Ordinary Council Meeting

Minutes | 24th September 2026

Disclaimer

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SHIRE OF QUAIRADING

The Ordinary Council Meeting Minutes of Meeting held on 24th September 2026 commencing at 3:15 PM.

ITEM 1 OPENING & ANNOUNCEMENTS (00:00:04)

The Shire President opened the Meeting at 3.15 pm.

"Before we start our meeting, I would like to acknowledge that we are meeting on Noongar/Ballardong land. We pay respect to the original custodians of the land…past and present. I welcome you all here today for this meeting.

In accordance with Regulations 14I and 14J of the Local Government (Administration) Regulations 1996 I give notice that this meeting is being audio recorded to facilitate community participation and for minute-taking purposes. By being present, members of the public consent to the possibility of their voice being recorded. Audio recordings are published on the Shire's website following the meeting."

ITEM 2 ATTENDANCE AND APOLOGIES (00:00:44)

Councillors

Cr TJ Stacey	Shire President
Cr JC Hayes	Deputy Shire President
Cr BR Cowcill	
Cr RC Faltyn	
Cr SL Hadlow	
Cr KS Squiers	
Cr LJ Stacey Cowcill	

Council Officers

Mr NJ Warren	Chief Executive Officer
Ms T Brown	Executive Manager, Corporate Services
Ms SE Caporn	Executive Manager, Works & Services
Ms J Green	Executive Manager, Community and Development
Ms M Haeusler	Manager of Governance

Observers/Visitor

Nil

Apologies

Nil

Leave of Absence Previously Granted

Nil

ITEM 3 PUBLIC QUESTIONS (00:01:02)

No matters for consideration

ITEM 4 DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/PETITIONS (00:01:12)

No matters for consideration

ITEM 5 APPLICATIONS FOR LEAVE OF ABSENCE (00:01:21)

No matters for consideration

ITEM 6 DECLARATIONS OF INTEREST (00:01:30)

6.1 Cr Stacey Cowcill

Cr Lynnette Stacey Cowcill declared a financial interest in relation to item 12.2 Business Grants Support Policy Review - Participation in Business Grants.

ITEM 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING (00:02:30)

7.1 Confirmation of Minutes: Ordinary Council Meeting – 27 August 2026

RESOLUTION: OCM 038-26/27

Moved: Cr RC Faltyn
Seconded: Cr LJ Stacey Cowcill

That the Minutes of the Ordinary Council Meeting held on the 27 August 2026 be confirmed as a true and accurate record.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

BUSINESS ARISING

Nil

ITEM 8 RECEIVAL OF COMMITTEE MEETING MINUTES (NO RECOMMENDATIONS) (00:03:21)

8.1 Concept Forum Meeting – 27 August 2026

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Marion Haeusler, Manager of Governance
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 039-26/27

Moved: Cr JC Hayes
Seconded: Cr KS Squiers

That Council receive the minutes of the Concept Forum for its meeting on 27 August 2026.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

The minutes for the Concept Forum Meeting were provided to Council under separate cover. These minutes are not for public viewing.

ITEM 9 RECOMMENDATIONS FROM COMMITTEE MEETINGS FOR COUNCIL CONSIDERATION (00:04:15)

9.1 Local Emergency Management Committee Meeting – 16 September 2026

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Marion Haeusler, Manager of Governance
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 040-26/27

Moved: Cr BR Cowcill
Seconded: Cr KS Squiers

That Council receive the minutes of the Local Emergency Management Committee for its meeting on 16 September 2026.

FOR:	Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill
AGAINST:	Nil

CARRIED 7/0

The minutes for the Local Emergency Management Meeting were provided to Council under separate cover. The minutes can be found on Council's website: www.quairading.wa.gov.au.

9.1.1 LEMC Risk Register Review (00:04:56)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Marion Haeusler, Manager of Governance
Attachments	1. LEMC Risk Register (Draft)
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 041-26/27

Moved: Cr RC Faltyn
Seconded: Cr JC Hayes

COMMITTEE RESOLUTION: LEMC 003-26/27

The Local Emergency Management Committee recommends to Council that Council acknowledge the review of and adopt the updated LEMC Risk Register.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

The LEMC Risk Register was adopted by Council in December 2023 and is due for review. Council is asked to adopt the draft register in Attachment 1 as reviewed by the Local Emergency Management Committee at its meeting on 16 September 2026

MATTER FOR CONSIDERATION

The Committee recommends no changes other than the removal of the date in the title of the document. The recommended change has been implemented in the attached draft document.

BACKGROUND

The LEMC Risk Register was developed as part of the Emergency Risk Management Process and in line with a review of the Local Emergency Management Arrangements. Based on four separate workshops relevant to the four major risks covered, the register details the nature and likelihood of risk-specific impacts to the Quairading community, forming the basis of the Shire's approach to managing environmental risks.

STATUTORY ENVIRONMENT

Emergency Management Act 2005

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

ALIGNMENT WITH STRATEGIC PRIORITIES

1.1 Our Community: Safe and healthy lifestyles

4.1 Our Local Environment: A healthy natural environment

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

1.2 Infrastructure and Operational Risks: Power Supply Reliability and Emergency Response

2.3 Community Health and Safety Risks: Natural and Man-Made Disasters

RISK ASSESSMENT

	Option 1
Financial	N/A
Health	N/A
Reputation	Low
Operations	N/A
Natural Environment	Low

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

COMMENTS AFFECTING COUNCIL DECISION

Cr Stacey noted that on page 20 of the Agenda (Page 6 of the LEMC Risk Register) under 1.2 Risk Identification, the second risk is described as “Flood” despite the hazard being Bushfire , and asked for correction in the final document.

SHIRE OF Quairading
Take a closer look

LEMC RISK REGISTER

Quairading.wa.gov.au

@ShireofQuairading

@ShireofQuairading



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EXECUTIVE SUMMARY

This report provides a summary of the Local; Community based; Risk Assessment that was undertaken by the Shire of Quairading throughout a period of four years, 2013 – 2017. The Emergency Risk Management (ERM) process; mandated by the Emergency Management Act 2005 and as part of the process of the LEMA review; was designed to allow consistent and comparable risk assessments across all Local Governments.

This Emergency Risk Management Plan was designed as per the State Emergency Management Policy Statement 3.2.6 and undertaken in accordance with the Western Australian Emergency Risk Management Guideline, which is aligned with the Australian/New Zealand International Standard Organisation **(AS/NZS ISO 31000:2009)** Risk Management – Principles and Guidelines. Furthermore the ERM plan has been developed, led and administrated by the Local Emergency Management Committee of the Shire of Quairading.

The results of these risk assessments across four specific hazards Bushfire, Storm, Earthquake and Flood are demonstrated further in this document and are set out in descending order subject to the 'As Low As Reasonably Possible' (ALARP) Principle.

The report finds many of the Emergencies feared by the community have no treatment options available under the PPRR model and will simply be available to the community as awareness only. Further works will be undertaken on those risks that can potentially be mitigated using any of the model; Prevention, Preparedness or Response; with Treatment Options (TO) applied as the Local Government sees fit.

The Risk Assessments used in regards to these hazards is limited by the Shire knowledge and opinion of the Community in which the assessments were held. This can result in data that can be abnormally skewed either high or low on the ALARP scale, it should be noted however that field experts were used where possible during this process.

LOCAL RISK ASSESSMENT SUMMARY DOCUMENT

Hazards Assessed	Date of Risk Assessment Workshops
Bushfire	3 September 2015
Earthquake	10 December 2015
Storm	16 June 2016
Flood	1 June 2017
Risk Assessment Coordinator	Mr Daniel Birleson (Community Emergency Services Manager)
Risk Assessment Facilitator	Shire of Quairading (Local Government)

Tailored Risk Criteria elements used in the risk assessment workshops:	
Population	1020
Gross Area Product	$89,000,000

SECTION ONE: BUSHFIRE HAZARD

1.1 Scenario Summary

(Please note weather/climate data derived from the Bureau of Meteorology Weather Stations based in Cunderdin, Beverley, Corrigin and Kellerberrin)

Temperature: 42.2₀ (Averaged from highest temperatures recorded in the weather data from November 2014, December 2014, January 2015 and February 2015 from all 4 weather stations)

Wind Speed: 32km/hr (Averaged from highest wind speeds (constant) recorded in the weather data from November 2014, December 2014, January 2015 and February 2015 from all 4 weather stations)

Wind Gusts: 78.5km/hr (Averaged from highest wind gusts recorded in November 2014, December 2014, January 2015 and February 2015 derived from Cunderdin Airfield only)

Relative Humidity: 8.2% (Averaged from Lowest RH recorded in the weather data from November 2014, December 2014, January 2015 and February 2015 derived from Corrigin and Cunderdin weather stations only)

Wind Direction: Oscillating East through to South South East (Most common wind directions derived from the wind data through November 2014 to February 2015, anecdotal evidence was also obtained)

There is a risk that at the end of November a fire will be started in the North North West of the Shire approximately 3km from Quairading town site in the vicinity of the Waste and Recycling Facility. The area surrounding this predominately broad acre farming, banksia woodlands and low scrub and contains a fuel weight of approximately 4.5 and 5.5 tonnes per hectare, this fuel is 100% cured. (Please note tonnage per hectare is derived from anecdotal knowledge and DFES publications)

The **Temperature** is 42.2°

The **Relative Humidity** is 8.2%

The **FDI** is 83

Constant Wind Speed is 32km/hr with **Gusts** of up to 78.5km/hr

Wind Direction oscillates between East – South South East (W – NNW origin) but primarily blowing in a South East – South, South East Direction.

