



AMENDED VERSION

Shire of Quairading

Ordinary Council Meeting Agenda



25th July 2019

Notice of Meeting

25th July 2019

Dear Councillors,

The next Ordinary Meeting of Council will be held in the Council Chambers, 10 Jennaberring Road, Quairading, WA on Thursday, 25th July 2019 commencing at 2 pm.

Yours faithfully,

GRAEME FARDON
Chief Executive Officer

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at _____ pm.

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting”.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr B McGuinness	Deputy Shire President/Chairperson
Cr Cr PD Smith	
Cr LR Brown	
Cr JN Haythornthwaite	
Cr J McRae	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr N Gilfellon	Executive Manager of Corporate Services
Mr RM Bleakley	IPR/Strategic Projects Officer
Ms MA Lee-Curtis	A/Executive Officer

Observers/Visitor

Apologies

Leave of Absence Previously Granted

Cr WMF Davies	Shire President
Mr A Rourke	Executive Manager of Works & Services

ITEM 3 PUBLIC QUESTION TIME

ITEM 4 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Nil.

ITEM 5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

ITEM 6 DECLARATIONS OF INTEREST

Councillors to use pro forma declaration of interest handed to Chief Executive Officer prior to meeting or verbal declaration of interest.

- Declarations of Financial Interest – Local Government Act 1995 Section 5.60a
- Declarations of Proximity Interest – Local Government Act 1995 Section 5.60b
- Declarations of Impartiality Interest – Administration Regulations 1996 Section 34c.

ITEM 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING

7.1 Confirmation of Minutes – 27th June 2019

Recommendation

That the Minutes of the Ordinary Meeting of Council held on the 27th June 2019 be confirmed as a true and accurate record of the meeting. (Attached)

7.2 Business Arising

SHIRE OF QUAIRADING

The Ordinary Council Minutes of Meeting held on Thursday 27th June 2019 commencing at 2.00 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at 2.00 pm.

“Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Meeting”.

One (1) Minute’s Silence was observed for the Passing of local residents:

- The Late Mrs Betty Hudson, who was the inaugural ‘Citizen of the Year’ in 1986, and
- The Late Mr Roy Rogers, who was a Foundation Committee Member and Treasurer of the Quairading Frail and Aged Lodge Advisory Committee.

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr B McGuinness	Deputy Shire President
Cr LR Brown	
Cr JN Haythornthwaite	
Cr J McRae	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
Mr NL Gilfellon	Executive Manager of Corporate Services
Mr A Rourke	Executive Manager of Works & Services
Mr RM Bleakley	IPR/SPO Officer
Ms MA Lee-Curtis	A/Executive Officer (to 2.52 pm)

Observers/Visitor

Ms Jill Hayes (2.00 pm to 2.49 pm, 3.53 pm to 3.56 pm)
 Mr John Haythornthwaite (2.00 pm to 2.49 pm, 3.53 pm to 3.56 pm)
 Mr Terry Kean (to 2.16 pm)
 Mr George Jason (to 2.16 pm)
 Mr Peter York (to 2.16 pm)

Apologies

Nil

Leave of Absence Previously Granted

Cr PD Smith

ITEM 3 PUBLIC QUESTION TIME

Mr Terry Kean

Question 1

Mr Kean enquired about the delay in approving the PTA Land (ex Valley Ford site) for community use, with planting of fruit and olive trees.

Response 1

The Shire President responded that the Approval for Council to utilize the PTA land had just been granted with the amended Lease Plan having come through in the past week or so. Cr Davies also commented that Council must carry out Due Diligence and Public Consultation on the preferred future use of the Site.

The CEO confirmed that the Lease matters had just been finalised with the PTA and that Community Consultation was continuing. Mr Fardon commented that with the impending demolition of the Railway Barracks, this will open up a further area of land that can be utilized at the western end of the leased area adjoining Centenarian Corner.

Mr Peter York

Comment 1

Mr York stated that he had 100 mixed fruit trees that needed to be planted, but due to the lengthy delay, he will plant them on his property. With regard to the proposed playground, Mr York had recently visited the UK and had taken photos of play equipment for the Committee to look at. Photographs were provided to Council Staff.

Response 1

The CEO advised that a draft concept had been developed with a nature play concept to be presented to the community for feedback. Once the Concept is finalised, Council will be applying for Lottery West and Building Better Regions funding for the project. The CEO thanked Mr York for the photographs and his observations.

Mr George Jason

Question 1

Mr Jason queried whether a playground was needed in the town, as most tourists are 'grey nomads', and there aren't a lot of young children in the town to take advantage of the concept.

Response 1

The CEO advised that positive feedback had provided from young families in the District and also those travelling through the area supportive of a Playground and Rest Area with Ablutions.

Mr John Haythornthwaite

Question 1

Mr Haythornthwaite queried the 'Extract of OCM Minutes December 2014' on Page 145 of the OCM Agenda which included Personal / Confidential information and queried in particular, the length of time before it can be published.

Response 1

The CEO responded that the Minutes of the December 2014 Ordinary Council Meeting were Public Record after the Confirmation of the Minutes.

Question 2

Mr Haythornthwaite queried Item 10.1 'Proposed Road Closure – Weir Road' on Page 152 of the OCM Agenda, that according to his records, which goes 'way back', this was not a gazetted road.

Response 2

The CEO responded that the area is a gazetted road reserve on the south side of the York – Merredin Road, and that the Crossing was never a lawful railway crossing according to the PTA. This matter will be dealt with by Council later in the Meeting.

There being no further questions, Messrs Terry Kean, Peter York, George Jason left the meeting at 2.16 pm.

ITEM 4 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Nil.

ITEM 5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Application for Leave of Absence

Nil.

ITEM 6 DECLARATIONS OF INTEREST

Councillors to use pro forma declaration of interest handed to Chief Executive Officer prior to meeting or verbal declaration of interest.

- Declarations of Financial Interest – Local Government Act 1995 Section 5.60a
- Declarations of Proximity Interest – Local Government Act 1995 Section 5.60b
- Declarations of Impartiality Interest – Administration Regulations 1996 Section 34c.

Cr Lyall Brown verbally declared an Impartiality Interest in Item 9.3 - Audit and Risk Committee Meeting Minutes – 11th June 2019 - AR25-18/19 – President of the Quairading Football Club.

ITEM 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING

7.1 Confirmation of Minutes – 30th May 2019

OFFICER RECOMMENDATION

RESOLUTION: 201-18/19

MOVED Cr Stacey SECONDED Cr McRae

That the Minutes of the Ordinary Meeting of Council held on the 30th May 2019 be confirmed as a true and accurate record of the meeting.

CARRIED 6/0

7.2 Business Arising

The Meeting requested information on the Outstanding Rates as requested in Item 9.2 Financial Information, Page 11 of the Minutes.

The EMCS reported that the Outstanding Rates detailed report had not been prepared, and advised that the Senior Finance Officer is following up with all outstanding debtors as the Final Instalment Notice had not been distributed correctly. Mr Gilfellow reported that since the end of May the amount of outstanding Rates had been reduced by \$43,000.

The Meeting queried if a Report on the outstanding rates could be prepared for the July OCM.

The EMCS advised that it would be difficult to provide a full report with the level of detail requested, due to the current workload following the end of the financial year, however every attempt will be made to prepare and present on the Rates Debtors trends and debt collection results as soon as possible.

ITEM 8 MATTERS FOR CONSIDERATION – BUILDING AND TOWN PLANNING

No matters for consideration.

ITEM 9 MATTERS FOR CONSIDERATION – FINANCE & AUDIT

9.1 Accounts for Payment – May 2019

Meeting Date	27 th June 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellow
Attachments	9.1.1 May 2019 Payment List 9.1.2 Transport Takings 9.1.3 Credit Card Statement
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil.

OFFICER RECOMMENDATION

RESOLUTION: 202-18/19

MOVED Cr Haythornthwaite SECONDED Cr Brown

That Council note the following:

1. That Schedule of Accounts for May 2019 covering Municipal Vouchers 23639 to 23645 & EFT6578 to EFT6676 & DD13399.1 to DD13409.1 to DD13409.12 totalling \$455,953.77 be received; and
2. That Police Licensing payments for the month of May 2019 totalling \$41,910.65 be received (Attachment 9.1.2); and
3. That fund transfers to Corporate Credit Card for May 2019 balance totalling \$694.65 be received (Attachment 9.1.3); and
4. That Payroll payments for the month May 2019 totalling \$176,205.43; and
5. That the Lease payment for the month of May 2019 on the CESM Vehicle totalling \$1,775.97.

CARRIED 6/0

The Meeting queried the occurrence of five cancelled EFT's in this month's List of Payments.

The EMCS provided an explanation on the Synergy Payment System and that Management's Checking procedures had identified these errors early in the process preventing the Payments being made.

IN BRIEF

Payments are per attached schedules 9.1 1/2/3.

MATTER FOR CONSIDERATION

Note the accounts paid during May 2019.

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 (Reg 13 (1)) requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Fund. Expenditure as per delegated authority and included in the adopted 2018/2019 Budget.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 – 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Nil.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating considered Low – On Risk Matrix given Purchasing / Procedures followed, together with Management Separation of acceptance of duties and Processes in place.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low – Creditors reviewed weekly and paid in accordance to agreed terms.

Operation – Risk Matrix Rating considered Low.

Natural Environment – Risk Matrix Rating considered Low.

9.2 Financial Information—Statements of Income and Expenditure for the Period Ending – 31st May 2019

Meeting Date	27 th June 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellon
Attachments	9.2.1 Financial Statements for May 2019
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil.

OFFICER RECOMMENDATION

RESOLUTION: 203-18/19

MOVED Cr McGuinness SECONDED Cr Stacey

That Council receive the Monthly Financial Statements for the period ending 31st May 2019.

CARRIED 6/0

The EMCS was thanked for his report on the Caravan Park and was requested to provide a 6 monthly update. Concern was expressed about the cost to the community in providing the Caravan Park and Cottage Facility particularly staffing costs which may well increase when the new cabins arrive.

The CEO expressed support for the ongoing monitoring and regular reporting of the financials for the facilities and advised that the actual shortfall was \$45,000 to the 31st May 2019 compared to the budgeted shortfall of \$55,528 for the full 2018/19 Year.

The CEO reported that Staffing costs for the Caravan Park and Cottages for the future had been discussed by the Executive Management Team and options on job allocation and workload are being assessed, given the expected increase in Caravan Park Visitors and the new Cottages.

The Meeting noted that these costs will be assessed in the Budget Review process during the Year.

IN BRIEF

- Monthly Financial Statements for the period ending 31st May 2019 attached.
- Monthly Financial Statements have been updated based on the Moore Stephens Monthly Statements Model.
- The Monthly Financial Statements report include the Fund Balances Report and the Variance Report previously reported separately.

MATTER FOR CONSIDERATION

To receive the monthly Financial Report and Statements.

BACKGROUND

Council resolved in October 2000 (Minute Number 071-00/01) to receive Financial Statements in the required statutory format. Requests for new Monthly Financial Statements started a search for a new template. The current template is based on the Moore Stephens Monthly Budget Template.

STATUTORY ENVIRONMENT

Amendments to the regulations, gazetted on the 31st March 2005 and effective from the 1st July 2005, have repealed the existing regulations (34 and 35) relating to monthly and quarterly / triannual financial reports.

They have been substituted in accordance with a new Regulation 34. This new regulation only requires Local Governments to report on a monthly basis, although it is much more prescriptive as to what is required and its intention is to establish a minimum standard across the industry.

The new regulations require Local Government to prepare each month a statement of financial activity as per attachment. This statement is intended to report on the sources and application of funds highlighting variances to budget for the month in question.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Model Monthly Financial Statements cost \$430 (2018/19) and will be an ongoing annual expense if the latest model is needed. Staff time is used to update and customise the template for Council preferences.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Nil.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating considered Low – Comprehensive Monthly Financial Reports in accordance with the Local Government's Financial Regulation 34 including individual schedules on each budget line item provided to Council for analysis.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low.

Operation – Risk Matrix Rating considered Low – Level verified through Council Financial Audits.

Natural Environment – Risk Matrix Rating considered Low.

9.3 Audit and Risk Committee Meeting Minutes - 11th June 2019

Meeting Date	27 th June 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellon
Attachments	Audit & Risk Committee Meeting Minutes
Owner/Applicant	Shire of Quairading
Disclosure of Interest	AR25-18/19 – Cr Lyall Brown declared an Impartiality Interest - President of the Quairading Football Club.

OFFICER RECOMMENDATION

RESOLUTION: 204-18/19

MOVED Cr Brown SECONDED Cr McRae

1. That Council receive the Minutes of the Audit & Risk Committee Meeting held on the 11th June 2019; and
2. Consider the Committee's following Recommendations individually.

CARRIED 6/0

Responses to Audit Management Letter

RESOLUTION: 205-18/19

MOVED Cr Haythornthwaite SECONDED Cr McRae

RECOMMENDATION: AR22-18/19

That the Audit and Risk Committee recommend to Council: -

That the Operating Surplus Financial Ratio Strategies (11 points, but not limited to) be included in each Officer's Reports to include under "Financial Implications" reporting on which Strategies were assessed and used in preparing the Officer's Report.

CARRIED 6/0

Interim Management Letter

RESOLUTION: 206-18/19

MOVED Cr Haythornthwaite SECONDED Cr Brown

RECOMMENDATION: AR23-18/19

That the Audit and Risk Committee recommend to Council: -

That Council receive the Interim Management Letter from Council's Auditor Mr Greg Godwin of Moore Stephens for the audit year ended 30th June 2019.

CARRIED 6/0

Report on Excess Annual Leave and Long Service Leave**RESOLUTION: 207-18/19****MOVED Cr McRae SECONDED Cr Stacey***RECOMMENDATION: AR24-18/19*

That the Audit and Risk Committee Recommend to Council that: -

Council receive the report on the Shire's Annual Leave and Long Service Leave Liabilities as at the 31st May 2019.**CARRIED 6/0****Community Grants Scheme – 2019-2020****RESOLUTION: 208-18/19****MOVED Cr McGuinness SECONDED Cr Haythornthwaite***RECOMMENDATION: AR25-18/19*

That the Audit and Risk Committee recommend to Council:-

That the Shire through the Community Grant Process:

1. Allocates funds and resources to the value of \$29,154.50 in the 2019/20 Budget to the Clubs and Organisation listed below;

GRANT TYPE	NAME	\$ REQUESTED	\$ AWARDED	COMMENTS
Grant 1	Quairading Netball Club	\$179.50	\$179.50	Event – Junior Netball Camp
Grant 1	Quairading Photo Club	\$200.00	\$0	Operational expenses not to be funded
Grant 1	Quairading Badminton Club	\$570.00	\$0	Operational expenses not to be funded
	SUB-TOTAL (GRANT 1)	\$949.50	\$179.50	

GRANT TYPE	NAME	\$ REQUESTED	\$ AWARDED	COMMENTS
Grant 2	Quairading Football Club	\$2,500.00	\$2,500.00	
Grant 2	Quairading CRC	\$1,900.00	\$1,900.00	
Grant 2	Quairading Swimming Club	\$1,000.00	\$800.00	Shire to provide equal funding
	SUB-TOTAL (GRANT 2)	\$5,400.00	\$5,200.00	

GRANT TYPE	NAME	\$ REQUESTED	\$ AWARDED	COMMENTS
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Grant 3	Quairading Agricultural Society	\$3,000.00	\$1,000.00	Grant towards youth activities and attractions.
	SUB-TOTAL (GRANT 3)	\$3,000.00	\$1,000.00	

GRANT TYPE	NAME	\$ REQUESTED	\$ AWARDED	COMMENTS
Grant 4	Quairading Golf Club	\$3,500.00	\$3,500.00	
Grant 4	Wamenusking Sports Club	\$1,500.00	\$1,500.00	
Grant 4	South Carolling Social Club	\$1,500.00	\$1,500.00	
Grant 4	QARRAS	\$675.00	\$675.00	750 kms free use of the Community Bus.
Grant 4	Quairading Bowling Club	\$10,000.00	\$10,000.00	
Grant 4	Pantapin Progress Assn	\$1,000.00	\$1,000.00	
Grant 4	Tourism and Tidy Towns Committee	\$3,000.00	\$3,000.00	
Grant 4	Doodenanning Sports Club	\$1,600.00	\$1,600.00	
	SUB-TOTAL (GRANT 4)	\$22,775.00	\$22,775.00	

2. Allocates additional funds and resources to the value of \$5,000 for the ongoing Grant 1 applications, and the second round of Grant 2 applications in the Draft Budget 2019/2020.

CARRIED 6/0

The Meeting requested that in future further project detail be included in the Comments Section to provide clarity on what Council Grants will be used for by the Clubs / Organisations.

Annual Assessment Report on Community Engagement

RESOLUTION: 209-18/19

MOVED Cr McRae SECONDED Cr Stacey

RECOMMENDATION: AR26-18/19

That the Audit and Risk Committee recommend to Council: -

That Council receive the Annual Assessment Report of Council's Community Engagement for the 2018/19 year.

CARRIED 6/0

The Meeting congratulated the Shire Administration on the improved community engagement undertaken during the year, and sought that Staff continues to take these opportunities to engage more with the community in the future.

IN BRIEF

Minutes of the 11th June 2019 Meeting of the Audit and Risk Committee include five (5) Recommendations to Council.

MATTER FOR CONSIDERATION

Recommendations to Council.

BACKGROUND

The Audit and Risk Committee Meeting was held on the 11th June 2019 from which there are five (5) Recommendations for Council's consideration, namely: -

RESOLUTION: AR22-18/19

RESOLUTION: AR23-18/19

RESOLUTION: AR24-18/19

RESOLUTION: AR25-18/19

RESOLUTION: AR26-18/19

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Audit) Regulations 1996.

Part 7 refers to Audits of Council and the Conduct of the Audit.

Section 5.53 of the *Local Government Act 1995* states as follows: -

- 5.53. (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain –
- (a) a report from the Mayor or President;
 - (b) a report from the CEO;
 - (c) a report of the principal activities commenced or continued during the financial year;
 - (d) an assessment of the local government's performance in relation to each principal activity;
 - (e) an overview of the principal activities that are proposed to commence or to continue in the next financial year;
 - (f) the financial report for the financial year;
 - (g) such information as may be prescribed in relation to the payments made to employees;
 - (h) the auditor's report for the financial year; and
 - (i) such other information as may be prescribed.

Strategic Community Plan 2017-2027

Shire of Quairading CS.4 Community Engagement Policy

Local Government Act 1995 – s.5.56 Planning for the future

Local Government (Administration) Regulations 1996 – Reg 19(c)(9)

(9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

AR22-18/19

No financial impact.

AR23-18/19

The Interim Audit is a part of the Annual Audit and costs are as per the Audit Contract. These costs are budgeted for each year. The current budget provision for auditing is \$20,700.

AR24-18/19

Annual and Long Service Leave Reserve Fund Cash Balance as at 31st May 2019 is \$201,990 and a Projected Closing Balance as at the 30th June 2019 of \$162,894

Current Leave is treated as Accruals in the Annual Budget.

Any prior year Leave entitlements taken by Staff or paid out can be funded from the Annual and Long Service Leave Reserve Fund.

The current Liability for both types of Leave (if all Claimed on 31/05/2019) is calculated at \$251,004.

AR25-18/19

2019/2020 Budget – Subject to Applications received and requests supported by Council.

Type 1 Grants are not for Operational Club Expenses.

A second round of funding for Grant Type 2 will close 30th September 2019, with Grant Type 1 open throughout the year. These applications will be recognised as part of the Adopted Budget process and Council Policy.

AR26-18/19

N/A

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Undertaken on Item 11.1 Community Grants Scheme – 2019/2020 and Item 11.2 - Annual Assessment Report on Community Engagement.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating considered Low. Risk mitigated with Clear Audit Report and an improvement in the Operating Surplus Ratio in 2017/18. Further Strategies proposed for the 2019/20 Budget to further improve the Operating Surplus Ratio. Rec AR22-18/19 to assist with Strategies being assessed when preparing Officer Reports.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low.

Operation – Risk Matrix Rating considered Low. All items recommended are within Council's existing Operations.

Natural Environment – Risk Matrix Rating considered Low.



9.4 Review of Risk and Internal Control Systems

Meeting Date	27 th June 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellon
Attachments	9.4a DLGC Guidelines Audit Function – Appendix 3; 9.4b Moore Stephens Quotation for the Provision of: Review of Risk and Internal Control Systems: June 2019; 9.4c Shire of Quairading Review Report dated December 2014; and 9.4d Shire of Quairading Risk Dashboard Report dated September 2017.
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil.

OFFICER RECOMMENDATION

RESOLUTION: 210-18/19

MOVED Cr McGuinness SECONDED Cr Stacey

1. That Council receive the Report on the Audit Regulation 17 Reporting Options
2. Council support the Conduct of the Audit Regulation 17 Review and Report with Council's In- house resources.

CARRIED 4/2

The CEO provided an explanation of the two options to undertake the work outlined in Appendix 3, to either engage an external consultant to undertake the Review, or to undertake the review in-house utilising Shire staff.

Discussion ensued on the merits and disadvantages of both options including the independent review method versus in house capabilities to achieve an effective Review and Report.

The Meeting requested that the Council be kept informed on the progress of the Internal Review.

IN BRIEF

- The Audit and Risk Committee requested that the CEO provide a report to the Council Meeting on the Regulation 17 Reporting Options (In House versus Contractor) for Draft Budget consideration.
- The Audit Regulations have been amended to require the CEO to review the various Systems and Processes and Report to the Audit & Risk Committee at least once every 3 years. Previously, the Requirement was every 2 years.
- The last formal Reg 17 Review Report was prepared and considered by Council's Finance and Audit Committee and Council in December 2014 (Copy attached).
- A Draft Report was prepared by the CEO in December 2017.
- WALGA Governance Team have advised that External Reg 17 Reviews and Report are being increasingly utilised by Councils for their Independence from the CEO and Senior Management.
- Information on other Councils' Reg 17 Review Reports are difficult to obtain.
- One Proposal from External Consultant (Moore Stephens) has been sought to date.

- WALGA Governance Team have indicated that Consultant's Fees for this Review work is in the order of \$10,000.
- Scope of Review Works (both External and In-house) should be in accordance with (as a minimum) Appendix 3 of the "Local Government Operational Guideline No. 9 – Audit in Local Government".
- Given the length of time since the last Reg 17 Review Report, Council may consider that an Independent Review would be beneficial and provide greater transparency on the Review Process.
- It is proposed that the Review (either Option) be undertaken in the July/ August 2019 period for the Report to be prepared and presented to the Audit & Risk Committee in September 2019.

MATTER FOR CONSIDERATION

Internal or External Review Report of Council's Risk and Internal Control Systems for Draft Budget deliberations.

BACKGROUND

Council and Management in recent years, have undertaken significant work in the improvement of Risk Management / Culture in the organisation.

Council Management with the support of LGIS Risk Management Team have implemented the Risk Management Framework and utilise the Risk Management Dashboard Templates for all areas of Identified Major risks to Council.

The Risk Management Template (dashboard) has been scheduled to be reviewed and updated with Key Staff on the 10th July 2019. This Workshop will provide information to enable the Review to be conducted by either Review Options.

The Consultant's Proposal details the methodology and experience of their Review Team with many Local Governments on Reg 17 Work.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Audit) Regulations 1996.

Regulation 17 :-

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.
- (3) The CEO is to report to the audit committee the results of that review.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

External Review and Report to CEO – One Consultant Proposal received to date with a Cost of \$9700 (exc GST).

Internal Review and Report by the CEO – In-House Staff Salaries Expense, including Review of Risk Management Dashboard (scheduled to be undertaken on 10th July 2019), Review of Statutory Compliance requirements and testing and verification of Internal Procedures by the CEO. Estimated In-House Salary Cost of \$6000 (inclusive of Testing and Report writing and Admin Overheads).

Operating Surplus Ratio Strategies assessed - In-House Operating Costs will be significantly less than the proposed Consultants Fees.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating considered Low. Should Council determine that an External Review is deemed more appropriate and beneficial, a Review Consultancy Allocation can be made in the Draft Budget.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low. Council and the CEO are required to comply with the Audit Regulations and due to the CEO's oversight the Review Period of 3 years has been exceeded. The proposed Review work will be completed and to Council prior to the next Statutory Compliance Return (31st December 2019). Council need to determine the level of independence that Council is requiring to comply with the Audit Regulations.

Operation – Risk Matrix Rating considered Low. External Review will still require participation of Council Staff. Internal Review will need to be resourced by the CEO and Management Team.

Natural Environment – Risk Matrix Rating considered Low.

ITEM 10 MATTERS FOR CONSIDERATION – GOVERNANCE & ADMINISTRATION

10.1 Proposed Road Closure - Weir Road

Meeting Date	27 th June 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	Arc Infrastructure Plan
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

RESOLUTION: 211-18/19

MOVED Cr Brown SECONDED Cr Haythornthwaite

1. That Council consider a Proposed Road Closure, under Section 58 of the Land Administration Act, of the following Sections of Weir Road: -
 - a) the portion of Weir Road Reserve that is South of the York – Merredin Road (840 m2 in Area) and its inclusion into the Railway Reserve.
 - b) The remaining Portion of the Weir Road Reserve (420 m2 in Area) South of Area A, being incorporated into the Quairading Nature Reserve (No. 16405).
2. Should Council so agree to No.1 above, then Council proceed to publication in a newspaper circulating in its district, a Statutory Public Notice for a period of 35 days, being “a notice of motion” for the road closure pursuant to the Local Government Act and associated Regulations.

CARRIED 6/0

The Meeting queried the layout for the Golf Club access, the Seed Cleaning business access and Road Train access. The Shire President advised that the new crossing is not being discussed at this Meeting, only the proposal for the closing of the road reserve. The EMW&S explained that nothing changes in the layout of the area, the only change is that the unmade road reserve will be closed.

IN BRIEF

- Council received approval for the Management Plan for the Nature Reserve (Reserve 16405) on 24th February 2018 from the Minister for Lands.
- Management Plan provided for Vehicle Access to the Southern portion of the Nature Reserve including the area known as “The Groves”.
- Lengthy negotiations have been undertaken with the Public Transport Authority, Arc Infrastructure and Main Roads to secure an approved Road Access across the Railway Line.
- The subject land had further Drawings which were endorsed by Main Roads and submitted to the PTA in October 2018. Proposal is to make a new Crossing/ Road Access approximately 70 metres to the West of the currently Closed Crossing. Design provides for the separation of roads / access at Weir Road.
- Notification received from PTA in March 2019, confirmed that Arc Infrastructure have now approved the Rail Crossing / Access Plan submitted by Council.

- Approval is subject to Council agreeing to close the portion of Weir Road Reserve that is South of the York – Merredin Road (840 m2 in Area) and its inclusion into the Railway Reserve.
- The remaining Portion of the Weir Road Reserve (420 m2 in Area) being incorporated into the Quairading Nature Reserve (No.16405).

MATTERS FOR CONSIDERATION

Proposal to Permanently Close the Section of the Weir Road Reserve south of the York – Merredin Road and that the Land (Closed Railway Crossing) be incorporated into the Rail Reserve and the remaining Portion of the Road Reserve to be incorporated into Reserve No 16405.

BACKGROUND

The “Railway Crossing” to access this area was never an Approved / Gazetted Crossing and earth mounds had been placed (presumably by the Railways) on either side of the Rail line to firstly prevent truck access from the CBH Facility with Trucks potentially straddling the rail way line.

This work also prevented vehicle access to the Area known as “The Groves” and also access to the “Railway Dam” meaning that drivers / vehicles have been travelling through the CBH Site to gain access. This has presented a significant Risk to CBH and also to the Public.

CBH have postponed erecting boundary fencing to the North Western end of their Site, while the Vehicle Access across the Railway Line from the York – Merredin Road has been negotiated.

Access via the Road Reserve to the South of Ashton Street has been inspected by the CEO and EMWS and is problematic with a Gully Crossing and several Gates to go through.

STATUTORY ENVIRONMENT

Land Administration Act, - Section 58

58. Closing roads

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.
- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —
 - a) by order grant the request; or
 - b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - c) refuse the request.
- (5) If the Minister grants a request under subsection (4) —
 - a) the road concerned is closed on and from the day on which the relevant order is registered; and
 - b) any rights suspended under section 55(3)(a) cease to be so suspended.
- (6) When a road is closed under this section, the land comprising the former road —
 - a) becomes unallocated Crown land; or

- b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.

Land Administration Regulations 1998 – Reg 9

9. Local government request to close road permanently (Act s. 58(2), requirements)

For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request —

- a) written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and
- b) sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed; and
- c) copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received, and the local government's comments on those submissions; and
- d) a copy of the relevant notice of motion referred to in paragraph (c); and
- e) any other information the local government considers relevant to the Minister's consideration of the request; and
- f) written confirmation that the local government has complied with section 58(2) and (3) of the Act.

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

Funding for the Construction of the Approved Crossing is included in the 2019/20 Draft Budget. Capital Project

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 – 2027

Social Objective: Active, healthy, safe and inclusive community

ITEM	OUTCOMES AND STRATEGIES
S1	Active community
S1.2	Promote increased participation in the social and cultural life of the community
S4	Inclusive community
S4.1	Facilitate the Noongar Reconciliation and Cultural Awareness Process

Built Environment Objective: Planning and infrastructure to meet the needs of the community

ITEM	OUTCOMES AND STRATEGIES
B2	Enhanced and Sustainably Managed Assets and Infrastructure
B2.1	Ensure the provision of roads, footpaths and drainage takes into account the needs of the community, including the needs of the agriculture industry
B2.2	Ensure the provision of community facilities and other built assets takes into account the needs of the community

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G3	Community Engagement
G3.1	Provide appealing opportunities for the community to participate in decisions that affect them
G3.2	Collaborate with the community to achieve desired outcomes

Quairading Innovate – Reconciliation Action Plan 2017-2019

RESPECT
Respect for the local Noongar people and those from other areas who have settled in Quairading is an essential Foundation for building meaningful relationships and ensuring full participation in the community. An understanding of Noongar culture and history is central to respect. Making this visible through events, art, signage, promotion and cultural protocols demonstrates our recognition and appreciation for the diversity of people in our community and the significance of land, culture and history.
Focus area: <i>Visible recognition of Indigenous cultures, history and peoples and protocols.</i>

Action	Deliverable	Timeline	Responsibility
1. ABORIGINAL CULTURAL AWARENESS			
2. ABORIGINAL HISTORY IN QUAIRADING			

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating is assessed as Low. Project has been listed in the 2019/20 Draft Budget. Capital Infrastructure to provide legal access to a Council managed Reserve.

Reputation – Risk Matrix Rating is assessed as Medium. Lack of Access to “The Groves” and the Railway Dam has caused considerable Community concern over time. Proposed access will negate the need for Motorist to access these Sites through the CBH Site. This Access is the approved vehicle point for the Nature Reserve Management Plan. Part Closure of Weir Road Reserve is a Condition of the new Approved Railway Crossing.

Operation – Risk Matrix Rating is assessed as Low. Road Closure Proposal requires Statutory Advertising and Public Comment Period. Undertaken by Council’s Administration.

Natural Environment –Risk Matrix Rating is assessed as Low. Minimal impact upon the natural surroundings utilising track. Road Closure will have no impact on the locality.

ITEM 11 MATTERS FOR CONSIDERATION – HEALTH AND BUILDING

No matters submitted for consideration.

ITEM 12 MATTERS FOR CONSIDERATION – WORKS

No matters for consideration.

ITEM 13 URGENT COUNCILLORS' BUSINESS

No matters for consideration.

ITEM 14 CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)

14.1 Private Medical Practice Model (Confidential Item)

Meeting Date	27 th June 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	To be emailed under separate cover
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil.

OFFICER RECOMMENDATION

RESOLUTION: 212-18/19

MOVED Cr McGuinness SECONDED Cr McRae

That Council close the Meeting to the Public pursuant to Section 5.23 (2)(b) & (c) of *the Local Government Act 1995*.

CARRIED 6/0

The Meeting closed at 2.49 pm.

Mr Haythornthwaite and Ms Hayes left the meeting at 2.49 pm.

The A/Executive Officer, Ms Lee-Curtis left the Meeting at 2.52pm.

The Meeting remained closed to the Public at 2.49 pm to consider Item 14.1, Confidential under Section 5.23 (b) & (c) of the *Local Government Act 1995* as information relates to the Medical Practice.

RESOLUTION: 213-18/19

MOVED Cr Haythornthwaite SECONDED Cr Brown

That the Meeting be opened to the Public at 3.53 pm.

CARRIED 6/0

Mr Haythornthwaite and Ms Hayes re-entered the Council Chambers at 3.53 pm.

The Shire President advised that there had been a Resolution by Council during the 'Closed to the Public' Section of the Meeting.

RESOLUTION: 214-18/19

MOVED Cr McGuinness SECONDED Cr Brown

That Council authorise the CEO to engage Legal Counsel in the preparation and negotiation of the Private Practice Doctor Contract.

CARRIED 6/0

ITEM 15 NEXT MEETING DATE

The next Ordinary Meeting of Council is scheduled to take place on Thursday, 25th July 2019, commencing at 2 pm at the Council Chambers, 10 Jennaberring Road, Quairading, to be Chaired by the Deputy Shire President, Cr McGuinness.

ITEM 16 CLOSURE

There being no further business, the Chairman closed the Meeting at 3.56 pm.

