	9546	18,270	14,000	3,108	(10,892)
	Caravan Park Cabins Cabins Rentention Payment		6,119	-	-	-
1%	Total		693,319	14,000	3,808	(10,192)
	Plant & Equipment					
0%	CEO Vehicle	9000	50,000	-	-	-
0%	EMWS Vehicle	9702	45,000	-	-	-
0%	Grader	9007	380,000	-	-	-
0%	Second Hand Loader	9703	35,000	-	-	-
0%	Cherry Picker	9755	60,000	-	-	-
0%	Slasher	9756	11,000	-	-	-
0%	Total		581,000	-	-	-
	Furniture & Equipment					
0%	Fire Brigade IT and other Equipment	9760	27,310	-	-	-
0%	Total		27,310	-	-	-
	Infrastructure - Roads					
0%	Heal Street Parking	C196	170,000	-	-	-
0%	The Groves Access	C190	38,406	-	-	-
0%	AKV Road Upgrade	C195	139,500	-	-	-
0%	Balkuling North Road Resealing	C194	83,711	-	-	-
0%	Goldfields Road Reconstruction	C167	444,870	-	-	-
0%	Goldfields Road Reseal	1C167	78,750	-	-	-
0%	Mount Stirling Road Reseal	T012	27,900	-	-	-
0%	Old Beverley East Road	C006	373,742	-	-	-
0%	Quairading-Cunderdin WSNF Stg 2 Design	WSFN3	25,000	-	-	-
0%	Quairading-Cunderdin WSNF	WSFN2	1,325,852	-	-	-
0%	Stacey Bus Road Resheeting	C191	28,700	-	-	-
0%	Badjaling Nth Road Resheeting	C192	204,120	-	-	-
0%	Pannell Road Resheeting	C193	131,150	-	-	-
0%	Total		3,071,701	-	-	-
	Infrastructure - Footpaths					
0%	McLennan Street	F002	90,000	-	-	-
0%	Total		90,000	-	-	-
	Infrastructure - Other					
0%	Hockey Oval Lighting	9839	77,520	-	-	-
0%	Swimming Pool Solar System	9840	42,520	-	-	-
88%	Oval Floodlights	9837	123,150	123,150	108,257	(14,893)
0%	Community Park	9838	620,000	-	-	-
3%	Shire Hall - Lighting Upgrade	9531	23,000	-	700	700
0%	Boundary Signage	9598	10,500	-	-	-
0%	Generator - Parker House	9590	10,000	-	-	-
104%	Shade Sail Pool	9553	18,000	-	18,757	18,757
0%	Sub Meters	9554	10,000	-	-	-
0%	Hall Car Park Design	9829	10,000	-	-	-
0%	Pool Blankets	9841	12,500	-	-	-
0%	Airstrip	9820	85,020	-	-	-
12%	Total		1,042,210	123,150	127,715	4,565
2%	Total		5,705,540	140,150	131,657	(8,493)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	2019/20	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport									
Loan 118 - Depot Building	388,767				46,896	388,767	341,871		15,292
Economic Services									
Loan 119 - Park Cottages	143,014				14,128	143,014	128,886		2,178
	531,781	0	0	0	61,024	531,781	470,757	0	17,470
Self supporting loans									
Recreation and Culture									
Loan 115 - Bowling Club	44,177			8,661	36,046	35,516	8,131	714	2,324
Loan 117 - Golf Club	4,899				1,647	4,899	3,252		257
	49,076	0	0	8,661	37,693	40,415	11,383	714	2,581
Total	580,857	0	0	8,661	98,717	572,196	482,140	714	20,051

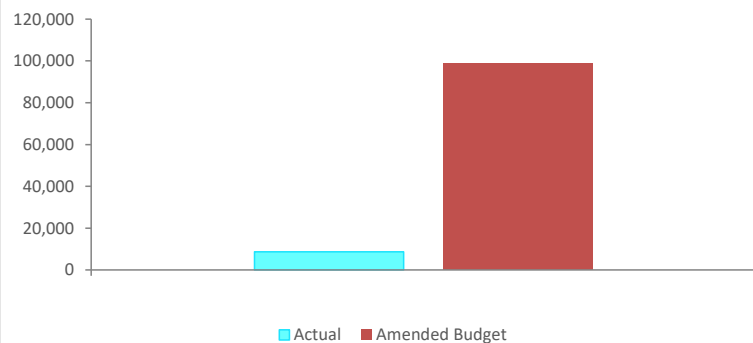
SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

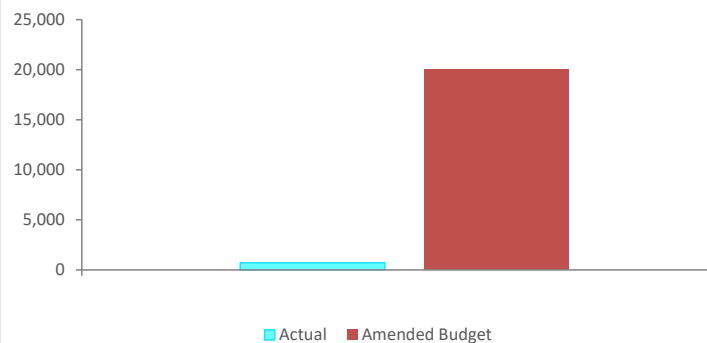
KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings - Principal Repaid



Borrowings - Interest Paid



Principal Repaid

\$8,661

Interest Expense

\$714

Loans Outstanding

\$0.57 M

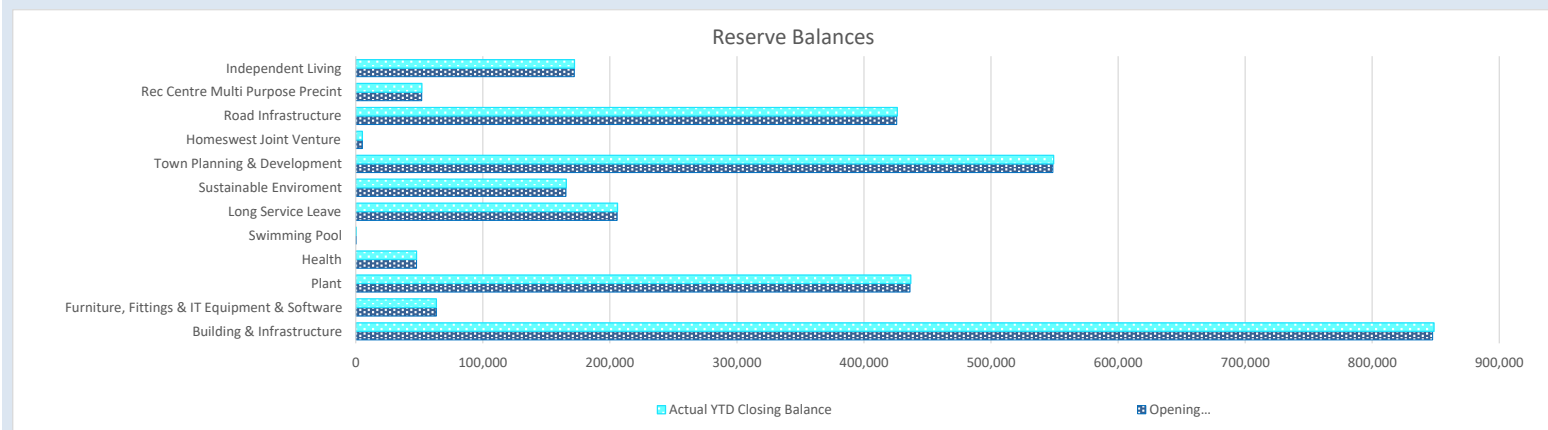
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**OPERATING ACTIVITIES
NOTE 9
RESERVES**

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building & Infrastructure	847,541	6,894	1,070	100,000		(350,500)		603,935	848,611
Furniture, Fittings & IT Equipment & Software	63,451	516	80	50,000				113,967	63,531
Plant	436,314	3,501	548	350,000				789,815	436,862
Health	47,871	389	60					48,260	47,931
Swimming Pool	262	2	0					264	262
Long Service Leave	205,731	1,672	258			(40,527)		166,876	205,989
Sustainable Environment	165,520	1,345	208					166,865	165,728
Town Planning & Development	548,624	4,406	689			(200,000)		353,030	549,313
Homeswest Joint Venture	5,238	43	6					5,281	5,244
Road Infrastructure	425,771	3,448	535			(120,750)		308,469	426,306
Rec Centre Multi Purpose Precint	51,986	423	65					52,409	52,051
Building Renewal	121,416	977	152	175,000				297,393	121,568
Independent Living	172,006	1,384	217	175,000				348,390	172,223
	3,091,731	25,000	3,888	850,000	0	(711,777)	0	3,254,954	3,095,619

KEY INFORMATION



Interest Earned
\$3,888

Reserves Bal
\$3.1 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

NOTE 10
GRANTS AND CONTRIBUTIONS

Grants and Contributions

	Amended			Variance (Under)/Over
	Annual Budget	YTD Budget	YTD Actual	
Operating grants, subsidies and contributions				
Federal Assistance Grants	842,014	210,504	213,687	3,183
MRWA Direct Road Grant	137,540	137,540	137,540	0
NRM Grant	17,020	2,837	0	(2,837)
Adverse Event Plan (Community Drought)	15,000	0	0	0
Fire Prevention Grants	47,480	11,870	37,395	25,525
Staff Contributions to Vehicle	17,472	2,912	1,629	(1,283)
Medical Practice Grants and Contributions	10,000	1,667	5,443	3,776
Youth Centre Grants	8,000	1,333	8,348	7,015
Operating grants, subsidies and contributions Total	1,094,526	368,662	404,042	35,379
Non-operating grants, subsidies and contributions				
Roads to Recovery/ MRWA Regional Road Group	700,336	116,723	137,524	20,801
WA Freight Network	1,241,949	206,992		-206,992
Community Roads and Infrastructure	393,970	65,662		-65,662
Community Drought Funding	981,500	163,583		-163,583
DFES Capital Grant	27,310	4,552		-4,552
Community Park Grants and Contributions	525,000	87,500		-87,500
Shire Lighting Upgrade Contribution	7,500	1,250		-1,250
Regional Airports Development Scheme	38,484	6,414	17,493	11,079
Non-operating grants, subsidies and contributions Total	3,916,049	652,675	155,017	-497,658
Grand Total	5,010,575	1,021,337	559,058	(462,279)

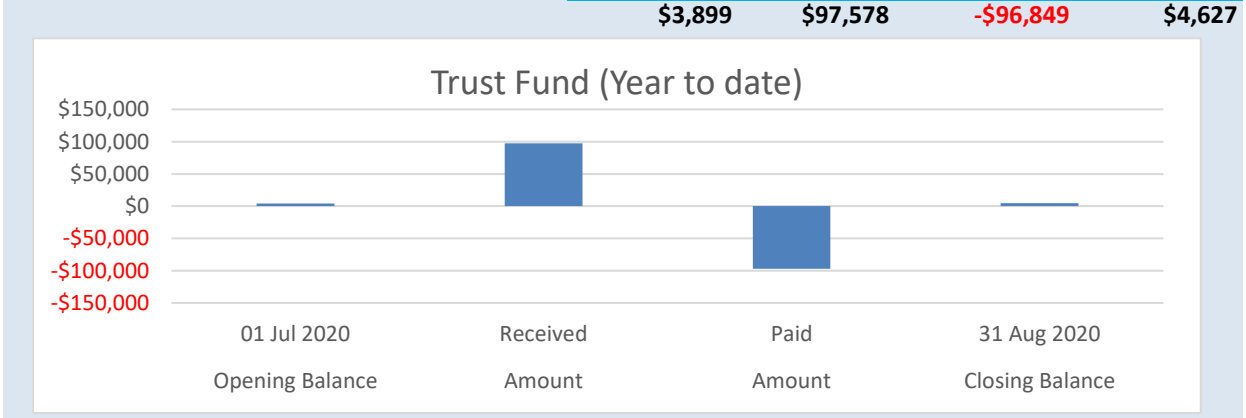
KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2020	Amount Received	Amount Paid	Closing Balance 31 Aug 2020
Department of Transport	\$3,899	\$97,578	-\$96,849	\$4,627
	\$3,899	\$97,578	-\$96,849	\$4,627



