Ordinary Council Meeting

Minutes | 25th June 2026

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire of Quairading during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Quairading. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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SHIRE OF QUAIRADING

The Ordinary Council Meeting Minutes of Meeting held on 25th June 2026 commencing at 3:15 PM.

ITEM 1 OPENING & ANNOUNCEMENTS (00:00:04)

The Shire President opened the Meeting at 3.15 pm.

"Before we start our meeting, I would like to acknowledge that we are meeting on Noongar/Ballardong land. We pay respect to the original custodians of the land…past and present. I welcome you all here today for this meeting.

In accordance with Regulations 14I and 14J of the Local Government (Administration) Regulations 1996 I give notice that this meeting is being audio recorded to facilitate community participation and for minute-taking purposes. By being present, members of the public consent to the possibility of their voice being recorded. Audio recordings are published on the Shire's website following the meeting."

ITEM 2 ATTENDANCE AND APOLOGIES (00:00:44)

Councillors

Cr TJ Stacey	Shire President
Cr JC Hayes	Deputy Shire President
Cr BR Cowcill	
Cr RC Faltyn	
Cr SL Hadlow	
Cr LJ Stacey Cowcill	

Council Officers

Mr NJ Warren	Chief Executive Officer
Ms T Brown	Executive Manager, Corporate Services
Ms J Green	Executive Manager, Community and Development
Ms M Haeusler	Manager of Governance

Observers/Visitor

Nil

Apologies

Cr KS Squiers
Ms SE Caporn Executive Manager, Works & Services

Leave of Absence Previously Granted

Nil

ITEM 3 PUBLIC QUESTIONS (00:01:31)

No matters for consideration

ITEM 4 DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/PETITIONS (00:01:37)

No matters for consideration

ITEM 5 APPLICATIONS FOR LEAVE OF ABSENCE (00:01:46)

5.1 Application for Leave of Absence - Cr Hayes

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Marion Haeusler, Manager of Governance
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

UPDATE IN BRIEF

A written application for Leave of Absence has been received by the Chief Executive Officer from Cr Hayes for the Ordinary Council Meeting scheduled for Thursday, 30 July 2026. Council, in accordance with Section 2.25 of the *Local Government Act 1995* may by resolution grant Leave of Absence to an Elected Member.

RESOLUTION: OCM 225-25/26

Moved: Cr RC Faltyn
Seconded: Cr LJ Stacey Cowcill

That Council grant Leave of Absence to Cr JC Hayes in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary Council Meeting on Thursday, 30 July 2026.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

ITEM 6 DECLARATIONS OF INTEREST (00:02:26)

6.1 Cr Stacey Cowcill

Cr Lynnette Stacey Cowcill declared a financial interest in relation to item 10.1 – Revoking Decision-Quairading Short Stay Accomodation Proposal – I also have Short Term Accommodation available in Quiarading.

ITEM 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING (00:03:02)

7.1 Confirmation of Minutes: Ordinary Council Meeting – 28 May 2026

RESOLUTION: OCM 226-25/26

Moved: Cr JC Hayes
Seconded: Cr LJ Stacey Cowcill

That the Minutes of the Ordinary Council Meeting held on the 28 May 2026 be confirmed as a true and accurate record.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

BUSINESS ARISING

Nil

ITEM 8 RECEIVAL OF COMMITTEE MEETING MINUTES (NO RECOMMENDATIONS) (00:03:43)

8.1 Concept Forum Meeting – 28 May 2026

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Marion Haeusler, Manager of Governance
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 227-25/26

Moved: Cr LJ Stacey Cowcill
Seconded: Cr BR Cowcill

That Council receive the minutes of the Concept Forum for its meeting on 28 May 2026.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

ITEM 9 RECOMMENDATIONS FROM COMMITTEE MEETINGS FOR COUNCIL CONSIDERATION (00:04:20)

No matters for consideration

ITEM 10 MATTERS FOR CONSIDERATION – BUILDING & TOWN PLANNING (00:04:30)

10.1 Revoking Decision - Quairading Short Stay Accommodation Proposal

Responsible Officer Nic Warren, Chief Executive Officer

Reporting Officer Nic Warren, Chief Executive Officer

Attachments Nil

Voting Requirements Absolute Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

At 3:20 pm, Cr Lynnette Stacey Cowcill left the meeting.

RESOLUTION: OCM 228-25/26

Moved: Cr JC Hayes
Seconded: Cr RC Faltyn

That Council, by Absolute Majority, revoke decision OCM 135-24/25 from the March 2025 Ordinary Council meeting, pertaining to a motel development arrangement proposed for 26-28 Avon Street, Quairading.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn and SL Hadlow

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 5/0

IN BRIEF

Council are asked to revoke decision OCM 135-24/25 from the March 2025 Ordinary Council meeting, pertaining to a motel development arrangement proposed for 26-28 Avon Street, Quairading. The arrangement saw the Shire providing land and capital works, externally funded, in exchange for the creation of a short stay accommodation facility.

Since the original Council decision the partnering entity, Ranger Capital Pty Ltd, has determined they are no longer seeking to proceed with the development.

Due to the Shire committing to actions that are now not required to be undertaken, the previous decision is sought to be revoked.

MATTER FOR CONSIDERATION

Revoking decision OCM 135-24/25 from the March 2025 Ordinary Council meeting, pertaining to a motel development arrangement proposed for 26-28 Avon Street, Quairading.

BACKGROUND

At the March 2025 ordinary Council meeting the following resolution was carried:

RESOLUTION: OCM 135-24/25

Moved: Cr EV Gom

Seconded: Cr JC Hayes

That Council:

1. *Endorse to amalgamate Lot 92 (26) Avon Street and Lot 93 (28) Avon Street, Quairading, into one Commercial Lot*
2. *Endorse Ranger Capital Pty Ltd proposal for development approval for the purpose of a 13 Unit Motel Complex*
3. *Endorse gifting Lot 92 (26) Avon Street and Lot 93 (28) Avon Street, Quairading, to Ranger Capital Pty Ltd, for the proposed 13-Unit Motel Complex Development.*
4. *Make the gifting of the lots conditional to the building commencing within three years.*
5. *Endorse settlement on the lots only after completion of a five-year Management Contract.*

FOR: Crs TJ Stacey, JR Hippisley, BR Cowcill, RC Faltyn, EV Gom and JC Hayes

AGAINST: Nil

CARRIED 6/0

The Original decision sought to develop a 13-Unit Motel Complex with an associated Office, Lobby, and Laundry Building at 26-28 Avon Street, Quairading. The development was targeted towards meeting the requirements for short-term accommodation.

The proposal committed the Shire to:

- Gifting of the land located at 26-28 Aon Street, Quairading
- Seek grant funding for Surveying, Re-Pegging and Feature Survey
- Seek grant funding for Lot Amalgamation
- Seek grant funding for Sewer and Water Connections
- Seek grant funding for Power Connection
- Seek grant funding for Crossover Construction and Driveaway Parking
- Provide a contract to Ranger Capital for assistance of the Quairading Caravan Park Manager and Cleaners to take bookings, handle enquiries, maintenance and cleaning of the Units and Facility.

Through discussions with a representative of Ranger Capital Pty Ltd, the Shire has been advised of the intention to not proceed with the development on 26-28 Avon Street. Due to the commitments of the Shire via the original decision that are now not required to be undertaken, the decision should be revoked.

Under the *Local Government (Administration) Regulations 1996*, a motion to rescind a decision of Council must first have the support of 1/3 of the number of Councillor positions, which for the Shire of Quairading is three.

A notice of motion for the revoking of decision OCM 135-24/25 has been received, with support from Cr's Stacey, Hayes and Cowcill.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or

b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.

(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The original decision estimated the Shire of Quairading total costs for the project as follows, these will no longer be a pending liability against the Shire:

Shire Costs and Donations

Item	Cost $ (excl GST)
Lot 92 (26) Avon Street valued at	*$30,000*
Lot 93 (28 Avon Street valued at	*$30,000*
Settlement Agent Fees	*$1,400*
Sub Total	**$61,400**

Shire Grants – The RED Grants Program

Item	Cost $ (excl GST)
Stage 1 – Site Contour & Feature Survey	*$1,250*
Stage 1 – Preparation & Lodgement of Proposed Amalgamation Plan to WAPC requirements	*$500*
Stage 2 – Amalgamation (Plan preparation only/ no field survey required)	*$2,000*

Stage 1 – WAPC Application Fee	*$2,634*
Stage 2 – Landgate Lodgement Fee	*$430*
Stage 2 – WAPC Endorsement Fee	*$684*
Sewer and Water Connection	*$7,000*
Power Connection	*$2,500*
Crossover construction and driveway parking (250m2)	*$25,000*
Sub Total	**$41,998**

ALIGNMENT WITH STRATEGIC PRIORITIES

5.3 **Governance & Leadership**: Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

CONSULTATION

Discussions with ranger Capital Pty Ltd and discussed during Council Concept Forum.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

Nil

RISK ASSESSMENT

	Option 1
Financial	Nil
Health	Nil
Reputation	Medium *Failure to revoke decisions that create liability against the Shire.*
Operations	Medium *If decision not revoked, the Shire would be committed to undertaking actions detailed and would impact operations via drain on resourcing.*
Natural Environment	Nil

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

At 3:23 pm, Cr Lynnette Stacey Cowcill returned to the meeting.

ITEM 11 MATTERS FOR CONSIDERATION – FINANCE & AUDIT (00:08:32)

11.1 Accounts for Payment - May 2026

Responsible Officer Danica Mullins, Senior Finance Officer

Reporting Officer Cynthia Lowe, Finance & Customer Service Officer

Attachments
1. (i) List of Accounts ⇩
2. (ii) Department of Transport ⇩
3. (iii) Credit Card Reconciliation ⇩

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 229-25/26

Moved: Cr BR Cowcill
Seconded: Cr JC Hayes

That Council note the following:

1. That schedule of accounts for May 2026 covering EFT 16616 to EFT 16793 and DD18897.1 to DD18954.1 totalling $1,308,530.42 be received (Attachment i);
2. That Transport licensing payments for the month of May 2026 totalling $23,579.35 be received (Attachment ii); and
3. That fund transfers to the corporate credit card for May 2026 totalling $7,787.51 be received (Attachment iii); and
4. That net payroll payments for the month of May 2026 totalled $142,068.91.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

IN BRIEF

Payments are as per Attachments (i), (ii), (iii).

MATTER FOR CONSIDERATION

Note the accounts paid during May 2026.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of power to make payments from its municipal or trust funds. In accordance with regulation 13(1) of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the CEO is to be prepared each month and presented to the Council at the next ordinary meeting of the Council after the list is prepared.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

POLICY IMPLICATIONS

Corporate Credit Card Policy

Purchasing Policy

Delegation 1.1.13: Payments from the municipal or trust funds

FINANCIAL IMPLICATIONS

Payment from Council's municipal fund. Expenditure as per delegated authority and included in the 2025/2026 budget.

Payments made for the 2025/26 year in the payments List have been included in Council's budget in accordance with section 6.8 of the Local Government Act 1995.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.3 **Governance & Leadership**: Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

5.4 **Governance & Leadership**: Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

3.3 Governance, Financial and Compliance Risks: Organisational Misconduct

RISK ASSESSMENT

	Option 1
Financial	Low *Given Purchasing / Procedures followed, together with Management Separation of acceptance of duties and Processes in place.*
Health	Low
Reputation	Low *Creditors reviewed weekly and paid in accordance to agreed terms.*
Operations	Low
Natural Environment	Low

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

The payment listing for May 2026 are included in **Attachment (i).**

LIST OF ACCOUNTS - DECEMBER 2025							
Chq/EFT	Date	Name	Description	Amount	Bank	Type	Funded
EFT16616	01/05/2026	WA POLICE FORCE	RATES REFUND FOR ASSESSMENT A10447 25-27 AVON STREET QUAIRADING WA 6383	$ 360.13	MUNI	CSH	FULLY
EFT16617	01/05/2026	AUSTRALIAN TAXATION OFFICE	BAS MARCH 2026	$ 30,259.00	MUNI	CSH	
EFT16618	01/05/2026	CLINICARE PHARMACY QUAIRADING	REFUND OF OVERPAYMENT OF RENT - 31 DALL STREET	$ 357.38	MUNI	CSH	FULLY
EFT16619	01/05/2026	QDG P & C ASSOCIATION	HAMBURGERS FOR PAINT QUIRADING REaD EVENT	$ 1,300.00	MUNI	CSH	
EFT16620	01/05/2026	SHIRLEY STACEY	REFUND OF COMMUNITY BUILDING AND KEY - S.STACEY 18/04/2026	$ 625.00	MUNI	CSH	FULLY
EFT16621	01/05/2026	WATER CORPORATION	WATER CORP ACCT #90010981253- WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 14 REID STREET WATER CORP ACCT #9007856013- WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 74 MCLENNAN STREET WATER CORP ACCT #9007857417- WATER USAGE FOR THE PERIOD 15.02.26 - 13.04.26 31 DALL STREET WATER CORP ACCT #9007859257- WATER USAGE FOR THE PERIOD 15.02.26 - 13.04.26 19 POWELL CRESCENT WATER CORP ACCT #90010981253- WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 14 REID STREET WATER CORP ACCT #9016338939- WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 7 EDWARDS WAY WATER CORP ACCT #9007854421 - WATER USAGE FOR THE PERIOD 15.02.26 - 13.04.26 8 DALL STREET WATER CORP ACCT #9016338939 - SEWERAGE + WATER USAGE FOR THE PERIOD 01.03.26 - 30.04.26 7 EDWARDS WAY WATER CORP ACCT #9007859409 - WATER USAGE FOR THE PERIOD 15.02.26 - 13.04.26 50B SUBURBAN ROAD WATER CORP ACCT #9007859393- WATER USAGE FOR THE PERIOD 15.02.26 - 13.04.26 50A SUBURBAN ROAD	$ 3,158.15	MUNI	CSH	PARTIALLY
EFT16622	01/05/2026	SYNERGY	SYNERGY ACCT #417050770 - KWIRRADING KOORT SUPPLY AND USAGE FOR THE PERIOD 05.02.26 - 08.04.26	$ 398.37	MUNI	CSH	
EFT16623	01/05/2026	SULLIVAN LOGISTICS PTY LTD T/A KALEXPRESS AND QUALITY TRANSPORT	FREIGHT COST FOR METROLL METER BOXES (X3) FREIGHT - MOWER BLADES - T-QUIP TO QDG	$ 122.82	MUNI	CSH	
EFT16624	01/05/2026	BENTNAIL BUILDING & MAINTENANCE	3 DAYS EXCAVATOR HIRE FOR FUNERALS	$ 759.00	MUNI	CSH	
EFT16625	01/05/2026	COLAS	6.89KM OF BITUMEN SPRAY SEAL FOR TAMMIN ROAD PROJECT INCLUDING MOBILISATION, PRIME, SINGLE COAT 14MM ON NEW WORKS IN SHOULDERS AND 10MM ACROSS FULL SEVEN METRE WIDTH OF ROAD 1000L EMULSION FOR VARIOUS ROADS, 1000L EMULSION FOR VARIOUS ROADS	$ 452,658.40	MUNI	CSH	PARTIALLY
EFT16626	01/05/2026	FARMARAMA PTY LTD	20L LOCKY 200 CHEMICAL - LAWN BEETLE - KWIRRADING KOORT	$ 330.00	MUNI	CSH	

EFT16627	01/05/2026	QUAIRADING PLAYGROUP	HAND PUPPETS FOR PAINT QUAIRADING REaD LITERACY PROJECT	$ 600.00	MUNI	CSH	
EFT16628	01/05/2026	AMPAC DEBT RECOVERY (WA) PTY LTD	AMPAC DEBT RECOVERY COSTS FOR MARCH 2026	$ 921.35	MUNI	CSH	FULLY
EFT16629	01/05/2026	AFGRI EQUIPMENT AUSTRALIA TRADING AS AFGRI	REPAIR TO HYDRAULIC HOSE - WASTE SITE BACKHOE	$ 1,166.10	MUNI	CSH	
EFT16630	01/05/2026	BUNNINGS GROUP LIMITED	VARIOUS REPAIR ITEMS FOR ARTHUR KELLY VILLAGE, DEPOT, CARAVAN PARK CABIN 4	$ 193.86	MUNI	CSH	
EFT16631	01/05/2026	SEASONS FUNERALS HOMES	REFUND OF SEASONS FUNERAL - KEY AND HALL BOND	$ 875.00	MUNI	CSH	FULLY
EFT16632	01/05/2026	FITONIA PTY ATF THE SILVERSPRING TRUST T/AS T J DEPIAZZI & SONS	GARDEN BED MULCH - QCRC + CABINS 4 & 5 AT CARAVAN PARK	$ 8,738.21	MUNI	CSH	
EFT16633	01/05/2026	M.A.L. AUTOMOTIVE PTY LTD.	SKELETON WEED VEHICLE SERVICE	$ 678.77	MUNI	CSH	FULLY
EFT16634	01/05/2026	NUTRIEN WATER	12 X SPRINKLERS, OVAL IRRIGATION	$ 2,397.04	MUNI	CSH	
EFT16635	01/05/2026	STITCHED BY HINCH	BABY BAGS FOR PAINT QUAIRADING REaD LITERACY PROJECT	$ 80.00	MUNI	CSH	
EFT16636	01/05/2026	VERIZON CONNECT	ANNUAL SUBSCRIPTION - VEHICLE TRACKING - APRIL 2026	$ 496.10	MUNI	CSH	
EFT16637	01/05/2026	W.A SAFETY TAPE AND MESH	SAFETY SHOWER & EYEWASH UNIT FOR CHEM SHED AT DEPOT	$ 1,925.00	MUNI	CSH	
EFT16638	01/05/2026	GLOBAL WORKWEAR INVESTMENTS PTY LTD (TWW)	30 X WIDE BRIM HATS WITH LOGO - DEPOT	$ 690.41	MUNI	CSH	
EFT16639	01/05/2026	NATASHA SANDRA MASTERS	REFUND OF BUS BOND (13.03.26)	$ 150.00	MUNI	CSH	FULLY
EFT16640	01/05/2026	COMPLETE TYRE SOLUTIONS TYRE RECYCLING PTY LTD - EFTSURE VERIFIED	COLLECTION & DISPOSAL OF VARIOUS SIZED TYRES FROM QWRF	$ 6,551.60	MUNI	CSH	
EFT16641	01/05/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY FOR THE PERIOD 01.02.26 - 28.02.26 & 01.02.26 - 28.02.26	$ 232.57	MUNI	CSH	FULLY
EFT16642	01/05/2026	S&R AUTO ELECTRICAL FIELD SERVICES - VERIFIED	FORKLIFT TEST & REPAIRS - NISSAN FORKLIFT STREET SWEEPER NOT STARTING ISSUE	$ 1,364.00	MUNI	CSH	
EFT16643	01/05/2026	CHRIS WALL	REFUND OF CARAVAN PARK SITE BOOKING - CHECK IN 25.04.26	$ 66.00	MUNI	CSH	FULLY
EFT16644	01/05/2026	PLUMBERJ'S MOBILE PLUMBING	DEPOT WASH BAY + CHEM SHOWER - WATERLINE REPAIR TOILET CISTERN, ALTER WATER PIPES, REPAIR BROKEN WATER PIPE NEAR METER, FIT TAP FOR WASHING MACHINE - 190 MCLENNAN ST RENEW BASIN TAP, REPAIR X2 TOILET SEATS - KWIRRADING KOORT MINOR PLUMBING REPAIRS - 28 REID ST CLEAR BLOCKED TOILET - UNIT 2/19 GILLET ST	$ 3,382.50	MUNI	CSH	
EFT16697	05/05/2026	PAYWISE	PAYROLL DEDUCTION / CONTRIBUTION	$ 802.27	MUNI	CSH	FULLY
EFT16698	07/05/2026	TELSTRA	TESLTRA ACCOUNT #3147560712 - DEPOT, ADMIN, CARAVAN PARK, QWRF, BFB MOBILE SUPPLY & USAGE FOR THE PERIOD 16.04.26 - 15.05.26	$ 412.34	MUNI	CSH	
EFT16699	07/05/2026	BURGESS RAWSON	WATER CORP ACCT #9007855416 - 1 QUAIRADING - YORK ROAD LOT 366 WATER USAGE + RATES 14.02.26 - 13.04.26 WATER CORP ACCT #90018402607 - 1 QUAIRADING - YORK ROAD LOT 366 RATES 14.02.26 - 30.04.26 WATER CORP ACCT #9007855432- HEAL STREET LOT RLY RES WATER USAGE 14.02.26 - 13.04.26 WATER CORP ACCT #9010881981- HEAL STREET WESTRAIL PLAN 1422 WATER USAGE 14.02.26 - 13.04.26	$ 5,897.20	MUNI	CSH	

EFT16700	07/05/2026	WATER CORPORATION	WATER CORP ACCT #9007856072- WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 POOL, OVAL, CARAVAN PARK WATER CORP ACCT #9007856128 - WATER USAGE FOR THE PERIOD 17.02.26 - 13.04.26 JUNCTION ROAD QUAIRADING LOT 189 WATER CORP ACCT #9007854093- WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 PUBLIC CONVENIENCES WATER CORP ACCT #9007855379- WATER USAGE FOR THE PERIOD 15.02.26 - 13.04.26 DRS RESIDENCE & QMP WATER CORP ACCT #9007856099 - WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 QUAIRADING BOWLING CLUB WATER CORP ACCT #9007858908 WATER USAGE FOR THE PERIOD 17.02.26 - 13.04.26 YOUTH CENTRE WATER CORP ACCT #9007856101 WATER USAGE FOR THE PERIOD 15.02.26 - 13.04.26 TOWN HALL	$ 25,257.83	MUNI	CSH	
			WATER CORP ACCT #9007856021- WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 OVAL & GROUNDS WATER CORP ACCT #9007856080- WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 CARAVAN PARK WATER CORP ACCT #9007856507 - WATER USAGE FOR THE PERIOD 14.02.26 - 13.04.26 VET CLINIC WATER CORP ACCT #9007858182- DAYCARE WATER USAGE 18.02.26 - 14.04.26 WATER CORP ACCT #9007856136 - ADMIN & DEPOT WATER USAGE 18.02.26 - 14.04.26 WATER CORP ACCOUNT #9007856224 - AKV & PARKER HOUSE WATER USAGE FOR THE PERIOD 18.02.26 - 14.04.26 PROPERTY RENTAL CHARGES FOR LICENCE OVER RESERVES 17433 & 22358 TOAPIN WEIR 01.05.26 - 30.06.26, PROPRTY RENTAL CHARGES FOR LICENCE OVER RESERVES 17433 & 22358 TOAPIN WEIR 01.07.26 - 30.04.27	$ -			PARTIALLY
EFT16701	07/05/2026	BOB WADDELL & ASSOCIATES PTY LTD	2025/26 RATES MANAGEMENT: 6HRS SERVICE PROVIDED BY TARA (W/E: 24/04/26) ASSISTANCE PROVIDED WITH THE 26/27 ANNUAL BUDGET	$ 1,276.00	MUNI	CSH	
EFT16702	07/05/2026	COMMERCIAL LOCKSMITHS	NEW LOCKS, SPARE KEYS & ADDING TO MASTER KEY SYSTEM - DAYCARE, TOWN HALL, COMMUNITY BUILDING, DEPOT	$ 4,201.40	MUNI	CSH	
EFT16703	07/05/2026	G J JONES PLUMBING	REPLACE FAULTY MIXER CARTRIDGE, CABIN 3	$ 134.81	MUNI	CSH	
EFT16704	07/05/2026	DIGGING DOCKER	REPAIR PAVING NEAR CAMP KITCHEN - CARAVAN PARK	$ 600.00	MUNI	CSH	
EFT16705	07/05/2026	GREAT SOUTHERN FUEL SUPPLIES	7000L DIESEL - DEPOT	$ 18,004.53	MUNI	CSH	

EFT16706	07/05/2026	WA LOCAL GOVERNMENT ASSOCIATION	COUNCIL MEMBER ESSENTIALS - UNDERSTANDING LOCAL GOVERNMENT + CONFLICTS OF INTEREST - ELEARNING COURSE - CR L COWCILL	$ 528.00	MUNI	CSH	
EFT16707	07/05/2026	WA CONTRACT RANGER SERVICES PTY LTD	RANGER SERVICES FOR APRIL 2026	$ 1,486.38	MUNI	CSH	
EFT16708	07/05/2026	FARMARAMA PTY LTD	THORTZ ELECTROLYTE POWDER FOR OUTSIDE CREW + VARIOUS 3 FITTINGS FOR DANGIN MEARS ROADWORK WATER TANKS BIN BAGS, DROP BOLT & SPRAYWISE LOG, FITTINGS & CONNECTIONS FOR DANIGIN MEARS ROADWORK WATER TANKS	$ 3,549.91	MUNI	CSH	
EFT16709	07/05/2026	COMPLETE OFFICE SUPPLIES PTY LIMITED	STATIONARY - DEPOT	$ 3.59	MUNI	CSH	
EFT16710	07/05/2026	REWARD HOSPITALITY	HOSPITALITY SUPPLIES - CARAVAN PARK + RECEPTION	$ 793.49	MUNI	CSH	
EFT16711	07/05/2026	CRISP WIRELESS	INTERNET USAGE FOR MAY 2026 - DEPOT, ADMIN, 8 DALL STREET, 31 DALL STREET, 28 REID STREET, QMP, YOUTH CENTRE, DRS RESIDENCE, VET CLINIC, SWIMMING POOL	$ 1,120.90	MUNI	CSH	PARTIALLY
EFT16712	07/05/2026	GREENWAY TURF SOLUTIONS	LINE MARKING PAINT - OVAL - WINTER SPORTS	$ 163.90	MUNI	CSH	
EFT16713	07/05/2026	M.A.L. AUTOMOTIVE PTY LTD.	GENERAL SERVICE & MUDGUARD REPAIRS TO HINO TIP TRUCK	$ 2,228.80	MUNI	CSH	
EFT16714	07/05/2026	NUTRIEN WATER	PIPE + IRRIGATION FITTINGS - OVAL	$ 168.16	MUNI	CSH	
EFT16715	07/05/2026	HUTTON & NORTHEY SALES	BOLTS, NUTS, WASHERS - PARKS & GARDENS & SMALL GRANDSTAND SEATING + HYDRAULIC OIL FOR BOMAG ROLLER MOWER BLADE ATTACHMENTS	$ 376.51	MUNI	CSH	
EFT16716	07/05/2026	CJ Peacock & Co	GRAVEL ROYALTY - DULBELLING NTH RD (FULLY FUNDED)	$ 6,418.50	MUNI	CSH	FULLY
EFT16717	07/05/2026	DSKD PTY LTD TRADING AS FULLY PROMOTED MIDLAND - EFTSURE VERIFIED	33 x POLO SHIRTS WITH LOGO FOR INSIDE STAFF AND COUNCILLORS + 1 x VEST FOR FCSO UNIFORM ORDER - ECONOMIC DEVELOPMENT	$ 2,054.80	MUNI	CSH	
EFT16718	07/05/2026	WHEATBELT TILT TRAY & CRANE	BOBCAT - WET HIRE - LEVELLING SAND - QCRC + REMOVAL OF UTE ON YOTING-KELLER RD	$ 4,510.00	MUNI	CSH	
EFT16719	07/05/2026	SHARP AIR CONDITIONING AND ELECTRICAL	REPLACE LEFT AREA FAN MOTOR, REPLACE SLEEP AREA UNIT CHANGEOVER - REED REPLACE FAN MOTOR FOR 1/19 GILLET ST, REPLACE FAN MOTOR FOR 3/19 GILLET ST. FRESH AIR FILTERS, RETURN AIR FILTERS, THERMISTORS - CRC REPLACE INSULATION FOR EXPOSED PIPE AT OUTDOOR UNIT - VET CLINIC REPLACEMENT REMOTE & DEEP CLEAN - CARAVAN PARK MANAGERS HOUSE, DEEP CLEAN FOR C'VAN PARK OFFICE. REPLACE 6M 400MM RETURN AIR FLEXI DUCT - 31 DALL ST REPLACEMENT ZONE MOTOR SYSTEM - 50A SUBURBAN RD	$ 8,441.54	MUNI	CSH	
EFT16720	07/05/2026	STATEWIDE CLEANING SUPPLIES PTY LTD	CLEANING SUPPLIES FOR CARAVAN PARK, TOWN HALL, COMMUNITY BUILDING & DEPOT	$ 467.39	MUNI	CSH	
EFT16721	07/05/2026	RJD CONTRACTING (WA) PTY LTD - EFTSURE VERIFIED	DRY HIRE - LOADER - 14 DAYS - DANGIN MEARS ROAD	$ 15,818.00	MUNI	CSH	FULLY

EFT16722	07/05/2026	CB TRAFFIC SOLUTIONS PTY LTD - EFTSURE VERIFIED	TRAFFIC CONTRACT - 2 CREW, DANGIN MEARS. SEE ALSO PO 7284 & 7091	$ 59,981.85	MUNI	CSH	FULLY
EFT16723	07/05/2026	ID RENT PTY LTD	DRY HIRE - PLANT COMPACTION ROLLER - DANGIN MEARS ROAD	$ 5,659.50	MUNI	CSH	FULLY
EFT16724	07/05/2026	WA COMMERCIAL APPLIANCES	UNOX OVEN REPAIR IN TOWN HALL	$ 2,830.30	MUNI	CSH	
EFT16725	07/05/2026	NORTHAM FLORIST - VERIFIED	ANZAC DAY WREATH	$ 220.00	MUNI	CSH	
EFT16726	07/05/2026	PHILIPOFF LEGAL	PROVISION OF CONTRACTS FOR SALE - 15 REID, 21 REID, 6 HINKLEY	$ 2,860.00	MUNI	CSH	
EFT16727	07/05/2026	S&R AUTO ELECTRICAL FIELD SERVICES - VERIFIED	INSTALL FOAM MARKER - OVAL TRACTOR	$ 458.70	MUNI	CSH	
EFT16728	07/05/2026	NON PROFIT TRAINING GROUP PTY LTD	NONPROFIT TRAINING - SPO	$ 380.00	MUNI	CSH	
EFT16729	07/05/2026	CANNON HYGIENE AUSTRALIA	GOLF CLUB SANITARY VISITS 17.04.26 - 08.03.27	$ 414.47	MUNI	CSH	
EFT16730	14/05/2026	QUAIRADING TYRE & BATTERY SUPPLIES	TYRE ROTATIONS P633 & P688, 2 STROKE OIL - PARKS & GARDENS, GAS BOTTLES - TOWN HALL	$ 1,455.99	MUNI	CSH	
EFT16731	14/05/2026	TELSTRA	TELSTRA ACCOUNT #3147560738 - WAP INTERNET FOR THE PERIOD 01.05.26 - 01.06.26 TELSTRA ACCOUNT #4866080200 QMP - SUPPLY AND USAGE FOR THE PERIOD 29.04.26 - 28.05.26	$ 474.95	MUNI	CSH	
EFT16732	14/05/2026	COUNTRY COPIERS NORTHAM - EFTSURE VERIFIED	ADMIN COPIER READING FOR THE PERIOD 01.04.26 - 04.05.26	$ 335.37	MUNI	CSH	
EFT16733	14/05/2026	QUAIRADING TYRE & BATTERY - COMMUNITY CAR	Q5335 - FUEL - COMMUNITY CAR	$ 50.03	MUNI	CSH	FULLY
EFT16734	14/05/2026	SYNERGY	SYNERGY ACCT #765171390 - CARAVAN PARK, PARKS & GARDENS + POOL SUPPLY AND USAGE FOR THE PERIOD 12.03.26 - 08.04.26 SYNERGY ACCT #857387870 - STREETLIGHTS - SUPPLY AND USAGE FOR THE PERIOD 25.03.26 - 24.04.26	$ 8,146.08	MUNI	CSH	
EFT16735	14/05/2026	OFFICEWORKS	VARIOUS STATIONERY ITEMS & PAGO AIRFORM SYNCHRO ERGONOMIC CHAIR BLACK FOR ADMIN AND ECONOMIC DEVELOPMENT INCL POSTAGE	$ 823.03	MUNI	CSH	
EFT16736	14/05/2026	NUTRIEN AG SOLUTIONS	RURAL ROAD SPRAYING - CHEMICAL ORDER (1000L - NOXIOUS WEEDS SPRAY BORE TANKS - TOP YARD - FLOAT VALVE	$ 1,650.66	MUNI	CSH	
EFT16737	14/05/2026	QUAIRADING BOOK POST (2020)	MONTHLY FEE FOR PROVISION OF LIBRARY SERVICES MAY 2026 ADMIN POSTAGE AND STATIONARY - 2025/26 FY	$ 2,664.03	MUNI	CSH	
EFT16738	14/05/2026	ADVANCE PRESS	2000 WINDOW FACED ENVELOPES - ADMIN	$ 467.50	MUNI	CSH	
EFT16739	14/05/2026	QUAIRADING TYRE & BATTERY SUPPLIES - FUEL ACCOUNT	FUEL PURCHASES FOR SHIRE PLANT AND VEHICLES - APRIL 2026	$ 1,007.32	MUNI	CSH	
EFT16740	14/05/2026	BUNNINGS GROUP LIMITED	CONSUMABLES FOR REPAIRS & REPAINT OF CARAVAN PARK RESIDENCE	$ 365.02	MUNI	CSH	
EFT16741	14/05/2026	COMPLETE OFFICE SUPPLIES PTY LIMITED	STATIONERY ORDER FOR ADMIN & DEPOT	$ 330.52	MUNI	CSH	
EFT16742	14/05/2026	RURAL INFRASTRUCTURE SERVICES	CONSULTANCY SERVICES - SLK 8.0 - 12 DANGIN MEARS (EXISITING CONTRACTED SUPPLIER, EXTENSION OF PO 7077)	$ 31,694.72	MUNI	CSH	FULLY
EFT16743	14/05/2026	NUTRIEN WATER	6 LENGTHS CL 18 PIPE - OVAL AND GROUNDS	$ 1,228.32	MUNI	CSH	
EFT16744	14/05/2026	ELDERS QUAIRADING	MONTHLY ACCOUNT - DEPOT & CARAVAN PARK SUNDRIES - APRIL	$ 593.10	MUNI	CSH	
EFT16745	14/05/2026	XAV GROUP PTY LTD T/A CONTRACT AQUATIC	5 MONTHS OF WATER TESTING + ADDITIONAL HOURS FOR SWIMMING LESSONS, EXTENDED OPENING HOURS & TOODLER LEARN TO SWIM	$ 8,519.50	MUNI	CSH	