Inputting this information into CSIRO Grassland Calculator for natural pasture places the **Rate of Spread** between 10.5 and 12km/hr.

Flame heights would be in excess of 4 metres.

The **Ember attack** would extend 500m in front of the fire front.

The Quairading town site will be **impacted.**

1.2 Risk Identification

Hazard	Risk	Risk Priority	Treat Options – If Applicable
Bushfire	There is a risk in the Shire of Quairading that a bushfire adjacent to or in the urban environment may cause injury or illness	1	
Bushfire	There is a risk that a Flood in the Shire of Quairading will impact the agricultural sector resulting in recovery costs and financial loss	2	
Bushfire	There is a risk in the Shire of Quairading that a bushfire will impact infrastructure limiting the ability to conduct core business (ie. Communication, emergency response etc.)	2	
Bushfire	There is a risk that a bushfire in the Shire of Quairading may cause financial loss to sections of the community through loss of or damage to private dwellings and commercial infrastructure	2	
Bushfire	There is a risk in the Shire of Quairading that a bushfire may affect community cohesiveness and quality of life	2	
Bushfire	There is a risk that a bushfire adjacent to or in the urban environment in the Shire of Quairading will require recovery works impacting their ability to maintain core services	2	
Bushfire	There is a risk that a bushfire in the Shire of Quairading may impact infrastructure (including road transport) resulting in repair costs or financial losses	2	
Bushfire	There is a risk in the Shire of Quairading that a bushfire adjacent to or in the urban environment may cause displacement	2	
Bushfire	There is a risk that a bushfire adjacent to or in the urban environment in the Shire of Quairading will cause closure and seriously disrupt normal business activity causing financial loss	2	
Bushfire	There is a risk in the Shire of Quairading that a bushfire adjacent to or in the urban environment may cause death	3	
Bushfire	There is a risk that a bushfire in the Shire of Quairading may cause damage to the environment disrupting historic use and impacting ecosystems	3	

Hazard	Risk	Risk Priority	Treat Options – If Applicable
Bushfire	There is a risk in the Shire of Quairading that bushfire suppression measures may cause damage to the environment	3	
Bushfire	There is a risk in the Shire of Quairading a bushfire will impact on flora	3	
Bushfire	There is a risk in the Shire of Quairading a bushfire will impact on fauna	3	
Bushfire	There is a risk in the Shire of Quairading that a bushfire adjacent to or in the urban environment may cause widespread impact on normal community activities	3	
Bushfire	There is a risk in the Shire of Quairading that a bushfire adjacent to or in the urban environment may cause increased psychological and welfare issues in the community	3	
Bushfire	There is a risk in the Shire of Quairading that a bushfire may impact cultural or heritage buildings	3	
Bushfire	There is a risk that a bushfire in the urban environment of the Shire of Quairading may cause delays or stoppages in the response by Health Services leading to injury, illness or death	4	

1.3 Risk Profile Analysis

The Shire of Quairading is prone to small scale bushfire throughout the periods encompassing Harvest (October – January) and Seeding (February – June) during these periods fires are started by machinery, inattention during burning operations or lightning strike.

The scenario posed is both plausible and possible in the conditions stated. The risk itself is real and has the potential to devastate the towns within the Shire. It should be noted during this process the committee found the process to be difficult, leading to low confidence levels. Further thought should be given to repeat the process on this Hazard.

The assessment has listed this risk with an average score of 2.5 making the risk broadly tolerable to the Shire of Quairading. Limited treatment options are available and consist broadly of the following:

- Training for Fire Brigades in all aspects of Bushfire Suppression and control
- Community Engagement in regards to the devastation of fire and the importance of insurance and pre-planning
- Investment in a knowledge management system with particular emphasis on recording and distribution of information most specifically on areas of high danger, complexity or exclusivity
- Focus on developments within recovery field with the introduction of new concepts and ideas

The following priorities were found to be of the most concern to the wider community within the Shire:

- Injury
- Community Displacement
- Economic loss within the Agricultural sector
- Economic loss within the Business Sector
- Loss of Core Local Government services

1.4 Attendance

Name	Agency
Cr D C Richards	Shire President, Chairman
Cr B Caporn	Deputy Shire President
Mr G A Fardon	Chief Executive Officer
Mr N Gelmi	Deputy Chief Bush Fire Control Officer
Mr D Birleson	Community Emergency Services Manager
Sgt S Hickman	Quairading Police OIC
Mr P Wright	Quairading District High School
Mr P G Hudson	Quairading Volunteer Fire and Rescue Service
Mr P Kevill	Quairading Volunteer Fire and Rescue Service
Mr M McBride	Department of Fire and Emergency Services (Area Officer Lower Wheatbelt)
Mrs J Spadaccini	Department of Child Protection and Family Services
Ms C Whyte	Community Development Officer

SECTION TWO: EARTHQUAKE

2.1 Scenario Summary

2.1.1 Glossary

Metamorphic – Metamorphic rocks are formed by extreme heat and temperature

Igneous - Igneous rock is formed through the cooling and solidification of magma or lava

Sedimentary – Sedimentary Rock is formed by the accumulation of particles

Gneiss – Type of rock

Schist – Type of Rock

Extrusion – Extrudes from the Earth's surface

Intrusion – Stays below the earth's service but intrudes through the rock layers

Tectonic Plate - A tectonic plate (also called lithospheric plate) is a massive, irregularly shaped slab of solid rock, generally composed of both continental and oceanic lithosphere. Plate size can vary greatly, from a few hundred to thousands of kilometers across

Plate Boundary – Where the edge of the lithospheric plates meet

Intraplate – Within the lithospheric plate boundary's

Fault – A fault is a shear, fracture or other type of weakness within the lithospheric plates, sometimes these cause earthquakes. There are three different types of faults

Strike/Slip - is in the horizontal plane (generally does not cause surface alteration)

Normal – causes a scarp like effect where one side of the fault goes up the other down it works in the vertical plane

Reverse – causes shallow rises and dips, works in between the horizontal and vertical planes

Dyke – Is a vertical rock intrusion that cuts through horizontal strata. Often caused by and forming igneous rock.

Craton – Stable portion of the Lithospheric Plate

Richter Scale – The Richter Scale was developed in the 1930's and is used to measure the seismic amplitude of an earthquake. Please note that for every whole number in the righter scale it is 31.6 times the amount of energy released, and each increase of 0.2 corresponds to a doubling of the energy released.

2.1.2 Background

The Shire of Quairading is located on the Yilgarn Craton which is made up of metamorphic, sedimentary and igneous rock. It has a long and complex geological history. While the Yilgarn Craton is considered stable it contains features such as faults and Dyke Swarms these are a form of weakness that can contribute to the damages caused by an earthquake, but not necessarily contribute to the earthquake occurring.

Most earthquakes occur on the Plate Boundaries when plates meet.

Intraplate earthquakes are rarer and occur inside the lithospheric plate boundary and are not completely understood. Meckering and Newcastle earthquakes are both examples of an Intraplate earthquake.

Meckering earthquake occurring in 1968 was a 6.9 on the Richter Scale and caused widespread damage to the town and surrounding areas. Areas as far away as Perth, Geraldton and Kalgoorlie were affected

The Newcastle earthquake in 1989 is another example of an intraplate earthquake it was a 5.6 on the Richter Scale and caused widespread damage. Areas as far away as Melbourne and the Gold Coast were affected.

2.1.3 Scenario

A magnitude 7.2 earthquake has struck an area to the south of Quairading in the vicinity of Bulyee and Harvey Rd Intersections. This is a shallow intraplate earthquake.

Unreinforced masonry and wooden frame buildings will collapse or be severely damaged (please note unreinforced masonry includes all double skin, single skin or timber frame houses).

Time: 4pm

Date: 11th December 2015

Weather: 32o, No rain expected

Earthquake: Strike/Slip combined with a normal fault indicating that some scarp like effects at the fault line. This runs in a southerly direction towards Lake Grace.

2.2 Risk Identification

Hazard	Risk	Risk Priority	Treat Options – If Applicable
Earthquake	There is a risk that a 7.2 Magnitude earthquake in the Shire of Quairading may cause displacement	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake in the Shire of Quairading will cause increased psychological and welfare issues in the community	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake may cause widespread impact on normal community activities	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake will cause damage to or destroy infrastructure	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake may cause financial loss to sections of the community through loss of or damage to private dwellings	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake that in the Shire of Quairading may cause financial loss to sections of the community through loss of or damage to commercial infrastructure (ie. Shopping Precinct)	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake in the Shire of Quairading may cause death	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake in the Shire of Quairading may cause injury	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake in the Shire of Quairading will impact main roads and transport routes resulting in reduced supplies and business closure	3	
Earthquake	There is a risk that a 7.2 Magnitude earthquake may affect community cohesiveness and quality of life	4	
Earthquake	There is a risk in the Shire of Quairading that a 7.2 magnitude earthquake may impact cultural or heritage buildings	4	
Earthquake	There is a risk that a 7.2 Magnitude earthquake may cause significant disruption to essential Local Government services	4	
Earthquake	There is a risk that a 7.2 Magnitude earthquake in the Shire of Quairading will require recovery works impacting their ability to maintain core services inability to provide services	4	

Hazard	Risk	Risk Priority	Treat Options – If Applicable
Earthquake	There is a risk that a 7.2 Magnitude earthquake will impact infrastructure limiting the ability to conduct core business (ie. Communication, emergency response Etc.)	4	
Earthquake	There is a risk in the Shire of Quairading that a 7.2 magnitude earthquake may impact road transport routes causing repair costs and financial losses	4	
Earthquake	There is a risk that a 7.2 Magnitude earthquake in the Shire of Quairading may overwhelm emergency health response leading to injury, illness or death	5	
Earthquake	There is a risk that a 7.2 Magnitude earthquake will cause damage to the environment	5	
Earthquake	There is a risk that a 7.2 Magnitude earthquake will cause permanent closure/disruption to industry	5	
Earthquake	The is a risk that a 7.2 Magnitude earthquake in the Shire of Quairading will cause permanent closure and/or serious disruption to normal business activity	5	

2.3 Risk Profile Analysis

The Shire of Quairading and the Western Australian Wheatbelt in general could be considered earthquake 'prone' due to the amount of earthquakes and tremors felt. In the Shire of Cunderdin 5 earthquakes were felt between the 18th and 19th April 2017 with the top magnitude being 3. The latest recorded earthquakes took place near Bencubbin on the 9th June 2017 where a cluster of 11 earthquakes occurred in a 24 hour period. The earthquakes; occurring around 10kms in depth; caused no damage on any of these occasions.