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 12
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				128,145
	Caravan Park Cabins Retention	19-20/21	Capital Expenses			6,119	122,026
	Permanent Changes			0	0	6,119	122,026

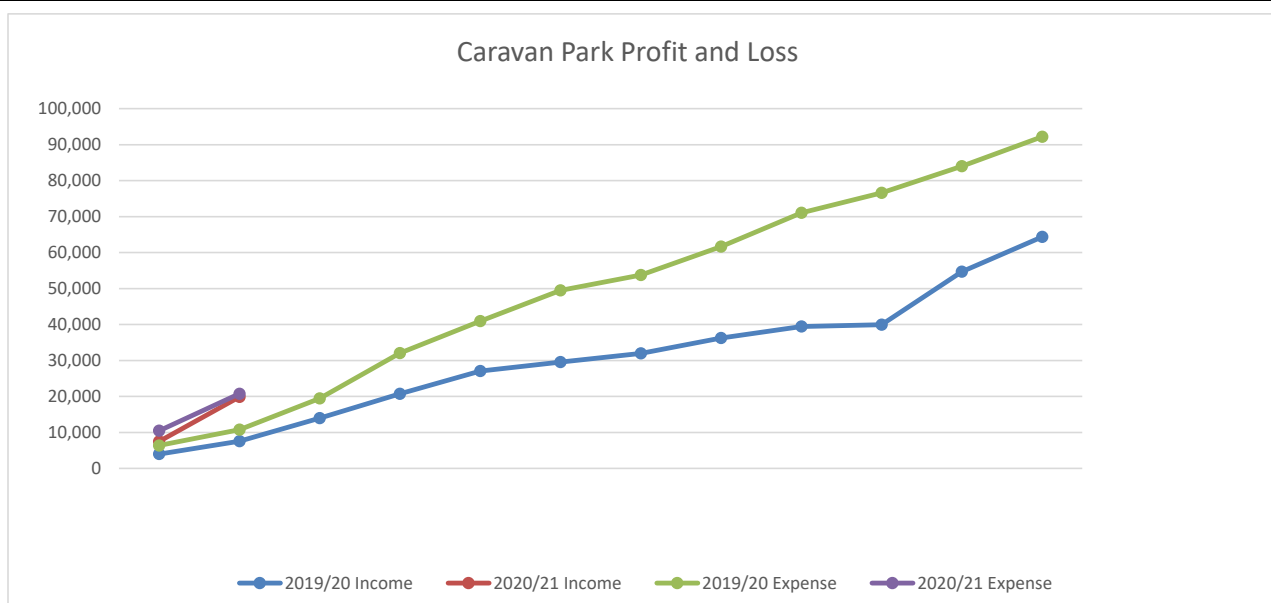
KEY INFORMATION

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 13
CARAVAN PARK**

Caravan Park Profit and Loss	YTD Bookings/ Stays	YTD Actual	Current Budget	VAR %
INCOME				
Caravan Park Charges	135	\$7,645	\$36,000	21%
Cottage Charges	10	\$2,082	\$3,000	69%
Cabins Charges	42	\$10,136	\$42,000	24%
TOTAL INCOME	187	\$19,863	\$81,000	25%
EXPENDITURE		YTD Actual	Current Budget	VAR %
Caravan Park				
Wages inc O/H		\$8,564	\$63,668	13%
Materials & Insurance		\$1,695	\$7,691	22%
Utilities		\$1,636	\$13,000	13%
Caravan Park Total		\$11,895	\$84,359	14%
Cottage				
Wages inc O/H		\$1,540	\$2,964	52%
Materials & Insurance		\$791	\$2,507	32%
Utilities		\$117	\$1,500	8%
Cottage Total		\$2,448	\$6,971	35%
Cabins				
Wages inc O/H		\$5,474	\$45,314	12%
Materials & Insurance		\$588	\$9,000	7%
Utilities		\$351	\$7,032	5%
Cabins Total		\$6,413	\$61,346	10%
TOTAL EXPENDITURE		\$ 20,756	\$ 152,676	14%
Income		\$ 19,863	\$ 81,000	25%
Expenses		\$ 20,756	\$ 152,676	14%
		-\$ 893	-\$ 71,676	1%



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 14
RATIO'S**

	2021	This Time	2019	2018	2017	Target Range
	YTD	Last Year				
Current Ratio	8.32	12.43	6.00	0.93	1.29	≥1.00
Debt Service Cover Ratio	17.86	228.76	19.61	16.98	41.90	≥ 15.0
Operating Surplus Ratio	0.64	0.67	0.01	(0.24)	(0.43)	≥0.15
Own Source Revenue Coverage Ratio	1.93	2.26	0.77	0.69	0.46	≥0.90

The above ratios are calculated as follows:

Current Ratio equals	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Debt Service Cover Ratio	$\frac{\text{Annual Operating Surplus before Interest and Depreciation}}{\text{Principal and Interest}}$
Operating Surplus Ratio	$\frac{\text{Operating Revenue minus Operating Expenses}}{\text{Own Source Operating Revenue}}$
Own Source Revenue Coverage Ratio	$\frac{\text{Own Source Operating Revenue}}{\text{Operating Expenses}}$

9.3 Audit and Risk Committee Meeting Minutes – 8th September 2020

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	Audit & Risk Committee Meeting Minutes
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil.

OFFICER'S RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That Council receive the Minutes of the Audit & Risk Committee Meeting held on the 8th September 2020.

CARRIED ___/___

That Council consider each of the Committee's following recommendations individually: -

1) 2019/2020 Annual Audit Exit Meeting with the Auditor

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: AR2-20/21

That the Audit and Risk Committee recommend to Council that: -

Council conduct a telephonic meeting with Council's Auditor Mr Greg Godwin of Moore Australia (formerly known as Moore Stephens) for the 2019/2020 Annual Audit Exit Meeting with the Auditor.

CARRIED ___/___

2) Grant Funding Status Report

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: AR3-20/21

That the Audit and Risk Committee recommend to Council that: -

Council notes the Grants Status Reports dated September 2020.

CARRIED ___/___

3) Report on Excess Annual Leave and Long Service Leave

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: AR4-20/21

That the Audit and Risk Committee Recommend to Council that: -

Council receive the report on the Shire's Leave Liabilities.

CARRIED ___/___

4) ICT Strategic Plan and ICT Disaster Recovery Plan

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: AR5-20/21

That the Audit and Risk Committee recommend to Council that: -

1. Council adopt the ICT Strategic Plan 2020 - 2023
2. Council adopt the ICT Disaster Recovery Plan
3. Council allocate a budget of \$41,200 to Computer Maintenance and \$30,500 to Computers Capital Works both from the 2020/2021 Budget Surplus. *

CARRIED BY ABSOLUTE MAJORITY ___/___

*Absolute Majority will be needed for Council adoption of the Budget Amendment
*Simple Majority required for the Adoption of Strategic Plan and Disaster Recovery Plan

Voting Requirements – Simple Majority

IN BRIEF

Minutes of the 8th September 2020 Meeting of the Audit and Risk Committee include four (4) Recommendations to Council.

MATTER FOR CONSIDERATION

Committee Recommendations to Council.

BACKGROUND

The Audit and Risk Committee Meeting was held on the 8th September 2020 from which there are four (4) Recommendations for Council's consideration, namely: -

RECOMMENDATION: AR2-20/21

RECOMMENDATION: AR3-20/21

RECOMMENDATION: AR4-20/21

RECOMMENDATION: AR5-20/21

STATUTORY ENVIRONMENT

Local Government Act 1995

AR2-20/21 Section 7.12A - Council is required to meet with the Auditor at least once in every Year

AR5-20/21 Section 5.56 Planning for the Future

Local Government (Audit) Regulations 1996

AR2-20/21 - Applies.

Local Government (Administration) Regulation 1996

AR5-20/21 – Reg 19DA Applies relating to 4 Year Corporate Plans

“(b) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.”

POLICY IMPLICATION

Councils ORG.2 Leave Management Policy.

FINANCIAL IMPLICATIONS**AR2-20/21**

Auditor Fees associated with the Meeting with the Auditor are provided for in Council's Adopted Budget.

AR3-20/21

All Grants due to be received in the 2020/2021 are included in Council's Adopted Budget and are due to be expended in the 12-month Period.

AR4-20/21

Annual and Long Service Leave Liability as at the 31st August 2020 is calculated at \$230,012

The Reserve Fund is provided for the funding of Long Service Leave and the payment of any Prior Year accrued Leave.

The Annual Leave and Long Service Leave Reserve Fund Cash Balance as at the 31st August 2020 is \$205,901.

AR5-20/21

Strategic Plan provides for identified Software and Hardware Upgrades over the 4 Year Term of the Strategy. These have been prioritised in order of Risk Rating by the Consultant.

In order to lessen the impact on the current financial position and to undertake the works within current staffing, Management has proposed an alternative budget based on the timing and priorities recommended within the Plan. This will also form an agile approach to ICT upgrades and improvements which should provide better results in a fast changing IT environment.

The Current Budget for IT is currently \$70,000. The proposed Budget for 2020/21 year is \$141,700. Therefore, if the Strategy is supported it is recommended that an additional \$71,700, from the current Budget Surplus of \$122,026 be utilized to fund this year's ICT requirements.

The ICT Strategy provides a Framework for Council and management to utilise over the next 4 years. The timing of the implementation of specific components of the Strategy will be subject to the progress on the High Priority Areas identified in the Strategy in the early years and Budgetary provisions in the later years.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027**Governance Objective: Strong governance and community engagement**

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating considered Low. AR4-20/21 - Risk relating to Staff Leave Liability mitigated through the application and compliance with Council's Leave Policy and Management Procedures

AR5-20/21 - The Plans will have a financial impact on the Budget, as the works identified will increase the current budget significantly. However, the works being done over the next 4 years should decrease the financial risk of large non-budgeted expenditure from IT disaster or Cyber-attacks.

Health – Risk Matrix Rating is considered Low.

Reputation – Risk Matrix Rating considered Low. AR5-20/21 - Cyber-attacks on government have been becoming more common and wider spread. This has caused reputational damage due to concern of the disclosure of public information and loss of productivity due to IT down time. The Plans have recommended ways of reducing damage from attacks, therefore decreasing the chance of loss of information and mitigate reputational risk.

Operation – Risk Matrix Rating considered Low. All Audit and Risk Matters are undertaken as part of Council's operations and within Council's Structure and resources.

Natural Environment – Risk Matrix Rating considered Low.

SHIRE OF QUAIRADING

The Quairading Audit & Risk Committee Minutes of the Meeting held on 8th September 2020 commencing at 5.00 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson opened the Meeting at 5.00 pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting".

The Chairperson advised that the ICT Strategic Plan and ICT Disaster Recovery Plan is to be presented first to allow Council's Consultant Focus Networks to speak to the Agenda Item.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr JN Haythornthwaite	Chairperson / Deputy Shire President
Cr WMF Davies	Shire President
Cr BR Cowcill	
Cr JW Haythornthwaite	
Cr JR Hippisley	
Cr B McGuinness	
Cr PD Smith	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr NL Gilfellon	Executive Manager of Corporate Services
Mr A Rourke	Executive Manager of Works & Services
Mr RM Bleakley	IPR/ Strategic Projects Officer

Observers/Visitors

Mr Doug Cusens	Focus Networks (5.02 pm – 5.55 pm)
Mr David Staek	Focus Networks (5.02 pm – 5.55 pm)

Apologies

Nil

Approved Leave of Absence

Nil

ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Mr Cusens and Mr Staek presented their findings on the ICT Strategic Plan to the Audit & Risk Committee and responded to questions from the Meeting.