EFT16746	14/05/2026	BOOKEASY AUSTRALIA PTY LTD - EFTSURE VERIFIED	ROOM MANAGER (CARAVAN PARK BOOKINGS) MONTHLY FEE APRIL 2026	$ 242.00	MUNI	CSH	
EFT16747	14/05/2026	SHARP AIR CONDITIONING AND ELECTRICAL	BOWLING CLUB - REPAIRS TO SENSOR LIGHTING NORTH QUAIRADING FIRE SHED - SUPPLY AND INSTALL SOLAR LIGHT COMMUNITY BUILDING - INSTALL REPLACEMENT OVEN ELEMENT	$ 1,848.76	MUNI	CSH	
EFT16748	14/05/2026	CB TRAFFIC SOLUTIONS PTY LTD - EFTSURE VERIFIED	TRAFFIC CONTRACT - 2 CREW, DANGIN MEARS. SEE ALSO PO 7284 & 7091	$ 32,614.73	MUNI	CSH	FULLY
EFT16749	14/05/2026	THE RETIC & LANDSCAPE SHOP - VERIFIED	IRRIGATION - CRC - PARKER ST GARDENS SOLANOID & VALVE - QDG PLAYGROUND	$ 12,602.00	MUNI	CSH	
EFT16750	14/05/2026	CREATIVE TONES - VERIFIED	NEW CABINS 4 & 5 ROOM NUMBERS	$ 250.00	MUNI	CSH	
EFT16751	14/05/2026	ADAM JOHN SHENFIELD	DEPOT WASHPAD CONCRETE SLAB (FIRST 50%)	$ 7,500.00	MUNI	CSH	
EFT16752	14/05/2026	BOC LIMITED	MONTHLY HIRE OF GAS BOTTLES FOR DEPOT & QMP OPERATIONS	$ 52.48	MUNI	CSH	
EFT16753	20/05/2026	PAYWISE	PAYROLL DEDUCTIONS / CONTRIBUTIONS	$ 802.27	MUNI	CSH	
EFT16754	21/05/2026	AVON WASTE	DOMESTIC AND RECYCLING SERVICES FOR APRIL 2026	$ 12,130.22	MUNI	CSH	PARTIALLY
EFT16755	21/05/2026	QUAIRADING FARMERS CO-OP	CO-OP PURCHASES FOR THE MONTH OF APRIL - YOUTH, ADMIN, DEPOT, CARAVAN PARK, COUNCIL, PUBLIC CONVENIENCES & WRF	$ 747.69	MUNI	CSH	
EFT16756	21/05/2026	TELSTRA	TELSTRA ACCT #3147560712 - MOBILE SUPPLY AND USAGE FOR THE PERIOD 15.05.26 - 15.06.26 - DEPOT, ADMIN, CARAVAN PARK, QWRF, BFB	$ 349.53	MUNI	CSH	
EFT16757	21/05/2026	TEAM GLOBAL EXPRESS (PREVIOUSLY T/A TOLL TRANSPORT PTY LTD)	FREIGHT - REWARD HOSPITALITY TO QDG CARAVAN PARK	$ 132.97	MUNI	CSH	
EFT16758	21/05/2026	WATER CORPORATION	WATER CORP ACCT#9007858158 GILLETT STREET UNITS SUPPLY AND USAGE FOR THE PERIOD 18.02.26 - 14.04.26 WATER CORP ACCT#9007858457 64 CORALING STREET SUPPLY AND USAGE FOR THE PERIOD 17.02.26 - 14.04.26 WATER CORP ACCT #9016799866 - BADJALING NORTH RD CUNDERDIN SOUTH F1 LOT 831 17.03.26 - 19.05.26	$ 993.51	MUNI	CSH	PARTIALLY
EFT16759	21/05/2026	DEPARTMENT OF SPORTS AND RECREATION	RETURN OF UNUSED GRANT MONEY FOR THE GROVES	$ 27,500.00	MUNI	CSH	FULLY
EFT16760	21/05/2026	BOB WADDELL & ASSOCIATES PTY LTD	2025/26 RATES MANAGEMENT: 8.25HRS SERVICE PROVIDED BY TARA (W/E: 10/05/26)	$ 1,452.00	MUNI	CSH	
EFT16761	21/05/2026	SULLIVAN LOGISTICS PTY LTD T/A KALEXPRESS AND QUALITY TRANSPORT	ROAD FREIGHT FROM NUTRIEN WATER MIDVALE TO QUAIRADING	$ 155.49	MUNI	CSH	
EFT16762	21/05/2026	BENTNAIL BUILDING & MAINTENANCE	7 DAYS EXCAVATOR HIRE - RETIC TRENCHES AT CRC + 4 DAYS DINGO HIRE - TOWN CENTRE	$ 2,783.00	MUNI	CSH	
EFT16763	21/05/2026	WA CONTRACT RANGER SERVICES PTY LTD	CONTRACT RANGER SERVICES FOR THE MONTH OF APRIL & MAY - DATES SERVICED 28/04/26 + 06.05.26	$ 853.88	MUNI	CSH	
EFT16764	21/05/2026	R MUNNS ENGINEERING CONSULTING SERVICES	TECHNICAL ASSISTANCE FOR DRAINAGE CALS IN LIGHT INDUSTRIAL AREA LOTS IN HINKLEY WAY, DRAWINGS AND SURVEY FOR QDG TRUCK REST AREA PROJECT	$ 5,919.54	MUNI	CSH	
EFT16765	21/05/2026	FLAVOUR TOWN CATERING	CATERING STAFF DAY X30 PEOPLE	$ 900.00	MUNI	CSH	

EFT16766	21/05/2026	IMPRINT PLASTIC	DESK SIGN AND BADGE FOR NEW COUNCILLOR	$ 64.90	MUNI	CSH	
EFT16767	21/05/2026	PORTERS PTY LTD, R.T SIMPSON & SM SIMPSON	WATER CART HIRE - 561 HRS TOTAL - DANGIN MEARS ROAD (WSF FULLY FUNDED) WATER CART HIRE - TAMMIN RD - 332 HRS	$ 138,822.15	MUNI	CSH	FULLY / PARTIALLY
EFT16768	21/05/2026	DENEB RESOURCES PTY LTD	RATES REFUND FOR ASSESSMENT A16108 E70/05397 MINING TENEMENT QUAIRADING WA 6383	$ 306.56	MUNI	CSH	FULLY
EFT16769	21/05/2026	BUNNINGS GROUP LIMITED	GARDEN EDGING FOR ANZAC DAY PAINT FOR ANZAC DAY 'LEST WE FORGET' SIGN PAINTED ONTO GRASS MOP AND VERMIN-PROOF CONTAINER FOR ANIMAL POUND / CAGE AREA CEILING PAINT, MULTI PURPOSE SPRAY, MICROFIBRE CLOTH - REPAIRS & CLEAN OF CARAVAN PARK RESIDENCE CARAVAN PARK RESIDENCE REPAIRS - TROWEL FOR LYNO ADHESIVE & TOILET ROLL HOLDER BATHROOM SHOWER SUCTION SHELF, RYOBI 8 AMP HR BATTERY FOR VACUMN CLEANER - CARAVAN PARK	$ 1,710.53	MUNI	CSH	
EFT16770	21/05/2026	T-QUIP - TURF EQUIPMENT SOLUTIONS	VERTI-MOWING BLADES, TUNGSTEN, VERTICUT BLADE 135MM, FLAIL-HOLLOW BACK.	$ 1,351.80	MUNI	CSH	
EFT16771	21/05/2026	HUTTON & NORTHEY SALES	CONSUMABLES FOR DEPOT - BOLT & NUT	$ 5.10	MUNI	CSH	
EFT16772	21/05/2026	DEC THE MALLS PTY LTD	REPAIR DAMAGED LED CHRISTMAS LIGHT MOTIF (INC ELECTRICAL JUNCTIONS AND TEST & TAG CONFIRMATION)	$ 1,302.40	MUNI	CSH	
EFT16773	21/05/2026	TOOL KIT DEPOT	WORKS CREW MAKITA EQUIPMENT - X3 RADIOS, X6 BATTERIES, 4PC EQUIPMENT KIT. PROPERTY CREW - SITE FAN, 8PC KIT	$ 6,256.26	MUNI	CSH	
EFT16774	21/05/2026	ALTUS PLANNING - EFTSURE VERIFIED	TOWN PLANNING SERVICES - APRIL 2026	$ 1,608.75	MUNI	CSH	FULLY
EFT16775	21/05/2026	THE JUDITH TREBY FAMILY TRUST T/A HAVE A GO NEWS - EFTSURE VERIFIED	CARAVAN PARK WINTER ADVERTISMENTS	$ 1,776.50	MUNI	CSH	
EFT16776	21/05/2026	SHARP AIR CONDITIONING AND ELECTRICAL	SUPPLY & INSTALL NEW AIR-CON IN TOWN HALL KITCHEN	$ 8,991.62	MUNI	CSH	
EFT16777	21/05/2026	DJK CIVIL	WET HIRE OF PLANT - 1 X GRADER, 2 X SIDE TIPPING POCKET ROAD TRAINS AND 1 X RIGID WATER CART - DANGIN MEARS WSFN PROJECT (SLK 8.0 - 12.0)	$ 132,447.89	MUNI	CSH	FULLY
EFT16778	21/05/2026	THE RETIC & LANDSCAPE SHOP - VERIFIED	HUNTER IRRIGATION CONTROLLER - 8 DALL STREET	$ 906.00	MUNI	CSH	
EFT16779	21/05/2026	WA COMMERCIAL APPLIANCES	INVESTIGATION OF ERROR ON UNOX OVEN IN TOWN HALL KITCHEN	$ 1,463.00	MUNI	CSH	
EFT16780	29/05/2026	LANDGATE	ONLINE PURCHASE FOR SALE EVIDENCE	$ 121.99	MUNI	CSH	
EFT16781	29/05/2026	COMMUNITY RESOURCE CENTRE - QUAIRADING	EMED AND BANKSIA BULLETIN PRINTING FOR APRIL & MAY 2026	$ 212.27	MUNI	CSH	
EFT16782	29/05/2026	BOB WADDELL & ASSOCIATES PTY LTD	2025/26 RATES MANAGEMENT: 1HRS SERVICE PROVIDED BY TARA (W/E: 17/05/26)	$ 176.00	MUNI	CSH	
EFT16783	29/05/2026	LANGSFORD FARMING - EFTSURE VERIFIED	1170 METER CUBED OF GRAVEL - VARIOUS ROADS	$ 3,861.00	MUNI	CSH	PARTIALLY
EFT16784	29/05/2026	SULLIVAN LOGISTICS PTY LTD T/A KALEXPRESS AND QUALITY TRANSPORT	ROAD FREIGHT FROM RETIC & LANDSCAPE SHOP - 8 DALL STREET ROAD FREIGHT FROM STATEWIDE CLEANING SUPPLIES - CARAVAN PARK, DEPOT, PUBLIC CONVENIENCES	$ 624.93	MUNI	CSH	

EFT16785	29/05/2026	AVON CONCRETE	VARIATION - ADD BLAKE RD CULVERT - DANGIN MEARS ROAD	$ 54,034.40	MUNI	CSH	FULLY
EFT16786	29/05/2026	FARMARAMA PTY LTD	FOAM MARKER FOR OVAL TRACTOR	$ 1,100.00	MUNI	CSH	
EFT16787	29/05/2026	AMPAC DEBT RECOVERY (WA) PTY LTD	AMPAC DEBT RECOVERY COSTS FOR THE MONTH OF APRIL 2026	$ 2,232.00	MUNI	CSH	FULLY
EFT16788	29/05/2026	150 SQUARE PTY LTD	WORKS AND SERVICES DEVELOPMENT DAY	$ 1,430.00	MUNI	CSH	
EFT16789	29/05/2026	BUNNINGS GROUP LIMITED	MASONRY DRILL BITS - TOOL SHED	$ 44.64	MUNI	CSH	
EFT16790	29/05/2026	CENTRAL REGIONAL TAFE	CERT IV ACCOUNTING AND BOOKKEEPING FOR FCSO	$ 97.50	MUNI	CSH	
EFT16791	29/05/2026	SECUREX PTY LTD.	CCTV - SITE VISIT AND AUDIT OF CURRENT SYSTEMS - QWRF	$ 2,020.00	MUNI	CSH	
EFT16792	29/05/2026	GARRETT'S GARAGE	DIAGNOSTIC AND REPAIR - 1HUM663	$ 203.50	MUNI	CSH	
EFT16793	29/05/2026	CIVIL PRODUCTS WA - EFTSURE VERIFIED	SIGNAGE FOR WSFN PROJECT - DANGIN MEARS RD SLK 8.0 TO 12.0 INC CAROLING STH INTERSECTION, NARROW BRIDGE, BLAKE RD & 500 GUIDE POST	$ 16,376.36	MUNI	CSH	FULLY
DD18897.1	03/05/2026	BEAM Clearing House	PAYMENT OF SUPERANNUATION FOR PPE 03.05.2026 TO BEAM CLEARING HOUSE	$ 13,942.11	MUNI	CSH	
DD18923.1	05/05/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	J THOMPSON BOND - 19 POWELL CRESCENT	$ 720.00	MUNI	CSH	FULLY
DD18927.1	05/05/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	L ROGAN BOND - U4/19 GILLET ST	$ 400.00	MUNI	CSH	FULLY
DD18937.1	20/05/2026	BEAM Clearing House	PAYMENT OF SUPERANNUATION FOR PPE 17.05.2026 TO BEAM CLEARING HOUSE	$ 13,951.08	MUNI	CSH	
DD18944.1	14/05/2026	SINCH MESSAGE MEDIA - DIRECT DEBIT	BULK SMS SERVICE - MAY 2026	$ 349.10	MUNI	CSH	
DD18945.1	23/05/2026	Elders Insurance	INSURANCE FOR FORD RANGER - SKELETRON WEED VEHICLE 1HJD299: 23/05/26 - 23/05/27 - POLICY NUMBER EKU257962BPK, CLIENT NUMBER EK109514 - PREMIUM, STAMP DUTY AND INTERMEDIARY SERVICE FEE AND PARTIALLY PAID IN ADVANCE	$ 2,445.72	MUNI	CSH	FULLY
DD18954.1	15/05/2026	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 118 INTEREST AND PRINCIPAL REPAYMENT	$ 29,180.32	MUNI	CSH	
				$ 1,308,530.42			

TRANSPORT TAKINGS FOR THE MONTH ENDING		
31 MAY 2025		
ACTUAL TOTAL TAKINGS		
DATE OF TAKINGS	*DESCRIPTION*	*AMOUNT $*
29/04/2026	TRANSPORT TAKINGS	$703.65
30/04/2026	TRANSPORT TAKINGS	$2,038.15
01/05/2026	TRANSPORT TAKINGS	$6,089.70
04/05/2026	TRANSPORT TAKINGS	$1,401.05
05/05/2026	TRANSPORT TAKINGS	$1,013.85
06/05/2026	TRANSPORT TAKINGS	$475.50
07/05/2026	TRANSPORT TAKINGS	$168.00
08/05/2026	TRANSPORT TAKINGS	$512.75
11/05/2026	TRANSPORT TAKINGS	$536.30
12/05/2026	TRANSPORT TAKINGS	$702.45
13/05/2026	TRANSPORT TAKINGS	$1,333.50
14/05/2026	TRANSPORT TAKINGS	$1,810.40
18/05/2026	TRANSPORT TAKINGS	$2,033.70
19/05/2026	TRANSPORT TAKINGS	$152.55
20/05/2026	TRANSPORT TAKINGS	$203.10
21/05/2026	TRANSPORT TAKINGS	$455.20
22/05/2026	TRANSPORT TAKINGS	$625.65
25/05/2026	TRANSPORT TAKINGS	$1,668.00
26/05/2026	TRANSPORT TAKINGS	$1,655.85
TAKINGS RECEIVED IN THE BANK - MAY 2025		**$23,579.35**
AMOUNTS YET TO BE DRAWN		
DATE OF TAKINGS	*DESCRIPTION*	*AMOUNT $*
28/05/2026	TRANSPORT TAKINGS	$2,472.55
29/05/2026	TRANSPORT TAKINGS	$634.30
MAY TAKINGS RECEIVED IN THE BANK - JUNE 2025		**$3,106.85**

Shire of Quairading
Credit Card Reconciliation - Page 1

Statement From	28/04/2026	Statement Total	
Statement To	27/05/2026	$ 7,787.51	

SHIRE OF Quairading Take a closer look

Credit Card Summary

Card Name	Title	Card Ending	Amount Spent
Nic Warren	CEO	6463	$ 795.18
Tricia Brown	EMCS	6777	$ -
Sarah Caporn	EMWS	8917	$ 4,996.45
Jen Green	EMED	5969	$ 1,995.88

Credit Card Transaction - GL Entry

GL Code	Amount (incl GST)	GST ($)	Narration/Summary
PQ0.2610.4001	$ 663.42	$ 60.31	PETROL FOR CEO VEHICLE
121402150.2101	$ 44.98	$ 4.09	BUSINESS CARDS FOR CEO
P240.2600.2101	$ 64.45	$ -	2M 5D REGO FOR Q240
120401870.2101	$ 22.33	$ 2.03	CITIZENSHIP COIN
P388.2610.4000	$ 158.19	$ 14.38	FUEL FOR Q388
P1299.2970.2100	$ 80.00	$ 7.27	P1299 INTERNET FOR FIRE TENDER
P02.2970.2100	$ 80.00	$ 7.27	P02 INTERNET FOR FIRE TENDER
121402040.2003	$ 3,360.00	$ 305.45	PROJECT MANAGEMENT ESSENTIALS COURSE + ACCOMMODATION X 2 DEPOT STAFF
BO11201.2980.2101	$ 210.61	$ 19.15	MARQUEE FOR POOL
W11323.2980.2101	$ 83.63	$ 7.60	POST CAPS FOR FENCING + FREIGHT - KWIRRADING KOORT
121402870.2101	$ 275.00	$ 25.00	STAFF DAY SUPPLIES, PRIZES + BEVERAGES
121402870.2101	$ 75.00	$ -	STAFF DAY SUPPLIES, PRIZES + BEVERAGES GST FREE
W13101.2980.2101	$ 24.99	$ 2.27	SCALES FOR NOXIOUS WEED CHEMICAL
W11323.2980.2101	$ 378.00	$ 34.36	NOXIOUS WEED CHEMICAL - KWIRRADING KOORT
BM12202.2980.2101	$ 71.10	$ 6.46	CONSUMABLES - MACHINERY SHED
BM10702.2980.2101	$ 7.92	$ 0.72	CONSUMABLES - LAYOVER BAY
BM9211.2980.2101	$ 39.80	$ 3.62	CONSUMABLES - DRS RESIDENCE
P651.2980.2101	$ 60.50	$ 5.50	AIR FILTER FOR Q651
EV11501.2400.2101	$ 869.71	$ -	REGIONAL SCHOOL TOUR - SPARE PARTS PUPPET THEATRE GST FREE
EV11501.2400.2101	$ 907.50	$ 82.50	REGIONAL SCHOOL TOUR - SPARE PARTS PUPPET THEATRE
121402040.2003	$ 197.00	$ -	GRANT WRITING COURSE - SPO
121306410.2100	$ 21.05	$ 1.91	COMMUNITY GRANTS PROGRAM
121306410.2100	$ 0.62	$ -	COMMUNITY GRANTS PROGRAM - FOREIGN FEE
Totals	$ 7,695.80	$ 589.89	

ACCOUNTS PROCESSING
Journal Date (DD):
Journal Number:
Journal Batch:
Journal Posting Period:

Shire Confirmation

Nic Warren, Chief Executive Officer

Council Approval

Tricia Brown, Executive Manager Corporate Services

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

Billing Account Number
5163 2800 9109 9937
Payment Due Date
22 JUNE 2026
Closing Balance
$7,787.51
Minimum Payment Due
$234.00
Amount Paid (Details on the reverse)
$

+5163280091099937+

(Cut along this dotted line)

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Company Name	Number of Cards		Facility Number	Annual Cash % Rate	Annual Purchase % Rate
Shire Of Quairading	5		02752751	19.96%	14.25%

Contact Name	Billing Account Number		Opening Balance	Credit Limit
Nicholas Warren	5163280091099937		5,102.04	20,000

Statement From	Statement To	Payment Due Date	Opening Balance	Minimum Payment Due	Closing Balance	Available Credit
28 APR 2026	27 MAY 2026	22 JUN 2026	5,102.04	234.00	7,787.51	12,212.49

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
5,102.04	5,102.04 -	0.00	0.00	0.00	7,787.51	7,787.51	0.00	234.00

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Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

WE'VE MADE CHANGES TO HOW AUTOPAY FUNCTIONS AND WHERE APPLICABLE THE TERMS OF YOUR DIRECT DEBIT REQUEST SERVICE AGREEMENT (DDRSA). IF YOUR BILLING ACCOUNT HAS A ZERO BALANCE OR IS IN CREDIT ON THE AUTOPAY DUE DATE, NO AUTOPAY WILL BE MADE. IF THERE'S STILL A BALANCE OWING, YOUR AUTOPAY AMOUNT MAY BE ADJUSTED SO YOUR ACCOUNT DOESN'T GO INTO CREDIT. WE ARE ALSO AMENDING YOUR DDRSA TO PROVIDE THAT WE WILL GIVE YOU AT LEAST 14 DAYS' NOTICE IF WE NEED TO CHANGE YOUR DIRECT DEBIT ARRANGEMENTS (CURRENTLY 30).

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Electronic Statement

Westpac

Important:
1. If mailing DO NOT send notes or coins.
2. Please write your Payment Account Number on the back of each cheque.
3. Check your records of your transactions against this statement.
4. Report any discrepancies to Westpac.

Details of cheques (proceeds may not be available until cleared)				CASH AMOUNT
DRAWER (i.e. account name on cheque)	CHEQUE NO.	BSB NO. OR BANK	ACCOUNT NO. OR BRANCH	CHEQUE AMOUNT
TELLER/BANK STAMP			TOTAL $	
	SIGNATURE:			

Choose the payment method that suits you best

By Mail
Complete and mail the top portion of page one of your statement together with your cheque to: Cards GPO Box 4220 Sydney NSW 2001

Using Card Autopay
Pay your account automatically from any cheque or non-passbook savings account with any bank or financial institution in Australia. To apply for Card Autopay for your credit card, call 1300 651 089 or download a form online at www.westpac.com.au.

By Telephone Banking
Call 132 032 if you have another Westpac account.

Via Westpac Internet Banking
At www.westpac.com.au if you have another Westpac account.

Using BPAY
Contact any participating institution to make this payment from your cheque or savings account.
When prompted, simply enter the biller code (5181) and your Payment Account Number as your reference number.

In Person
At any of our Westpac branches in Australia.

Electronic Statement

Westpac

Summary of Billing Account Transactions		
Date of Transaction	**Description**	**Debits/Credits**
	Payments	
12 MAY	AUTOMATIC PAYMENT	5,102.04 -
	Sub Total:	**5,102.04 -**
	Miscellaneous Transactions	
27 MAY	NICHOLAS WARREN [redacted] 2479	
	Monthly Balance	795.18
27 MAY	SARAH CAPORN [redacted] 8917	
	Monthly Balance	4,996.45
27 MAY	JENNIFER GREEN [redacted] 5969	
	Monthly Balance	1,995.88
	Sub Total:	**7,787.51**
	Grand Total:	**2,685.47**

Remember to always keep your passcode secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.

To help you learn how you can protect your card against unauthorised transactions, you can find more information at westpac.com.au/businessdispute

Important update to your Terms and Conditions
We're updating the Westpac BusinessChoice Cards Terms and Conditions, with effect from 13 December 2022. The update includes additional wording to confirm that a nominated cardholder is authorised to request a replacement card on behalf of the liable party (or parties) where the cardholder's existing card is lost, damaged or stolen, except where the card has been cancelled by the liable party (or parties). Please read these updated Terms and Conditions available at westpac.com.au

Complaints
If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.
Online: www.afca.org.au
Email: info@afca.org.au
Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Tricia Brown	[redacted]6777	2,000	2,000.00

Statement From	Statement To	Facility Number
28 APR 2026	27 MAY 2026	02752751

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 10/6/26

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 11/6/26

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Email: info@afca.org.au
Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

CSF VPC

Westpac Banking Corporation ABN 33 007 457 141

Credit Card Reconciliation - Page 2

Statement From 28/04/2026
Statement To 27/05/2026

Credit Card Transactions - Nic Warren, CEO

Transaction Date	Statement Description	Amount (incl GST)	GST ($)	GST (Y/N)	GL/Job	Narration
24/04/2026	BP QUAIRADING	$ 117.76	$ 10.71	Y	PQ0.2610.4001	PERTROL CEO
26/04/2026	BP QUAIRADING	$ 84.32	$ 7.67	Y	PQ0.2610.4001	PERTROL CEO
29/04/2026	BP QUAIRADING	$ 79.05	$ 7.19	Y	PQ0.2610.4001	PERTROL CEO
7/05/2026	VISTA PRINT	$ 44.98	$ 4.09	Y	121402150.2101	BUSINESS CARDS CEO
7/05/2026	BP QUAIRADING	$ 101.05	$ 9.19	Y	PQ0.2610.4001	PETROL CEO
11/05/2026	PUMA YORK ROADHOUSE	$ 80.57	$ 7.32	Y	PQ0.2610.4001	PETROL CEO
19/05/2026	BP QUAIRADING	$ 99.14	$ 9.01	Y	PQ0.2610.4001	PETROL CEO
25/05/2026	SHIRE QUAIRADING	$ 64.45	$ -	N	P240.2600.2101	2M5D REGO FOR Q240
22/05/2026	BP QUAIRADING	$ 101.53	$ 9.23	Y	PQ0.2610.4001	PETROL CEO
27/05/2026	THE PERTH MINT	$ 22.33	$ 2.03	Y	120401870.2101	CITIZENSHIP COIN
			$ -			
Total		**$ 795.18**	**$ 66.44**			

Westpac

Electronic Statement

BusinessChoice Everyday Mastercard® Statement

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mr N Warren	[redacted] 2479	5,000	5,000.00

Statement From	Statement To	Facility Number
28 APR 2026	27 MAY 2026	02752751

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	795.18	0.00	0.00	795.18 -	0.00	0.00	0.00

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BusinessChoice Everyday Mastercard®

Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Purchases		

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard®

Date of Transaction	Description	Debits/Credits	Cardholder Comments
24 APR	BP QUAIRADING 6561 QUAIRADING AUS SERVICE STATIONS	117.76	
26 APR	BP MERREDIN 6232 MERREDIN AUS SERVICE STATIONS	84.32	
29 APR	BP QUAIRADING 6561 QUAIRADING AUS SERVICE STATIONS	79.05	
07 MAY	Vistaprint Australia P Derrimut AUS BUSINESS SERVICES NOT ELSEWH	44.98	
07 MAY	BP QUAIRADING 6561 QUAIRADING AUS SERVICE STATIONS	101.05	
11 MAY	PUMA YORK ROADHOUSE YORK AUS SERVICE STATIONS	80.57	
19 MAY	BP QUAIRADING 6561 QUAIRADING AUS SERVICE STATIONS	99.14	
25 MAY	SHIRE QUAIRADING QUAIRADING AUS GOVERNMENT SERVICES NOT ELSE	64.45	
22 MAY	BP QUAIRADING 6561 QUAIRADING AUS SERVICE STATIONS	101.53	
27 MAY	THE PERTH MINT EAST PERTH AUS TOURIST ATTRACTIONS & EXHIBI	22.33	
	Sub Total:	**795.18**	
	Miscellaneous Transactions		
27 MAY	TRANSFER CLOSING BALANCE TO BILLING ACCT	795.18 -	
	Sub Total:	**795.18 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 11/6/26

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 12/6/26

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CSF VPC

Page 2 of 3

Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

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Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

Shire of Quairading
Credit Card Reconciliation - Page 5

Statement From	28/04/2026
Statement To	27/05/2026

Credit Card Transactions - Jen Green, EMED

Transaction Date	Statement Description	Amount (incl GST)	GST ($)	GST (Y/N)	GL/Job	Narration
29/04/2026	SPARE PART PUPPET	$ 869.71	$ -	N	EV11501.2400.2101	REGIONAL SCHOOL TOUR - SPARE PARTS PUPPETS
29/04/2026	SPARE PART PUPPET	$ 907.50	$ 82.50	Y	EV11501.2400.2101	REGIONAL SCHOOL TOUR - SPARE PARTS PUPPETS
4/05/2026	WHITNEY CONSULTING	$ 197.00	$ -	N	121402040.2003	GRANT WRITING COURSE
19/05/2026	FACEBOOK	$ 6.85	$ 0.62	Y	121306410.2100	COMMUNITY GRANTS PROGRAM
19/05/2026	FACEBOOK	$ 10.28	$ 0.93	Y	121306410.2100	COMMUNITY GRANTS PROGRAM
19/05/2026	FACEBOOK	$ 3.92	$ 0.36	Y	121306410.2100	COMMUNITY GRANTS PROGRAM
19/05/2026	FACEBOOK	0.62	$ -	N	121306410.2100	COMMUNITY GRANTS PROGRAM FOREIGN FEE
Total		**$ 1,995.88**	**$ 84.41**			

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mrs J Green	[redacted] 5969	2,000	2,000.00

Statement From	Statement To	Facility Number
28 APR 2026	27 MAY 2026	02752751

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	1,995.88	0.00	0.00	1,995.88 -	0.00	0.00	0.00

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BusinessChoice Everyday Mastercard®

Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Purchases		

CSF VPC

Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard®			
Date of Transaction	**Description**	**Debits/Credits**	**Cardholder Comments**
29 APR	SPARE PARTS PUPPET THE FREMANTLE THEATRICAL PRODUCERS (EXCEPT AUS	1,777.21	
04 MAY	WHITNEY CONSULTING MANAGEMENT, CONSULTING AND P LEEMING AUS	197.00	
19 MAY	FACEBK *ASXLLQRVJ2 INC FX FEE AUD $0.20 ADVERTISING SERVICES DUBLIN IRL	7.05	
19 MAY	FACEBK *RBKV6RVVJ2 INC FX FEE AUD $0.31 ADVERTISING SERVICES DUBLIN IRL	10.59	
19 MAY	FACEBK *KS76NPMVJ2 INC FX FEE AUD $0.11 ADVERTISING SERVICES Dublin IRL	4.03	
	Sub Total:	**1,995.88**	
	Miscellaneous Transactions		
27 MAY	TRANSFER CLOSING BALANCE TO BILLING ACCT	1,995.88 -	
	Sub Total:	**1,995.88 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 10/6/26

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 11/6/26

Remember to always keep your passcode secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.