The scenario posed was well received with anecdotal evidence displayed by members of the committee who had experienced the Meckering Earthquake of 1969. Considered to be extremely rare with an Annual Reoccurrence Index of 0.00005 there are little treatment options that can be applied to assist the community with the risk posed by this hazard.

The assessment has listed this risk with an average score of 3.7 making it broadly tolerable to the Shire of Quairading. The following priorities were deemed to be of importance to the wider Shire Community:

- Community displacement, death and injury
- Damage to commercial infrastructure leading to economic loss

While treatment options are limited the following were deemed appropriate:

- Development of a knowledge and information management system that details 'at risk' areas including those of exclusivity, complexity or weakness
- Community Engagement stipulating safety advice for the wider community especially in the areas of Evacuation and Recovery

2.4 Attendance

Name	Agency
Cr B Caporn	Chair / Shire President
Mr G Taylor	Councillor
Mr G Fardon	Chief Executive Officer
Mr A McRae	Chief Bush Fire Control Officer
Mr I Wilson	St Johns Ambulance
Mr D Birleson	Community Emergency Services Manager (Secretary)
Sgt S Hickman	Quairading Police OIC
Mr P Wright	Quairading District High School
Mr P G Hudson	Quairading Volunteer Fire and Rescue Service
Mr P Kevill	Quairading Volunteer Fire and Rescue Service
Mr M McBride	Department of Fire and Emergency Services (Area Officer Lower Wheatbelt)

SECTION THREE: SEVERE STORM

3.1 Scenario Summary

Severe thunderstorms are localised events, usually affecting smaller areas than tropical cyclones and floods, so their devastating impact is often underestimated. These storms, which are more common than any other natural hazard, can occur anywhere in Australia. Each year, on average, severe thunderstorms are responsible for more damage (as measured by insurance costs) than tropical cyclones, earthquakes, floods or bushfires. Unfortunately, thunderstorms also kill people - between 5 and 10 deaths are caused by lightning strikes each year. More deaths occur when strong winds cause tree limbs to fall, debris to become projectiles and small boats in open water to capsize.

A severe thunderstorm is defined by the Bureau of Meteorology as one which produces:

- hail, diameter of 2 cm or more ($2 coin size); or
- wind gusts of 90 km/h or greater; or
- flash floods; or
- tornadoes, or any combination of these.

3.1.1 Storm Scenario

A severe thunderstorm has impacted the Town Site of Quairading. The thunderstorm moved in a south, south easterly direction striking Quairading at 11:57am on the 17th November 2016 and lasting 1 hour. The storm contained:

Wind Speeds: 45km/hr

Wind Gusts: 126km/hr (Please note actual wind speeds recorded for York Storms; January 2011; as at Cunderdin Weather Station)

Rain: 90mm (Please note actual rainfall recorded on Cam Fraser's property 11th November 2015)

Timber frame and timber clad houses, outbuildings such as sheds and barns as well as older houses will potentially be collapsed or de-roofed

Multiple fires have been lit; due to lightning strikes

Crop damage due to hail and rain

Power supply reconnection will take a minimum of 4 days due to severity of damage to network

3.2 Risk Identification

Hazard	Risk	Risk Priority	Treat Options – If Applicable
Severe Storm	There is a risk that a Severe Storm in the Shire of Quairading will impact the agricultural sector resulting in recovery costs and financial loss	2	
Severe Storm	There is a risk that a Severe Storm in the Shire of Quairading may cause delays or stoppages in the response by Health Services leading to injury, illness or death	2	
Severe Storm	There is a risk that a severe storm in the Shire of Quairading may cause displacement	3	
Severe Storm	There is a risk that a severe storm in the Shire of Quairading will cause damage to or destroy critical infrastructure	3	
Severe Storm	There is a risk that a severe storm in the Shire of Quairading may cause increased psychological and welfare issues in the community	3	
Severe Storm	There is a risk that a severe storm in the Shire of Quairading may cause disruption of essential services	3	
Severe Storm	There is a risk that a Severe Storm in the Shire of Quairading will require recovery works impacting their ability to maintain core services	3	
Severe Storm	There is a risk that a severe storm in the Shire of Quairading will cause closure and seriously disrupt normal business activity for periods of 24 hours or more	3	
Severe Storm	There is a risk in the Shire of Quairading that a Severe Storm will impact infrastructure limiting the ability to conduct core business (ie. Communication, emergency response etc.)	3	
Severe Storm	There is a risk that in the Shire of Quairading a Severe Storm may cause financial loss to sections of the community through loss of or damage to commercial infrastructure (ie. Shopping Precinct)	3	
Severe Storm	There is a risk that in the Shire of Quairading a Severe Storm may cause financial loss to sections of the community through loss of or damage to private dwellings	3	
Severe Storm	There is a risk that a Severe Storm in the Shire of Quairading may cause Death	4	
Severe Storm	There is a risk that a Severe Storm in the Shire of Quairading will impact fauna	4	

Hazard	Risk	Risk Priority	Treat Options – If Applicable
Severe Storm	There is a risk that a Severe Storm in the Shire of Quairading will impact flora	4	
Severe Storm	There is a risk that a severe storm in the Shire of Quairading may cause damage to critical infrastructure resulting in financial costs	4	
Severe Storm	There is a risk to the Shire of Quairading that a Severe Storm may overwhelm emergency health response leading to injury, illness or death	4	
Severe Storm	There is a risk that a Severe Storm in the Shire of Quairading may cause widespread impact on normal community activities	5	
Severe Storm	There is a risk that a Severe Storm in the Shire of Quairading may affect community cohesiveness and quality of life	5	
Severe Storm	There is a risk in the Shire of Quairading that a severe storm may cause damage to areas of cultural significance and historical sites like Toapin Wier or the Dangin Townsite	5	

3.3 Risk Profile Analysis

Severe and unanticipated storms can occur with very little warning. Due to the geography of the Shire; low lying agricultural lands severe storms can cause fires due to lightning strike or inundation due to extensive rainfall these events pose a significant threat to the Shire of Quairading.

The scenario posed was well received anecdotal evidence was displayed with a film clip sourced during the 2011 Wheatbelt storms; further anecdotal evidence was relayed by the Committee by those who remembered Cyclone Albi, a decaying tropical cyclone which caused extensive wind damage and multiple bushfires throughout the Shire. This risk is deemed to be rare however the Wheatbelt and the Shire of Quairading can suffer through storms with at least five to ten large storms occurring throughout the year, while these are not deemed severe, substantial damage can take place.

The assessment has listed this risk with an average score of 3.47 making it broadly tolerable to the Shire of Quairading. The following priorities were deemed important by the wider community:

- Risk of economic loss to all areas of the economy
- Risk of overwhelming the response and health organisations
- Damage to infrastructure, properties and dwellings

While treatment options are limited the following were deemed appropriate:

- Development of a knowledge and information management system that details 'at risk' areas including those of exclusivity, complexity or weakness
- Community Engagement stipulating safety advice for the wider community especially in the areas of Preparation and Preparedness
- Development of 'overflow' plans for emergency response and recovery

3.4 Attendance

Name	Agency
Cr B Caporn	Chair / Shire President
Mr G Fardon	Chief Executive Officer
Mr D Birleson	Community Emergency Services Manager
Mr A McRae	Chief Bush Fire Control Officer
Mr W Davies	St John Ambulance
Mrs Y Grigg	Office of Emergency Management
Mr P Hudson	Quairading Volunteer Fire and Rescue Service
Mr A Duncan	Quairading Volunteer Fire and Rescue Service
Mr M McBride	Department of Fire and Emergency Services (Area Officer Lower Wheatbelt)

SECTION FOUR: FLOOD

4.1 Scenario Summary

4.1.1 Flood

Floods are defined by Geosciences Australia as:

"A general and temporary condition of partial or complete inundation of normally dry land areas from overflow of inland or tidal waters from the unusual and rapid accumulation or runoff of surface waters from any source."

This occurred in Shire of Quairading throughout late January and early February where 326mm (Quairading Airfield Weather Station) of rain occurred in a two week period causing the overflow and flooding of the major and minor water courses within the Shire; the Salt River displaying an unprecedented flow. Storm Inundation also occurred within the low lying areas of the Shire causing damage to roads and agricultural areas.