The Focus Networks representatives left the meeting at 5.55pm.

ITEM 4 DECLARATIONS OF INTEREST

Councillors to use pro forma declaration of interest handed to Chief Executive Officer prior to meeting or verbal declaration of interest.

- Cr Jo Haythornthwaite - Impartiality Interest with Item 11.1 ICT Strategic Plan and ICT Disaster Recovery Plan.
- C John Haythornthwaite - Impartiality Interest with Item 11.1 ICT Strategic Plan and ICT Disaster Recovery Plan.

ITEM 5 CONFIRMATION OF MINUTES AND BUSINESS ARISING

5.1 Confirmation of Minutes – 9th June 2020

RECOMMENDATION: AR1-20/21

MOVED Cr Cowcill SECONDED Cr Stacey

That the Minutes of the Audit & Risk Committee Meeting held on the 9th June 2020 be confirmed as a true and accurate record.

CARRIED 8/0

5.2 Business Arising

Nil.

ITEM 6 STANDING ITEMS – EXTERNAL AUDIT

Audit & Risk Committee - Terms of Reference 7.6

The CEO advised the Meeting of the following proposed timetable for the conduct of the Annual Audit:-

- Audit Team onsite - 26th to 28th October 2020
- Annual Meeting with the Auditor - Week commencing 30th November 2020
- Sign off of the Annual Financial Statements by the Chief Executive Officer and issuance of the Audit Report following the meeting with the Auditor
- Inclusion in the Audit & Risk Committee Agenda - 4th December 2020
- Audit & Risk Committee Meeting - 8th December 2020.

RECOMMENDATION: AR2-20/21**MOVED Cr Stacey SECONDED Cr Hippisley**

That the Audit and Risk Committee recommend to Council that: -

Council conduct a telephonic meeting with Council's Auditor Mr Greg Godwin of Moore Australia (formerly known as Moore Stephens) for the 2019/2020 Annual Audit Exit Meeting with the Auditor.

CARRIED 8/0

ITEM 7 STANDING ITEMS – INTERNAL AUDIT

Audit & Risk Committee - Terms of Reference 7.5

No matters for consideration.

ITEM 8 STANDING ITEMS – FINANCIAL REPORTING

Audit & Risk Committee - Terms of Reference 7.2

8.1 Grant Funding Status Report

Meeting Date	8 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	IPR&SPO Richard Bleakley
Attachments	(i) Grants Register Status Report 1 (ii) Grants Register Status Report 2 (Summary Report)
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

RECOMMENDATION: AR3-20/21

MOVED Cr Davies SECONDED Cr Hippisley

That the Audit and Risk Committee recommend to Council that: -

Council notes the Grants Status Reports dated September 2020.

CARRIED 8/0

IN BRIEF

- This Report provides an update on the status of grants submitted and new grant opportunities and provides for information and discussion.
- This Report includes Grants that are continuing /carried over from the 2019/2020 and are being acquitted in the current Financial Year.
- Report details current successful Grants (Competitive and Non Competitive).
- No Grant Applications have been declined in 2020/2021.
- Further Grant Funding avenues being explored by the Grants Team.

MATTER FOR CONSIDERATION

Noting the Grants Status Report.

BACKGROUND

Council requires the Chief Executive Officer to report on the Eligible Grant Eligibility and Grant Activity during the 2020/2021 Year.

Report is to include Grant funding success rate i.e. no. of applications no. achieved and value / timelines of received funding.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

All Grants reported have been included in Council's Adopted Budget for the 2020/2021 Financial Year.

Details of Council's cash and In Kind Contributions are listed in the Grants Register Status Report (Attachment No. 1)

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027**Governance Objective: Strong governance and community engagement**

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

No consultation was required or undertaken in relation to this report.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. All Grants approved have been included in the 2020/2021 Adopted Budget.

Health – Risk Matrix Rating is assessed as Low

Reputation – Risk Matrix Rating is assessed as Low. The Report provides transparency on the treatment and use of the Government Grant Funding and provides Committee with information to assess how Management are administering the various Grants.

Operation – Risk Matrix Rating is assessed as Low. Preparation and maintenance of the Grants Register is undertaken within Council's existing Organisational Structure and resources.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

Attachment 1 – Grants Register Status Report 1 as at 4th September 2020 provides a summary of current project grant portfolio, which details the 11 Funding Agreements which are currently operational/active and 4 pending research projects, with an approximate investment of \$ 5.6M from Federal and State Government, External and Council sources.

ITEM 9 STANDING ITEMS – CONTROLS, SYSTEMS AND PROCEDURES

Audit & Risk Committee - Terms of Reference 7.3

No matters for consideration.

ITEM 10 STANDING ITEMS – RISK MANAGEMENT REPORTS AND ISSUES

Audit & Risk Committee - Terms of Reference 7.1, 7.3

10.1 Report on Excess Annual Leave and Long Service Leave

Meeting Date	8 th September 2020
Responsible Officer	EMCS Nathan Gilfellon
Reporting Officer	SFO Jodie Yardley
Attachments	Nil
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

RECOMMENDATION: AR4-20/21

MOVED Cr Hippisley SECONDED Cr Cowcill

That the Audit and Risk Committee Recommend to Council that: -
Council receive the report on the Shire's Leave Liabilities.

CARRIED 8/0

IN BRIEF

- Since 2017, Council has requested that excess Annual Leave and Long Service Leave be reported to the Audit and Risk Committee
- Council receive the report on the Shire's Leave Liabilities.

MATTER FOR CONSIDERATION

Report on Excess Annual Leave and Long Service Leave Entitlements and Leave Liabilities.

BACKGROUND

Since 2017, Council has requested that excess Annual Leave and Long Service Leave be reported to the Audit and Risk Committee.

The current policy defines excess leave as when the Employee has accrued more than eight weeks paid annual leave.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Long Service Leave Regulations)

Local Government Industry Award 2010

The Industry Award defines Excess Leave as -

*"An Employee has an **excess leave accrual** if the employee has accrued more than eight weeks paid annual leave"*

POLICY IMPLICATIONS

Current Policy: Leave Management Policy (ORG.2)

FINANCIAL IMPLICATIONS

Annual and Long Service Leave Reserve Fund Cash Balance as at 31st August 2020 is \$205,901.

The Annual Budget treats Current Leave as Accruals.

The Annual and Long Service Leave Reserve funds any prior year Leave entitlements taken by Staff or paid out.

The current Liability for both types of Leave (if all Claimed on 31st August 2020) is calculated at \$230,012.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating is considered as Medium Risk. Financial exposure and therefor Risk escalation, if Leave accruals are not monitored and managed.

Health – Risk Matrix Rating is considered as Low Risk

Reputation – Risk Matrix Rating is considered as Low Risk

Operation – Risk Matrix Rating considered Low Risk

Natural Environment – Risk Matrix Rating is considered as Low Risk.

COMMENT

This report has been prepared to inform the Audit and Risk Committee of the current leave liabilities and of any employees who have excess leave and the steps taken to reduce these liabilities.

As at the 31st August 2020, no employee has excess annual leave.

The CEO has approved of One Employee's Plan to take their Long Service Leave in three instalments. The first of which has now been taken. The second instalment has been deferred by agreement due to the COVID-19 pandemic.

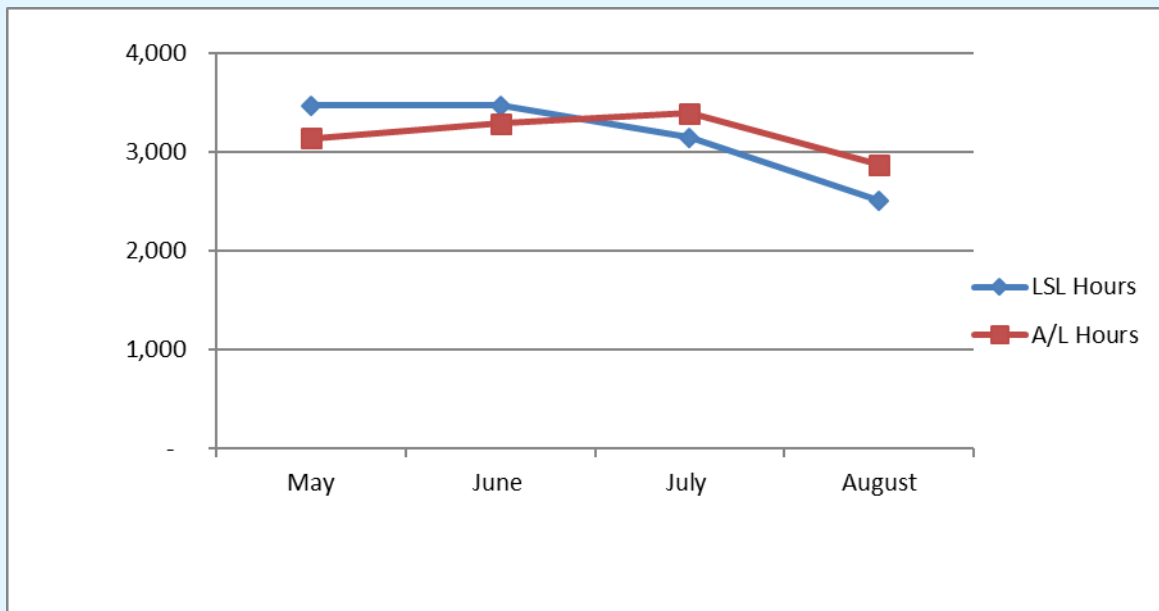
One Employee has Long Service Leave Liabilities as at the 6th September 2019. This has been approved to commence in September 2020.

Since May 2020, there has been a significant decrease of 10% (in Dollar Value) in the Annual Leave Liability through annual leave being taken. In addition, two employees have retired and been paid lump sum payments.

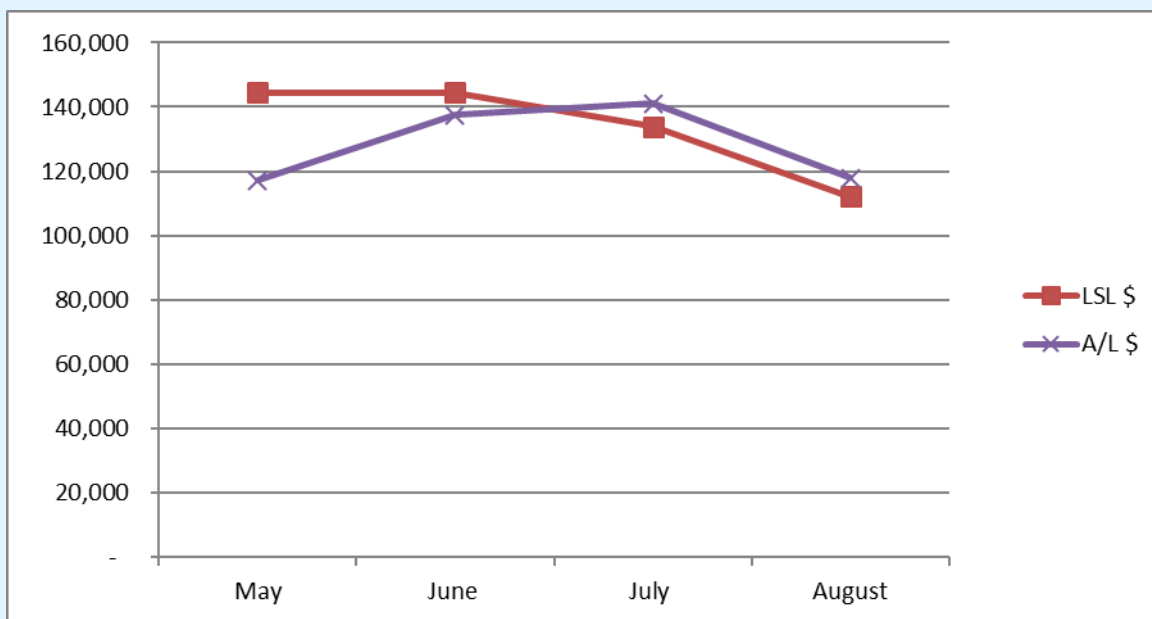
The Long Service Leave Liability has decreased 22% (in Dollar Value) since May 2020. This is due to two employees retiring.