To help you learn how you can protect your card against unauthorised transactions, you can find more information at **westpac.com.au/businessdispute**

Important update to your Terms and Conditions

We're updating the Westpac BusinessChoice Cards Terms and Conditions, with effect from 13 December 2022. The update includes additional wording to confirm that a nominated cardholder is authorised to request a replacement card on behalf of the liable party (or parties) where the cardholder's existing card is lost, damaged or stolen, except where the card has been cancelled by the liable party (or parties). Please read these updated Terms and Conditions available at westpac.com.au

Complaints

If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.
Online: www.afca.org.au
Email: info@afca.org.au
Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

CSF VPC

Westpac Banking Corporation ABN 33 007 457 141

Credit Card Reconciliation - Page 4

Statement From 28/04/2026
Statement To 27/05/2026

Credit Card Transactions - Sarah Caporn, EMWS

Date	Statement Description	Amount (incl GST)	GST ($)	GST (Y/N)	GL/Job	Narration
27/04/2026	REDDY EXPRESS	$ 158.19	$ 14.38	Y	P388.2610.4000	DIESEL FOR EMCS
1/05/2026	STARLINK	$ 80.00	$ 7.27	Y	P1299.2970.2100	P1299 INTERNET FOR FIRE TENDER
1/05/2026	STARLINK	$ 80.00	$ 7.27	Y	P02.2970.2100	P02 INTERNET FOR FIRE TENDER
4/05/2026	LOCAL GOVERNMENT MANA	$ 2,780.00	$ 252.73	Y	121402040.2003	PROJECT MANAGEMENT ESSENTIALS X 2 DEPOT STAFF
5/05/2026	WOTIF TRAVEL	$ 290.00	$ 26.36	Y	121402040.2003	PROJECT MANAGEMENT ESSENTIALS - ACCOMMODATION X 1 DEPOT STAFF MEMBER
5/05/2026	WOTIF TRAVEL	$ 290.00	$ 26.36	Y	121402040.2003	PROJECT MANAGEMENT ESSENTIALS - ACCOMMODATION X 1 DEPOT STAFF MEMBER
6/05/2026	CLEARBRIDGE GROUP	$ 210.61	$ 19.15	Y	BO11201.2980.2101	MARQUEE FOR POOL
8/05/2026	FENCESPERTH	$ 35.68	$ 3.24	Y	BM13811.2980.2101	POST CAP FOR FENCING AROUND PLAYGROUND
9/05/2026	BIG W SPEARWOOD	$ 275.00	$ 25.00	Y	121402870.2101	STAFF DAY SUPPLIES AND PRIZES INCL GST
9/05/2026	BIG W SPEARWOOD	$ 75.00	$ -	N	121402870.2101	STAFF DAY SUPPLIES AND PRIZES EXCL GST
11/05/2026	EBAY	$ 24.99	$ 2.27	Y	W13101.2980.2101	SCALES FOR NOXIOUS WEED CHEMICAL
11/05/2026	FENCESPERTH	$ 47.95	$ 4.36	Y	BM13811.2980.2101	FREIGHT FOR FENCE CAPPING - KWIRRADING KOORT
11/05/2026	PESTROL	$ 378.00	$ 34.36	Y	W11323.2980.2101	NOXIOUS WEED SPRAYING KWIRRADING KOORT
12/05/2026	CUNDERDIN FARMERS CO-O	$ 71.10	$ 6.46	Y	BM12202.2980.2101	CONSUMABLES MACHINERY SHED
12/05/2026	CUNDERDIN FARMERS CO-O	$ 7.92	$ 0.72	Y	BM10702.2980.2101	CONSUMABLES LAYOVER BAY
12/05/2026	CUNDERDIN FARMERS CO-O	$ 39.80	$ 3.62	Y	BM9211.2980.2101	CONSUMABLES DRS RESIDENCE
14/05/2026	QUAIRADING CLUB	$ 91.71	$ 8.34	Y	121402870.2101	STAFF DAY BEVERAGES
20/05/2026	EBAY	$ 60.50	$ 5.50	Y	P651.2980.2101	AIR FILTER FOR Q651
Total		**$ 4,996.45**	**$ 447.39**			

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards sevice available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mrs Sarah Elizabeth Caporn	[redacted] 8917	5,000	5,000.00

Statement From	Statement To	Facility Number
28 APR 2026	27 MAY 2026	02752751

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	4,996.45	0.00	0.00	4,996.45 -	0.00	0.00	0.00

WE'VE MADE CHANGES TO HOW AUTOPAY FUNCTIONS AND WHERE APPLICABLE THE TERMS OF YOUR DIRECT DEBIT REQUEST SERVICE AGREEMENT (DDRSA). IF YOUR BILLING ACCOUNT HAS A ZERO BALANCE OR IS IN CREDIT ON THE AUTOPAY DUE DATE, NO AUTOPAY WILL BE MADE. IF THERE'S STILL A BALANCE OWING, YOUR AUTOPAY AMOUNT MAY BE ADJUSTED SO YOUR ACCOUNT DOESN'T GO INTO CREDIT. WE ARE ALSO AMENDING YOUR DDRSA TO PROVIDE THAT WE WILL GIVE YOU AT LEAST 14 DAYS' NOTICE IF WE NEED TO CHANGE YOUR DIRECT DEBIT ARRANGEMENTS (CURRENTLY 30).

BusinessChoice Everyday Mastercard®			
Date of Transaction	**Description**	**Debits/Credits**	**Cardholder Comments**
	Purchases		

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard®

Date of Transaction	Description	Debits/Credits	Cardholder Comments
27 APR	Reddy Express 6902 Claremont AUS SERVICE STATIONS	158.19	
01 MAY	STARLINK INTERNET Sydney AUS COMPUTER NETWORK/INFORMATION	160.00	
04 MAY	LOCAL GOVERNEMENT MANA MT HAWTHORN AUS GOVERNMENT SERVICES NOT ELSE	2,780.00	
05 MAY	WOTIF wotif.com AUS TRAVEL AGENCIES AND TOUR OPE	290.00	
05 MAY	WOTIF wotif.com AUS TRAVEL AGENCIES AND TOUR OPE	290.00	
06 MAY	CLEAR BRIDGE GROUP PTY MITCHAM AUS TENT & AWNING SHOPS	210.61	
08 MAY	FENCESPERTH.COM KINGSLEY AUS SWIMMING POOLS -SALES & SUPP	35.68	
09 MAY	BIG W 0455 SPEARWOOD AUS VARIETY STORES	350.00	
11 MAY	eBay O*15-14613-67100 Sydney AUS DEPARTMENT STORES	24.99	
11 MAY	FENCESPERTH.COM KINGSLEY AUS SWIMMING POOLS -SALES & SUPP	47.95	
11 MAY	PESTROL.COM.AU ALEXANDRIA AUS MISCELLANEOUS GENERAL MERCHA	378.00	
12 MAY	Cunderin Farmers Co-O CUNDERDIN AUS GROCERY STORES, SUPERMARKETS	118.82	
14 MAY	SQ *QUAIRADING CLUB IN Quairading AUS DRINKING PLACES (ALCOHOLIC B	91.71	
20 MAY	eBay O*11-14659-76620 Sydney AUS DEPARTMENT STORES	60.50	
	Sub Total:	**4,996.45**	
	Miscellaneous Transactions		
27 MAY	TRANSFER CLOSING BALANCE TO BILLING ACCT	4,996.45 -	
	Sub Total:	**4,996.45 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 11.06.26

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 11/6/26

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CSF VPC

Page 2 of 3

Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

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Online: www.afca.org.au
Email: info@afca.org.au
Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

11.2 Monthly Financial Statements - May 2026 (00:10:06)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Tricia Brown, Executive Manager, Corporate Services
Attachments	1. Attachment (i) Monthly Financial Report to 31.05.26 ⇩
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 230-25/26

Moved: Cr RC Faltyn
Seconded: Cr BR Cowcill

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, receives the Statement of Financial Activity, Statement of Financial Position, explanation of material variances and associated documentation for the period ending 31 May 2026, as included in Attachment (i)

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

IN BRIEF

- Monthly financial statements for the period ending 31 May 2026 attached
- Depreciation has been calculated for the months up to 31 May 2026.
- Admin Allocations have been run for the months of July 2025 to 31 May 2026.

MATTER FOR CONSIDERATION

To receive the monthly financial report and statements.

BACKGROUND

The Local Government (Financial Management) Regulations 1996 requires Shire Officers to prepare, within a prescribed timeframe, financial reports covering prescribed information and present these to Council.

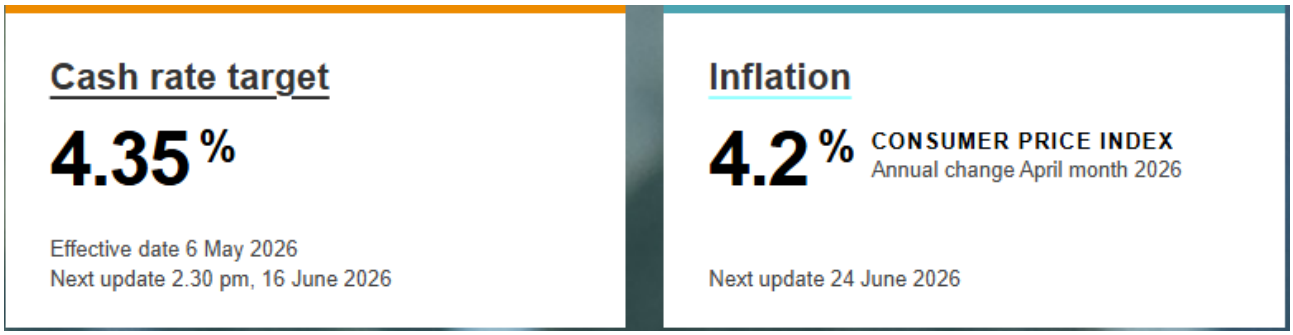
Shire Officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislated requirements.

The Consumer Price Index (CPI) increased to 4.2%, down from 4.6% in the 12 months to April 2026.

	Original		Seasonally adjusted	
Weighted average of eight capital cities	Mar 26 to Apr 26 (% change)	Apr 25 to Apr 26 (% change)	Mar 26 to Apr 26 (% change)	Apr 25 to Apr 26 (% change)
All groups CPI	0.4	4.2	-0.1	4.2

The Reserve Bank of Australia's cash rate target increased from 3.85% in January to 4.35% in May with an effective date of 16th June 2026.

In framing the 2026/2027 Budget, the Shire has taken into consideration the economic environment and sustainability of its services into the future.



Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 requires each local government to present a Statement of Financial Activity that reports on income and expenditure as set out in the Annual Budget. In addition, regulation 34(5) stipulates for a local government to adopt a percentage or value to report on material variances between budgeted and actual results. The 2025/26 adopted Budget determines the variance analysis for significant amounts of $10,000 and 10% for the financial year.

STATUTORY ENVIRONMENT

Australian Accounting Standards

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

Regulation 34 requires local governments to report monthly, although it is much more prescriptive as to what is required, and its intention is to establish a minimum standard across the industry.

The Regulation requires the local government to prepare each month a statement of financial activity and the statement is intended to report on the sources and application of funds and highlighting variances to budget for the month in question.

POLICY IMPLICATIONS

Significant Accounting Policies

FINANCIAL IMPLICATIONS

The 2025/2026 Budget was presented and adopted by Council at the 28th August 2025 Ordinary Council Meeting. The 2025-2026 Budget Review was presented and endorsed at the 26th March Ordinary Council Meeting.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.3 **Governance & Leadership**: Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

5.4 Governance & Leadership: Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

RISK ASSESSMENT

	Option 1
Financial	*High* *Global uncertainty due to the Iranian war and significant increases in fuel prices*
Health	Low
Reputation	Low
Operations	Low
Natural Environment	Low

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

The current aged creditors balance as of 31 May 2026 is $1,347,881.40. These being almost a 50% split between current and 30 day invoices with a small number of outstanding invoices in 60 days.

The current aged debtors balance as of 31 May 2026 is $532,086.62 pertaining to mainly one Main Roads invoice with some smaller amounts split across 90, 60 and 30 day invoices.

SHIRE OF QUAIRADING

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 May 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Key Terms and Descriptions - Nature Descriptions

Statement of Financial Activity by Nature

Statement of Financial Position

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Note 2	Cash and Financial Assets
Note 3	Receivables
Note 4	Other Current Assets
Note 5	Payables
Note 6	Rating Revenue
Note 7	Disposal of Assets
Note 8	Capital Acquisitions
Note 9	Borrowings
Note 10	Reserves
Note 11	Other Current Liabilities
Note 12	Grants and Contributions
Note 13	Capital Grants and Contributions
Note 14	Bonds & Deposits and Trust Fund
Note 15	Explanation of Material Variances
Note 16	Budget Amendments
Note 17	Caravan Park

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SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2026

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire for the 2025/26 year is $10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
Grants, Subsidies and Contributions					
Grants, Subsidies and Contributions	97%	1,579,365	1,571,986	1,531,497	(40,489)
Capital Grants, Subsidies and Contributions	63%	3,906,485	3,478,201	2,447,487	(1,030,714)
	73%	5,485,850	5,050,187	3,978,984	(1,071,203)
Rates Levied	100%	2,982,708	2,982,707	2,977,992	(4,715)

Financial Position		Prior Year 31 May 2025	Current Year 31 May 2026
Adjusted Net Current Assets	-3002%	$ 39,506	-$ 1,185,803
Cash and Equivalent - Unrestricted	61%	$ 585,540	$ 355,193
Cash and Equivalent - Restricted	104%	$ 4,128,902	$ 4,304,086
Receivables - Rates	78%	$ 395,236	$ 309,578
Receivables - Other	168%	$ 199,087	$ 333,598
Payables	182%	$ 1,115,468	$ 2,025,888

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2026

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 May 2026
Prepared by: Tricia Brown (EMCS)
Reviewed by: Nic Warren (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

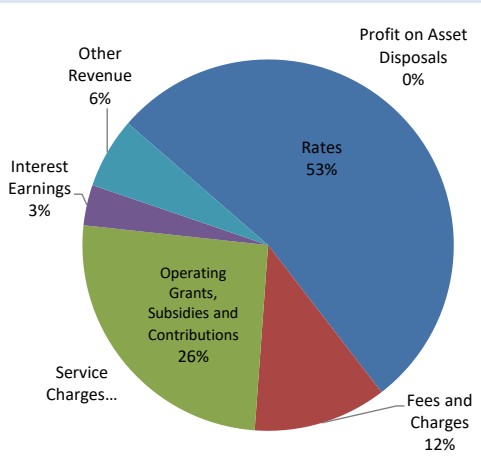
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

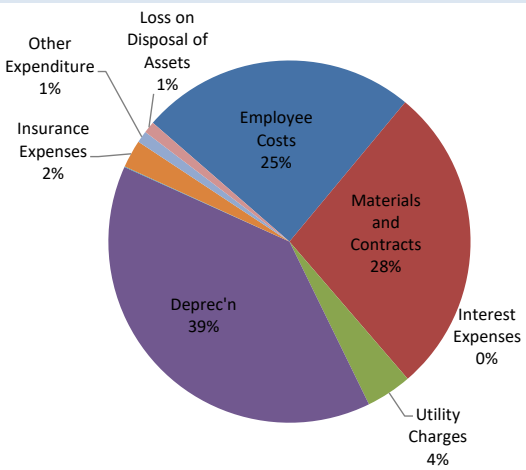
SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2026

SUMMARY GRAPHS

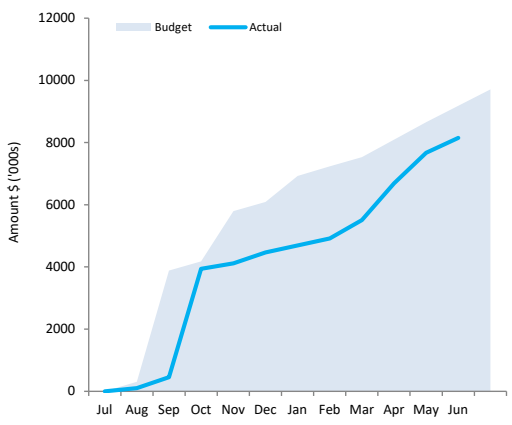
OPERATING REVENUE



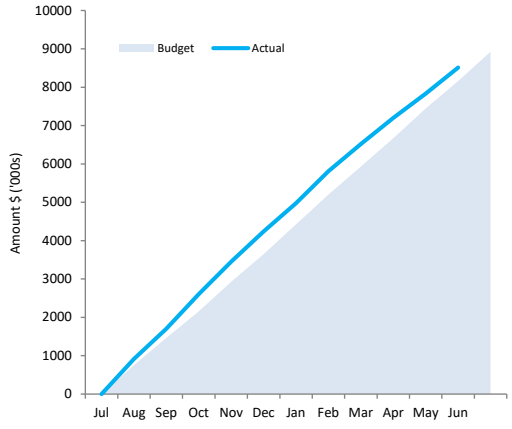
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

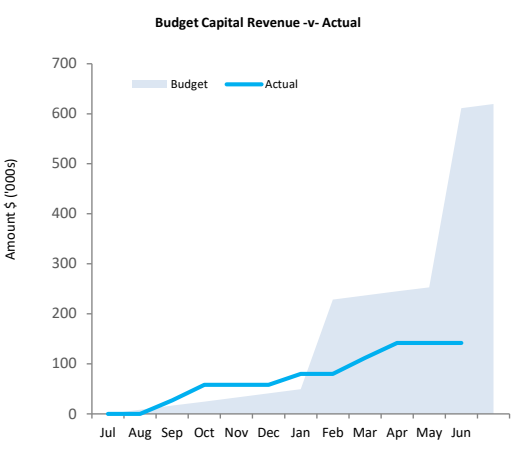


Budget Operating Expenses -v-YTD Actual



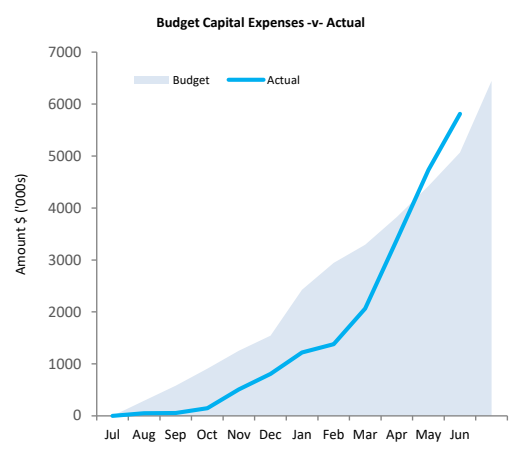
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



CAPITAL EXPENSES

Budget Capital Expenses -v- Actual



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF QUAIRADING
KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2026

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	
To provide a decision making process for the efficient allocation of scarce resources.	The Governance function accumulates the costs of Members expenses and other costs of Council that relate to the tasks of assisting councillors and the Ratepayers on matters which do not concern specific Council services, being election costs; allowances and expenses of members; policy and training and audit fees.
GENERAL PURPOSEFUNDING	
To collect revenue to allow for the provision of services that are not fully funded by specific fees and charges.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision of local laws, fire control which covers the maintenance of bushfire equipment and insurance; animal control and a shared community emergency services manager.
HEALTH	
To provide an operational framework for environmental and community health.	Health inspections, food quality control, pest control and operation of the medical centre.
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Operation and maintenance of the Little Rainmakers Childcare Centre building, Arthur Kelly Village and minor in-kind association with the Fail Aged Lodge, Youth programme and Quairading Youth Centre.
HOUSING	
To provide and maintain housing.	Maintenance of housing rented to staff and non staff.
COMMUNITY AMENITIES	
Provide services required by the community.	Rubbish and recycling services and administration of Town Planning Scheme and Heritage services. Community bus service, maintenance of cemeteries, public conveniences and environmental services.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.	Maintenance of Halls, Swimming Pool, community buildings and various reserves and library.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, drainage works, footpaths, parking facilities and cleaning of streets. Natural disaster road and bridge repairs. On-line licensing centre for Department of Transport. Maintenance of the Airstrip.
ECONOMIC SERVICES	
To help promote the Shire Quairading and its economic wellbeing.	Community development, operation of caravan park and short stay accommodation, tourism and townscape, control of noxious weeds/plants. Pests and building control, community gym and building control.
OTHER PROPERTY AND SERVICES	
To monitor and control the Shire of Quairading overheads.	Public works overheads, plant operating costs, allocation of salaries and wages. Operation of electrical services and private works.

SHIRE OF QUAIRADING
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 31 MAY 2026

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. $
		$	$	$	$	$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Governance		0	0	0	**20**	20		▲	
General Purpose Funding - Rates	6	2,982,708	2,982,708	2,982,707	**2,977,992**	(4,715)	(0%)	▼	
General Purpose Funding - Other		1,544,406	1,544,406	1,522,073	**1,377,384**	(144,689)	(10%)	▼	
Law, Order and Public Safety		67,781	100,025	92,769	**92,878**	109	0%	▲	
Health		350	350	319	**2,841**	2,522	790%	▲	
Education and Welfare		69,985	69,985	64,031	**72,812**	8,781	14%	▲	
Housing		173,470	173,470	158,785	**128,976**	(29,809)	(19%)	▼	S
Community Amenities		202,778	202,778	186,121	**185,329**	(792)	(0%)	▼	
Recreation and Culture		33,713	33,713	32,203	**39,036**	6,833	21%	▲	
Transport		266,098	266,098	261,477	**239,550**	(21,927)	(8%)	▼	
Economic Services		353,415	353,415	332,981	**453,347**	120,366	36%	▲	S
Other Property and Services		76,500	76,500	71,581	**132,451**	60,870	85%	▲	S
		5,771,205	5,803,448	5,705,047	**5,702,616**				
Expenditure from operating activities									
Governance		(733,916)	(715,769)	(671,845)	**(653,814)**	18,031	3%	▲	
General Purpose Funding		(128,161)	(124,161)	(105,429)	**(119,717)**	(14,288)	(14%)	▼	S
Law, Order and Public Safety		(441,532)	(336,502)	(307,440)	**(284,553)**	22,887	7%	▲	
Health		(515,314)	(515,314)	(472,065)	**(496,838)**	(24,773)	(5%)	▼	
Education and Welfare		(353,149)	(370,849)	(339,852)	**(347,945)**	(8,093)	(2%)	▼	
Housing		(260,736)	(260,736)	(239,427)	**(226,317)**	13,110	5%	▲	
Community Amenities		(802,482)	(744,214)	(677,036)	**(612,688)**	64,348	10%	▲	
Recreation and Culture		(1,358,234)	(1,358,234)	(1,255,432)	**(1,314,419)**	(58,987)	(5%)	▼	
Transport		(3,273,651)	(3,273,651)	(3,001,365)	**(3,134,354)**	(132,989)	(4%)	▼	
Economic Services		(1,145,297)	(1,145,297)	(1,015,060)	**(923,200)**	91,860	9%	▲	
Other Property and Services		(26,156)	(79,452)	(76,655)	**(397,773)**	(321,118)	(419%)	▼	S
		(9,038,628)	(8,924,179)	(8,161,606)	**(8,511,618)**				
Operating activities excluded from budget									
Add back Depreciation		3,538,268	3,538,268	3,242,030	**3,318,026**	75,996	2%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	99,360	99,360	91,058	**88,855**	(2,203)	(2%)	▼	
Movement in Leave Reserve (Added Back)		7,639	7,639	7,639	**7,317**	(322)	(4%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	**0**	0			
Movement in Employee Benefit Provisions		0	0	0	**0**	0			
Rounding Adjustments		0	0	0	**0**	0			
Movement Due to Changes in Accounting Standards		0	0	0	**0**	0			
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	**0**	0			
Loss on Asset Revaluation		0	0	0	**0**	0			
Adjustment in Fixed Assets		0	0	0	**0**	0			
		3,645,267	3,645,267	3,340,727	**3,414,199**				
Amount attributable to operating activities		**377,844**	**524,536**	**884,168**	**605,197**				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	15,621,769	3,906,485	3,478,201	**2,447,487**	(1,030,714)	(30%)	▼	S
Proceeds from Disposal of Assets	7	269,540	269,540	261,318	**141,819**	(119,499)	(46%)	▼	S
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		15,891,309	**4,176,025**	**3,739,519**	**2,589,306**				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	**0**	0			
Land and Buildings	8	(12,835,164)	(545,596)	(497,985)	**(465,263)**	32,722	7%	▲	
Plant and Equipment	8	(807,595)	(813,280)	(811,385)	**(704,468)**	106,916	13%	▲	S
Furniture and Equipment	8	0	0	0	**0**	0			
Infrastructure Assets - Roads	8	(3,277,898)	(4,258,617)	(3,607,009)	**(4,306,215)**	(699,206)	(19%)	▼	S
Infrastructure Assets - Drainage	8	0	0	0	**0**	0			
Infrastructure Assets - Footpaths	8	0	0	0	**0**	0			
Infrastructure Assets - Other	8	(599,532)	(25,000)	(25,000)	**(25,002)**	(2)	(0%)	▼	
Infrastructure Assets - Bridges	8	(56,870)	(52,670)	(51,779)	**(54,400)**	(2,621)	(5%)	▼	
Payments for financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		(17,577,059)	(5,695,162)	(4,993,158)	**(5,555,349)**				
Amount attributable to investing activities		**(1,685,750)**	**(1,519,138)**	**(1,253,639)**	**(2,966,042)**				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from new borrowings	9	0	0	0	**0**	0			
Transfer from Reserves	10	350,000	350,000	350,000	**0**	(350,000)	(100%)	▼	S
Transfer from Restricted Cash - Other		0	0	0	**0**	0			
		350,000	350,000	350,000	**0**				
Outflows from financing activities									
Repayment of borrowings	9	(69,741)	(69,741)	(63,888)	**(70,547)**	(6,659)	(10%)	▼	
Payments for principal portion of lease liabilities	9	(11,586)	(11,586)	(10,615)	**(11,586)**	(971)	(9%)	▼	
Transfer to Restricted Cash - Other		0	0	0	**0**	0			
Transfer to Reserves	10	(570,000)	(670,000)	0	**(174,859)**	(174,859)		▼	S
		(651,327)	(751,327)	(74,503)	**(256,992)**				
Amount attributable to financing activities		**(301,327)**	**(401,327)**	**275,497**	**(256,992)**				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	1,639,277	1,432,041	1,432,041	**1,432,041**	0	0%		
Amount attributable to operating activities		377,844	524,536	884,168	**605,197**	(278,971)	(32%)	▼	
Amount attributable to investing activities		(1,685,750)	(1,519,138)	(1,253,639)	**(2,966,042)**	(1,712,404)	137%	▼	
Amount attributable to financing activities		(301,327)	(401,327)	275,497	**(256,992)**	(532,489)	(193%)	▼	
Surplus or deficit at the end of the financial year	1	**30,044**	**36,112**	**1,338,067**	**(1,185,798)**	(2,523,865)	(189%)	▼	

KEY INFORMATION
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2025/26 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF QUAIRADING

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MAY 2026

NATURE DESCRIPTIONS

REVENUE

RATES
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION
Depreciation expense raised on all classes of assets.

FINANCE COSTS
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF QUAIRADING

STATEMENT OF FINANCIAL ACTIVITY BY NATURE & TYPE
FOR THE PERIOD ENDED 31 MAY 2026

BY NATURE

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		$	$	$	$	$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Rates	6	2,982,708	2,982,708	2,982,707	**2,977,992**	(4,715)	(0%)	▼	
Grants, Subsidies and Contributions	12	1,547,122	1,579,365	1,571,986	**1,531,497**	(40,489)	(3%)	▼	
Fees and Charges		686,093	686,093	629,570	**650,806**	21,236	3%	▲	
Service Charges		0	0	0	**0**	0			
Interest Revenue		238,500	238,500	218,515	**197,826**	(20,689)	(9%)	▼	
Other Revenue		291,681	291,681	279,279	**344,496**	65,217	23%	▲	S
Profit on Disposal of Assets	7	25,100	25,100	22,990	**0**	(22,990)	(100%)	▼	S
Gain FV Valuation of Assets		0	0	0	**0**	0			
		5,771,205	5,803,448	5,705,047	**5,702,616**				
Expenditure from operating activities									
Employee Costs		(2,305,471)	(2,270,651)	(2,079,906)	**(2,097,520)**	(17,614)	(1%)	▼	
Materials and Contracts		(2,412,405)	(2,349,976)	(2,133,884)	**(2,353,376)**	(219,492)	(10%)	▼	S
Utility Charges		(284,950)	(284,950)	(260,447)	**(347,750)**	(87,303)	(34%)	▼	S
Depreciation		(3,538,268)	(3,538,268)	(3,242,030)	**(3,318,026)**	(75,996)	(2%)	▼	
Finance Costs		(6,480)	(6,480)	(5,929)	**(5,425)**	504	9%	▲	
Insurance Expenses		(198,756)	(198,756)	(198,508)	**(211,106)**	(12,598)	(6%)	▼	
Other Expenditure		(167,837)	(150,637)	(126,854)	**(89,560)**	37,294	29%	▲	S
Loss on Disposal of Assets	7	(124,460)	(124,460)	(114,048)	**(88,855)**	25,193	22%	▲	S
Loss FV Valuation of Assets		0	0	0	**0**	0			
		(9,038,628)	(8,924,179)	(8,161,606)	**(8,511,618)**				
Operating activities excluded from budget									
Add back Depreciation		3,538,268	3,538,268	3,242,030	**3,318,026**	75,996	2%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	99,360	99,360	91,058	**88,855**	(2,203)	(2%)	▼	
Movement in Leave Reserve (Added Back)		7,639	7,639	7,639	**7,317**	(322)	(4%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	**0**	0			
Movement in Employee Benefit Provisions		0	0	0	**0**	0			
Rounding Adjustments		0	0	0	**0**	0			
Movement Due to Changes in Accounting Standards		0	0	0	**0**	0			
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	**0**	0			
Loss on Asset Revaluation		0	0	0	**0**	0			
Adjustment in Fixed Assets		0	0	0	**0**	0			
		3,645,267	3,645,267	3,340,727	**3,414,199**				
Amount attributable to operating activities		**377,844**	**524,536**	**884,168**	**605,197**				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	15,621,769	3,906,485	3,478,201	**2,447,487**	(1,030,714)	(30%)	▼	S
Proceeds from Disposal of Assets	7	269,540	269,540	261,318	**141,819**	(119,499)	(46%)	▼	S
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	**0**	0			
		15,891,309	**4,176,025**	**3,739,519**	**2,589,306**				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	**0**	0			
Land and Buildings	8	(12,835,164)	(545,596)	(497,985)	**(465,263)**	32,722	7%	▲	
Plant and Equipment	8	(807,595)	(813,280)	(811,385)	**(704,468)**	106,916	13%	▲	S
Furniture and Equipment	8	0	0	0	**0**	0			
Infrastructure Assets - Roads	8	(3,277,898)	(4,258,617)	(3,607,009)	**(4,306,215)**	(699,206)	(19%)	▼	S
Infrastructure Assets - Drainage	8	0	0	0	**0**	0			
Infrastructure Assets - Footpaths	8	0	0	0	**0**	0			
Infrastructure Assets - Other	8	(599,532)	(25,000)	(25,000)	**(25,002)**	(2)	(0%)	▼	
Infrastructure Assets - Bridges	8	(56,870)	(52,670)	(51,779)	**(54,400)**	(2,621)	(5%)	▼	
Payments for financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		(17,577,059)	(5,695,162)	(4,993,158)	**(5,555,349)**				
Amount attributable to investing activities		**(1,685,750)**	**(1,519,138)**	**(1,253,639)**	**(2,966,042)**				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from new borrowings		0	0	0	**0**	0			
Transfer from Reserves	10	350,000	350,000	350,000	**0**	(350,000)	(100%)	▼	S
Transfer from Restricted Cash - Other		0	0	0	**0**	0			
		350,000	350,000	350,000	**0**				
Outflows from financing activities									
Repayment of borrowings	9	(69,741)	(69,741)	(63,888)	**(70,547)**	(6,659)	(10%)	▼	
Payments for principal portion of lease liabilities	9	(11,586)	(11,586)	(10,615)	**(11,586)**	(971)	(9%)	▼	
Transfer to Restricted Cash - Other		0	0	0	**0**	0			
Transfer to Reserves	10	(570,000)	(670,000)	0	**(174,859)**	(174,859)		▼	S
		(651,327)	(751,327)	(74,503)	**(256,992)**				
Amount attributable to financing activities		**(301,327)**	**(401,327)**	**275,497**	**(256,992)**				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	1,639,277	1,432,041	1,432,041	**1,432,041**	0	0%		
Amount attributable to operating activities		377,844	524,536	884,168	**605,197**	(278,971)	(32%)		
Amount attributable to investing activities		(1,685,750)	(1,519,138)	(1,253,639)	**(2,966,042)**	(1,712,404)	137%		
Amount attributable to financing activities		(301,327)	(401,327)	275,497	**(256,992)**	(532,489)	(193%)		
Surplus or deficit at the end of the financial year	1	**30,044**	**36,112**	**1,338,067**	**(1,185,798)**	**(2,523,865)**	(189%)		