4.1.2 Flood Scenario

A series of severe storm cells travelling in a south easterly direction have struck the Shire of Quairading. The storm cells; the tail end of a large tropical storm; have struck over a two week period inundating the surrounding areas and Shire. Each cell contained unprecedented rainfall and over 400mm has fallen throughout the period, the Salt River and Mortlock River East have both broken their banks and all minor tributaries are flowing at full or above full capacities.

Severe inundation has occurred to some outlying properties and communities including those of Badjaling; which is isolated; and Doodenanning. All unsealed roads in the Shire have been closed for safety and to limit further damage, some sealed roads are also closed due to inundation including the main routes of access and egress into the town of Quairading:

- York-Quairading Rd near Dulbelling South Rd due to dam break and dangerous water flow
- Bruce Rock-Quairading Rd at the Pink Lake with water depth in excess of 400mm
- Cunderdin-Quairading and Quairading-Tammin Rd due to road damage, in some cases road destruction
- Quairading-Corrigin and Dangin-Mears with water depth through the Salt River areas in excess of 1200mm

The town site of Quairading has suffered inundation in low lying areas with damage and flooding to the bottom end of Macartney St and along Parker St; an evacuation centre has been opened

to assist these residents. Businesses on Jennaberring Rd have been closed to flooding caused by drainage issues.

Low lying areas have also been affected by pipe breakage and sewer leak caused by ground water, these areas have been quarantined to alleviate adverse health effects. Mains water has been cut to areas within town due to the same reason this; as yet; is unmapped.

Intermittent power outages have taken place throughout this time.

4.2 Risk Identification

Hazard	Risk	Risk Priority	Treat Options – If Applicable
Flood	There is a risk that a Flood in the Shire of Quairading may cause Death	2	
Flood	There is a risk that a Flood in the Shire of Quairading may cause injury or illness	2	
Flood	There is a risk that a Flood in the Shire of Quairading may cause delays or stoppages in the response by Health Services leading to injury, illness or death	2	
Flood	There is a risk that in the Shire of Quairading a Flood may cause financial loss to sections of the community through loss of or damage to private dwellings	2	
Flood	There is a risk that in the Shire of Quairading a Flood may cause financial loss to sections of the community through loss of or damage to commercial infrastructure (ie. Shopping Precinct)	2	
Flood	There is a risk that a Flood in the Shire of Quairading will cause closure and seriously disrupt normal business activity causing financial loss	2	
Flood	There is a risk that a Flood in the Shire of Quairading may impact infrastructure resulting in repair costs or financial losses	2	
Flood	There is a risk that a Flood in the Shire of Quairading will impact the agricultural sector resulting in recovery costs and financial loss	2	
Flood	There is a risk in the Shire of Quairading that a flood may impact road transport routes causing repair costs and financial losses	2	
Flood	There is a risk that a Flood in the Shire of Quairading will require recovery works impacting their ability to maintain core services	2	
Flood	There is a risk that a Flood in the Shire of Quairading will impact main roads and transport routes resulting in reduced supplies and business closure	3	
Flood	There is a risk that a Flood in the Shire of Quairading will result in erosion disrupting historic use areas and impacting ecosystems	4	
Flood	There is a risk to the Shire of Quairading that a flood may overwhelm emergency health response leading to injury, illness or death	4	
Flood	There is a risk in the Shire of Quairading that a flood may impact cultural or heritage buildings	4	

Hazard	Risk	Risk Priority	Treat Options – If Applicable
Flood	There is a risk that a Flood in the Shire of Quairading may cause displacement	5	
Flood	There is a risk that a Flood in the Shire of Quairading may cause widespread impact on normal community activities	5	
Flood	There is a risk that a Flood in the Shire of Quairading may affect community cohesiveness and quality of life	5	
Flood	There is a risk in the Shire of Quairading that a Flood will impact infrastructure limiting the ability to conduct core business (ie. Communication, emergency response etc.)	5	
Flood	There is a risk that a Flood in the Shire of Quairading will impact flora	5	
Flood	There is a risk that a Flood in the Shire of Quairading will impact native vegetation inclusive of Declared Rare Flora (DRF)	5	
Flood	There is a risk that a Flood in the Shire of Quairading may increase (In size) saline rich areas disrupting historic use and impacting ecosystems	5	
Flood	There is a risk that a flood in the Shire of Quairading will impact fauna	5	

4.3 Risk Profile Analysis

Due to flash flooding and storm inundation in the Shire of Quairading in January/February of this year it was decided to include this risk within the Emergency Risk Management process and develop the assessment.

While flooding is considered low risk, due to the timeframe in which it occurred the assessment ran well with anecdotal evidence being supplied from the committee through recent experience.

The assessment has listed this risk with an average score of 3.15 making the risk broadly tolerable to the Shire of Quairading. The following priorities were deemed important by the wider community:

- Risk of illness, injury, death or displacement
- Risk of economic loss to all areas of the economy
- Damage to infrastructure, properties and dwellings

While treatment options are limited the following were deemed appropriate:

- Development of a knowledge and information management system that details 'at risk' areas including those of exclusivity, complexity or weakness
- Development of a Flood Management Plan
- Community Engagement stipulating safety advice for the wider community especially in the areas of Preparation and Preparedness

4.4 Attendance

Name	Agency
Cr B Caporn	Chair / Shire President
Mr D Birleson	Community Emergency Services Manager
Mr T Merillo	Shire of Quairading
Mrs J Spadaccini	Department of Child Protection and Family Services
Mr M McBride	Department of Fire and Emergency Services (Area Officer Lower Wheatbelt)
Mr J Hancock	Western Australian Police (OIC Quairading)
Mr P Hudson	Quairading Volunteer Fire and Rescue Service
Ms A Kerr	Quairading District High School
Mr A McRae	Chief Bush Fire Control Officer
Mr D Richardson	Community Paramedic St. John Ambulance
Mr T Sandercock	St John Ambulance Representative

ITEM 10 MATTERS FOR CONSIDERATION – BUILDING & TOWN PLANNING (00:06:29)

10.1 Proposed Lease of a Portion of Reserve 16405

Responsible Officer Nic Warren, Chief Executive Officer

Reporting Officer Nic Warren, Chief Executive Officer

Attachments
1. Draft Lease Agreement - SoQ - CRISP - Reserve 16405
2. Valuation Executive Summary - Portion of 3 Weir Road

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 042-26/27

Moved: Cr JC Hayes
Seconded: Cr LJ Stacey Cowcill

That Council

1. Notes as per Section 3.58 of *Local Government Act 1995*, the Shire has conducted local public notice of the proposed disposal of the portion of Reserve 16405 to CRISP Wireless Pty Ltd for a consideration of $1 per annum.
2. Notes and considers submissions, if any, received up until 4:00pm on 23 September 2026.
3. Endorse the draft agreement, as presented, between the Shire of Quairading and CRISP Wireless Pty Ltd for the lease of a portion of Reserve 16405, known as 3 Weir Road, Quairading.
4. Endorse the Chief Executive Officer submitting the lease agreement to the Minister of Lands for approval.
5. Authorises the Chief Executive Officer to action requests for amendments to the agreement by the Minister for Lands, with agreement from CRISP Wireless Pty Ltd, on the condition the requested amendments do not significantly alter the intent of the agreement.
6. Upon approval by the Minister for Lands, authorises the Shire President and Chief Executive Officer to execute the lease agreement on behalf of the Shire of Quairading and apply the Shire of Quairading Common Seal.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

The Shire of Quairading (the Shire) and CRISP Wireless Pty Ltd (CRISP) are proposing to enter into a lease agreement for use of a portion of Shire vested Reserve 16405, known as 3 Weir Road, Quairading for the purpose of housing a telecommunications facility that services parts of the Quairading community.

MATTER FOR CONSIDERATION

CRISP lodged a Development Application with the Shire for the upgrade of an existing telecommunications tower, located on Reserve 16405. Through investigations associated with the application, it was identified an agreement between the Shire and CRISP for use of the land did not exist and it would be appropriate to formalise the arrangement via an executed lease agreement.

The draft lease agreement is provided for Council's reference.

Execution of the lease was subject to a number of provisions, detailed in the background of this report.

BACKGROUND

Lease Agreement

The Shire and CRISP seek a lease agreement for the use of a portion of Reserve 16405 for the provision of a telecommunications facility.

The proposed new telecommunications facility was the subject of a Development Application (DA) that was conditionally approved at the March 2026 Ordinary Council Meeting.

The lease agreement is based on current arrangements, whereby use of the land is provided by the Shire to CRISP for a nominal amount, being $1 per annum. The justification of the nominal rental value is the community benefit provided by CRISP via the provision of internet services to a significant portion of the Quairading community, some who would otherwise have limited connectivity.

The lease provides for a 10 year term with a 10 year option.

The draft lease is attached.

Reserve Land

The site of the proposed lease sits within Reserve 16405, which was vested to the Shire with a purpose of "Water Catchment and Landscape Protection".

Prior to sub-leasing a vested Reserve, the consent of the Minister of Lands is required. Original advice from the Department of Planning Lands and Heritage (the Department) noted the management order for Reserve 16405 did not provide for sub-leasing, nor did it accommodate telecommunications within its use type of "Water Catchment and Landscape Protection".

The Shire has since sought and received an amendment to the Reserve type to include telecommunications and an amendment to the management order to include the ability to sub-lease. The Shire and CRISP are therefore able to proceed with execution of the lease agreement, pending Ministerial approval.