	LSL Hours	LSL \$	AL Hours	AL \$
May	3,472	144,506	3,141	131,346
June	3,472	144,506	3,293	137,579
July	3,152	133,795	3,396	141,026
August	2,511	112,029	2,879	117,983

Accumulated Hours of Leave



Outstanding Accumulated Dollar Value of Leave



ITEM 11 STANDING ITEMS – OTHER

Audit & Risk Committee - Terms of Reference 9.2 & 9.5

11.1 ICT Strategic Plan and ICT Disaster Recovery Plan

Meeting Date	8 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellon
Attachments	(i) ICT Strategic Plan (Under separate cover) (ii) ICT Disaster Recovery Plan (Under separate cover)
Owner/Applicant	Nil
Disclosure of Interest	Nil

Impartiality Interest declared by Cr Jo Haythornthwaite and Cr John Haythornthwaite at the commencement of the meeting.

OFFICER RECOMMENDATION

RECOMMENDATION: AR5-20/21

MOVED Cr McGuinness SECONDED Cr Stacey

That the Audit and Risk Committee recommend to Council that: -

1. Council adopt the ICT Strategic Plan 2020 - 2023
2. Council adopt the ICT Disaster Recovery Plan
3. Council allocate a budget of \$41,200 to Computer Maintenance and \$30,500 to Computers Capital Works both from the 2020/2021 Budget Surplus.

CARRIED ON THE CASTING VOTE OF THE CHAIRPERSON 5/4

*Absolute Majority will be needed for Council adoption of the Budget Amendment.

IN BRIEF

- The Shire engaged Focus Networks in May 2020 to assist in developing an ICT Strategic Plan and ICT Disaster Recovery Plan.
- The ICT Strategic Plan is a resource that the Shire can use to plan for, manage and review their Information, Communication and Technology assets over a 4-year period.
- The ICT Disaster Recovery Plan is a resource to coordinate the actions of the Shire during an ICT disaster.
- The key themes, being explored within the Strategic Plan have been taken from the Gartner IT Reports and are used to underpin the Goals of the Plan. Each area is shown with the current state, best practice and future recommendation.

MATTER FOR CONSIDERATION

The adoption of the ICT Strategic Plan and ICT Disaster Recovery Plan and the allocation of Budget to support items identified within the Strategic Plan.

BACKGROUND

In August 2018, Focus Networks provided an IT Audit Service Report on the Shire of Quairading Network and IT Systems to gain a snapshot of the Shire's IT environment.

The Office of the Auditor General published an Information Systems Audit Report 2020 – Local Government Entities (Report 27: 2019-20). The report covered system audits of 10 Local Governments in Western Australia and found "significant shortcomings" in their information security practices.

In an interview with ALGA, Ms Spencer said, "All local government entities, including those not sampled in this audit, need to carefully consider the standards and the recommendations in this report to improve information security practices and protect the confidentiality, integrity and availability of information and systems."

ICT Strategic Plan

The Shire engaged Focus Networks in May 2020 to assist in developing an ICT Strategy that will: -

- Assist the Chief Executive Officer, Executive Team and Elected Members to better understand the complexity of managing information and technology within the local government sphere.
- Improve the Shire's ICT capability.
- Enable the Shire to operate at or above the ICT Baseline Standard/benchmark set by the OAG.
- ensure ICT is adequately managed to support all aspects of local government operations, and
- Investigate the future ICT trends and how they relate to the Shire of Quairading.
- Support all related elements of the Integrated Planning and Reporting Framework.

This document will be the action plan for guiding Council's strategic direction in ICT over the next 4 years for the effective management of information and communications technology and to ensure that the Shire's ICT systems are controlled and maintained in line with corporate objectives and emerging trends. This document establishes a baseline which identifies the minimum requirements for the effective provision of information and communications technologies, as well as information management services, and solutions to effectively support the Shire's operations. Understanding the complexity of information and communications technology management within local government is the first step in applying the necessary measures to ensure that the baseline ICT standards are being met. This document also aims to provide true value to the community by enhancing and supporting all the services Council delivers.

ICT Disaster Recovery Plan

The ICT Disaster Recovery Plan is an important document containing process and procedures to recover and protect a business' IT infrastructure in the event of an incident.

The Shire's Auditors and the State Records Office (SRO) have both raised that the Shire does not currently have a ICT Disaster Recovery Plan. The SRO have indicated that a copy of an ICT Disaster Recovery Plan will need to be presented to the SRO by December 2020.

Without formally defined processes, it is difficult for the Shire to evaluate the risks and ensure that organisation can quickly respond to, and recover from disruptive ICT events. Implementing complementary standards for ICT Disaster Recovery and Business Continuity will help the Shire to ensure holistic risk management outcomes.

A business impact analysis (BIA) was conducted by Focus Networks in conjunction with Executive Management and is viewed as the cornerstone of informed ICT disaster recovery decision-making.

A BIA provides the basis for aligning ICT disaster recovery plans (and broader business continuity management) to business priorities.

A BIA is a systematic process to determine and evaluate the potential effects of an interruption to critical/core business functions as a result of an incident. The BIA identifies business functions, the critical systems supporting them, and their dependencies.

Without a process to understand these, the Shire is unable to make informed decisions about ICT disaster recovery strategies.

It has been listed that a review of the ICT Disaster Plan should be undertaken annually to maintain contact and staffing lists.

Business continuity management and disaster recovery is a process of continuous improvement, and Council is strongly encouraged to ensure that the necessary skills and capabilities are in place to guarantee ongoing risk management for the organisation.

Continuous improvement requires not only resolving individual issues, but maintaining the health, effectiveness and relevance of the Shire's ICT disaster recovery capability to support business continuity capabilities.

STATUTORY ENVIRONMENT

Local Government Act S5.56

Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government Act (Administration Regulations 1996)

Division 3 – Planning for the future

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to –
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

(8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

(9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

(10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

19DA. Corporate business plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013. (

2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.

(3) A corporate business plan for a district is to – (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

(4) A local government is to review the current corporate business plan for its district every year.

(5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.

(6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications. *Absolute majority required.

(7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan

POLICY IMPLICATIONS

N/A.

FINANCIAL IMPLICATIONS

The Current Budget for IT is currently \$70,000. The proposed Budget for 2020/21 year (detailed below) is \$141,700. Therefore, it is recommended that an additional \$71,700, from the current Budget Surplus of \$122,026 be utilized to fund this year's ICT requirements.

In the 2020/21 budget, a Reserve Fund (budgeted to end the year with \$113,964 in funds) was modified to include all IT Hardware and Software purchases. It has not been recommended to use Reserve Funds due to the current budget surplus and to allow the funds to be used for future purchases identified in the ICT Strategic Plan. This will allow the funds to be used in the future to afford major Software upgrades without impacting normal Council operations.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

CONSULTATION

Consultation for the ICT Disaster Recovery Plan was undertaken with Shire Staff and current IT providers.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. The Plans will have a financial impact on the Budget, as the works identified will increase the current budget significantly. However, the works being done over the next 4 years should decrease the financial risk of large non-budgeted expenditure from IT disaster or Cyber-attacks.

Health – Risk Matrix Rating is assessed as Low

Reputation – Risk Matrix Rating is assessed as Low. Cyber-attacks on government have been becoming more common and wider spread. This has caused reputational damage due to concern of the disclosure of public information. The Plans have recommended ways of reducing damage from attacks, therefore decreasing the chance of loss of information and mitigate reputational risk.

Operation – Risk Matrix Rating is assessed as Low. The ICT Strategy is created to provide direction in a rapidly changing business environment. The first wave of the Covid-19 pandemic has shown the need for workplaces to be flexible in the way that they function with many businesses during this time being completely digital. The current Shire of Quairading IT environment is not currently setup to be digital, therefore any future situations such as the one just experienced, may significantly impact whether the Council is able to operate.

The Plans have also been created with consideration of future trends, such as Cloud based technology or work from home. The Plans will allow the Shire to react faster to changes from changing trends.

The ICT Disaster Recovery Plan is an operational plan that can be activated during an IT Disaster. This will give Management direction on continuing operations during this time, which should decrease the risk that Council is unable to operate for a long length of time.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

The ICT Strategic Plan has been allocated over a period of 4 years. The priorities and timing of costs have been allocated over the 4 years by Focus Networks. The costs in each year across the 4 years is an increase over the current and previous IT Budgets. This is in order to position the Shire strongly in a quickly changing ICT environment.

In order to lessen the impact on the current financial position and to undertake the works within current staffing, Management has proposed an alternative budget based on the timing and priorities recommended within the Plan. This will also form an agile approach to ICT upgrades and improvements which should provide better results in a fast changing IT environment. The current and proposed budget has been listed below in table 1.1 and 1.2.

Table 1.1 - Current Budget (2020/2021)

Description	Amount
IT Vision (SynergySoft)	\$25,000
IT Support	\$29,812
Other Licences	\$5,000
Minor IT Purchases	\$5,000
Council Connect (Website Hosting)	\$5,188
Total	\$70,000

Table 1.2 - Proposed Budget

Description	Amount
IT Vision (SynergySoft)	\$25,000
IT Support	\$24,000
Minor IT Purchases	\$2,000
Council Connect (Website Hosting)	\$5,188
Altus Bank Reconciliation Module (Setup) ¹	\$8,000
New Computers/ Laptops ²	\$35,732
Website Development ³	\$5,000
Adobe Professional (SaaS)	\$1,250
Office 365 (SaaS)	\$4,000
5.1 Backups ⁴	\$8,800
5.7 Internet Gateway ⁵	\$2,620
5.8 ISP Links ⁶	\$7,200
5.2 Domain ⁷	\$12,910
Total	\$141,700

1. Includes the Purchase and Setup of the IT Vision Bank Reconciliation Module. The annual cost can be absorbed in the current SynergySoft budget.
2. As per Appendix A for the 2020/21 year for Councillors and Staff and will be part of the Capital budget. \$5,232 will be for the Transition of Administration Staff to "Office 365".
3. Website Development is a provision for the implementation of bookings and payment capabilities for the Caravan Park.
4. \$5,640 is for backup of current data offsite. \$3,160 is for backup of cloud based emails. A transition to cloud based Office 365 is set to following a successful transition to Office 365 for other Microsoft Applications. Medical Practice migration will be postponed until investigation into a connection utilising the Administration Office Server has been undertaken.
5. \$2,620 has been included to improve the Internet Gateway at the Administration Office. Improvements at the Medical Practice have been postponed until investigation into a connection to using the Administration Office has been undertaken.
6. \$800 per month x 9 months for NBN Satellite. 4G costs already in budget.
7. As per item 5.2. Medical Practice will be postponed until successful implementation of the Administration Office.

ITEM 12 COUNCILLORS' EMERGING ISSUES

Cr Smith

Cr Smith enquired on the timing of the handrails and balustrading at the Cabins.

Mr Bleakley responded that the Contractor Mr Adam May had advised that the installation would be undertaken next week.