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2025/26 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF QUAIRADING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2026

	31-May-25	31-May-26
	$	$
CURRENT ASSETS		
Cash and cash equivalents	5,738,239	4,659,279
Trade and other receivables	477,800	643,176
Other financial assets	0	0
Inventories	168,850	181,201
Contract assets	273,699	15,906
Other assets	55,962	20,143
TOTAL CURRENT ASSETS	6,714,549	5,519,704
NON-CURRENT ASSETS		
Trade and other receivables	33,905	33,905
Other financial assets	79,620	79,620
Inventories	114,000	84,000
Property, plant and equipment	23,815,922	24,034,027
Infrastructure	99,508,716	101,340,166
Right-of-use assets	12,902	0
TOTAL NON-CURRENT ASSETS	123,565,064	125,571,717
TOTAL ASSETS	130,279,613	131,091,422
CURRENT LIABILITIES		
Trade and other payables	751,392	2,071,929
Other liabilities	175,837	110,756
Lease liabilities	11,586	0
Employee related provisions	254,970	254,970
TOTAL CURRENT LIABILITIES	1,263,526	2,436,850
NON-CURRENT LIABILITIES		
Lease liabilities	9,060	9,060
Borrowings	139,979	139,979
Employee related provisions	41,366	41,366
TOTAL NON-CURRENT LIABILITI	190,405	190,405
TOTAL LIABILITIES	1,453,931	2,627,255
NET ASSETS	**128,825,682**	**128,464,167**
EQUITY		
Retained surplus	41,054,148	40,517,774
Reserve accounts	4,129,227	4,304,086
Revaluation surplus	83,642,307	83,642,307
TOTAL EQUITY	**128,825,682**	**128,464,167**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIE
NOTE 1
ADJUSTED NET CURRENT ASSETS

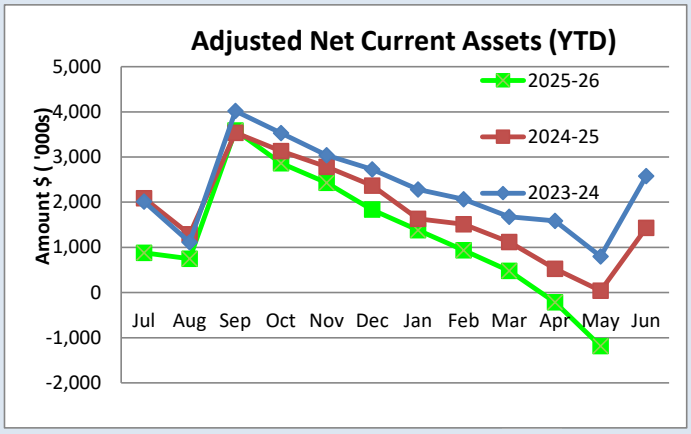
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2025	This Time Last Year 31/05/2025	Year to Date Actual 31/05/2026
		$	$	$
Current Assets				
Cash Unrestricted	2	1,609,012	585,540	355,193
Cash Restricted - Reserves	2	4,129,227	4,128,902	4,304,086
Cash Restricted - Bonds & Deposits	2	0	0	0
Receivables - Rates	0	365,879	395,236	309,578
Receivables - Other	3	111,921	199,087	333,598
Other Financial Assets	3	0	0	0
Other Assets Other Than Inventories	4	329,660	369,883	36,048
Inventories	4	12,230	9,166	24,580
		6,557,928	5,687,814	5,363,084
Less: Current Liabilities				
Payables	5	(693,987)	(1,115,468)	(2,025,888)
Contract Liabilities	11	(175,837)	(354,216)	(110,756)
Bonds & Deposits	14	(57,404)	(59,162)	(46,041)
Loan Liability	9	(69,741)	0	806
Lease Liability	9	(11,586)	(0)	(0)
Provisions	11	(254,970)	(176,085)	(254,970)
		(1,263,526)	(1,704,930)	(2,436,850)
Less: Cash Reserves	10	(4,129,227)	(4,128,902)	(4,304,086)
Add Back: Component of Leave Liability not Required to be funded		185,538	185,524	192,855
Add Back: Loan Liability		69,741	0	(806)
Add Back: Lease Liability		11,586	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		**1,432,041**	**39,506**	**(1,185,803)**

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)

Last Year YTD
Surplus(Deficit)
$.04 M

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

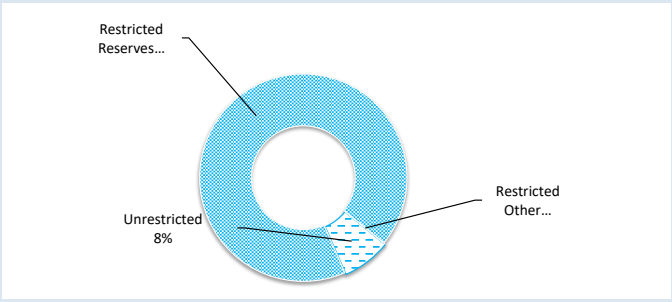
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	$	$	$	$			
Cash on Hand							
Cash on Hand - Admin	200			200	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Cash at Bank	354,993			354,993	Westpac		Ongoing
Medical Practice Cash at Bank	0			0	Westpac		Ongoing
Reserve Cash at Bank		210,938		210,938	Westpac	1.55%	Ongoing
Term Deposits							
Municipal - Term Deposit Investment 1	0			0	Westpac	4.23%	
Municipal - Term Deposit Investment 2	0			0	Westpac	0.00%	
Municipal - Term Deposit Investment 3	0			0	Westpac	0.00%	
Reserve - Term Deposit Investment 1		1,114,077		1,114,077	Westpac	4.23%	2/07/2026
Reserve - Term Deposit Investment 2		724,713		724,713	Westpac	4.23%	2/07/2026
Reserve - Term Deposit Investment 3		1,201,529		1,201,529	Westpac	4.23%	2/07/2026
Reserve - Term Deposit Investment 4		1,052,829		1,052,829	Westpac	4.23%	2/07/2026
		0		0			
		0		0			
Investments							
Total	**355,193**	**4,304,086**	**0**	**4,659,279**			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Restricted
$4.66 M	$4.3 M

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

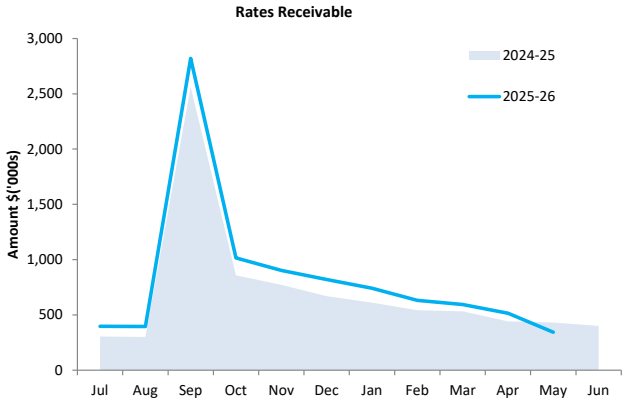
Receivables - Rates & Rubbish	30 June 2025	31 May 26
	$	$
Opening Arrears Previous Years	314,891	399,783
Levied this year	2,933,193	3,108,971
Less Collections to date	(2,848,300)	(3,165,272)
Equals Current Outstanding	399,783	343,483
	399,783	**343,483**
% Collected	87.69%	90.21%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Receivables - General	499,080	3,331	8,021	21,655	532,087
Percentage	94%	1%	2%	4%	
Balance per Trial Balance					
Sundry Debtors					42,539
Receivables - Other					291,060
Total Receivables General Outstanding					**333,598**

Amounts shown above include GST (where applicable)

KEY INFORMATION

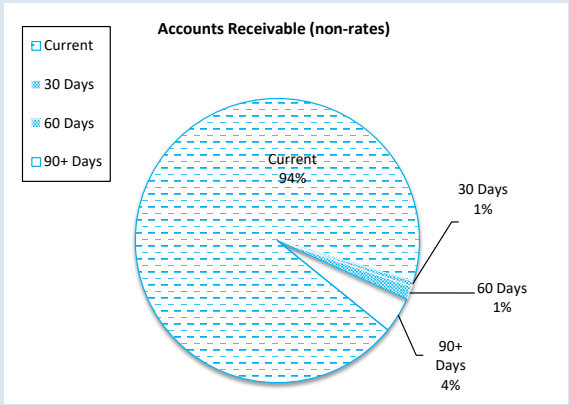
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected	Rates Due
90%	$343,483

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
$333,598

Over 30 Days
6%

Over 90 Days
4%

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other Current Assets	Opening Balance 1 Jul 2025	Asset Increase	Asset Reduction	Closing Balance 31 May 2026
	$	$	$	$
Inventory				
Fuel, Visitor and Rec Centres stock on hand	12,230	12,351	0	24,580
Accrued income and prepayments				
Accrued income and prepayments	55,962	0	(35,819)	20,143
Contract assets				
Contract assets	273,699	0	(257,793)	15,906
Total Other Current assets				**217,249**
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

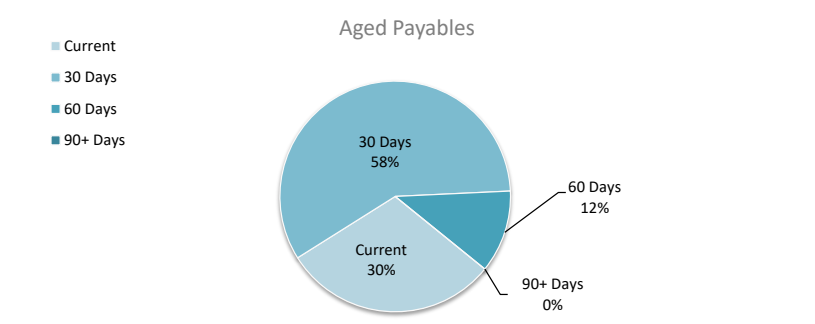
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Payables (Sundry Creditors) - General	407,493	784,343	156,046	0	1,347,881
Percentage	30.2%	58.2%	11.6%	0%	
Balance per Trial Balance					
Sundry creditors - General					1,755,935
Other creditors					1,514
Accruals/Income in Advance					780
ATO liabilities					216,740
Other accruals/payables					50,919
Total Payables General Outstanding					**2,025,888**
Amounts shown above include GST (where applicable)					

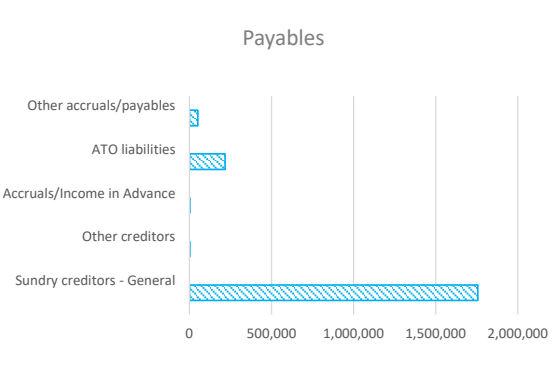
KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

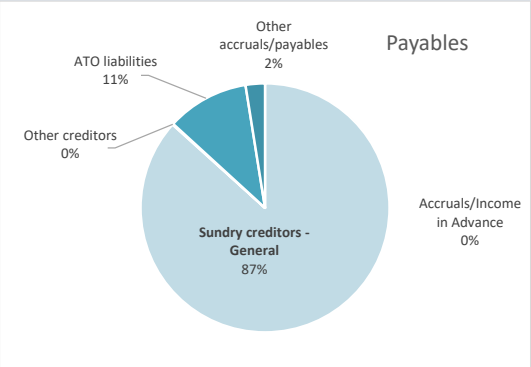


Creditors Due
$2,025,888

Over 30 Days
70%

Over 90 Days
0%





SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

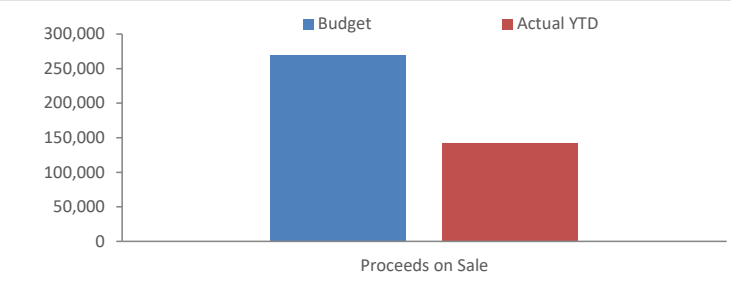
				Budget				YTD Actual			
RATE TYPE	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	$			$	$	$	$	$	$	$	$
General Rate											
Gross rental valuations											
GRV - Residential	0.144800	315	3,130,628	453,315	0	0	453,315	512,885	(2,604)		510,281
GRV - Industrial	0.144800	21	274,950	39,813	0	0	39,813	47,058	0	0	47,058
GRV - Commercial	0.144800	10	209,776	30,376	0	0	30,376	31,181	0	0	31,181
Unimproved valuations											
UV - Rural	0.005965	348	389,030,000	2,320,564	0	0	2,320,564	2,372,085	(2,113)	0	2,369,972
Non Rateable	0.000000	224	124,424	0	0	0	0	0	0	0	0
Sub-Totals		**918**	**392,769,778**	**2,844,068**	**0**	**0**	**2,844,068**	**2,963,208**	**(4,716)**	**0**	**2,958,492**
	Minimum										
Minimum Payment	**$**										
Gross rental valuations											
GRV - Residential	805	74	0	59,570	0	0	59,570	0	0	0	0
GRV - Industrial	805	9	0	7,245	0	0	7,245	0	0	0	0
GRV - Commercial	805	1	0	805	0	0	805	0	0	0	0
Unimproved valuations											
UV - Rural	805	64	0	51,520	0	0	51,520	0	0	0	0
Sub-Totals		**148**	**0**	**119,140**	**0**	**0**	**119,140**	**0**	**0**	**0**	**0**
		1,066	**392,769,778**	**2,963,208**	**0**	**0**	**2,963,208**	**2,963,208**	**(4,716)**	**0**	**2,958,492**
Amount from General Rates							**2,963,208**				**2,958,492**
Ex-Gratia Rates	Tonnage	1	0	0	0	0	19,500	0	0	0	19,500
Write off							0				0
Specified Area Rates							0				0
Total Rates							**2,982,708**				**2,977,992**

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

		Amended Budget				YTD Actual			
Asset Number	Asset Description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Land Held for Resale								
1201	Lhfr - Lot 302 (6) Edwards Way	10,000	9,090		(910)	10,000	9,091		(909)
1202	Lhfr - Lot 303 (4) Edwards Way	10,000	9,090		(910)	10,000	9,091		(909)
1203	Lhfr - Lot 304 (2) Edwards Way	10,000	9,090		(910)	10,000	9,092		(908)
1204	Lhfr - Lot 305 (15) Reid Street	10,000	9,090		(910)	0	0		
1207	Lhfr - Lot 323 (5) Edwards Way	10,000	9,090		(910)	0	0		
1208	Lhfr - Lot 324 (3) Edwards Way	10,000	9,090		(910)	0	0		
1211	Lhfr - Lot 327 (21) Reid Street	10,000	9,090		(910)	0	0		
1214	Lhfr - Lot 94 (6) Hinkley Way, Quairading (Amalg	86,621	35,000		(51,621)	0	0		
	Plant and Equipment								
P113V1	2012 Fuso Be64Djrmbfae Bus	24,900	50,000	25,100.00		25,000	21,818		(3,182)
1Q450	2015 Caterpillar Ct630D Highway Truck	84,979	60,000		(24,979)	77,845	31,818		(46,027)
1Q960	2019 Multipac 524H Multi Tyred Roller	70,962	30,000		(40,962)	65,985	30,000		(35,985)
	Aged Other								
Q5335A	2024 Toyota Camry Ascent 2.5L Hybrid - Commu	31,438	30,909		(529)	31,844	30,909		(935)
		368,900	**269,540**	**25,100**	**(124,460)**	**230,674**	**141,819**	**0**	**(88,855)**

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
$269,540	$141,819	53%

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2026

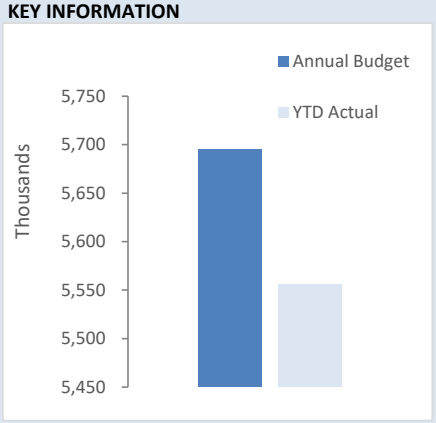
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Annual Budget	Amended YTD Budget	Amended Annual Budget	YTD Actual Total	YTD Budget Variance
	$	$	$	$	$
Land Held for Resale	0	0	0	**0**	0
Land and Buildings	12,835,164	497,985	545,596	**465,263**	(32,722)
Plant and Equipment	807,595	811,385	813,280	**704,468**	(106,916)
Infrastructure Assets - Roads	3,277,898	3,607,009	4,258,617	**4,306,215**	699,206
Infrastructure Assets - Other	599,532	25,000	25,000	**25,002**	2
Infrastructure Assets - Bridges	56,870	51,779	52,670	**54,400**	2,621
Capital Expenditure Totals	17,577,059	4,993,158	5,695,162	**5,555,349**	562,191
Capital acquisitions funded by:					
	$	$	$	$	$
Capital Grants and Contributions	15,621,769	3,478,201	3,906,485	**2,447,487**	(1,030,714)
Borrowings	0	0	0	**0**	0
Other (Disposals & C/Fwd)	269,540	261,318	269,540	**141,819**	(119,499)
Council contribution - Cash Backed Reserves					
Various Reserves	350,000	350,000	350,000	**0**	(350,000)
Council contribution - operations	**1,335,750**	**903,639**	**1,169,138**	**2,966,042**	2,062,404
Capital Funding Total	**17,577,059**	**4,993,158**	**5,695,162**	**5,555,349**	**562,191**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	$5.7 M	$5.56 M	98%

Capital Grant	Annual Budget	YTD Actual	% Received
	$3.91 M	$2.45 M	63%

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators
0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion	*Level of completion indicator, please see table at the top of this note for further detail.* Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over
					$	$	$	$	$
	Buildings								
	Education & Welfare								
0.97	Daycare Centre - Building (Capital)	4080312	512	BC8301	(5,000)	(5,000)	(4,998)	(4,860)	138
0.00	Arthur Kelly Village - Unit 1 - Building (Capital)	4080612	512	BC8601	(5,000)	(5,000)	(4,576)	0	4,576
0.00	Arthur Kelly Village - Unit 2 - Building (Capital)	4080612	512	BC8602	(5,000)	(5,000)	(4,576)	0	4,576
0.00	Arthur Kelly Village - Unit 3 - Building (Capital)	4080612	512	BC8603	(5,000)	(5,000)	(4,576)	0	4,576
0.00	Arthur Kelly Village - Unit 4 - Building (Capital)	4080612	512	BC8604	(5,000)	(5,000)	(4,576)	0	4,576
0.00	Youth Centre - Building (Capital)	4080712	512	BC8701	(13,096)	(6,096)	(5,588)	0	5,588
	Total - Education & Welfare				**(38,096)**	**(31,096)**	**(28,890)**	**(4,860)**	**24,030**
	Housing								
1.20	64 Coraling Street - Building (Capital)	4090114	514	BC9106	(20,000)	(20,000)	(18,326)	(23,923)	(5,597)
	Total - Housing				**(20,000)**	**(20,000)**	**(18,326)**	**(23,923)**	**(5,597)**
	Recreation And Culture								
0.09	Swimming Pool - Building (Capital)	4110212	512	BC11201	(28,000)	(28,000)	(25,663)	(2,386)	23,277
0.00	Swimming Pool Kiosk - Building (Capital)	4110212	512	BC11202	(7,500)	(7,500)	(6,875)	0	6,875
0.54	Quairading Shire Hall - Building (Capital)	4110112	512	BC11101	(15,000)	(15,000)	(13,750)	(8,174)	5,576
1.00	Community Building - Building Capital - (RPPP Funded) - Expenditu	4110312	512	RPPP1130	(12,101,508)	0	0	0	0
1.00	Community Building - Building (Capital) - (WAFC Funded) Expendit	4110312	512	WAFC1130	(100,000)	0	0	0	0
0.00	Bowling Club (Capital)	4110312	512	BC11310	(5,000)	(5,000)	(4,576)	0	4,576
0.00	Golf Club - Building (Capital)	4110312	512	BC11305	0	(10,000)	(6,666)	0	6,666
	Total - Recreation And Culture				**(12,257,008)**	**(55,500)**	**(50,864)**	**(10,560)**	**40,304**
	Transport								
0.83	Depot Workshop - Building (Capital)	4120112	512	BC12201	(25,000)	(25,000)	(22,913)	(20,691)	2,222
1.00	Depot Tool Shed - Building (Capital)	4120112	512	BC12203	0	0	0	(99)	(99)
1.00	Depot Machinery Shed - Building (Capital)	4120112	512	BC12202	0	0	0	(622)	(622)
	Total - Transport				**(25,000)**	**(25,000)**	**(22,913)**	**(21,412)**	**1,501**
	Economic Services								
0.97	Cabin 4 - 1 Bedroom Unit (Capital) - Expenditure	4130212	512	BC13248	(247,530)	(202,000)	(185,163)	(196,595)	(11,432)
0.98	Cabin 5 - 1 Bedroom Unit (Capital) - Expenditure	4130212	512	BC13249	(247,530)	(202,000)	(185,163)	(197,132)	(11,969)
	Total - Economic Services				**(495,060)**	**(404,000)**	**(370,326)**	**(393,727)**	**(23,401)**
0.85	**Total - Buildings**				**(12,835,164)**	**(535,596)**	**(491,319)**	**(454,481)**	**36,838**
	Community Amenities								
1.00	Cemetery Toilet Block - Building (Capital)	41700712	512	BC10701	0	0	0	(10,782)	(10,782)
	Total - Community Amenities				**0**	**0**	**0**	**(10,782)**	**(10,782)**
1.00	**Total - Buildings - Non-Specialised**				**0**	**0**	**0**	**(10,782)**	**(10,782)**
	Plant & Equipment								
	Transport								
1.01	Community Bus	4120330	530	PE12322	(180,000)	(180,000)	(180,000)	(181,013)	(1,013)
0.00	Water Cart Trailer	4120330	530	PE12323	(20,000)	(20,000)	(20,000)	0	20,000
0.87	Multi Tyre Roller	4120330	530	PE12325	(240,000)	(240,000)	(240,000)	(208,428)	31,572
0.82	Prime Mover	4120330	530	PE12326	(320,000)	(320,000)	(320,000)	(263,160)	56,840
0.91	Cleaners Trailer	4120330	530	PE12327	(10,000)	(10,000)	(10,000)	(9,102)	898
1.00	John Deere S310 Lawn Tractor	4120330	530	PE12328	0	(5,685)	(3,790)	(5,682)	(1,892)
	Total - Transport				**(770,000)**	**(775,685)**	**(773,790)**	**(667,385)**	**106,405**
	Economic Services								
0.99	Hyundai Tuscon 1.6T HEV 2WD	4120330	530	PE12321	(37,595)	(37,595)	(37,595)	(37,083)	512
	Total - Economic Services				**(37,595)**	**(37,595)**	**(37,595)**	**(37,083)**	**512**
0.87	**Total - Plant & Equipment**				**(807,595)**	**(813,280)**	**(811,385)**	**(704,468)**	**106,916**
	Infrastructure - Roads								
	Transport								
1.58	Rubbish Tip Road (R2R) - Baxter Road	4120145	540	R2R116	(15,241)	(15,241)	(13,959)	(24,155)	(10,196)
1.03	Quairading - Corrigin Road (R2R)	4120145	540	R2R166	(27,838)	(27,838)	(25,509)	(28,664)	(3,155)
1.00	Andrews Road (R2R)	4120145	540	R2R105	(42,232)	0	0	0	0
1.65	Tammin Road (R2R) - Shovel Ready Project	4120146	540	R2R031	(191,539)	(191,539)	(127,680)	(316,007)	(188,327)
1.04	Dulbelling South Road (R2R)	4120146	540	R2R022	(61,007)	(61,007)	(60,991)	(63,212)	(2,221)
1.00	Quairading - Corrigin Road (R2R)	4120145	540	R2R166A	(110,500)	0	0	0	0
1.00	Wood Street (R2R)	4120144	540	R2R137	(55,034)	0	0	0	0
1.00	Bulyee - Quairading Road (R2R)	4120144	540	R2R002	(62,574)	0	0	0	0
1.04	Dulbelling North Road (R2R)	4120146	540	R2R028	(83,526)	(83,526)	(83,509)	(86,676)	(3,167)

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators
0%
20%
40%
60%
80%
100%
Over 100%

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion	*Level of completion indicator, please see table at the top of this note for further detail.*				Adopted	Amended			
	Assets	**Account Number**	**Balance Sheet Category**	**Job Number**	**Annual Budget**	**Annual Budget**	**YTD Budget**	**Total YTD**	**Variance (Under)/Over**
					$	$	$	$	$
1.00	Bulyee - Quairading Road (RRG)	4120149	540	RRG002	(551,288)	(505,041)	(462,935)	(504,726)	(41,791)
1.04	Old Beverley East Road (RRG)	4120148	540	RRG006	(257,692)	(303,939)	(278,509)	(315,154)	(36,645)
1.11	Dangin - Mears Road - WSFN Expenditure	4120149	540	WSF010	(1,785,836)	(1,964,190)	(1,800,436)	(2,189,109)	(388,673)
0.33	Dangin - Mears Road - WSFN Development Expenditure	4120162	540	WSF010D	(33,592)	(33,592)	(30,778)	(11,212)	19,566
0.00	Blake Road (R2R)	4120146	540	R2R102	0	(114,700)	(4,200)	0	4,200
1.00	Drainage Construction General (Budgeting Only)	4120144	540	R2R169	0	0	0	(4)	(4)
1.16	Tammin Road (RRG)	4120150	540	RRG031A	0	(383,078)	(287,307)	(445,521)	(158,214)
1.00	Minchin Road - Drainage Capital	4120166	540	DC063	0	0	0	(7,600)	(7,600)
1.00	Punch Road - Drainage Capital	4120144	540	R2R138	0	0	0	(4)	(4)
0.00	Tammin Road (R2R)	4120146	540	R2R031A	0	(191,539)	(143,655)	0	143,655
1.00	Quairading - Cunderdin Road - WSFN Expenditure	4120162	540	WSF162	0	0	0	(2,379)	(2,379)
0.81	Tammin Road (RRG) - Shovel Ready Project	4120150	540	RRG031	0	(383,387)	(287,541)	(311,784)	(24,243)
	Total - Transport				**(3,277,898)**	**(4,258,617)**	**(3,607,009)**	**(4,306,208)**	**(699,199)**
1.01	**Total - Infrastructure - Roads**				**(3,277,898)**	**(4,258,617)**	**(3,607,009)**	**(4,306,208)**	**(699,199)**
	Infrastructure - Bridges								
	Transport								
1.00	Solomon Road - Bridge (Capital) R2R Funded Expenditure	4120167	555	BR4695R2f	(6,380)	(5,800)	(5,800)	(5,800)	0
1.00	Badjaling North Road - Bridge (Capital) R2R Funded Expenditure	4120167	555	BR4145R2f	(5,390)	(4,900)	(4,900)	(4,900)	0
1.00	Quairading - Corrigin Road - Bridge (Capital) R2R Funded Expenditure	4120167	555	BR0714R2f	(7,260)	(6,600)	(6,600)	(6,600)	0
1.00	Dangin - Mears Road - Bridge (Capital) R2R Funded Expenditure	4120167	555	BR4142R2f	(18,480)	(16,800)	(16,800)	(16,800)	0
1.16	Geyer Street - Bridge (Capital)	4120167	555	BR4149R2f	(10,670)	(10,670)	(9,779)	(12,400)	(2,621)
1.00	Quairading - Corrigin Road - Bridge (Capital) R2R Funded Expenditu	4120167	555	BR0717R2f	(4,840)	(4,400)	(4,400)	(4,400)	0
1.00	Mount Stirling Road - Bridge (Capital) R2R Funded Expenditure	4120167	555	BR4143R2f	(3,850)	(3,500)	(3,500)	(3,500)	0
	Total - Transport				**(53,020)**	**(49,170)**	**(48,279)**	**(50,900)**	**(2,621)**
1.04	**Total - Infrastructure - Bridges**				**(53,020)**	**(49,170)**	**(48,279)**	**(50,900)**	**(2,621)**
	Infrastructure - Other								
	Recreation And Culture								
1.00	Skate Park (Capital) - Expenditure	4110390	590	OC11345	(574,532)	0	0	0	0
	Total - Recreation And Culture				**(574,532)**	**0**	**0**	**(2)**	**(2)**
	Economic Services								
1.00	The Groves - Connecting to Country 2023 to 2027 (DLGSC Funded)	4110790	590	GRO11701	(25,000)	(25,000)	(25,000)	(25,000)	0
	Total - Economic Services				**(25,000)**	**(25,000)**	**(25,000)**	**(25,000)**	**0**
1.00	**Total - Infrastructure - Other**				**(599,532)**	**(25,000)**	**(25,000)**	**(25,002)**	**(2)**
0.98	**Grand Total**				**(17,573,209)**	**(5,681,662)**	**(4,982,992)**	**(5,551,842)**	**(568,850)**

Summary by Balance Sheet Category

Land Held For Resale (Current)	340	0	0	0	0	0
Land Held For Resale (Non Current)	507	0	0	0	0	0
Land - Freehold	508	0	0	0	0	0
Buildings - Specialised	512	(12,815,164)	(525,596)	(479,659)	(441,340)	38,319
Buildings - Non Specialised	514	(20,000)	(20,000)	(18,326)	(23,923)	(5,597)
Furniture & Equipment	520	0	0	0	0	0
Plant & Equipment	530	(807,595)	(813,280)	(811,385)	(704,468)	106,916
Infrastructure - Roads	540	(3,277,898)	(4,258,617)	(3,607,009)	(4,306,208)	(699,199)
Infrastructure - Bridges	555	(56,870)	(52,670)	(51,779)	(54,400)	(2,621)
Infrastructure - Footpaths & Cycleways	560	0	0	0	0	0
Infrastructure - Other	590	(599,532)	(25,000)	(25,000)	(25,002)	(2)
		0	0	0	0	0
		0	0	0	0	0
		0	0	0	0	0
		(17,577,059)	**(5,695,162)**	**(4,993,158)**	**(5,555,342)**	**(562,184)**

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

FINANCING ACTIVITIES
NOTE 9
LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

		New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
Particulars/Purpose	**01 Jul 2025**	**Actual**	**Amended Budget**	**Adopted Budget**	**Actual**	**Amended Budget**	**Adopted Budget**	**Actual**	**Amended Budget**	**Adopted Budget**	**Actual**	**Amended Budget**	**Adopted Budget**
		$	$	$	$	$	$	$	$	$	$	$	$
Transport													
Loan 118 - Depot Building	139,477	0	0	0	55,085	54,532	54,532	84,393	84,945	84,945	3,756	4,445	4,445
Loan 119 - Park Cottages	70,243	0	0	0	15,462	15,209	15,209	54,781	55,034	55,034	884	1,251	1,251
	209,720	0	0	0	70,547	69,741	69,741	139,173	139,979	139,979	4,640	5,695	5,695
Total	209,720	0	0	0	70,547	69,741	69,741	139,173	139,979	139,979	4,640.25	5,695	5,695
Current loan borrowings	69,741							(806)					
Non-current loan borrowings	139,979							139,979					
	209,720							139,173					

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

		New Financing			Lease Financing Principal Repayments			Lease Financing Principal Outstanding			Lease Financing Interest Repayments		
Particulars/Purpose	**01 Jul 2025**	**Actual**	**Amended Budget**	**Adopted Budget**	**Actual**	**Amended Budget**	**Adopted Budget**	**Actual**	**Amended Budget**	**Adopted Budget**	**Actual**	**Amended Budget**	**Adopted Budget**
		$	$	$	$	$	$	$	$	$	$	$	$
Law, Order & Public Safety													
Lease 2 - CESM Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Services													
Matrix Cardio Equipment	20,646	0	0	0	11,586	11,586	11,586	9,060	9,060	9,060	785	785	785
Other Property & Services													
Lease 3 - Canon Photocopier	0	0	0	0	0	0	0	0	0	0	0	0	0
	20,646	0	0	0	11,586	11,586	11,586	9,060	9,060	9,060	785	785	785
Total	20,646	0	0	0	11,586	11,586	11,586	9,060	9,060	9,060	785	785	785
Current financing borrowings	11,586							0					
Non-current financing borrowings	9,060							9,060					
	20,646							9,060					