Disposal of Land – Local Government Act 1995 Requirements

As per Section 3.58(3) of the Act, prior to disposing of property via way of a lease, the Shire must give local public notice of the proposed disposition, detailing the property concerned and giving details of the proposed disposition.

A valuation has been sought from Validated which valued the land at $12,800 or $8/square metre (sale price). The valuation summary is attached.

The consideration, as mentioned, is for $1/annum.

Upon receiving advice of the change to Reserve Type and Management Order to permit sub-leasing, the Shire undertook public notice of the proposed disposal. Due to the legislated timeframe for public notice under Section 3.58 of the *Local Government Act 1995* being 2 weeks, the closure date of the public notice is the 23rd September 2026, which is after the publishing of the Council Agenda.

Due to the already lengthy process to amend the Reserve type and Management Order, it was deemed appropriate to table the item, noting at the time of writing no submissions had been received and further noting the Chief Executive Officer will provide an update to Councillors should any submission be received within the nominated notice period.

Council are reminded, CRISP already has equipment at the site, this process is to ensure from an administrative point of view, both the Shire and CRISP are operating within legislative requirements.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.58 Disposing of property

(1) In this section —

***dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

***property** includes the whole or any part of the interest of a local government in property, but does not include money.*

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

And

(b) It considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

POLICY IMPLICATIONS

Disposal of Property Policy

FINANCIAL IMPLICATIONS

$1 per annum consideration.

ALIGNMENT WITH STRATEGIC PRIORITIES

2.1 Our Economy: A growing and connected business community

CONSULTATION

Public notice of disposition undertaken as per Section 3.58 of the Local Government Act 1995.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

4.2 Strategic, Social and Economic Risks: Social Challenges and Community Expectations

RISK ASSESSMENT

	Option 1
Financial	Nil
Health	Nil
Reputation	Moderate *Reputational risk associated with non-compliance with Ministerial requirements relating to sub-leasing a vested Reserve and disposal of land requirements under the Local Government Act 1995.* *Via seeking a ministerial endorsed lease, amendment to the reserve type and management order and correct disposal of land as per the Act, the Shire mitigates the reputational risks.*
Operations	Nil

Natural Environment	Moderate *Impact on Reserve 16405 vested for "Water Catchment and Landscape Protection".* *Lease arrangement formalises covenants on both parties and ensures risks against the Reserve's natural environment are controlled and minimised.*

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

LEASE AGREEMENT - PORTION OF RESERVE 16405

Shire of Quairading

And

CRISP Wireless Pty Ltd

DRAFT

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DETAILS

This Lease is made between the **Shire of Quairading** of PO Box 38 QUAIRADING Western Australia 6838 **(Lessor)** and **CRISP Wireless Pty Ltd** of PO Box 1004 NARROGIN Western Australia 6312 **(Lessee).**

RECITALS

A The Lessor is the vested manager of the land described in Item 1 of the Schedule under the Title (the Land).

B The Lessor acknowledges the existing ownership by the Lessee of built assets on the Land.

C The Lessee acknowledges the absolute rights of the Lessor as the Owner of the Land and wishes to enter onto the Land to operate a telecommunications facility (Facility).

D The lease of any portion of the Land for any term is subject to the approval of the Council of the Shire first being obtained.

E The Lessee has requested that the Lessor grant it a lease of that portion of the Land described in Item 1 of the Schedule (the Premises), and the Lessor has agreed subject to the Parties entering into this agreement.

INTERPRETATION

1. Definitions

1.1 In this lease:

Chief Executive Officer means the Chief Executive Officer of the Local Government delegated by Council to execute this lease.

Commencement Date means the date specified at Item 4 of the Schedule.

Company Representative means the accountable officer of the Lessee.

Facility means concrete footings, equipment hut, antennae or any other fixture, structure, cabling installed, altered or added to in order to achieve the Permitted Use set out in Item 6 of the Schedule in the lessee's absolute discretion from time to time.

Land means the land more particularly described in Item 1 of the Schedule which is owned by the Lessor and such expressions where the context requires includes the Premises.

Lessor means the body corporate known being the local government as its successors and assigns.

Local Government: means the Shire of Quairading.

Premises means the Land occupied by the Lessee located on the Land and described in Item 1 of the Schedule.

Permitted Use means the purpose described in Item 6 of the Schedule.

President: means the Shire President of the Local Government

Rent means the amount specified at Item 5 of the Schedule.

1.2 Headings

Clause headings and sub-clause headings are included in this Lease for convenience of reference only and will not be deemed to be part of, and will not be used in the interpretation of, this Lease.

1.3 Rights

Any right given to the Lessor or the Lessee (as the case may be) may where the context so permits be executed by that party's employees, agents, contractors or others authorised (expressly or implicitly) by that party.

1.4 Obligations

Any obligation on the Lessor or the Lessee (as the case may be) may where the context so permits be executed by that party's employees, agents, contractors or others authorised (expressly or implicitly) claiming under or through that party.

2. Demise

The Lessor lets and the Lessee takes the Premises for the Term set out in Item 2 from the date set out at Item 4 and at the Rent set out in Item 5 of the Schedule together with the right:

a) of unrestricted access at all times to and from the Premises over the Land.

b) to pass over the Land with or without vehicles for the purpose of access to the Premises where necessary.

c) to lay electricity cables over or under the land to connect the Premises to the public electricity supply, and also to lay any other cables through the Land in connection with the Permitted Use of the Premises, and of access to that cabling for the purpose of maintenance, repair or renewal of same where necessary.

3. Lessees Covenants

The Lessee **AGREES** with the Lessor as follows:

3.1 Rent

The Lessee will pay the Rent on the days and in the manner set out at Item 5 of the Schedule. The Lessee will pay Rent and other monies payable to the Lessor under this Lease by electronic funds transfer.

3.2 Installation and Maintenance

The Lessee will keep the Premises and the exterior of the Facility in good repair and condition (having regard to the condition of the Premises as at the Commencement Date), fair wear and tear and damage not attributable to misuse.

3.3 Re-instatement and making good

The Lessee shall at any time during the Term and in any event shall within three (3) months after the end or sooner determination of the tenancy remove the Facility making good at its own cost any damage to the property of the Lessor situated in the Land or to the Land, or the Premises caused by the removal or use of the Facility.

3.4 Assignment, Sub-letting and Charging

a) The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under the terms of this Lease or at law, including without limitation the Minister for Lands.

b) The Lessee must not mortgage nor charge the Premises.

3.5 Minister of Lands Approvals

The prior approval of the Minister for Lands is required for any subsidiary dealings, including but not limited to sublease, mortgage and variations.

3.6 Caveat

Neither the Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor and the Minister for Lands, lodge any absolute caveat at Landgate against the Certificate of Title for the Land, to protect the interests of the Lessee under this Lease.

3.7 Energy Outgoings

The Lessee shall install or maintain at its own cost separate metering for electricity and other services as necessary and pay all suppliers all charges for such services as consumed or used by the Lessee.

3.6 Use of Premises

The Lessee shall use the Premises for the Permitted Use as set out in Item 6 of the Schedule only and not otherwise without the Lessor's previous written consent.

3.7 Permits and Approvals

The Lessor undertakes to promptly co-operate and sign all documents and provide all information reasonably required by the Lessee to enable the Lessee to meet any compliance obligations.

3.8 Discretion under written law

The entry by the Lessor into this Lease shall not in any way fetter the statutory discretion of the Lessor under any written law.

4. Lessor's Covenants

The Lessor **AGREES** with the Lessee as follows:

4.1 Non-interference with Facility

The Lessor covenants not to manipulate, tamper with, interfere with, damage, deface, remove or destroy the Facility or any part of its operation without the Lessee's written permission and the Lessor agrees it shall take all reasonable measures to make itself and any person entering on its behalf aware of their safety procedures required for entry to the premises and approach to the antennae.

4.2 Quiet Enjoyment

So long as the Lessee pays the Rent and performs its obligations under this Lease, it is entitled during the tenancy to quietly enjoy the Premises without any interruption by the Lessor or any person lawfully claiming through the Lessor or in any other manner.

4.3 Third Party Rights

The Lessor covenants that any lease or other right of occupation of the Land or any part of it shall not in any way affect or interfere with the Lessee's use of the Premises, including but not limited to the Lessee's present or future operation of the Facility as permitted by this Lease, and shall not impinge upon the provisions of this Lease and

the rights of the Lessee under this Lease.

4.4 Non-derogation from Grant

The Lessor shall not derogate from its Grant of the Premises to the Lessee, and this obligation of the Lessor shall not be excluded in any way limited by any other provisions of this Lease.

4.5 Surrender

a) The Lessee may terminate this Lease for any reason on giving the Lessor six months written Notice.

b) If the Lessee exercises its right to terminate this lease under clause 4.5 (a) then it shall at its own costs reinstate in accordance with 3.3, unless the Lessor in writing releases the Lessee from this obligation.

4.6 Access Track and power connection

Where the Lessee installs, upgrades or maintains at its own costs any access track or power connection, then any person or entity (excepting the Lessor and successors in title) who wish to utilise said track or power connection shall share in the said cost of installation, upgrading and maintenance as apportioned by the Lessee, and the Lessor covenants it shall ensure that any subsequent grant of a lease or licence shall include an obligation on that Lessee or Licensee to bear such apportioned costs.

4.7 Lessee's Property

Without limitations the Lessee is entitled during the Term to erect, affix, install, remove or replace the Facility or any part of it which at all times shall be the property of the Lessee (unless otherwise specified in the schedule) and make such alterations as the Lessee considers necessary. Any changes must comply with any and all relevant legislative requirements.