Cr Smith requested an update from the Chief Executive Officer on the issue of Councillor Liability on delays on actioning a Council decision after a risk was identified.

The Chief Executive Officer advised that the Question on Notice had been referred to LGIS for advice on Insurance Cover for Councillors and Officers held by Council and that further information would be sought on the issue of Councillor Liability.

ITEM 13 CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)

No matters for consideration.

ITEM 14 NEXT MEETING DATE

The next Audit & Risk Committee Meeting is scheduled to take place on Tuesday 8th December 2020, commencing at 5.00 pm on at the Council Chambers, 10 Jennaberring Road, Quairading.

ITEM 15 CLOSURE

There being no further business, the Chairperson closed the Meeting at 6.40 pm.

I certify the Minutes of the Audit & Risk Committee Meeting held on 8th September 2020 were confirmed on 8th December 2020 as recorded on Resolution No. _____

Confirmed..... 08/12/2020

ITEM 10 MATTERS FOR CONSIDERATION – GOVERNANCE & ADMINISTRATION

10.1 Shire Administration Office and Works Depot Reception Closure Between Christmas & New Year

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	Nil
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

1. That Council approve the closure of the Shire Administration Office from 5.00pm Wednesday 23rd December 2020 to 9.00 am on Monday 4th January 2021.
2. That Council approve the closure of the Works Depot Reception from 5.00 pm on Friday 18th December 2020 to 8.00 am on Monday 4th January 2021.
3. The Office closures and Emergency contact details be publicised in the community through Council's communication mediums.
4. Council advise the Department of Transport of the closure period for the Licensing Agency in accordance with the Licensing Agency Agreement.

CARRIED ___ / ___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- Council in recent years has approved the closure of the Shire Administration Office and Works Depot Reception for the period between Christmas and New Year Public Holidays. This has enabled staff to have an extended break utilising Accrued Annual Leave or Rostered Days Off entitlements.
- Executive and Senior Staff will be available and able to respond to Emergencies / Telephone Calls.
- Management will prepare a Roster of Council Staff on Leave and those Staff available to respond to call Outs / Emergencies.
- Emergency Management Staff (CESM) will be on "Standby" due to the Bushfire Season
- Council's Works Depot staff will cease work on Friday 18th December 2020 however a number of staff will be available as 'skeleton crew' during the period of leave, and will return to work on various dates throughout January 2021. It is proposed that the Works Depot Reception close at 5.00pm on Friday 18th December 2020 and reopen to the Public on Monday 4th January 2021.
- Given that Christmas Day falls on a Friday this year, it is recommended that the Administration Centre be operational on Monday 21st, Tuesday 22nd and Wednesday 23rd December 2020.

- The Town/Parks and Gardens team will not be taking leave (excluding Public Holidays) to maintain Town facilities, parks and gardens.
- Appropriate community advertising will be undertaken should Council agree to the Shire Administration Office and Works Depot Reception Closure dates.
- There has been no record of concerns to the Administration that the 2019/20 Closure caused any major inconvenience to the community nor any adverse publicity.
- Council to consider the closure proposal each year on its merits.

MATTER FOR CONSIDERATION

Council to consider the Closure Period for the Shire Administration Office and Works Depot Reception for the period between Christmas and New Year 2020/2021.

BACKGROUND

The Works Depot has traditionally been closed for the same period with a 'skeleton crew' available for watering, public convenience maintenance, etc.

The majority of the Works Depot crew will have commenced taking their annual leave entitlements as at the COB on Friday 18th December 2020, and will return to work on various dates in January depending upon their period of leave taken.

The Works Depot staff will advise who is remaining in the District for an 'Emergency Call Out' roster.

Given that Christmas Day falls on a Friday this year, it is recommended that the Administration Centre be operational on Monday 21st, Tuesday 22nd and Wednesday 23rd December 2020.

It is anticipated that there will be Staff members available to provide a full suite of Customer Services, including Department of Transport transactions.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil, as Staff will be utilising Annual Leave or Rostered Days Entitlements.

Department of Transport require Notification of the Days of the Closure for Licencing Agency purposes.

Transport Customers are able to renew Standard Transport licences on the internet and also via BPAY at any time.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Closure will be fully publicised in Council and Community Publications and the Website.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. Council Staff will be utilising Annual Leave or Rostered Days Off entitlements.

Health – Risk Matrix Rating is assessed as Low

Reputation – Risk Matrix Rating is assessed as Low. Risk is mitigated through extensive publicity in the Community well in advance of the Closure.

Operation – Risk Matrix Rating is assessed as Low. Council base services such as the maintenance of Public Facilities and Parks / gardens, Caravan Park are continued through the Christmas / New Year period. Further, Council's Waste and Recycling Facility will be operating on the Normal Days / Hours.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

Subject to Council determination, the proposed Shire Administration Office and Works Depot Reception closure is as follows: -

Office and Works Depot Reception Closure

Friday 18th December 2020 5.00pm – Depot Reception Closes

Monday 21st December 2020 – Admin Centre Open

Tuesday 22nd December 2020 – Admin Centre Open

Wednesday 23rd December 2020 – Admin Centre Open

Thursday, 24th December 2020 Christmas Eve - Closed

Friday, 25th December 2020 Christmas Day – Public Holiday

Monday, 28th December 2020 Boxing Day – Public Holiday

Tuesday, 29th December 2020 - Closed

Wednesday, 30th December 2020 - Closed

Thursday 31st December New Year's Eve - Closed

Friday, 1st January 2021 New Year's Day – Public Holiday

Monday 4th January 2021

- Works Depot re-opens at 8.00am
- Administration Centre re-opens at 9.00am

10.2 Bush Fire Advisory Committee Meeting Minutes – 9th September 2020

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CESM Simon Bell
Attachments	Minutes of the BFAC Meeting
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil.

OFFICER'S RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That Council receive the Minutes of the Bush Fire Advisory Committee for its Meeting of 9th September 2020.

CARRIED ___/___

That Council consider each of the Committee's following Recommendations individually: -

1) Appointment of Chief Bush Fire Control Officer

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: BFAC4- 20/21

That the Bush Fire Advisory Committee Meeting recommend to Council that: -

Mr Nigel Gelmi be appointed as Chief Bush Fire Control Officer until September 2021.

CARRIED ___/___

2) Appointment of Deputy Chief Bush Fire Control Officers

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: BFAC5- 20/21

That the Bush Fire Advisory Committee Meeting recommend to Council that: -

1. Mr John Smart be appointed as Deputy Chief Bush Fire Control Officer until September 2021.
2. Mr Ben Wilson be appointed to the position of Deputy Chief Bush Fire Control Officer until September 2021 (subject to his acceptance of the Position).

CARRIED

Postscript - Mr Ben Wilson was contacted following the Meeting and he advised that he declined the Nomination for Deputy Chief Bush Fire Control Officer but would like to remain as a Fire Control Officer.

3) Appointment of Fire Control Officers

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: BFAC6- 20/21

That the Bush Fire Advisory Committee Meeting recommend to Council that: -

The following persons, subject to their acceptance be elected as Fire Control Officers for the Shire of Quairading for the next 12 Months: -

Mr N Gelmi, Mr J Smart, Mr P Groves, Mr M Whyte, Mr G A Fardon, Mr S Hadlow, Mr N Fraser, Mr C Anderson, Mr L Johnson, Mr B Wilson, Mr P Hudson, Mr A Duncan, Mr G Hughes, Mr M Davies and Mr S Bell.

CARRIED ___/___

4) Appointment of Fire Weather Advisors

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: BFAC7- 20/21

That the Bush Fire Advisory Committee Meeting recommend to Council that: -

The following persons be appointed as Fire Weather Advisors for the forthcoming year: -

Town	Mr G A Fardon
North West Area	Mr J Smart
South West Area	Mr G Richards
South East Area	Mr G Hughes, assisted by Mr P Groves
North East Area	Mr B Wilson
Advisor	Mr S Bell

CARRIED ___/___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

Minutes of the 9th September 2020 meeting of the Bush Fire Advisory Committee include four (4) recommendations to Council for which the background of each recommendation is contained in the Minutes.

MATTER FOR CONSIDERATION

4 Recommendations from the Pre-Season Bush Fire Advisory Committee Meeting.

BACKGROUND

The Bush Fire Advisory Committee Meeting was held on the 9th September 2020 from which there was four (4) recommendations for Council's Consideration, namely: -

- RECOMMENDATION: BFAC4- 20/21
- RECOMMENDATION: BFAC5- 20/21
- RECOMMENDATION: BFAC6- 20/21
- RECOMMENDATION: BFAC7- 20/21

STATUTORY ENVIRONMENT

Local Government Act 1995 Part 5, Division 2

Bush Fires Act 1954 Part 4 s38 Local government may appoint bush fire control officer

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

POLICY IMPLICATIONS

N/A.

FINANCIAL IMPLICATIONS

N/A.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Social Objective: Active, healthy, safe and inclusive community

ITEM	OUTCOMES AND STRATEGIES
S3	Safe community
S3.1	Support emergency services planning, risk mitigation, response and recovery

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating is considered as Low. Bush Fire Management is within Council's Budget with most Expenditure covered by the Emergency Services Levy.

Health – Risk Matrix Rating is considered as Low.

Reputation – Risk Matrix Rating is considered as Low Risk. Risk Mitigated through having structured Volunteer Bushfire Brigades and Fire Control Officers in place. Volunteers supported through the Community Emergency Services Manager.

Operation – Risk Matrix Rating considered Low. Management of Bush Fire Brigades within Council's Core Business and included in Council's Corporate Business Plan.

Natural Environment – Risk Matrix Rating is considered as Low Risk. Fire Control Officers and Brigades mitigate impact on both the Natural Environment, Built and Agricultural landscape.

SHIRE OF QUAIRADING

The Bush Fire Advisory Committee Minutes of Meeting held on Wednesday 9th September 2020 commencing at 5:02 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson welcomed everyone to the Meeting and declared the Meeting open at 5:02 pm.

ITEM 2 ATTENDANCE AND APOLOGIES

2.1 Members

Mr N Gelmi	Chief Bush Fire Control Officer / Chairperson
Mr C Anderson	Fire Control Officer
Mr P Groves	Fire Control Officer
Mr S Hadlow	Fire Control Officer
Mr L Johnston	Fire Control Officer (from 5:06pm)
Mr G Hughes	Fire Control Officer
Mr M Davies	Fire Control Officer
Mr P Hudson	Fire Control Officer / Captain Quairading BFB
Mr A Duncan	Fire Control Officer
Cr W Davies	Shire President
Mr G Fardon	Chief Executive Officer
Mr S Bell	Community Emergency Services Manager
Cr P Smith	Shire of Quairading Councillor
Mr C Adams	Quairading Volunteer Fire and Rescue Lieutenant

2.2 Invited Observers / Visitors

Mr J Corrigan	Department of Fire and Emergency Services
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2.3 Apologies

Mr J Smart	Deputy Chief Bush Fire Control Officer
Ms T Patton	Quairading Volunteer Fire and Rescue Captain
Mr B Wilson	Fire Control Officer / Captain Quairading North BFB
Mr M Whyte	Fire Control Officer
Mr G Richards	Fire Weather Monitor

ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

4.1 Confirmation of Minutes – 23rd July 2020

RECOMMENDATION: BFAC3– 20/21

MOVED Mr Stuart Hadlow SECONDED Mr Peter Groves

That the minutes of the Bush Fire Advisory Committee Meeting held on 23rd July 2020 be confirmed as a true and correct record of that Meeting.

CARRIED

4.2 Business Arising

Mr Fardon enquired about Defibrillator installation and training.

Mr Bell advised that this item will be discussed during the training section of the Agenda.

ITEM 5 CORRESPONDENCE

5.1 Inward

No Inward correspondence has been received.

5.2 Outward

No Outgoing correspondence.