I certify the Minutes of the Ordinary Meeting of Council held on 27th June 2019 were confirmed on 25th July 2019 as recorded on Resolution No. _____

Confirmed25/07/2019

ITEM 8 MATTERS FOR CONSIDERATION – BUILDING AND TOWN PLANNING

8.1 Proposed Oversize Shed – Lot 288 (54) Murphy St, Quairading

Meeting Date	25 th July 2019
Responsible Officer	Contract TP Natasha Jurmann
Reporting Officer	CEO Graeme Fardon
Attachments	8.1a Block Plan 8.1b Western Elevation Plan 8.1c Photograph of 5 th Wheeler
Owner/Applicant	L Eather
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

That Council resolves to **APPROVE** the application to construct an oversized shed at Lot 258 (54) Murphy Street, Quairading as proposed in the revised plans submitted with the Application dated 18th June 2019, in accordance with clause 7.5 of the Shire of Quairading Town Planning Scheme No. 2 for the following reasons:

1. The proposed development is consistent with the aims and provisions of the Shire of Quairading Town Planning Scheme No. 2;
2. The proposed development has merit and has been modified to be consistent with variations to the Shire of Quairading's Local Planning Policy for Outbuildings; and
3. The proposed development has been modified to have minimal impacts on the amenity of the locality, with the following conditions imposed:
 - (a) The development hereby permitted must substantially commence within two years from the date of determination;
 - (b) The development hereby permitted taking place in accordance with the approved plans;
 - (c) The shed shall not be used for habitable, commercial or industrial purposes;
 - (d) Any noise emitted from the shed is to be within the hours 8am to 5pm Monday to Saturday and 10am to 3pm Sunday;
 - (e) Stormwater shall be managed on-site to the satisfaction of the local government; and
 - (f) Prior to occupation, the shed shall be screened from view from any public street/neighbouring property to the satisfaction of the local government.

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- A modified development application has been received to obtain approval to construct an oversized shed for the storage of a 5th wheeler caravan and for use as a hobby workshop at Lot 288 (54) Murphy Street, Quairading.
- Proposed Shed is 180m² in area.
- The application was notified in writing to adjoining landowners and no objections were received.
- The proposal has been modified to resolve the height of the shed and the structure set back well away from the property's boundary.

- A development approval is not an approval to commence any works associated with the development. A Building Permit must be obtained prior to commencement of any site and building works. The Applicant is to liaise with the Shire's Building Officer to ascertain the requirements to allow for a building permit to be issued.
- The premises shall be operated, and any necessary noise attenuation measures put in place, so as to ensure that noise emanating from the premises does not exceed assigned levels under the Environmental Protection (Noise) Regulations 1997.
- It is recommended that the application be approved for the reasons outlined in the Officer's Recommendation.

BACKGROUND

The subject property has an area of 1,662m², is located on the corner of Murphy Street and Winmar Road and currently contains an older-style single dwelling.

The shed will have an overall area of 180m² and will consist of:

1. The main shed to be used for the storage of the owner's 5th wheeler caravan and a hobby workshop measuring 20 metres wide x 9 metres deep with a wall height of 3.5 metres and overall height of 4.2 metres; and
2. It is proposed to construct the shed parallel to the southern boundary, with an increased 8m setback and use the existing vehicular access from Winmar Road.

STATUTORY ENVIRONMENT

Shire of Quairading Town Planning Scheme No. 2

The property is zoned Residential R10/20 and the construction of outbuildings are permitted as ancillary development to the residential use of the property.

Clause 4.9.1 sets out the objectives for the Residential zone, which aims to ensure that the predominant form of development is single houses; that a high standard of development is achieved; and to permit non-residential uses that are compatible and do not adversely affect local amenities.

Clause 4.9.3 applies to properties with dual density codes and permits the use of the higher density code if the property is connected to reticulated sewerage; is located close to services and facilities; and if the local government is satisfied that the development will not have an adverse impact on local amenities.

Deemed Provisions

Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (known as the Deemed Provisions) are read as part of TPS2.

Clause 67 sets out the matters for consideration when determining an application for development approval. The relevant matters have been considered as part of this assessment as follows:

Sub-Clause	Provision	Assessment
(a)	Aims and provisions of Scheme	Residential zone objectives aim to have single dwellings as predominant form of development. Shed is just under twice the size of the dwelling and will be the predominant form of development on the site. Although it is intended that some existing trees shall shield a portion of the shed, reducing the bulk.
(b)	Provisions of planning instrument that the LG is seriously considering adopting.	Draft LPS3 does not proposed to change the zoning.
(c)	Any approved State Planning Policy	SPP3.1 – Residential Design Codes has been considered in this assessment. Variations are proposed.

Sub-Clause	Provision	Assessment
(g)	Any local planning policy	LPP – Outbuildings has been considered in this assessment. Variations are proposed.
(i)	Any scheme review report	2017 Scheme Review Report does not affect this assessment.
(m)	Compatibility of development, including relationship to adjoining land, likely effect of height, bulk, scale, orientation and appearance.	The shed is twice the size of what is permitted under the LPP together with a higher wall height will result in a bulk and scale that is not generally expected in the Residential zone. The applicant has made an effort to reduce the effects of this on the neighbours by reducing the height and bulk of the shed. The shed has also been moved further off the boundary from the previous application.
(n)	Amenity of the locality, including character and social impacts.	The shed is proposed to be used for storage and as a hobby workshop, which may impact the locality. The shed has been moved in off of the boundary to minimise the impacts on the neighbours.
(p)	Provision of landscaping	To be conditioned to include additional landscaping to improve visual amenity.
(s)	Adequacy of access to and egress from the site, including manoeuvring and parking of vehicles.	It is proposed to use the existing vehicular access from Winmar Road to access the shed. This access is from a Primary Grain Freight Road and therefore road safety may be an issue when manoeuvring the caravan in and out of the site. The site is large enough to provide manoeuvring room for the caravan to enter and exit in a forward manner. If approved, a condition should be imposed to ensure that the caravan should leave the site in a forward direction.
(y)	Any submissions received	No submissions have been received.
(zb)	Any other planning consideration.	The shed has been positioned so that there will be no overshadowing impacts on neighbours. The application will be conditioned so that it may not be used for industrial or business purposes under this application.

SPP3.1 – Residential Design Codes

The R-Codes apply to all land zoned Residential in the State. The relevant provisions relating to the construction of an outbuilding have been considered as part of the assessment of the application as follows:

Clause	Provision	Proposed	Comment
6.10.1	Maximum collective area 60m ² or 10% of site area, whichever is the lesser.	Total area 180m ²	Does not comply
6.10.1	Wall height 2.4m	3.5m	Does not comply
6.10.1	Ridge height 4.2m	4.2m	Complies
6.10.1	Does not reduced required open space in Table 1. R10 – 60%; R20 – 50%	180m ² (shed) & approx. 110m ² (house) = 290m ² 1,348m ² provided.	Complies
6.10.1	Complies with setback requirements of Table 1, except rear setback. Secondary street: R10 – 3m / R20 – 2 m. Side / rear: 1.8m	8m from southern boundary; 4 m from eastern boundary; 12m from Winmar Rd.	Complies

Where a proposal does not comply with the 'deemed to comply' provisions of the R-Codes, then the proposal can also be assessed against the performance provisions to determine if the variations are acceptable, which is *"Outbuildings that do not detract from the streetscape or the visual amenity of the residents or neighbouring properties."*

POLICY IMPLICATIONS

Local Planning Policy – Outbuildings

The Shire's adopted policy provides acceptable local variations to the deemed to comply provisions relating to area and height of the R-Codes for the construction of outbuildings in the Residential zone. These standards are considered to meet the performance provision of the R-Codes for outbuildings (outlined above), which have been assessed as follows:

Provision	Proposed	Compliance/Comment
Maximum collected area 100m ² for lots exceeding 1,000m ² in area.	Total area 180m ²	Large variation requested due to the large size of the 5 th wheeler. This is deemed to be acceptable due to the large size and shape of the block.
Wall height 3m	3.5m	16% variation requested, deemed to be acceptable due to the increased setback from neighbouring properties.
Ridge height 4.2m	4.2m	Complies

FINANCIAL IMPLICATIONS

There are no financial implications for the Shire associated with this Report unless the Applicant decides to exercise their right of appeal at the State Administrative Tribunal if he is dissatisfied with the determination of the application.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Built Environment

Objective

Planning and Infrastructure to meet the needs of the community

Strategies

B1: Responsive Land Use Planning

The Local Planning Policy provides a framework for the approval of outbuildings in a local environment to meet the needs of the community.

COMMUNITY CONSULTATION

The application was notified in writing to adjoining landowners for a minimum period of 14 days. **No Submissions** have been received.

Previously there was one submission objecting to the proposal and these have been addressed by the applicant as follows:

Summary of Issue	Planning Comment
Size of the structure is too large for a residential area.	As indicated in the assessment of this proposal, the sheds wall height and bulk have been reduced.
Structure will block out light, breeze and views of backyard.	The shed has been moved sufficiently set back from the boundary. A shadowing diagram has been provided to show that there will be no negative impacts on the neighbouring properties.

Summary of Issue	Planning Comment
Will be impacted by noise of large trucks and machinery being worked on day and night.	<p>The shed will be conditioned so that there will be no unreasonable noise, that all noise be within working hours and so that it may not be used for industrial purposes.</p> <p>The proposed conditions include;</p> <ul style="list-style-type: none"> a) The shed is not to be used for industrial purposes; and b) Any noise emitted from the shed is to be within the hours 8am to 5pm Monday to Saturday and 10am to 3pm Sunday.

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Medium. An Applicant has the right of appeal to the State Administrative Tribunal should they be dissatisfied with the determination of the application, which could result in the Shire requiring legal or other representation.

Health – Low Risk

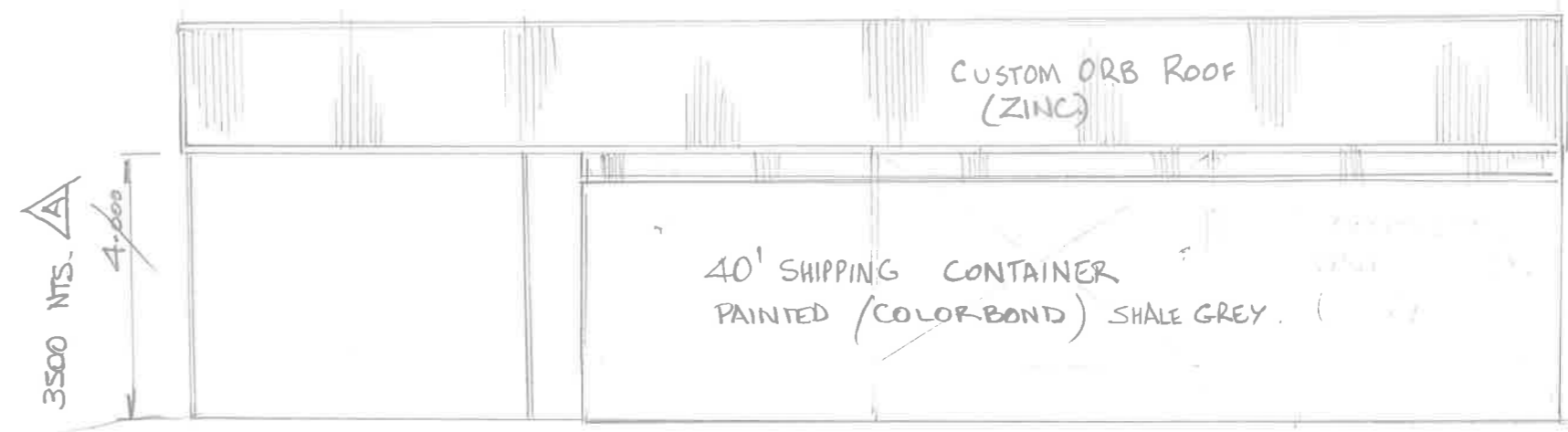
Reputation – Low Risk. Council should apply provisions of policies consistently to ensure that good and proper planning decisions are made in the best interests of the community.

Operation – Low Risk

Natural Environment – Low Risk.

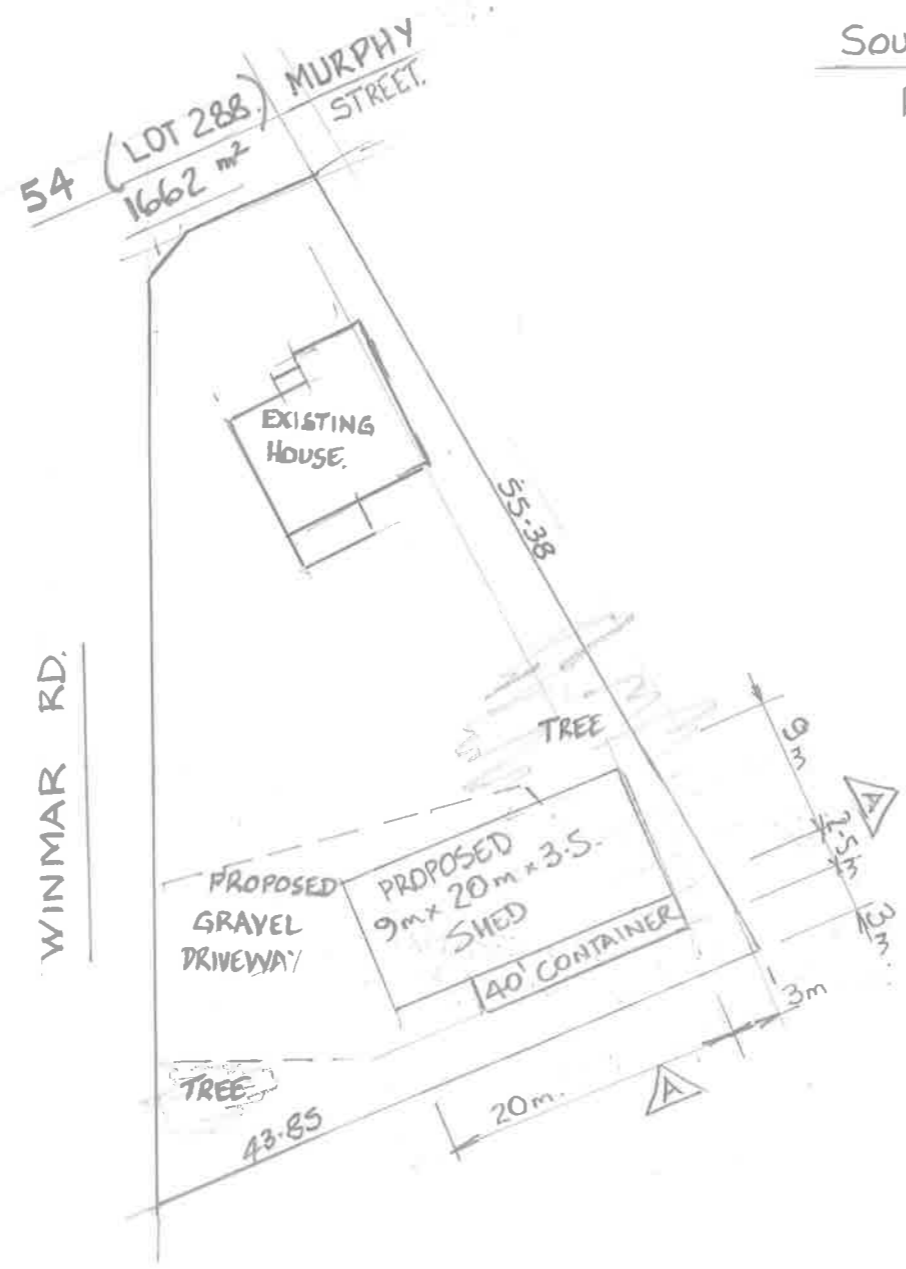
COMMENT

It can be concluded from the assessment of this development proposal that the scale of the variations to the R-Codes and Local Planning Policy for Outbuildings are acceptable and is consistent with the zone objectives as it will result in the property owner being able to continue living in Quairading. Additionally, the applicant has worked with the Shire planner to adjust the shed so that it will have minimal to no impacts on the neighbouring properties.

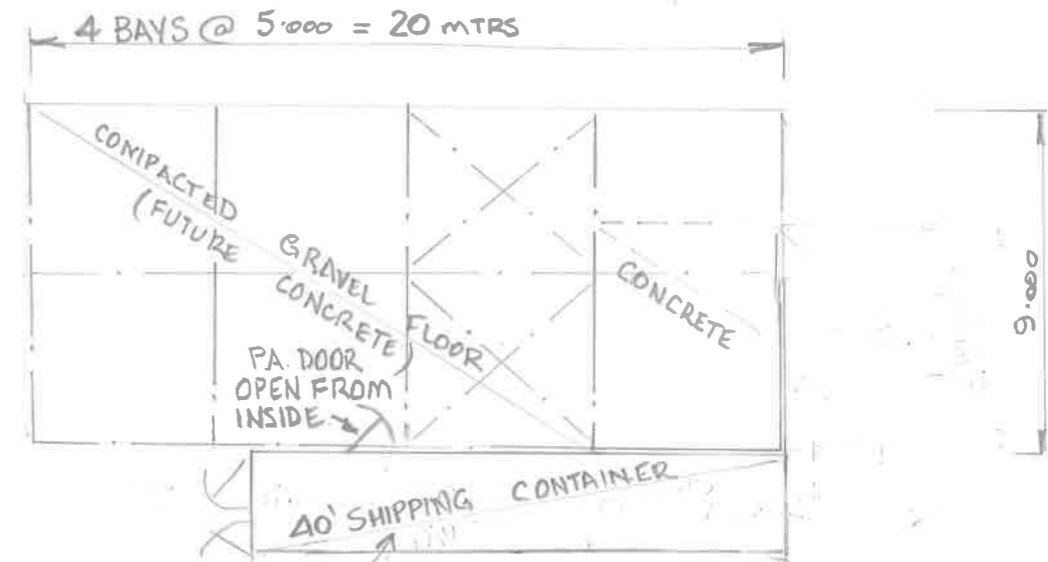


SOUTH ELEVATION

REV. A



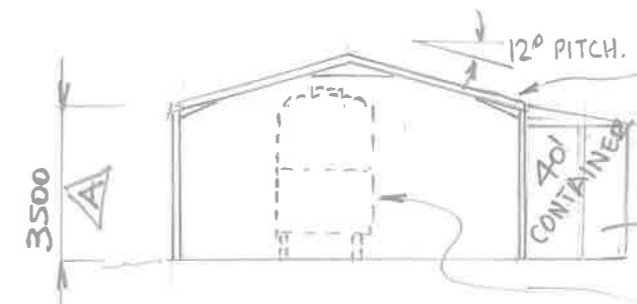
BLOCK PLAN. REV. A



PLAN.

ROOF OVER.

REV. A

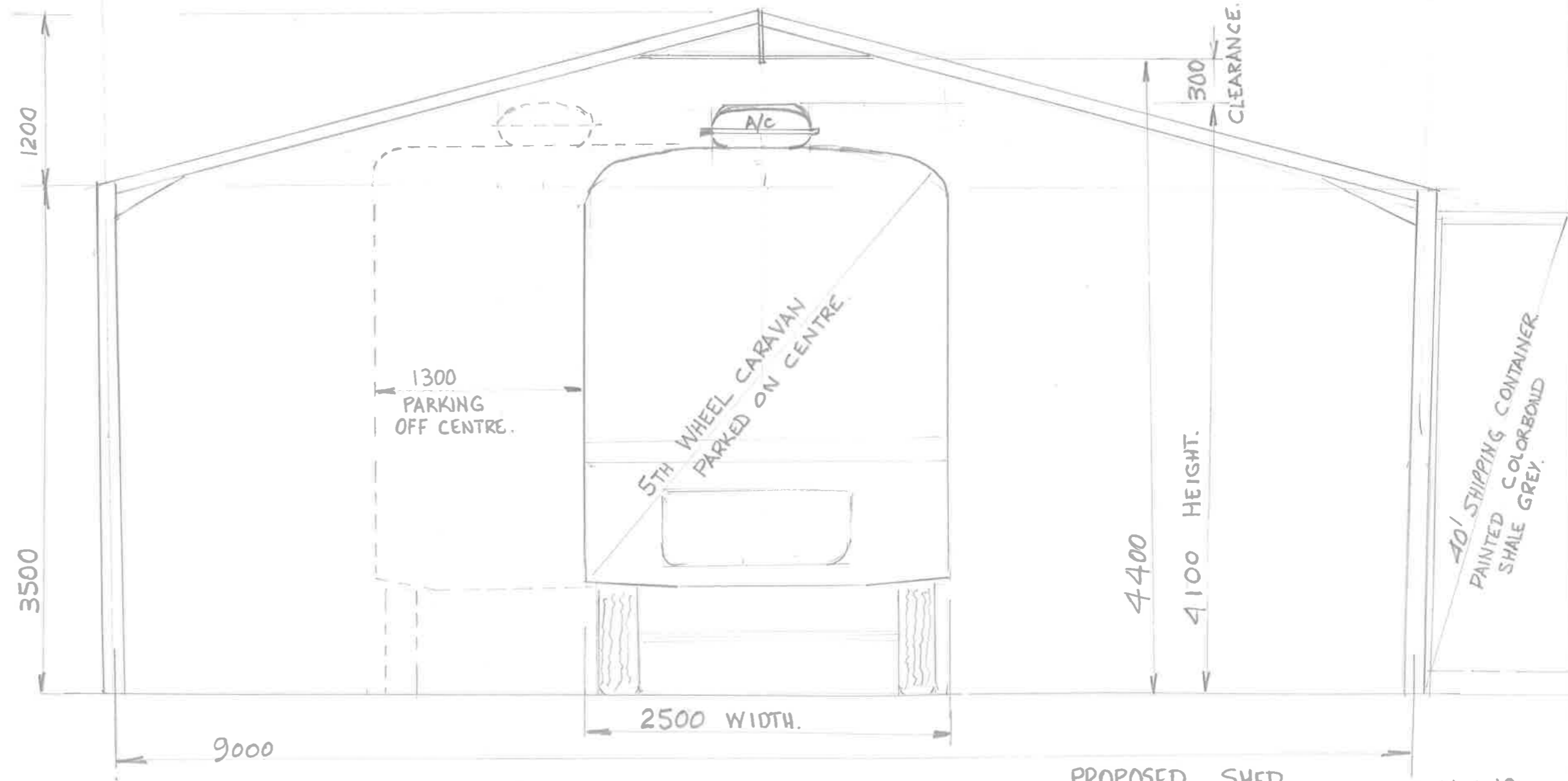


WESTERN ELEVATION

REV. A

INDUSTRIAL TYPE
UNIVERSAL BEAM RAFTERS
& COLUMNS.
ENGINEERS DETAILS
TO FOLLOW.
CONTAINER PAINTED SHALE GREY.
OUTLINE OF 5th WHEELER CARAVAN.
4.2 MTR HIGH x 12 MTR LONG.

PROPOSED SHED DATE 10-9-18
for LES EATHER DRAWN L.C.E.
54 MURPHY STREET REVISION A
QUAIRADING 16-1-19



PROPOSED SHED,
WESTERN ELEVATION,
for LES EATHER
54 MURPHY ST.
QUAIRATING.

DATE 16-1-19
DRAWN. L.C.E.



ITEM 9 MATTERS FOR CONSIDERATION – FINANCE & AUDIT

9.1 Accounts for Payment – June 2019

Meeting Date	25 th July 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellon
Attachments	9.1.1 June 2019 Payment List 9.1.2 Transport Takings 9.1.3 Credit Card Statement
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

That Council note the following:

1. That Schedule of Accounts for June covering Municipal Vouchers 23646 to 23653 & EFT6677 to EFT6787 & DD13422.1 to DD13422.11 and DD13451.1 to DD13451.12 totalling \$319,977.60 be received and
2. That Police Licensing payments for the month of June 2019 totalling \$38,509.40 be received (Attachment 9.1.2); and
3. That fund transfers to Corporate Credit Card for June 2019 balance totalling \$654.99 be received (Attachment 9.1.3); and
4. That Net Payroll payments for the month June 2019 totalling \$107,439.85; and
5. That the Lease payment for the month of June 2019 on the CESM Vehicle totalling \$1,775.97.

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

Payments are per attached schedules 9.1 1/2/3

MATTER FOR CONSIDERATION

Note the accounts paid during June 2019.

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 (Reg 13 (1)) requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Fund. Expenditure as per delegated authority and included in the adopted 2018/2019 Budget.

Payments made for the 2019/20 Year in the Payments List have been included in Councils Budget in accordance with section 6.8 of the Local Government Act 1995.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Nil

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating considered Low – On Risk Matrix given Purchasing / Procedures followed, together with Management Separation of acceptance of duties and Processes in place.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low – Creditors reviewed weekly and paid in accordance to agreed terms.

Operation – Risk Matrix Rating considered Low.

Natural Environment – Risk Matrix Rating considered Low.

LIST OF ACCOUNTS JUNE 2019					
Chq/EFT	Date	Name	Description	Amount	FUNDED
EFT6677	07/06/2019	TOLL TRANSPORT PTY LTD	COURIER SERVICES FROM ALLIGHT SKYES	47.21	
EFT6678	07/06/2019	PETER HUDSON	LESSER HALL BOND REIMBURSEMENT	625.00	FULLY
EFT6679	07/06/2019	SURGICAL HOUSE	MEDICAL SUPPLIES	28.71	
EFT6680	07/06/2019	CLINICARE PHARMACY QUAIRADING	MEDICAL PRACTICE - CHILDREN'S PANADOL, MOISTURISER , HAND FOAM	62.80	
EFT6681	07/06/2019	A W DUNCAN CARPENTRY SERVICES	QUAIRADING CRC - REPAIRS TO HALLWAY LOCK, ACOUSTIC PANEL, FIX DOOR HINGES AND ADJUST LOCK, AKV - OTHER MINOR REPAIRS	927.85	
EFT6682	07/06/2019	LOGO APPOINTMENTS	CONTRACTING SERVICES OF ACTING EXECUTIVE OFFICER FOR THE WEEK ENDING 25 MAY	2749.08	
EFT6683	07/06/2019	MARNHAM'S MECHANICAL SERVICES	Q450 - 48 000KM SERVICE, REPLACE AIRBAG AND REPAIR AIRLINE, PARTS AND LABOUR	1416.93	
EFT6684	07/06/2019	QUICK CORPORATE	DEPOT, CHILDCARE, MEDICAL, ADMIN - STATIONERY	337.98	
EFT6685	07/06/2019	GREAT SOUTHERN FUEL SUPPLIES	6000 LITRES DIESEL	8535.12	
EFT6686	07/06/2019	WA CONTRACT RANGER SERVICES PTY LTD	RANGER SERVICES 6/5/2019, 10/5/2019, 14/5/2019, 21/5/2019	1309.00	
EFT6687	07/06/2019	NOBLE MEDICAL INVESTMENT PTY LTD	MEDICAL SERVICES FROM 22/5/2019 - 4/6/2019	12731.03	
EFT6688	07/06/2019	GLENWARRA DEVELOPMENT SERVICES	TOWN PLANNING SERVICES MAY 2019	1056.00	
EFT6689	07/06/2019	MM ELECTRICAL MERCHANDISING NORTHAM	VARIOUS ELECTRICAL SUPPLIES	8923.13	FULLY
EFT6690	07/06/2019	MOORE STEPHENS	INTERIM BILLING FOR AUDIT - YEAR ENDING 30 JUNE 2019 & TRAVEL COSTS	12045.00	
EFT6691	07/06/2019	SHANE DALTON	REIMBURSEMENT OF REMAINING BOND FOR SINGLE PERSON UNIT	146.00	FULLY
EFT6692	07/06/2019	MICKS MOBILE SERVICES	HINO FIRE TRUCK WAMENUSKING 5355KMS ANNUAL SERVICE, SOUTH CAROLING/QDG FIRE TRUCK 5069KMS ANNUAL SERVICE, DOODENANNING FIRE TRUCK 6133KMS ANNUAL SERVICE, NTH QDG FIRE TRUCK 10654KMS ANNUAL SERVICE AND REPLACEMENT OF PRIMER PUMP/HOUSING ASSEMBLY	2800.00	FULLY
EFT6693	07/06/2019	KENNARDS HIRE PTY LTD	LIGHT TOWER RENTAL 1/5/2019 - 14/5/2019	2060.00	
EFT6694	07/06/2019	MODULAR WA	DESIGN, CONSTRUCTION AND INSTALLATION OF 3 PARK COTTAGES CLAIM 1	16625.95	FULLY
EFT6695	07/06/2019	GM & AJ NIELSEN	REIMBURSEMENT - OVER CHARGED 1 NIGHT @ CARAVAN CLUB RATE - NIELSEN	28.50	FULLY
EFT6696	07/06/2019	MICHAEL AND MARION HOLMES	REIMBURSEMENT - OVER CHARGED 1 NIGHT @ CARAVAN CLUB RATE - HOLMES	28.50	FULLY
EFT6697	13/06/2019	AVON WASTE	DOM RUBBISH, RECYCLING SERVICES, EMPTYING OF BULK RECYCLE BINS	8251.32	PARTIALLY
EFT6698	13/06/2019	QUAIRADING FARMERS CO-OP	VARIOUS PURCHASES - NEWSPAPERS, ADMIN, MEDICAL PRACTICE, CARAVAN PARK, DEPOT, COTTAGE, 50B	751.87	
EFT6699	13/06/2019	TOLL TRANSPORT PTY LTD	MEDICAL CENTRE - COURIER SERVICES FROM SURGICAL HOUSE	10.73	
EFT6700	13/06/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	CHANGE EMAIL ADDRESS NAMES SFO AND FO, MONTHLY MONITORING FEE MAY 2019	127.50	
EFT6701	13/06/2019	SHIRE OF CUNDERDIN	OHS SOFTWARE ANNUAL SUPSCRIPTION 31/5/2019 - 30/5/2020 (SHARED)	455.91	
EFT6702	13/06/2019	LO-GO APPOINTMENTS	CONTRACTING SERVICE OF ACTING EXECUTIVE OFFICER FOR THE WEEK ENDING 1/6/2019	2671.02	
EFT6703	13/06/2019	BENT NAIL BUILDING & MAINTENANCE	QUAIRADING SWIMMING POOL - CONSTRUCTION OF SHED, PATHWAY AND FENCING	7812.00	
EFT6704	13/06/2019	RG BUMBAK & EM GRUNDY	SUPPLY AND FIT 2 SKID PLATES TO MULCHING HEAD	350.00	
EFT6705	13/06/2019	BROWNLEY'S PLUMBING & GAS	STANDPIPES - BACKFLOW TEST AND CHECK SEAL KITS DEVICES 179550, 86774, 86763, H06377, 87006	1411.30	
EFT6706	13/06/2019	CNW PTY LTD	VARIOUS ELECTRICAL SUPPLIES	50.85	FULLY
EFT6707	13/06/2019	MM ELECTRICAL MERCHANDISING NORTHAM	VARIOUS ELECTRICAL SUPPLIES	60.20	FULLY
EFT6708	13/06/2019	PRIMARIES	CHEMICALS	1066.38	
EFT6709	13/06/2019	QUAIRADING BOOK POST (HOWLETT)	LIBRARY SERVICES, ADMIN POSTAGE, MEDICAL CENTRE POSTAGE	2480.21	
EFT6710	13/06/2019	ALLWEST PLANT HIRE	DRY HIRE OF 16T PADFOOT ROLLER 1/5/2019 - 8/5/219	1707.75	
EFT6711	13/06/2019	BOC LIMITED	DEPOT AND MEDICAL CENTRE - OXYGEN BOTTLE RENTAL	49.28	
EFT6712	21/06/2019	QUAIRADING TYRE & BATTERY SUPPLIES	Q3870 - HINO RUBBISH/TOWN TRUCK X1 TYRE REPLACEMENT AND FITTINGS, Q240 - REPAIR GRADER TYRE, MEDICAL CENTRE - GENERATOR BATTERY	945.39	
EFT6713	21/06/2019	LANDGATE	RURAL UV INTERIM VALUATION SHED	82.10	
EFT6714	21/06/2019	QUAIRADING AGRI SERVICES	VARIOUS HARDWARE AND CLEANING SUPPLIES & ELECTRICAL SUPPLIES, PARKS & GARDENS, PUBLIC CONVENIENCES, PEST CONTROL, CASTROL RX DIESEL, CASTROL HYPSPIN OIL, ROAD MAINTENANCE, RECYCLING CENTRE, VEHICLES, CARAVAN PARK, COMMUNITY BUILDING	1480.50	
EFT6715	21/06/2019	QUAIRADING CLUB INC.	COUNCIL REFRESHMENTS	304.00	
EFT6716	21/06/2019	AWARD SECURITY	MEDICAL CENTRE, ADMIN CENTRE, QUAIRADING CRC, DEPOT - MONITORING OF SECURITY ALARMS FOR 13 WEEKS AS OF 1/7/2019	414.70	