4.8 Contamination

The Lessor warrants that, to the best of its knowledge, the Land is not contaminated with substances hazardous to health or safety.

5. Mutual Covenants

It is mutually agreed by and between the Lessor and the Lessee as follows:

5.1 Joint and Several Liability

Where the Lessee consists of two or more persons the provisions on their part to be observed shall bind all of them jointly and each of them severally.

5.2 Special Provisions

The special provisions (if any) set out in the schedule shall apply to this Lease and to the extent that such provisions are inconsistent with any other provisions of this Lease shall modify or exclude the latter.

5.3 Indemnity

a) The Lessee shall indemnify and keep indemnified, the Lessor and the Minister for Lands from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor and / or the Minister for Lands, or brought, maintained or made against the Lessor, in respect of loss, damage, injury to property or person, arising out of the Lessee's use or occupation of the Premises and caused by the Permitted Use or negligent act or omission of the Lessee or any servant agent sub-lessee or other persons claiming through the Lessee (to the extent the Lessee or any servant, agent, sub-lessee or other person claiming through the Lessee has contributed thereto).

b) The Lessor shall indemnify and hold indemnified the Lessee from and against all suits, actions, claims or demands by any person or persons for any loss, damage, expense or costs as a result of negligence or default of the Lessor, its officers, servants, agents, contractors, licensees to the extent the Lessee, its officers, servants, agents, contractors or licensees have not negligently contributed thereto.

5.4 Default and re-entry

a) If the Rent is one (1) month in arrears or if the Lessee fails to perform its obligations under this Lease and the Lessee does not within a reasonable time from the date of notice by the Lessor commence and proceed diligently to remedy the default then the Lessor may re-enter upon the Premises or upon any part of the Premises in the name of the whole and this tenancy shall determine on the Lessor's re-entry without prejudice however to any antecedent claim or remedy which either party may have against the other **PROVIDED** that before exercising its rights under this clause for arrears of Rent or performance shall give the Lessee twenty-eight (28) days' written notice that the Rent or performance is in arrears.

b) If any of the Lessor's covenants and conditions contained or implied in this Lease shall not be punctually and effectively performed or observed, and such default shall continue for a period of twenty-eight (28) days after notice specifying such default shall have been served on the Lessor, then it shall be lawful for the Lessee, at any time thereafter, by notice in writing to the Lessor to terminate this Lease, and upon receipt of such notice by the Lessor this Lease shall be at an

end, but without prejudice to the right of action of the Lessee or the Lessor for damages for nay prior breach.

5.5 Overholding

If the Lessee notifies the Lessor in accordance with clause 5.8(b) without any demand for possession from the Lessor, the Lessee shall hold the Premises under a tenancy determinable at any time upon three (3) months' notice being given by either party to the other at the same Rent and upon the same provisions as this Lease as far as they can be applied to a quarterly tenancy.

5.6 Notices

Any communication required to be given or served under this Lease:

a) shall be given to or served on the Lessee if in writing signed by the Lessor or Chief Executive Officer of the local government and delivered by hand or sent by email or sent by post to the address for the Company Representative as set out in the schedule (or such other address advised by the Lessee at an address in the State in which the Premises are situated); and,

b) shall be duly given to or served on the Lessor if in writing signed by or on behalf of the Company Representative as advised by the Lessee and sent by email, hand delivered to the local government administration office or sent by post to the address set out in the schedule (or such other address of which the Lessor shall have given the Lessee notice in writing);

PROVIDED that where the Lessor consists of two or more persons service upon any one of them shall constitute service upon each of them.

5.7 Costs of Lease

The Parties shall bear their own costs in relation to the preparation or otherwise determining operation of this Lease.

5.8 Option to Renew

Unless the Lessee gives the Lessor either:

a) At least six (6) months' written notice that the Lessee does not want a new lease of the Premises for a Further Term; or,

b) Written notice prior to the expiration of term that the Lessee does not want a new lease of the Premises for a further term but that wishes to remain in possession of the Premises pursuant to clause 5.5;

Then provided the Lessee is not in breach of a term of this Lease of which it has been notified by the Lessor within six (6) months prior to the end of the term of this Lease, then the Lessee is hereby deemed to have exercised its right to a Further

Term and the Lessor will present to Council a new lease of the Premises for that Further Term at the Rent which shall be reviewed by Council on the Review Dates and subject to the same provisions as are contained in this Lease except in respect of any exercised right of renewal.

5.9 GST

a) For the purpose of this clause:

i) GST Act means a New Tax System (Goods and Services Tax) Act 1999 as amended.

ii) GST and taxable supply have the meanings given to those terms in the GST Act.

iii) related taxable supply means any taxable supply to the Lessor incorporated in a taxable supply by the Lessor to the Lessee pursuant to this lease for which the Lessor seeks direct reimbursement form the Lessee.

iv) Lease Rental Period means the period commencing on the commencement date of the Lease and expiring on either the day immediately preceding any review date under this Lease or the expiration of this Lease, whichever is the earlier.

b) The amounts payable to a party under this Lease (the original amount payable) do not include an amount to cover any liability for the party making a taxable supply (the Supplier) for GST on any supplies made under this lease which are taxable supplies within the meaning of the Act.

c) If applicable, the Supplier agrees to reduce the Original Amount Payable to ensure the benefit of any reduction in or removal of taxes, duties or charges which impacts on the costs to the Supplier making the taxable supply is passed onto the recipient of that supply (the Recipient). If a reduction to the Original Amount Payable is made under this clause, the reduced amount will become the Original Amount payable for the purpose of this clause.

d) Subject to clause 5.9(c), if the Supplier is liable to pay GST in respect of taxable supplies made under this Lease, the Supplier may, by notice in writing to the Recipient, increase the Original Amount Payable by the Recipient by the amount of GST that is payable by the Supplier on that part of the Original Amount Payable which relates to the taxable supply as if that part of the Original Amount Payable is the value of the supply for the purposes of the GST Act.

e) Subject to clause 5.9(f), at the time at which each payment is due under this Lease form the Supplier, the Supplier must give the Recipient a tax invoice for that payment in accordance with the requirements of the GST Act.

f) Notwithstanding clause 5.9(e), where the Lessor is the Supplier under this clause the Lessor will issue to the Lessee a tax invoice in the form specified in Schedule 2 in respect of Rent and the GST payable thereon by the Lessee for

the Lease Rental Period, to the extent to which that form is consistent with the requirements of the GST Act and in the event of any inconsistency, in accordance with the GST Act.

g) Nothing in this Lease obliges the Lessee to pay to the Lessor any amount for GST paid or payable by the Lessor in respect of a related taxable supply to the extent to which the Lessor is entitled to claim an input tax credit in respect to that supply.

6. Consent

This Lease is subject to and conditional upon the consent of the Minister of Lands being obtained.

Schedule

Item 1 Land and Premises

Land:

Being Reserve 16405, Lot 29205 on DP 219610 at 3 Weir Road, Quairading.

Premises: That portion of the Land on which a Facility, being a telecommunications tower and shed known as 'the Mast", being assets owned by the Lessee, is located at , 32.006553 S, 117.376210 E as highlighted on the plan annexed hereto.

Item 2 Term

Ten (10) years commencing on 1 April 2026 and expiring on 31 March 2036

Item 3 Further Term

By signed Agreement not less than six months prior to expiry of this Agreement

Item 4 Commencement Date

1 April 2026

Item 5 Rent

Rent will be the amount of $1 (one dollar) per annum payable on demand, being the gross rent, payable yearly in advance if and when demand and payable by electronic funds transfer.

Item 6 Permitted Use

Operation of a telecommunications facility consisting of footings, tower, storage shed and ancillary equipment

Item 7 Public Liability Insurance

$20,000,000 (Twenty Million Dollars)

Item 8 Contact Details

Lessor:
Nic Warren (CEO) 96 452 400
shire@quairading.wa.gov.au
PO Box 38, Quairading WA 6383

Lessee:
Leigh Ballard (CEO) 6809 2100 / 04287 832 095
lballard@crispwireless.com.au
PO Box 1004, Narrogin WA 6312

SIGNING PAGE

EXECUTED on the day of 2026

THE COMMON SEAL of the SHIRE OF QUAIRADING was hereunto affixed by authority of a resolution of the Council in the presence of:

_____

President – Cr Trevor Stacey

_____

Chief Executive Officer – Nic Warren

Executed on behalf of CRISP Wireless Pty Ltd (ACN 615 297 491) by authority of its Directors in accordance with Section 127 of the Corporations Law:

_____

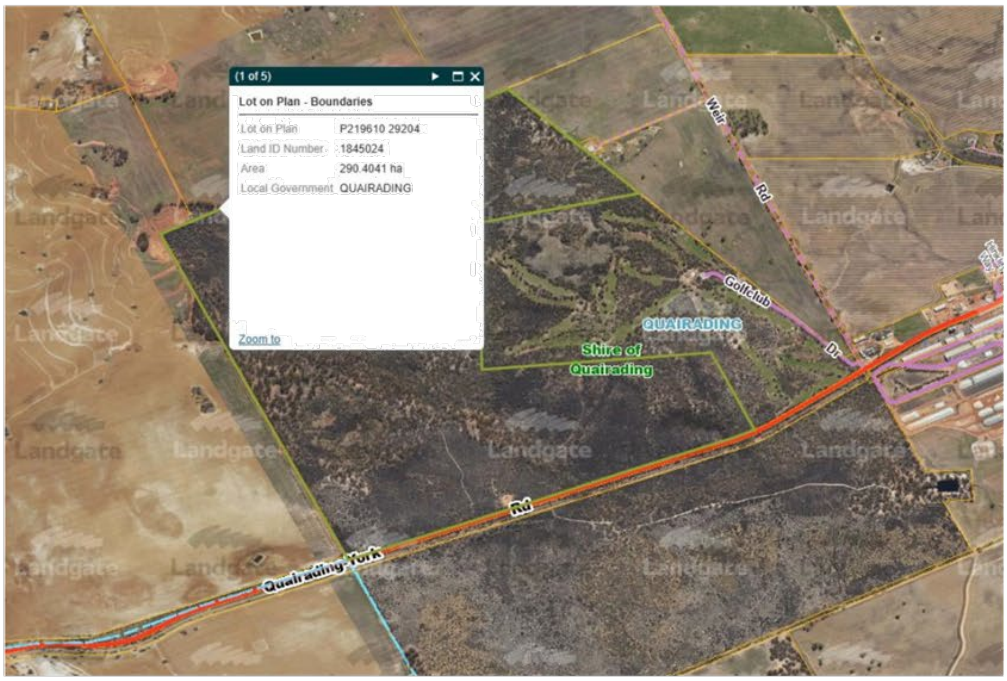
Director – Maree Gooch (Chair)

_____

Director – Sara Ballard (Secretary)

Date

Annexure A - Plan of Premises







validated

Assessment

Subject to the qualifications and conditions contained within the body of this report, our Assessment exclusive of GST, as at 27/03/2026 is:

Market Assessment	**Rate/sqm**	**$8**
	Based on 1600sqm	**$12,800**

Signatory



Ross Sharp AAPI CPV 64955
WA Land Valuers License No 655
Advisory Partner and Licensed Valuer
Validated Group Pty Ltd

Liability limited by a scheme approved under Professional Standards Legislation.

I confirm that I do not have any pecuniary interest and/or any material connection or involvement with the subject property or the parties to this valuation that would represent a conflict of interest in undertaking this valuation.

This Valuation Report is for the sole use only of the instructed and/or addressed parties noted in this report and is not to be used for any other purpose by any other party. Any reliance, use, distribution, or publication of this report and/or any other representations made relating to the contents of the report are restricted solely to the instructing party and any addressed parties expressly named in this report. Written approval from the Valuer and/or Validated Group Pty Ltd must be sought by any third parties who wish to rely on this report and/or its contents prior to doing so.

No responsibility is accepted by the Valuer and/or Validated Group Pty Ltd in the event that the instructing party to which this report is addressed, or any other agreed additional reliant parties noted in this Valuation report relies, uses, distributes, publishes and /or otherwise represents anything contained in this report for any other purpose apart from that expressly noted as the Valuation Purpose in the overview.

QUALIFICATIONS & DISCLAIMERS

This Assessment is for the use only of the party to whom it is addressed and for Asset Reporting purposes and for no other purposes including but not limited to, mortgage security purposes. No responsibility is accepted to any third party who may use or rely on the whole or any part of the content of this Assessment other than the Shire of Quairading.

10.2 Late Item - Consent for Sale of 2 Edwards Way (00:08:44)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Nic Warren, Chief Executive Officer
Attachments	1. Special Conditions of Sale
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 043-26/27

Moved: Cr RC Faltyn
Seconded: Cr SL Hadlow

That Council, as per Clause 3 of the Special Condition of Sale, consent to the sale of 2 Edwards Way, Quairading, on the following conditions:

- The Special Conditions of Sale that applied to original contract of sale with the Shire of Quairading, apply to the new purchaser;
- The date of compliance under Clause 2.1 remains 3 years from date of original settlement, being 20 May 2028; and
- The "Purchase Price of the Property" for the purpose of Clause 5.2 of the Special Conditions of Sale remains $10,000.
- The new purchaser provides the Shire of Quairading with a deed of covenant prior to settlement, in a form approved by the Shire, pursuant to which the buyer acknowledges and agrees to be bound by all the Buyer's Covenants and conditions.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

The sale of properties by the Shire of Quairading in the Cuneata Rise development had Special Conditions of Sale applied (attached).

These special conditions required Council's consent in the event of resale.

The original purchaser of 2 Edwards Way, within the Cuneata Rise development, is seeking to on-sell, and has sought Council's consent as per Clause 2 of the special conditions.

The request for consent came through at 1:15pm on the 24th September 2026, being the day of the Council meeting. To facilitate settlement and the new owner being able to commence processes to comply with the special conditions, (i.e. commence seeking dwelling contracts and approvals), a late item has been tabled for Council's consideration.

MATTER FOR CONSIDERATION

Consent for current owner of 2 Edwards Way, Quairading to resell the property.

BACKGROUND

The Special Conditions of Sale applied to 2 Edwards Way, Quairading required Council consent for any proposed resale.

The Special Conditions of Sale do not permit Council to unreasonably withhold consent. The realtor has advised the contract of sale includes the original special conditions of sale, and as such, by accepting the contract the buyers are accepting the special conditions, and therefore Council do not have a reasonable right to reject.

Should Council decline to consider this matter, then the matter may be put to a Special meeting of Council, which would incur additional sitting fee costs or table at the October meeting, which will jeopardise the settlement.

Whilst tabling as a late item is not ideal, it does permit the settlement to proceed and allows the new owners to commence preparations for the property, which they have a strict timeline to adhere to.

Clause 3.1 of the Special Conditions of Sale permits the Shire to place conditions on the resale; it is therefore proposed that Council consent is provided with following conditions:

- The Special Conditions of Sale that applied to original contract of sale apply to the new purchaser;
- The date of compliance under Clause 2.1 remains 3 years from date of original settlement, being 20 May 2028; and
- The “Purchase Price of the Property” for the purpose of Clause 5.2 of the Special Conditions of Sale remains $10,000.
- The new purchaser provides the Shire of Quairading with a deed of covenant prior to settlement, in a form approved by the Shire, pursuant to which the buyer acknowledges and agrees to be bound by all the Buyer's Covenants and conditions.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

ALIGNMENT WITH STRATEGIC PRIORITIES

3.8 Our Built Infrastructure: Improved housing and land options

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

4.1 Strategic, Social and Economic Risks: Housing Availability and Affordability

RISK ASSESSMENT

	Option 1
Financial	Nil
Health	Nil
Reputation	Medium *Risk of not applying and/or complying with Special Conditions of Sale*
Operations	Nil
Natural Environment	Nil

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

CUNEATA RISE

QUAIRADING, WA

Special Conditions

1 Definitions

1.1 In these Special Conditions unless the contrary intention appears:

"**Buyer's Covenants**" means all or any of the covenants and agreements contained or implied by the Contract (including these Special Conditions) to be observed and performed by the Buyer.

"**Development**" means the construction of a residential building and any associated structures and improvements on the Property, including landscaping.

"**Practical Completion**" means the completion of the construction of the Development on the Property in conformity with design guidelines as approved by the Seller and any other relevant government department or authority. Such practical completion to be evidenced by the handing over by the Buyer to the Seller of such of the following as the Seller may require:

(a) A certificate from the Buyer's architect or builder certifying that the Development has been constructed or completed on the Property according to plans and specifications as approved by the Seller and any other relevant government department or authority; and/or

(b) A copy of written permission from the Seller for the occupation of the whole of the Development.

2 Development of the Property

2.1 The Buyer shall have in place a housing construction or housing supply contract signed and with a commencement date specified in writing within 3 years of the Settlement (or such later period as may be approved in writing by the Seller at the Seller's absolute discretion).

2.2 The Buyer shall ensure that the Development shall be completed:

(a) with all proper care, skill and diligence;

(b) in accordance with good industry practice;

(c) in compliance with all applicable laws and regulations and the requirements of all relevant local or public authorities;

(d) in a proper and workmanlike manner; and

(e) using materials which are in good condition of high quality and suitable for the purpose of which they are intended.

2.3 The Buyer shall ensure that the residential dwelling constructed on the Property has a minimum of 3 bedrooms and 2 bathrooms.

2.4 The Buyer shall ensure any external wall constructed of any structure whether attached or not attached to the residential development, unless such structure uses only colorbond or masonry materials professionally finished, matches and complements the residential development in respect to materials used, design and external appearance including colour and quality of construction, or unless it is concealed from public view.

2.5 The Buyer shall not construct, erect or install or permit to be constructed, erected or installed any fencing, dividing a Lot from an adjoining Lot whether on the boundary of the Lot or otherwise ("Dividing Fence"), that is:

(a) constructed of asbestos or fibro cement; or

(b) greater than 900mm in height from natural ground level of the Lot to the top of any Dividing Fence at any point forward of the front building line; or

(c) greater than 1800mm in height from natural ground level of the Lot to the top of any Dividing Fence at any point other than described in clause 2.4(b).

2.6 The Buyer shall not permit or authorise habitation of any residential dwelling without first ensuring the erection of a Dividing Fence dividing the Lot from each adjoining Lot that satisfies the following:

(a) is a sufficient fence as defined in the Dividing Fences Act 1961; and

2(b) any Dividing Fence constructed forward of the front building line is not to be greater than 900mm in height from natural ground level of the Lot to the top of any Dividing Fence at any point forward of the front building line; and

(c) any Dividing Fence at any point other than described in clause 2.5(b) is not to be greater than 1800mm in height from natural ground level of the Lot to the top of any Dividing Fence.