ITEM 6 CBFCO / DCBFCO / FCO / CESM REPORTS

6.1 CBFCO Report

Mr Gelmi reported having attended the recent District Operational Area Committee (DOAC) Meeting in Northam.

Fuel cards will be issued to brigades this year, although remaining funds from the previous year will not be rolled over to the new cards.

DFES are beginning to create online training modules. These will be to minimise training times and allow brigade members to get basic understanding of new suppression techniques and will be followed up by a trainer assessor for the practical part of these courses.

DFES are requesting feedback on this idea and asked those present to forward any feedback or ideas to Simon in regard to Training.

6.2 DCBFCO Report

Mr Smart was not in attendance at this meeting and there was no report submitted.

6.3 FCO's Reports

There were no reports submitted from any of the FCO's.

6.4 CESM Report

Mr Bell advised that the green waste pile at the Waste and Recycling facility is needing to be burnt within the coming weeks. The CESM to liaise with Central Bush Fire Brigade and Fire and Rescue Brigade to coordinate and conduct the burn.

ESL Funding has been secured for notebook computers and accessories for each of the Brigades to assist them with online training and administrative tasks.

The IT equipment will be supplied to each of the brigades at their AGM's.

Currently seeking more quotes for the CelFi-Go units (mobile reception boosters) that are to be installed in each of the appliances.

All of the trucks have had a service, and all of the auxiliary pumps are to be serviced by early October.

If there are any repairs or movements required of WAERN radios, the CESM requested that FCO's advise him as soon as possible.

ITEM 7 ELECTION OF OFFICE BEARERS

7.1 Appointment of Chief Bush Fire Control Officer

Mr Fardon thanked all FCO's for their service over the past year, and then declared all positions vacant.

Nominations were called for the position for Chief Bush Fire Control Officer

Mr S Hadlow nominated Mr N Gelmi

Mr C Anderson seconded this nomination

Mr N Gelmi accepted the nomination

There being no further nominations, Mr N Gelmi was elected unopposed.

RECOMMENDATION: BFAC4- 20/21

MOVED Mr Stuart Hadlow SECONDED Mr Craig Anderson

That the Bush Fire Advisory Committee Meeting recommend to Council that: -

Mr Nigel Gelmi be appointed as Chief Bush Fire Control Officer until September 2021.

CARRIED

7.2 Appointment of Deputy Chief Bush Fire Control Officer

Nominations were called for the position for Deputy Chief Bush Fire Control Officer/s

Mr J Smart informed he is able to continue in the role of DCBFCO, and suggested that it remain as a dual appointment.

The general consensus of the Meeting was that this is a good idea to allow for an incoming and outgoing DCBFCO to overlap for some time.

Mr P Groves nominated Mr J Smart

Mr L Johnston seconded this nomination

Mr J Smart accepted nomination by notice prior to the meeting

Mr N Gelmi nominated Mr B Wilson

Mr L Johnston seconded this nomination

Mr B Wilson to be appointed as a Dual Deputy Chief Fire Control Officer subject to his acceptance of the position.

There being no further nominations, John Smart was elected unopposed, and Ben Wilson to be elected as Dual Deputy Chief Fire Control Officer, subject to his acceptance.

RECOMMENDATION: BFAC5- 20/21

MOVED Mr Peter Groves SECONDED Mr Mitchell Davies

That the Bush Fire Advisory Committee Meeting recommend to Council that:-

1. Mr John Smart be appointed as Deputy Chief Bush Fire Control Officer until September 2021.
2. Mr Ben Wilson be appointed to the position of Deputy Chief Bush Fire Control Officer until September 2021 (subject to his acceptance of the Position).

CARRIED

Postscript - Mr Ben Wilson was contacted following the Meeting and he advised that he declined the Nomination for Deputy Chief Bush Fire Control Officer but would like to remain as a Fire Control Officer.

7.3 Appointment of Fire Control Officers

Further to discussions from previous meetings, those Fire Control Officers who have not completed the required DFES FCO's course will be unable to be appointed as a FCO for the forthcoming year.

Current FCO's: -

Mr N Gelmi, Mr J Smart, Mr P Groves, Mr M Whyte, Mr G A Fardon, Mr S Hadlow, Mr N Fraser, Mr C Anderson, Mr L Johnson, Mr B Wilson, Mr P Hudson, Mr A Duncan, Mr G Hughes, Mr M Davies and Mr S Bell.

The Meeting discussed the requirement of Mr Peter Hudson to complete the FCO course, should he be reappointed.

The Meeting was informed that DFES are planning to conduct an FCO's Course in Bruce Rock in the near future. Mr Hudson committed to attending the Training Course.

The Meeting supported Mr Hudson's reappointment subject to him completing the FCO's Course.

RECOMMENDATION: BFAC6– 20/21**MOVED Mr Craig Anderson SECONDED Mr Nigel Gelmi**

That the Bush Fire Advisory Committee Meeting recommend to Council that: -

The following persons subject to their acceptance, be elected as Fire Control Officers for the Shire of Quairading for the next 12 Months: -

Mr N Gelmi, Mr J Smart, Mr P Groves, Mr M Whyte, Mr G Fardon, Mr S Hadlow, Mr N Fraser, Mr C Anderson, Mr L Johnson, Mr B Wilson, Mr P Hudson, Mr A Duncan, Mr G Hughes, Mr M Davies and Mr S Bell.

CARRIED**7.4 Appointment of Fire Weather Monitors**

The Role of the Fire Weather Monitors is to keep an eye on current weather conditions at the request of the Chief Bush Fire Control Officer, or Deputy in the Chiefs absence in order to decide whether a harvest vehicle movement and hot works ban will be implemented at any given time on a day that is required should the weather conditions warrant it.

Current FWM's: -

Town	Mr G A Fardon
North West Area	Mr J Smart
South West Area	Mr G Richards
South East Area	Mr P Groves
North East Area	Mr B Wilson
Advisor	Mr S Bell

RECOMMENDATION: BFAC7– 20/21**MOVED Mr Wayne Davies SECONDED Mr Linden Johnston**

That the Bush Fire Advisory Committee Meeting recommend to Council that: -

The following persons be appointed as Fire Weather Advisors for the forthcoming year: -

Town	Mr G Fardon
North West Area	Mr J Smart
South West Area	Mr G Richards
South East Area	Mr G Hughes, assisted by Mr P Groves
North East Area	Mr B Wilson
Advisor	Mr S Bell

CARRIED

7.5 Dual Fire Control Officers

Under section 39A of the Bush Fires Act 1954, there is provision for Fire Control Officers to take charge of an incident in a neighbouring Local Government if there is no one present to carry out the role:

39A. Duties of bush fire authorities on outbreak of fire

- (1) On the outbreak of a bush fire at a place within or adjacent to the district of a local government, the bush fire control officers, bush fire brigade officers, or bush fire brigade members, of the local government, or as many of them as may be available may, subject to this Act, take charge of the operations for controlling and extinguishing the bush fire or for preventing the spread or extension of the fire.
- (2) Where a bush fire to which this section applies occurs, if a bush fire control officer, bush fire brigade officer, or member of a bush fire brigade, of the local government in whose district the bush fire is burning is not present at the fire, a bush fire control officer, a bush fire brigade officer, or member of a bush fire brigade, of a local government whose district is adjoining or adjacent, may exercise in respect of the bush fire, all powers and authorities of a bush fire control officer of the local government in whose district the fire is burning.
- (3) This section applies only to bush fires which –
 - (a) have been lit or are maintained unlawfully; or
 - (b) have occurred accidentally; or
 - (c) have ceased to be under control or are not adequately controlled; or
 - (d) are declared in the regulations to be bush fires to which this section applies.

Current Dual FCO's: -

York	Mr J Smart
Cunderdin	Mr J Smart
Tammin/Kellerberrin	Mr B Wilson
Bruce Rock	Mr P Groves
Corrigin	Mr G Hughes
Brookton	Mr C Anderson
Beverley	Mr L Johnson

DFES Officer, Mr Justin Corrigan confirmed the provisions of the Bush Fires Act.

The Meeting resolved not to recommend appointing Dual Fire Control Officers as the cross boundary scenario was already covered under the Bush Fires Act.

ITEM 8 DISCUSSION POINTS

8.1 Pre-Season Synopsis

Mr Gelmi informed that DFES has suggested the installation and use of mobile weather stations around the district for more accurate weather data.

The Meeting resolved to remain with the existing Fire Weather Monitors System and the AWS at the Airstrip.

8.2 Restricted Burning Period/Prohibited Burning Period (RBT/PBT)

The Meeting resolved to remain with the existing Gazetted dates which could be varied jointly by the CBFCO and the Shire President due to seasonal conditions.

8.3 Bush Fire Exercise/Training

A small training session is scheduled to be held in Quairading on Friday 16th October 2020.

- Use of Pumping trailer
- Hose lays for structural Firefighting
- Relay pumping from truck to truck.

Defibrillators are soon to be placed on each of the fire appliances due to this it is suggested that each brigade should undergo a small training session on how to use these at the AGM's.

8.5 Firebreak Inspections

The meeting resolved to support on-ground inspections this year.

All FCO's were requested to inspect their Locality and to report any Firebreak breaches to the CESM for further action.

Mr Bell undertook to liaise with QVFRS to arrange a date for the inspection of Quairading and Dangin townsites.

ITEM 9 URGENT MATTERS FOR DISCUSSION

Mr Fardon advised that he will be taking Long Service Leave at the commencement of the Fire Season and Mr Allen Cooper will be Acting CEO for this time.

Mr Gelmi asked about access to Shire machinery for assistance with fires should they be required.

Mr Fardon informed that machine availability was unchanged from past years and can be arranged through EMWS Mr Alan Rourke and Acting Works Team Leader Mr Scott Bavin.

Mr Bell informed that he will be without an Emergency Vehicle for a few weeks in November and December due to having a new vehicle built.

ITEM 10 NEXT MEETING DATE

The next Bush Fire Advisory Committee meeting is scheduled to take place in April 2021 (Date to be finalised in March 2021) commencing at 5:00pm in the Council Chambers.

ITEM 11 CLOSURE

There being no further business, the Chairperson closed the meeting at 5:38 pm.

I certify the Minutes of the Bush Fire Advisory Committee Meeting held on 9th September 2020 were confirmed on _____ as recorded.

Confirmed....._/___/2020

10.3 Medical Executive Committee Minutes – 17th September 2020

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	(i) MEC Minutes
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

MOVED Cr _____ SECONDED Cr _____

That Council received the Minutes of the Medical Executive Committee for its Meeting of the 17th September 2020.

CARRIED ___ / ___

That Council consider the Committee's following Recommendation: -

1) Medical Executive Committee Terms of Reference

MOVED Cr _____ SECONDED Cr _____

RECOMMENDATION: MEC3-20/21

That the Medical Executive Committee Recommend to Council that: -

Council adopt the revised Medical Executive Committee Terms of Reference (Dated 17th September 2020).

CARRIED ___ / ___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

Minutes of the 17th September 2020 meeting of the Medical Executive Committee (MEC) include one (1) recommendation to Council for which the background of each recommendation is contained in the Minutes.

MATTER FOR CONSIDERATION

Committee Recommendation to Council.

BACKGROUND

The Medical Executive Committee Meeting was held on the 17th September 2020 from which there was one (1) recommendation for Council's consideration, namely: -

- RECOMMENDATION: MEC3-20/21

STATUTORY ENVIRONMENT

Local Government Act 1995

Medical Executive Committee is a Committee established by Council under the Local Government Act.

POLICY IMPLICATIONS

Major Review of Medical Executive Committee's Terms of Reference – to properly reflect the Objectives, Purpose and Operation of the Committee.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Social Objective: Active, healthy, safe and inclusive community

ITEM	OUTCOMES AND STRATEGIES
S2	Healthy community
S2.1	Advocate on behalf of the community for improved access to health
S2.2	Promote public health

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

No consultation was required or undertaken in relation to this report.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. No additional Cost or Risk to Council.