EFT6717	21/06/2019	QUAIRADING COMMUNITY RESOURCE CENTRE	SERVICES OF MVDL SUPERVISION, PHOTOCOPYING, LAMINATING, PRINTING, DESKTOP PUBLISHING, CLEANING, GYM MEMBERSHIP, WEBSITE MANAGEMENT, BANKSIA BULLETIN SALES	1554.52	
EFT6718	21/06/2019	KEVILL'S HOME & GARDEN	DOCTORS RESIDENCE - REPLACEMENT OF VENETIAN BLIND AND INSTALL DOOR STOPPER, 14 REID ST - MAINTENANCE AND REPAIR TO VENETIAN BLIND (BRING UP TO SAFETY LEVEL)	310.00	
EFT6719	21/06/2019	QUAIRADING TYRE & BATTERY	FUEL/ULP FOR COMMUNITY CAR	199.00	FULLY
EFT6720	21/06/2019	GRAEME ASHLEY FARDON	REIMBURSEMENT FOR STAFF UNIFORMS	166.60	
EFT6721	21/06/2019	BLOOMY'S NURSERY AND FLORIST	LARGE ANZAC DAY WREATH	120.00	
EFT6722	21/06/2019	WATER CORPORATION	WATER USAGE AND CHARGES 9/4/2019-11/6/2019	16887.88	
EFT6723	21/06/2019	LOGO APPOINTMENTS	CONTRACTING SERVICES OF ACTING EXECUTIVE OFFICER WEEK ENDING 8 JUNE	2348.85	
EFT6724	21/06/2019	INDUSTRIAL PROTECTIVE PRODUCTS (W.A.)	GLOVES AND SAFETY GLASSES	222.86	
EFT6725	21/06/2019	MARNHAM'S MECHANICAL SERVICES	Q240 - 12M GRADER 500 HOUR SERVICE @ 3460 HOURS	2803.07	
EFT6726	21/06/2019	CAMPERVAN & MOTORHOME CLUB OF AUSTRALIA	SIGNAGE - DUMP POINT, RV FRIENDLY TOWN	1168.00	PARTIALLY
EFT6727	21/06/2019	OCLC (UK) LTD	LIBRARY SOFTWARE - ANNUAL SUBSCRIPTION RENEWAL 1/7/2019 - 30/6/2020	661.95	
EFT6728	21/06/2019	THERAPEUTIC GUIDELINES LIMITED	ANNUAL RENEWAL TO 31/7/2020 - MEDICAL CENTRE	263.00	
EFT6729	21/06/2019	JANINE ANDERSON	REIMBURSEMENT FOR DOUBLE PAYMENT OF INVOICE #147758	161.60	FULLY
EFT6730	21/06/2019	CONTRACT AQUATIC SERVICES	FORTNIGHTLY OFF SEASON PROGRAM X3	1155.00	
EFT6731	21/06/2019	SUNNY INDUSTRIAL BRUSHWARE	ROAD SWEEPER REPLACEMENT BRUSHES - 1X SIDE BRUSH, 1X CENTRE BRUSH	443.75	
EFT6732	21/06/2019	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2018/2019 ESL QUARTER 4 DFES ACT 1998 - EMERGENCY SERVICES LEVY	6988.30	FULLY
EFT6733	21/06/2019	QK TECHNOLOGIES PTY LTD	QIKKIDS ANNUAL LICENCE 1/7/2019 - 30/6/2020 - CHILDCARE CENTRE	1320.00	PARTIALLY
EFT6734	21/06/2019	WALGA	SHORT COURSE MEETING AND PROCEDURES TRAINING	195.00	
EFT6735	21/06/2019	CNW PTY LTD	VARIOUS ELECTRICAL SUPPLIES	64.42	FULLY
EFT6736	21/06/2019	MM ELECTRICAL MERCHANDISING NORTHAM	VARIOUS ELECTRICAL SUPPLIES	300.81	FULLY
EFT6737	21/06/2019	MARKETFORCE	ADVERTISEMENT OF PLANT OPERATOR/GENERAL HAND IN AVON VALLEY ADVOCATE	305.34	
EFT6738	21/06/2019	MOORE STEPHENS	FINANCIAL REPORTING WORKSHOP 24/5/2019 TRAINING AND ACCOUNTING FEES	1760.00	
EFT6739	21/06/2019	DAIKIN AUSTRALIA PTY LTD	AKV - PURCHASE OF SPLIT SYSTEM AIR CON	1262.80	
EFT6740	21/06/2019	ACTROL	VARIOUS ELECTRICAL SUPPLIES	338.64	FULLY
EFT6741	21/06/2019	LOCAL COMMUNITY INSURANCE SERVICES	PUBLIC & PRODUCTS LIABILITY INSURANCE RENEWAL 30/6/2019 - 30/6/2020	894.96	
EFT6742	21/06/2019	ALLIGHTSYKES	PURCHASE OF TRANSFER SWITCH FOR MEDICAL CENTRE GENERATOR	2051.50	
EFT6743	21/06/2019	NATHAN LEE GILFELLON	REIMBURSEMENT OF STAFF UNIFORMS	214.94	
EFT6744	21/06/2019	ALL FORKLIFTS AND EQUIPMENT	LIGHT TOWER RENTAL 13/4/2019 - 26/4/2019	1668.33	
EFT6745	21/06/2019	TRAFFIC BALCATT A KENNARDS HIRE PTY LTD	HIRE OF 2X LED LIGHT TOWERS 15/5/2019 - 29/5/2019	1400.00	
EFT6746	21/06/2019	ALLIED PUMPS PTY LTD	SENSOR PROBE WITH CABLE - CARAVAN PARK SEWERAGE TANK	392.70	
EFT6747	21/06/2019	BP MEDICAL	6 BOXES FLU VACCINATIONS	363.00	FULLY
EFT6748	21/06/2019	PLUMBERJ'S MOBILE PLUMBING	REPAIR LEAKING MALE TOILET & MATERIALS - ADMIN CENTRE	88.00	
EFT6749	21/06/2019	REDFISH TECHNOLOGIES PTY LTD	CCTV INSTALLATION PROJECT + STORAGE RACK	654.50	FULLY
EFT6750	21/06/2019	MARKETFORCE	CANCELLED PAYMENT - REFER TO EFT 6737	0.00	
EFT6751	24/06/2019	QUAIRADING COMMUNITY RESOURCE CENTRE	MVDL SUPERVISION, DESKTOP PUBLISHING, PRINTING AND BINDING, CLEANING, PHONE LINE, GYM MEMBERSHIP, WEBSITE MANAGEMENT	1465.85	
EFT6752	24/06/2019	NOBLE MEDICAL INVESTMENT PTY LTD	MEDICAL SERVICES FROM 5/6/2019 - 18/6/2019	18187.18	
EFT6753	28/06/2019	TELSTRA	REPAIRS TO DAMAGED TELSTRA LINE - CUBBINE STREET	2112.49	
EFT6754	28/06/2019	DOROTHY MABEL ROGERS	BOND REIMBURSEMENT COMMUNITY BUILDING	625.00	FULLY
EFT6755	28/06/2019	QUAIRADING SMASH REPAIRS	Q754 JOHN DEERE TRACTOR - SUPPLY AND FIT REAR INSPECTION WINDOW	462.00	
EFT6756	28/06/2019	QUAIRADING GOLF CLUB	CONTRIBUTION TO ASSIST WITH GOLF TEE BOX RENOVATION PROJECT AND COMMUNITY GRANT	7368.00	
EFT6757	28/06/2019	KYLIE SQUIERS	BOND REIMBURSEMENT COMMUNITY BUS	165.00	FULLY
EFT6758	28/06/2019	TOLL TRANSPORT PTY LTD	FREIGHT SUNNY INDUSTRIAL BRUSHWARE FOR ROAD SWEEPER BRUSHES	26.57	
EFT6759	28/06/2019	IMPRINT PLASTIC	STAFF ACRYLIC DESK SIGN, STAFF ACRYLIC DOOR SIGN	62.70	
EFT6760	28/06/2019	WA TREASURY CORPORATION	LOAN 115 REPAYMENT AND INTEREST	9374.84	FULLY
EFT6761	28/06/2019	QUAIRADING COMMUNITY RESOURCE CENTRE	BUILDING MANAGEMENT FEE 2018/2019	4846.00	
EFT6762	28/06/2019	SURGICAL HOUSE	MEDICAL SUPPLIES - PROGUARD GLOVES	16.72	

EFT6763	28/06/2019	SUNNY SIGN COMPANY PTY LTD	5X DANGER SIGNS - OVAL DAM	102.96	
EFT6764	28/06/2019	MEDICAL DIRECTOR AUSTRALIA	1X PRAC SOFTWARE - FIRST USER AND 1X PRACSOFT PART TIME - DR FROM 5/7/2019 - 4/7/2020	1078.00	
EFT6765	28/06/2019	KEVILL'S HOME & GARDEN	REPAIRS AND MAINTENANCE TO ADMIN BULDING - BLINDS, 2X SCREEN DOORS AND SINGLE PERSONS UNIT - REPAIRS TO SECURITY GRILL	550.00	
EFT6766	28/06/2019	GRAEME ASHLEY FARDON	REIMBURSEMENT FOR STAFF UNIFORMS	248.96	
EFT6767	28/06/2019	SOUTH WEST ABORIGINAL LAND & SEA COUNCIL	BOND REIMBURSEMENT COMMUNITY BUILDING LESSER HALL	625.00	FULLY
EFT6768	28/06/2019	WATER CORPORATION	WATER USAGE AND CHARGES 12/6/2019 - 10/4/2019	236.14	
EFT6769	28/06/2019	LO-GO APPOINTMENTS	CONTRACTING RATE OF ACTING EXECUTIVE OFFICER FOR THE WEEK ENDING 15/6/2019	2512.86	
EFT6770	28/06/2019	MARNHAM'S MECHANICAL SERVICES	Q5191 RIDER SWEEPER - SERVICE @ 1227HRS REPLACE AIRCON BELT, SECURE COOLANT PIPE, REPLACE FUEL PUMP/FILTER + MATERIALS	1098.04	
EFT6771	28/06/2019	BENT NAIL BUILDING & MAINTENANCE	DAY 1 LABOUR (SITE MEETING AND REPORT) - COTTAGE PROJECT	990.00	
EFT6772	28/06/2019	WESTRAC PTY LTD	Q237 CAT 12M GRADER - 30X DIGGING TEETH	613.14	
EFT6773	28/06/2019	G J JONES PLUMBING	DRY HIRE EXCAVATOR AND VARIOUS PLUMBING AND GAS MAINTENANCE - 31 DALL ST, STANDPIPE, TOURIST LAYBY, U3 GILLET ST, CRC	1357.42	
EFT6774	28/06/2019	LGISWA	2ND INSTALMENT LGISWA GREAT EASTERN REGIONAL RISK COORDINATION PROGRAMME PROJECT NO 9465 - SERVICES TO 19/6/2019	5231.60	
EFT6775	28/06/2019	TOP GUN ROOFING AND RESTORATION	COSTS INCURRED FROM CANCELLED ROOFING JOB - AKV U1&2	430.00	
EFT6776	28/06/2019	QUICK CORPORATE	STATIONERY MEDICAL CENTRE, DEPOT, BRIGADE, ADMIN	688.57	
EFT6777	28/06/2019	GREAT SOUTHERN FUEL SUPPLIES	6000L DIESEL + 4000L DIESEL	13544.96	
EFT6778	28/06/2019	WA CONTRACT RANGER SERVICES PTY LTD	RANGER SERVICES 30/5/2019, 7/6/2019, 13/6/2019	841.50	
EFT6779	28/06/2019	ACTROL	2X CAPACITORS	133.81	FULLY
EFT6780	28/06/2019	ANTHONY RICETTI CONTRACTING	BOND REIMBURSEMENT COTTAGE	200.00	FULLY
EFT6781	28/06/2019	PROFORM CIVIL	CIVIL DESIGN AND SITE INSPECTION 4/6/2019	2129.60	
EFT6782	28/06/2019	DORMAKABA AUSTRALIA PTY LTD	QUAIRADING CRC - REPAIR AUTOMATIC FRONT DOOR	167.88	
EFT6783	28/06/2019	ALL FORKLIFTS AND EQUIPMENT	LIGHT TOWER RENTAL 29/3/2019 - 12/4/2019	1668.33	
EFT6784	28/06/2019	GCM AGENCIES PTY LTD	P960 MULTI TYRED ROLLER - SERVICE @ 524HRS MATERIALS AND LABOUR	649.55	
EFT6785	28/06/2019	MODULAR WA	DESIGN, CONSTRUCTION AND INSTALLATION OF 3 PARK COTTAGES CLAIM 2	63650.00	
EFT6786	28/06/2019	JENNIFER SAGE	CANCELLED BOOKING AT COTTAGE - DEPOSIT/BOND REFUNDED	200.00	FULLY
EFT6787	28/06/2019	BP MEDICAL	PURCHASE OF FLU VACCINATIONS	242.00	FULLY
23646	07/06/2019	TELSTRA	PHONE USAGE AND CHARGES TO 19/5/2019	3339.71	
23647	07/06/2019	SYNERGY	POWER USAGE AND CHARGES 1/3/2019 - 23/5/2019	117.70	
23648	13/06/2019	TELSTRA	PHONE USAGE AND CHARGES	98.46	
23649	13/06/2019	SYNERGY	POWER USAGE AND CHARGES 26/3/2019 - 5/6/2019	142.30	
23650	21/06/2019	SYNERGY	POWER USAGE AND CHARGES 2/5/2019 - 4/6/2019	2579.95	
23651	28/06/2019	TELSTRA	PHONE USAGE AND CHARGES TO 15/6/2019	645.12	
23652	28/06/2019	WESTNET PTY LTD	EMAIL VIRUS SCANNING/DNS CONTROL PANEL FOR THE PERIOD 31/5/2019 - 31/5/2020	99.00	
23653	28/06/2019	DEPARTMENT OF COMMUNITIES	LITTLE RAIN MAKERS SERVICE ANNUAL SERVICE FEE 2019/2020	206.00	FULLY
DD13422.1	11/06/2019	WA SUPER	Superannuation contributions	4994.26	
DD13422.2	11/06/2019	SUNSUPER PTY LTD	Superannuation contributions	314.21	
DD13422.3	11/06/2019	AMP FLEXIBLE LIFETIME	Superannuation contributions	132.87	
DD13422.4	11/06/2019	MLC MASTERKEY SUPER GOLD STAR ACCOUNT	Superannuation contributions	167.76	
DD13422.5	11/06/2019	REST SUPERANNUATION	Superannuation contributions	278.58	
DD13422.6	11/06/2019	COLONIAL FIRST STATE	Superannuation contributions	317.51	
DD13422.7	11/06/2019	HOST PLUS SUPERANNUATION	Superannuation contributions	121.17	
DD13422.8	11/06/2019	BT SUPER FOR LIFE	Superannuation contributions	487.57	
DD13422.9	11/06/2019	PRIME SUPER	Superannuation contributions	231.90	
DD13422.10	11/06/2019	ESSENTIAL SUPER	Superannuation contributions	104.40	
DD13422.11	11/06/2019	AUSTRALIAN SUPER	Superannuation contributions	199.90	
DD13451.1	25/06/2019	WA SUPER	Superannuation contributions	7095.71	

DD13451.2	25/06/2019	SUNSUPER PTY LTD	Superannuation contributions	314.21
DD13451.3	25/06/2019	HESTA	Superannuation contributions	86.51
DD13451.4	25/06/2019	AMP FLEXIBLE LIFETIME	Superannuation contributions	198.00
DD13451.5	25/06/2019	MLC MASTERKEY SUPER GOLD STAR ACCOUNT	Superannuation contributions	167.76
DD13451.6	25/06/2019	REST SUPERANNUATION	Superannuation contributions	278.58
DD13451.7	25/06/2019	COLONIAL FIRST STATE	Superannuation contributions	317.51
DD13451.8	25/06/2019	HOST PLUS SUPERANNUATION	Superannuation contributions	115.58
DD13451.9	25/06/2019	BT SUPER FOR LIFE	Superannuation contributions	490.03
DD13451.10	25/06/2019	PRIME SUPER	Superannuation contributions	283.56
DD13451.11	25/06/2019	ESSENTIAL SUPER	Superannuation contributions	104.40
DD13451.12	25/06/2019	AUSTRALIAN SUPER	Superannuation contributions	348.59
				319,977.60

TRANSPORT TAKINGS FOR THE MONTH ENDING		
JUNE 2019		Attachment 9.1.2
DATE	DESCRIPTION	AMOUNT \$
30/05/2019	TRANSPORT TAKINGS	1,057.20
31/05/2019	TRANSPORT TAKINGS	1,264.70
4/06/2019	TRANSPORT TAKINGS	3,354.45
5/06/2019	TRANSPORT TAKINGS	2,343.80
6/06/2019	TRANSPORT TAKINGS	1,794.75
7/06/2019	TRANSPORT TAKINGS	127.65
10/06/2019	TRANSPORT TAKINGS	1,057.05
11/06/2019	TRANSPORT TAKINGS	344.85
12/06/2019	TRANSPORT TAKINGS	530.75
13/06/2019	TRANSPORT TAKINGS	1,213.00
14/06/2019	TRANSPORT TAKINGS	2,990.25
17/06/2019	TRANSPORT TAKINGS	3,114.60
18/06/2019	TRANSPORT TAKINGS	1,993.40
19/06/2019	TRANSPORT TAKINGS	5,356.70
20/06/2019	TRANSPORT TAKINGS	3,219.15
21/06/2019	TRANSPORT TAKINGS	4,615.40
24/06/2019	TRANSPORT TAKINGS	761.70
25/06/2019	TRANSPORT TAKINGS	1,558.60
26/06/2019	TRANSPORT TAKINGS	1,811.40
		38,509.40
27/06/2019	TRANSPORT	2,590.85
28/06/2019	TRANSPORT	7,104.90
	AMOUNTS YET TO BE DRAWN	9,695.75

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$9 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.

Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.


BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
01 MAY	Purchases SHIRE OF QUAIRADING QUAIRADING AU	126.35	licensing @ 6/1
15 MAY	GOVERNMENT SERVICES NOT ELSE OFWKS ONLINE BENTLEIGH 03 AU	446.24	Whiteboard + Markers Youth Program 16/05
15 MAY	STATIONERY, OFFICE & SCHOOL GARDEN CITY PLASTICS FORRESTFIELD AU	82.40	Plastic Pots - Youth Program - 16/05
	Sub Total:	654.99	
28 MAY	Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT	654.99 -	
	Sub Total:	654.99 -	
	Grand Total:	0.00	

I have checked the above details and verify that they are correct.

Cardholder Signature 

Date 10/6/2019

Transactions examined and approved.

Manager/Supervisor Signature 

Date 20/06/2019

S007195 / M002674 / 149 / CN1 VPCP1

9.2 Financial Information-Statements of Income and Expenditure for the Period Ending - 30th June 2019

Meeting Date	25 th July 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Giffellon
Attachments	9.2.1 Financial Statements for June
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

That Council receive the Monthly Financial Statements for the period ending 30th June 2019.

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- Monthly Financial Statements for the period ending 30th June 2019 attached.
- Monthly Financial Statements have been updated based on the Moore Stephens Monthly Statements Model.
- The Monthly Financial Statements report include the Fund Balances Report and the Variance Report previously reported separately.

MATTER FOR CONSIDERATION

To receive the monthly Financial Report and Statements

BACKGROUND

Council resolved in October 2000 (Minute Number 071-00/01) to receive Financial Statements in the required statutory format. Requests for new Monthly Financial Statements started a search for a new template. The current template is based on the Moore Stephens Monthly Budget Template.

STATUTORY ENVIRONMENT

Amendments to the regulations, gazetted on the 31st March 2005 and effective from the 1st July 2005, have repealed the existing regulations (34 and 35) relating to monthly and quarterly / triannual financial reports.

They have been substituted in accordance with a new Regulation 34. This new regulation only requires Local Governments to report on a monthly basis, although it is much more prescriptive as to what is required and its intention is to establish a minimum standard across the industry.

The new regulations require Local Government to prepare each month a statement of financial activity as per attachment. This statement is intended to report on the sources and application of funds highlighting variances to budget for the month in question.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Model Monthly Financial Statements cost \$430 (2018/19) and will be an ongoing annual expense if the latest model is needed. Staff time is used to update and customise the template for Council preferences.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027**Governance Objective: Strong governance and community engagement**

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability

COMMUNITY CONSULTATION

Nil

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Risk Matrix Rating considered Low – Comprehensive Monthly Financial Reports in accordance with the Local Government's Financial Regulation 34 including individual schedules on each budget line item provided to Council for analysis.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating considered Low.

Operation – Risk Matrix Rating considered Low – Level verified through Council Financial Audits.

Natural Environment – Risk Matrix Rating considered Low.

COMMENT

The Monthly Financial Statements have been updated based on the Moore Stephens Monthly Reporting Template. They now also include the Fund Balances Report and the Variation Report which were previously separate items.

The Model Template has been updated to include profit and loss statements for the Medical Practice, Childcare and Caravan Park. The Statements can continue to be updated and customised to include relevant information for Council and Staff and to work with improved Management Accounting practices.

SHIRE OF QUAIRADING

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2019**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Quairading for the 2018/19 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	YTD Variance (Under)/Over
Capital Expenditure					
Buildings					
Shire Hall Upgrades	81.76%	128,300	128,300	104,899	(23,401)
Cottage Project	44.68%	305,000	305,000	136,262	(168,738)
Plant & Equipment					
Community Bus	0.00%	135,700	135,700	-	(135,700)
Infrastructure - Roads					
Roads Construction	85.41%	1,639,967	1,639,967	1,400,694	(239,273)
Other Infrastructure					
New Bowling Green	19.03%	230,000	230,000	43,776	(186,224)
New Lighting Quairading Oval	14.86%	11,745	11,745	1,745	(10,000)

% Compares current ytd actuals to annual budget

Financial Position	* Note	Prior Year 30 June 2018	Current Year 30 June 2019
Adjusted Net Current Assets	143%	\$ 1,634,796	\$ 2,333,386
Cash and Equivalent - Unrestricted	1251%	\$ 186,818	\$ 2,337,187
Cash and Equivalent - Restricted	92%	\$ 2,524,748	\$ 2,326,439
Receivables - Rates	111%	\$ 183,897	\$ 204,531
Receivables - Other	6%	\$ 2,797,593	\$ 172,158
Payables	13%	\$ 1,744,231	\$ 218,474

** Note: Compares current ytd actuals to prior year actuals at the same time*

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2019**

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 19th July 2019
Prepared by: Executive Manager of Corporate Services
Reviewed by: Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

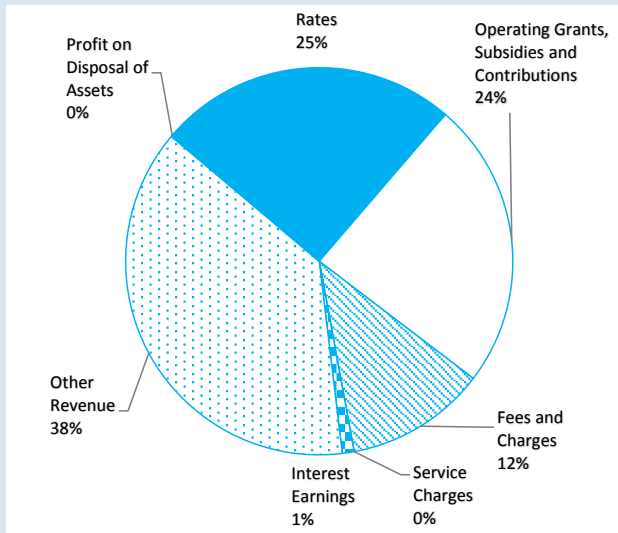
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

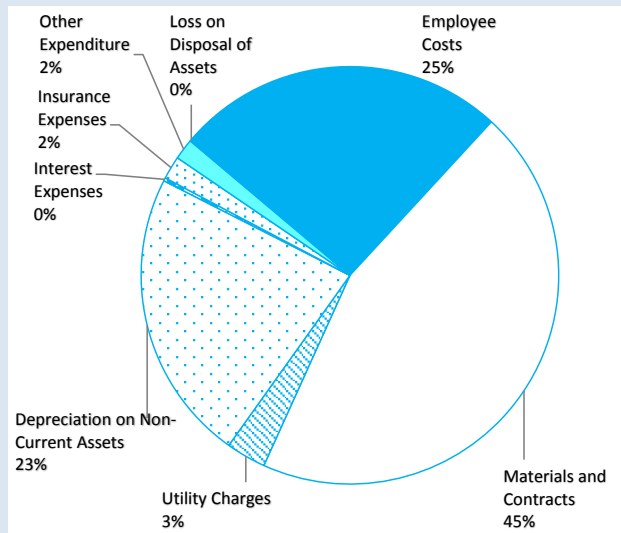
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2019**

SUMMARY GRAPHS

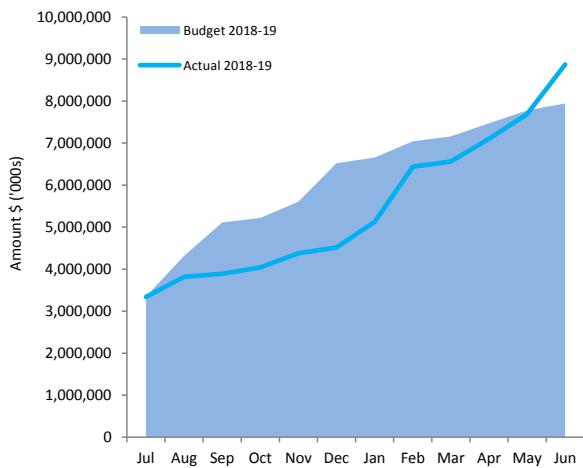
OPERATING REVENUE



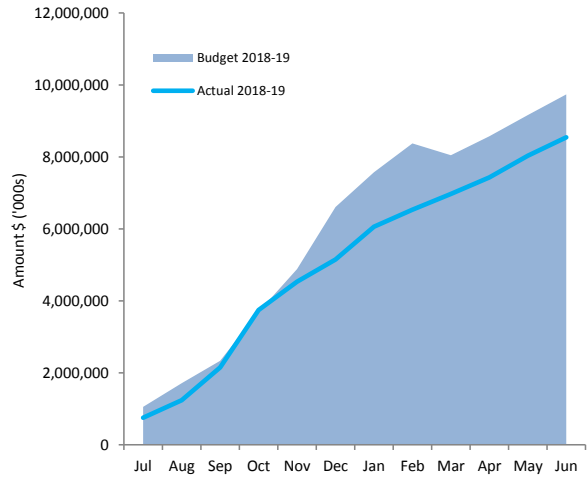
OPERATING EXPENSES



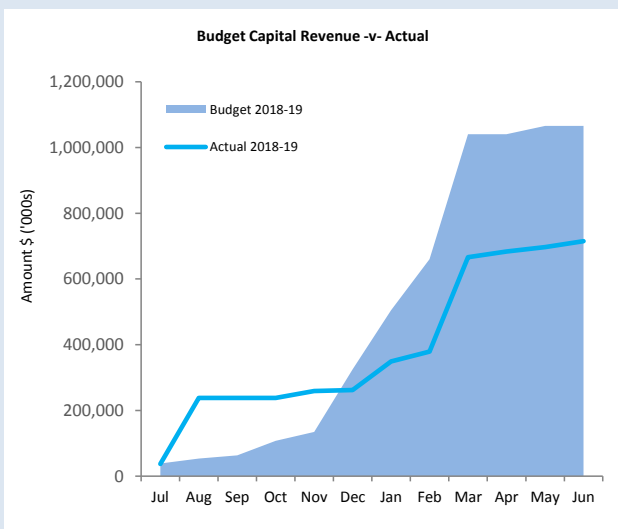
Budget Operating Revenues -v- Actual



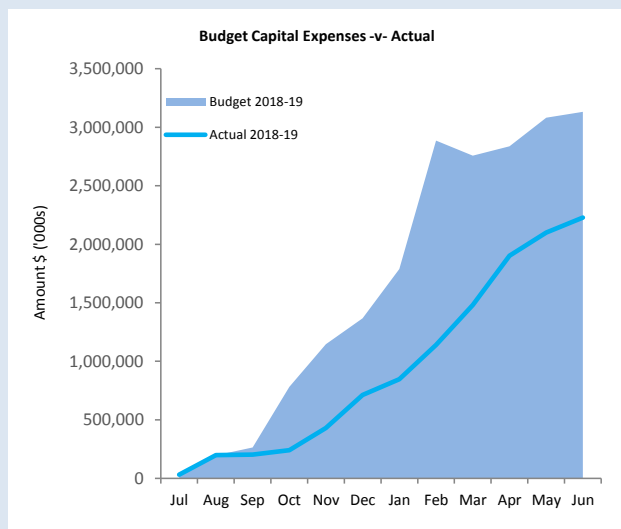
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes. Capital Revenue include Capital Grants and Contributions, Proceeds of Sale and Borrowings.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2019**

STATUTORY REPORTING PROGRAMS

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	The Governance function accumulates the costs of Members expenses and other costs of Council that relate to the tasks of assisting councillors and the Ratepayers on matters which do not concern specific Council services, being election costs; allowances and expenses of members; policy and training and audit fees.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services that are not fully funded by specific fees and charges.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision of local laws, fire control which covers the maintenance of bushfire equipment and insurance; animal control and a shared community emergency services manager.
HEALTH	To provide an operational framework for environmental and community health.	Health inspections, food quality control, pest control and operation of the medical centre.
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Operation and maintenance of the Little Rainmakers Childcare Centre, Arthur Kelly Village and minor in-kind association with the Fail Aged Lodge. Youth programme and Quairading Youth Centre.
HOUSING	To provide and maintain housing.	Maintenance of housing rented to staff and non staff.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish and recycling services and administration of Town Planning Scheme and Heritage services. Community bus service, maintenance of cemeteries, public conveniences and environmental services.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Maintenance of Halls, Swimming Pool, community buildings and various reserves and library.
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, drainage works, footpaths, parking facilities and cleaning of streets. Natural disaster road and bridge repairs. On-line licensing centre for Department of Transport. Maintenance of the Airstrip.
ECONOMIC SERVICES	To help promote the Shire Quairading and its economic wellbeing.	Community development, operation of caravan park and short stay accommodation, tourism and townscape, control of noxious weeds/plants. Pests and building control, community gym and building control.
OTHER PROPERTY AND SERVICES	To monitor and control the Shire of Quairading overheads.	Private works overheads, plant operating costs, allocation of salaries and wages. Operation of electrical services and private works.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	1(b)	1,634,796	1,634,796	1,634,796	0	0%	
Revenue from operating activities							
Governance		16,076	16,076	13,512	(2,564)	(16%)	
General Purpose Funding - Rates	5	2,211,054	2,211,054	2,209,128	(1,926)	(0%)	
General Purpose Funding - Other		969,927	969,927	1,895,566	925,639	95%	▲
Law, Order and Public Safety		198,043	198,043	190,618	(7,425)	(4%)	
Health		367,258	367,258	381,931	14,673	4%	
Education and Welfare		186,798	186,798	166,286	(20,512)	(11%)	▼
Housing		109,576	109,576	104,393	(5,183)	(5%)	
Community Amenities		201,225	201,225	190,912	(10,313)	(5%)	
Recreation and Culture		238,539	238,539	233,152	(5,387)	(2%)	
Transport		3,020,996	3,020,996	2,932,597	(88,399)	(3%)	
Economic Services		161,180	161,180	193,159	31,979	20%	▲
Other Property and Services		260,220	260,220	355,936	95,716	37%	▲
		7,940,892	7,940,892	8,867,190	926,298	12%	▲
Expenditure from operating activities							
Governance		(697,266)	(697,266)	(649,901)	47,365	7%	
General Purpose Funding		(89,288)	(89,288)	(67,736)	21,552	24%	▲
Law, Order and Public Safety		(342,832)	(342,832)	(313,202)	29,630	9%	
Health		(660,529)	(660,529)	(669,698)	(9,169)	(1%)	
Education and Welfare		(311,663)	(311,663)	(294,486)	17,177	6%	
Housing		(243,041)	(243,041)	(182,573)	60,468	25%	▲
Community Amenities		(512,637)	(512,637)	(419,530)	93,107	18%	▲
Recreation and Culture		(901,936)	(901,936)	(901,213)	723	0%	
Transport		(5,123,066)	(5,123,066)	(4,086,326)	1,036,740	20%	▲
Economic Services		(639,950)	(639,950)	(484,421)	155,529	24%	▲
Other Property and Services		(230,429)	(230,429)	(480,354)	(249,925)	(108%)	▼
		(9,752,637)	(9,752,637)	(8,549,440)	1,203,197	12%	▲
Operating activities excluded from budget							
Add Back Depreciation		2,155,880	2,155,880	1,934,523	(221,357)	(10%)	▼
Adjust (Profit)/Loss on Asset Disposal	6	(9,702)	(9,702)	1,350	11,052	(114%)	
Adjust Provisions and Accruals		0	0	(5,357)	(5,357)		
Amount attributable to operating activities		334,433	334,433	2,248,266	1,913,833	(572%)	
Investing Activities							
Non-operating Grants, Subsidies and Contributions		723,780	723,780	601,661	(122,119)	(17%)	▼
Proceeds from Disposal of Assets	6	185,182	185,182	150,775	(34,407)	(19%)	▼
Capital Acquisitions	7	(3,131,356)	(3,131,356)	(2,228,572)	902,784	29%	▲
Amount attributable to investing activities		(2,222,394)	(2,222,394)	(1,476,136)	746,258	34%	▲
Financing Activities							
Proceeds from New Debentures		150,000	150,000	0	(150,000)	(100%)	▼
Self-Supporting Loan Principal		34,572	34,572	34,573	1	0%	
Transfer from Reserves	9	668,124	668,124	438,018	(230,106)	(34%)	▼
Repayment of Debentures	8	(85,199)	(85,199)	(78,723)	6,476	8%	
Transfer to Reserves	9	(463,900)	(463,900)	(467,409)	(3,509)	(1%)	
Amount attributable to financing activities		303,597	303,597	(73,541)	(377,138)	124%	
Closing Funding Surplus(Deficit)	1(b)	50,432	50,432	2,333,386	2,282,954	(4527%)	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018/19 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2019

