

# Reconciliation Action Plan Advisory Committee

## Minutes | 11<sup>th</sup> December 2024

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# Reconciliation Action Plan Advisory Committee

The Reconciliation Action Plan Committee Minutes of meeting held on Wednesday the 11<sup>th</sup> of December 2024, commencing at 10.00 am.

## ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson opened the meeting at 10.05 am.

“Before we start our meeting, I would like to acknowledge that we are meeting on Noongar/Ballardong land. We pay respect to the original custodians of the land...past, present, and future. I welcome you all here today for this meeting.”

## ITEM 2 ATTENDANCE AND APOLOGIES

### Committee Members

Cr Jo Haythornthwaite	Shire President
Cr Trevor Stacey	Deputy President / Council Representative
Ms. Margaret Collard	Nyoongar Representative – Blurton Family
Mrs. Marilyn Reidy	Nyoongar Representative – Yarran Family
Mrs. Muriel Collard	Nyoongar Representative – Collard Family

### Council Officers

Ms. Natalie Ness	Chief Executive Officer
Mrs. Marion Hausler	Executive Officer
Mrs. Jen Green	Executive Manager, Economic Development
Mrs. Sarah Caporn	Executive Manager of Works & Services
Mr. Dean Mastin	Supervisor of Construction and Maintenance
Miss Cynthia Yarran	Youth Engagement & Inclusive Officer

### Observers / Invited Guests

Ms. Jill Hayes	Quairading CRC / Wudjella Representative
Mr. Michael Oliver	Quairading District High School Principal
Ms. Ming Yap	Quairading Medical Practice
Ms. Sally Trunfio	Department of Communities
Ms. Wayne Perich	Department of Communities
Ms. Christine Frank	Department of Communities
Ms. Wendy Hayward	Jeert Mia CEO
Mr. Philip Winmar	Nyoongar Observer
Mrs. Annette Bennell	Nyoongar Observer
Mrs. Raeleen Taylor	Nyoongar Observer
Mrs. Judith Yarran	Nyoongar Observer
Mr. Jason Colbung	Nyoongar Observer

### Apologies

Mrs. Janet Colbung	Nyoongar Representative – Colbung Family
Miss Edna Winmar	Nyoongar Representative – Winmar Family
Ms. Michelle White	CANWA
Ms. Marg Harris	Quairading Medical Practice

## ITEM 3 DECLARATIONS OF CONFLICT OF INTEREST

Committee Members are to verbally advise of any conflict of interest with items listed within this agenda and this conflict is to be formally minutes and managed.

Nil.

## ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

### 4.1 Confirmation of Minutes – 2<sup>nd</sup> October 2024

#### OFFICER RECOMMENDATION

**MOVED** Mrs. Margaret Collard **SECONDED** Councilor Trevor Stacey

That the Minutes of the Reconciliation Action Plan Committee Meeting held on 2<sup>nd</sup> of October 2024, to be confirmed as a true and correct record of that Meeting.

**CARRIED**

### 4.2 Business Arising

## ITEM 5 ITEMS FOR DISCUSSION

### 5.1 Groves

- The Shire has received a quote of \$116,275.00(Ex GST) just for the supply and install of an ablution block at The Groves.
- Sarah is currently investigating more cost-effective options
- The Shire of Quairading has applied for grand funding through the Department of Local Government, Sport and Cultural Industries (DLGSC) in the Culture and the Arts WA Connecting to Country- 2023 or 2027 funding program to the value of \$25,000. Grant Outcomes expected in December 2024.
- Wendy Hayward has prepared a grant submission for the Department of Heritage and Lands and the Shire of Quairading has support the grant application with a letter of support. Grand outcome expected March 2025.

Action	Responsibility	Due Date
• Shire Officers to investigate more affordable ablution option.	Sarah Caporn	12 Feb 2025
• DLGSCI grant outcome finalized and reported back to RAP Committee	Nat ness	12 Feb 2025

## 5.2 Youth Centre Update- Cynthia Yarran

- Youth Centre open day are Mondays and Wednesdays 3pm to 4.30pm.
- A grant application to run a Kites and Arts Festival during Youth Week 2025 has been submitted to the Youth Week Grants Program.
- Children's Week Event was a success, with over 50 people attending our event at Kwirradging Koort. The event included a free Sausage Sizzle and Petting Zoo. This was funded through the Meerilinga Foundation. Thank you to all that helped.
- A grand application has been submitted to the Youth Engagement Grants Program, to be held in the evenings for 'Night Fields' and 'Hoops' Program' Stephen Michael Foundation still have not heard anything back on the outcome.
- Cynthia and Fabian are currently planning a holiday program.