Health – Risk Matrix Rating is assessed as Low. Sound operation of the MEC will add in the mitigation of Health Risk for Council and the Community.

Reputation – Risk Matrix Rating is assessed as Low. Risk mitigated through sound governance of the Medical Executive Committee and its oversight of the Medical Practice Agreement.

Operation – Risk Matrix Rating is assessed as Low. Operation of the MEC is within Council's existing Structure and budgeted resources.

Natural Environment – Risk Matrix Rating is assessed as Low.

ITEM 4 CORRESPONDENCE

Inwards

Nil

Outwards

Nil

4.1 Medical Practice Financial Statements –1st July 2020 to 31st August 2020

RECOMMENDATION

RECOMMENDATION: MEC2-20/21

MOVED Mr Fardon SECONDED Cr Cowcill

That the Medical Practice Financial Statements for the period 1st July 2020 to the 31st August 2020 be received.

CARRIED 4/0

Committee Discussion

The Meeting sought clarification of the Year to date Computer Maintenance (Non Capital) Expense of \$3,020.

Postscript – Chief Executive Officer (CEO) Graeme Fardon confirmed that \$2,672 of the expense relates to the Annual Licence Fees for the Medical Director Software. The balance of the expense relates to IT Support Services provided by PCS.

ITEM 5 AGENDA ITEMS

5.1 Medical Practice - Patient Statistics

The Meeting noted that the Patient Statistics for July 2020 to November 2020 are to be presented at the December 2020 MEC Meeting.

5.2 Draft Terms of Reference

The Meeting reviewed the Draft Terms of Reference prepared by the CEO and included in the Agenda.

Minor amendments were made due to a drafting error in Code of Conduct and clarification of the definition of Quorum to ensure that the MEC Meeting not proceed without the Medical Service Provider being present.

The CEO confirmed that the revised Terms of Reference would be included as an Attachment to the Minutes.

RECOMMENDATION: MEC3-20/21

MOVED Dr Adeleye SECONDED Cr Cowcill

That the Medical Executive Committee Recommend to Council that: -

Council adopt the revised Medical Executive Committee Terms of Reference (Dated 17th September 2020).

CARRIED 4/0

5.3 Private Practice Agreement

Dr Adeleye and the Chief Executive Officer provided comment on the operation of the Agreement including the following: -

- Dr Adeleye reported that Dr Tshibumbu has agreed to commencing Consulting at 10am on Mondays or the day after Public holiday, instead of 12.30 pm
- Medical Student Mr Mark Dorkom currently at the Practice for 4 weeks.
- Dr Adeleye reported that a number of Medical Students will be coming through the Practice over the next 6 months.

The Meeting noted that Patients were informed if a Medical Student is in attendance and asked whether the Student can remain in the Consulting Room or not.

5.4 Practice Management & Staffing - Update

The Chief Executive Officer provided a verbal update on the recruitment and commencement of the new Practice Manager, Ms Carolynne Thornton and other Staff Movements.

ITEM 6 EMERGING ISSUES/URGENT ITEMS

Dr Adeleye

Dr Adeleye commented that he was finding that the main telephone line into the Surgery was frequently engaged and suggested that a "Message on Hold" be installed to inform callers that they will be attended to as soon as the Receptionist was available. The CEO undertook to raise this with the Practice Manager to investigate options for the management of incoming Calls.

Cr Cowcill

Cr Cowcill suggested that the Opening hours of the Surgery be further advertised.

Mr Fardon

The CEO raised the issue that Community members had expressed concern to Councillors on not being aware of the process in place for lodging Complaints or providing feedback to the Medical Practice.

Dr Adeleye and Mr Fardon provided confirmation on the established Confidential Processes in place.

The meeting supported the Process being published in the Banksia Bulletin and also in a future Shire Newsletter, along with clarification on the structure of the Medical Practice Agreement.

Dr Adeleye also suggested that the Complaints / Feedback Options be clearly displayed at the Surgery and also provided to all new Patients when they register.

The Meeting agreed to include a new agenda heading of "Community Engagement" for future agendas to enable the MEC to monitor that Processes are well publicised and that Community are able to and are communicating freely with the Medical Practice.

ITEM 7 NEXT MEETING DATE

Quarterly in Contract – Date to be established for December 2020 Meeting.

Dr Adeleye commented that he may change his Roster to a Tuesday due to availability of Consulting Rooms. The Meeting noted that the Meeting Day for MEC will need to change to fit with Dr Adeleye's Roster.

Venue: Council Reception Room at 5.30pm.

ITEM 8 CLOSURE

There being no further business, the Chairperson closed the meeting at 6.32 pm.

I certify the Minutes of the Medical Executive Committee held on 17th September 2020 were confirmed on _____ as a true and correct record of that meeting.

Confirmed..... ____/____/2020



MEDICAL EXECUTIVE COMMITTEE (MEC) TERMS OF REFERENCE

Document Status	Draft Under Review
Statutory Environment	Local Government Act 1995

Record of Policy Review					
Version	Author	Council Adoption	Resolution	Reason for Review	Review Date
01	Graeme Fardon	29 August 2013	43-13/14	New Policy	
02	Graeme Fardon			Major Review	17 Sept 2020

PURPOSE/OBJECTIVE

The MEC is established to:

- Oversee and monitor the operation of the Medical Practice Agreement dated the 5th September 2019
- Meet with the Medical Service Provider (Principal GP) in accordance with the Medical Practice Agreement
- Make recommendations to Council in regard to the future allocation of resources to the Practice.
- Ensure that Community thoughts / feedback are effectively communicated with the Medical Service Provider.
- Monitor medical/administrative matters in the Central Wheatbelt Region that may impact on the local Community and the Medical Practice and when necessary, report to Council on any matters.

POLICY

The Medical Executive Committee (the "MEC") is a formally appointed Committee of the Shire of Quairading, pursuant to the *Local Government Act 1995* and relevant *Local Government Regulations*.

The Committee does not have executive powers or authority to implement actions in areas where Management has the responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent from management.

The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Terms of Reference in order to facilitate decision making by the Council in relation to the discharge of its responsibilities.

CODE OF CONDUCT

The Committee Members must act in accordance with Council's Code of Conduct.

It is paramount that the proceedings of the MEC are strictly confidential amongst the membership, and not be disclosed except to the extent required of members to enable them to comply with Council's decisions and directions.

All minutes of the MEC will be submitted to Council for Noting or for Consideration, when there are MEC Recommendations.

MEMBERSHIP

The membership of the MEC will comprise the following Members: -

- 2x Councillors
- Principal General Practitioner (Medical Service Provider)
- CEO/or Executive Manager of Corporate Services (If delegated by the CEO)
- 1x Councillor (Proxy)

Council will determine the Councillors to sit on the MEC at Council's first Meeting following the Local Government Elections or at any other time, if a vacancy occurs.

The Appointment of all members of the Committee will be for a term of two (2) years at the commencement of each Council term after an Ordinary Council Election.

CHAIRPERSON

The Chairperson is to be elected biennially by the MEC membership at the first MEC meeting following the Local Government Elections.

The Chairperson must be a Councillor.

IN ATTENDANCE

Other persons may be invited to attend meetings of the MEC in relation to a specific agenda item(s), and may be called to give presentations and advice on relevant matters as required.

SECRETARIAL/ADMINISTRATIVE RESOURCES

The Chief Executive Officer is required to provide sufficient administrative resources to the Medical Executive Committee to enable it to adequately carry out its functions.

CONDUCT OF MEETINGS

Meetings

The MEC is to meet at least quarterly throughout the year, or as required should any urgent matters arise.

Ordinary meetings of the Committee are to be held at dates/times determined by the Committee.

Quorum

A Quorum of 3 MEC Members, including the Medical Service Provider, is required to be in attendance to conduct or to continue a MEC Meeting.

Agenda

The Notice of Meeting and Supporting Papers is to be circulated to all Members of the MEC no later than three (3) clear days prior to the date of the Meeting.

The Minutes of the Committee Meetings are to be in accordance with the provisions of the LG Act, LG Regulations and Departmental Guidelines.

All Recommendations made at the MEC are to be recorded in the Minutes and submitted as Recommendations to the next Council Meeting.

RECORDS

The Secretariat is required to keep all records of the MEC in accordance with Council's Recordkeeping Plan.

OTHER MATTERS

The Committee is to: -

- Be provided with appropriate and timely training, both in the form of an induction program for new members and on an on-going basis for all members.
- Give due consideration to laws and regulations of the Local Government Act 1995 and other relevant legislation.
- Oversee any investigation of activities which are within its Terms of Reference.
- At least once per year, review its own performance, membership and Terms of Reference to ensure it is operating at a maximum effectiveness and recommend changes it considers necessary to the Council for approval.

ITEM 11 MATTERS FOR CONSIDERATION – HEALTH AND BUILDING

No matters for consideration.

ITEM 12 MATTERS FOR CONSIDERATION – WORKS

12.1 RFT 1-20/21 Provision of Traffic Management Services for the 2020/2021 Year

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMWS Allan Rourke
Attachments	i) Evaluation Report - Under separate cover
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

MOVED Cr _____ **SECONDED Cr _____**

That Council award RFT (Request for Tender) for the Provision of Traffic Management Services for the 2020/2021 Works Program to Advanced Traffic Management for the Tendered price of \$217,983 excluding GST.

CARRIED ___/___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- Tenders have been sought through an RFT process for Traffic Management Services for Council's 2020/2021 road program.
- Tender Submissions received have been assessed by an Evaluation Committee comprising the Shire of Quairading's EMWS and Rod Munns from R Munns Engineering Consulting Services, based on the Criteria outlined in the RFT.

MATTER FOR CONSIDERATION

To consider the Tender submissions received for the provision of Traffic Management Services, relating to the Shire of Quairading's 2020/2021 Works Program.

BACKGROUND

Council's 2020-21 budget includes an allocation for the procurement of services for Traffic Management for its roads construction program. As the cost of services were estimated to exceed \$250,000 a Request for Tender (RFT) was undertaken.

A specification was drawn up and the RFT was advertised in the West Australian on the Saturday 29th August 2020, the Shire of Quairading Website and Notice Board.

The closing date of the RFT was Monday 14th October 2020 at 4.00pm.

The Tender opening was conducted at 4.30 pm on Monday 14th October 2020 and three (3) Tender submissions (all conforming Tenders) were received from three (3) companies which are listed below:

- 1: Rural Traffic Services
- 2: Advanced Traffic Management
- 3: Earthmac P/L

The Scope of Works contained in the specification called for the submission of prices for the supply of Traffic Management Services for various roads included in the 2020/2021 construction program with Tender submissions being evaluated subject to the following qualitative criteria and weightings:

- | | |
|---|-----|
| (a) Relevant Experience | 25% |
| (b) Key Personnel skills and experience | 25% |
| (c) Tenderer's Resources | 25% |
| (d) Local Economic Benefit | 25% |

The Shire has adopted a best value for money approach to the evaluation of this tender. This means that, although price is considered, the Tender submission containing the lowest price will not necessarily be accepted, nor will the Tender submission ranked the highest on the qualitative criteria. The extent to which a submission demonstrates greater satisfaction of each of these will result in a greater score. All three (3) suppliers have addressed the qualitative criteria and are suitably qualified to perform the stated scope of works. The Evaluation Report attached provides all of the details of the advertising of tender to the evaluation and eventual recommendation of the preferred tenderer.

One (1) of the three (3) companies has submitted a Tender submission below Council's Budget allocation for Traffic Management.