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

BY NATURE OR TYPE

	Ref Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1(b)	1,634,796	1,634,796	1,634,796	0	0%	
Revenue from operating activities							
Rates	5	2,211,054	2,211,054	2,209,128	(1,926)	(0%)	
Operating Grants, Subsidies and Contributions		1,172,183	1,172,183	2,132,826	960,643	82%	▲
Fees and Charges		1,157,403	1,157,403	1,042,717	(114,686)	(10%)	
Interest Earnings		94,444	94,444	87,141	(7,304)	(8%)	
Other Revenue		3,290,450	3,290,450	3,375,574	85,124	3%	
Profit on Disposal of Assets	6	15,358	15,358	19,805			
		7,940,892	7,940,892	8,867,191	921,852	12%	▲
Expenditure from operating activities							
Employee Costs		(2,224,881)	(2,224,881)	(2,176,974)	47,907	2%	
Materials and Contracts		(4,794,776)	(4,794,776)	(3,839,764)	955,012	20%	▲
Utility Charges		(246,056)	(246,056)	(264,237)	(18,181)	(7%)	
Depreciation on Non-Current Assets		(2,155,880)	(2,155,880)	(1,934,523)	221,357	10%	▲
Interest Expenses		(18,228)	(18,228)	(21,222)	(2,994)	(16%)	
Insurance Expenses		(202,444)	(202,444)	(152,906)	49,539	24%	▲
Other Expenditure		(104,716)	(104,716)	(138,658)	(33,942)	(32%)	▼
Loss on Disposal of Assets	6	(5,656)	(5,656)	(21,155)	(15,499)	(274%)	
		(9,752,637)	(9,752,637)	(8,549,440)	1,203,197	(12%)	
Operating activities excluded from budget							
Add back Depreciation		2,155,880	2,155,880	1,934,523	(221,357)	(10%)	▼
Adjust (Profit)/Loss on Asset Disposal	6	(9,702)	(9,702)	1,350	11,052	(114%)	
Adjust Provisions and Accruals		0	0	(5,357)	(5,357)		
Amount attributable to operating activities		334,433	334,433	2,248,267	1,909,387	572%	
Investing activities							
Non-operating grants, subsidies and contributions		723,780	723,780	601,661	(122,119)	(17%)	▼
Proceeds from Disposal of Assets	6	185,182	185,182	150,775	(34,407)	(19%)	▼
Land held for resale		0	0	0	0		
Capital acquisitions	7	(3,131,356)	(3,131,356)	(2,228,572)	902,784	29%	▲
Amount attributable to investing activities		(2,222,394)	(2,222,394)	(1,476,136)	746,258	(34%)	
Financing Activities							
Proceeds from New Debentures		150,000	150,000	0	(150,000)	(100%)	▼
Self-Supporting Loan Principal		34,572	34,572	34,573	1	0%	
Transfer from Reserves		668,124	668,124	438,018	(230,106)	(34%)	▼
Repayment of Debentures	8	(85,199)	(85,199)	(78,723)	6,476	8%	
Transfer to Reserves	9	(463,900)	(463,900)	(467,409)	(3,509)	(1%)	
Amount attributable to financing activities		303,597	303,597	(73,541)	(377,138)	(124%)	
Closing Funding Surplus (Deficit)	1(b)	50,432	50,432	2,333,386	2,278,508	4527%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**NOTE 1(a)
NET CURRENT ASSETS**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

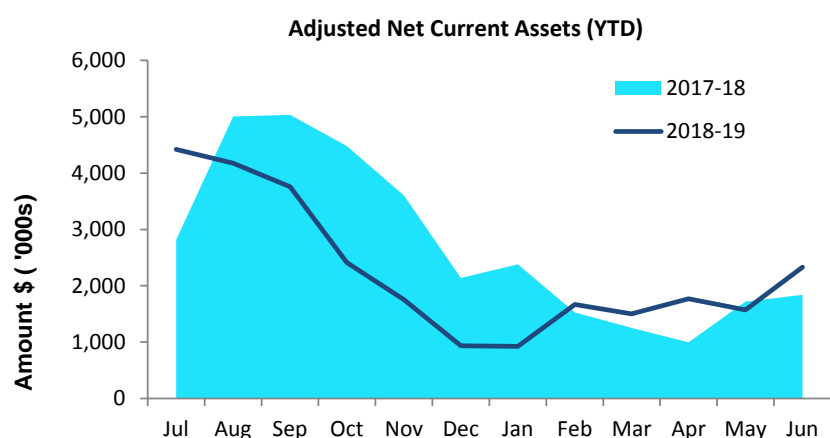
	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 30 Jun 2018	Year to Date Actual 30 Jun 2019
Adjusted Net Current Assets		\$	\$	\$
Current Assets				
Cash Unrestricted	3	186,818	186,818	2,321,972
Cash Restricted	3	2,524,748	2,524,748	2,325,746
Receivables - Rates	4	183,897	183,897	204,531
Receivables - Other	4	2,797,593	2,797,593	172,158
Loans receivable		34,573	34,573	0
Prepaid Expenses				13,347
Interest / ATO Receivable		158,130	158,130	26,400
Inventories		10,256	10,256	4,869
		5,896,015	5,896,015	5,069,023
Less: Current Liabilities				
Payables		(1,744,231)	(1,744,231)	(218,474)
Provisions - employee		(393,660)	(393,660)	(393,660)
Long term borrowings		(78,722)	(78,722)	0
		(2,216,613)	(2,216,613)	(612,134)
Unadjusted Net Current Assets		3,679,402	3,679,402	4,456,889
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(2,296,355)	(2,296,355)	(2,325,746)
Less: Loans receivable		(34,573)	(34,573)	0
Add: Provisions - employee		207,600	207,600	202,243
Add: Long term borrowings		78,722	78,722	0
Adjusted Net Current Assets		1,634,796	1,634,796	2,333,386

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$2.33 M

Last Year YTD

Surplus(Deficit)

\$1.63 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
General Purpose Funding - Other	925,639	95%	▲	Permanent	Early receipt of 2019/20 FAGS Grants
Education and Welfare	(20,512)	(11%)	▼	Permanent	Childcare income lower than budgeted
Economic Services	31,979	20%	▲	Permanent	Higher than expected standpipe fees, Caravan Park income higher than budgeted
Other Property and Services	95,716	37%	▲	Permanent	Parental Leave received but not budgeted, Income from Electrician Services higher than budgeted
Expenditure from operating activities					
General Purpose Funding	21,552	24%	▲	Timing	Doubtful Debt Expense lower than budgeted
Housing	60,468	25%	▲	Permanent	Depreciation on Land and Buildings, Lower than budgeted Building Maintenance
Community Amenities	93,107	18%	▲	Permanent	NRM Small Community Grants, Saleyard design costs, Town Planning Costs and lower than budgeted Recycling Centre maintenance. Higher than expected depreciation on Infrastructure
Transport	1,036,740	20%	▲	Permanent	WANDRRA, Road Maintenance and Depreciation of Infrastructure lower than budgeted
Economic Services	155,529	24%	▲	Permanent	Depreciation on Land, Buildings and Infrastructure. Lower than budgeted Tourist Promotion, Higher than budgeted standpipe costs
Other Property and Services	(249,925)	(108%)	▼	Timing	POC and PWO and depreciation not fully allocated
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(122,119)	(17%)	▼	Timing	Carryover of grants and contributions
Proceeds from Disposal of Assets	(34,407)	(19%)	▼	Permanent	Community Bus not to be sold this year
Capital Acquisitions	902,784	29%	▲	Timing	Road Construction savings or carryovers, Cottage Project carryover and Bus changeover not to proceed

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

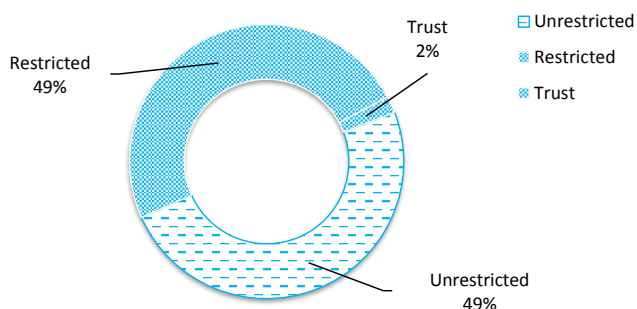
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	600			600			
At Call Deposits							
Municipal Fund	1,064,606			1,064,606	Westpac		
Medical Centre	46,135			46,135	Westpac		
Child Care Centre	3,012			3,012	Westpac		
Municipal On Call	920,000			920,000	Westpac	0.60%	
Reserve Fund On Call		52,166		52,166	Westpac	0.60%	
Trust Fund			93,884	93,884	Westpac		
Term Deposits							
Municipal Investment - Term Deposit	302,834			302,834	Westpac	1.25%	05-Jul-19
Reserve Investment - Term Deposit		188,656		188,656	Westpac	2.00%	03-Sep-19
Reserve Investment - Term Deposit		1,263,574		1,263,574	Westpac	2.14%	12-Jul-19
Reserve Investment - Term Deposit		459,831		459,831	Westpac	2.05%	22-Aug-19
Reserve Investment - Term Deposit		362,213		362,213	Westpac	2.00%	23-Sep-19
Total	2,337,187	2,326,439	93,884	4,757,510			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash

\$4.76 M

Unrestricted

\$2.34 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2018	30 Jun 19
	\$	\$
Opening Arrears Previous Years	134,695	183,897
Levied this year	2,297,690	2,394,734
Less Collections to date	(2,248,488)	(2,337,447)
Equals Current Outstanding	183,897	241,184
Net Rates Collectable	183,897	241,184
% Collected	97.86%	97.61%

KEY INFORMATION

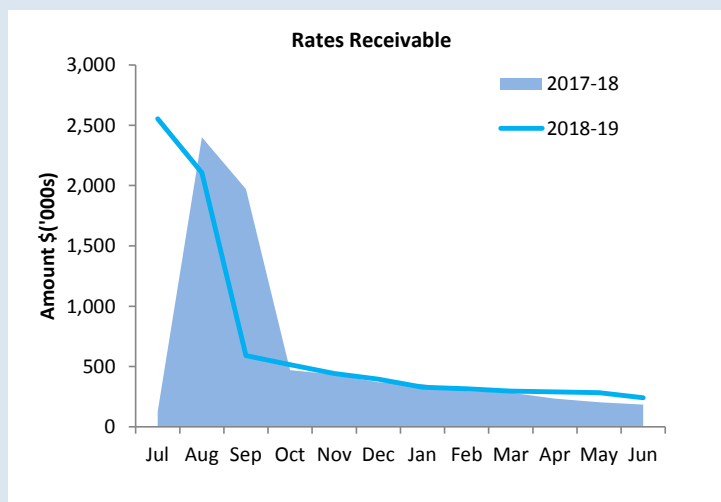
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	91,176	560	799	51,801	144,337
Percentage	63%	0%	1%	36%	
Balance per Trial Balance					
Sundry debtors					117,939
GST receivable					26,398
Total Receivables General Outstanding					144,337

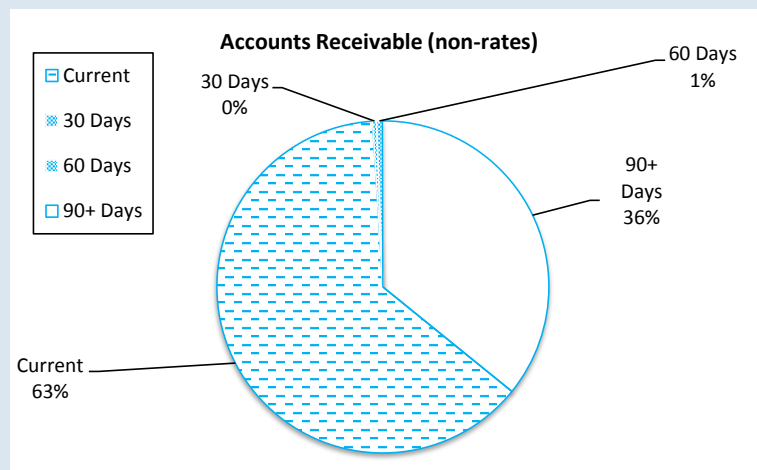
Amounts shown above include GST (where applicable)

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
98%	\$241,184



Debtors Due
\$144,337
Over 30 Days
37%
Over 90 Days
36%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General Rate Revenue

RATE TYPE	Amended Budget							YTD Actual			
	Rate in \$	Number of Properties	Rateable Value	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$
Differential General Rate											
GRV - Residential	0.130784	314	2,550,656	333,585	0	0	333,585	320,451	0	0	320,451
GRV - Industrial	0.130784	20	261,785	34,237	0	0	34,237	34,237	0	0	34,237
GRV Commercial	0.130784	11	248,376	32,484	0	0	32,484	32,484	0	0	32,484
UV - Rural	0.013007	376	134,648,500	1,751,373	0	0	1,751,373	1,751,535	636	0	1,752,171
	Minimum \$										
GRV - Residential	625	62	67,999	38,750	0	0	38,750	39,375	0	0	39,375
GRV - Industrial	625	5	6,315	3,125	0	0	3,125	3,125	0	0	3,125
GRV - Commercial	625	0	0	0	0	0	0	0	0	0	0
UV - Rural	625	28	667,195	17,500	0	0	17,500	16,875	0	0	16,875
Sub-Totals		816	138,450,826	2,211,054	0	0	2,211,054	2,198,082	636	0	2,198,718
Write Offs							(700)				(1,279)
Amount from General Rates							2,210,354				2,197,439
Ex-Gratia Rates							12,156				11,689
Total General Rates							2,222,510				2,209,128

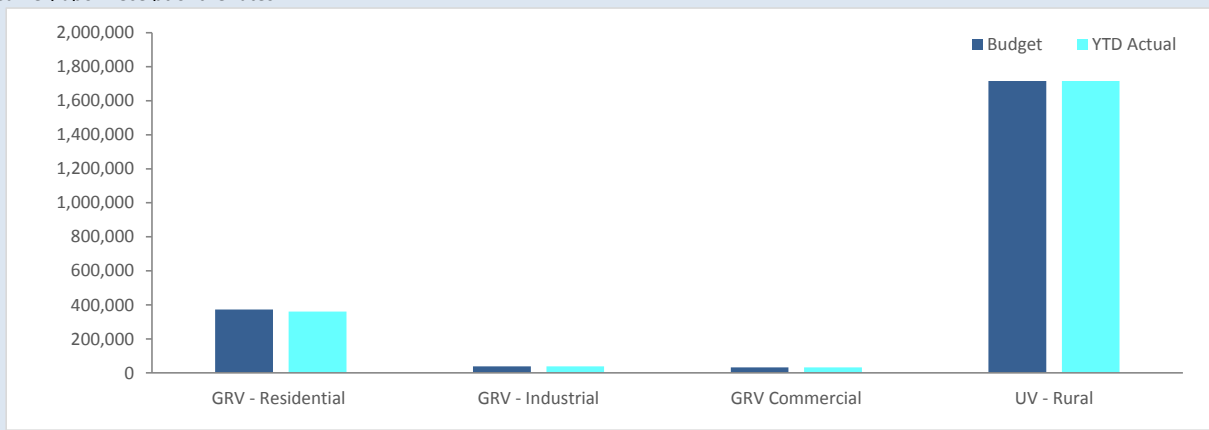
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

General Rates		
Budget	YTD Actual	%
\$2.21 M	\$2.2 M	99%

■ GRV - Residential ■ GRV - Industrial ■ GRV - Commercial ■ UV - Rural

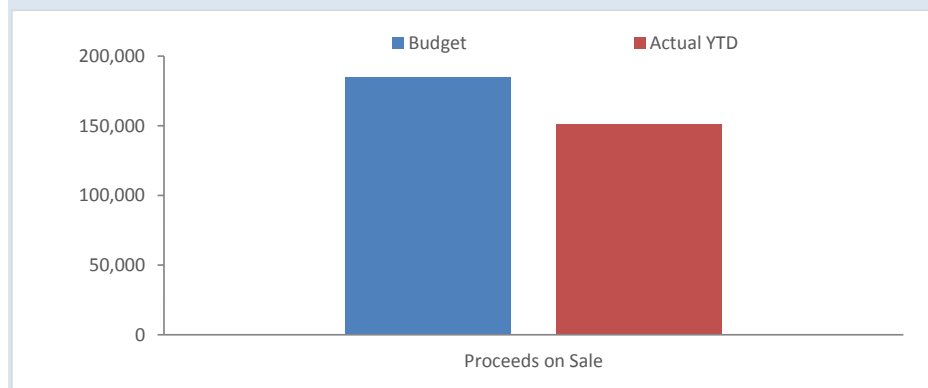


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
6Q0	CEO Vehicle Q0	N/A	35,000			43,637	36,364		(7,274)
4Q190	Managers Works Utility Q190	35,201	29,545		(5,656)	38,656	29,545		(9,110)
Q551	Team Leader Crew Cab Q551	11,492	17,273	5,781		11,219	17,273	6,054	
Q3856	Nissan Navara Q3856	2,958	5,455	2,497		5,027	5,455	428	
Q465	BT 50 Share Ute Q465	18,296	22,727	4,431		18,791	22,727	3,937	
Q661	Town Gdn Ute Q661	11,032	13,636	2,604		10,533	13,636	3,103	
Q633	Excavator Ute Q633	4,499	4,545	46		4,515	4,545	31	
Q960	Armann Multi Tyre Roller	N/A	30,000			14,748	21,000	6,252	
P11V31	Communtiy Bus Q458	N/A	27,000						
1168	South Dangin Vacant Lot	N/A	0			5,000	229		(4,771)
		83,479	185,182	15,359	(5,656)	152,126	150,775	19,805	(21,155)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$185,182	\$150,775	81%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

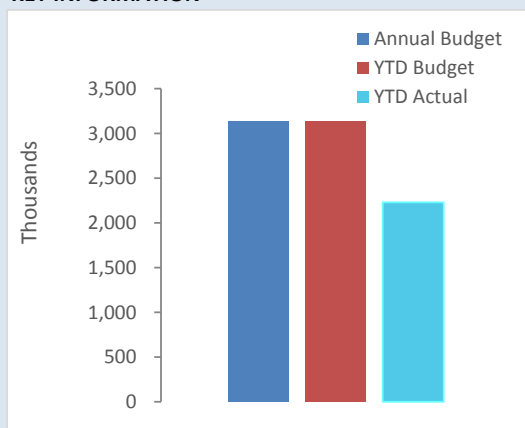
Capital Acquisitions	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget		
	\$	\$	\$	\$
Land	0	0	0	0
Buildings	579,664	579,664	299,627	-280,037
Plant & Equipment	558,140	558,140	375,777	-182,363
Furniture & Equipment	0	0	0	0
Infrastructure - Roads	1,639,967	1,639,967	1,400,694	-239,273
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Other	353,585	353,585	152,473	-201,112
Capital Expenditure Totals	3,131,356	3,131,356	2,228,572	(902,784)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	723,780	723,780	601,661	-122,119
Borrowings	150,000	150,000	0	-150,000
Other (Disposals & C/Fwd)	185,182	185,182	150,775	-34,407
Cash Backed Reserves				
Plant Reserve	349,257	231,257	231,257	0
Swimming Pool Reserve	6,761	0	-6,761	-6,761
Building Reserve	145,000	100,000	100,000	0
Health Reserve	5,000	0	0	0
Road Infrastructure Reserve	50,000	0	-50,000	-50,000
Contribution - operations	1,516,376	1,741,137	1,201,640	(539,497)
Capital Funding Total	3,131,356	3,131,356	2,228,572	(902,784)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$3.13 M	\$2.23 M	71%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$.72 M	\$.6 M	83%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion	Amended				Variance (Under)/Over	
	Account Number	Annual Budget	YTD Budget	YTD Actual		
	Capital Expenditure					
	Land					
	Total	0	0	0	0	
	Buildings					
0.30	Curtains - 14 Reid St	9518	5,000	5,000	1,487	-3,513
0.82	Shire Hall - Upgrades	9531	128,300	128,300	104,899	-23,401
0.88	Works Depot - Construction	9534	20,900	20,900	18,456	-2,444
0.01	Auther Kelly - Roof	9537	31,020	31,020	391	-30,629
0.45	Cottage - Project	9546	305,000	305,000	136,262	-168,738
0.46	Swimming Pool Upgrade - Shed and Winches	9550	19,000	19,000	8,647	-10,353
0.00	Medical Centre Ablution Access	9561	5,000	5,000	0	-5,000
0.00	8 Dall St - Front Window Replacement	9564	4,500	4,500	0	-4,500
0.96	Community Building Replacements	9577	3,500	3,500	3,359	-141
0.07	Tourist Layby	9582	30,000	30,000	2,020	-27,980
0.88	Golf Club Machinery Shed	9585	27,444	27,444	24,107	-3,337
0.52	Total		579,664	579,664	299,627	-280,037
	Plant & Equipment					
0.93	CEO Vehicle QO	9000	45,000	45,000	41,815	-3,185
1.00	Managers Works Utility Q190	9702	37,235	37,235	37,235	-0
0.97	Team Leader Crew Cab Q551	9707	37,636	37,636	36,613	-1,023
1.00	Nissan Navara Q3856	9726	29,364	29,364	29,364	0
1.00	BT 50 Share Ute Q465	9718	36,071	36,071	36,071	0
1.00	Town Gdn Ute Q661	9729	32,316	32,316	32,316	-0
0.98	Excavator Ute Q633	9728	29,818	29,818	29,363	-455
0.76	Armann Multi Tyre Roller	9009	175,000	175,000	133,000	-42,000
0.00	Communtiy Bus Q458	9706	135,700	135,700	0	-135,700
	Total		558,140	558,140	375,777	-182,363
	Furniture & Equipment					
	Total		0	0	0	0
	Infrastructure - Roads					
0.85	Road Construction	3604	1,639,967	1,639,967	1,400,694	-239,273
0.85	Total		1,639,967	1,639,967	1,400,694	-239,273
	Infrastructure - Footpaths					
	Total		0	0	0	0
	Infrastructure - Other					
0.19	Hall Car Park Upgrade	9829	10,000	10,000	1,936	-8,064
1.05	CCTV Development	9835	81,840	81,840	85,927	4,087
0.19	Bowling Club - New Green	9836	230,000	230,000	43,776	-186,224
0.15	New Lighting Quairading Oval	9837	11,745	11,745	1,745	-10,000
0.95	Youth Disability Access	9833	20,000	20,000	19,089	-911
0.43	Total		353,585	353,585	152,473	-201,112

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings Particulars	2017/18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport									
Loan 118 - Depot Building	478,419			44,150	44,150	434,269	434,269	15,587	15,587
Economic Services									
Park Cottages	0	0	150,000	0	6,477	0	143,523	0	3,000
							0		
	478,419	0	150,000	44,150	50,627	434,269	577,792	15,587	18,587
Self supporting loans									
Recreation and Culture									
Loan 115 - Bowling Club	109,267			31,256	31,256	78,011	78,011	5,216	6,962
Loan 116 - Tennis Club	2,974			1,796	1,796	1,178	1,178	92	106
Loan 117 - Golf Club	8,002			1,520	1,520	6,482	6,482	326	376
							0		
	120,243	0	0	34,573	34,572	85,670	85,671	5,635	7,444
Total	598,662	0	150,000	78,723	85,199	519,939	663,463	21,222	26,031

All debenture repayments were financed by general purpose revenue.

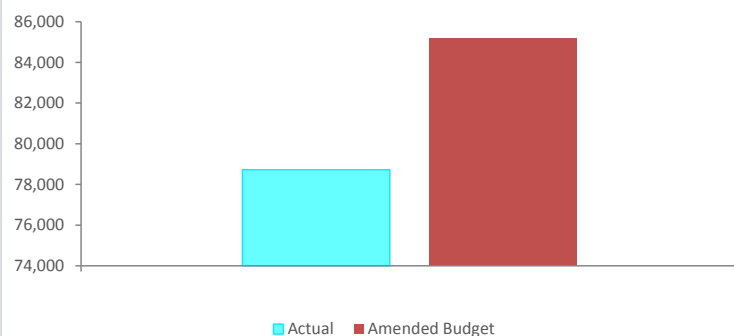
SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

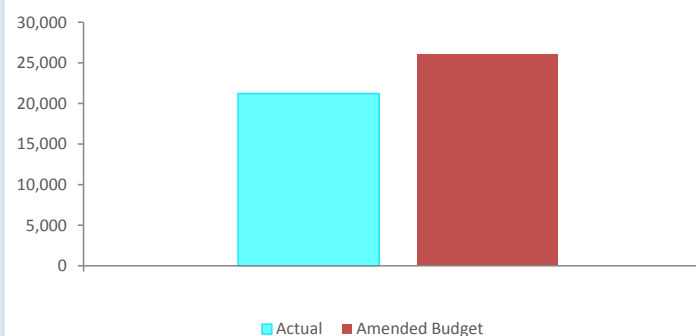
KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings - Principal Repaid



Borrowings - Interest Paid



2018/19 Principal Repaid

\$78,723

Interest Expense

\$21,222

Loans Outstanding

\$.52 M

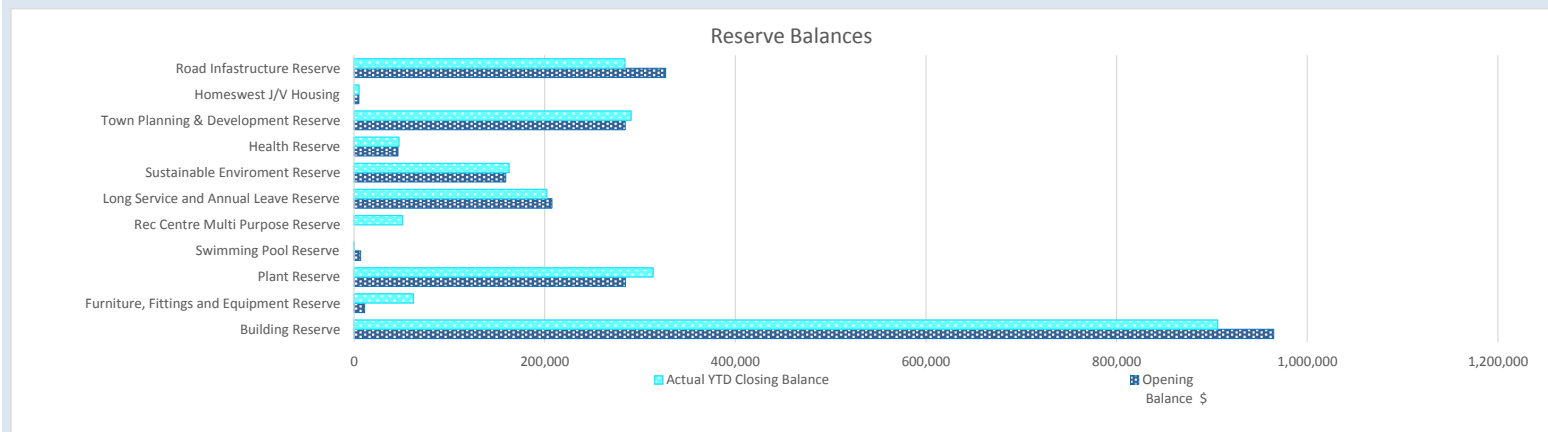
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**OPERATING ACTIVITIES
NOTE 9
RESERVES**

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building Reserve	964,730	22,621	21,468	20,000	20,000	(145,000)	(100,000)	862,351	906,199
Furniture, Fittings and Equipment Reserve	11,027	259	1,349	50,000	50,000	0	0	61,286	62,375
Plant Reserve	284,547	6,685	10,487	250,000	250,000	(349,257)	(231,257)	191,975	313,777
Swimming Pool Reserve	6,904	162	153	0	0	(6,761)	(6,761)	305	296
Rec Centre Multi Purpose Reserve	0	0	1,104	50,000	50,000	0	0	50,000	51,104
Long Service and Annual Leave Reserve	207,601	4,878	4,642	40,000	40,000	(92,106)	(50,000)	160,373	202,243
Sustainable Environment Reserve	159,185	3,741	3,528	0	0	0	0	162,926	162,714
Health Reserve	46,039	1,082	1,020	0	0	(5,000)	0	42,121	47,060
Town Planning & Development Reserve	284,360	6,682	6,301	0	0	(20,000)	0	271,042	290,660
Homeswest J/V Housing	5,038	118	111	0	0	0	0	5,156	5,149
Road Infrastructure Reserve	326,924	7,672	7,245	0	0	(50,000)	(50,000)	284,596	284,169
	2,296,355	53,900	57,409	410,000	410,000	(668,124)	(438,018)	2,092,131	2,325,745

KEY INFORMATION



Interest Earned
\$57,409
Reserves Bal
\$2.33 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

NOTE 10
GRANTS AND CONTRIBUTIONS

Grants and Contributions

	Amended			Variance (Under)/Over
	Annual Budget	YTD Budget	YTD Actual	
Operating grants, subsidies and contributions				
Federal Assistance Grants	866,021	866,021	1,800,387	934,366
MRWA Direct Road Grant	127,291	127,291	127,291	0
NRM Grant	22,000	22,000	20,000	(2,000)
Childcare Grant	29,000	29,000	43,825	14,825
Fire Prevention Grants	38,371	38,371	43,759	5,388
Staff Contributions to Vehicle and Housing Expenses	11,800	11,800	11,554	(246)
Bowling Club Contribution - Lighting	18,750	18,750	0	(18,750)
Contribution Other	100	100	0	(100)
Youth Centre Contribution	0	0	2,041	2,041
Community Stewardship Grant - Combating Vegetation Decline	0	0	24,624	24,624
Community Development Projects	10,000	10,000	0	(10,000)
Signage Tourism Grant	10,000	10,000	10,000	0
Operating grants, subsidies and contributions Total	1,133,333	1,133,333	2,083,481	950,148
Non-operating grants, subsidies and contributions				
Roads to Recovery/ MRWA Regional Road Group	485,491	485,491	419,151	-66,340
CCTV Community Project	81,840	81,840	74,400	-7,440
Golf Club Shed Contribution	21,449	21,449	18,110	-3,339
Bowling Club Contribution for New Green	25,000	25,000	0	-25,000
Youth Disability Access	20,000	20,000	0	-20,000
Lotterywest Grant Agreement - Town Hall Project	87,000	87,000	87,000	0
Quairading Curtain Raisers Contribution - Town Hall Project	3,000	3,000	3,000	0
Non-operating grants, subsidies and contributions Total	723,780	723,780	601,661	-122,119
Grand Total	1,857,113	1,857,113	2,685,142	828,029

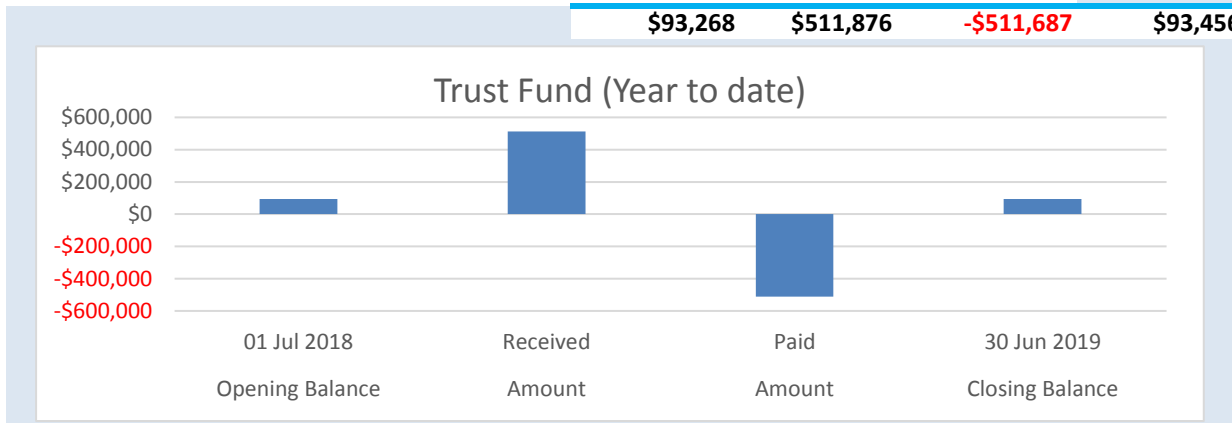
KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Jun 2019
Departement of Transport	\$9,507	\$511,876	-\$511,687	\$9,695
QARRAS - Luncheon	\$3,451	\$0	\$0	\$3,451
Doodenanning Cemetery	\$1,196	\$0	\$0	\$1,196
South Caroling Cemetery	\$4,887	\$0	\$0	\$4,887
Nomination Fees	\$0	\$0	\$0	\$0
Town Planning - Peacock 2 Yrs	\$1,000	\$0	\$0	\$1,000
Rural Youth	\$73,227	\$0	\$0	\$73,227
	\$93,268	\$511,876	-\$511,687	\$93,456