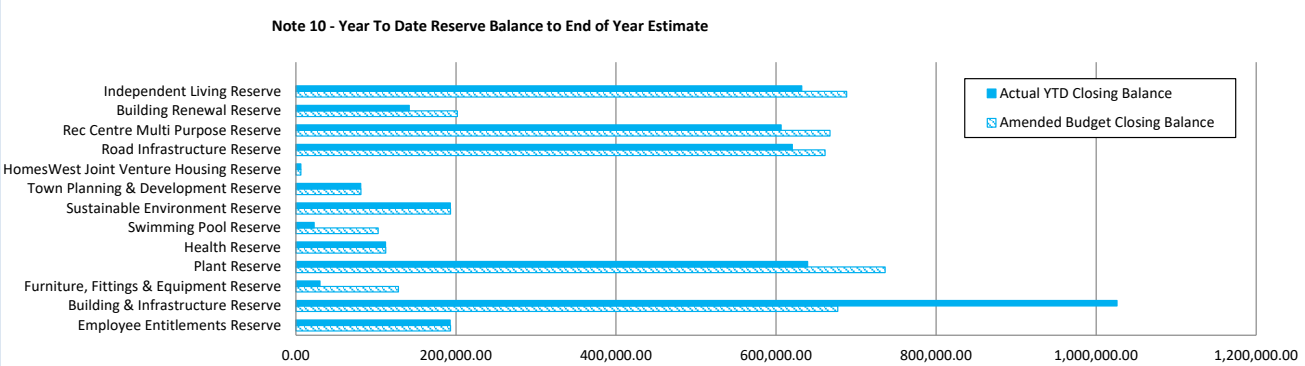
SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Employee Entitlements Reserve	185,537.98	7,639.00	7,317.15	0.00	0.00	0.00	0.00	193,176.98	192,855.13
Building & Infrastructure Reserve	986,541.37	40,616.00	39,512.31	0.00	0.00	(350,000.00)	0.00	677,157.37	1,026,053.68
Furniture, Fittings & Equipment Reserve	27,071.54	1,115.00	3,086.32	100,000.00	0.00	0.00	0.00	128,186.54	30,157.86
Plant Reserve	606,256.16	24,960.00	33,289.08	105,000.00	0.00	0.00	0.00	736,216.16	639,545.24
Health Reserve	107,850.62	4,440.00	4,253.35	0.00	0.00	0.00	0.00	112,290.62	112,103.97
Swimming Pool Reserve	21,963.45	904.00	875.14	80,000.00	0.00	0.00	0.00	102,867.45	22,838.59
Sustainable Environment Reserve	185,657.12	7,643.00	7,321.84	0.00	0.00	0.00	0.00	193,300.12	192,978.96
Town Planning & Development Reserve	78,036.90	3,213.00	3,077.58	0.00	0.00	0.00	0.00	81,249.90	81,114.48
HomesWest Joint Venture Housing Reserve	5,875.77	242.00	231.72	0.00	0.00	0.00	0.00	6,117.77	6,107.49
Road Infrastructure Reserve	596,712.05	24,567.00	23,532.81	40,000.00	0.00	0.00	0.00	661,279.05	620,244.86
Rec Centre Multi Purpose Reserve	583,369.99	24,017.00	23,006.64	60,000.00	0.00	0.00	0.00	667,386.99	606,376.63
Building Renewal Reserve	136,187.89	5,607.00	5,370.91	60,000.00	0.00	0.00	0.00	201,794.89	141,558.80
Independent Living Reserve	608,165.82	25,037.00	23,984.53	55,000.00	0.00	0.00	0.00	688,202.82	632,150.35
	4,129,226.66	**170,000.00**	**174,859.38**	**500,000.00**	**0.00**	**(350,000.00)**	**0.00**	**4,449,226.66**	**4,304,086.04**

KEY INFORMATION



SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2025	Liability Increase	Liability Reduction	Closing Balance 31 May 2026
		$	$	$	$
Other Liabilities					
- Contract Liabilities	**12**	7,148	13,500	(15,824)	4,825
- Capital Grant/Contribution Liabilities	**13**	167,236	2,378,474	(2,440,904)	104,806
Total Other liabilities		174,384	2,391,974	(2,456,728)	**109,630**
Less non-current unspent grants, contributions and reimbursements		0	0	0	**0**
Total current unspent grants, contributions and reimbursements		174,384	2,391,974	(2,456,728)	**109,630**
Employee Related Provisions					
Annual leave		141,461	0	0	141,461
Long service leave		81,144	0	0	81,144
Annual leave oncosts		20,795	0	0	20,795
Long service leave oncosts		11,570	0	0	11,570
Total Provisions		254,970	0	0	**254,970**
Total Other Current Liabilities					**364,601**

Amounts shown above include GST (where applicable)

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

NOTE 12
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2025	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2026	Current Liability 31 May 2026	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	$	$	$	$	$	$	$	$	$
General purpose funding									
Grants Commission - General/Roads (WALGGC)	0	0	0	0	0	856,843	856,843	856,843	769,611
Grants Commission - Roads (WALGGC)	0	0	0	0	0	420,963	420,963	420,963	376,394
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	0	0	0	0	0	49,190	81,433	74,657	49,190
Education and welfare									
Children's Week Grant	0	1,000	(1,000)	0	0	0	0	0	1,000
Recreation and culture									
Grant - Toddler Learn to Swim	0	0	0	0	0	2,500	2,500	2,500	0
NADC National Australia Day Grant	0	10,000	(10,000)	0	0	0	0	0	10,000
Friends of Libraries Australia Grant	0	2,500	(1,863)	637	310	0	0	0	1,863
QDN Kite & Arts Community Eent	1,135	0	0	1,135	1,135	1,135	1,135	1,034	0
Paint Quairading Town REaD Literacy Project	6,013	0	(2,960)	3,052	3,052	6,013	6,013	5,511	2,960
Transport									
Direct Grant (MRWA)	0	0	0	0	0	210,478	210,478	210,478	210,478
Economic services						0			
DPIRD - Skeleton Weed Program	0	0	0	0	0	0	0	0	110,000
	7,148	**13,500**	**(15,824)**	**4,825**	**4,497**	**1,547,122**	**1,579,365**	**1,571,986**	**1,531,497**
	0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTALS	**7,148**	**13,500**	**(15,824)**	**4,825**	**4,497**	**1,547,122**	**1,579,365**	**1,571,986**	**1,531,497**

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

NOTE 13
CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital Grants, Subsidies and Contributions Liability					Capital Grants, Subsidies and Contributions Revenue			
Provider	Liability 1 Jul 2025	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2026	Current Liability 31 May 2026	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	$	$	$	$	$	$	$	$	$
Law, order, public safety									
Bushfire Voluneers Grant - Western Power - South Caroling	0	1,350	(1,350)	0	0	0	0	0	1,350
Bushfire Voluneers Grant - Western Power - Quairading Central	0	2,000	(2,000)	0	0	0	0	0	2,000
Recreation and culture				0					
The Groves - Connecting to Country 23-27 DLGSC	25,000	0	(25,000)	0	0	25,000	25,000	22,913	25,000
Community Building Capital (RPPP Funded)	0	0	0	0	0	12,000,000	0	0	0
Community Building Capital (WAFC Funded)	0	0	0	0	0	100,000	0	0	0
Skate Park Capital (Lotterywest Funded)	0	0	0	0	0	500,000	0	0	0
R2R Grant - Quairading Corrigin Road (R2R)	27,838	0	(27,838)	0	0	27,838	27,838	25,509	27,838
R2R Grant - Andrews Road (R2R)	42,232	0	0	42,232	42,232	42,232	0	0	0
R2R Grant - Bulyee Quairading Road R2R)	62,574	0	0	62,574	62,574	62,574	0	0	0
RRG Grant - Bulyee - Quairading Road 25/26	0	293,330	(293,330)	0	0	366,662	366,662	366,662	293,330
RRG Grant - Old Beverley East Road 25/26	0	136,994	(136,994)	0	0	171,243	171,243	171,243	136,994
RRG Grant - Tammin Road - Shovel Ready	0	306,628	(306,628)	0	0	0	383,284	287,463	306,628
RRG Grant - Tammin Road	0	306,462	(306,462)	0	0	0	383,078	287,310	306,462
WSFN Grant - Dangin - Mears Development Funds	9,593	0	(9,593)	0	0	24,572	24,572	24,572	9,593
WSFN Grant - Dangin - Mears	0	1,331,710	(1,331,710)	0	0	1,664,637	1,842,991	1,689,424	1,331,710
R2R - Rubbish Tip/Baxter Road	0	0	0	0	0	15,000	15,000	13,750	0
R2R - Tammin Road - Shovel Ready Project	0	0	0	0	0	190,000	190,000	174,163	0
R2R - Dubelling Road	0	0	0	0	0	60,396	60,396	55,363	0
R2R - Quairading Corrigin Road	0	0	0	0	0	110,500	110,500	101,299	0
R2R - Wood Street	0	0	0	0	0	55,000	0	0	0
R2R - Dulbelling North Road	0	0	0	0	0	82,560	82,560	75,680	0
R2R - Bridge - Solomon Road	0	0	0	0	0	6,380	6,380	6,380	0
R2R - Bridge - Badjaling North Road	0	0	0	0	0	5,390	5,390	5,390	0
R2R - Bridge - Quairading-Corigin Road	0	0	0	0	0	7,260	7,260	7,260	0
R2R - Bridge - Dangin-Mears Road	0	0	0	0	0	18,480	18,480	18,480	0
R2R - Bridge - Geyer Street	0	0	0	0	0	10,670	10,670	10,670	0
R2R - Bridge - Quairading-Corigin Road	0	0	0	0	0	4,840	4,840	4,840	0
R2R - Bridge - Mount Stirling Bridge	0	0	0	0	0	3,850	3,850	3,850	0
R2R - Tammin Road	0	0	0	0	0	0	159,806	119,853	0
Economic services									
RED Grant - Cabin 4 Caravan Park	0	0	0	0	0	30,000	0	0	0
RED Grant - Cabin 5 Caravan Park	0	0	0	0	0	30,000	0	0	0
	167,236	**2,378,474**	**(2,440,904)**	**104,806**	**104,806**	**15,615,083**	**3,899,799**	**3,472,074**	**2,440,904**
Capital Contributions									
Education and welfare									
Contribution towards Community Car Replacement	0	0	0	0	0	6,685	6,685	6,127	6,583
	0	**0**	**0**	**0**	**0**	**6,685**	**6,685**	**6,127**	**6,583**
Total capital grants, subsidies and contributions	**167,236**	**2,378,474**	**(2,440,904)**	**104,806**	**104,806**	**15,621,769**	**3,906,485**	**3,478,201**	**2,447,487**

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY **NOTE 14**
FOR THE PERIOD ENDED 31 MAY 2026 **BONDS & DEPOSITS AND TRUST FUNDS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2025	Amount Received	Amount Paid	Closing Balance 31 May 2026
		$	$	$
Restricted Cash - Bonds and Deposits				
Building Services Levy (BSL)	(65.35)	2,433.27	(1,917.05)	**450.87**
Construction Training Fund (CTF)	1,310.08	0.00	0.00	**1,310.08**
Councillor Nomination Fee	0.00	0.00	0.00	**0.00**
Key, Hall & Equipment Bonds	7,843.55	18,100.00	(18,800.00)	**7,143.55**
Unclaimed Monies	1,152.50	0.00	0.00	**1,152.50**
Department of Transport Licensing	(4,784.19)	374,144.80	(371,037.95)	**(1,677.34)**
TransWA	0.00	0.00	0.00	**0.00**
Other Bonds & Deposits/Cuneata Rise	49,688.30	15,174.05	(30,501.00)	**34,361.35**
Caravan Park Cabin Bonds	0.00	0.00	0.00	**0.00**
Community Bus Bonds	541.30	0.00	0.00	**541.30**
Rental Bonds	1,718.00	4,700.00	(4,500.00)	**1,918.00**
Animal Trap Bonds	0.00	0.00	0.00	**0.00**
Sub-Total	57,404.19	414,552.12	(426,756.00)	**45,200.31**
Trust Funds				
Nil	0.00	0.00	0.00	**0.00**
Sub-Total	0.00	0.00	0.00	**0.00**
	57,404.19	**414,552.12**	**(426,756.00)**	**45,200.31**

KEY INFORMATION

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2025/26 year is $10,000 and 10%.

Favourable Variance. ▲
Unfavourable Variance. ▼

Community Amenities	Var. $	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Housing	(29,809)	(19%)	▼	S	Timing	Reduction in rent income due to vacancies
Economic Services	120,366	36%	▲	S	Timing	
Other Property and Services	60,870	85%	▲	S	Permanent	
Expenditure from operating activities						
Other Property and Services	(321,118)	(419%)	▼	S	Timing	
INVESTING ACTIVITIES						
Capital Grants, Subsidies and Contributions	(1,030,714)	(30%)	▼	S	Timing	R2R Funding still to be received
Proceeds from Disposal of Assets	(119,499)	(46%)	▼	S	Timing	Land sales not yet completed
Plant and Equipment	106,916	13%	▲	S	Timing	Under budget with 1 more item to acquire

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

NOTE 16
BUDGET AMENDMENTS

GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						$	$	$	$
			Budget Adoption		Closing Surplus/(Deficit)		30,044		30,044
			Following EOY Adjustments		Opening Surplus(Deficit)			(207,237)	(177,192)
4110312	2000	RPPP1130	REC - Other Rec Facilities Buildings Specialised		Expenditure Decrease		39,900		(137,292)
4110312	2100	RPPP1130	REC - Other Rec Facilities Buildings Specialised		Expenditure Decrease		11,863,102		11,725,810
4110312	2101	RPPP1130	REC - Other Rec Facilities Buildings Specialised		Expenditure Decrease		110,000		11,835,810
4110312	9300	RPPP1130	REC - Other Rec Facilities Buildings Specialised		Expenditure Decrease		46,356		11,882,166
4110312	9400	RPPP1130	REC - Other Rec Facilities Buildings Specialised		Expenditure Decrease		42,150		11,924,316
4110312	2100	WAFC113(	REC - Other Rec Facilities Buildings Specialised		Expenditure Decrease		100,000		12,024,316
4110390	2000	OC11345	REC - Infrastructure Other (Capital)		Expenditure Decrease		16,625		12,040,941
4110390	2100	OC11345	REC - Infrastructure Other (Capital)		Expenditure Decrease		499,732		12,540,673
4110390	2101	OC11345	REC - Infrastructure Other (Capital)		Expenditure Decrease		24,198		12,564,871
4110390	9300	OC11345	REC - Infrastructure Other (Capital)		Expenditure Decrease		19,315		12,584,186
4110390	9400	OC11345	REC - Infrastructure Other (Capital)		Expenditure Decrease		14,662		12,598,848
4120145	2100	R2R105	ROADC - Roads Outside BUA - Sealed Road		Expenditure Decrease		42,232		12,641,080
4120150	2000	RRG031A	ROADC - Roads Outside BUA - Gravel RRG		Expenditure Increase			**(65,000)**	12,576,080
4120150	2100	RRG031A	ROADC - Roads Outside BUA - Gravel RRG		Expenditure Increase			**(289,617)**	12,286,463
4120150	2101	RRG031A	ROADC - Roads Outside BUA - Gravel RRG		Expenditure Increase			**(100,000)**	12,186,463
4120150	9300	RRG031A	ROADC - Roads Outside BUA - Gravel RRG		Expenditure Increase			**(55,000)**	12,131,463
4120150	9400	RRG031A	ROADC - Roads Outside BUA - Gravel RRG		Expenditure Increase			**(65,000)**	12,066,463
3120110	5810	RRGI031	ROADC - Regional Road Group Grants (MRWA)		Income Increase		383,284		12,449,747
3120110	5810	RRGI031A	ROADC - Regional Road Group Grants (MRWA)		Income Increase		383,078		12,832,825
4120330	2101	PE12328	PLANT - Plant & Equipment (Capital)		Expenditure Increase			**(5,685)**	12,827,140
3130210	5810	BC13248	TOUR - Grants		Income Decrease			**(30,000)**	12,797,140
3130210	5810	BC13249	TOUR - Grants		Income Decrease			**(30,000)**	12,767,140
3110310	5820	RPPPI1130	REC - Grants		Income Decrease			**(12,000,000)**	767,140
3110310	5820	OCI11345	REC - Grants		Income Decrease			**(500,000)**	267,140
3110310	5820	WAFCI113(	REC - Grants		Income Decrease			**(100,000)**	167,140
2040284	2100		OTH GOV - Audit Fees		Expenditure Increase			**(10,000)**	157,140
2040285	2100		OTH GOV - Legal Expenses		Expenditure Decrease		5,000		162,140
2140285	2100		ADMIN - Legal Expenses		Expenditure Increase			**(5,000)**	157,140
2040185	2100		MEMBERS - Legal Expenses		Expenditure Decrease		8,000		165,140
2100685	2100		PLAN - Legal Expenses		Expenditure Increase			**(8,000)**	157,140
3120111	5820		ROADC - Roads to Recovery Grant		Income Decrease			**(62,574)**	94,566
3120111	5820		ROADC - Roads to Recovery Grant		Income Decrease			**(55,000)**	39,566
3120111	5820		ROADC - Roads to Recovery Grant		Income Decrease			**(42,232)**	(2,666)
3120110	5810		ROADC - Regional Road Group Grants (MRWA)		Income Increase		159,806		157,140

GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						$	$	$	$
3120110	2000	R2R031	ROADC - Roads Outside BUA - Sealed RTR		Expenditure Increase			**(53,371)**	103,769
3120110	2100	R2R031	ROADC - Roads Outside BUA - Sealed RTR		Expenditure Increase			**(45,831)**	57,937
3120110	2101	R2R031	ROADC - Roads Outside BUA - Sealed RTR		Expenditure Increase			**(103,548)**	(45,610)
3120110	9300	R2R031	ROADC - Roads Outside BUA - Sealed RTR		Expenditure Increase			**(33,029)**	(78,640)
3120110	9400	R2R031	ROADC - Roads Outside BUA - Sealed RTR		Expenditure Increase			**(30,000)**	(108,640)
2030211	2700		GEN PUR - Bank Fees & Charges		Expenditure Decrease		3,500		(105,140)
2040116	2100		MEMBERS - Election Expenses		Expenditure Decrease		5,647		(99,493)
2040129	2700		MEMBERS - Donation to Community Groups		Expenditure Decrease		10,000		(89,493)
4110312		BC11305	REC - Other Rec Facilities Buildings Specialised (Capital)		Expenditure Increase			**(10,000)**	(99,493)
2050565	9400		ESL BFB - Maintenance Plant & Equipment		Expenditure Decrease		102,330		2,837
2050565	2700		ESL BFB - Maintenance Plant & Equipment		Expenditure Decrease		8,700		11,537
2050507	2700		ESL BFB - Clothing & Accessories		Expenditure Increase			**(6,000)**	5,537
4130212	2100	BC13248	TOUR - Buildings Specialised (Capital) MUN		Expenditure Decrease		15,000		20,537
4130212	2000	BC13248	TOUR - Buildings Specialised (Capital) MUN		Expenditure Decrease		9,776		30,313
4130212	2101	BC13248	TOUR - Buildings Specialised (Capital) MUN		Expenditure Increase			**(3,593)**	26,720
4130212	9300	BC13248	TOUR - Buildings Specialised (Capital) MUN		Expenditure Decrease		11,357		38,077
4130212	9400	BC13248	TOUR - Buildings Specialised (Capital) MUN		Expenditure Decrease		12,990		51,067
4130212	2100	BC13249	TOUR - Buildings Specialised (Capital) MUN		Expenditure Decrease		15,000		66,067
4130212	2000	BC13249	TOUR - Buildings Specialised (Capital) MUN		Expenditure Decrease		9,776		75,843
4130212	2101	BC13249	TOUR - Buildings Specialised (Capital) MUN		Expenditure Increase			**(3,593)**	72,250
4130212	9300	BC13249	TOUR - Buildings Specialised (Capital) MUN		Expenditure Decrease		11,357		83,607
4130212	9400	BC13249	TOUR - Buildings Specialised (Capital) MUN		Expenditure Decrease		12,990		96,597
3050500	3810		ESL BFB - Contribution		Income Increase		32,243		128,841
2100113	2000	W10102	SAN - Waste Recycling		Expenditure Decrease		12,625		141,466
2100113	9300	W10102	SAN - Waste Recycling		Expenditure Decrease		15,315		156,781
2100188	2000	BO10102	SAN - Building Operations		Expenditure Decrease		9,300		166,081
2100188	9300	BO10102	SAN - Building Operations		Expenditure Decrease		11,452		177,533
2100211	2000	W10201	SAN OTH - Waste Collection		Expenditure Decrease		9,950		187,483
2100211	9300	W10201	SAN OTH - Waste Collection		Expenditure Decrease		16,178		203,661
2100211	9400	W10201	SAN OTH - Waste Collection		Expenditure Decrease		6,448		210,109
2140221	2100		ADMIN - Information Technology		Expenditure Increase			**(6,296)**	203,813
2080789	2100	BM8701	WELFARE - Building Maintenance		Expenditure Increase			**(5,000)**	198,813
2080752	2100		WELFARE - Consultants		Expenditure Increase			**(10,000)**	188,813
2140288	2000	BO14202	ADMIN - Building Operations		Expenditure Increase			**(20,000)**	168,813
2140288	9300	BO14202	ADMIN - Building Operations		Expenditure Increase			**(20,000)**	148,813
4080712	2000	BC8701	WELFARE - Buildings Specialised (Capital)		Expenditure Decrease		1,000		149,813
4080712	2101	BC8701	WELFARE - Buildings Specialised (Capital)		Expenditure Decrease		4,000		153,813
4080712	9300	BC8701	WELFARE - Buildings Specialised (Capital)		Expenditure Decrease		2,000		155,813
2080788	2100	BO8701	WELFARE - Building Operations		Expenditure Increase			**(2,700)**	153,113
2107110	2101	W10700	COM AMEN - Cemetery Maintenance/Operations		Expenditure Increase			**(15,000)**	138,113

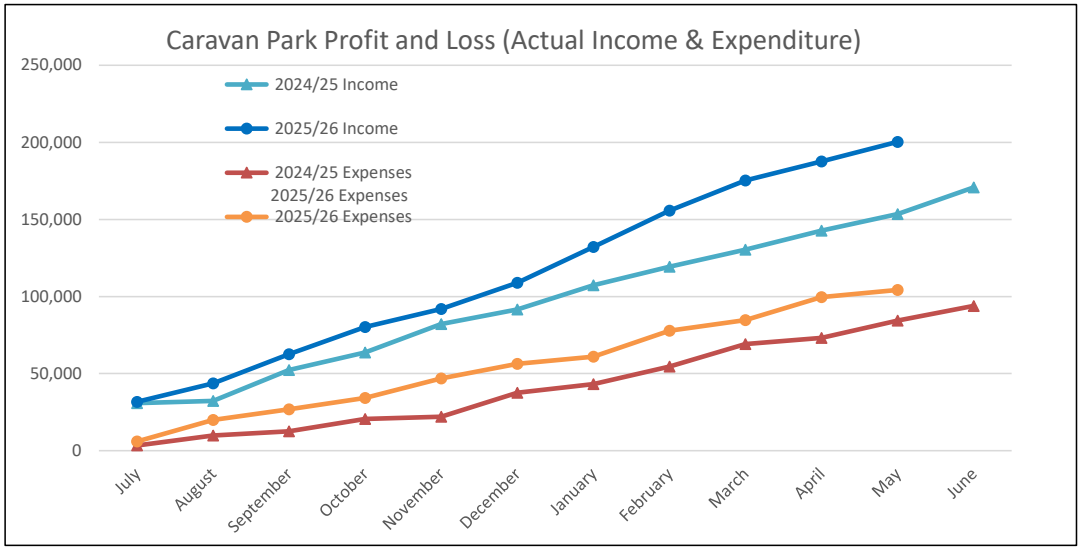
GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						$	$	$	$
2140220	2104		ADMIN - Communication Expenses		Expenditure Increase			(2,000)	136,113
4140281	4400		ADMIN - Transfers to Reserves MUN		Expenditure Increase			(100,000)	36,113
						0	14,136,418	(14,100,306)	36,113

KEY INFORMATION

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

NOTE 17
CARAVAN PARK

Caravan Park Profit and Loss	YTD Bookings	YTD Actual	YTD Budget (Amended)	Annual Budget (Original)	Annual Budget (Amended)	Annual (Amd) Var %
INCOME						
Caravan Park Charges	376	$ 62,559.57	$ 50,391.00	$ 55,000.00	$ 55,000.00	114%
Cabin and Unit Charges	1018	$ 129,126.57	$ 114,532.00	$ 125,000.00	$ 125,000.00	103%
Fees, Charges & Reimbursements		$ 8,652.86	$ -	$ -	$ -	0%
TOTAL INCOME	**1394**	**$ 200,339.00**	**$ 164,923.00**	**$ 180,000.00**	**$ 180,000.00**	**111%**
EXPENDITURE						
Caravan Park						
Salaries & Wages		$ 11,678.47	$ 16,456.00	$ 17,971.00	$ 17,971.00	65%
Materials & Contracts		$ 12,510.94	$ 11,902.00	$ 13,000.00	$ 13,000.00	96%
Utilities & Insurance		$ 18,048.49	$ 18,777.00	$ 20,500.00	$ 20,500.00	88%
Caravan Park Total		**$ 42,237.90**	**$ 47,135.00**	**$ 51,471.00**	**$ 51,471.00**	**82%**
Cabins (3x 2 bedroom Cabins)						
Salaries & Wages		$ 8,494.56	$ 17,754.00	$ 19,408.00	$ 19,408.00	44%
Materials & Contracts		$ 651.07	$ 2,640.00	$ 2,906.00	$ 2,906.00	22%
Utilities & Insurance		$ 16,053.88	$ 10,746.00	$ 11,698.61	$ 11,698.61	137%
Cabins Total		**$ 25,199.51**	**$ 31,140.00**	**$ 34,012.61**	**$ 34,012.61**	**74%**
Caretaker Reception						
Salaries & Wages		$ 17,644.68	$ 14,476.00	$ 15,814.00	$ 15,814.00	112%
Materials & Contracts		$ 3,116.56	$ 1,826.00	$ 2,000.00	$ 2,000.00	156%
Utilities & Insurance		$ 9,196.11	$ 4,284.00	$ 4,633.81	$ 4,633.81	198%
Caretaker Reception Total		**$ 29,957.35**	**$ 20,586.00**	**$ 22,447.81**	**$ 22,447.81**	**133%**
Units (4x 1 bedroom units)						
Salaries & Wages		$ 1,839.62	$ 8,558.00	$ 9,345.00	$ 9,345.00	20%
Materials & Contracts		$ 390.94	$ 770.00	$ 844.00	$ 844.00	46%
Utilities & Insurance		$ 4,632.03	$ 1,018.00	$ 1,093.36	$ 1,093.36	424%
Units Total		**$ 6,862.59**	**$ 10,346.00**	**$ 11,282.36**	**$ 11,282.36**	**61%**
TOTAL EXPENDITURE		**$ 104,257.35**	**$ 109,207.00**	**$ 119,213.78**	**$ 119,213.78**	**87%**
Closing Funding Surplus(Deficit)		**$ 96,081.65**	**$ 55,716.00**		**$ 60,786.22**	**158%**



11.3 Budget Commitment - Housing Business Case and Cost Benefit Analysis (00:14:47)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Nic Warren, Chief Executive Officer
Attachments	Nil
Voting Requirements	Absolute Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 231-25/26

Moved: Cr BR Cowcill
Seconded: Cr RC Faltyn

That Council, by Absolute Majority, endorse a budget commitment of $35,000 ex GST in the 2026/2027 annual budget for the development of a Business Case and Cost Benefit Analysis to assist in facilitating external funding opportunities for future housing projects in Quairading.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 6/0

IN BRIEF

The Shire of Quairading, as are the majority of regional Local Governments, will be seeking external funding for future housing projects.

The funding streams are generally competitive and oversubscribed, meaning prepared, costed, shovel ready projects with a detailed business case and cost benefit analysis are essential in gaining funding from these State and Federal Government streams.

Developing a detailed business case and cost benefit analysis requires technical expertise not generally found in regional Local Government staffing and as such external consultancy support is required.

The 2025/2026 annual budget does not contain a provision for this consultancy work, however with funding opportunities available now, the Shire needs to ensure we are working towards preparedness for funding and avoids any delays.

It is therefore proposed to seek a budget commitment for 2026/2027 from Council for the costs associated with seeking consultancy support to develop a business case and cost benefit analysis for housing projects in Quairading. By gaining a budget commitment, staff can commence this consultancy work prior to the budget being formally adopted and avoid delays, which could result in the Shire missing out on funding opportunities.

MATTER FOR CONSIDERATION

A 2026/2027 budget commitment of $35,000 ex GST for the development of a business case and cost benefit analysis for housing projects in Quairading.

BACKGROUND

Housing is a significant issue for Quairading, as it is for every regional local government. The majority of regional local governments, especially those in the Wheatbelt, are positioning themselves to take advantage of announced and future funding opportunities from State and Federal Governments for housing projects, both for service infrastructure and housing builds.

The funding is generally below demand and as such is ultra-competitive, meaning Local Governments seeking this funding must be fully prepared with shovel ready projects to be considered favourably.

Various Voluntary Regional Organisations of Councils, (VROC'S) such as RoeROC, WEROC and 4WDL are in various stages of progress towards building a business case against shovel ready projects to take advantage of the funding opportunities. By joining grouped applications, buying power and influence in funding favouritism are increased.

The Shire of Quairading is deemed to be in its infancy in relation to preparedness for housing funding readiness. With opportunities to join WEROC or RoeROC in their grouped applications, it is deemed essential we bridge the gap in relation to preparedness and with funding opportunities currently available, timing is critical.

The reporting officer has sought quotations, indicating a budget consideration of $35,000 ex GST will be required to develop a business case and cost benefit analysis for housing projects in Quairading

The recently adopted Council Plan 2026-2036 details housing as a priority, specifically seeking a business case and needs assessment for independent living units, which will form part of this consultancy work.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A $35,000 commitment ion the 2026/2027 annual budget.

ALIGNMENT WITH STRATEGIC PRIORITIES

3.3 **Built Environment**: Improvements to building infrastructure including our sport and recreation facilities, residential and service delivery facilities following considered cost benefit analysis models and venue management plans

CONSULTATION

Council Plan 2026-2036 undertook significant community engagement, with housing identified as a priority.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

4.1 Strategic, Social and Economic Risks: Housing Availability and Affordability

RISK ASSESSMENT

	Option 1
Financial	High *The Shire has a relatively small rating income and revenue streams, meaning external funding will be required for significant housing projects. To ensure the Shire is competitive, costed, shovel ready projects are required, supported by a business case and cost benefit analysis.*
Health	Nil
Reputation	Medium *Failure to ensure the Shire is prepared and competitive in housing funding applications.*
Operations	Nil
Natural Environment	Nil

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

ITEM 12 MATTERS FOR CONSIDERATION – GOVERNANCE & ADMINISTRATION (00:16:30)

12.1 Councillor Meeting Fees & Allowances

Responsible Officer Nic Warren, Chief Executive Officer

Reporting Officer Marion Haeusler, Manager of Governance

Attachments 1. Local Government Chief Executive Officers and Elected Council Members Determination No. 1 of 2026 ⇩

Voting Requirements Absolute Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

OFFICER RECOMMENDATION

Moved: Cr BR Cowcill
Seconded: Cr RC Faltyn

That Council for the 2026/27 financial year:

1. Set the following Elected Members Meeting Fees in accordance with Band 4 of the Salaries and Allowances Tribunal Determination:

Shire President – Council Meeting	$514.00 per meeting
Shire President – Committee & Prescribed Meetings	$91.00 per meeting
Councillors – Council Meeting	$251.00 per meeting
Councillors – Committee & Prescribed Meetings	$91.00 per meeting

2. Set the Shire President's Allowance at $1,226.00 per annum
3. Set the Deputy Shire President's Allowance at $306.00 per annum

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ALTERNATIVE MOTION

RESOLUTION: OCM 232-25/26

Moved: Cr JC Hayes
Seconded: Cr BR Cowcill

That Council for the 26/26 FY maintain the Elected Members' meeting fees at the 25/26 FY amounts.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

Crs carried the alternative motion in recognition of rising costs overall.

