



Special Meeting of Council

Minutes | 10th August 2021

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SHIRE OF QUAIRADING

The Minutes of the Special Council Meeting held on Tuesday 10th August 2021 commencing at 6.31 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Shire President opened the Meeting at 6.31 pm.

"Before we start our Meeting, I would like to acknowledge that we are meeting on Noongar / Ballardong land and we pay respect to the original custodians...past, present and future and welcome you all here today for this Special Meeting".

ITEM 2 ATTENDANCE AND APOLOGIES

Councillors

Cr WMF Davies	Shire President
Cr JN Haythornthwaite	Deputy Shire President
Cr JR Hippisley	
Cr BR Cowcill	
CR JW Haythornthwaite	
Cr B McGuinness	
Cr PD Smith	
Cr TJ Stacey	

Council Officers

Mr GA Fardon	Chief Executive Officer
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Observers/Visitor

Nil

Apologies

Nil

Leave of Absence Previously Granted

Nil.

ITEM 3 PUBLIC QUESTION TIME

Meeting closed to the public under *Part 5 Division, 2 Section, 5.23 (2)(b)(c)(e) of the Local Government Act 1995*.

No Members of the Public in attendance.

ITEM 4 DECLARATIONS OF INTEREST

Nil, at this time.

ITEM 5 RECEIVAL OF COMMITTEE MEETING MINUTES

5.1 CEO Recruitment & Selection Advisory Panel Meeting Minutes – 19th July 2021

RESOLUTION: 08-21/22

MOVED Cr Jo Haythornthwaite SECONDED Cr McGuinness

That the Minutes of the CEO Recruitment & Selection Advisory Panel Meeting held on the 19th July 2021 be received and note the Panel's Actions:-

1. Notes the recommended shortlisted applicants to the position of Chief Executive Officer;
2. Selected Applicants 4, 10, 14, 15, 34 and 41 as detailed in the Consultant's Report, as the preferred applicants for the position of Chief Executive Officer for further interview by the CEO Recruitment and Selection Advisory Panel.

CARRIED 7/1

5.2 CEO Recruitment & Selection Advisory Panel Meeting Minutes – 26th July 2021

RESOLUTION: 09-21/22

MOVED Cr Smith SECONDED Cr McGuinness

That the Minutes of the CEO Recruitment & Selection Advisory Panel Meeting held on the 26th July 2021 be received and that:-

1. Council notes the interviews of the preferred applicants for the position of Chief Executive Officer have been conducted by the CEO Recruitment and Selection Advisory Panel on the 26th July 2021;
2. Council notes the progressing of shortlisted applicant No.34 by the CEO Recruitment and Selection Advisory Panel for the position of Chief Executive Officer to the next stage of the Chief Executive Officer Recruitment process.

CARRIED 7/1

ITEM 6 CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)

The Meeting will be closed by Council Resolution to the Public under Part 5 Division 2 Section 5.23

(2)(b)(c) of the Local Government Act 1995 as the Item relates to: -

- (b) the personal affairs of any person;
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

RESOLUTION: 10-21/22

MOVED Cr McGuinness SECONDED Cr Hippisley

That Council consider the confidential report listed below in a meeting closed to the public at 6.37 pm in accordance with Section 5.23(2) of the Local Government Act 1995:

- 6.1 Appointment of Preferred Applicant for the Position of Chief Executive Officer
 (Confidential Item)

CARRIED 8/0

No members of the Public were present at close of meeting; the time being 6.37pm.

RESOLUTION: 11-21/22

MOVED Cr Hippisley SECONDED Cr McGuinness

That Council permits the Chief Executive Officer Mr Graeme Fardon to remain in the Chambers during discussion of Item 6.1 - Appointment of Preferred Applicant for the Position of Chief Executive Officer (Confidential Item) while the meeting is sitting behind closed doors.

CARRIED 8/0

6.37pm - The Chief Executive Officer remained in the Chambers.

INTENTIONALLY LEFT BLANK

6.1 Appointment of Preferred Applicant for the Position of Chief Executive Officer (Confidential Item)

A full report was provided to Elected Members under separate cover. The report is not for publication.

RESOLUTION: 12-21/22

MOVED Cr Jo Haythornthwaite SECONDED Cr Cowcill

That the CEO Recruitment and Selection Advisory Panel recommend to Council:

That Council:-

1. Approves the making of an Offer to Applicant No.34, subject to the completion of pre-employment checks, in Confidential Attachment (i) for the position of Chief Executive Officer (CEO) at the Shire of Quairading as the candidate the Council believes to be the person most suitably qualified for the position as required by section 5.36(2)(a) of the *Local Government Act 1995*; and *
2. Is satisfied and approves the proposed Schedule of the Total Reward Package for inclusion in the Draft CEO Employment Contract (section 5.36(2)(b) of the *Local Government Act 1995*) detailed in Confidential Attachment (ii), calculated in accordance with the current Salaries and Allowances Tribunal Local Government Determination Band 4 Range to be offered to the preferred candidate.*
3. Is satisfied that the processes followed to date, to recruit a Chief Executive Officer, have met the requirements of the *Local Government Act 1995*, *Local Government (Administration) Regulations 1996* and the Shire of Quairading CEO Standards for Recruitment, Performance and Termination.

CARRIED BY ABSOLUTE MAJORITY 7/1

**Absolute Majority*

RESOLUTION: 13-21/22

MOVED Cr Jo Haythornthwaite SECONDED Cr Hippisley

That the meeting be open to members of the public at 6.58 pm.

CARRIED 8/0

6.2 Public Reading of Resolution

Should there be any members of the public in attendance at the re-opened Meeting, the Shire President is to read aloud the decisions made by Council while the Meeting was closed to the public.

There were no members of the public in attendance.

ITEM 7 CLOSURE

There being no further business, the Chairperson closed the Meeting at 6.59 pm.

I certify the Minutes of the Special Meeting of Council held on 10th August 2021 were confirmed on 26th August 2021 as recorded on Resolution No. 17-21/22

Confirmed..........26/08/21