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**NOTE 12
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				41,805
	Permanent Changes						41,805
	Inclusion of the Profit/ Loss on the sale of Council Vehicle	95-18/19	Operating Revenue		15,358		57,163
	Reduction in the expected income from cottages	95-18/19	Operating Revenue			6,500	50,663
	Increase in income from sale of miscellaneous materials	95-18/19	Operating Revenue		25,000		75,663
	Rent to be received on 8 Dall St	95-18/19	Operating Revenue		3,800		79,463
	Increase of the Federal Assistance Grants	95-18/19	Operating Revenue		68,021		147,484
	Increase of Main Roads Direct Grant	95-18/19	Operating Revenue		48,971		196,455
	Bowling Club contribution to the repair of Bowling Club Lighting	95-18/19	Operating Revenue		18,750		215,205
	Contribution to admin vehicle	95-18/19	Operating Revenue			3,800	211,405
	Insurance received due to damages from the Bowling Green, Light Pole and removal of debris	95-18/19	Operating Revenue		220,750		432,155
	Increase of staff costs due to pay out of leave entitlements, increase of incorrectly calculated childcare wages and increase of wages from overlap of staff during handovers due to retirements and parental leave	95-18/19	Operating Expenses			130,302	301,853
	Decrease in the provision of leave entitlements.	95-18/19	Operating Expenses		80,000		381,853
	It Audit - High and Medium Risk Items	95-18/19	Operating Expenses			16,667	365,186
	Reduction in expected costs of accounting support	95-18/19	Operating Expenses		30,000		395,186
	Shire Rebranding	95-18/19	Operating Expenses			12,500	382,686
	Stationary as part of Shire Rebranding	95-18/19	Operating Expenses			2,600	380,086
	Meeting local laws and advertising	95-18/19	Operating Expenses			8,000	372,086
	Removal of debris and the removal and replacement of fencing at the bowling club	95-18/19	Operating Expenses			10,500	361,586
	Soil contamination testing - PTA (ex valley ford)	95-18/19	Operating Expenses			10,000	351,586
	New files for record keeping	95-18/19	Operating Expenses			1,500	350,086
	Repair of 4 light towers at the Bowling Club	95-18/19	Operating Expenses			25,000	325,086
	Secondary freight route project - Better regions grant application contribution	95-18/19	Operating Expenses			6,000	319,086
	Reduction of strategic contractors in members other expenditure	95-18/19	Operating Expenses		5,000		324,086
	Design costs for saleyard subdivision	95-18/19	Operating Expenses			20,000	304,086
	Reduction of expected cost of loan 118 (depot) and reduced cost of new loan due to timing	95-18/19	Operating Expenses		9,133		313,219
	Extra actual cost of ESL insurance	95-18/19	Operating Expenses			4,350	308,869
	Loss on sale of Q190 Ford Ranger	95-18/19	Operating Expenses			5,656	303,213
	Reduction in expected doubtful debts to match balance sheet	95-18/19	Operating Expenses		16,667		319,880
	Contribution from the bowling Club for the new green upgrade	95-18/19	Capital Revenue		25,000		344,880
	Contribution from the Rural Youth (in trust) for Centenary Park	95-18/19	Capital Revenue			73,500	271,380
	Grant from Lotterywest for Centenary Park	95-18/19	Capital Revenue			75,000	196,380
	Contribution for RSL Hall Ramps	95-18/19	Capital Revenue		15,500		211,880
	Lotterywest grant for Old School site development	95-18/19	Capital Revenue			40,000	171,880
	Reduction in expected proceeds from sale of Shire vehicles	95-18/19	Capital Revenue			43,000	128,880
	RSL Hall Ramps	95-18/19	Capital Revenue			15,500	113,380
	Depot - Final Payment (Retention money held)	95-18/19	Capital Revenue			17,250	96,130
	Old School Site development	95-18/19	Capital Revenue		85,000		181,130
	Culvert Cleaner	95-18/19	Capital Expenses		50,000		231,130
	Q3856 - Spray Ute	95-18/19	Capital Expenses		2,000		233,130
	Q465 - Shared Works Ute	95-18/19	Capital Expenses			2,000	231,130
	Q551 - Team Leader Crew Cab	95-18/19	Capital Expenses			2,000	229,130
	Q633 - Excavator Ute	95-18/19	Capital Expenses		2,000		231,130
	Q661 - Town Gdn Ute	95-18/19	Capital Expenses		5,000		236,130
	New Bowling Green	95-18/19	Capital Expenses			230,000	6,130
	Centenary Park moved to next year	95-18/19	Capital Expenses		225,000		231,130
	Lights for Quairading Oval	95-18/19	Capital Expenses			219,000	12,130
	Funds from Long Service Leave and Annual Leave to assist in the payment of leave entitlements	95-18/19	Other		25,000		37,130
	Funds from Plant reserve for increases trade in cost of plant	95-18/19	Other		38,000		75,130
	Funds from Building Reserve not needed for Old School Site in the current year	95-18/19	Other			45,000	30,130
	Funds from the Town Planning and Development Reserve to fund design costs for saleyards subdivision	95-18/19	Other		20,000		50,130
	Profit and Loss Non-cash adjustment	95-18/19	Non Cash Item	9,703			40,427
	Hire of 2 x mobile floodlight Units	136-18/19	Operating Expenses			6,100	34,327
	Medical Practice Income - HIC, PNIG, SiHi (\$67,500 Grants not attracted), Consultations (Private and Bulk Billed) down \$16,500, VMP indexing - reduced by \$5,000	152-18/19	Operating Revenue			89,000	(54,673)
	Landfill Site - Increase of expected charges	152-18/19	Operating Revenue		3,000		(51,673)
	Town Planning Fees - Reduction of expected fees	152-18/19	Operating Revenue			1,500	(53,173)
	Community Bus Operating Income - Reduction of expected fees	152-18/19	Operating Revenue			3,500	(56,673)
	Building Permits - Reduction of expected fees	152-18/19	Operating Revenue			2,000	(58,673)
	Standpipes - Increase in fees charged due to roadworks	152-18/19	Operating Revenue		25,000		(33,673)
	Private Works Income - Electrician - Reduction of expected fees	152-18/19	Operating Revenue			30,500	(64,173)
	Grants ESL - Extra Quarter expected this year	152-18/19	Operating Revenue		9,593		(54,580)
	Tourist Signage Grant Successful	152-18/19	Operating Revenue		10,000		(44,580)
	Reimbursement Tennis Club Utilities	152-18/19	Operating Revenue			1,500	(46,080)

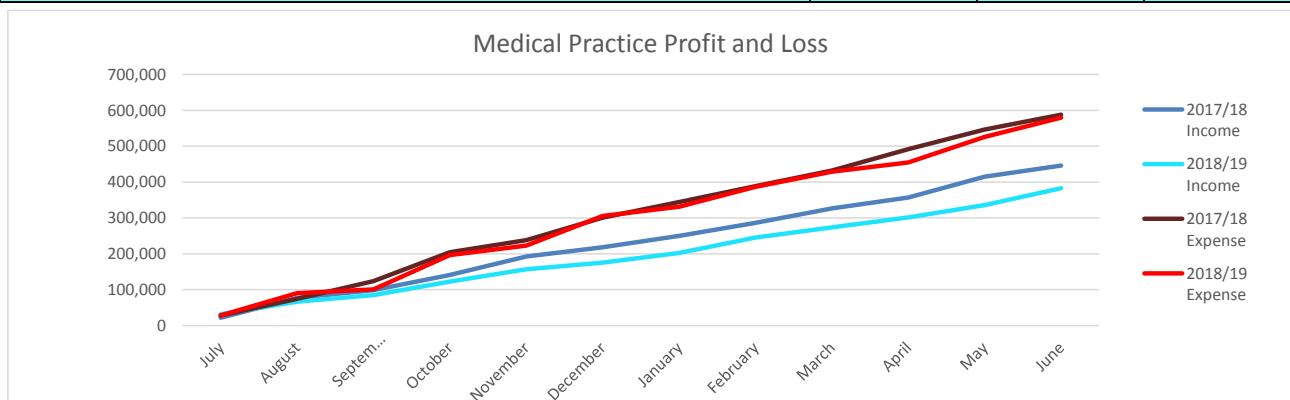
Medical Practices Expense - Practice Nurse on leave savings \$26,000,					
Adjustment of Accrued Leave \$10,000 from staff changeover	152-18/19	Operating Expenses	36,000		(10,080)
Youth Centre Building - Decrease Employee cost to Cemetery	152-18/19	Operating Expenses	3,000		(7,080)
Cemetery - Increase Employee costs from Cemetery	152-18/19	Operating Expenses		3,000	(10,080)
Private Works Electrical Contractor - Administration and Material - Adjustments to Original Budget	152-18/19	Operating Expenses	31,523		21,443
Private Works Electrical Contractor - Labour Private Works - Adjustments to Original Budget	152-18/19	Operating Expenses	3,746		25,189
Conferences Members = Savings from attendance of Local Government Week	152-18/19	Operating Expenses	8,000		33,189
Members -Other Expenditure - Reduction of \$5,000 Consulting, Remove 8,000 Advertising for Meetings Local Laws	152-18/19	Operating Expenses	13,000		46,189
Member - Advertising - Four Tenders to Call this Year	152-18/19	Operating Expenses		5,000	41,189
Audit fees and Accounting Support - Monthly Reporting Template to be created by Staff	152-18/19	Operating Expenses	10,000		51,189
Other Labour/ Relief Staff - Increase due to actual expenses	152-18/19	Operating Expenses		13,391	37,798
Medical Practices Expense - \$16,000 Surgery Closed during Holidays and when Doctor unavailable, Other Minor Savings \$3,000	152-18/19	Operating Expenses	19,000		56,798
Arthur Kelly Village - Increased provision for repairs	152-18/19	Operating Expenses		10,000	46,798
Heritage Consultancy	152-18/19	Operating Expenses	7,500		54,298
Community Bus Operating Expenses - Increase based on actuals	152-18/19	Operating Expenses		2,500	51,798
Ovals and Grounds - Additional provision for materials	152-18/19	Operating Expenses		5,000	46,798
Fuels and Oils - Increase due to actuals	152-18/19	Operating Expenses		26,433	20,365
Ovals and Grounds - Additional provision for Utilities	152-18/19	Operating Expenses		5,000	15,365
Standpipes - Increase of water usage due to use in roadworks	152-18/19	Operating Expenses		20,000	(4,635)
Change in Depreciation due to Road Revaluations	152-18/19	Operating Expenses	1,217,331		1,212,696
Interest on Overdrafts - Not used and not expected to be used	152-18/19	Operating Expenses	10,000		1,222,696
NRM Community Grant - Community Connecting Corridors reduced	152-18/19	Operating Expenses	10,314		1,233,010
Contribution to Quairading Rainmakers Public Artwork	152-18/19	Operating Expenses		10,000	1,223,010
64 Coraling St Roof Restoration - Removed in favour of Roof Replacement in 2019/20	152-18/19	Capital Expenses	10,450		1,233,460
Park Cottages - Expected savings from Cottage Project	152-18/19	Capital Expenses	90,000		1,323,460
Works Depot - Savings from Apron of Building	152-18/19	Capital Expenses	6,350		1,329,810
Q190 - EMWS Vehicle	152-18/19	Capital Expenses	2,765		1,332,576
Q3856 - Spray Ute	152-18/19	Capital Expenses	8,636		1,341,212
Q465 - Shared Works Ute	152-18/19	Capital Expenses	5,929		1,347,141
Q551 - Team Leader Crew Cab	152-18/19	Capital Expenses	4,364		1,351,505
Q633 - Excavator Ute	152-18/19	Capital Expenses	8,182		1,359,687
Q661 - Town Gdn Ute	152-18/19	Capital Expenses	2,684		1,362,371
Removal of New Lighting Quairading Lighting - To proceed in 2019/20	152-18/19	Capital Expenses	207,255		1,569,626
Hall Car Park Upgrade - Savings from Design of Carpark	152-18/19	Capital Expenses	15,000		1,584,626
Winches For Swimming Pool Poles - Expected in 2019/20	152-18/19	Capital Expenses	10,000		1,594,626
Proceeds of Sale of Light Vehicle	152-18/19	Capital Revenue		6,818	1,587,808
Funds from Plant reserve	152-18/19	Other		25,743	1,562,065
				90,000	
Funds from Building Reserve not needed due to savings from Park Cottages	152-18/19	Other			1,472,065
Change in Road Valuations due to Revaluations	152-18/19	Other		1,217,331	254,734
Adjustment of Nature and Type : Operating grants, subsidies and contributions	152-18/19	Other		3,156,869	(2,902,135)
Adjustment of Nature and Type : Non-operating grants, subsidies and contributions	152-18/19	Other	40,000		(2,862,135)
Adjustment of Nature and Type : Other revenue (WANDRRA)	152-18/19	Other	2,859,397		(2,738)
Adjustment of Nature and Type : Other revenue	152-18/19	Other	151,472		148,734
Adjustment of Nature and Type : Fees and charges	152-18/19	Other	106,000		254,734
Adjustment to start of year Surplus	152-18/20	Opening Surplus(Deficit)		204,302	50,432
			9,703	5,979,442	5,961,112

KEY INFORMATION

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

NOTE 13
MEDICAL PRACTICE

Medical Practice Profit and Loss (Cash)				
	Year to Date		BUDGET 18/19	YTD%
	Actual	2018		
	/ 2019			
EXPENDITURE				
LABOUR				
CONTRACTOR DOCTOR 17/18 + JUN 30 CPI in OCT18		\$410,864	\$415,553	99%
Wages				
PRACTICE NURSE (2 days a week)		\$154	\$3,380	5%
PRACTICE MGR RECEPTIONISTS - Job Share 3 Staff (1.6 FTE)		\$115,504	\$89,801	129%
Super				
PRACTICE NURSE		\$0	\$2,791	0%
PRACTICE MGR RECEPTIONISTS - Job Share 3 Staff (1.6 FTE)		\$7,900	\$9,709	81%
Insurance				
WORKERS COMPENSATION @ 2.3%		\$1,836	\$2,972	62%
MEDICAL INDEMNITY/PROFESSIONAL FEES		\$0	\$990	0%
Other				
STAFF DEVELOPMENT		\$0	\$1,000	0%
MATERIALS				
MATERIALS - MEDICAL/OTHER		\$7,399	\$5,214	142%
UTILITIES				
ELECTRICITY CONSUMED		\$1,679	\$1,900	88%
PHONE		\$4,295	\$4,200	102%
POSTAGES, PRINTING, STATIONERY, ETC		\$3,968	\$4,850	82%
OTHER				
MINOR CAPITAL EXPENDITURE ITEMS		\$2,318	\$3,000	77%
COMPUTERS - MTCE (NON CAPITAL)		\$3,797	\$3,000	127%
CREDIT CARD MERCHANT FEES		\$394	\$500	79%
OTHER SURGERY EXPENSES		\$19,478	\$16,140	121%
TOTAL CASH EXPENDITURE		\$579,587	\$565,000	103%
INCOME				
		Actual	2018	
		/ 2019		
INTEREST - SUPPORT PACKAGES		\$799	\$2,000	40%
HIC PAYMENTS (PIP) & (SWWML) & (CIR) -EX GST		\$22,009	\$0	
RFDS PAYMENTS		\$4,800	\$4,800	100%
PRACTICE NURSE INCENTIVE GRANT		\$2,825	\$1,500	188%
RECEIPTS FROM CONSULTATIONS		\$37,382	\$47,700	78%
VTA BENEFIT / M 'CARE		\$224,275	\$220,000	102%
SiHi GP INCENTIVE (EX GST)		\$0	\$0	
VMP PAYMENTS (EX GST) - ESTIMATED		\$90,657	\$90,000	101%
SUNDRY PAYMENTS		\$0	\$0	
TOTAL CASH INCOME		\$382,747	\$366,000	105%
TOTAL CASH INCOME		\$382,747	\$366,000	105%
TOTAL CASH EXPENDITURE		\$579,587	\$565,000	103%
OUTCOME		-\$196,839	-\$199,000	99%

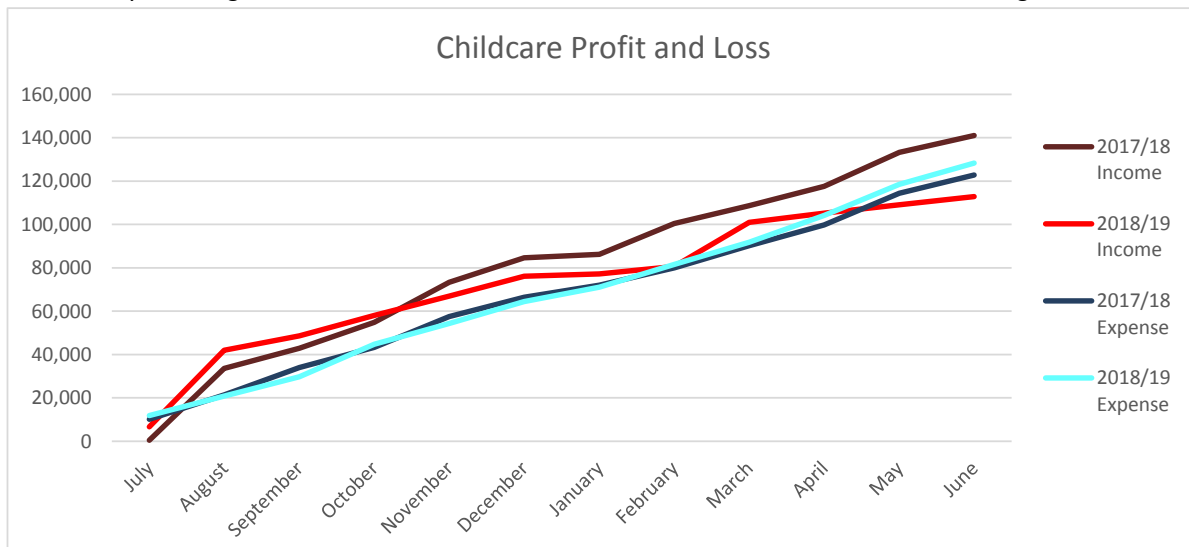


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**NOTE 14
CHILDCARE**

Childcare Profit and Loss (Cash)	May Actual	YTD Actual	Budget	VAR %
INCOME				
Fees	\$3,771	\$69,562	\$102,500	68%
Grant Funds	\$0	\$42,758	\$31,500	136%
Donations		\$500	\$1,000	50%
**Funds Reimbursements		\$39	\$0	
TOTAL INCOME	\$3,771	\$112,859	\$135,000	84%
EXPENDITURE	May Actual	YTD Actual	Budget	VAR %
Insurance	\$0	\$1,740	\$1,906	91%
Dept Communities - Annual Service Fee	\$0	\$203	\$1,500	14%
Operating Expenses	\$227	\$3,027	\$10,534	29%
Power	\$235	\$1,120	\$1,600	70%
Phone	\$0	\$442	\$600	74%
Wages	\$8,454	\$111,276	\$102,861	108%
Superannuation	\$782	\$10,464	\$7,872	133%
**Funds to be reimbursed	\$0	\$39	\$0	
TOTAL EXPENDITURE	\$ 9,698	\$ 128,311	\$ 126,873	101%
Income	\$ 112,859			
Expenses	\$ 128,311			
Surplus/ Deficit	-\$ 15,452			

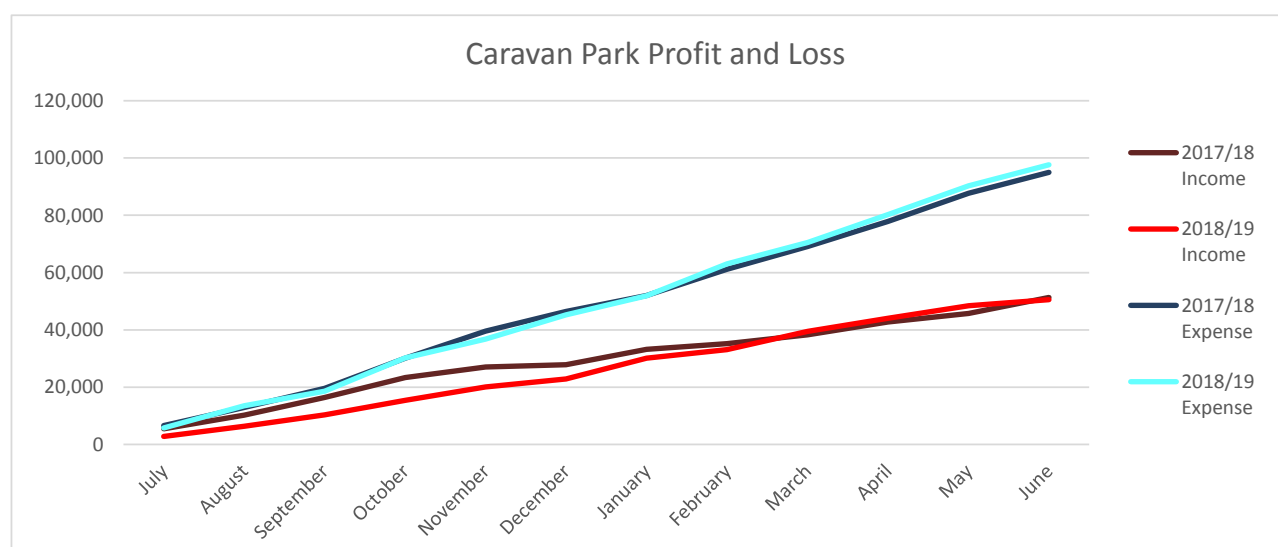
** Funds for Reimbursement are purchased by the Shire on behalf of the fundraising committee and directly on charged to the committee, there is a neutral costs to Shire, therefore not budgeted



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**NOTE 15
CARAVAN PARK**

Caravan Park Profit and Loss	YTD Actual	Budget	VAR %
INCOME			
Caravan Park Charges	\$37,878	\$30,400	125%
Cottage Charges	\$12,667	\$9,897	128%
TOTAL INCOME	\$50,545	\$40,297	125%
EXPENDITURE	YTD Actual	Budget	VAR %
Caravan Park			
Wages inc O/H	\$62,954	\$63,860	99%
Materials	\$9,712	\$3,000	324%
Utilities	\$13,388	\$13,980	96%
Insurance	\$1,162	\$1,800	65%
Caravan Park Total	\$87,216	\$82,640	106%
Cottages			
Wages inc O/H	\$6,855	\$5,945	115%
Materials	\$1,102	\$5,090	22%
Utilities	\$1,828	\$1,600	114%
Insurance	\$642	\$550	117%
Cottages Total	\$10,427	\$13,185	79%
TOTAL EXPENDITURE	\$ 97,643	\$ 95,825	102%
Income	\$ 50,545		
Expenses	\$ 97,643		
Surplus/ Defecit	-\$ 47,098		



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019**

**NOTE 16
RATIO'S**

	2019	This Time	2018	2017	2016	Target
	YTD	Last Year				Range
Current Ratio	5.07	2.85	1.76	3.77	1.16	≥1.00
Asset Sustainability Ratio	1.00	N/A	1.16	1.03	1.17	≥1.10
Debt Service Cover Ratio	15.96	14.13	16.98	41.90	29.21	≥ 15.0
Operating Surplus Ratio	(0.06)	(0.28)	(0.24)	(0.42)	(0.51)	≥0.15
Own Source Revenue Coverage Ratio	0.48	0.71	0.69	0.46	0.57	≥0.90

The above ratios are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

Asset Sustainability Ratio
$$\frac{\text{Capital Renewal and Replacement Expenditure}}{\text{Depreciation Expenses}}$$

Debt Service Cover Ratio
$$\frac{\text{Annual Operating Surplus before Interest and Depreciation}}{\text{Principal and Interest}}$$

Operating Surplus Ratio
$$\frac{\text{Operating Revenue minus Operating Expenses}}{\text{Own Source Operating Revenue}}$$

Own Source Revenue Coverage Ratio
$$\frac{\text{Own Source Operating Revenue}}{\text{Operating Expenses}}$$

N/A - This ratio cannot be readily calculated from within these Monthly Statements so is excluded

9.3 Adoption of the 2019/2020 Statutory Budget

Meeting Date	25 th July 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	EMCS Nathan Gilfellon
Attachments	9.3.1 Statutory Budget 2019/2020
	9.3.2 Fees and Charges 2019/2020
Owner/Applicant	Shire of Quairading
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

That: -

1. Council adopt the Budget in Attachment 9.3.1 for the 2019/20 Financial Year.
2. Council impose the following differential general rates and minimum payments on Gross Rental and Unimproved Rates:

General Rates

GRV – Residential - 13.5679 cents in the dollar
 GRV – Industrial - 13.5679 cents in the dollar
 GRV – Commercial - 13.5679 cents in the dollar
 UV – Rural - 1.2301 cents in the dollar

Minimum Rates

GRV – Residential - \$650
 GRV – Industrial - \$650
 GRV – Commercial - \$650
 UV – Rural - \$650

3. Council adopts the following payment option dates and fees:

Option 1. Payment in Full on or before 5.00pm on Friday 13th September 2019.

Option 2. Four Equal Instalments at intervals of two calendar months. Instalment due dates:-

Friday 13th September 2019
 Wednesday 13th November 2019
 Monday 13th January 2020
 Friday 13th March 2020

Option 3. Alternative payment arrangements as agreed to by the Chief Executive Officer and the Ratepayer.

Instalment Interest Charges

That a 5.5% interest rate be imposed on instalments to apply to the second, third and fourth instalments \$6.45(3).

Instalment Administration Fee

That an Administration Fee of \$5.00 be charged for Instalment numbers 2, 3 and 4 under Payment Option No. 2.

Alternative Payment Option Administration Fee

Where Option 3 is selected and agreed to, an Administration Fee of \$25.00 be applied to that assessment to recover Administration and Management Costs.

Interest Charges

That a Penalty Interest Rate of 11% be imposed on Overdue Rates, Sundry Debtors and Legal Fees (excluding Rubbish Charges), where instalment Option 2 (Rates only) has not been taken up.

Rubbish Charges

The following Waste and Recycling Charges apply for the 2019/2020 year:-

\$286.00 per annum per Rubbish Service which incorporates a weekly removal of one 240 litre Mobile Garbage Bin and fortnightly removal of one 240 litre Recycling Bin.

\$286.00 per annum Waste and Recycling Charge for Commercial Properties not serviced with a Mobile Garbage Bin.

4. Council adopts the following in regard to Reserve Funds:-
 - (a) That a Buildings Renewal Reserve be established to fund the maintenance and renewal of Councils Building assets;
 - (b) That an Independent Living Reserve be established to be used to fund the development of Independent Living Units; and
 - (c) The Building Reserve to be renamed the Buildings and Infrastructure Reserve to be used to Develop and Upgrade Council Infrastructure and Building Assets.
5. Council adopt the Attachment 9.3.2 Schedule of Fees and Charges.
6. Only Variations to Council's 2019/2020 Budget by 10% or Greater and \$10,000 or more as noted in the Monthly Financial Statements be reported to Council.

VOTING REQUIREMENTS – Absolute Majority

IN BRIEF

- The 2019 / 2020 statutory budget documentation has been prepared in accordance with Council direction and taking into account the Community Strategic Plan and the Corporate Business Plan.
- The proposed rates in the dollar will raise \$1,839,734 on Unimproved Valued properties and \$459,868 on Gross Rental Value valued properties.
- The split of UV/GRV is UV 80% / GRV 20% based on Gross Rates Levied has been maintained.
- Fees & Charges have been reviewed. Minimum Increases have been aligned with the Perth March to March CPI Adjustment of 1.1%. Many of the Fees & Charges have been simplified to aid both Council Clients and Administration Staff.

MATTER FOR CONSIDERATION

Council to formally adopt the Budgets for Municipal, Trust and Reserve Funds for the 2019/2020 Year.

BACKGROUND

Council has held two workshops to consider/amend and have input into the finalisation of the 2019/20 budget.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

* *Absolute majority required.*

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
- (a) the expenditure by the local government; and
 - (b) the revenue and income, independent of general rates, of the local government; and
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
- (a) particulars of the estimated expenditure proposed to be incurred by the local government; and
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 and
 - (c) the fees and charges proposed to be imposed by the local government; and
 - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
- (a) the form of the annual budget; and
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.

In regard to the setting of Council Rates, Section 6.32 states: -

6.32 Rates and Service charges

When adopted the annual budget, a local government –

in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either –

- uniformly; or
- differentially;

may impose* on rateable land within its district –

- a specified area rate; or
- a minimum payment;

and

may impose* a service charge on land within its district.

* *Absolute majority required.*

When a local government resolves to impose a rate it is required to –

- set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value;
- set a rate which is expressed as a rate in the dollar of the unimproved value of rateable within its district to be rated on unimproved value

the unimproved value of rateable within its district to be rated on unimproved value.

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

Council's Adopted Budget underpins all Council's Projects and Programs for the 2019/2020 Year.

This budget has an improved operating position of \$398,243 over the previous 2018/19 budget and decreases financing activities by \$471,558 that will improve Council's long term financial position.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Built Environment Objective: Planning and infrastructure to meet the needs of the community

ITEM	OUTCOMES AND STRATEGIES
B2	Enhanced and Sustainably Managed Assets and Infrastructure

Economic Objective: Growing economy and employment opportunities

ITEM	OUTCOMES AND STRATEGIES
ED1	Economic diversity and resilience

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G1	Robust Integrated Planning and Reporting (IPR)
G1.1	Continual improvement in IPR, transparency and accountability
G4	Sound Organisation
G4.1	Maintain sustainability ratios at or above basic level
G4.2	Increase non-rates revenue generation
G4.3	Ensure optimum organisational capacity and efficiency

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial - Low Risk: The budget outlines the expenditure and income for the 2019/20 Financial Year and has been developed following multiple workshops with Staff and Councillors.

Health – Low Risk

Reputation – Low Risk: All projected Expenditure & Income have been included in both the project and operational costs.

Operation – Low Risk

Natural Environment – Low Risk.

COMMENT

The Community Strategic Plan indicates an increase of 2% over the inflation rate for year 3 of the plan. The increase in expenditure is a mixture of CPI increase as well as increases from award agreements, State Government utility charges and any other increases such as increased maintenance from new projects. This means that the increase to costs are not strictly aligned with the March to March Perth CPI figure of 1.1%. The rates increase of 4% has been calculated based on an adjusted expenditure increase percentage of 2%

Following Workshop Two an additional \$500,000 figure was allocated to Reserves being the following:

\$150,000 Town Planning

\$100,000 Road Infrastructure

\$100,000 Independent Living

\$150,000 Building & Infrastructure

This was due to a higher surplus figure than projected at the second budget workshop.

The actual Income and Expenditure used in the 2019/20 Budget are a snapshot as at the 30th June 2019 and may change once the Annual Financial Statements have been audited.

SHIRE OF QUAIRADING
BUDGET
FOR THE YEAR ENDED 30 JUNE 2020

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SHIRE'S VISION

The Shire of Quairading is a place for all, where we work together, with thriving industry creating jobs, a bright future for our young people, and a bustling town in a beautiful and productive rural setting.

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2020**

BY NATURE OR TYPE

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	2,299,602	2,198,718	2,211,054
Operating grants, subsidies and contributions	9	1,139,182	2,132,826	4,177,517
Fees and charges	8	661,127	1,042,717	1,116,147
Interest earnings	10(a)	74,389	87,141	94,444
Other revenue	10(b)	276,189	3,385,984	71,787
		4,450,489	8,847,386	7,670,949
Expenses				
Employee costs		(2,187,004)	(2,176,974)	(2,245,848)
Materials and contracts		(1,505,723)	(3,939,764)	(4,706,085)
Utility charges		(250,430)	(264,237)	(221,056)
Depreciation on non-current assets	5	(1,931,312)	(1,934,523)	(3,373,211)
Interest expenses	10(d)	(24,077)	(21,222)	(37,361)
Insurance expenses		(168,455)	(152,906)	(198,094)
Other expenditure		(84,967)	(138,658)	(121,697)
		(6,151,968)	(8,628,284)	(10,903,352)
Subtotal		(1,701,479)	219,102	(3,232,403)
Non-operating grants, subsidies and contributions	9	909,397	601,661	831,780
Profit on asset disposals	4(b)	14,960	19,805	0
Loss on asset disposals	4(b)	(26,054)	(21,155)	0
		898,303	600,311	831,780
Net result		(803,176)	819,413	(2,400,623)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(803,176)	819,413	(2,400,623)

This statement is to be read in conjunction with the accompanying notes.

FOR THE YEAR ENDED 30TH JUNE 2020**BASIS OF PREPARATION**

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Quairading controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the budget.

2018/19 ACTUAL BALANCES

Balances shown in this budget as 2018/19 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2019 the following new accounting policies are to be adopted and have impacted on the preparation of the budget:

- AASB 15 - Revenue from Contracts with Customers;
- AASB 16 - Leases; and
- AASB 1058 - Income of Not-for-Profit Entities.

Explanation of the changes arising from these standards is provided at Note 14.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE**REVENUES****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES**EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2020**

BY REPORTING PROGRAM

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
Revenue	1, 8, 9, 10(a),(b)	\$	\$	\$
Governance		5,824	13,513	19,876
General purpose funding		3,217,366	4,104,694	3,112,960
Law, order, public safety		197,103	190,618	188,450
Health		114,629	381,931	456,258
Education and welfare		190,279	166,286	186,798
Housing		120,076	104,393	105,776
Community amenities		164,458	190,912	204,725
Recreation and culture		30,944	233,152	39,039
Transport		159,679	2,912,792	2,956,667
Economic services		154,185	193,159	134,680
Other property and services		95,946	355,936	265,720
		4,450,489	8,847,386	7,670,949
Expenses excluding finance costs	5,10(c)(e)(f)(g)			
Governance		(649,699)	(649,902)	(683,305)
General purpose funding		(83,039)	(67,735)	(105,955)
Law, order, public safety		(358,226)	(313,202)	(338,482)
Health		(409,057)	(669,698)	(715,529)
Education and welfare		(356,815)	(294,486)	(281,663)
Housing		(183,945)	(182,573)	(243,041)
Community amenities		(494,667)	(444,530)	(499,451)
Recreation and culture		(931,993)	(920,578)	(831,392)
Transport		(2,011,133)	(4,099,584)	(6,311,681)
Economic services		(596,093)	(484,421)	(616,226)
Other property and services		(53,224)	(480,353)	(239,266)
		(6,127,891)	(8,607,062)	(10,865,991)
Finance costs	6, 10(d)			
General purpose funding		0	0	(10,000)
Recreation and culture		(4,289)	(5,635)	(7,444)
Transport		(16,208)	(15,587)	(17,444)
Economic services		(3,580)	0	(2,473)
		(24,077)	(21,222)	(37,361)
Subtotal		(1,701,479)	219,102	(3,232,403)
Non-operating grants, subsidies and contributions	9	909,397	601,661	831,780
Profit on disposal of assets	4(b)	14,960	19,805	0
(Loss) on disposal of assets	4(b)	(26,054)	(21,155)	0
		898,303	600,311	831,780
Net result		(803,176)	819,413	(2,400,623)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(803,176)	819,413	(2,400,623)

This statement is to be read in conjunction with the accompanying notes.