IN BRIEF

Councillors are paid a sitting fee for attending Council, Committee or prescribed meetings as outlined in the *Local Government Act 1995* (the Act) and *Local Government (Administration) Regulations 1996*.

The Salaries and Allowances Tribunal determines the minimum and maximum payable meeting fees and allowances for Council Members, Presidents and Deputy Presidents and publishes them annually in the Local Government Chief Executive Officers and Elected Council Members Determination. (Attachment 1)

Councillors are asked to set the meeting fees, President's allowance and Deputy President's allowance for the 2026/27 financial year as calculated in the recommendation.

MATTER FOR CONSIDERATION

The Officer Recommendation is based on the 3.5% increase to the Elected Member attendance fees and annual allowance ranges as set by the Tribunal in its determination published on the 2nd of April 2026 and coming into effect on the 1st of July 2026. Officers assume that Council wish to keep to the convention of compensating Elected Members per Council or Committee Meeting and not through an annual allowance.

BACKGROUND

Pursuant to section 5.98(1)(b) of the Act, a Council Member who attends a Council Meeting is entitled to be paid the fee set by the local government within the range determined in section 6.2 of this Part for Council meeting attendance fees.

Pursuant to section 5.98(1)(b) and (2A)(b) of the Act, a Council Member who attends a Committee Meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending Committee Meetings or, as the case requires, meetings of that type.

Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations –

1. A meeting of a WALGA Zone, where the Council Member is representing a local government as a delegate elected or appointed by the local government.
2. A meeting of a Regional Road Group established by Main Roads Western Australia, where the Council Member is representing a local government as a delegate elected or appointed by the local government.
3. A Council meeting of a regional local government where the Council Member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government.
4. A meeting other than a Council or Committee Meeting where the Council Member is attending at the request of a Minister of the Crown who is attending the meeting.
5. A meeting other than a Council Meeting or Committee Meeting where the Council Member is representing a local government as a delegate elected or appointed by the local government.

Pursuant to section 5.99 of the Act, a local government or regional local government may decide by an absolute majority that instead of paying Council Members an attendance fee referred to in section 5.98(1) of the Act, it will pay all Council Members who attend Council or Committee Meetings a fee set within the range for annual fees.

Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a Council Member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –

1. The person who organises the meeting pays the Council Member a fee for attending the meeting; or
2. The Council Member is paid an annual fee in accordance with section 5.99 of the Act; or
3. The Council Member is deputising for a Council Member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the Act.

In determining the fees, the Tribunal has considered a range of factors including –

1. The time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with Council staff and community members.
2. The role of the Council Member, Mayor or President including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation.
3. Particular responsibilities associated with the types of meetings attended.
4. Responsibilities of a Mayor, President or Chair to preside over meetings.
5. The relative “size” of the local government as reflected in the Tribunal’s local government banding model.

The Tribunal has determined Elected Member attendance fees, and annual allowance ranges be increased by 3.5%. The Tribunal considered various submissions calling for increases, with the determined increase reflecting a variety of issues raised in the submission.

The Tribunal maintains that Elected Members' fees should be set to compensate costs for the prescribed role of an Elected Member. The role of an Elected Member was specifically described as not being a full-time occupation in parliamentary debates regarding the *Local Government Amendment Act 2011* presented to the Parliament in 2011, and there has been no change in this view from Government or the Parliament as far as the Tribunal is aware.

All other allowances remain unchanged.

Allowances for Elected Members

The ranges of fees in Table 4 apply where a local government decides by an absolute majority to pay a Council Member a fee referred to in section 5.98(1)(b) of the Act for attendance at a Council Meeting.

Table 4: Council meeting attendance fees – per meeting

Council meeting attendance fees				
	Elected council member		Mayor, President or Chair	
Band	Minimum	Maximum	Minimum	Maximum
1	$725	$922	$725	$1,258
2	$435	$684	$435	$911
3	$233	$482	$233	$735
4	$109	$280	$109	$570
Regional LG Council	$109	$280	$109	$570

The ranges of fees in Table 5 apply where a local government to pay a Council Member a fee referred to in – (a) section 5.98(1)(b) of the Act for attendance at a committee meeting; or (b) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 5: Committee and prescribed per meeting fees

Committee meeting attendance fees		
Band	Minimum	Maximum
1	$363	$466
2	$218	$342
3	$114	$244
4	$57	$140
Regional LG Council	$57	$140

The ranges of fees in Table 8 apply where a local government decides by an absolute majority that, instead of paying Council Members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all Council Members who attend Council, Committee or prescribed meetings.

Table 8: Annual attendance fees in lieu of council, committee and prescribed per meeting fees

Annual attendance fees				
	Elected council member		Mayor, President or Chair	
Band	Minimum	Maximum	Minimum	Maximum
1	$28,525	$36,722	$28,525	$55,078
2	$17,238	$26,931	$17,238	$36,112
3	$8,917	$18,977	$8,917	$29,379
4	$4,161	$11,023	$4,161	$22,646
Regional LG Council	$2,086	$12,245	$2,293	$18,361

Annual Allowance for a Mayor, President, Chair, Deputy Mayor, Deputy President and Deputy Chair

Pursuant to section 5.98(5) of the Act, the Mayor or President of a local government and the Chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.

Pursuant to section 5.98A(1) of the Act, a local government or regional local government may decide, by an absolute majority, to pay the Deputy Mayor or Deputy President of the local government, or the Deputy Chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the Mayor or President of the local government, or the Chair of the regional local government, is entitled under section 5.98(5) of the Act. This allowance is in addition to any fees or reimbursement of expenses payable to the Deputy Mayor, Deputy President, or Deputy Chair under section 5.98 of the Act.

In determining the allowances set out in this Part, the Tribunal has considered a range of factors including the following –

1. The leadership role of the Mayor, President or Chair.
2. The statutory functions for which the Mayor, President or Chair is accountable.
3. The ceremonial and civic duties required of the Mayor, President, or Chair, including local government business related entertainment.
4. The responsibilities of the Deputy Mayor, Deputy President, or Deputy Chair when deputising.
5. The relative “size” of the local government as reflected in the Tribunal’s local government banding model.

6. The civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia's capital city.

The ranges of allowances in Table 9 apply where a local government sets the amount of the annual local government allowance to which a Mayor or President is entitled under section 5.98(5) of the LG Act.

Table 9: Annual allowance for a Mayor, President or Chair

Mayor, President or Chair Annual Allowance		
Band	**Minimum**	**Maximum**
1	$59,414	$104,032
2	$17,825	$73,435
3	$1,193	$42,837
4	$596	$23,257
Regional LG Council	$596	$23,257

Annual allowance for a Deputy Mayor, Deputy President or Deputy Chair

The percentage determined for the purposes of section 5.98A(1) of the Act is 25 per cent.

If the office of Mayor or President is vacant under section 5.34(a) of the Act, and the deputy performs the functions of Mayor or President for a continuous period of no less than four months, the Deputy will be entitled to receive the Mayor or President allowance according to the applicable local government band.

If the Deputy performs the functions of Mayor or President for a continuous period of no less than four months, the Deputy will be entitled to receive the Mayor or President allowance according to the applicable local government band. This can be applied retrospectively, in instances where an initial short-term period of acting becomes a continuous period of acting for four months or more.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The allowance set by Council will be allocated in the 2026/27 financial year budget.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.4 Governance & Leadership: Implement systems and processes that meet legislative and audit obligations

5.3 **Governance & Leadership**: Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

5.1 **Governance & Leadership**: Shire communication is consistent, engaging and responsive

CONSULTATION

Nil.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

3.3 Governance, Financial and Compliance Risks: Organisational Misconduct

RISK ASSESSMENT

	Option 1
Financial	Low *This report is in preparation for the new financial year.*
Health	N/A
Reputation	Low *It is a legislative requirement for Elected Members' meeting fees and the Shire President's allowance to be within the stated range of Band 4 Councils.*
Operations	Low *Payment of Councillors' meeting fees and annual Shire President's allowance are included in normal operations of Council. Annual statement of meeting fees paid to each Councillor are issued for income tax declaration purposes.*
Natural Environment	N/A

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil.

TRIBUNAL DETERMINATION 2026 – 032

SALARIES AND ALLOWANCES ACT 1975
DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED COUNCIL MEMBERS

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PREAMBLE

STATUTORY CONTEXT

1. Section 7A of the *Salaries and Allowances Act 1975* (SA Act) requires the Salaries and Allowances Tribunal (Tribunal) to 'inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments'.

2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
   - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* (LG Act) to elected council members for attendance at meetings;
   - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
   - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

3. By issuing this determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under Sections 7A and 7B to be issued at intervals of not more than 12 months.

4. The Tribunal has also considered Sections 2.7 to 2.10 and Section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers.

Christmas and Cocos (Keeling) Islands

5. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected council members of the Shires of Christmas Island and Cocos (Keeling) Islands. This inquiry reviewed the remuneration and fees, expenses and allowances for the Shires of Christmas and Cocos (Keeling) Islands.

CURRENT INQUIRY

Local Government Survey

6. In August and September 2025, the Tribunal conducted a survey of local governments in order to inform a comprehensive review of all aspects of the determination.

7. The survey was undertaken to assess sector views on the determination. Feedback highlighted a range of operational challenges and contextual differences across local governments. However, these issues did not demonstrate a systemic or sector-wide shift that would warrant fundamental changes to the current framework.

8. Every local government had the opportunity to complete the survey and comment on all aspects of the determination. 64 responses were received. A broad overview of the results follows:

   - 25 or 39% of local governments stated that they have experienced attraction and retention issues and some requested the Tribunal increase remuneration rates for CEOs
   - 5 non-metropolitan local governments requested eligibility to provide a Regional/Isolation Allowance to their CEO
   - 12 or 20% of local governments requested an increase to the annual allowance for Mayors/Presidents/Chairs; and 11 or 19% requested an increase to the annual allowance percentage rate for Deputy Mayors/Presidents/Chairs
   - 10 or 17% of local governments requested an increase to the ICT allowance range.

Submissions and consultation

9. Separate to the survey, submissions were also received from local governments and individual Councillors.

10. The Tribunal has also liaised with the Statutory Adviser, the Department of Local Government, Industry Regulation and Safety, the Western Australian Local Government Association and the Local Government Professionals WA regarding the current inquiry.

CONCLUSIONS

11. The Tribunal has completed its inquiry and review of the determination, including consideration of the outcomes of the Local Government Survey, submissions and liaison with key stakeholders. The evidence gathered through this process indicates that the existing arrangements remain appropriate and continue to operate as intended, however, some changes to the determination have been made.

Attraction and retention

12. In determining appropriate remuneration, the Tribunal considers comparative remuneration levels, broader labour-market trends, and the relative work value of roles across our jurisdiction, and others, to ensure competitiveness.

13. While some local governments reported difficulties attracting and retaining CEOs and senior executives, including movement to other local governments or the private sector and instances of CEOs shifting to deputy or executive roles in larger Band 1 or 2 local governments for comparable or higher pay, the Tribunal notes that such mobility is a longstanding and normal feature of public sector labour markets. Similar patterns occur across the Western Australian public sector, where executives in smaller agencies commonly progress to senior or deputy roles in larger organisations to gain experience with greater organisational complexity as part of their leadership pathway.

14. The Tribunal also notes that remuneration practices vary significantly, and while some local governments remunerating CEOs at or near the maximum of the band may experience attraction and retention challenges, others are remunerating CEOs at varying points within the existing band ranges without difficulty. A uniform increase to remuneration bands would therefore risk addressing isolated or localised issues through a blanket adjustment that is neither proportionate nor justified across the sector.

15. The Tribunal acknowledges the challenges faced by smaller local governments, however, these issues do not indicate a systemic problem in the current banding structure or remuneration framework. The Tribunal will continue to monitor workforce dynamics but finds no evidence at this time that adjustments to the determination would materially or sustainably influence these established mobility patterns.

16. The Tribunal also notes, that for non-metropolitan local governments eligible for the Regional/Isolation Allowance, that this allowance is intended to assist with attraction and retention issues in regional and remote areas.

Band allocation model

17. The Tribunal continues to apply the four band allocation model. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration. The model is adjusted annually to accommodate incremental increases experienced by all organisations.

18. The Tribunal notes that the remuneration ranges provide flexibility to local governments to set remuneration within the allocated band. The Tribunal will only adjust a band classification when a local government or regional local government council can demonstrate a substantial and sustained increase in functions, roles, or scope of the organisation.

19. In reviewing the band allocation model, the Tribunal has examined local governments with potential to change band classification and considers no change is warranted for any local government at this time.

20. Further, the Tribunal has explored the option of providing an allowance to the largest Band 1 local governments. Some local governments and councillors advocated for the maximum range of Band 1 to be increased or an allowance to be provided to acknowledge the additional work required of large local governments.

21. In considering this option, it is noted that there are variations in size, scale and complexity across all local governments within all 4 bands, not just within Band 1.

22. These variances in size, scale and complexity are already captured within the current banding framework, which relies on the following features to determine band allocation:

    - expenditure (operating and capital)
    - population
    - staffing levels (FTE)
    - major growth and development, including risk management
    - significant social/economic issues
    - significant demand to service and support non-resident needs
    - high impact environmental management issues and responsibilities
    - greater diversity of services delivered than normally provided by similar sized local governments
    - services delivered
    - focus of the CEO role and Council profile.

23. In reviewing the largest local governments within Band 1, the Tribunal noted the differences in organisational size, service breadth and operational demands. While these differences are recognised, they did not clearly demonstrate higher leadership, governance, legal or operational responsibilities or requirements that would justify an additional allowance. Accordingly, the Tribunal is not proposing changes to CEO remuneration bands or Council member fees at this time.

Regional/Isolation Allowance

24. The Regional/Isolation Allowance (RIA) is provided to some non-metropolitan local governments in recognition of regional and isolation factors which may affect the attraction and retention of CEOs. Essentially, the RIA calculation comprises two elements – a district allowance component and an attraction and retention component. Factors considered by the Tribunal when determining these amounts are detailed in Part 3.2 (3) of the determination.

District Allowance component

25. The fixed district allowance component of the RIA is an acknowledgement of the additional expenses associated with living in a particular location and is based on the *District Allowance (Government Officers) General Agreement 2010* (the Agreement).

26. The Agreement was originally calculated based on 3 components:

    - Cost of Living – Regional Price Index (RPI) scores calculated with the Public Service General Agreement Level 1.1 salary rate

- Isolation – Australian Bureau of Statistics Accessibility/Remoteness Index of Australia (ARIA+) classifications calculated with March quarter Consumer Price Index (CPI) figures
- Climate – Bureau of Meteorology's Relative Strain Index (RSI) scores calculated by CPI.

27. The Agreement provided for annual adjustments based on movements to the above components, but this did not occur.

28. The district allowance component of the RIA has only been increased by the Tribunal once since the RIA was introduced, which was in 2023 when a general increase was applied.

Attraction and Retention component

29. A flexible and discretionary CEO attraction and retention component, set by the Tribunal, is designed to support local governments in securing and retaining suitably qualified CEOs in areas where the geographic location limits the available talent pool.

30. Based on a variety of reasons, the attraction and retention component has been changed (both increased and reduced) since the RIA was first introduced.

Eligibility

31. Eligibility for the RIA is based on the exclusion zone documented in the Agreement. Any local government whose boundaries fall within the inclusion zone received the allowance, and any local government whose boundaries fall within the exclusion zone was not eligible.

Review of the RIA

32. The Tribunal examined a range of alternative models for the RIA, however, it concluded that none were able to adequately replicate the underlying purpose and intent of the RIA.

33. Instead, the Tribunal has opted to update and recalculate the two RIA components, and to revise the eligibility criteria governing access to the allowance.

34. The district allowance component of the RIA has been recalculated based on the original stated methodology, with some modifications:

- Cost of Living – RPI with Public Service General Agreement Level 1.1 salary rates
- Isolation – ARIA++ (instead of ARIA+) scores with March quarter CPI adjustments (to 2025)
- Climate – Air Conditioning Rebate entitlements for relevant towns (replacing the now redundant BOM RSI scores).

35. The attraction and retention component of the RIA has been adjusted based on survey results and submissions which addressed the previously stated factors considered by the Tribunal in Part 3.2(3) of the determination and based on ARIA++ and Australian Bureau of Statistics Socio-Economic Indexes for Areas (SEIFA) scores.

36. ARIA++ is the national standard for measuring a community's access to services. It assesses remoteness using detailed modelling of road distances to population centres and essential services. An ARIA++ score above 5 indicates a high level of geographic isolation and limited access to fundamental services such as health, education, government support and retail.

37. SEIFA provides a comprehensive assessment of socio-economic conditions using Census data, including income, employment, education, occupation and access to material resources. A SEIFA score below 1000 indicates communities experiencing relative socio-economic disadvantage compared with the national average.

38. With respect to eligibility, although the RIA is a combination of a district allowance and attraction and retention component, as the eligibility was only based on the Allowance exclusion zone, this meant the Tribunal has been unable to assist non-eligible local governments to attract and retain CEOs, and by way of flow-on, attract and retain deputies and other executives.

39. By adopting eligibility thresholds of an ARIA++ score above 5 and a SEIFA score below 1000, the Tribunal is strengthening the transparency, fairness and contemporary relevance of the RIA. These measures reflect the latest Australian Bureau of Statistics classifications and provide a robust, evidence-based method for identifying local governments most affected by isolation and disadvantage.

40. These updated boundaries will allow the RIA to better achieve its purpose in recognising the genuine additional costs and challenges associated with life and leadership in regional Western Australia, while supporting the attraction and retention of skilled CEOs who are vital to the long-term sustainability and prosperity of regional communities.

41. Therefore, in addition to the current Allowance boundary, using a combination of ARIA++ and SEIFA scores, eligibility has now been expanded to include 17 local governments in the Wheatbelt and Great Southern.

42. The no disadvantage principle has been applied so that all currently eligible local governments will continue to be eligible to provide an RIA to their CEO, and no amounts have been reduced. Some RIA amounts remain the same, and some have increased.

43. It is important to note that although a component of the RIA is *based* on the Agreement methodology, any possible future replacement Agreements and consequential changes in methodology and/or eligibility will not impact the current RIA, instead they may inform future reviews of the RIA.

44. The Tribunal would like to re-iterate that there is no requirement for local governments to provide the RIA to their CEO. It is to be used at the discretion of the local government and justified and provided in a transparent manner considering all factors outlined in the determination. It is also noted that local governments employees situated above the 26th parallel may also be eligible for several Commonwealth taxation concessions; these local governments are encouraged to examine and, where feasible, incorporate such concessions when determining CEO remuneration.

Elected Council Members

45. Some submissions from elected council members proposed that their fees should reflect a full-time role and be comparable to that of Members of Parliament.

46. The Tribunal acknowledges that both local and state government representatives are elected by their communities, however, the nature, scope and complexity of these roles differ significantly. The Tribunal does not consider the work value of elected council members to be equivalent to that of Members of Parliament, nor that such equivalence would justify similar levels of remuneration.

47. For clarity, the legislative framework governing this determination provides for meeting attendance fees, annual allowances (for Mayors/Presidents/Chairs) and reimbursement of expenses. These mechanisms are expressly designed to compensate elected council members for time, effort and out-of-pocket expenses associated with duties that are part-time and voluntary in nature, and not to provide income commensurate with full-time employment.

48. Should elected council members wish to pursue changes to this legislative framework, they may raise these matters with the Department of Local Government, Industry Regulation and Safety and the Minister for Local Government for further consideration.

DECISIONS

49. The Tribunal has determined a general economic increase of **3.5%** for local government CEOs and Elected Council Members.

50. In reaching this decision, the Tribunal has relied on the most up-to-date economic information available, including WA data on CPI and WPI, and the wider public sector framework. The Tribunal recognises that broader economic conditions and current global uncertainties may place additional upward pressure on costs of living, but the scale and duration of any potential flow-on effects remain uncertain and difficult to quantify at the time of making this determination. Given this uncertainty, the Tribunal considers it appropriate to avoid making speculative adjustments.

51. As the Tribunal is statutorily required to issue the Local Government Determination at intervals of not more than 12 months, this determination must be issued prior to 4 April 2026, although it does not take effect until 1 July 2026. Accordingly, the Tribunal will continue to monitor economic indicators and developments, and will revisit this matter and make adjustments if necessary.

52. **CEO remuneration** – the Tribunal has determined a **3.5%** increase to CEO remuneration bands. The Tribunal notes that each local government must set remuneration within the band to which it is allocated. Any increase within the bands must be determined by each local government through its own assessment of whether changes are justified.

53. **Elected council members attendance fees** – the Tribunal has determined a **3.5%** increase to elected council member attendance (annual and sitting) fees. The Tribunal emphasizes that the fees for elected council members should be set to compensate costs for the prescribed role of an elected council member, which has been specifically described as not being a full-time occupation in parliamentary debates of the *Local Government Amendment Act 2011* and re-iterated again in the Parliament through the passing of the *Local Government Amendment Bill 2024*.

54. **Committee meeting fees** – the Tribunal has determined a **3.5%** increase to the sitting and annual fees for elected council members to attend committee meeting and prescribed meetings.

55. **Independent Committee Member fees** – the Tribunal has determined a **3.5%** increase to the fees for independent committee members.

56. **Independent Audit, Risk and Improvement Committee Member fees** – the Tribunal has determined that the **minimum range** of fees be increased by **3.5%** for independent ARIC members. It is the intention of the Tribunal to consider annual increases going forward, however, as these rates were only just considered and determined effective from 1 January 2026, the maximum amount remains unchanged.

57. **Mayor/President/Chair Annual allowances** – the Tribunal has determined a **3.5%** increase to the annual allowance ranges for Mayors/Presidents/Chairs.

58. **Deputy Mayor/President/Chair Annual allowances** – the Tribunal has determined that the percentage rate of **25%** is appropriate and should remain unchanged for the deputy annual allowance.

59. **Regional/Isolation Allowance** – the Tribunal has determined an increase to most local governments of varying amounts, and determined that 17 additional local governments be eligible for the allowance which are now included in Table 3 of the determination.

60. **Annual Allowance in lieu of reimbursement of expenses** – to avoid misuse of the ICT expense allowance and embed good practice, the Tribunal has determined that the wording for this allowance be amended to indicate that if ICT equipment is supplied to elected council members by the local government, the allowance is to be reduced by the cost of the supplied ICT equipment.

61. **Regional Local Government Councils** – the Tribunal has determined that the Resource Recovery Group be removed from the determination as it has been wound up.

62. **Housing and motor vehicle allowances** – the Tribunal has determined that these allowances remain unchanged.

63. Some percentage increases provided have been rounded.

The Determination will now issue.

DETERMINATION

PART 1 INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short Title

This determination may be cited as the Local Government Chief Executive Officers and Elected Council Members Determination No. 1 of 2026.

1.2 Commencement

This determination comes into operation on **1 July 2026**.

1.3 Content and intent

(1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.

(2) The determination applies to:
- (a) Chief Executive Officers (CEOs)
- (b) Acting Chief Executive Officers
- (c) Elected Council Members.

(3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.

(4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.

(5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under Section 3.66 of the LG Act.

(6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government council, the amount determined by the Tribunal will be payable to an eligible elected council member.

(7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government council, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.

(8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairs of regional local government councils and to remunerate them for the performance of the duties associated with their office.

(9) Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of Local Government CEOs and the provision of fees, expenses and allowances to elected council members.

1.4 Terms used

(1) In this determination, unless the contrary intention appears:

Chair means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

Committee meeting means a meeting of a committee of a council where the committee comprises:
(a) council members only; or
(b) council members and/or employees of the local government or regional local government council and/or independent members.

Council, in relation to:
(a) a local government, means the council of the local government;
(b) a regional local government, means the council of the regional local government;

Elected Council Member, in relation to:
(a) a local government –
  i means a person elected under the LG Act as a member of the council of the local government; and
  ii includes the mayor or president of the local government;

(b) a regional local government council –

i means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and

ii includes the chair of the regional local government council;

Independent committee member means a person who is a committee member but who is neither a council member nor an employee.

LG Regulations means the *Local Government (Administration) Regulations 1996;*

Mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

Non-Metropolitan region means a local government defined in Schedule 4 of the *Planning and Development Act 2005*.

President means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

(1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.

(2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

1.6 Local government band allocations

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local government councils (as constituted under Part 3 Division 4 of the LG Act) are allocated to a Band only with respect to CEOs.

PART 2 TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 General

(1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.

(2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.

(3) For the purposes of this determination, the TRP must capture the full value of all monetary and non-monetary items of remuneration provided to a CEO as a reward or benefit provided for the performance of their duties as a CEO. Without limiting the generality of this, some examples of items that qualify for inclusion in a TRP are:

(a) Base salary
(b) Annual leave loading
(c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO; FBT for a motor vehicle, even if tool of trade, is to be included in the TRP)
(d) Association membership fees
(e) Attraction/retention allowance, not being provided under Part 3
(f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination
(g) Cash bonus and performance incentives
(h) Cash in lieu of a motor vehicle
(i) Fitness club fees
(j) Grooming/clothing allowance
(k) Health insurance
(l) School fees and/or child's uniform
(m) Superannuation (all mandatory and non-mandatory employer superannuation contributions)
(n) Travel or any other benefit taken in lieu of salary
(o) Travel for spouse or any other member of family
(p) Unrestricted entertainment allowance
(q) Utilities allowance (any water, power or other utility subsidy provided to the CEO).

(4) The only exclusions from the TRP are:

(a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the provision of a motor vehicle or accommodation are to be included as part of the TRP);

(b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and

(c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO, such as a laptop or mobile phone), and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 Local Government Classification

(1) The TRP ranges in Table 1 apply where a local government or regional local government council has been classified into the relevant band.

Table 1: Local government band – CEO TRP ranges

CEO Total Reward Package		
Band	**Minimum**	**Maximum**
1	$298,832	$455,071
2	$246,467	$383,393
3	$188,483	$310,883
4	$168,758	$258,762

(2) Local governments have been classified in Schedule 1.

(3) Regional local government councils have been classified in Table 2.

Table 2: Regional local government council band classification

Regional LG Council Classification	
Regional LG Council	**Band**
Bunbury-Harvey Regional Council	4
Catalina Regional Council	2
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Western Metropolitan Regional Council	4

PART 3 REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may be payable to CEOs from local governments identified in this Part.

3.1 General

(1) Local governments listed in Table 3 in this Part may provide an annual Regional/Isolation Allowance to a CEO, in addition to the CEO's TRP, in recognition of the regional and isolation factors, such as higher costs of living, which may affect the attraction and retention of the CEOs of those local governments.

(2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.

(3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.

(4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 Determining appropriateness and rate of allowance

(1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(3) on attraction and retention of a CEO. In the event these factors have little or no impact, the local government should not provide this Allowance.

(2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the local government.

(3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:

(a) Remoteness - issues associated with the vast distances separating communities within a local government or the distance of the Local Government from Perth or a Regional Centre.

(b) Cost of living - the increased cost of living highlighted specifically in the Regional Price Index.

(c) Social disadvantage - reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks.

(d) Dominant industry - the impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry.

(e) Attraction/retention - the ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry.

(f) Community expectations - the pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

3.3 Regional/Isolation Allowance

(1) Local governments eligible for the Regional/Isolation Allowance are listed in Table 3.

Table 3: Regional/Isolation Allowance – per annum maximum

Regional/Isolation Allowance	
Local Government	**Maximum**
Ashburton Shire	$70,000
Broome Shire	$55,000
Broomehill-Tambellup Shire	$10,000
Bruce Rock Shire	$10,000
Carnamah Shire	$40,000
Carnarvon Shire	$45,000
Chapman Valley Shire	$38,600
Christmas Island Shire	$90,000
Cocos (Keeling) Islands Shire	$90,000
Coolgardie Shire	$38,600
Coorow Shire	$40,000
Cue Shire	$60,000
Dalwallinu Shire	$15,000
Dandaragan Shire	$10,000
Derby-West Kimberley Shire	$60,000

Regional/Isolation Allowance	
Local Government	**Maximum**
Dundas Shire	$50,000
East Pilbara Shire	$70,000
Esperance Shire	$40,000
Exmouth Shire	$55,000
Gnowangerup Shire	$15,000
Greater Geraldton City	$32,200
Halls Creek Shire	$80,000
Irwin Shire	$38,600
Jerramungup Shire	$45,000
Kalgoorlie-Boulder City	$38,600
Karratha City	$80,000
Katanning Shire	$10,000
Kellerberrin Shire	$10,000
Kent Shire	$20,000
Kondinin Shire	$25,000
Koorda Shire	$15,000
Kulin Shire	$20,000
Lake Grace Shire	$20,000
Laverton Shire	$55,000
Leonora Shire	$55,000
Meekatharra Shire	$65,000
Menzies Shire	$55,000
Merredin Shire	$15,000
Mingenew Shire	$38,600
Morawa Shire	$40,000
Mount Magnet Shire	$50,000
Mount Marshall Shire	$25,000
Mukinbudin Shire	$40,000
Murchison Shire	$55,000
Narembeen Shire	$20,000
Ngaanyatjarraku Shire	$80,000

Regional/Isolation Allowance	
Local Government	**Maximum**
Northampton Shire	$38,600
Nungarin Shire	$20,000
Perenjori Shire	$45,000
Port Hedland Town	$80,000
Ravensthorpe Shire	$50,000
Sandstone Shire	$60,000
Shark Bay Shire	$60,000
Tammin Shire	$15,000
Three Springs Shire	$38,600
Trayning Shire	$15,000
Upper Gascoyne Shire	$65,000
Victoria Plains Shire	$15,000
Westonia Shire	$40,000
Wickepin Shire	$10,000
Wiluna Shire	$55,000
Wongan-Ballidu Shire	$10,000
Woodanilling Shire	$15,000
Wyalkatchem Shire	$15,000
Wyndham-East Kimberley Shire	$55,000
Yalgoo Shire	$50,000
Yilgarn Shire	$40,000

PART 4 HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 General

(1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.

(2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.

(3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.

(4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 Applicable housing allowance

(1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.

(2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.

(3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.

(4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.

(5) Where a local government provides a Home Ownership Subsidy to the CEO, this will not be included in the Total Reward Package.

(6) For reporting purposes, the value of the Home Ownership Subsidy shall be the annual actual costs of the Home Ownership Subsidy.

PART 5 MOTOR VEHICLES

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 General

(1) For local governments generally, except those outlined in (2) below, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.

(2) For local governments listed in Table 3 under Part 3 of this determination and/or local governments classified as Band 3 or Band 4 located in a non-metropolitan region, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. equipment needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

5.2 Private benefit value

(1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).

(2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.

(3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6 MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council and other meetings

6.1 General

(1) Pursuant to Section 5.98(1)(b) of the LG Act, an elected council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government council within the range determined in Section 6.2 of this Part for council meeting attendance fees.

(2) Pursuant to Section 5.98(1)(b) and (2A)(b) of the LG Act, an elected council member who attends a committee meeting or (at the request of the local government or regional local government council) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government council within the range determined in Section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.

(3) Pursuant to Section 5.100(2)(b) and (3)(b) of the LG Act, a committee member who is not an elected council member or employee of the local government, who attends a committee meeting or (at the request of the local government or regional local government council) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government council within the range determined in Section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.

(4) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations:
   (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government
   (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government
   (c) council meeting of a regional local government council where the council member is the deputy of a member of the regional local government council and is attending in the place of the member of the regional local government council

(d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting
(e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

(5) Pursuant to Section 5.99 of the LG Act, a local government or regional local government council may decide by an absolute majority that instead of paying council members an attendance fee referred to in Section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in Section 6.4 of this Part.

(6) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if the:
(a) person who organises the meeting pays the council member a fee for attending the meeting; or
(b) council member is paid an annual fee in accordance with Section 5.99 of the LG Act; or
(c) council member is deputising for a council member at a meeting of a regional local government council and the member of the regional local government council is paid an annual fee in accordance with Section 5.99 of the LG Act.

(7) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including the:
(a) time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members
(b) role of the council member, mayor, president or chair including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation
(c) particular responsibilities associated with the types of meetings attended;
(d) responsibilities of a mayor, president or chair to preside over meetings
(e) relative “size” of the local government as reflected in the Tribunal’s local government banding model.

(8) The Tribunal has not determined a specific meeting attendance fee for the purposes of Section 5.98(1)(a) or (2A)(a) of the LG Act.