Council have extensively utilised both Rural Traffic Services and Advanced Traffic Management in the recent past. These two (2) companies have depots based close by in Corrigin and Northam respectively.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions & General) 1996 Reg. 11

POLICY IMPLICATIONS

The Shire of Quairading Purchasing Policy requires that for prices over \$250,000 Council is to procure services via public tender or by WALGA Preferred Suppliers Program.

FINANCIAL IMPLICATIONS

The procurement of Traffic Management Contractors to assist with the 2020/2021 construction program has been allocated in the 2020/2021 Budget. The Shire's budget provision for Traffic Management Services this financial year is \$234,400 ex GST and the recommended Tender submission is \$217,983 ex GST.

The pricing is within budget and will assist the Shire achieve a projected advanced Asset Sustainability Ratio standard. In addition, it will help improve the current Asset Consumption Ratio.

The Roads program will support an improvement in the Operating Ratio in future years, as the improvements reduce the maintenance costs of the road.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Built Environment Objective: Planning and infrastructure to meet the needs of the community

ITEM	OUTCOMES AND STRATEGIES
B2	Enhanced and Sustainably Managed Assets and Infrastructure
B2.1	Ensure the provision of roads, footpaths and drainage takes into account the needs of the community, including the needs of the agriculture industry

COMMUNITY CONSULTATION

Nil.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Rating assessed as Low – Recommended RFT Submission within 2020/2021 Budget.

Health – Risk Rating is assessed as Low.

Reputation – Risk Rating assessed as Low – Procurement follows Local Government Act and Council's Policy.

Operation – Risk rating assessed as Low – Allows for Capital Works to be undertaken as programed.

Natural Environment – Risk Rating is assessed as Low.

12.2 RFT 2-20/21 Provision of Wetmixing & Stabilisation Services for the 2020/2021 Year

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMWS Allan Rourke
Attachments	i) Evaluation Report – Under separate cover
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

MOVED Cr _____ **SECONDED Cr _____**

That Council award RFT (Request for Tender) for the Provision of Wetmixing and Stabilisation Services for the 2020/2021 Works Program to Western Stabilisers for the Tendered price of \$371,194.64 excluding GST.

CARRIED ___/___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- Tenders have been sought through an RFT process for Wetmixing & Stabilisation Services for Council's 2020/2021 road program.
- Tender Submissions received have been assessed by an Evaluation Committee comprising the Shire of Quairading's EMWS and Rod Munns from R Munns Engineering Consulting Services, based on the Criteria outlined in the RFT.

MATTER FOR CONSIDERATION

For Council to consider the Tender submissions received for the Supply of Wetmixing & Stabilisation Services relating to the Shire of Quairading's 2020/2021 works program.

BACKGROUND

Council's 2020-21 budget includes an allocation for the procurement of services for Wetmixing & Stabilisation for its roads construction program. As the cost of services will exceed \$250,000, a Request for Tender (RFT) was undertaken.

A specification was drawn up and the RFT was advertised in the West Australian on Saturday the 29th August 2020, the Shire of Quairading Website and Passion Sheet.

The closing date of the RFT was Monday 14th October 2020 at 4.00pm.

The Tender opening was conducted at 4.30 pm on Monday 14th October 2020 and nine (9) Tender submissions (including six conforming and three alternative Tender submissions) were received from six (6) companies, which are listed below:

- 1) Downer (1 Tender)
- 2) Stabilised Pavements of Australia (3 Tenders – 2 are Alternative Tenders)
- 3) Western Stabilisers (2 Tenders – 1 is an Alternative Tender)
- 4) Stabilco (1 Tender)
- 5) WCP Civil (1 Tender)
- 6) West Coast Stabilisers (1 Tender)

Only five (5) of the nine (9) Tender submissions were processed through to the qualitative/price evaluation phase on the basis that all compliance criteria had been met for these five (5) Tender submissions. The three (3) x Alternative Tender submissions and the Tender submission received from WCP Civil were considered Non-compliant.

The Scope of Works contained in the specification called for the submission of prices for the supply of Wetmixing & Stabilisation Services for various roads included in the 2020/2021 construction program with Tender submissions being evaluated subject to the following qualitative criteria and weightings:

- | | |
|---|-----|
| (a) Relevant Experience | 25% |
| (b) Key Personnel skills and experience | 25% |
| (c) Tenderer's Resources | 25% |
| (d) Local Economic Benefit | 25% |

The Shire has adopted a best value for money approach to the evaluation of this tender. This means that, although price is considered, the Tender submission containing the lowest price will not necessarily be accepted, nor will the Tender submission ranked the highest on the qualitative criteria. The extent to which a submission demonstrates greater satisfaction of each of these will result in a greater score. All five (5) suppliers with compliant Tender submissions have addressed the qualitative criteria and are suitably qualified to perform the stated scope of works. The Evaluation Report attached provides all of the details of the advertising of tender, to the evaluation process, and eventual recommendation of the preferred tenderer.

None of the five (5) compliant Tender submissions have a Tender price below Council's Budget allocation for Wetmixing and Stabilisation Services.

Council has utilised Western Stabilisers to provide Wetmixing and Stabilisation Services in the past.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions & General) 1996 Reg. 11

POLICY IMPLICATIONS

The Shire of Quairading Purchasing Policy requires that for prices over \$250,000 Council is to procure services via public tender.

FINANCIAL IMPLICATIONS

The procurement of Wetmixing & Stabilisation Contractors to assist with the 2020/2021 construction program has been allocated in the 2020/2021 Budget. The Shire's budget provision for Wetmixing & Stabilisation Services this financial year is \$324,693.28 ex GST and the recommended Tender submission is \$371,194.64 ex GST. The additional Cost for wetmixing and stabilisation over the Budget provision will be funded from the Total Works Construction Budget.

The Roads program will support an improvement in the Operating Ratio in future years, as the improvements reduce the maintenance costs of the road.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Built Environment Objective: Planning and infrastructure to meet the needs of the community

ITEM	OUTCOMES AND STRATEGIES
B2	Enhanced and Sustainably Managed Assets and Infrastructure

ITEM	OUTCOMES AND STRATEGIES
B2.1	Ensure the provision of roads, footpaths and drainage takes into account the needs of the community, including the needs of the agriculture industry

COMMUNITY CONSULTATION

Nil.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Rating assessed as Low – Recommended RFT Submission within the Works Construction Capital Budget for 2020/2021.

Health – Risk Rating is assessed as Low.

Reputation – Risk Rating assessed as Low – Procurement follows Local Government Act and Council's Policy.

Operation – Risk rating assessed as Low – Allows for Capital Works to be undertaken as programed.

Natural Environment – Risk Rating is assessed as Low.

12.3 RFQ Bituminous Surfacing Application Works for 2020/2021 Year

Meeting Date	24 th September 2020
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMWS Allan Rourke
Attachments	i) Rates and Costings – Under separate cover ii) Price Evaluation – Under separate cover iii) Evaluation Scorecard – Under separate cover
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

MOVED Cr _____ **SECONDED Cr** _____

That Council award RFQ (Request for Quotation) for Bituminous Surfacing Application Works for the 2020/21 Works Program to Downer EDI Works Pty Ltd Western Australia Pty Ltd for the quoted price of \$451,030.53 excluding GST.

CARRIED ___/___

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- Quotes have been sought through WALGA e-Quotes for Bitumen Services for Council's 2020/2021 road program in accordance with the Local Government Act and Council's Purchasing Policy.
- Quotations received have been assessed by Executive Manager of Works & Services (EMWS) on the Criteria outlined in the RFQ.

MATTER FOR CONSIDERATION

For Council to consider the quotes received for Bituminous Surfacing Application Works, in respect for the Shire of Quairading's 2020/2021 Roadworks programme.

BACKGROUND

Council's 2020-21 budget includes an allocation for the procurement of services for road sealing for its Road Construction program. As the cost of services will exceed \$250,000 a Request for Quotation (RFQ) process was undertaken through the WALGA Preferred Supplier eQuotes in accordance with Council's Purchasing Policy.

A specification was drawn up and the RFQ was advertised on the WALGA Preferred Supplier eQuotes portal on the 21st August 2020. The closing date of the RFQ was on 4th September 2020 at 4.00pm.

Below are the five suppliers invited to quote:

All five companies are experienced and are pre-qualified to be on the WALGA Preferred Supplier Panel.

1. Bitutek Pty Ltd
2. Boral Asphalt
3. Downer EDI Works PTY Ltd

4. Colas Western Australia Pty Ltd.
5. Fulton Hogan

The scope of works contained in the specification called for the submission of prices for two coat primer seal and single coat seal applications for various roads included in the 2020/21 roads construction program with Quotes received being subject to the following criteria in the valuation of the submissions.

- a) Submitted rates (pricing), bitumen price and resource wet hire hourly cost rates – 25%
- b) Inclusion with the RFQ submission and Price Schedule, an attachment providing a clear concise formula for calculating the change to these quoted rates due to the variation of the bitumen supply price at the time of the actual works as compared to the bitumen supply rate at RFQ closing time – 25%
- c) Demonstrated experience in completing similar projects – 25%
- d) Current commitment scheduled status – 25%

The Shire has adopted a best value for money approach to this quotation evaluation. This means that, although price is considered, the RFQ containing the lowest price will not necessarily be accepted, nor will the RFQ ranked the highest on the qualitative criteria. The extent to which a submission demonstrates greater satisfaction of each of these will result in a greater score. All four suppliers have addressed the criteria are suitably qualified to perform the works stated in the scope.

Four companies have submitted quotations below Council's Budget allocation for the supply of bitumen services.

Colas Western Australia Pty Ltd declined to quote, as they are fully committed on other work within the State.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions & General) 1996 Reg. 11.

POLICY IMPLICATIONS

Shire of Quairading Purchasing Policy requires that for Estimated Purchases over \$250,000, Council is to call public tenders. The Local Government (Functions & General) Regulation allows for the tender process to be waived in lieu by seeking quotations from suppliers on WALGA's 'preferred supplier list'.

FINANCIAL IMPLICATIONS

The procurement of bitumen service contractors to assist the 2021/2021 construction program has been allocated in the 2020/2021 Budget. The Shire's provision with the funding is \$717,526 ex GST and the recommended Quote is \$451,030 ex GST.

The quote recommended is within 2020/21 Capital budget. The Roads Program will support an improvement in the Operating Ratio in future years, as the improvements reduce the maintenance costs of the road.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Built Environment Objective: Planning and infrastructure to meet the needs of the community

ITEM	OUTCOMES AND STRATEGIES
B2	Enhanced and Sustainably Managed Assets and Infrastructure
B2.1	Ensure the provision of roads, footpaths and drainage takes into account the needs of the community, including the needs of the agriculture industry

COMMUNITY CONSULTATION

Nil

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating is assessed as Low. The quote for the works is within budget. The volatility with world oil pricing provides a risk to the Shire of Quairading which could have a small financial implication in the overall costs at the time of programming the works to be carried out.

Health – Risk Matrix Rating is assessed as Low.

Reputation – Risk Matrix Rating is assessed as Low - Procurement follows Local Government Act and in accordance with Council's Policy.

Operation – Risk Matrix Rating is assessed as Low- Allows for Capital Works to be undertaken as programmed within Council's Budget and planned Operations.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

Of the four submissions received, all are major Contractors of sealing and bitumen supplies in Western Australia and all companies are known to the EMWS.

Therefore, the Officer recommends Downer EDI Works PTY Ltd as the successful Contractor.

ITEM 13 URGENT COUNCILLORS' BUSINESS

ITEM 14 CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)

No matters for consideration.

ITEM 15 NEXT MEETING DATE

The next Ordinary Meeting of Council is scheduled to take place on Thursday 29th October 2020, commencing at 2 pm in the Council Chambers, 10 Jennaberring Road, Quairading.

ITEM 16 CLOSURE

There being no further business, the Chairman closed the Meeting at _____ pm.