Action	Responsibility	Due Date
• Youth Week Grants Program Outcomes to be reported to Committee	Cynthia Yarran	TBC
• Youth Centre Holiday Program advertised on Shire Channels	Cynthia Yarran	Dec 2024

## 5.3 Reconciliation

- The current Chair requested that the group prepare to process for and Aboriginal to Chair and Deputy Chair for the RAP meetings.
- If the Chair and Deputy Chair require training the Shire of Quairading is prepared to organise this.
- There has been no feedback on the Draft Terms of Reference for the Group. The RAP Innovate has been submitted to Reconciliation Australia for feedback.
- It may be possible to hold another workshop with only the Committee Members to decide who will be Chair and Deputy Chair.

Action	Responsibility	Due Date
• List of names collated for Ballot Paper	Cynthia Yarran	7 Feb 2025
• Voting for Chair and Deputy Chair @ Feb RAP Meeting	Jen Green	7 Feb 2025
• ToR Finalised and endorsed by RAP Committee	Jen Green	7 Feb 2025

## 5.4 Sports Precinct

- Jen Green provided an update on the status of the Sports Precinct.
- A tender for the construction of two multi-marked Netball/Basketball courts will be advertised shortly
- The Shire currently is waiting on an outcome of a grant application for the Federal Regional Precincts & Partnerships Program, to progress the development of a new Pavillion and Changerooms at the Sportsground.

Action	Responsibility	Due Date
• One representative from each family group to nominate	Each Family	12 Feb 2025

## 5.5 Cemetery- Sarah Caporn

- The Quairading Cemetery Records have recently been Digitized. There is still some missing information, especially regarding Aboriginal records.

- If there is anyone from each family group interested in working with Shire to update information on the Aboriginal sections and history at the Cemetery, please get in touch with the Executive Manager of Works & Services, Sarah Capron.

Action	Responsibility	Due Date
• One representative from each family group to nominate	Each family	12 Feb 2025

## 5.6 Department of Community

- The Department of Communities provided a brief update on housing.
- They encourage anyone that needs to be on the waitlist for housing, to contact Jill at the Quairading CRC as soon as possible. The waitlist is very substantial throughout WA, however, there are not many names on the Quairading list.
- The Department of Communities can't provide more housing in Quairading, without evidence that it is needed.
- If anyone is interested in applying for Community housing, Jill at the CRC, can help you apply, including scanning and emailing documents for you.

## ITEM 6 COMMUNITY AGENCY UPDATES

### 6.1 Community Resource Centre – Jill Hayes

- The CRC will be closed over Christmas Holidays for two weeks.
- January hours will be Tuesday – Friday, 9am-4.30pm

### 6.2 Quairading District High School –

- 2024 was a transition year. The school have employed several new teachers.
- Thank you to the RAP committee for inviting me to the meetings during 2024.
- MS Kym Benson will be taking over as the new Principal for QDHS for Term 1 and 2, 2025.

### 6.3 Medical Practice

- Nurse Practitioner, Ming has been at the Practice since March 2024.
- Ming thanked the Community for their support.
- The Quairading Medical Practice (QMP) had a very busy year with several new staff.
- The Practice has recently employed Nurse Wendy, who has experience nursing Aboriginal patients and being a Bush Nurse in the Kimberley region.
- Ms. Yap gave an update on an upcoming Cardio Health Program as part of the Nurse Practitioner Pilot Program at QMP, and encouraged all community members, especially Noongar people to make an appointment for a free screening program for heart health. You can book an appointment with the Practice directly on 9645 1210.

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#### ITEM 7 NEW AGENDA ITEMS

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- The Shire President gave an update on the Town Hall Car Park barriers and the plan for their removal.

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#### ITEM 8 OTHER MATTERS RAISED BY THE MEETING

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**Nil**

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#### ITEM 9 NEXT MEETING DATE

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The next Reconciliation Action Plan Committee meeting is scheduled to take place on Wednesday 12<sup>th</sup> of February 2025, commencing at 10.00am at the Quairading Community Resource.

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#### ITEM 10 CLOSURE

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There being no further business, the Chairperson closed the meeting at 11:17am.