(9) The entitlement of an elected council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

6.2 Council meeting attendance fees – per meeting

(1) The ranges of fees in Table 4 apply where a local government or regional local government council decides by an absolute majority to pay an elected council member a fee referred to in Section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting attendance fees – per meeting

Council meeting attendance fees				
	Elected council member		Mayor, President or Chair	
Band	Minimum	Maximum	Minimum	Maximum
1	$725	$922	$725	$1,258
2	$435	$684	$435	$911
3	$233	$482	$233	$735
4	$109	$280	$109	$570
Regional LG Council	$109	$280	$109	$570

6.3 Committee meeting and prescribed meeting attendance fees – per meeting

(1) The ranges of fees in Table 5 apply where a local government or regional local government council decides to pay an elected council member a fee referred to in Sections:

(a) 5.98(1)(b) of the LG Act for attendance at a committee meeting; or

(b) 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 5: Committee and prescribed per meeting fees

Committee meeting attendance fees		
Band	**Minimum**	**Maximum**
1	$363	$466
2	$218	$342
3	$114	$244
4	$57	$140
Regional LG Council	$57	$140

6.4 Meeting attendance fees for independent committee members – per meeting

(1) The range of fees in Table 6 apply where a local government or regional local government council decides to pay an **independent committee member** a fee referred to in:

(a) Section 5.100(2)(b) of the LG Act for attendance at a committee meeting; or

(b) Section 5.100(3)(a) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

(2) The range is provided to enable local governments to appropriately compensate independent committee members depending on the skills and expertise they bring to the committee.

Table 6: Committee and prescribed per meeting fees for independent committee members

Independent Committee Member		
Bands	**Minimum**	**Maximum**
1 – 4	$0	$466
Regional LG Council	$0	$466

(3) In accordance with Sections 5.100(4), (5) and (6) of the LG Act, an independent committee member can be reimbursed for attending committee meetings referred to in 6.4(1) above.

(4) The extent to which an independent committee member can be reimbursed for attending committee meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

6.5 Meeting attendance fees for Independent Audit, Risk and Improvement Committee members – per meeting

(1) In accordance with Section 5.100(2)(b) of the LG Act, the fee payable by a local government or a regional local government council to an **Independent Audit, Risk and Improvement Committee (ARIC) Member** (whether Presiding Member, Deputy Presiding Member, Deputy Member or Member) for attendance at an ARIC meeting must be set within the range provided in Table 7. The fees provided in Table 7 are exclusive of superannuation. Local government bodies should seek their own professional advice in regard to whether or not independent committee members are to be paid superannuation.

(2) The range in Table 7 is provided to enable local governments to appropriately compensate independent ARIC members depending on the skills and expertise required to undertake the roles. The local government must resolve that the fee represents value for money. The State Government's Audit and Financial Advisory Services Common Use Agreement (CUAAFA2024) may be used as guide.

Table 7: Independent ARIC members – per meeting fees

Independent Audit, Risk and Improvement Committee Member		
Bands	**Minimum**	**Maximum**
1 – 4	$110	$1,215
Regional LG Council	$110	$1,215

(3) In accordance with Sections 5.100(4), (5) and (6) of the LG Act, an independent ARIC member can be reimbursed for attending ARIC meetings.

(4) The extent to which an independent committee member can be reimbursed for expenses attending ARIC meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

6.6 Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees

(1) The ranges of fees in Table 8 apply where a local government or regional local government council decides by an absolute majority that, instead of paying council members a per meeting attendance fee referred to in Section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

Table 8: Annual attendance fees in lieu of council, committee and prescribed per meeting fees

Annual attendance fees				
	Elected council member		Mayor, President or Chair	
Band	Minimum	Maximum	Minimum	Maximum
1	$28,525	$36,722	$28,525	$55,078
2	$17,238	$26,931	$17,238	$36,112
3	$8,917	$18,977	$8,917	$29,379
4	$4,161	$11,023	$4,161	$22,646
Regional LG Council	$2,086	$12,245	$2,293	$18,361

PART 7 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR

This Part deals with annual allowances payable to mayors, presidents, chairs and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.

7.1 General

(1) Pursuant to Section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government council are entitled, in addition to any fees or reimbursement of expenses payable under Section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government council within the range determined in Section 7.2 of this Part.

(2) Pursuant to Section 5.98A(1) of the LG Act, a local government or regional local government council may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government council, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government council, is entitled under Section 5.98(5) of the LG Act. That percentage is determined in Section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under Section 5.98 of the LG Act.

(3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the:

(a) leadership role of the mayor, president or chair
(b) statutory functions for which the mayor, president or chair is accountable
(c) ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment
(d) responsibilities of the deputy mayor, deputy president or deputy chair when deputising
(e) relative “size” of the local government as reflected in the Tribunal’s local government banding model
(f) civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 Annual allowance for a Mayor, President or Chair

(1) The ranges of allowances in Table 9 apply where a local government or a regional local government council sets the amount of the annual local government allowance to which a mayor, president or chair is entitled under Section 5.98(5) of the LG Act.

Table 9: Annual allowance for a Mayor, President or Chair

Mayor, President or Chair Annual Allowance		
Band	**Minimum**	**Maximum**
1	$59,414	$104,032
2	$17,825	$73,435
3	$1,193	$42,837
4	$596	$23,257
Regional LG Council	$596	$23,257

(2) Despite the provisions of subsection (1), the **City of Perth** is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of **$69,554 to $155,220**.

7.3 Annual allowance for a Deputy Mayor, Deputy President or Deputy Chair

(1) The percentage determined for the purposes of Section 5.98A(1) of the LG Act is **25%**.

(2) If the deputy performs the functions of mayor, president or chair for a continuous period of no less than four months, the deputy will be entitled to receive the mayor, president or chair allowance according to the applicable local government band in 7.2 of the Determination. This can be applied retrospectively, in instances where an initial short-term period of acting becomes a continuous period of acting for four months or more.

PART 8 EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed.

8.1 General

(1) Pursuant to Section 5.98(2)(a) and (3) of the LG Act, an elected council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.

(2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
   (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
   (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

(3) Pursuant to Section 5.98(2)(a) and (3) of the LG Act, an elected council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in Section 8.2(6) to (8) of this Part.

(4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement:
   (a) an expense incurred by an elected council member in performing a function under the express authority of the local government;
   (b) an expense incurred by an elected council member to whom paragraph (a) applies by reason of the elected council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the elected council member to be accompanied by that other person; and
   (c) an expense incurred by an elected council member in performing a function in his or her capacity as an elected council member.

8.2 Extent of expenses to be reimbursed

(1) The extent to which an elected council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the elected council member.

(2) The extent to which an elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour up to **$35 per hour**. If an elected council member incurs costs greater than $35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, a local government may reimburse the elected council member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.

(3) The extent to which an elected council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:

(a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or

(b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:

i for the person to travel from the person's place of residence or work to the meeting and back; or

ii if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.

(4) The extent to which an elected council member of a regional local government council can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.

(5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of this determination. For elected council members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

(6) The extent to which an elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting referred to in regulation 32(1) of the LG Regulations is the actual cost per hour up to $35 per hour. If an elected council member incurs costs greater than $35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, a local government may reimburse the member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.

(7) The extent to which an elected council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

(8) The extent to which an elected council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9 ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government council may decide to pay.

9.1 General

(1) Pursuant to Section 5.99A of the LG Act, a local government or regional local government council may decide by absolute majority that instead of reimbursing elected council members under the LG Act Section 5.98(2) for all of a particular type of expense, it will pay all elected council members, for that type of expense, the annual allowance determined in Section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.

(2) Where a local government or regional local government council has decided to pay elected council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under Section 5.98(2) of the LG Act, Section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.

(3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the:
- (a) intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members
- (b) capacity of local governments to set allowances appropriate to their varying operational needs
- (c) particular practices of local governments in the provision and use by elected council members of information and communication technology (e.g. laptops/computers)
- (d) varying travel requirements of elected council members in local governments associated with geography, isolation and other factors.

(4) With respect to ICT expenses, the annual allowance is provided to cover expenses incurred by an elected council member if they purchase ICT equipment and for related expenses. If ICT equipment is supplied to elected council members by a local government, the allowance is to be reduced by the cost of the supplied ICT equipment.

9.2 Annual allowances determined instead of reimbursement for particular types of expenses for Elected Council Members

(1) In this Part,

ICT expenses means:

(a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations;

(b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations; or

(c) any expenses related to ICT equipment that is incurred in the course of an elected council member undertaking their duties.

Travel and accommodation expenses means:

(a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or

(b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.

(2) For the purposes of Section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is **$500** and the maximum is **$3,500**.

(3) For the purposes of Section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is **$100**.

SCHEDULE 1: LOCAL GOVERNMENT BAND CLASSIFICATIONS

Local Government Band Classifications	
Local Government	**Band**
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4

Local Government Band Classifications	
Local Government	**Band**
Cuballing Shire	4
Cue Shire	4
Cunderdin Shire	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4

Local Government Band Classifications	
Local Government	**Band**
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3

Local Government Band Classifications	
Local Government	**Band**
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

Signed on 2 April 2026



E Prof M Seares AO	Dr M Schaper	Mr O Whittle
CHAIRPERSON	MEMBER	MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

12.2 Freedom Of Information Statement 2026 Review (00:23:44)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Marion Haeusler, Manager of Governance
Attachments	1. Freedom of Information Statement 2026 ⇩
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 233-25/26

Moved: Cr JC Hayes
Seconded: Cr SL Hadlow

That Council:

1. Endorse the Freedom of Information Statement 2026.
2. Approve the CEO providing a copy of the Freedom of Information Statement to the Information Commissioner.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

IN BRIEF

As per the *Freedom of Information Act 1992* (WA) all agencies must prepare and publish a Freedom of Information statement. The statement must be reviewed every 12 months, and a copy of the agency's statement must be provided to the Information Commissioner as soon as practicable after the statement is published or a new edition produced.

Shire Officers have made some minor updates to the Freedom of Information Statement (Attachment 1).

MATTER FOR CONSIDERATION

Review of the Freedom of Information Statement every 12 months is a legislated requirement. The last review of the Shire of Quairading Freedom of Information Statement occurred in June 2025.

BACKGROUND

Part 5 of the *Freedom of Information Act 1992* (WA) (the FOI Act) requires each agency to prepare and publish a Freedom of Information statement. As per section 96 and 97 of the FOI Act, the statement must be reviewed at intervals of not more than 12 months.

Approved method of publication (in accordance with section 96(1)) -

1. Agencies shall have the discretion of publishing their information statement either as a standalone document or incorporated in its annual report.

2. Where an information statement is produced as a standalone document, reference to its existence and details of how it can be inspected or purchased should also be contained in the agency's annual report.
3. Each agency must make a copy of its information statement available for inspection and/or purchase at its major offices including those at regional centres.
4. Information statements shall be prepared in accordance with the requirements of section 94 of the FOI Act and follow guidelines as to format and content issued from time to time by the Office of the Information Commissioner.

Section 97 of the FOI Act

An agency must also provide a copy of its statement to the Information Commissioner as soon as practicable after the statement is published or a new edition produced (section 97). If the Information Statement is not changed between editions, the agency need only notify the Information Commissioner that the statement has been reviewed and is still current. Where minor amendments are made to an existing statement, copies of the amended pages may be forwarded in lieu of the entire document, if feasible.

STATUTORY ENVIRONMENT

Freedom of Information Act 1992

Local Government Act 1995

POLICY IMPLICATIONS

Freedom of Information Statement

FINANCIAL IMPLICATIONS

Nil.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.1 Governance & Leadership: Shire communication is consistent, engaging and responsive

5.4 Governance & Leadership: Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Nil.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

Nil

RISK ASSESSMENT

	Option 1
Financial	N/A
Health	N/A
Reputation	Low *It is legislated that the FOI statement is to be reviewed every 12 months.*
Operations	Low
Natural Environment	N/A

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Officers updated the following (specific edits are highlighted yellow in the attachment):

- 2 Council Plan 2026 - 2036 (the whole section is updated to reflect the newly endorsed Council Plan).
- 3.1 Organisational Structure (the previous org chart containing names and photos of staff members has been replaced with the newly endorsed organisational structure diagram).
- 4.2 Council Meetings (a section has been add to include the legislative requirement to audio record Council meetings).
- 5.1 Publications Available (Audio Recordings included as being publicly available).

The Shire of Quairading publish their Freedom of Information Statement as a standalone document on the Shire of Quairading website and the Statement is referenced in the Annual Report.

Freedom of Information Statement

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1 LEGISLATIVE FRAMEWORK

This Information Statement is published by the Shire of Quairading (Shire) in accordance with the requirements of Part 5 of the *Freedom of Information Act 1992* (the FOI Act).

The operations of local government in Western Australia are governed by the *Local Government Act 1995* (the LG Act), the various Local Government Regulations, and any other legislation that provides powers and responsibilities to local governments.

1.1 Legislation

Principal legislation that the Shire operates under includes –

a. *Local Government Act 1995;*
b. *Public Health Act 2016;*
c. *Health (Miscellaneous Provisions) Act 1911;*
d. *Planning and Development Act 2005;*
e. *Bush Fires Act 1954;*
f. *Cat Act 2011;*
g. *Dog Act 1976.*
h. *Cemeteries Act 1986*
i. *Workplace Health & Safety Act 2020*
j. *Emergency Management Act 2005*
k. *Waste Avoidance and Resource Recovery Act 2007*

There is a wide range of other legislation that provides powers and authorities that imposes duties and obligations upon the Shire.

Each Act of Parliament generally has one or more related Regulations which also impact on the Shire.

Confirmation of current Acts and Regulations by referring to the Department of Justice Parliamentary Council's Office website at legislation.wa.gov.au is recommended.

1.2 Local Laws

The powers of local government to provide services and facilities and make local laws are derived from legislation passed in State Parliament. Many of the enabling and principal legislation for the Council is the *Local Government Act 1995.*

As at June 2025, the Shire's local laws are –

a. *Bush Fire Brigade local Law 2023*
b. *Extractive Industries Local Law 2011*
c. *Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2016*
d. *Cemetery Local Law 2016*
e. *Local Government Property Local Law 2016*
f. *Pest Plants Local Law 2016*
g. *Animals, Environment and Nuisance Local Law 2017*
h. *Dogs Local Law 2017*
i. *Health Local Law 2016*
j. *Local Government Property Local Law 2016*

These current local laws of the Shire of Quairading can be accessed via our website.

1.3 Policies of the Local Government

In order to provide guidance for the officers of the local government, the Council adopts policies that define the structure under which the local government operates.

Policies of the local government are available for public perusal on request at the Shire office and on the Shire website.

2 COUNCIL PLAN 2026 – 2036

2.1 Our Vision

"A welcoming and united community where all residents contribute and work together to create thriving businesses, new job opportunities, a bright future for our young people and strong community and sporting organisations within a beautiful and productive rural setting."

2.2 Our Mission

"To guide the growth and development of the Quairading community, economy and environment through the provision of strong civic leadership, provision of quality services and facilitation of active community participation."

2.3 Strategic Priorities

The Shire of Quairading's Council Plan 2026 – 2036 combines the Strategic Community Plan and Corporate Business Plan aspects of Council's Integrated Planning and Reporting Framework. It comprises of five (5) priorities for our community and is underpinned by actions proposed to ensure an effective and sustainable Council.

1. OUR COMMUNITY
1.1 Safe and healthy lifestyles
1.2 A growing, inclusive, connected and involved community
1.3 Expand local educational options
1.4 Enhance child and youth support
1.5 *"Ageing in Place"* options
1.6 Partnerships with stakeholders to enrich club, sport and recreation options

2. OUR ECONOMY
2.1 A growing and connected business community
2.2 Enhanced tourism activity
2.3 Improved marketing and promotion

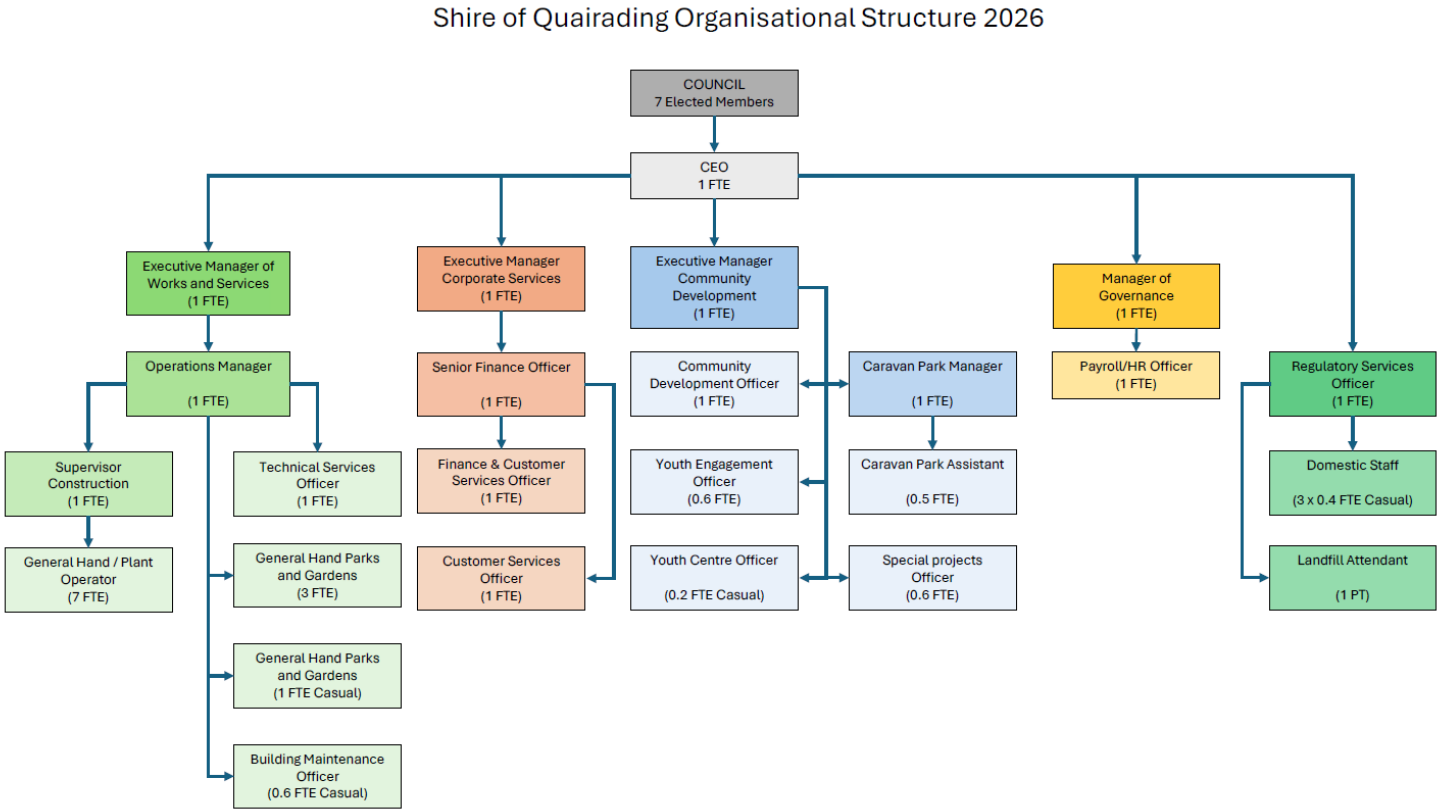
3. OUR BUILT INFRASTRUCTURE
3.1 Well maintained and safe road and footpath infrastructure
3.2 Financially viable and sustainable approach to Shire Asset Management
3.3 Continual aesthetic and sustainable improvements to streetscapes, parks and gardens
3.4 Enhanced sporting and recreational facilities
3.5 Continued Caravan Park enhancement
3.6 Improved power services
3.7 Improved building approval processes
3.8 Improved housing and land options

4. OUR NATURAL ENVIRONMENT
4.1 A healthy natural environment
4.2 High standard of regulatory services

5. OUR GOVERNANCE AND LEADERSHIP
5.1 Positive community interactions
5.2 Strong financial and governance performance
5.3 Strong Council leadership
5.4 Leadership development

3 ORGANISATIONAL STRUCTURE

3.1 Organisational Chart



3.2 The Council and Councillors

The policy-making or legislative powers of the Shire rest with the elected members of the Council.

Council is the governing body of the local government and is made up of seven Elected Members (Councillors). The role of the Council is defined in the *Local Government Act 1995*:

- To direct and control the local government's affairs; and
- To be responsible for the performance of the local governments functions.

Generally, Councillors do not have an authority to act or make decisions as individuals. They are members of an elected body that makes decisions on behalf of the local government through a formal meeting process.

The role of each Councillor is to:

- Represent the interests of electors, ratepayers and residents of the district;
- Provide leadership and guidance to the community in the district;
- Facilitate communication between the community and the Council;
- Participate in the local government's decision-making processes at Council meetings; and
- Perform such other functions as are given to a Councillor by the *Local Government Act 1995* or any other written law.

Your elected Councillors are ratepayers or residents who have volunteered to work for the community and provide an avenue for public participation and input on important decisions that affect the way you live.

Local government elections take place every second year on the third Saturday in October, with four and three Councillors' terms expiring at each election. Retiring Council members are eligible for re-election. After each election, Councillors elect a Shire President and Deputy Shire President amongst themselves for the next two-year term.

The Council meets on the fourth Thursday each month except December which is the second Thursday, and January which is when Council is in recess.

More information relating to your elected members and schedule of meetings is published on the Shire of Quairading website at www.quairading.wa.gov.au.

3.3 Decision-making Functions

Matters requiring a decision that are brought before Council have an associated recommendation which has been prepared by the responsible staff member who is employed by the Shire of Quairading. The recommendations are generally based on –

- Legislation;
- Legal responsibilities;
- Adopted documents outlining strategic direction, policy etc.; and
- Professional opinions.

Council may modify, reject or adopt new resolutions after it considers the recommendations of the particular officer.

A range of policies have been developed by the Shire that guide and direct actions now and into the future.

For many operational and day-to-day matters, Council has delegated decision-making authority to the Chief Executive Officer (CEO). These delegations are reviewed and approved by Council on an annual basis. The CEO may further delegate certain decision-making duties to Shire officers in accordance with the *Local Government Act 1995* and other relevant legislation.

In performing the roles as decision-makers, elected members, the CEO and Shire Officers are required to make decisions that have an impact on the daily lives of the community. These decisions might be about things like economic development, the provision of footpaths, control of animals, refuse collection, cultural events, planning matters, recreation facilities and control of environmental health issues. The Shire strives to achieve a balanced and fair approach to decision-making to protect and develop the amenities of the Shire, preserve heritage, encourage economic growth and provide clarity to residents and businesses in the area.

3.4 Management

The operations of the Shire are managed by the CEO who is supported by an Executive Management Team.

The role of CEO is to act as a conduit between Council and the administration of the Shire, and to carry ultimate responsibility for the efficient and effective utilisation of the resources available to the Shire. The CEO and staff report to Council at monthly meetings with recommendations that Council can accept, reject or substitute with an amended resolution.

The Executive Management Team consists of Executive Managers who assist the CEO in managing the Shire's four Core Units.

Office of the CEO Chief Executive Officer	**Corporate Services** Executive Manager Corporates Services	**Community & Economic Development** Executive Manager Community Development	**Works & Services** Executive Manager Works & Services
Economic Development	Rates	Integrated Strategic Planning	Project Management
Governance	Information Technology	Community Development	Construction and Maintenance
Strategic Planning	Customer Services	Economic Development	Parks & Gardens
Corporate Communications	Facilities Management	Project Management	Fleet & Waste Services
Elected Member Support	Asset Management	Youth Development	Works Administration
Special Projects	Financial Management	Corporate Communications	Waste Facility Management
Human Resources	Town Planning	Event Management	
Public Relations		Tourism	
Statutory Planning & Reporting			
Business & Tourism Services			
Health & Building Services			
Ranger Services			
Emergency Services			

4 PUBLIC PARTICIPATION

The Shire recognises that the community is an important resource when informing decision-making, and that community input is essential to assist the Shire in choosing a path that caters for the current and future needs and expectations of the community.

4.1 Public Notices & Advertising

The *Local Government Act 1995* and other legislation may require the Shire to provide notice of its intention to take a particular course of action or decision. The Shire may also advertise certain proposed courses of action or decisions in order to provide the community with an opportunity to make submissions. These notices and advertisements generally appear on the Shire of Quairading website and social media pages and/or in local newspapers/bulletins within the district. Notices may also be placed within The West Australian newspaper.

To facilitate public participation and awareness of Council meetings, the Shire advertises the dates, times and places of meetings that are open to members of the public. The advertisements are placed on the Shire's social media pages. A full list of meeting dates for the calendar year is available on Council's website.

4.2 Council Meetings

The participation of the public in Council meetings is achieved through three avenues –

a. Meetings generally open to the public

   The *Local Government Act 1995* provides that all Council meetings are to be open to the public. The only exception to this rule is when the Council decides that certain parts of the meeting should be closed to the public (e.g. where the meeting is dealing with the personal affairs of any person). The grounds on which a meeting can be closed to the public are limited by law and are specifically set out in the Act.

b. Public Question Time

   The *Local Government Act 1995* and the associated *Local Government (Administration) Regulations 1996* provide for a minimum period of fifteen minutes being set aside at the commencement of any Council meeting to allow the public the opportunity of asking questions and receiving responses.

c. Deputations and Presentations

   Public participation in Council meetings can be achieved in a more formalised process which relates to the Shire receiving petitions and/or deputations.

4.3 Council Agendas & Minutes

Agendas

Agendas relating to any Council meetings are made available for public inspection at the Shire office and on Council's website and at the same time that they are issued to members of Council, which is on the Friday prior to the Thursday's Council meeting.

In certain circumstances, members of the public are not entitled to inspect notice papers or agendas which in the CEO's opinion, relate to a meeting or part of a meeting which is likely to be closed to members of the public in accordance *with Section 5.23(2) of the Local Government Act 1995.*

Minutes

Council meeting minutes are available for inspection on the Shire Website within 14 business days after the meeting.

Confirmed Council minutes are available on the Shire's website.

Audio Recordings

From 1 January 2025, Council Meetings are audio recorded in accordance with s.5.23A of the *Local Government Act 1995* and as prescribed. Audio recordings of Council Meetings are published to the Shire's website unless confidential.

4.4 Current Shire Committees

Council may appoint committees to share in the decision-making workload as well as to utilise expertise effectively. Committees include Council members, staff from the local government and some committees can also include members of the public.

Management Committees of Council (Not open to the public)

Audit & Risk Committee

Legislative Committees

Bushfire Advisory Committee (BFAC)
Local Emergency Management Committee (LEMC)

Advisory Groups

Ageing in Place Working Group
Medical Executive Advisory Committee
Sports & Recreation Precinct Working Group
Reconciliation Action Plan Advisory Committee (RAP)

4.5 Annual Elector's Meeting

The *Local Government Act 1995* also obligates the Shire to hold an annual meeting of electors within 56 days of the Shire of Quairading acceptance of the annual report for the previous financial year.

The Annual Electors' meeting provides electors with an opportunity to discuss the contents of the annual report and then any other general business as permitted by the Presiding Member. The meeting is ordinarily held in February of each year, and the Annual Electors Meeting is published in the Banksia Bulletin, Passion Sheet and on the Shire website and social media pages.

4.6 Other Avenues for Public Participation

There are a number of other ways to contribute, including –

a. Community consultation

   The community may be asked to comment and have their say on particular issues. Some of these are statutory consultation requirements such as local laws review, strategic community plan consultation, development approvals etc. There are also many occasions where community consultation is not required, but sought in order obtain a wide consensus of opinion and could include matters such as recreation facilities, future planning etc. Community consultation is in accordance with Councils Community Engagement Policy and Community Engagement Action Plan.

b. Petitions

A petition is where there is a formal written request, signed by members of the community, appealing to the Council in respect to a particular issue. The subject of the petition must be something that the Council has the authority to deal with, or on which the Council has a decision-making role.

c. Written requests

A member of the public can write to the Shire on any policy, activity or service of the Shire. A response will be provided in accordance with the Shire Customer Service Charter and Communication Policy.

5 Publications

Where the Shire is required or has decided to make certain documents available to the public, then those documents will be available in their most recent format at the Shire of Quairading Website http://www.quairading.wa.gov.au.

Please contact the Shire on 9645 2400 if you require an alternative arrangement with regards to published documents.

5.1 Publications Available

Document Description	Inspection Only	Website	Purchase
Agendas & Confirmed Minutes (excluding sections closed to the public)		✓	
Audio Recordings		✓	
Unconfirmed Minutes		✓	
Annual Budgets		✓	
Annual Reports		✓	
Code of Conduct		✓	
Corporate Business Plan		✓	
Council Policies		✓	
Disability Access and Inclusion Plan		✓	
Fees and Charges		✓	
Freedom of Information Statement		✓	
Local Laws		✓	
Long-Term Financial Plan		✓	
News & Events – Media Released		✓	
Register – Tender		✓	
Register – Owners and Occupiers	✓		
Register – Financial Interest		✓	
Register – Gifts & Travel		✓	
Register – Councillor Training		✓	
Strategic Community Plan		✓	
Electoral Roll			✓

Requests for information of a general nature may be made in writing to the CEO. Requests for information that is not otherwise listed as available in this statement will be considered in accordance with the *Freedom of Information Act 1992*.

5.2 Documents which may be available under FOI provisions

The *Freedom of Information Act 1992* gives the general public a right to access documents held by the Shire of Quairading subject to limitations listed below.

The access provisions of the *Freedom of Information Act 1992* do not apply to documents that:

a. Are available for purchase by the public or free distribution to the public;
b. Are available of inspection under Part 5 of the *FOI Act* (i.e. information statements and internal manuals) or under another enactment.
c. Can be inspected in the State archives.
d. Are publicly available library material held by agencies for reference purposes.
e. Are made or acquired by an art gallery, museum or library and preserved for public reference or exhibition purposes

The Shire holds its general documents in an electronic format. Nearly all current accounting records excluding creditor invoices, are held on staff computers and are backed up on a daily basis.

The *Freedom of Information Act 1992* also provides that certain documents or information is exempt. The exemptions in the *Freedom of Information Act 1992* protect some documents from disclosure because their release would have an adverse effect on the private and business interests of individuals or would hinder the proper functioning of government.

Sometimes access to only part of a document will be provided if it contains information considered to be exempt.

5.3 Personal information

An application can be made to the Executive Manager Corporate Services or the CEO to correct or amend any documents containing an individual's personal information.

The application must be in writing, providing details and if necessary, documentation to support claims that the information the applicant seeks to have amended is inaccurate, incomplete, out-of-date or misleading.

The Shire will inform the applicant of its decision and the reasons and will advise the applicant of the right of review should they be dissatisfied with the Shire's decision.

No fees or charges apply for personal information or amendment of personal information about yourself.

5.4 Reasons for Refusal of Access

The most frequent reasons for refusal to provide access to information are:

a. Personal Information

   Information that would reveal personal information about an individual (e.g. their name, contact details, signature etc.) may be exempt under Schedule 1 Clause 3 of the *Freedom of Information Act 1992*.

   The Glossary, Schedule 2 of the *FOI Act* states that:

   "Personal information means information or an opinion, whether true of not, and whether recorded on a material form or not, about an individual, whether living or dead –

- whose identity is apparent or can reasonably be ascertained from the information or opinion; or

- who can be identified by reference to an identification number or other identifying particular such as a fingerprint, retina print or body sample."

b. Commercial Information

Information that would reveal trade secrets, information of a commercial value (e.g. documents containing technical designs that, if released, would harm the company) or the financial affairs of a person (e.g. debts owed to the Shire) may be exempt under Schedule 1 Clause 4 of the *Freedom of Information Act 1992*.

c. Deliberative Process

Information that would reveal a decision made during a deliberative process closed to the public (e.g. confidential Council meeting) may be exempt under Schedule 1 Clause 6 of the *Freedom of Information Act 1992*.

d. Legal Professional Privilege

Information that would reveal legal advice may be exempt under Schedule 1 Clause 7 of the *Freedom of Information Act 1992*.

6 FOI PROCESSES

6.1 Freedom of Information Applications

It is the aim of the Shire to make information available promptly and at the least possible cost and whenever possible documents will be provided outside the Freedom of Information process.

If information is not routinely available, the *Freedom of Information Act 1992* provides the right to apply for documents held by the Shire and to enable the public to ensure that personal information in documents is accurate, complete, up to date and not misleading.

Access applications have to:

- Be in writing;
- Give sufficient information so that the required documents can be easily identified;
- Provide an Australian address to which any notices can be sent; and
- Be lodged at the Shire of Quairading's Administration Centre with the appropriate application fee.