FOR THE YEAR ENDED 30TH JUNE 2020

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources

ACTIVITIES

The Governance function accumulates the costs of Members expenses and other costs of Council that relate to the tasks of assisting Councillors and the Ratepayers on matters which do not concern specific Council services, being election expenses; 'meeting costs; allowances and expenses of members;

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services that are not fully funded by specific fees and charges.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of local laws, fire control which covers the maintenance of bushfire equipment and insurance; animal control and a shared community emergency services manager.

HEALTH

To provide an operational framework for environmental

Health inspections, food quality control, pest control and operation of the medical centre.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Operation and maintenance of the Little Rainmakers Childcare Centre, Arthur Kelly Village and minor in-kind association with the Fail Aged Lodge. Youth programme and Quairading Youth centre.

HOUSING

To provide and maintain housing.

Maintenance of housing rented to staff and non staff.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish and recycling services and administration of Town Planning Scheme and Heritage services. Community bus service, maintenance of cemeteries, public conveniences and environmental services

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social welling of the community

Maintenance of Halls, Swimming pool community buildings and various reserves and library.

TRANSPORT

To provide safe, effective and efficient transport services to the community

Construction and maintenance of roads, drainage works, footpaths, parking facilities and cleaning of streets. Natural disaster road and bridge repairs. On - line licensing centre for Department of Transport. Maintenance of Airstrip.

ECONOMIC SERVICES

To help promote the Shire of Quairading and it's economic wellbeing

Community development, operation of caravan park and short stay accommodation, tourism and townscape, control of noxious weeds / plants. Pests and building control, Community gym and building control.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire of Quairadings overheads.

Private works overheads, plant operating costs, Administration allocation of salaries and wages. Operation of electrical services and private works.

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2020**

BY NATURE OR TYPE

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		2,299,602	2,204,590	2,252,510
Operating grants, subsidies and contributions		1,139,182	4,644,914	6,977,517
Fees and charges		661,127	1,042,717	1,116,147
Interest earnings		74,389	87,141	94,444
Goods and services tax		0	231,730	50,000
Other revenue		276,189	3,385,984	60,331
		4,450,489	11,597,076	10,550,949
Payments				
Employee costs		(2,187,004)	(2,229,613)	(2,245,848)
Materials and contracts		(1,505,723)	(5,203,828)	(5,056,085)
Utility charges		(250,430)	(264,237)	(221,056)
Interest expenses		(24,077)	(24,889)	(37,361)
Insurance expenses		(168,455)	(152,906)	(198,094)
Goods and services tax		0	(200,000)	0
Other expenditure		(84,967)	(138,658)	(121,697)
		(4,220,656)	(8,214,131)	(7,880,141)
Net cash provided by (used in) operating activities	3	229,833	3,382,945	2,670,808
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	4(a)	(856,322)	(675,404)	(1,409,914)
Payments for construction of infrastructure	4(a)	(2,062,906)	(1,553,167)	(1,976,307)
Non-operating grants, subsidies and contributions used for the development of assets	9	909,397	601,661	831,780
Proceeds from sale of land held for resale	4(b)	35,000	0	0
Proceeds from sale of plant & equipment	4(b)	110,000	150,775	235,000
Net cash provided by (used in) investing activities		(1,864,831)	(1,476,136)	(2,319,441)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(94,443)	(78,722)	(85,199)
Proceeds from self supporting loans	6(a)	36,341	34,573	34,572
Proceeds from new borrowings	6(b)	150,000	0	150,000
Net cash provided by (used in) financing activities		91,898	(44,149)	99,373
Net increase (decrease) in cash held		(1,543,100)	1,862,660	450,740
Cash at beginning of year		4,574,226	2,711,566	2,711,667
Cash and cash equivalents at the end of the year	3	3,031,126	4,574,226	3,162,407

This statement is to be read in conjunction with the accompanying notes.

**RATES SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2020**

BY REPORTING PROGRAM

	NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2 (b)(i)	2,233,386	1,634,796	1,839,098
		2,233,386	1,634,796	1,839,098
Revenue from operating activities (excluding rates)				
Governance		5,824	13,513	19,876
General purpose funding		917,764	1,905,976	901,906
Law, order, public safety		197,103	190,618	188,450
Health		114,629	381,931	456,258
Education and welfare		190,279	166,286	186,798
Housing		120,076	104,393	105,776
Community amenities		164,458	190,912	204,725
Recreation and culture		30,944	233,152	39,039
Transport		173,289	2,932,597	2,956,667
Economic services		154,185	193,159	134,680
Other property and services		97,296	355,936	265,720
		2,165,847	6,668,473	5,459,895
Expenditure from operating activities				
Governance		(649,699)	(657,176)	(683,305)
General purpose funding		(83,039)	(67,735)	(115,955)
Law, order, public safety		(358,226)	(313,202)	(338,482)
Health		(409,057)	(669,698)	(715,529)
Education and welfare		(356,815)	(294,486)	(281,663)
Housing		(183,945)	(182,573)	(243,041)
Community amenities		(494,667)	(449,301)	(499,451)
Recreation and culture		(936,282)	(926,213)	(838,836)
Transport		(2,042,888)	(4,124,281)	(6,329,125)
Economic services		(599,673)	(484,421)	(618,699)
Other property and services		(63,731)	(480,353)	(239,266)
		(6,178,022)	(8,649,439)	(10,903,352)
Non-cash amounts excluded from operating activities	2 (b)(ii)	1,945,884	1,930,513	3,373,211
Amount attributable to operating activities		167,095	1,584,343	(231,148)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	9	909,397	601,661	831,780
Purchase property, plant and equipment	4(a)	(856,322)	(675,404)	(1,409,914)
Purchase and construction of infrastructure	4(a)	(2,062,906)	(1,553,167)	(1,976,307)
Proceeds from disposal of assets	4(b)	145,000	150,775	235,000
Amount attributable to investing activities		(1,864,831)	(1,476,136)	(2,319,441)
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(94,443)	(78,722)	(85,199)
Proceeds from new borrowings	6(b)	150,000	0	150,000
Proceeds from self supporting loans	6(a)	36,341	34,573	34,572
Transfers to cash backed reserves (restricted assets)	7(a)	(1,300,000)	(467,408)	(463,900)
Transfers from cash backed reserves (restricted assets)	7(a)	736,544	438,018	745,867
Amount attributable to financing activities		(471,558)	(73,539)	381,340
Budgeted deficiency before general rates		(2,169,294)	34,668	(2,169,249)
Estimated amount to be raised from general rates	1	2,299,602	2,198,718	2,211,054
Net current assets at end of financial year - surplus/(deficit)	2 (b)(i)	130,308	2,233,386	41,805

This statement is to be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2019/20 Budgeted rate revenue	2019/20 Budgeted interim rates	2019/20 Budgeted back rates	2019/20 Budgeted total revenue	2018/19 Actual total revenue	2018/19 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
GRV - Residential	0.13568	315	2,563,032	347,750			347,750	320,451	333,585
GRV - Industrial	0.13568	20	261,785	35,519			35,519	34,237	34,237
GRV - Commercial	0.13568	11	248,376	33,699			33,699	32,484	32,484
Unimproved valuations									
UV - Rural	0.01230	374	147,974,500	1,820,234			1,820,234	1,752,171	1,751,373
Sub-Totals		720	151,047,693	2,237,202	0	0	2,237,202	2,139,343	2,151,679
Minimum									
Minimum payment									
	\$								
Gross rental valuations									
GRV - Residential	650	61	66,044	39,650			39,650	39,375	38,750
GRV - Industrial	650	5	6,315	3,250			3,250	3,125	3,125
GRV - Commercial	650	0		0			0		
Unimproved valuations									
UV - Rural	650	30	854,736	19,500			19,500	16,875	17,500
Sub-Totals		96	927,095	62,400	0	0	62,400	59,375	59,375
		816	151,974,788	2,299,602	0	0	2,299,602	2,198,718	2,211,054
Discounts/concessions (Refer note 1(d))							0	0	0
Total amount raised from general rates							2,299,602	2,198,718	2,211,054
Specified area rates (Refer note 1(c))							0	0	0
Total rates							2,299,602	2,198,718	2,211,054

All land (other than exempt land) in the Shire of Quairading is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Quairading.

The general rates detailed for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single Full Payment	13/09/2019			11.0%
Option two				
First Instalment	13/09/2019			11.0%
Second Instalment	13/11/2019	5	5.5%	11.0%
Third Instalment	13/01/2019	5	5.5%	11.0%
Fourth Instalment	13/03/2019	5	5.5%	11.0%

	2019/20 Budget revenue	2018/19 Actual revenue	2018/19 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	1,700	1,715	1,950
Instalment plan interest earned	3,700	4,186	3,700
Unpaid rates and service charge interest earned	14,400	23,040	14,400
	19,800	28,941	20,050

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. RATES AND SERVICE CHARGES (CONTINUED)

The Shire did not raise specified area rates for the year ended 30th June 2020.

(c) Service Charges

The Shire did not raise service charges for the year ended 30th June 2020.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. RATES AND SERVICE CHARGES (CONTINUED)

(d) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2020.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

2 (a). NET CURRENT ASSETS

Note	2019/20 Budget 30 June 2020	2019/20 Budget 01 July 2019	2018/19 Estimated Actual 30 June 2019	2018/19 Budget 30 June 2019
	\$	\$	\$	\$
Composition of estimated net current assets				
Current assets				
Cash - unrestricted	79,075	2,221,972	2,221,972	1,148,019
Cash - restricted reserves	2,889,202	2,325,746	2,325,746	2,014,388
Receivables	452,777	452,777	452,777	421,343
Inventories	669,371	704,371	704,371	2,391
	4,090,425	5,704,866	5,704,866	3,586,141
Less: current liabilities				
Trade and other payables	(218,474)	(218,474)	(218,474)	(1,384,971)
Long term borrowings	(55,557)	0	0	(43,221)
Provisions	(393,660)	(393,660)	(393,660)	(387,149)
	(667,691)	(612,134)	(612,134)	(1,815,341)
Net current assets	3,422,734	5,092,732	5,092,732	1,770,800

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

2 (b). NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

	Note	2019/20 Budget 30 June 2020	2019/20 Budget 01 July 2019	2018/19 Estimated Actual 30 June 2019	2018/19 Budget 30 June 2019
		\$	\$	\$	\$
(i) Current assets and liabilities excluded from budgeted deficiency					
Net current assets	2	3,422,734	5,092,732	5,092,732	1,770,800
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.					
Adjustments to net current assets					
Less: Cash - restricted reserves	3	(2,889,202)	(2,325,746)	(2,325,746)	(2,014,388)
Less: Current assets not expected to be received at end of year					
- current portion of self supporting loans receivable			(36,341)	(36,341)	34,572
- Land held for resale		(664,502)	(699,502)	(699,502)	
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings		55,557	0	0	43,221
- Employee benefit provisions		205,721	202,243	202,243	207,600
Adjusted net current assets - surplus/(deficit)		130,308	2,233,386	2,233,386	41,805
(ii) Operating activities excluded from budgeted deficiency					
The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.					
Adjustments to operating activities					
Less: Profit on asset disposals	4(b)	(14,960)	(19,805)	(19,805)	0
Less: Movement in liabilities associated with restricted cash		3,478		(5,360)	
Add: Loss on disposal of assets	4(b)	26,054	21,155	21,155	0
Add: Depreciation on assets	5	1,931,312	1,934,523	1,934,523	3,373,211
Non cash amounts excluded from operating activities		1,945,884	1,935,873	1,930,513	3,373,211

(iii) Reason for adjustment to Adjusted net current assets - surplus/(deficit) on 1 July 2019

The Shire has elected to retrospectively apply the cumulative effect of applying AASB 1058 Income of Not-for-Profit Entities at the date of initial application of the standard, being 1 July 2019. The impact of applying the standard was to recognise unspent grants and contributions for construction of recognisable non-financial assets controlled by the Shire as a liability. The opening budgeted surplus/deficit on 1 July 2019 has been amended accordingly from the estimated actual closing surplus/deficit. Refer to note 14 for further explanation of the impact of the changes in accounting policies

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

2 (c). NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Quairading becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Quairading contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Quairading contributes are defined contribution plans.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire of Quairading's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Quairading's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Quairading's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Cash - unrestricted	141,924	2,248,480	1,148,019
Cash - restricted	2,889,202	2,325,746	2,014,388
	3,031,126	4,574,226	3,162,407
The following restrictions have been imposed by regulation or other externally imposed requirements:			
Building & Infrastructure	799,693	906,199	395,784
Furniture, Fittings & IT Equipment	63,448	62,375	61,287
Plant	430,573	313,777	535,800
Health	47,870	47,060	42,121
Swimming Pool	301	296	304
Long Service Leave	205,721	202,243	185,373
Sustainable Environment	165,512	162,714	162,926
Town Planning & Development	389,808	290,660	291,042
Homeswest Joint Venture	5,238	5,149	5,155
Road Infrastructure	439,055	284,169	284,596
Rec Centre Multi Purpose Precinct	51,983	51,104	50,000
Building Renewal	120,000	0	0
Independent Living	170,000	0	0
	2,889,202	2,325,746	2,014,388
Reconciliation of net cash provided by operating activities to net result			
Net result	(803,176)	819,413	(2,400,623)
Depreciation	1,931,312	1,934,523	3,373,211
(Profit)/loss on sale of asset	11,094	1,350	0
(Increase)/decrease in receivables	0	2,749,690	2,880,000
(Increase)/decrease in contract assets	0	0	
(Increase)/decrease in inventories	0	5,387	
Increase/(decrease) in payables	0	(1,525,757)	(350,000)
Increase/(decrease) in contract liabilities	0	0	
Change in accounting policies transferred to retained surplus (refer to Note 14)	0	0	0
Grants/contributions for the development of assets	(909,397)	(601,661)	(831,780)
Net cash from operating activities	229,833	3,382,945	2,670,808

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

	Reporting program					2019/20 Budget total	2018/19 Actual total	2018/19 Budget total
	Community amenities	Recreation and culture	Transport	Economic services	Other property and services			
Asset class	\$	\$	\$	\$	\$	\$	\$	
<i>Property, Plant and Equipment</i>								
Land - freehold land	155,851					155,851		
Buildings - non-specialised						0		19,500
Buildings - specialised		9,850		250,151		260,001	299,627	744,714
Plant and equipment	41,870		360,600		38,000	440,470	375,777	645,700
	197,721	9,850	360,600	250,151	38,000	856,322	675,404	1,409,914
<i>Infrastructure</i>								
Infrastructure - Roads			1,509,323			1,509,323	1,400,694	1,629,967
Infrastructure - Footpaths			50,000			50,000		10,000
Infrastructure - Other Community & recreation facilities	57,950	425,633		20,000		503,583	152,473	336,340
	57,950	425,633	1,559,323	20,000	0	2,062,906	1,553,167	1,976,307
Total acquisitions	255,671	435,483	1,919,923	270,151	38,000	2,919,228	2,228,572	3,386,221

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

4. FIXED ASSETS (CONTINUED)

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss	2018/19 Actual Net Book Value	2018/19 Actual Sale Proceeds	2018/19 Actual Profit	2018/19 Actual Loss	2018/19 Budget Net Book Value	2018/19 Budget Sale Proceeds	2018/19 Budget Profit	2018/19 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Governance	0	0	0	0	43,637	36,363	0	(7,274)	35,000	35,000	0	0
Community amenities	35,000	35,000	0	0	5,000	229	0	(4,771)	0	0	0	0
Transport	76,936	74,999	13,610	(15,547)	103,488	114,183	19,805	(9,110)	200,000	200,000	0	0
Other property and services	44,158	35,001	1,350	(10,507)	0	0	0	0	0	0	0	0
	156,094	145,000	14,960	(26,054)	152,125	150,775	19,805	(21,155)	235,000	235,000	0	0
By Class												
<u>Property, Plant and Equipment</u>												
Land - freehold land	0	0	0	0	5,000	229	0	(4,771)	0	0	0	0
Plant and equipment	121,094	110,000	14,960	(26,054)	147,125	150,546	19,805	(16,384)	235,000	235,000	0	0
<u>Land Held for Resale</u>												
Land held for resale	35,000	35,000	0	0	0	0	0	0	0	0	0	0
	156,094	145,000	14,960	(26,054)	152,125	150,775	19,805	(21,155)	235,000	235,000	0	0

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

5. ASSET DEPRECIATION

By Program

Governance
Law, order, public safety
Health
Education and welfare
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

By Class

Buildings - non-specialised
Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - Roads
Infrastructure - Footpaths
Infrastructure - Bridges
Infrastructure - Other Community & recreation facilities

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
	0	24,380	29,300
	92,000	92,125	93,900
	8,250	7,235	4,900
	24,950	24,968	18,470
	47,535	47,374	67,445
	48,700	48,703	32,130
	285,790	285,834	237,569
	1,119,660	1,109,499	2,519,167
	144,200	144,265	233,830
	160,227	150,140	136,500
	1,931,312	1,934,523	3,373,211
	46,800	46,403	70,191
	239,660	234,656	240,999
	21,975	21,926	20,644
	301,777	308,280	292,610
	886,950	886,949	2,303,798
	5,870	5,869	6,518
	132,780	132,784	129,705
	295,500	297,656	308,746
	1,931,312	1,934,523	3,373,211

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Major depreciation periods used for each class of depreciable asset are:

DEPRECIATION (CONTINUED)

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2019

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Budget Principal 1 July 2019	2019/20 Budget New loans	2019/20 Budget Principal repayments	2019/20 Budget Interest repayments	Budget Principal outstanding 30 June 2020	Actual Principal 1 July 2018	2018/19 Actual New loans	2018/19 Actual Principal repayments	2018/19 Actual Interest repayments	Actual Principal outstanding 30 June 2019	Budget Principal 1 July 2018	2018/19 Budget New loans	2018/19 Budget Principal repayments	2018/19 Budget Interest repayments	Budget Principal outstanding 30 June 2019
		\$	\$	\$	\$		\$	\$	\$		\$	\$	\$	\$	\$
Recreation and culture															
Transport															
Loan - 118 Depot Building	434,269	0	45,502	16,208	388,767	478,419	0	44,150	15,587	434,269	478,419	0	44,150	17,444	434,269
Economic services															
Loan 119 - Park Cottages	0	150,000	12,600	3,581	137,400					0		150,000	6,477	2,473	143,523
	434,269	150,000	58,102	19,789	526,167	478,419	0	44,150	15,587	434,269	478,419	150,000	50,627	19,917	577,792
Self Supporting Loans															
Recreation and culture															
Loan 115 - Bowling Club	78,011	0	33,834	3,902	44,177	109,267	0	31,256	5,216	78,011	109,267	0	31,256	6,962	78,011
Loan 116 - Tennis Club	1,178	0	924	116	253	2,974	0	1,796	92	1,178	2,974	0	1,796	106	1,178
Loan 117 - Golf Club	6,482	0	1,583	270	4,899	8,002	0	1,520	326	6,482	8,002	0	1,520	376	6,482
	85,670	0	36,341	4,289	49,329	120,243	0	34,573	5,635	85,670	120,243	0	34,572	7,444	85,671
	519,940	150,000	94,443	24,077	575,496	598,662	0	78,722	21,222	519,940	598,662	150,000	85,199	27,361	663,463

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.

The self supporting loan(s) repayment will be fully reimbursed.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

6. INFORMATION ON BORROWINGS (CONTINUED)

(b) New borrowings - 2019/20

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
Park Cottages	WATC	Debenture	10	1.9%	\$ 150,000	\$ 15,494	\$ 150,000	\$ 0
					150,000	15,494	150,000	0

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2019 nor is it expected to have unspent borrowing funds as at 30th June 2020.

(d) Credit Facilities

	2019/20 Budget	2018/19 Actual	2018/19 Budget
Credit Card	\$ 0	\$ 655	\$ 0
Loan facilities			
Loan facilities in use at balance date	575,496	519,940	663,463

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance	2018/19 Actual Opening Balance	2018/19 Actual Transfer to	2018/19 Actual Transfer (from)	2018/19 Actual Closing Balance	2018/19 Budget Opening Balance	2018/19 Budget Transfer to	2018/19 Budget Transfer (from)	2018/19 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building & Infrastructure	906,199	165,587	(272,093)	799,693	964,731	41,468	(100,000)	906,199	633,163	42,621	(280,000)	395,784
Furniture, Fittings & IT Equipment	62,375	1,073	0	63,448	11,026	51,349	0	62,375	11,028	50,259	0	61,287
Plant	313,777	425,396	(308,600)	430,573	284,547	260,487	(231,257)	313,777	616,115	256,685	(337,000)	535,800
Health	47,060	810	0	47,870	46,040	1,020	0	47,060	46,039	1,082	(5,000)	42,121
Swimming Pool	296	5	0	301	6,904	153	(6,761)	296	6,903	162	(6,761)	304
Long Service Leave	202,243	3,478	0	205,721	207,601	44,642	(50,000)	202,243	207,601	44,878	(67,106)	185,373
Sustainable Environment	162,714	2,798	0	165,512	159,186	3,528	0	162,714	159,185	3,741	0	162,926
Town Planning & Development	290,660	254,999	(155,851)	389,808	284,359	6,301	0	290,660	284,360	6,682	0	291,042
Homeswest Joint Venture	5,149	89	0	5,238	5,038	111	0	5,149	5,037	118	0	5,155
Road Infrastructure	284,169	154,886	0	439,055	326,924	7,245	(50,000)	284,169	326,924	7,672	(50,000)	284,596
Rec Centre Multi Purpose Precint	51,104	879	0	51,983	0	51,104	0	51,104	0	50,000	0	50,000
Building Renewal	0	120,000	0	120,000	0	0	0	0	0	0	0	0
Independent Living	0	170,000	0	170,000	0	0	0	0	0	0	0	0
	2,325,746	1,300,000	(736,544)	2,889,202	2,296,356	467,408	(438,018)	2,325,746	2,296,355	463,900	(745,867)	2,014,388

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
	On Going	
Building & Infrastructure	On Going	To be used to Develop and Upgrade Council Infrastructure and Building Assets.
Furniture, Fittings & IT Equipment	On Going	To be used in funding the various furniture, fittings and equipment installed in Council buildings.
Plant	On Going	To be used to assist in funding the purchase of major plant items.
Health	On Going	To be used to assist in funding the improvement of Medical Services and Facilities.
Swimming Pool	On Going	To be used to assist in funding future major capital/upgrade works at the Quairading Memorial Swimming Pool.
Long Service Leave	On Going	To be used to fund future Employee Leave requirements.
Sustainable Environment	On Going	To be used to assist in funding projects and initiatives which foster a sustainable environment. Such areas include waste management, recycling, water usage, gravel supplies, energy conservation and environmentally sustainable projects.
Town Planning & Development	On Going	To be used to assist in funding of planning and implementation of the development of Council land and the purchase of land for future development.
Homeswest Joint Venture	On Going	To be used to assist with compliance with Council's Joint Venture Agreement held with the State Housing Commission and to provide funds for the maintenance, management and improvement of the Joint Venture Units.
Road Infrastructure	On Going	To be used towards road infrastructure projects including replacement of culverts and bridges.
Rec Centre Multi Purpose Precint	On Going	To be used in providing assistance in the future redevelopment and capital upgrade works at the Multi Purpose Precint.
Building Renewal	On Going	To be used to fund the maintenance and renewal of Councils Building assets.
Independent Living	On Going	To be used to fund the development of Independent Living Units.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

7. CASH BACKED RESERVES (CONTINUED)

(c) Cash Backed Reserves - Change in Use

The Shire has resolved to make the following changes in the use of part of the money in a reserve account. This money is to be used or set aside for a purpose other than the purpose for which the account was established.

Cash Backed Reserve	Proposed new purpose of the reserve	Objects of changing of the reserve	Reasons for changing the use of the reserve	2019/20 Budget amount to be used	2019/20 Budget amount change of purpose
Building & Infrastructure	To be used to Develop and Upgrade Council Infrastructure and Building Assets.	To fund a large scope of Council Projects	To allow for the funding of a larger scope of Council Projects	\$ 272,093	\$ 906,199
				272,093	906,199

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

8. FEES & CHARGES REVENUE

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Governance	0	16	100
General purpose funding	1,700	5,756	5,450
Law, order, public safety	4,200	3,891	4,200
Health	80,379	377,131	455,758
Education and welfare	118,548	37,534	28,548
Housing	114,426	97,800	100,126
Community amenities	137,834	146,317	140,725
Recreation and culture	24,855	23,413	23,655
Economic services	154,085	86,477	124,585
Other property and services	25,100	264,382	233,000
	661,127	1,042,717	1,116,147

9. GRANT REVENUE

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

By Program:

Operating grants, subsidies and contributions

Governance	0	0	16,130
General purpose funding	843,164	1,800,387	798,000
Law, order, public safety	34,884	43,759	180,250
Health	33,750	0	500
Education and welfare	51,481	45,866	158,250
Housing	0	0	5,650
Community amenities	24,624	44,624	64,000
Recreation and culture	0	0	2,800
Transport	135,679	127,291	2,932,717
Economic services	0	10,000	10,000
Other property and services	15,600	11,554	9,220
	1,139,182	2,083,481	4,177,517

Non-operating grants, subsidies and contributions

Law, order, public safety	0	74,400	81,840
Community amenities	30,560	90,000	0
Recreation and culture	111,467	18,110	264,449
Transport	767,370	419,151	485,491
	909,397	601,661	831,780

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

10. OTHER INFORMATION

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Reserve funds	40,000	38,772	53,900
- Other funds	16,289	21,143	22,444
Other interest revenue (refer note 1b)	18,100	27,226	18,100
	74,389	87,141	94,444
(b) Other revenue			
Reimbursements and recoveries	276,189	3,385,984	11,456
Other			60,331
	276,189	3,385,984	71,787
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	22,700	22,497	20,700
Other services	6,000	2,100	6,000
	28,700	24,597	26,700
(d) Interest expenses (finance costs)			
Borrowings (refer Note 6(a))	24,077	21,222	27,361
Interest expense on lease liabilities			
Other	0	0	10,000
	24,077	21,222	37,361
(e) Elected members remuneration			
Meeting fees	26,500	26,786	32,205
Mayor/President's allowance	513	508	508
	27,013	27,294	32,713
(f) Write offs			
General rate	700	1,279	700
	700	1,279	700

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

11. MAJOR LAND TRANSACTIONS, TRADING UNDERTAKINGS AND INTERESTS IN JOINT ARRANGEMENTS

It is not anticipated the Shire will be party to any Major Land Transactions or Trading Undertakings during 2019/20.

It is not anticipated the Shire will be party to any joint venture arrangements during 2019/20.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

12. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1 July 2019	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2020
	\$	\$	\$	\$
Department of Transport	9,507	350,000	(359,507)	0
Seniors Christmas Lucheon	4,351			4,351
Doodenanning Cemetery	1,196			1,196
South Caroling Cemetery	4,887			4,887
Town Planning Bond - Peacock	1,000			1,000
Rural Youth - Community Park	73,227			73,227
	94,168	350,000	(359,507)	84,661

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

**13. SIGNIFICANT ACCOUNTING POLICIES - OTHER
INFORMATION**

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

REVENUE RECOGNITION

Accounting Policies for the recognition of income and revenue from contracts with customers is described in Note 14.

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

**14. SIGNIFICANT ACCOUNTING POLICIES - CHANGE
IN ACCOUNTING POLICIES**

This note explains the impact of the adoption of AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income for Not-for-Profit Entities. Implications from these changes have not yet been fully calculated and are therefore not shown in this Budget.

REVENUE FROM CONTRACTS WITH CUSTOMERS

The Shire of Quairading adopted AASB 15 on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Shire of Quairading has adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019. In summary the following adjustments were made to the amounts recognised in the balance sheet at the date of initial application (1 July 2019):

	AASB 118 carrying amount 30 June 19	Reclassification	AASB 15 carrying amount 01 July 19
	\$	\$	\$
Contract assets	0		0
Contract liabilities - current			
Unspent grants, contributions and reimbursements	0		0
Developer contributions	0		0
Contract liabilities non-current			
Developer contributions	0		0
Cash in lieu of parking	0		0
Adjustment to retained surplus from adoption of AASB 15		0	

LEASES

On adoption of AASB 16, for leases which had previously been classified as an 'operating lease' when applying AASB 117, the Shire of Quairading is not required to make any adjustments on transition for leases for which the underlying asset is of low value. Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5).

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

**14. SIGNIFICANT ACCOUNTING POLICIES - CHANGE
IN ACCOUNTING POLICIES (Continued)**

INCOME FOR NOT-FOR-PROFIT ENTITIES

The Shire of Quairading has adopted AASB 1058 from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Shire of Quairading has adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods shall not be restated in accordance with AASB 1058 transition requirements.

In applying AASB 1058 retrospectively with the cumulative effect of initially applying the Standard on 1 July 2019 changes occurred to the following financial statement line items by application of AASB as compared to AASB 1004 Contributions before the change:

	AASB 1004 carrying amount 30 June 19	Reclassification	AASB 1058 carrying amount 01 July 19
	\$	\$	\$
Trade and other payables			
Adjustment to retained surplus from adoption of AASB 1058		0	

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance give rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised by the Shire of Quairading. When the taxable event occurs the financial liability is extinguished and the Shire of Quairading recognises income for the prepaid rates that have not been refunded.

