Bush Fire Advisory Committee

Agenda | 30th September 2026

CONTENTS

Agenda Item	Page
ITEM 1 OPENING & ANNOUNCEMENTS	3
ITEM 2 ATTENDANCE AND APOLOGIES	3
2.1 Fire Control Officers / Weather Monitors	3
2.2 Shire	3
2.3 Invited Observers/Visitors/Agencies	3
2.4 Apologies	3
ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	4
ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING	4
4.1 Confirmation of Minutes – 15th April 2026	4
4.2 Business Arising	4
ITEM 5 CORRESPONDENCE	4
5.1 Inward	4
5.2 Outward	4
ITEM 6 CBFCO / DCBFCO / FCO / CESM REPORTS	4
6.1 CBFCO Report	4
6.2 DCBFCO Report	4
6.3 FCO's Reports	4
6.4 CESM Report	4
6.5 Shire Report	5
6.6 Other Agency Reports	5
ITEM 7 ELECTION OF OFFICE BEARERS	5
7.1 Appointment of Chief Bush Fire Control Officer	5
7.2 Appointment of Deputy Chief Bush Fire Control Officer	5
7.3 Appointment of Fire Control Officers	6
7.4 Appointment of Fire Weather Monitors	6
ITEM 8 DISCUSSION POINTS	6
8.1 Pre-Season Synopsis	6
8.2 Restricted Burning Period/Prohibited Burning Period (RBT/PBT)	7
8.3 2027 Meeting Schedule	7
8.4 General Business	7
ITEM 9 NEXT MEETING DATE	7
ITEM 10 CLOSURE	7

SHIRE OF QUAIRADING

The Bush Fire Advisory Committee Meeting held on Wednesday 30th September 2026 commencing at 5:00 pm.

ITEM 1 OPENING & ANNOUNCEMENTS

The Chairperson welcomed everyone to the Meeting and declared the Meeting open at _____ pm.

ITEM 2 ATTENDANCE AND APOLOGIES

2.1 Fire Control Officers / Weather Monitors

Mr T Mills	Fire Control Officer/Weather Monitor, Representative South Caroling BFB
Mr L Johnston	Deputy Chief Bush Fire Control Officer, Representative South Caroling BFB
Mr G Hughes	Fire Control Officer, Representative Wamenusking BFB
Mr M Davies	Fire Control Officer, Representative Balkuling/Doodenanning BFB
Mr M Peacock	Fire Control Officer, Representative Balkuling/Doodenanning BFB
Mr B Wilson	Deputy Chief Bush Fire Control Officer, Captain North Quairading BFB
Mr T Hadlow	Fire Control Officer, Representative North Quairading BFB
Mr N Gelmi	Chief Bush Fire Control Officer, FCO Wamenusking BFB

2.2 Shire

Cr T Stacey	Shire President, Chair
Cr R Faltyn	Councillor, Deputy Chair
Mr N Warren	Chief Executive Officer
Ms S Caporn	Executive Manager of Works and Services, Minute Taker

2.3 Invited Observers/Visitors/Agencies

Mr H Harris	Captain, Representative Balkuling/Doodenanning BFB
Mr A Duncan	Captain, Central BFB /VFRS Captain
Mr A Caporn	Captain, Wamenusking BFB
Mr D Mastin	Brigade Lieutenant, Central BFB
Ms S Korzonek	FRS Representative
Mr J Corrigan	Department of Fire and Emergency Services
Mr G Rowels	Department of Fire and Emergency Services

2.4 Apologies

Mr A Mills-Heath	Community Emergency Services Manager

ITEM 3 DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

ITEM 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING

4.1 Confirmation of Minutes – 15th April 2026

RECOMMENDATION

MOVED **SECONDED**

That the minutes of the Bush Fire Advisory Committee Meeting held on the 15th of April 2026 be confirmed as a true and correct record of that meeting.

4.2 Business Arising

ITEM 5 CORRESPONDENCE

5.1 Inward

Nil

5.2 Outward

Nil

ITEM 6 CBFCO / DCBFCO / FCO / CESM REPORTS

6.1 CBFCO Report

6.2 DCBFCO Report

6.3 FCO's Reports

6.4 CESM Report

Brigade Engagement
I have attended a couple brigade AGMs, which have been a great opportunity to meet members and start building relationships with our local volunteers. I appreciate the warm welcome I have received so far and look forward to continuing to work with everyone.

Handheld Radios
Upon returning from annual leave, I will look into arranging for the handheld radios currently held in my office to be mounted in the brigade appliances.

Water Bombing Course
The water bombing course is scheduled for 9 October 2026, with the following sessions:
* Quairading – 11:30 am
* Cunderdin – 3:00 pm
At this stage, no further information has been released regarding where the water bombing aircraft will be stationed for the upcoming fire season. I will pass on any updates as they become available.

General
I am settling into the CESM role well and look forward to continuing to meet and work alongside the brigades across the three shires.
I am currently away and the phone isn't being monitored and nor are my emails. I will be back at work on the 12th of October.

6.5 Shire Report

6.6 Other Agency Reports

ITEM 7 ELECTION OF OFFICE BEARERS

7.1 Appointment of Chief Bush Fire Control Officer

RECOMMENDATION

MOVED **SECONDED**

That the Bush Fire Advisory Committee recommend to Council that Council appoints _____ as Chief Bush Fire Control Officer until October 2027.

7.2 Appointment of Deputy Chief Bush Fire Control Officer

RECOMMENDATION

MOVED **SECONDED**

That the Bush Fire Advisory Committee recommend to Council that Council appoints _____ as Deputy Chief Bush Fire Control Officer until October 2027.

7.3 Appointment of Fire Control Officers

RECOMMENDATION

MOVED **SECONDED**

That the Bush Fire Advisory Committee recommend to Council that Council appoints the following persons, subject to their acceptance, as Fire Control Officers for the Shire of Quairading until October 2027:

_____

7.4 Appointment of Fire Weather Monitors

The Role of the Fire Weather Monitors is to keep an eye on current weather conditions at the request of the Chief Bush Fire Control Officer, or Deputy in the Chiefs absence in order to decide whether a harvest vehicle movement and hot works ban will be implemented at any given time on a day that is required should the weather conditions warrant it.

RECOMMENDATION

MOVED **SECONDED**

That the Bush Fire Advisory Committee recommend to Council that the following persons be appointed as Fire Weather Advisors until October 2027:

Town _____
North West Area _____
South West Area _____
South East Area _____
North East Area _____
Advisor _____

ITEM 8 DISCUSSION POINTS

8.1 Pre-Season Synopsis

Pre-Season Update
At this stage, I have not received a pre-season update regarding what to expect for the upcoming fire season. I will provide further information as it becomes available.

8.2 Restricted Burning Period/Prohibited Burning Period (RBT/PBT)

The following dates have been made public to the community with the Shire's Fire Break Notice 2026/27:

Restricted Burning Period:

- 1st October – 31st October

Prohibited Burning Period:

- 1st November – 28th February

Restricted Burning Period:

- 1st March – 31st March

8.3 2027 Meeting Schedule

Suggested meeting dates:

- Wednesday, 14th April 2026 (Post-Season)
- Wednesday, 22nd September (Pre-Season)

The BFAC to please discuss

8.4 General Business

ITEM 9 NEXT MEETING DATE

The next Bush Fire Advisory Committee meeting TBA.

ITEM 10 CLOSURE

There being no further business, the Chairperson closed the meeting at _____ pm.