Application and enquiries should be addressed to Freedom of Information (FOI) Officer by using the following: -

By telephone:	(08) 9645 2400;
By post:	Att: FOI Officer
	PO Box 38
	QUAIRADING WA 6383
By email:	shire@quairading.wa.gov.au
or in person at	10 Jennaberring Road
	QUAIRADING WA 6383.

6.2 Notice of Decision

Applicants will be given a written "Notice of Decision" within 45 days by the decision-maker, of the Shire of Quairading.

As soon as possible but in any case, within 45 days you will be provided with a notice of decision which will include details such as:

- The date which the decision was made;
- The name and the designation of the officer who made the decision;
- If the document is an exempt document the reasons for classifying the matter exempt; or the fact that access is given to an edited document; and
- Information on the right to review and the procedures to be followed to exercise those rights.

6.3 Fees & Charges

A scale of fees and charges is set under the *Freedom of Information Regulations 1993*. Apart from the application fee for non-personal information, all charges are discretionary, meaning that it is left to the Shire's discretion whether a charge will apply or not. Straightforward applications usually incur only the application fee. The charges are as follows:

Application Fee non-personal information	$30.00
Charge for time dealing with the application (per hour or pro rata)	$30.00
Archive research of Council records (per half hour or pro rata)	$30.00
Access time supervised by staff (per hour or pro rata)	$30.00
Charge for photocopying - staff time (per hour or pro rata)	$30.00
Charge for photocopying - per copy	$0.20
Charge for transcribing from tape, film or computer (per hour or pro rata)	$30.00
Charge for duplicating a tape, file or computer information	At Cost
Charge for delivery, packaging and postage	At Cost
Deposits	
Advanced deposit may be required of the estimated charges	25%
Further advance deposit may be required to meet the charges for dealing with the application	75%

*As per Freedom of Information Regulations 1993 Schedule 1 on 27 Jul 2019

An estimate of charges will be provided if the cost is expected to exceed $25.00.

6.4 Access Arrangements

Access to documents can be granted by way of inspection, a copy of a document, a copy of an audio or video tape, a computer disk, a transcript of a recorded, shorthand or encoded document from which words can be reproduced.

6.5 Appeals for review

Applicants who are dissatisfied with a decision of the Shire Freedom of Information Officer are entitled to ask for an internal review by the Shire of Quairading. Application should be made in writing within 30 days of receiving the notice of decision. You should be notified of the outcome of the review within 15 days.

Internal Review by the Shire

If you are not satisfied with this decision, you have the right to apply for an internal review.

An application for internal review must be lodged with this agency within 30 days after being given this notice of decision, and must be:

- In writing;
- Provide particulars of the decision to be reviewed; and
- Provide an address in Australia.

The Shire is required to provide you with a notice of its internal review decision within 15 days of you lodging your application for review.

There is no lodgement fee for an application for internal review and there are no charges for dealing with an internal review request.

External Review by the Information Commissioner

If you are not satisfied with a decision, you have the right to lodge a complaint with the Information Commissioner seeking external review of the decision. You are required to lodge your complaint with the Information Commissioner's office within 60 days of receiving notice.

A complaint to the Information Commissioner must:

- Be in writing;
- Have attached a copy of this decision; and
- Give an address in Australia.

There is no charge for lodging a complaint with the Information Commissioner's office.

The Information Commissioner can be contacted at the following: -

The Office of the Information Commissioner
Albert Facey House
469 Wellington Street
PERTH WA 6000

Telephone: (08) 6551 7888

Free call (WA country landline callers only) 1800 621 244

Fax: (08) 6551-7889

Email: info@foi.wa.gov.au

Website: https://www.oic.wa.gov.au/en-au/

12.3 Roe Tourism Association Membership 2026-2029 (000:24:29)

Responsible Officer Nic Warren, Chief Executive Officer

Reporting Officer Jen Green, Executive Manager, Community and Development

Attachments 1. RTA MOU ⇩

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 234-25/26

Moved: Cr RC Faltyn
Seconded: Cr JC Hayes

That Council:

1. Agree to continue as a full member of the Roe Tourism Association for the period 1 July 2026 to 30 June 2029;
2. Commit to paying the annual membership contribution, as determined by the Roe Tourism Association and subject to annual budget adoption by Council.
3. Authorise the Chief Executive Officer to execute the Memorandum of Understanding between the Roe Tourism Association and the participating local governments.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

IN BRIEF

- The Shire of Quairading was a foundation member of the Roe Tourism Association when it was established in 1998. Following a brief period of non-membership in 2017, the Shire rejoined as a full member in 2019 and has remained an active participant since.
- The RTA comprises the Shires of Beverley, Bruce Rock, Corrigin, Kondinin, Kulin, Lake Grace, Narembeen and Quairading.
- Member local governments are being asked to commit to a further three-year Memorandum of Understanding from 2026 to 2029.
- Membership contributions are currently $6,000 per annum.
- The RTA employs an Executive Officer and Marketing Coordinator, both roles currently undertaken by Alyssa Szekeres.
- Membership provides regional collaboration, tourism promotion and access to shared marketing opportunities that would otherwise be difficult to achieve individually.

MATTER FOR CONSIDERATION

Council is requested to consider continuing the Shire's membership of the Roe Tourism Association for a further three years and authorise the Chief Executive Officer to execute the Memorandum of Understanding on behalf of the Shire.

BACKGROUND

The Roe Tourism Association (RTA) was established to promote tourism throughout the Roe region and strengthen collaboration between participating local governments. The association currently comprises the Shires of Beverley, Bruce Rock, Corrigin, Kondinin, Kulin, Lake Grace, Narembeen and Quairading.

The Shire of Quairading was a foundation member of the Roe Tourism Association when it was established in 1998. Following a brief period of non-membership in 2017, the Shire rejoined as a full member in 2019 and has actively contributed to the strategic direction of the organisation since.

The RTA meets quarterly, with hosting responsibilities rotating between member shires. The current Council representatives are Cr Cowcill and Cr Faltyn.

Member contributions support the employment of an Executive Officer and Marketing Coordinator, together with general operating expenses associated with regional tourism promotion.

Through a collaborative approach, the RTA has delivered a range of marketing initiatives and tourism projects which have strengthened visitation across the region. Membership also enables Quairading to be promoted as part of a recognised tourism route and broader destination network, providing greater exposure than could be achieved independently.

Current and recent benefits include:

- Regional promotion of Quairading's attractions, events and businesses;
- Participation in a recognised and increasingly popular tourism pathway across the Wheatbelt;
- Shared marketing campaigns;
- Professional tourism and destination marketing support;
- Access to collaborative projects and grant opportunities;
- Increased exposure through digital, print and social media channels;
- Opportunities to share resources and knowledge with neighbouring local governments; and
- Participation in the current regional photography and videography project, which will provide contemporary image and video assets for each town. These assets will not only be utilised by the Roe Tourism Association but will also provide valuable content for the Shire's own website, social media, visitor information and promotional activities.

Continued membership will enable the Shire to maintain these benefits and continue contributing to the promotion and economic development of the wider Roe region.

Additional information on the Roe Tourism Association, including regional attractions, itineraries and marketing initiatives, is available via the Pathways to Wave Rock website https://pathwaystowaverock.com.au/

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council currently allocates $6,000 annually for membership of the Roe Tourism Association. Under the proposed Memorandum of Understanding, the annual membership contribution will continue to be determined by the Roe Tourism Association through its annual budgeting process and will remain subject to Council's annual budget adoption. Based on current arrangements, the contribution is anticipated to remain at approximately $6,000 per annum.

The contribution is considered modest in comparison to the value derived through shared marketing activities, professional tourism support and regional collaboration. Continued participation provides access to resources and promotional opportunities that would otherwise require substantially greater investment if undertaken independently.

ALIGNMENT WITH STRATEGIC PRIORITIES

1.2 **Community**: Provide social and cultural activities for all members of the community

2.3 **Economy**: Shire engages stakeholders and partners to help capture local economic development initiatives

CONSULTATION

Consultation has occurred through the Roe Tourism Association, participating local governments and officers involved in the administration and governance of the Association.

Council representatives have continued to participate in meetings and activities, while the Executive Manager Community and Development currently serves as Vice-President of the Association.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

Nil

RISK ASSESSMENT

	Option 1
Financial	Low Annual membership costs are modest and included within operational budgets. Shared regional marketing delivers value for money and reduces the cost burden on individual local governments.
Health	Low No significant health risks are associated with this matter.
Reputation	Low Withdrawal from the Association may reduce the Shire's regional presence and diminish opportunities for collaboration. Continued membership demonstrates commitment to regional partnerships and tourism development.

Operations	Low Membership has minimal operational impacts and provides access to professional resources and support that complement existing staff capacity.
Natural Environment	Low The proposal has no direct impact on the natural environment.

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil.

ROE TOURISM

PATHWAYS TO WAVE ROCK

WESTERN AUSTRALIA

Memorandum of Understanding (MoU)

for

ROE TOURISM ASSOCIATION

1 July 2026 – 30 June 2029

CONTENTS

1. **Description of collaborating organisations**
2. **Purpose of the MoU**
3. **Financial contributions**
4. **Withdrawal of Member Councils**
5. **Admitting new Member Councils**
6. **Communication and exchange of information**
7. **Intellectual property**
8. **Amendment of the Memorandum of Understanding**

ATTACHMENT 1

Terms of Agreement - dates and signatures

AGREEMENT

This Memorandum of Understanding (MoU) represents an agreement between;

Shire of Beverley,

Shire of Bruce Rock,

Shire of Corrigin,

Shire of Kondinin,

Shire of Kulin,

Shire of Lake Grace,

Shire of Narembeen and

Shire of Quairading

("the Member Councils")

These local governments are working as an advisory committee of the participating member Councils of the Roe Tourism Association (RTA).

1. **Description of collaborating organisations**
   The eight (8) partner organisations are all Local Government Authorities under the Local Government Act 1995 (as amended), governed by the RTA Constitution, adopted on 15 October 2018.

2. **Purpose of the MoU**
   The purpose of the MoU is to establish a financial contribution and commitment from the eight (8) Councils that form the Roe Tourism group.

3. **Financial contributions**
   - 3.1 Member Councils are required to make Full Membership annual financial contribution towards the operations of RTA. Fees determined by the RTA committee are to be ratified by each individual Council. These contributions are to be distributed between pathway development, employment of an Executive Officer and Marketing Coordinator, and may also be requested to contribute towards specific projects or initiatives of RTA.
   - 3.2 The Executive shall have the power to seek external funding for the association.
   - 3.3 The committee shall have the power to suggest levies to be paid by all members and to set the level of any such levy. Any such levy is to be ratified by each individual Council.
   - 3.4 RTA to provide annual financial contribution information to member Councils in March each year, for budgetary considerations.

3.5 Manner of Payment - The contributions referred to in clause 3.1 shall be paid by each Member Council to RTA in the manner determined by Roe Tourism Association.

3.6 Member Councils contributions and any grant funding is to be centralised by the RTA dedicated bank account. RTA will be responsible for the financial reporting requirements.

4. Withdrawal of a Member Councils

4.1 A Member Council may at any time withdraw from RTA upon giving twelve (12) months written notice to of its intention to withdraw.

4.2 The withdrawal of a Member Council shall take effect from the end of the financial year (30 September), in which notice of withdrawal under 4.1 is given.

4.3 The Member Council shall still be liable for its financial contribution to full membership costs for the duration of the notice period.

5. Admitting new Member Councils

5.1 Section 3.65 of the Local Government Act 1995 is to apply if a Regional Local Government is established.

5.2 Prospective new member Councils shall be required to submit an application in writing to the committee for RTA Full Membership

5.3 Prospective new member Councils may be admitted to join RTA subject to the unanimous agreement of the current members.

5.4 If a new member Council applies to join RTA, the committee shall determine and consider any additional 'entry' costs incurred by RTA for updating their website, altering the Constitution, printing new promotional material and any other associated costs.

5.5 On entry, a new member Council shall be liable to pay RTA the determined 'entry' cost, in addition to the annual Full Member fee and Executive Officer contribution as described in section 3.

6. Communication and exchange of information

Information dissemination is largely via email. Records are to be retained as per Record Keeping Plan of the respective local government. Agendas and Minutes are to be retained in a hard copy as well as electronic version by the RTA Executive Officer.

7. Intellectual property

Rights to the intellectual property as produced will be retained by the committee of all work produced.

8. Amendment of the Memorandum of Understanding

8.1 The Member Councils may amend this MoU by majority agreement of the member Councils

8.2 The MoU can be amended to include another local government as a party to the amending agreement.

12.4 Privacy Policy (00:25:24)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Marion Haeusler, Manager of Governance
Attachments	1. Privacy Policy - DRAFT ⇩
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 235-25/26

Moved: Cr BR Cowcill
Seconded: Cr RC Faltyn

That Council adopt the Privacy Policy as presented in Attachment 1.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

IN BRIEF

Council are asked to adopt a Privacy Policy to comply with requirements under the *Privacy and Responsible Information Sharing Act 2024* (PRIS Act).

MATTER FOR CONSIDERATION

On 1 July 2026, several parts and schedules of the PRIS Act, come into operation. Information Privacy Principle 5 in Schedule 1 of the PRIS Act mandates that a document must be published that sets out how the Shire intends to handle personal information. Section 73 of the PRIS Act mandates that the Shire must publish a policy that sets out how an information breach will be dealt with.

The Privacy Policy as attached combines these two obligations in one document.

BACKGROUND

In December 2024 the *Privacy and Responsible Information Sharing Act 2024* (PRIS Act) was enacted to establish a comprehensive statutory privacy framework applicable to Western Australian public sector entities, including local governments.

The substantive privacy obligations under the PRIS Act will commence on 1 July 2026, at which point local governments will become 'IPP entities' and will be subject to Information Privacy Principles (IPPs) as set out in Schedule 1 of the PRIS Act. These IPPs will govern the collection, use, storage and disclosure of personal information.

As local governments are expressly captured within the definition of entities required to comply with the PRIS Act, failure to implement measures necessary to meet the IPPs (including maintaining a publicly available privacy policy) may constitute an interference with privacy and expose the local government to complaints, investigation, and regulatory action by the Information Commissioner.

In order to comply with the new provisions under the PRIS Act, it is necessary for the local government to adopt and publish a Privacy Policy that clearly sets out how personal information is collected, used, disclosed and managed.

Several other requirements will come into operation at the same time, such as appointing responsible officers and establishing certain procedures and registers. Those requirements will be handled operationally by the relevant officers.

STATUTORY ENVIRONMENT

Local Government Act 1995

Privacy and Responsible Information Sharing Act 2024

Freedom of Information Act 1992

State Records Act 2000

Information Commissioner Act 2024

POLICY IMPLICATIONS

Freedom of Information Statement

Record Keeping Policy

FINANCIAL IMPLICATIONS

Nil

ALIGNMENT WITH STRATEGIC PRIORITIES

5.4 Governance & Leadership: Implement systems and processes that meet legislative and audit obligations

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.3 Governance, Financial and Compliance Risks: Organisational Misconduct

3.2 Governance, Financial and Compliance Risks: Cybersecurity and Data Protection

RISK ASSESSMENT

	Option 1
Financial	Nil
Health	Nil
Reputation	Medium *Adopting the Policy is a legislative requirement.*
Operations	Low *Operational requirements under the new legislation are likely to increase.*
Natural Environment	Nil

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
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Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

PRIVACY POLICY

PURPOSE

This policy provides a framework for how the Shire of Quairading (the Shire) conducts the responsible and lawful management of any personal information collected throughout its operations.

In particular, guidelines for how information is collected, stored and responsibly shared are established and the process outlined for preventing and responding to data breaches.

SCOPE

This policy applies to all Council members, staff and volunteers, as well as contractors and service providers to the Shire, who have access to information.

POLICY

Information Collection

The Shire collects information only where necessary to undertake its functions and with legal justification.

Types of personal information that may be collect include:

- Contact details (name, email, phone number, address)
- Physical details (signatures, images, voice recordings)
- Copies or content of Prof of Identity (POI) documents
- Other personal information (bank details, TFNs, criminal records or medical information)
- Any information that may be collected by a Department of Transport and Major Infrastructure agent

The Shire gathers information via the following formats and media:

- Application forms, surveys and feedback forms
- Data from interactions with the Shire's website and social media channels
- Audio and visual content including phone calls, voicemails, CCTV footage and meeting recordings.

System-generated Information

The Shire's website uses cookies to collect anonymous traffic data to improve user experience.

The Shire may review collected data and statistics to assess server activity, access to individual pages, and applications, with the aim of improving the delivery of information to its visitors. No effort is made to identify users or trace their online behaviour, except in the rare case of an investigation or to address issues related to a security breach or inappropriate activity.

The Shire's website may also include links to external sites that may be owned and controlled by third parties. Links to these sites do not indicate affiliation or endorsement by the Shire.

Accessing third-party sites may be subject to terms and conditions that differ from those of the Shire, and using these links is at each individual user's own risk.

Information collected when interacting with the Shire-managed social media accounts, may be used to compile statistics that help focus communications. Users should be aware that these platforms handle personal information according to their own privacy policies, and are encouraged to familiarise themselves with these policies.

Use and Disclosure

The Shire collects data exclusively to carry out its functions. Personal information collect will only be used for the purpose it was collected for.

Disclosure of personal information to third parties may only occur under specific circumstances where the Shire is required to do so under legal requirements, where consent is given or where the disclosure is in the public interest.

Data Storage and Protection

The Shire is committed to securely storing and protecting personal information, ensuring it is accessed only for approved purposes. The Shire actively works to safeguard against misuse, loss, unauthorised access, and disclosure, with storage and protection methods complying with the WA State Records Act 2000 and relevant standards.

Security measures employed by the Shire include encryption, multi-factor authentication, and risk assessments, put in place to protect information.

The Shire website may contain links to third-party websites which are outside of the Shire's control and are therefore not covered by these conditions. The Shire accepts no responsibility for the security, content accuracy, or privacy practices of external sites.

Whilst the Shire takes all reasonable steps to protect details held, as with all information transmitted over the internet, complete security is not guaranteed.

Accessing Personal Information

Role restrictions apply internally, and access permissions to records are granted to staff based on the requirements of their responsibilities.

In line with Australian privacy laws, individuals can access and amend their personal information held with the Shire by making a request in writing to the Shire's Freedom of Information (FOI) Officer:

- By email: shire@quairading.wa.gov.au
- By Post: PO Box 38, Quairading WA 6383
- In person: 10 Jennaberring Road, Quairading WA 6383

Complaints and Breaches

Where an individual suspects a breach of privacy laws has occurred and personal information held with the Shire has been misused or unlawfully disclosed, they may make a complaint in writing to the Shire's Privacy Officer.

The Shire is committed to addressing any complaint promptly and in accordance with established internal procedures.

Where a breach is confirmed, the Shire will act to minimise any harm, investigate the cause, and inform those individuals affected immediately. Individuals can escalate concerns to the Information Commissioner of Western Australia, who assists in submitting privacy complaints.

STATUTORY ENVIRONMENT

Privacy and Responsible Information Sharing Act 2024

Information Commissioner Act 2024

Freedom of Information Act 1992

State Records Act 2000

Record of Policy Review					
Version	Responsible Officer	Council Adoption	Resolution	Reason for Review	Next Review Date
01	Manager of Governance			New Policy	

ITEM 13 MATTERS FOR CONSIDERATION – HEALTH & BUILDING (00:26:06)

No matters for consideration

ITEM 14 MATTERS FOR CONSIDERATION – WORKS & SERVICES (00:26:14)

14.1 Update on status of Works & Services, June 2026

Responsible Officer Nic Warren, Chief Executive Officer

Reporting Officer Sarah Caporn, Executive Manager, Works & Services

Attachments Nil ⇩

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 236-25/26

Moved: Cr BR Cowcill
Seconded: Cr RC Faltyn

That Council endorse the status of the works programme completed by the Works & Services team to June 2026.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

IN BRIEF

- Winter road maintenance has begun.
- A solution for the loose stones and slope at the Sports Courts.
- Proposed projects for Council's consideration for 2026/27 Budget.

PROJECT UPDATES

Construction:

Winter Maintenance: Quairading Earthmoving has commenced a winter grade of roads in the south western quadrant of the Shire (South Caroling area). The Shire of Nungarin hired a road grader from the Shire of Quairading to complete their recent summer road construction. As part of our ongoing conversation about resource sharing, they have agreed to provide our Shire with their grader operator to undertake 14 days of winter grading with our equipment from the 2nd to 17th July. All costs have been calculated and invoiced under the Shire's private works rates.



Wheatbelt Secondary Freight Network (WSFN), Dangin Mears:

We were scheduled to seal this project in early May but with the inclement weather experienced at that time, the ambient ground temperatures weren't conducive to the spraying of S45R (crumb rubber) seal so the Shire used an emulsion prime and 2 coat CRS70 emulsion seal as the alternative. The two processes are not too dissimilar but the risk of sealing with the S45R (which contains a partially digested crumb rubber powder in the emulsion) is that the bitumen may be unable to hold the aggregate stone and will strip badly over the winter. The 2-coat CRS170 emulsion won't have this issue but will require a reseal in 26/27 to ensure longevity of the sealed asset.

The additional S45R reseal next year which hasn't been budgeted/allowed for in the WSFN program and will require WSFN approval. The additional reseal is (as much can be predicted in this current climate) likely to be in the range of $332,000 to $398,400 ($309,867 to $371,840 WSFN contribution and $22,133 to $26,560 LG contribution). Staff are in the process of applying to WSFN and the reseal works will be included in the 2026/27 Budget for Council's consideration.

Roads to Recovery: The EMWS is currently developing the 2026/27 Roads to Recovery projects ahead of the Budget Workshops. As the Shire doesn't have any major funded projects other than the Regional Road Group, R2R works will be the main focus for our construction crew. As a result, the focus will be on gravel road resheeting works and other projects that can be accomplished in-house rather than reseals and other projects which are usually completed by outside contractors.

Grounds & Gardens:

Sports Court Slope: Since the funding application for Stage 2 of the Sportsground Precinct has been unsuccessful and excavation of the existing carpark on hold, staff have installed more CementCrete rolls and a wide set of stairs to counter the loose stones and slope near the new sports courts. The Shire received several reports of people concerned about slipping when entering the courts due to the level changes with the existing carpark. There has been some damage experienced at the courts during a storm event in early June and the EMWS is seeking a replacement basketball backboard.





Buildings & Property: *Pool Entry:* A structural engineer, Rotaru Building Consultants, visited the Shire on Saturday 6th June to assess cracking in the Arthur Kelly Village units and the brick plinth at the Memorial Pool entry.

The EMWS is awaiting a final report but Councillors may remember considering the Pool Entry Statement at the March 2026 Concept Forum. Since this time, the structure has been hit by a vehicle reversing out of the adjacent Chalets installed during November 2025. The ute has caused substantial damage to the structure which now constraints the options of what to do moving forwards. The vertical plane has moved at least 40mm off plumb (tolerance is typically around 20mm) and there is a significant public safety concern. Should the entry statement need to be demolished (as is suspected to be the case), Council are asked to consider if they would prefer moving the granite plaques with the names of those memorialised residents to another surface at the front of the Memorial Pool or to the war memorial precinct in Heal St.



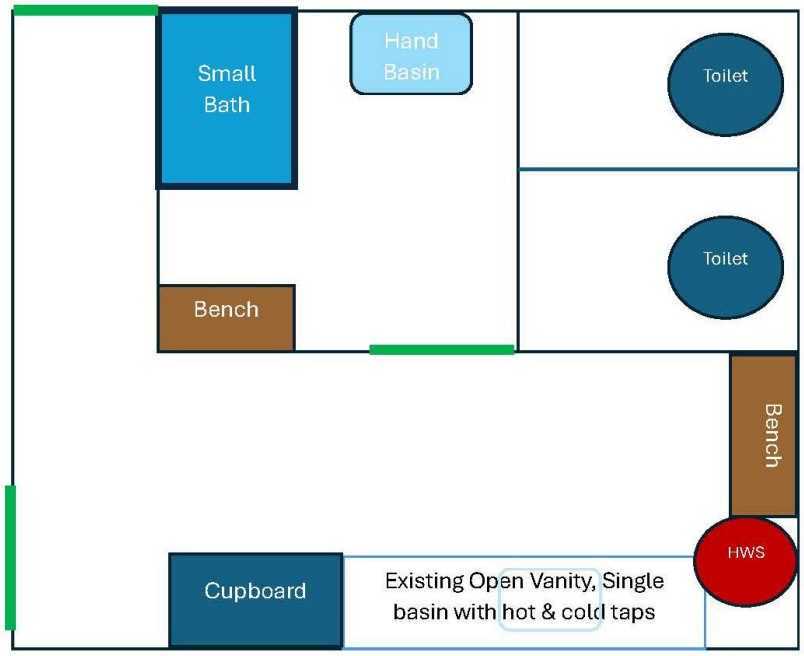

Golf Club Ladies Bathroom: This project was including in the 2025/26 Budget but with various staffing changes, has not progressed. The members have asked for removal of this small bath built into the corner and instead include a shower room. The EMWS recently attended the site and has suggested the following design, as per below sketch. The project would install a new door and ¾ partition wall to divide the shower from the toilet stalls. We would also seek to upgrade the vanity to include two sinks with modern mixer taps. Lastly, replace the existing hot water boiler to an instantaneous electric unit. A solar unit was considered but as the clubrooms are mainly used during winter, an electric booster would be necessary, thus negating any energy efficiency.





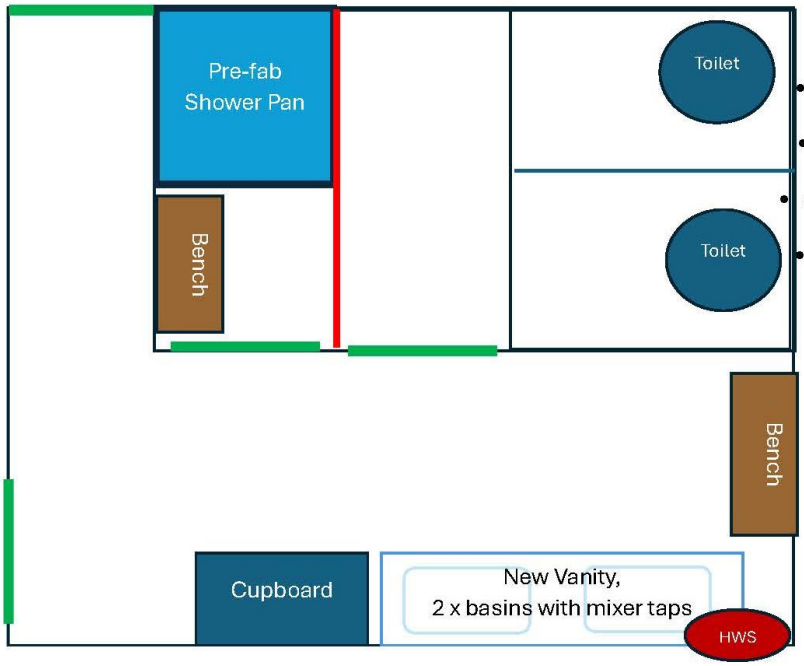


LADIES ABLUTIONS @ QUAIRADING GOLF CLUB



EXISTING LAYOUT - ABOVE

PROPOSED LAYOUT - BELOW



- Remove hand basin near toilets
- Add new shower pan, rose & taps
- New waste/sewer line for shower
- Add wall and door to shower space
- Double sink in vanity + mixer taps
- Replace & move HWS
- Add a LED baton to ceiling (if required)

Depot Wash Pad: Installing a wash pad for washing light vehicles has now been completed in the Depot's main yard; works also included an emergency shower at the Chemical Shed.



Plant: The water cart trailers have now been purchased, completing this year's capital items. The allocated budget allowed for two water trailers – one for Road Construction and one for Gardens.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Asset Management Policy

FINANCIAL IMPLICATIONS

Those budget amendments endorsed at the May OCM have now been processed with final claims made wherever possible.

ALIGNMENT WITH STRATEGIC PRIORITIES

2.4 **Economy**: Encourage local workforce participation

3.1 **Built Environment**: Safe, efficient and well maintained road and footpath infrastructure

3.3 **Built Environment**: Improvements to building infrastructure including our sport and recreation facilities, residential and service delivery facilities following considered cost benefit analysis models and venue management plans

3.2 **Built Environment**: Parks, gardens and social spaces are safe and encourage active, engaged and healthy lifestyles

4.3 **Natural Environment**: Demonstrate sustainable practices of water, energy and waste management

5.1 **Governance & Leadership**: Shire communication is consistent, engaging and responsive

5.2 **Governance & Leadership**: Forward planning and implementation of plans to determine Strategic Plan and service levels

5.3 **Governance & Leadership**: Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community

5.4 **Governance & Leadership**: Implement systems and processes that meet legislative and audit obligations

CONSULTATION

The Works team receive customer requests which are assessed by EMWS and responded to within a timely manner. A Works Request Form is available for community members to fill in and request assistance from the Works & Services team. The form is available at the Front Counter and via the Shire's 'Contact Us' page on the website. The Shire also encourages the use of the Snap, Send, Solve app for all smartphones to report incidents to local authorities all over Australia.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

1.1 Infrastructure and Operational Risks: Workforce Challenges and Skills Shortage

1.3 Infrastructure and Operational Risks: Road Infrastructure and Maintenance

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

RISK ASSESSMENT

Financial	Moderate *The Works budget is a substantial investment into our town and the Shire's assets. It needs to be properly allocated and have transparency for community members and ratepayers.*
Health	N/A
Reputation	Medium *The Works team has strong visibility within the community and are committed to making sure the Shire is a safe and beautiful place to live and work.*
Operations	Medium *A well-functioning Works team ensures that Council's priority tasks and ongoing programme are completed in a timely and value for money method.*
Natural Environment	N/A

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
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Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

As per the Workforce Plan review presented to the May OCM, the Shire welcomes an Operations Manager to our Depot staff. They will assist the Supervisor of Construction and broader outside staff to deliver the annual capital programme and meet operational needs while the Executive Manager will focus on longer term strategic documents, plans and strategies.

ITEM 15 MATTERS FOR CONSIDERATION - WORK, HEALTH & SAFETY (00:28:45)

No matters for consideration

ITEM 16 URGENT COUNCILLOR'S BUSINESS (00:28:54)

Nil

ITEM 17 CONFIDENTIAL ITEMS (00:29:04)

The Meeting will be closed by Council Resolution to the public under Part 5 Division 2 Section 5.23(4)(c) of the Local Government Act 1995 as the Items relates to : -

(c) information contained in a tender received by the local government for a contract to the extent that the information — (i) is a tendered price; or
(ii) a tendered methodology for calculating a price;

RESOLUTION: OCM 237-25/26

Moved: Cr BR Cowcill
Seconded: Cr RC Faltyn

That Council close the meeting to the public at 3.44 pm to consider the confidential reports listed below in accordance with Section 5.23(2) of the Local Government Act 1995:

17.1 Contract Suspension

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

17.1 Contract Suspension

RESOLUTION: OCM 238-25/26

Moved: Cr JC Hayes
Seconded: Cr BR Cowcill

1. That Council receive the excerpt from 26th May 2022 Ordinary Council Meeting in respect to Resolution 177-21/22 for background information.
2. That Council rescind its previous resolution to participate in the Altus Uplift Program - Resolution 177-21/22
3. Authorises the Chief Executive Officer to negotiate the termination of the existing agreement with ReadyTech, including seeking reimbursement and/or an appropriate commercial settlement for modules and services not delivered under the agreed implementation program.
4. Authorises the Chief Executive Officer and delegated officers to investigate, assess and engage with alternative Enterprise Resource Planning (ERP) providers to identify a solution that best meets Council's current and future operational requirements.

Continued on next page…

5. Requests a further report be presented to Council outlining the findings of the assessment process and recommending a preferred ERP solution for Council's consideration.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 6/0

The above mentioned report/s were provided to Elected Members under separate cover. The report/s are not for publication.

RESOLUTION: OCM 239-25/26

Moved: Cr JC Hayes
Seconded: Cr RC Faltyn

That the meeting be open to members of the public at 3.53 pm.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 6/0

Public Reading of Resolution

The Shire President read aloud the decision made by Council while the Meeting was closed to the public.

ITEM 18 NEXT MEETING DATE (00:30:32)

The next Ordinary Council Meeting is scheduled to take place on Thursday 30 July 2026 commencing at 3:15 PM in the Council Chambers, 10 Jennaberring Road, Quairading, WA.

ITEM 19 CLOSURE (00:30:50)

There being no further business, the Chairperson closed the Meeting at 3.55pm.

I certify the minutes of the Ordinary meeting of Council held on 25 June 2026 were confirmed 30 July 2026 as recorded on Resolution No. 001 - 26/27.

Confirmed..... 30.07.2026