Assets that were acquired for consideration that was significantly less than fair value principally to enable the Shire of Quairading to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

The impact on the Shire of Quairading of the changes as at 1 July 2019 is as follows:

	2019
	\$
Retained surplus - 30/06/2019	
Adjustment to retained surplus from adoption of AASB 15	0
Adjustment to retained surplus from adoption of AASB 1058	0
Retained surplus - 01/07/2019	0

SHIRE OF QUAIRADING SCHEDULE OF FEES AND CHARGES 2019 / 2020	Base Cost 2019 / 2020	GST 2019 / 2020	Total 2019 / 2020 (GST Inc)
ADMINISTRATION			
Rating Enquiry (ie Group Rated)	\$170.91	\$17.09	\$188.00
Supply of Council Electoral Roll	\$34.55	\$3.45	\$38.00
Invoice Administration Charge	\$50.00	\$5.00	\$55.00
District Fire Map	\$13.64	\$1.36	\$15.00
District History Books			
(The Golden Grain & the Silver Fleece)	\$9.09	\$0.91	\$10.00
(The Big Q - Hard Cover)	\$45.45	\$4.55	\$50.00
(The Big Q - Soft Cover)	\$34.55	\$3.45	\$38.00
PHOTOCOPYING			
A4 Page Per Copy	\$0.91	\$0.09	\$1.00
A3 Page Per Copy	\$1.36	\$0.14	\$1.50
Coloured paper surcharge per page	\$0.91	\$0.09	\$1.00
FREEDOM OF INFORMATION			
Application Fees			
Non personal information			
Archive research of Council records- per half hour or part thereof			
Personal information about the applicant			
Application Fee (Non personal information)	\$30.00		\$30.00
Charge for time dealing with the application (per hour or pro rata)	\$30.00		\$30.00
Access time supervised by staff (per hour or pro rata)	\$30.00		\$30.00
Photocopying staff time (per hour or pro rata)	\$30.00		\$30.00
Per photocopy	\$0.20		\$0.20
Transcribing from tape, film or computer (per hour or pro rata)	\$30.00		\$30.00
Duplicating a tape, film or computer information			At cost
Delivery, packaging and postage			At cost
ANIMAL CONTROL			
Dog Registration Fees - As Per Dog Act & Regulations			
Impounding Fee	\$88.64	\$8.86	\$97.50
Nutrition Fee (Per Day)	\$12.73	\$1.27	\$14.00
Destruction & Disposal	\$94.55	\$9.45	\$104.00
Cat Trap Hire (2 weeks hire)	\$7.27	\$0.73	\$8.00
Dog Kennel's 1st Year	\$295.45	\$29.55	\$325.00
Dog Kennel's Annual Renewal	\$177.27	\$17.73	\$195.00
Bond - Cat Trap	\$20.00		\$20.00
Ranger Service Labour Hire / Working Hours or Weekend O/Time Rates	\$70.00	\$7.00	\$77.00
HOUSING RENTAL - Weekly Charge			
28 Reid Street	\$300.00		\$300.00
31 Dall Street	\$300.00		\$300.00
8 Dall Street	\$300.00		\$300.00
64 Coraling Street	\$250.00		\$250.00
19 Powell Crescent	\$250.00		\$250.00
74 McLennan Street	\$275.00		\$275.00
8 Murphy Street	\$225.00		\$225.00
14 Reid Street	\$300.00		\$300.00
Lot 190 McLennan Street	\$200.00		\$200.00
50A Suburban Road	\$225.00		\$225.00
50B Suburban Road	\$225.00		\$225.00
7 Edwards Way - Agreed to by Dept. Housing Mini 2%	\$752.25		\$752.25
Staff Rental	\$112.00		\$112.00
Lot 90 McLennan Staff Rental	\$100.00		\$100.00

Single Persons Units			
Residence/Single Persons - Staff Rental	\$98.00		\$98.00
Residence/Single Persons	\$128.00		\$128.00
Arthur Kelly Retirement Village Unit Rental			
Rental Unit No 1	\$82.00		\$82.00
Rental Unit No 2	\$80.50		\$80.50
Rental Unit No 3	\$82.00		\$82.00
Rental Unit No 4	\$82.00		\$82.00
Rental Unit No 5	\$80.50		\$80.50
Rental Unit No 6	\$80.50		\$80.50
Rental Unit No 7	\$78.00		\$78.00
Rental Unit No 8	\$82.00		\$82.00
MEDICAL CENTRE			
Consultation Fee - Basic	\$75.00		\$75.00
CHILD CARE CENTRE			
Full Day Attendance	\$94.00		\$94.00
Half Day Attendance	\$65.00		\$65.00
After School Care per Hour (or part thereof)	\$18.50		\$18.50
Staff Concession - Child Attendance While working at Centre	\$57.00		\$57.00
Community Play Group Use of Building (Annual Charge)	\$210.00		\$210.00
OTHER HEALTH			
Rent On Vet Clinic - (Ex Dental) Per Day Visit	\$45.45	\$4.55	\$50.00
HEALTH - PREVENTATIVE SERVICES			
Itinerant Food Vendors Licence (Per Annum)	\$172.73	\$17.27	\$190.00
Application for Itinerant Food Vendors Licence per Event	\$27.27	\$2.73	\$30.00
Food Act 2008 Notification & Registrations s 110(3)	\$204.55	\$20.45	\$225.00
Food Act 2008 Notification s 107(3 (c))	\$67.27	\$6.73	\$74.00
Offensive Trades (as per OTF Regs).			
Septic Tank Application/Processing Fee/Inspection	\$214.55	\$21.45	\$236.00
(All fees as per Health Regulations)			
STANDPIPE WATER - SERVICE CHARGES			
Communtiy Standpipe - per 1000 Litres (Per Kilolitre) or part thereof:	\$6.00		\$6.00
Commercial Standpipe - per 1000 Litres (Per Kilolitre) or part thereof:	\$12.00		\$12.00
TOWN PLANNING FEES			
Fees and Charges as per Planning and Development Regulations 2009 Schedule 2			
<i>Bond - Footpath and kerbing Damage</i>	\$500.00		\$500.00
BUILDING AND DEMOLITION FEES			
All Additional Fees & Charges Refer to Building Regulations 2012 Schedule. 2			
CEMETERY FEES			
Reservations of Plot Reservation / Niche Wall			
Plot Reservation	\$57.27	\$5.73	\$63.00
Family Shrubs / Tree / 4 Wedges - Buying Plot only	\$672.73	\$67.27	\$740.00
Memorial Garden (Ashes) Reservation Single	\$37.27	\$3.73	\$41.00
Niche Wall Reservation - Single	\$37.27	\$3.73	\$41.00
Niche Wall Reservation - Double	\$74.55	\$7.45	\$82.00

<u>Internment and Associated Charges</u>			
Internment up to 2.1 Metres & Marquee (weekdays)	\$1,090.91	\$109.09	\$1,200
Internment up to 2.1 Metres & Marquee Weekends, Public Holidays & RDO	\$1,636.36	\$163.64	\$1,800
Internment Single or Double Niche Wall	\$136.36	\$13.64	\$150.00
Memorial Garden Internment	\$200.00	\$20.00	\$220.00
Internment of Ashes / Family Shrub @ cost	\$68.18	\$6.82	\$75.00
<u>Re-Opening of Grave</u>			
Reopening for each Internment & Marquee (weekdays)	\$1,090.91	\$109.09	\$1,200.00
<u>Exhumation</u>			
ReInternment in new grave after exhumation	\$1,090.91	\$109.09	\$1,200.00
Re-opening grave for exhumation	\$1,090.91	\$109.09	\$1,200.00
<u>Plaques and Monumental Works</u>			
Plaques / Granite Wedges - At Cost			AT COST
Cost to Affix Plaque - Council Staff	\$90.91	\$9.09	\$100.00
Permit to erect Headstone, Monument or Kerbing	\$38.18	\$3.82	\$42.00
<u>COMMUNITY BUS</u>			
Fee per Kilometre - Fully Refuelled by Shire	\$0.82	\$0.08	\$0.90
Minimum Hire Charge	\$31.82	\$3.18	\$35.00
Bond Payable in Advance	\$150.00		\$150.00
Council provides a Subsidy to Senior Citizens & Youth Centre - Max 500Klm / Annum each			
School "Moving Forward Program" - 600km / Annum			
Substandard Cleaning per Hour	\$45.45	\$4.55	\$50.00
<u>QUAIRADING MEMORIAL HALL</u>			
<i>Bond Payable in Advance</i>	\$675.00		\$675.00
<i>Key Deposit</i>	\$200.00		\$200.00
Full Hire Rate - Any other Full Day Event - per day	\$200.00	\$20.00	\$220.00
Full Hire Rate - Community Group Hire - per day	\$163.64	\$16.36	\$180.00
Kitchen Hire - per day	\$68.18	\$6.82	\$75.00
Seasonal Hire - Community Group - Per Session	\$27.27	\$2.73	\$30.00
Seasonal Hire - Per Session	\$31.82	\$3.18	\$35.00
Setting Up / Decorating / Clean Up Charge per day (only available if there are no other bookings)	\$100.00	\$10.00	\$110.00
Short Term-Hire Hourly Rate at Chief Executive Officer's discretion	\$11.36	\$1.14	\$12.50
Minimum Kitchen Hire	\$18.18	\$1.82	\$20.00
ANZAC Day Service			Free
Stay On Your Feets - Seniors Exercise			Free
<u>LESSER HALL</u>			
<i>Bond Payable in Advance</i>	\$425.00		\$425.00
<i>Key Deposit</i>	\$200.00		\$200.00
Full Hire Rate - Any other Full Day Event - per day	\$163.64	\$16.36	\$180.00
Full Hire Rate - Community Group Hire - per day	\$109.09	\$10.91	\$120.00
Kitchen Hire - Per Day	\$68.18	\$6.82	\$75.00
Seasonal Hire - Community Group - Per Session	\$27.27	\$2.73	\$30.00
Seasonal Hire - Per Session	\$31.82	\$3.18	\$35.00
ANZAC Day Service			Free
Short Term-Hire Hourly Rate at Chief Executive Officer's discretion	\$11.36	\$1.14	\$12.50
** Kitchen Hire - Not Incl in Hire Charge			
Minimum Kitchen Hire	\$18.18	\$1.82	\$20.00
Stay On Your Feet - Seniors Exercise			Free
<u>PENALTIES for Town Hall or Lesser Hall</u>			
Substandard Cleaning Per Hour	\$45.45	\$4.55	\$50.00
After Hours Supply of Keys or Call Out	\$60.00	\$6.00	\$66.00
Lights left on per day	\$31.82	\$3.18	\$35.00
Air Conditioner Left On (Per day)	\$122.73	\$12.27	\$135.00

EQUIPMENT HIRE			
<i>EQUIPMENT HIRE - Bond</i>	\$100.00		\$100.00
Folding Table Hire	\$5.00	\$0.50	\$5.50
Chair Hire - Each	\$1.36	\$0.14	\$1.50
SOUND AND STAGE LIGHTING EQUIPMENT			
<i>Bond per Event</i>	\$200.00		\$200.00
Hire Charge	\$63.64	\$6.36	\$70.00
Sound and Lighting Box - operated by authorised volunteers only			
SWIMMING POOL CHARGES			
Per Session - Adult	\$4.09	\$0.41	\$4.50
Per Session - Child (Under 16 Yrs & Must be Accompanied by an Adult)	\$1.82	\$0.18	\$2.00
Pre Session - Child (5 Years & Under)			Free
Per Session School (Swimming Lessons)	\$0.91	\$0.09	\$1.00
Adult Spectators	\$0.91	\$0.09	\$1.00
Caravan Park Patrons			Free
Aquatic Club Training and Club Events			Free
Quairading District High School Training and School Events			Free
Private Function Hire (Per Hour)	\$59.09	\$5.91	\$65.00
SEASON TICKET - NOT TRANSFERABLE			
Adult	\$90.91	\$9.09	\$100.00
Seniors (Valid Pensioners and Seniors Card Holder)	\$72.73	\$7.27	\$80.00
Child (Under 16 Years)	\$61.82	\$6.18	\$68.00
Family - 2 Adults and all Children	\$190.91	\$19.09	\$210.00
Single Parent Family - 1 Adult and all Children	\$131.82	\$13.18	\$145.00
Early Morning Swim Charge per Season	\$36.36	\$3.64	\$40.00
MONTHLY TICKET - NOT TRANSFERABLE			
Adult	\$34.09	\$3.41	\$37.50
Child (Under 16 Years)	\$25.00	\$2.50	\$27.50
Child (Under 5 Years)			Free
COMMUNITY BUILDING			
<i>BOND PAYABLE IN ADVANCE</i>	\$425.00		\$425.00
<i>Key Deposit</i>	\$200.00		\$200.00
Full Hire Rate - Any other Full Day Event - per day	\$168.18	\$16.82	\$185.00
Full Hire Rate - Community Group Hire - per day	\$90.91	\$9.09	\$100.00
Short Term-Hire Hourly Rate at Chief Executive Officer's discretion	\$11.36	\$1.14	\$12.50
Hire of BBQ Only without Community Building	\$23.64	\$2.36	\$26.00
Seniors Group - QARRAS			Free
Kitchen Hire - Including Crockery	\$54.55	\$5.45	\$60.00
Sound System - Bond	\$200.00		\$200.00
Sound System - operated by authorised personnel only	\$22.73	\$2.27	\$25.00
Sound System Free Use to QARRAS / QFC / QDG Rotary Club			Free
PENALTIES			
Substandard Cleaning Per Hour	\$45.45	\$4.55	\$50.00
Failure to Turn Off Lights per day	\$31.82	\$3.18	\$35.00
After Hours Supply of Keys or Call Out	\$60.00	\$6.00	\$66.00
Air Conditioner Left On per day	\$77.27	\$7.73	\$85.00
OTHER RECREATION AND SPORT inc Community Building & Changerooms			
<i>BOND PAYABLE IN ADVANCE</i>	\$625.00		\$625.00
<i>Key Deposit</i>	\$200.00		\$200.00
Football Club - Seasonal	\$3,863.64	\$386.36	\$4,250.00
Cricket Club - Seasonal - Council Prepares Wickets	\$1,363.64	\$136.36	\$1,500.00
Cricket Club - Seasonal - Prepares Wickets	\$227.27	\$22.73	\$250.00
Hockey Club - Seasonal - (inc Line Marking)	\$500.00	\$50.00	\$550.00
Quairading District High School			Free
Netball Club (Belles) Seasonal Rental	\$409.09	\$40.91	\$450.00
Netball Courts - One Off Hire Fee	\$10.91	\$1.09	\$12.00
Local Junior Sporting Clubs			Free
Note: All ground marking at Football Clubs Cost.			

GREATER SPORTS GROUND - HIRE CHARGES			
Bond	\$625.00		\$625.00
Circus / Other Large Events	\$318.18	\$31.82	\$350.00
Other Community Organisations	\$145.45	\$14.55	\$160.00
Quairading District High School Sports Carnivals			Free
Oval Lights Left On After Training or Event (Per Event)	\$113.64	\$11.36	\$125.00
AGRICULTURAL HALL LARGE SHED			
Bond	\$625.00		\$625.00
Display Hall & All Facilities - Day	\$45.45	\$4.55	\$50.00
Display Hall & All Facilities - Night	\$45.45	\$4.55	\$50.00
Local Youth Organisations - Day			Free
Local Youth Organisations - Night			Free
<i>Agriculture Society (Ag Show)</i>			Free
AIR STRIP			
Call Out Fee - Night Landing	\$95.45	\$9.55	\$105.00
CARAVAN PARK CHARGES			
Powered Caravan Site - 2 Persons / Night P / Van	\$27.27	\$2.73	\$30.00
Unpowered Caravan Site - 2 Persons / Night P / Van	\$22.73	\$2.27	\$25.00
Weekly Powered Caravan Site - 2 Persons/ Night P / Van	\$172.73	\$17.27	\$190.00
Weekly Unpowered Caravan Site - 2 Persons/ Night P / Van	\$127.27	\$12.73	\$140.00
Additional Adult per Night	\$9.09	\$0.91	\$10.00
Washing Machine/Dryer Tokens	\$4.55	\$0.45	\$5.00
Per Night - Permit Rest Area	\$5.00	\$0.50	\$5.50
<i>(Note after 28 days continual stay gst is waived)</i>			
<i>Special Offer Stay 4 Nights and Pay for 3 for a maximum of 4 nights</i>			
<i>Includes Free Admission to Memorial Swimming Pool during Pool Season</i>			
Caravan Clubs			
Powered Site - per van per night (NOT Eligible for Any Other Special Offer)	\$25.91	\$2.59	\$28.50
COTTAGE CABIN (Rate Based 4 People)			
Bond	\$200.00		\$200.00
Caravan Park Cottage - 1 Night Stay	\$113.64	\$11.36	\$125.00
Caravan Park Cottage - Additional Nights	\$100.00	\$10.00	\$110.00
Caravan Park Cottage - Per Week	\$636.36	\$63.64	\$700.00
Addition Person per Night	\$9.09	\$0.91	\$10.00
FACTORY UNIT RENTAL Per WEEK			
Lot 30 Heal Street	\$250.00	\$25.00	\$275.00
Lot 29 Heal Street	\$250.00	\$25.00	\$275.00
New Business to Town 1st Year Tenancy Discount	\$190.91	\$19.09	\$210.00
Free Rental Granted to Hospital Auxiliary Op Shop. Subject to Commercial Tenancy			
SWIMMING POOL INSPECTIONS			
MH&BS Swimming Pool Inspections (Every 4 Years)			

COMMUNITY RESOURCE CENTRE BUILDING CHARGES			
CRC Monthly Rental Fee	\$672.73	\$67.27	\$740.00
Resource Centre - Art Centre Hire - per day	\$97.27	\$9.73	\$107.00
Resource Centre - Art Centre Hire - per hour	\$22.73	\$2.27	\$25.00
Resource Centre - Art Centre Hire - Art Society (Power Only)	\$42.73	\$4.27	\$47.00
Resource Centre -Pantapin - Floor space 18.8m2 P/Week	\$143.64	\$14.36	\$158.00
Resource Centre -Yoting - Floor space 18.8m2 P / Week	\$143.64	\$14.36	\$158.00
Resource Centre - Balkuling Floor space 12.2m2 P / Week	\$106.36	\$10.64	\$117.00
Resource Centre - Wamenusking Floor space 14.4m2 P/Week	\$125.45	\$12.55	\$138.00
Resource Centre - Mt Stirling Floor space 12.2m2 P/Week	\$101.82	\$10.18	\$112.00
Resource Centre - Badjaling Floor space 14.4m2 P/Week	\$125.45	\$12.55	\$138.00
Resource Centre - Doodenanning Floor space 14.4m2 P/Week	\$125.45	\$12.55	\$138.00
Kitchen Hire	\$36.36	\$3.64	\$40.00
Venue Cancellation Late Notice Fee	\$22.73	\$2.27	\$25.00
Community Groups			
South Caroling, Dulbelling and Dangin - Hourly Rate	\$9.09	\$0.91	\$10.00
South Caroling, Dulbelling and Dangin - Daily Rate	\$45.45	\$4.55	\$50.00
Any Other Rooms excluding Art Space - Per Hour	\$9.09	\$0.91	\$10.00
All Other Hirers			
South Caroling, Dulbelling and Dangin - Hourly Rate	\$15.91	\$1.59	\$17.50
South Caroling, Dulbelling and Dangin - Daily Rate	\$109.09	\$10.91	\$120.00
Any Other Rooms excluding Art Space - Per Hour	\$15.91	\$1.59	\$17.50
COMMUNITY GYM			
Annual Membership	\$145.45	\$14.55	\$160.00
Concession (Valid Pensioners and Seniors Card Holder)	\$113.64	\$11.36	\$125.00
Three (3) Months Membership	\$50.00	\$5.00	\$55.00
Casual Rate per visit	\$10.91	\$1.09	\$12.00
Replacement of Lost or Damaged Swipe Card	\$18.18	\$1.82	\$20.00
RUBBISH BIN & TIP CHARGES FOR QUAIRADING RATEPAYERS			
\$260.00 Per Annum Removal of one weekly 240ltr Mobile Rubbish Bin & one f/nightly Recycling Bin	\$286.00		\$286.00
\$260.00 per Annum Refuse Site Maintenance Charge for Commercial Properties NOT Serviced by Mobile Bin	\$286.00		\$286.00
Rural Landowner - Recycling Bin (no Service)	\$61.82	\$6.18	\$68.00
General Waste			
Cars / Station Wagons	\$13.64	\$1.36	\$15.00
Utes / Trailers (6 x 4)	\$18.18	\$1.82	\$20.00
Trailer Tandom Axle	\$27.27	\$2.73	\$30.00
Small Trucks / Trailers (with high sides)	\$31.82	\$3.18	\$35.00
4 TOKENS provided with Rate Notice			
Double Handled Waste			
Recyclables			Free
Steel (clean)			Free
Tyres (Small - passenger / motorcycles)	\$7.73	\$0.77	\$8.50
Tyres (Medium - Light Truck / 4WD)	\$14.09	\$1.41	\$15.50
Tyres (Large - No Tractor Tyres)	\$33.64	\$3.36	\$37.00
Oil - Per Litre			
Mattresses (Single)	\$9.09	\$0.91	\$10.00
Mattresses (Double / Queen)	\$12.73	\$1.27	\$14.00
Gas Bottles	\$5.00	\$0.50	\$5.50
E-Waste (per Item)	\$5.45	\$0.55	\$6.00
Car Bodies (Tyres to be removed prior)	\$25.91	\$2.59	\$28.50

COMMERCIAL FEES AND CHARGES			
Mixed Construction Rubble (per cubic metre)	\$95.91	\$9.59	\$105.50
Mixed General (per cubic metre)	\$95.91	\$9.59	\$105.50
Green Waste (per cubic metre)	\$40.91	\$4.09	\$45.00
Clean Fill (not suitable for reuse)	\$95.91	\$9.59	\$105.50
Construction Timber and Pallets (per cubic metre)	\$40.45	\$4.05	\$44.50
Additional Recycling Bin Service	\$52.73	\$5.27	\$58.00
Asbestos (per sheet)	\$3.18	\$0.32	\$3.50
Asbestos (per cubic metre)	\$150.45	\$15.05	\$165.50
PRIVATE WORKS/PLANT OPERATION			
Plant Hire (per hour with operator - normal hours between)			
Grader	\$135.00	\$13.50	\$148.50
Skidsteer	\$100.00	\$10.00	\$110.00
Loader	\$130.45	\$13.05	\$143.50
Excavator plus Mulcher Attachment	\$153.64	\$15.36	\$169.00
Excavator	\$135.00	\$13.50	\$148.50
Backhoe	\$100.00	\$10.00	\$110.00
Vib Roller	\$102.73	\$10.27	\$113.00
Multi Roller	\$102.73	\$10.27	\$113.00
2.5t dynapac Roller	\$65.45	\$6.55	\$72.00
Crewcab Truck	\$95.00	\$9.50	\$104.50
4t Tipper Town	\$95.00	\$9.50	\$104.50
13t Tipper (9 x Cubic Meters)	\$116.36	\$11.64	\$128.00
13t Tipper with Dog Trailer	\$135.00	\$13.50	\$148.50
Prime Mover with Low Loader	\$135.00	\$13.50	\$148.50
Prime Mover with Side Tipper	\$135.00	\$13.50	\$148.50
Tractor	\$97.73	\$9.77	\$107.50
Tractor with Attachments	\$97.73	\$9.77	\$107.50
Light Vehicle (Spray Unit)	\$90.91	\$9.09	\$100.00
Light Vehicle	\$79.55	\$7.95	\$87.50
Cherry Picker	\$90.91	\$9.09	\$100.00
Street Sweeper	\$115.00	\$11.50	\$126.50
Mobile Toilets (Pickup Only Service) & (Waste Delivered to Dump Point)			
Daily Rate	\$72.73	\$7.27	\$80.00
Mobile Toilet - Bond	\$250.00		\$250.00
Labour Rate	\$56.00	\$5.60	\$61.60
Cherry Picker - Machine Only - Half Day	\$136.36	\$13.64	\$150.00
Cherry Picker - Machine Only - Full Day	\$227.27	\$22.73	\$250.00
50% surcharge applied to all out of hours work			
MATERIALS			
Sand cubic metre*	\$20.00	\$2.00	\$22.00
Gravel cubic metre*	\$25.00	\$2.50	\$27.50
Metal cubic metre*	\$55.00	\$5.50	\$60.50
Granite Rock cubic metre*	\$35.45	\$3.55	\$39.00
Note*Additional plant hire and labour cost if delivered			

ITEM 10 MATTERS FOR CONSIDERATION – GOVERNANCE & ADMINISTRATION

10.1 WALGA – Annual General Meeting: Executive and Member Motions

Meeting Date	25 th July 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	CEO Graeme Fardon
Attachments	Extract: WALGA Annual General Meeting
Owner/Applicant	WALGA
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

Council to provide direction to Council's voting delegates:-

Motion #	Title	Support	Not support
3.1	Coastal Erosion		
3.2	Department of Housing Leasing Residential Property to Charitable Organisations		
3.3	Motorist Taxation Revenue and Spending in WA		
3.4	Biosecurity Groups (RBGs)		
3.5	WALGA Members Support for Waste to Energy		
3.6	Membership of Development Assessment Panels		
3.7	Review of the <i>Mining Act 1978</i>		
3.8	Financial Assistance Grant		
3.9	Third Party Appeal Rights		

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- The Annual General Meeting of the Western Australian Local Government Association will be held on Wednesday 7th August 2019.
- A number of Motions will be discussed and voted upon at this meeting. Council is requested to provide Council's two (2) voting delegates with voting directions on any Motions relevant to Council.

MATTER FOR CONSIDERATION

Motions submitted for consideration by Council.

BACKGROUND

The detailed wording of the Motions, Member Council Comment and WALGA Secretariat Comments are provided in the AGM Agenda Papers Extract provided with this Report.

Each Consideration of Executive and Member Motions (Item 3 in the AGM Agenda) are as follows:-

3.1 *Coastal Erosion*

3.2 *Department of Housing Leasing Residential Property to Charitable Organisations*

- 3.3 *Motorist Taxation Revenue and Spending in WA*
- 3.4 *Biosecurity Groups (RBGs)*
- 3.5 *WALGA Members Support for Waste to Energy*
- 3.6 *Membership of Development Assessment Panels*
- 3.7 *Review of the Mining Act 1978*
- 3.8 *Financial Assistance Grant*
- 3.9 *Third Party Appeal Rights*

STATUTORY ENVIRONMENT

Annual General Meeting convened in accordance with WALGA Constitution.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027

Governance Objective: Strong governance and community engagement

ITEM	OUTCOMES AND STRATEGIES
G2	Strengthened Advocacy and Partnerships
G2.1	Partnerships with and advocacy to Federal and State Government to strengthen service provision within the Shire

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Matrix Rating is assessed as Low.

Health – Risk Matrix Rating considered Low.

Reputation – Risk Matrix Rating is assessed as Low. Council a Member Council of WALGA and active Participant at Central Country Zone level and the Annual General Meeting.

Operation – Risk Matrix Rating is assessed as Low.

Natural Environment – Risk Matrix Rating is assessed as Low.

COMMENT

Council's Nominated Voting Delegates for the AGM are :-

Cr. Brett McGuinness

Cr. Peter Smith

Proxy 1 – Cr. Jill McRae

Proxy 2 – Cr. Trevor Stacey

3. Consideration of Executive and Member Motions

3.1 Coastal Erosion

Shire of Gingin Delegate to move:

MOTION

That WALGA advocate to the Federal and State Governments with respect to the importance of responding to the increasing challenges faced by Coastal Councils, and develop policy initiatives to include:

1. **Introduction of a national funding formula to provide the resources necessary to manage and maintain the coast effectively on behalf of all Australians, including the funds needed to increase the adaptive capacity of Councils to address climate impacts.**
2. **Allocation of additional Financial Assistance Grants to address coastal hazards, and broadening of the range of ‘disabilities’ listed under Financial Assistance Grants to include factors such as the vulnerability of coastal areas and communities to coastal hazards.**
3. **Development of an intergovernmental agreement on the Coastal Zone that will provide a co-ordinated national approach to coastal governance through and in cooperation with Australian state, territory and local governments and clearly define the roles and responsibilities of each tier of government in relation to coastal zone management.**
4. **Creation of a National Coastal Policy, the basis of which is formed by the intergovernmental agreement on the Coastal Zone, that outlines the principles, objectives and actions to be taken to address the challenges of integrated coastal zone management for Australia.**
5. **An increase in funding for Australian climate science research programs conducted by CSIRO and other research bodies, including the restoration of funding for the National Climate Change Adaption Research Facility or establishment of a similar body, and continuing support for *CoastAdapt*. This is essential to ensure that appropriate guidance in responding to coastal hazards is accessible by Australia’s coastal Councils so that coastal communities and assets are adequately prepared to address the adverse effects of climate change impacts.**

IN BRIEF

- WALGA advocate for more resources to be provided to Coastal Councils to manage coastal hazards.
- Intergovernmental Agreement to develop a coordinated national approach to Coastal Issues.

MEMBER COMMENT

Many Western Australian Local Governments attended the Australian Coastal Councils Conference in NSW earlier this year. From this conference it was clear that other State Governments are working more closely with Local Governments to provide guidance, advice and funding to help manage coastal hazards, including storm erosion, shoreline recession and coastal inundation.

This conference also clearly outlined the fact that there is no coordinated Federal, State and Local Government Policy outlining clear responsibilities, which essentially leaves Councils in a very uncertain situation with respect to how to deal with the coastal issues that they face.

The estimated cost of coastal hazards is unprecedented and yet there is no clear direction at the Commonwealth level as to responsibilities or action plans. In nearly all instances it is being

advised/proposed that retreat is the preferred method of dealing with coastal hazards, yet the financial cost of this option eclipses the cost of performing minor works to alleviate the issue for the short to medium term.

Without entering into a debate about sea-levels rising, we all acknowledge that the climate is changing and all coastal Councils in WA are being affected in some way or another that is directly impacting their residents and ratepayers. It should be noted that this matter will not only affect coastal Councils but other Council that will be affected by the ingress of water such as those located on coastal estuaries.

As such, it is requested that WALGA, whilst continuing to work in this space, has a strong focus on the recommendation above which will provide coastal Councils with the necessary support, tools, advice, resources and financial backing to work through these issues in a coordinated manner.

WALGA SECRETARIAT COMMENT

In 2013 the Western Australian Planning Commission (WAPC) adopted a significantly revised *State Planning Policy 2.6: State Coastal Planning Policy*. This policy was revised largely in response to a growing scientific consensus that increasing sea levels and storm intensities will cause more frequent coastal inundation, storm erosion and shoreline recession in coastal areas. A recent report published by the [Climate Council](#) emphasises these challenges.

In particular, the revised state coastal policy introduced new policy measures which require Local Governments to:

- a) Show due regard to coastal hazards when assessing new development proposals, or making or amending a new planning scheme
- b) Prepare strategies (Coastal Hazard Risk Management and Adaptation Plans) to preserve public interests in coastal areas, and
- c) Inform landholders of coastal hazard risks.

WALGA has been working with its members for a number of years to help Local Governments meet these responsibilities. Key activities include:

- Preparation of *Local Government and Coastal Land Use Planning: Discussion Paper* (2014)
- Preparation of *Disclosing Hazard Information: The Legal Issues* (2017)
- Establishment of the Local Government Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) forum, which meets every three months to discuss common issues with member officers and progress key actions
- Submissions to the Department of Planning Lands and Heritage on the Draft Planned and Managed Retreat Guidelines (2017) and CHRMAP Guidelines (2019), and
- Preparation of *Local Government Coastal Hazard Planning Issues Paper* (in draft).

It is the secretariat's view that the requested advocacy activities, outlined in this motion, generally align with and are complementary to, the direction being pursued by members through the Local Government CHRMAP forum to seek additional resources and pursue collaborative approaches with other levels of government to manage coastal hazard risk.

The motion also aligns with:

1. Recommendations made by a [Commonwealth Government parliamentary inquiry](#) in 2009
2. Advocacy being pursued by the [Australian Coastal Councils Alliance](#)
3. WALGA's climate change advocacy, outlined in WALGA's [Policy Statement on Climate Change](#), adopted by WALGA State Council in 2018, and
4. The State Government's intent to formulate a new [climate change policy](#)

3.2 Department of Housing Leasing Residential Property to Charitable Organisations

City of Kwinana Delegate to move:

MOTION

WALGA advocate to the Minister for Housing to:

- 1. Cease the policy of the Department of Housing leasing their housing assets to charitable/not for profit organisations who are then eligible for charitable Local Government rate exemptions; or**
- 2. Provide Local Governments with a rate equivalent payment annually as compensation for the loss of rates income; or**
- 3. Include in the lease agreements with charitable institutions that they must pay Local Government rates on behalf of the Department of Housing recognising the services Local Government provides to its tenants.**

IN BRIEF

- Department of Housing policy and practice to lease housing assets, to not for profit organisations is eroding Local Governments' rate base.

MEMBER COMMENT

The Department of Housing contribute to Local Government rates and do not receive the charitable rate exemption outlined in the *Local Government Act 1995*. It should be noted however that land that is held by the Crown and used for public purposes, is not rateable in accordance with section 6.26(2)(a)(i) of the *Local Government Act 1995*.

The Department of Housing own a large residential housing portfolio in Kwinana and have been paying local government rates for the tenants to access services (such as Library, crèche services, Zone Youth Space, roads and footpaths, parks and reserves) and programs (through the Community Centres, Zone, Library, free events). The standard of services and programs that the City offer is in line with community expectations. A reduction in rate revenue, which is predominantly the revenue source that funds these services, will increase the cost burden onto the remaining ratepayers to pay for these services and programs or result in a reduced standard of service to the community.

Prior to May 2019, the Department of Housing had 13 properties that were exempt from rates due to the Department of Housing leasing these properties to charitable/not for profit organisations, which is estimated to cost the City around \$20,000 annually in lost rate revenue. At the 8 May 2019 Ordinary Council Meeting, Council approved rate exemptions for another 31 Department of Housing properties as a result of these being leased to charitable/not for profit organisations, which is estimated to result in approximately an additional \$85,000 annually in lost rate revenue.

City Officers have undertaken a preliminary review of the types of properties that the Department of Housing own and has estimated that there are 338 residential properties that could be leased to charitable/not for profit organisations. If the Department of Housing entered into an agreement with a charitable organisation to manage these 338 properties and they applied for a rate exemption, the estimated annual loss of rate revenue is \$585,000.

Overall, the potential annual loss of rates revenue from the Department of Housing continuing with this business practice could be up to \$690,000. If the City maintained the same level of service, programs and capital schedule, the shortfall from the annual loss of rates revenue would equate to a 1.85% rate increase for the remaining ratepayers. A loss of this amount would be a major risk under the City's risk assessment framework.

The properties that have been granted charitable rate exemptions are still using the services and accessing programs that are being delivered, however they are not contributing towards this through

rates. Each charitable rate exemption reduces the base for rates income and therefore increases the burden on other ratepayers to fund the services provided to the community by a local government. It is recommended that WALGA advocate to the Minister for Housing the negative financial impact that this current Department of Housing policy is having on Local Governments; that exempting these residential properties from rates is increasing the burden on other ratepayers; and that users of local government services should contribute towards the cost of these, including the State Government.

The City does not receive information from the Department of Housing in regards to the plans for leasing their properties until such time that a lease is entered into. The trend over recent years is that the Department of Housing owned properties are leased to charitable and/or not-for-profit organisations without any rate equivalent payment being made for the local government's loss of rates revenue.

Every Western Australian Local Government is required to apply the provisions of the *Local Government Act 1995* regarding exempt properties, including those for charitable rates exemptions and are potentially facing the same issues with the Department of Housing as the City of Kwinana.

WALGA SECRETARIAT COMMENT

The issue of rate exemptions has been a high priority for the sector in the current Local Government Act Review.

This item from the City of Kwinana is consistent with the current advocacy positions of the Association.

The sectors current policy positions are as follows:

Rating Exemptions – Section 6.26

Position Statement: Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)

Position Statement: Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and either:

- amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or
- establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.

Rating Exemptions – Rate Equivalency Payments

Position Statement: Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State Government.

Rating Restrictions – State Agreement Acts

Position Statement: Resource projects covered by State Agreement Acts should be liable for Local Government rates.

3.3 Motorist Taxation Revenue and Spending in WA

Shire of Manjimup Delegate to move

MOTION

To support the independent position of the RAC, that WALGA call on the State and Federal Government to:

1. Provide a fairer distribution of funding from revenue collected from Western Australian motorists (consistently a minimum of 50%) to remediate Western Australia's \$845m road maintenance backlog and tackle the increasing costs of congestion and road trauma, to deliver productivity and liveability outcomes; and
2. Hold an inquiry into road user pricing as part of a broader reform of motorist taxation that would remove revenue raising fees and charges, and / or hypothecate money collected for the provision of transport infrastructure and services.

IN BRIEF

- Fair distribution of funding from motorists to road maintenance, congestion and road safety is sought.
- An inquiry into road user pricing should be established.

BACKGROUND

A 2018 report by Acil Allen Consulting called "Motorist Taxation Revenue and Spending in WA" commissioned by the RAC reveals that over the past twelve years Western Australia has only received back on average 34 cents in every dollar of motoring taxation collected by successive Federal Governments.

Motoring taxation is collected by the Federal Government through:

- GST;
- Luxury Car Tax;
- Excise on petrol and diesel; and
- Passenger motor vehicles customs duty.

In 2016 the Western Australian Auditor General identified that Western Australia was facing an \$845M road infrastructure maintenance backlog and it is widely recognised that the condition of many metropolitan, regional and rural roads are not up to an appropriate standard. Partly supporting this position is that the Western Australian road fatality rate that is 33% higher than the national average, and that Infrastructure Australia is projecting that by 2031 Western Australia will have seven of the top ten most congested roads in Australia.

It is concerning that in 2021/22 the projection is that Western Australia motorists are expected to pay \$3.3b in motoring taxes however in the same year only \$562m is forecast to be returned to fund road and transport projects, a return of 17 cents in the dollar which is the lowest level since 2007/08.

WALGA SECRETARIAT COMMENT

The \$845m road maintenance backlog identified by the Western Australian Auditor General in 2016 relates only to Main Roads WA controlled roads. Additionally there is consistently a shortfall in the amount that Local Governments are able to invest in road maintenance and renewal compared that required to maintain the asset in current condition.

Twenty percent of revenue collected by the State Government from Motor Vehicle Licencing is currently provided to Local Governments through the State Road Funds to Local Government Agreement. The balance of this revenue is hypothecated to Main Roads WA. Under earlier agreements between State



and Local Governments up to 27% of motor vehicle licence fee revenue has been provided to Local Governments for the road network. This difference equates to \$67 million per year. Increased Federal funding for road infrastructure would not only result in higher levels of service from State roads but also create a more favourable environment for achieving higher levels of funding for Local Government roads.

Numerous inquiries into road user pricing and broad reform of motorist taxation have been completed including:

- Productivity Commission 2007 Road and Rail Freight Infrastructure Pricing
- Henry, K *et al* 2009 Australia's Future Tax System
- COAG Road Reform Plan 2013
- Heavy Vehicle Charging and Investment Reform 2014
- Harper, I. *et al* 2015 Competition Policy Review
- Infrastructure Australia 2016, Australian Infrastructure Plan

WALGA has actively contributed to these inquiries including formal submissions endorsed by State Council (for example 65.3/2011 and 249.4/2013).

Each of these inquiries conclude that the current way of funding road infrastructure is unsustainable and inefficient. Increasingly fuel efficient vehicles, and ultimately electric or hydrogen powered vehicles are undermining the revenue base from fuel excise. However, the Federal Government firmly asserts that there is no link or hypothecation of fuel excise revenue to road funding.

The Australian Government is continuing to investigate heavy vehicle road pricing reform through the Transport and Infrastructure Council, which comprises Transport, Infrastructure and Planning Ministers from all jurisdictions, Federal Ministers and the Australian Local Government Association. The current focus is on developing nationally consistent service level standards for roads to provide an evidence base for investment decisions. Studies are also underway looking at independent price regulation and establishing a forward-looking cost base.

If roads are to become a priced utility (like power or water networks) an important consideration would be sustainable funding for low traffic volume roads, all of which are the responsibility of Local Governments. There remains an important role for all levels of government to support the provision of basic road services to ensure social mobility, economic welfare, road safety and public security. Any reforms to road investment and charging arrangements must be mindful of how best to integrate roads as an economic service with roads as a community service obligation.

3.4 Biosecurity Groups (RBGs)

Shire of Bridgetown-Greenbushes Delegate to move

MOTION

That WALGA revokes its current policy position of not supporting the establishment and operations of Recognised Biosecurity Groups (RBGs) and that the decision on whether to support RBGs is to rest with individual Local Governments.

MEMBER COMMENT

A component of WALGA's current policy position on 'biosecurity' is that:

Local Government are not supportive of Recognised Biosecurity Groups (RBGs).

With the establishment of the Biosecurity and Agriculture Management Regulations in 2013 the State Government communicated a new policy setting, being a community coordinated approach to managing biosecurity. In Western Australia Recognised Biosecurity Groups (RBGs) were introduced as the key mechanism to deliver a community coordinated approach, and to manage widespread and established pests in WA.

The Shire of Bridgetown-Greenbushes recognises that when RBGs were initially being established in Western Australia the sector's preference was that the State Government maintains responsibility for the management of pests including providing assistance to land managers and establishment of a biosecurity network. However with the significant establishment of RBGs since 2013 the Shire of Bridgetown-Greenbushes believes it is timely for WALGA to review its current policy position.

Currently there are 16 RBGs established in Western Australia with more being considered for establishment. The 16 current RBGs have a footprint across 61 local governments in Western Australia. As the RBGs are established it is therefore appropriate and at times necessary for the affected local governments to work with the RBG to ensure that the services provided by the RBG are coordinated and compatible with services, works, etc. that are provided by the local government. This working environment and partnership can be compromised by the existence of a sector-wide policy provision that states that Local Government isn't supportive of the existence of the RBG.

With 16 RBGs established and more likely to come it is unlikely that legislation is going to be amended to discontinue this approach to biosecurity management.

The Shire of Bridgetown-Greenbushes proposes that WALGA amend its current policy position by removing the specific part that states that the sector is not supportive of RBGs. Instead the decision on whether to support a RBG should rest with individual Local Governments.

The Blackwood Biosecurity Group (BBG) operates within the boundaries of the Shire of Bridgetown-Greenbushes. The Shire has chosen to recognise and respect the work being done by the BBG noting that the establishment of the BBG wasn't a Shire initiative.

The choice on whether to support the activities of the BBG was a decision that solely rested with the Shire of Bridgetown-Greenbushes. However this decision appears to have left the Shire open to

IN BRIEF

- Current WALGA policy position is that local government isn't supportive of Recognised Biosecurity Groups (RBGs).
- Since development of this policy position 16 RBGs have been established in Western Australia, covering land within 61 separate local governments.
- Individual local governments can be discouraged from trying to work with the RBG in its area due to the current sector policy provision.
- It is timely to review the current policy position.



criticism within the sector. In recent times, at various meetings where the subject of RBGs has been on the agenda, including those with WALGA representatives in attendance, there was a view expressed by some that by supporting the BBG the Shire of Bridgetown-Greenbushes is acting in contradiction of a sector policy provision, is therefore weakening the sector's position and could be seen to be encouraging the extension of RBGs or the establishment of more RBGs in Western Australia.

The Shire of Bridgetown-Greenbushes respects the rights of individual Local Governments to oppose the establishment of, or continuation of a RBG within their areas.

The WALGA policy position on biosecurity groups was determined before the growth in the number of RBGs in Western Australia and therefore it is timely to review that position. All other components of the WALGA policy position on 'biosecurity' can be retained.

SECRETARIAT COMMENT

Correspondence received in May 2019 from the Minister for Agriculture has indicated that the review of the *Biosecurity and Agriculture Management Act (2007)* will occur in the second quarter of 2020.

It is envisaged that the current Policy Position will be reviewed in response to any proposed changes to the Act. The policy review will include the provision of a discussion paper on any potential changes to the Act, and a series of workshops for members across the State in order for members, the WALGA zones, and ultimately State Council, to make their respective determinations.

That said, the change proposed by the Shire of Bridgetown-Greenbushes asserts the primacy of each member to make its own decisions, in accordance with its community's desires and expectations.

3.5 WALGA Members Support for Waste to Energy

Shire of Dardanup Delegate to move:

MOTION

That WALGA continue to support Western Australia's Waste Avoidance and Resource Recovery Strategy 2030 and seek firm commitments from the State Government about how the waste avoidance, resource recovery and diversion from landfill targets will be achieved, including local options for reprocessing, recycling and waste to energy.

In particular these commitments should clearly indicate how the State Government will cease the proliferation of landfills in the non-metropolitan areas which are predominantly taking metropolitan waste or waste generated elsewhere in the state including mining and construction camps. These commitments should encourage alternative options and outline what incentives the Government will put in place to reduce, and eventually eliminate, our reliance on landfill.

IN BRIEF

- Seeking support for the Waste Strategy: Western Australia's Waste Avoidance and Resource Recovery Strategy 2030 from WALGA Members.
- To seek firm commitments from the State Government as to how it will be achieved, including alternative options and incentives to reduce and eventually eliminate reliance on landfill.

ATTACHMENTS

Attachment 1 – Waste Avoidance and Resource Recovery Strategy 2030

http://www.wasteauthority.wa.gov.au/media/files/documents/Waste_Avoidance_and_Resource_Recovery_Strategy_2030.pdf

Attachment 2 – Waste Avoidance and Resource Recovery Strategy Action Plan 2030

http://www.wasteauthority.wa.gov.au/media/files/documents/Waste_Avoidance_and_Resource_Recovery_Strategy_2030_Action_Plan.pdf

Attachment 3 – Waste to Energy Position Statement

https://www.wasteauthority.wa.gov.au/media/files/documents/W2E_Position_Statement.pdf

Attachment 4 – WALGA Waste to Energy Discussion Paper for Local Government

<https://www.dropbox.com/s/7ihc97m8p056nk1/Attachment%20%20-%20W2E%20Discussion%20Paper%20FINAL.pdf?dl=0>

MEMBER COMMENT

- Currently the Strategy sets Targets for these outcomes but does not include a firm plan of how the State Government is going to actually implement and achieve these Targets. The Waste Avoidance and Resource Recovery Strategy Action Plan 2030 ([Attachment 2](#)) also does not provide clarity or concrete actions or incentives to address these targets.
- Building on and updating the first Western Australian Waste Strategy: Creating the Right Environment published in 2012, earlier this year (2019) the State Government released the West Australia's Waste Strategy (Waste Avoidance and Resource Recovery Strategy 2030). Previous State Government Targets have included goals of towards zero waste to landfill by 2020. This may no longer be achievable, however there has been positive trends in waste figures as included in Table 1 on page 9 of the Waste Strategy:

Table 1: Changes in waste generation and landfill in Western Australia, 2010–11 and 2014–15 (Hyder, 2013 & ASK Waste Management, 2017)

	2010–11	2014–15	Percentage change
Generation – total	6.53 million tonnes	6.23 million tonnes	↓5%
Generation – per capita	2,764 kilograms	2,437 kilograms	↓12%
Waste to landfill	4.49 million tonnes	3.61 million tonnes	↓20%
Resource recovery	2.04 million tonnes	2.62 million tonnes	↑28%

- Increases in FOGO and other recycling efforts have improved resource recovery significantly up 28%, whilst per capita generation is down 12%. The knock on effect is that there was a fifth (20%) less waste going to landfill in 2014/15 than in 2010/11. However, there have been questions raised regarding the accuracy of this data and the Department of Water and Environmental Regulation are going to require mandatory reporting by Local Government and industry to address this issue. Even given questions about the data, there is still more than 3.6 million tonnes of waste going to landfill every year.

- To reduce this the Waste Strategy 2030 sets out the following targets:

VISION	<i>Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste.</i>		
OBJECTIVES	Avoid <i>Western Australians generate less waste.</i>	Recover <i>Western Australians recover more value and resources from waste.</i>	Protect <i>Western Australians protect the environment by managing waste responsibly.</i>
TARGETS	<ul style="list-style-type: none"> 2025 – 10% reduction in waste generation per capita 2030 – 20% reduction in waste generation per capita 	<ul style="list-style-type: none"> 2025 – Increase material recovery to 70% 2030 – Increase material recovery to 75% From 2020 – Recover energy only from residual waste 	<ul style="list-style-type: none"> 2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled. 2030 – All waste is managed and/or disposed to better practice facilities

Source: Waste Avoidance and Resource Recovery Strategy 2030 page 6

- If these targets are achieved it would result in the following:
 - Total waste generated in 2030 reduced by 20% from 2014/15 figures to 4.98 million tonnes per annum.
 - Only 15% of total waste generated is landfilled (acknowledging that the target is only set for Perth and Peel), the total waste to landfill across the state will be 0.75 million tonnes.
 - Resource recovery is increased to 75%, resulting in 3.74 million tonnes being recovered.
 - That leaves 0.5 million tonnes potentially available for Waste to Energy – which the Strategy notes should only be generated from ‘residual waste’. The alternative is that waste to landfill will increase to 1.25million tonnes per annum.
- Whilst the targets are clear, the plan about how this will be implemented is yet to be developed and Local Government and industry will need long term certainty to invest to achieve these targets. The Shire of Dardanup is therefore asking WALGA members to support WALGA to advocate to the State Government for more specific and firm commitments to divert waste from landfill through local options for reprocessing, recycling and waste to energy.
- In this regard, the Waste Authority recognises the benefits in siting waste infrastructure close to the source of waste generation. Benefits include reduced transport impacts from the movement of waste, such as greenhouse impacts, traffic congestion and community amenity (Waste Authority’s

Waste to Energy Position Statement, 2013 - [Attachment 3](#)). It is therefore important that **local options** for reprocessing, recycling and waste to energy are considered an essential component in achieving the Waste Strategy's targets. Not taking action and continuing with the status quo will mean waste is transported hundreds or even thousands of kilometres to be disposed of in the regions, rather than being dealt with at source. By considering smaller scale local options it would provide opportunities for reduction at source and also assist communities in the regions to reduce their waste to landfill.

- Considering the above, without Waste to Energy (WtE) and significant improvements in resource recovery, there would still be 25% or 1.25million tonnes state-wide of waste being sent to landfill. According to a 2013 discussion paper ([Attachment 4](#)) prepared for WALGA by the Municipal Waste Advisory Council (MWAC), a standing committee of the Association with delegated authority to represent the Association in all matters relating to solid waste management, WtE could reduce the weight of waste by 70-80% and the volume of waste by 90%.
- The Waste Authority considers best practice WtE processes to be a preferable option to landfill for the management of residual waste but not at the expense of reasonable efforts to avoid, reuse, reprocess or recycle waste. WtE has the potential to divert substantial volumes of waste from landfill (and thereby support the delivery of Waste Strategy targets) and produce a beneficial product (Waste Authority's Waste to Energy position Statement, 2013).
- To address this it is important that options for reduction in the amount of waste going to landfill also consider smaller waste to energy plants that could be located within regional areas to reduce reliance on landfill. Initial investigations indicate that current available technologies could provide opportunities for smaller plants to be established that would use about 500kg of Municipal Solid Waste per hour or about 4,400 tonnes per annum. Such facilities could be located across regional areas and reduce waste to landfill but also provide for energy generation.
- It is recommended that the alternative options outlined in this item be incorporated into the Waste Strategy's Action Plan 2030 with specific incentives put in place by the Government to ensure we reduce, and eventually eliminate, our reliance on landfill.

SECRETARIAT COMMENT

The Shire of Dardanup should be commended for their initiative and identification of key issues such as the need to control the development of new landfills, to support the Strategy Targets, and to develop local solutions to divert material from landfill for material and energy recovery.

3.6 Membership of Development Assessment Panels

Shire of Mundaring Delegate to move:

MOTION

That WALGA investigate increasing Local Government membership in Development Assessment Panels

MEMBER COMMENT

At its meeting of 3 March 2018, the Shire of Mundaring Council resolved to:

“Advise WALGA that it recommends WALGA investigate increasing local government membership in Development Assessment Panels, rather than advocate for the introduction of Third Party Appeal Rights.”

IN BRIEF

- DAP includes 3 experts and 2 elected members, which is considered by DoPLH as a balanced decision-making framework;
- There is a need to strengthen transparency and increase public respect for the DAP process;
- It is proposed that WALGA advocate for increasing local government membership on DAP.

The Shire will be reconsidering its position in relation to Third Party Appeal Rights at its meeting on the 11 June 2019; its position on seeking WALGA investigate increasing local members on DAP however remains unchanged.

The Department for Planning’s website states:

As a key component of planning reform in Western Australia, Development Assessment Panels (DAPs) are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge.

Development Assessment Panels (*DAPs*) comprise three technical experts in planning (one of whom chairs the meeting) and two elected members from the local government in which the DAP applies. This is not a balance and there could be various membership options that WALGA could explore, with some likely to be more palatable to the State than others.

For example, an equal number of local elected members and planning professionals on a DAP would demonstrate respect for the expertise of local members in applying planning regulations to a proposed development. It would demonstrate that local elected members have views of equal importance to those of the other Panel members.

Equal numbers of members could result in a tied vote with the Chairperson having a deciding vote. That would not diminish the importance of a balanced number of local representatives and planning experts participating in the decision making process.

DAPs are public meetings. Community members attend to take the opportunity to briefly address the Panel and to listen to the reasons why the decision is made.

Appointing additional elected member/s to DAPs means community members would have local experts and three planning experts explain how the proposed development would impact on a local area and what conditions, if any, are justifiably imposed. This would be educative for the community, strengthen transparency and increase public respect for the DAP process.

SECRETARIAT COMMENT



The Minister for Planning initiated several amendments to Development Assessment Panels (DAPs) to improve their efficiency and operation. The majority of the changes were “*primarily administrative to ensure the system remains flexible and responsive, while more clearly communicating DAP decisions to the public*” ([Changes-to-the-DAP-system-announced.aspx](#)), and did not include changes to DAP membership.

A previous 2016 AGM resolution was for WALGA to advocate for consideration of a series of reforms, in the event that DAPs remain in place, to ensure greater accountability, transparency and procedural fairness for ratepayers through the Panel's assessment and decision making processes. One of the reforms specifically sought a change that would require equal membership on the DAP between Local Government and Appointed Specialist members with an independent chair approved by both State and Local Governments.

At the same 2016 AGM, WALGA was also requested to advocate for an independent review of the decision making within the WA planning system, looking at the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process

In December 2016, two reports were presented to WALGA's State Council, one on the review of the entire planning system (Resolution 108.6/2016), followed by one on the possible improvements to the DAPs system (Resolution 109.6/2016). The report on the review of Decision Making within the WA Planning System also resolved to undertake research on third party appeals around Australia and further consult with members regarding its current policy position. The Association prepared a discussion paper which provided background on the development of WALGA's position and a review of the arguments both for and against third party appeals which was then circulated to the Local Government sector for comment and feedback during 2017.

At the May 2018 WALGA State Council meeting, it was resolved to amend the policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels (DAPs) (Resolution 37.2/2018). The following resolutions were made: -

1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;
2. Based on the feedback received, amend its current policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels;
3. Provide the State Government with the outcomes of this consultation and advocate for the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels as part of the upcoming Independent Planning Reform process; and
4. Further consult with members to provide more clarity on the exact details of the criteria that would need to be established, before any system of Third Party Appeals for decisions made by Development Assessment Panels is implemented by the State Government.

At its May 2019 meeting (Resolution 44.4/2019), WALGA's State Council considered a 'Preferred Model' and resolved that WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels, and
2. Endorses the 'Preferred Model' as presented in the May 2019 Agenda, as the Third Party Appeals process for decisions made by Development Assessment Panels and in future give consideration to broadening Third Party Appeal Rights to other parties relating to Development Assessment Panel decisions.

The Shire of Mundaring proposal to have equal representation may achieve an actual balance between technical advice and local knowledge, as espoused as the objective of the DAP framework. This would be a beneficial improvement to the DAP system, particularly in the event that the State is unwilling to pursue any introduction of Third Party Appeal Rights to DAP decisions. The Minister for Planning has advised that Third Party Appeal rights would not be considered by the Government as it would add



unnecessary complexity and red tape to the planning framework, contrary to the intent of the current planning reform process.

3.7 Review of the *Mining Act 1978*

Shire of Dundas Delegate to move

MOTION

That:

1. **WALGA requests that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the outdated *Mining Act 1978* and that the revision address FIFO and DIDO, and its impact on local communities; and**
2. **The Mining application process includes a mandatory MOU with the Local Government which would be overseen by the Auditor General to ensure fairness to the Community by having the mining company contribute to local infrastructures as a Legacy project.**

IN BRIEF

- FIFO and DIDO to be limited in a reviewed Mining Act, similar to the Stronger Resource Communities Act in Qld
<https://www.legislation.qld.gov.au/view/whole/pdf/inforce/current/act-2017-028>
- That an MOU with Councils is addressed as a compulsory part of the mining application process
- That the MOU forms part of the Audit process of the relevant Local Government

MEMBER COMMENT

As a Local Government we have felt and seen the impact of mine closures and factors out of our control and how this can devastate a small community; This has significant flow on effects from lack of volunteers to support fighting bush fires in our 95,000 square kilometres of currently unmanaged, UCL land, lack of volunteers to support St Johns Ambulance services, to reducing the capacity of our school through a steady decline in numbers. Businesses have closed, as have Government Departments as the population declines.

We are not advocating a total elimination of FIFO and DIDO as this would be an unrealistic approach.

We seek the Minister's support as a matter of urgency to make our small communities sustainable.

SECRETARIAT COMMENT

The Association provided an interim submission to the Education and Health Standing Committee Inquiry into mental health impacts of FIFO work in October 2014. This inquiry was in response to the suicides of nine FIFO lives in the Pilbara region of WA.

The submission reinforced support for the implementation of the key recommendations of the 2013 House of Representatives Standing Committee Senate Inquiry report, *Cancer of the bush or salvation for our cities*. That Inquiry recommended research to be undertaken by the Commonwealth Government to determine the socio economic impact of FIFO work practices, accurate measurement of the impact of FIFO on existing on infrastructure and services, and strategies to address current inequities in infrastructure and sustainability of regional medical services health service delivery.

3.8 Financial Assistance Grant

Shire of Dundas Delegate to move

MOTION

That WALGA requests the Hon. Minister of Local Government and Communities David Templeman to assist all Local Governments to Lobby the Federal Government to retain the Financial Assistance Grant at one percent of the of Commonwealth Taxation Revenue.

MEMBER COMMENT

The Shire of Dundas feels the current funding arrangements for Local Government are no longer fit for purpose.

The roles and responsibilities of Local Government has grown significantly. The main funding available from the Australian Government (the Financial Assistance Grants) has consistently declined from a level equal to 1% of Commonwealth Taxation Revenue (CTR) in 1996 to just 0.55% of CTR today.

The Australian Government collects approximately 82% of Australia's tax revenue and is responsible for just one tenth of Australia's public infrastructure assets.

Local councils raise 3.6% of taxes and are responsible for 33% of public infrastructure, including 75% of Australia's roads

3.6% of the tax take is not adequate funding to unlock the potential of our communities. The decline in the Financial Assistance Grants funding has left local councils worse off struggling to meet increasing demand on local infrastructure and services and impacting their ability to build and maintain essential infrastructure to the higher standard required today.

The result is increased pressure on rates and council budgets, making it harder to maintain community services and infrastructure.

There is a current infrastructure backlog of \$30+billion dollars. The requirement to upgrade and renew infrastructure built during the 'baby boom' and rapid growth periods in the 60s and 70s is becoming a major problem. New infrastructure is also required to meet the needs of the growing population and to meet productivity and safety requirements.

There are also increasing community expectations related to the type and standards of services available to local communities. This is placing pressure on local governments particularly when they are required to provide services previously provided by the other spheres of government. This is particularly the case in thin markets such as rural and regional areas where, if federal or state governments withdraw services, local government must step in or no one will, as we have seen in recent years.

SECRETARIAT COMMENT

WALGA supports the need for a review of the Financial Assistance Grants (FAGs) system, from the perspective of growing the overall size of the pool.

IN BRIEF

- Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of council services and infrastructure;
- Expresses its concern about the decline in the value of Financial Assistance Grants funding at the national level from an amount equal to around 1% of Commonwealth Taxation Revenue in 1996 to a current figure of around 0.55%.; and
- Calls on all political parties contesting the 2019 Federal Election and their local candidates to support the Australian Local Government Association's call to restore the national value of Financial Assistance Grants funding to an amount equal to at least 1 % of Commonwealth Taxation revenue and therefore to provide a Fairer Share of Federal funding for our local communities.



WALGA has consistently supported advocacy, through ALGA and other channels, for increases in funding from the Commonwealth Government to Local Government through Financial Assistance Grants. WALGA continues to work with ALGA to advocate to increase FAGS funding to 1% of taxation revenue.

ALGA's number one priority in their Federal Election advocacy strategy was to restore Financial Assistance Grant funding to one percent of Commonwealth taxation revenue. This remains an ongoing area of advocacy for ALGA.

3.9 Third Party Appeal Rights

City of Bayswater Delegate to move:

MOTION

1. **That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal.**
2. **That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.**

IN BRIEF

- Further amendments proposed to the Preferred Model for Third Party Appeals Process

MEMBER COMMENT

The Council has taken a particularly strong stand on this important issue and it is requested that this matter be given further consideration.

SECRETARIAT COMMENT

At its May 2019 meeting, WALGA's State Council considered a 'Preferred Model' and resolved that WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels, and
2. Endorses the 'Preferred Model' as presented in the May 2019 Agenda, as the Third Party Appeals process for decisions made by Development Assessment Panels and in future give consideration to broadening Third Party Appeal Rights to other parties relating to Development Assessment Panel decisions.

(Resolution 44.4/2019)

The above resolution was sent to the Minister for Transport: Planning with a copy of the proposed model (as attached).

The May 2019 Agenda item sought to finalise a 'Preferred Model' for appeals on Development Assessment Panel decisions. WALGA's State Council considered several alternative WALGA Zone resolutions, as several Zones proposed alternative 'Preferred Models' for decisions made by DAPs, preferred types of Third Party Appeals and one Zone indicated its opposition to any Third Party Appeals model being introduced, as follows: -

SOUTH METROPOLITAN ZONE

That the Position Statement be referred back to WALGA officers to provide an evidence case to support the need for change, the expected benefits, and an analysis of the implications of change in terms of cost, resource and timeframes by utilising the experience of other States where third party appeals exist and applying that to the system proposed.



GREAT SOUTHERN COUNTRY ZONE

That the Zone opposes Third Party Appeals in relation to Item 5.2 in the May 2019 WALGA State Council Agenda.

EAST METROPOLITAN ZONE

That there be an amendment to the Preferred Model, being that third parties are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.

CENTRAL METROPOLITAN ZONE

That WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels; and
2. Endorses the original December 2018 'Preferred Model' as the third party appeals process for decisions made by the Development Assessment Panels with the following amendments:
 - a. DOT POINT 1 "which could possibly be expanded later if it proves to be beneficial" to be removed
 - b. DOT POINT 4 to be replaced with "Other affected parties would be able to appeal a DAP decision"

Based on the formal resolutions received and members discussions at Zone meetings, there were a range of options available for State Council to consider at its meeting in May: -

1. Not adopt a Preferred Model until more information on cost and resource implications is provided;
2. Adopt the Preferred Model as presented in the May 2019 Agenda;
3. Adopt the Preferred Model as presented in the May 2019 Agenda, with the amendments suggested by the East Metropolitan Zone, ie ability to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels;
4. Adopt the Preferred Model as circulated to members in December 2018;
5. Adopt the Preferred Model as circulated to members in December 2018, with the amendments suggested by the Central Metropolitan Zone;
6. Adopt the Preferred Model with different amendments (any amendments discussed by State Council);
7. Not adopt any Preferred Model but still advocate for Third Party Appeal Rights for DAPs decisions
8. Adopt a different Third Party Appeal model (ie wider than just for DAPs);
9. Consult the sector again on what model of Third Party Appeal rights is considered acceptable given the wide range of views;
10. Return to the pre-May 2018 position, where any Third Party Appeal rights are not supported

The preferred approach by State Council was to adopt the Preferred Model as presented in the May 2019 Agenda, as it would provide the starting point for discussion with the State Government about the introduction of Third Party Appeals for Development Assessment Panel decisions.

WALGA provided this position to the Minister for Transport; Planning and the Minister's response was as follows:

I note WALGA's State Council endorsed Preferred Model on this matter, however I maintain concerns regarding the unnecessary complexity and red tape third party appeal rights would add to the planning system, which is contrary to the objectives of the Government's commitment to planning reform.



The Department of Planning, Lands and Heritage received 254 submissions in response to the Green Paper, including many which confirmed the issues and views identified in the Green Paper regarding the current DAP system.

An Action Plan for planning reform which contains a program of initiatives to address the concerns identified by the Green Paper and submissions is currently being finalised by the Department for consideration by Government.

I will make announcements regarding the content of the Action Plan and reform initiatives in the near future.

10.2 Miss Indiana Squiers - Sponsorship Request

Meeting Date	25 th July 2019
Responsible Officer	CEO Graeme Fardon
Reporting Officer	GPO Sarah Caporn
Attachments	10.2a Correspondence from Miss Indiana Squiers
Owner/Applicant	Miss Indiana Squiers
Disclosure of Interest	Nil

OFFICER RECOMMENDATION

That Council support the request for sponsorship of \$250 towards travel costs of Miss Indiana Squiers to enable her to participate and compete at the State School Girls Under 15's Netball Competition in Queensland in July 2019.

VOTING REQUIREMENTS – Simple Majority

IN BRIEF

- Local Community Member, Miss Indiana Squiers has been selected in the State School Girls 15's Netball Team which is playing in the National Competition in Queensland.
- Miss Squiers has distributed a Letter seeking financial sponsorship towards her travel costs to Queensland for the Event.
- Miss Squiers is an active member of the Community when Home from Boarding School in Perth.
- Miss Squiers has this year also been selected for the State School Girls Cricket Team.

MATTER FOR CONSIDERATION

Miss Indiana Squiers' request for sponsorship of part travel costs to participate at the State School Girls 15's Netball Competition to be held in Caloundra, Queensland in July 2019.

BACKGROUND

The Grants Officer advises that requests from individuals falls outside of Council's adopted Community Grants Policy so it is possible for Council to consider supporting individuals on a case by case basis.

There is precedent for the Shire to assist Quairading Youth residents financially who are selected on State or National teams, such as Harrison Woodcock recently for his dance achievements and Jaiden Monk and Brendon Jones in prior years who travelled with State School Boy AFL teams.

The Grants Officer has also investigated what other funding opportunities may be available to Miss Squiers. The only other possible program is the Dept of Sport and Rec have a **Regional Athlete Travel Subsidy** available. Indiana is able to apply, as she would have been living in Quairading during the event. Athletes need to be on a recognised Talent Development/High Performance pathway of their chosen sport and must also have undergone a selection process endorsed by their respective Regional (RSA)/State (SSA)/National Sporting Association (NSO). The maximum subsidy is \$500 under this programme. The funding rounds are retrospective for events in July as the next round of funding won't open until August 2019.

<https://www.dsr.wa.gov.au/funding/individuals/athlete-travel-subsidy-scheme/athlete-travel-subsidy-scheme-guidelines>

Miss Squiers has also written to other relevant Groups and Clubs within the Quairading community seeking sponsorship. The following pledges are known to the CEO :-

Quairading Rotary Club (\$500) and Quairading Junior Netball Club (\$350).

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Individuals are not eligible to apply for Grants under Council's Community Grants Policy.

FINANCIAL IMPLICATIONS

Council does have an Annual Budget Provision for Discretionary Donations (GL 0382). The amount included in the 2019/20 draft budget is a total of \$500 for the year.

The most recent Donation Request supported by Council, was \$250 provided to Harrison Woodcock towards Travel expenses for his Dancing in Melbourne.

STRATEGIC IMPLICATIONS – Strategic Community Plan 2017 - 2027**Governance Objective: Strong governance and community engagement**

ITEM	OUTCOMES AND STRATEGIES
G3	Community Engagement
G3.2	Collaborate with the community to achieve desired outcomes

COMMUNITY CONSULTATION

N/A

RISK ASSESSMENT – Risk Management Policy and Risk Management Governance Framework Applicable.

Financial – Risk Rating is assessed as Low. Council does have a small Budget Allowance for Discretionary Donations. Historically this has been directed towards local Youth representing their State or pursuing their chosen Recreation or Activity.

Health – Risk Rating is assessed as Low

Reputation – Risk Rating assessed as Low. Council has supported similar requests in the past, albeit the Requests have been infrequent.

Operation – Risk rating assessed as Low.

Natural Environment – Risk rating assessed as Low.

COMMENT

Miss Squiers' Letter seeking Sponsorship and detailing her Activities and Community involvement is attached for Councillors' information.



Indiana Squiers
Stoneham Rd
Attadale 6156

Dear to whom is concerned,

As you may or may not know me I am Indiana Squiers, I was born and bred in our little town of Quairading, I live 28km out of town on my family farm. I spent my schooling years there to Year 6 and moved on to Santa Maria College for year seven to further my education and explore as many opportunities that Perth presents young students. In my time at Quairading I participated in numerous community based activities from washing dishes for Rotary Change over dinners (which was so much fun), participating in fun holiday clinics, planting trees, to playing sports for numerous clubs. Coming home for holidays I always to try attend something local to keep that community connection with my home town like the Street Art during last holidays or umpiring an Intertown Junior Netball competition. I believe this is to be very important and is dear to my heart as country is my blood.

Over the past few months I have been playing for six different netball clubs, my school club Santa Maria, Saint Christopher's Division 1 side, Fremantle Netball Association side to play at State Championships in Div. 1 competition, Western Australia Netball League for the Sharks 20 and Under side, Metro League Div. 1 and just recently training and trialling for the State School Girls 15's Netball side. This is where I have been lucky enough to be selected in the side amongst 11 other girls to travel to Caloundra in Queensland in July. To say that I am very excited is an understatement.

As you can imagine, this is quite a costly exercise for my parents to outlay for me to go. It will cost approximately \$3500 for me to participate in this prestigious event. I am writing to seek sponsorship for this event.

Under normal circumstances I wouldn't pursue this avenue of fund raising, however I have been very fortunate this year and I was selected in the State Cricket team to travel to Canberra in February. As you can appreciate this all comes at a cost.

One thing that I can guarantee is I will play with Q spirit at heart the whole time while being away and to make all people in Quairading very proud.

Looking forward to hearing from you,

Warm regards,

Indiana Squiers 0447261276

ITEM 11 MATTERS FOR CONSIDERATION – HEALTH AND BUILDING

No matters for consideration.

ITEM 12 MATTERS FOR CONSIDERATION – WORKS

No matters for consideration.

ITEM 13 URGENT COUNCILLORS' BUSINESS

ITEM 14 CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)

14.1 Sale of Land due to Non Payment of Rates (Confidential Item)

Emailed under separate cover.

14.2 Chief Executive Officer's Annual Performance Review – Consultant's Report to Council (Confidential Item)

Emailed under separate cover.

14.3 Medical Practice Agreement (Confidential Item)

Emailed under separate cover.

ITEM 15 NEXT MEETING DATE

The next Ordinary Meeting of Council is scheduled to take place on Thursday, 29th August 2019, commencing at 2 pm at the Council Chambers, 10 Jennaberring Road, Quairading.

ITEM 16 CLOSURE

There being no further business, the Chairman closed the Meeting at _____ pm.