2.7 The Buyer shall not permit or authorise the habitation of any residential dwelling for a period of greater than six (6) calendar months without:

(a) all garden areas that are in public view being maintained, clean, and free from construction rubble and bricks; and

(b) all driveways being appropriately constructed and graveled, sealed or paved.

3 Dealing with the Property

3.1 Until the Buyer has completed construction of the Development on the Property, the Buyer shall not sell, assign, transfer or otherwise dispose of or lease, sublease, mortgage, charge, encumber or part with possession of the Property or any part thereof or any estate or interest in the Property ("a Dealing") without first obtaining the consent in writing of the Seller and if such consent is given, then only subject to such conditions as may be imposed by the Seller, provided that the Seller shall not unreasonably withhold its consent to a mortgage or other encumbrance, if:

(a) the person or company to whom the mortgage, charge or encumbrance is to be effected ("the Mortgagee") executes a deed of covenant to which the Buyer is a party in a form reasonably required by the Seller's lawyers;

(b) the mortgage or other encumbrance is to secure a loan for the purpose of assisting with the purchase of the Property or undertaking construction of the Development on the Property; and

(c) all monies then due and payable by the Buyer to the Seller under the Contract have been paid and there shall be no existing unremedied breaches of the Buyer's Covenants.

3.2 The Seller may make it a condition of granting its consent to a Dealing that the proposed buyer, assignee or transferee of the Property first executes a deed of covenant in a form approved by the Seller's lawyers pursuant to which that person acknowledges and agrees to be bound by all the Buyer's Covenants.

3.3 If the Buyer shall be a corporation (other than a company listed on the Australian Stock Exchange) any change in the beneficial ownership of the shareholding in the corporation or any related corporation by which control of the corporation is altered (whether by the transfer of shares or the issue or allotment of further shares) and if the Buyer is a trustee of any trust, any change in the beneficial interests of the trust so as to change the control of such trust shall be deemed to be a Dealing of the Property and shall be notified to the Seller in writing within (30) days of such event.

4 Charge

4.1 In order to secure the obligations on the part of the Buyer hereunder arising subsequent to Settlement the Buyer hereby charges its interest in the Property in favour of the Seller and agrees that the Seller may lodge an absolute caveat pursuant to such charge over the title of the Property.

4.2 Subject to compliance with clauses 3.1 and 3.2, the Seller shall promptly withdraw any absolute caveat lodged over the title to the Property pursuant to clause 4.1 to enable a Dealing in respect of the Property to be registered in favour of any third party provided that the Seller shall be entitled to contemporaneously lodge a new absolute caveat over such dealing pursuant to clause 4.1.

5 Option

5.1 If at any time after settlement the Buyer:

(a) fails to complete the Development in accordance with Special Condition 2.1; or

(b) otherwise fails to observe or perform any of the Buyer's Covenants,
(any of which is called "a Development Default")
then the Seller shall in the case of a Development Default or having become aware of a Development Default as the case may be, have the option to be exercised upon giving the Buyer written notice thereof to repurchase the Property for an unencumbered estate in fee simple for the Repurchase Price.

5.2 The Repurchase Price shall be calculated as follows:

The Purchase Price of the Property under the Contract

Less The Seller's lawyers or settlement agent's costs and disbursements incurred upon the repurchase of the Property by the Seller (including all stamp duty payable in respect of the repurchase); and

Less All costs incurred in respect of the sale of the Property pursuant to the Contract including all real estate agents' fees and other sales costs.

5.3 Settlement of the repurchase shall be on the day being 30 days from the date of exercise of the option to repurchase ("the Repurchase Date of Settlement").

5.4 The Buyer acknowledges and agrees that the Seller may lodge an absolute caveat over the title to the Property in respect of the option granted to the Seller pursuant to this Special Condition and the Buyer shall not take any action to remove such caveat. The option hereby granted shall continue notwithstanding any transfer or other dealing with the Property.

5.5 Upon the exercise of the option to repurchase:

(a) the Seller shall prepare and the Buyer shall execute forthwith a registrable transfer of the Property to the Seller;

(b) the Repurchase Price shall be paid to the Buyer and the transfer registered and possession given and taken on the Repurchase Date of Settlement;

(c) Outgoings shall be adjusted as at the Repurchase Date of Settlement;

(d) the Buyer shall sell the Property to the Seller free of all liens and charges, mortgages, caveats or other encumbrances whatsoever over the Property and shall cause the withdrawal or removal of any such encumbrance. The Seller may pay the Repurchase Price or any part thereof to any encumbrance holder as may be necessary to allow the withdrawal or removal of any such encumbrance.

5.6 Notwithstanding anything herein mentioned the right of the Seller to repurchase the Property in accordance with this condition is without prejudice to all other rights or remedies available to the Seller and shall not be prejudiced by or in any way limited by any delay on the part of the Seller in exercising the option to repurchase and notwithstanding that the Seller may have been aware of any breach of the Buyer's Covenants.

5.7 In the event that the Seller exercises the option to repurchase the Property, then the Buyer appoints the Seller as the Buyer's attorney with the power anytime after notice is given under clause 5.1 to do all acts and things which the Buyer is obliged to do under this document or which in the Seller's opinion is necessary or expedient in connection with the exercise of the option and repurchase of the Property.

ITEM 11 MATTERS FOR CONSIDERATION – FINANCE & AUDIT (00:10:18)

11.1 Accounts for Payment - August 2026

Responsible Officer Danica Mullins, Senior Finance Officer

Reporting Officer Cynthia Lowe, Finance & Customer Service Officer

Attachments
1. (i) List of Accounts
2. (ii) Department of Transport
3. (iii) Credit Card Reconciliation

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 044-26/27

Moved: Cr JC Hayes
Seconded: Cr KS Squiers

That Council note the following:

1. That schedule of accounts for August 2026 covering EFT 17066 to EFT 17157 and DD19208.1 to DD19291.1 totalling $486,807.40 be received (Attachment i);
2. That Transport licensing payments for the month of August 2026 totalling $42,163.40 be received (Attachment ii); and
3. That fund transfers to the corporate credit card for August 2026 totalling $4,541.75 be received (Attachment iii); and
4. That net payroll payments for the month of August 2026 totalled $124,327.65.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

Payments are as per Attachments (i), (ii), (iii).

MATTER FOR CONSIDERATION

Note the accounts paid during August 2026.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of power to make payments from its municipal or trust funds. In accordance with regulation 13(1) of the Local Government (Financial

Management) Regulations 1996 a list of accounts paid by the CEO is to be prepared each month and presented to the Council at the next ordinary meeting of the Council after the list is prepared.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

POLICY IMPLICATIONS

Corporate Credit Card Policy

Purchasing Policy

Delegation 1.1.13: Payments from the municipal or trust funds

FINANCIAL IMPLICATIONS

Payment from Council's municipal fund. Expenditure as per delegated authority and included in the 2026/2027 budget.

Payments made for the 2026/27 year in the payments List have been included in Council's budget in accordance with section 6.8 of the Local Government Act 1995.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.2 Our Governance and Leadership: Strong financial and governance performance

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

3.3 Governance, Financial and Compliance Risks: Organisational Misconduct

RISK ASSESSMENT

	Option 1
Financial	Low *Given Purchasing / Procedures followed, together with Management Separation of acceptance of duties and Processes in place.*
Health	Low
Reputation	Low *Creditors reviewed weekly and paid in accordance to agreed terms.*
Operations	Low
Natural Environment	Low

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

The payment listing for August 2026 are included in **Attachment (i).**

LIST OF ACCOUNTS - AUGUST 2026							
Chq/EFT	Date	Name	Description	Amount	Bank	Type	Funded
EFT17066	06/08/2026	AUSTRALIAN TAXATION OFFICE	BAS JUNE 2026	$ 105,902.00	MUNI	CSH	
EFT17067	07/08/2026	TELSTRA	TELSTRA ACCT#3147560712 DEPOT, ADMIN, C/PARK, WASTE AND BFB MOBILE SUPPLY AND USAGE FOR THE PERIOD 16.07.26 - 15.08.26	$ 473.04	MUNI	CSH	
EFT17068	07/08/2026	QUAIRADING MEDICAL PRACTICE (GREAT CARE HEALTH)	PRE-EMPLOYMENT MEDICAL FOR PLANT OPERATOR & GENERAL HAND	$ 150.70	MUNI	CSH	
EFT17069	07/08/2026	GARY MILLS	REUFUND OF INVOICE #21141 DUE TO BE RAISED INCORRECTLY AND MAKING IT A DOUBLE UP	$ 841.50	MUNI	CSH	FULLY
EFT17070	07/08/2026	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH FINANCE - JUNE MONTHLY FINANCIAL STATEMENTS	$ 176.00	MUNI	CSH	
EFT17071	07/08/2026	SYNERGY	SYNERGY ACCT #558474190 ARTHUR KELLY VILLAGE AND PARKER HOUSE SUPPY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26 SYNERGY ACCT #473718690 SUPPLY AND USAGE FOR TENNIS COURTS, MCLENNAN STREET, OVAL & GROUNDS 15.05.26 - 17.06.26 SYNERGY ACCT #222214330 DAYCARE SUPPY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26 SYNERGY ACCT #404791220 64 CORALING STREET SUPPY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26 SYNERGY ACCT #187804760 QWRF SUPPY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26 SYNERGY ACCT #440305530 VET CLINIC SUPPY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26 SYNERGY ACCT #207862210 YOUTH CENTRE SUPPY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26 SYNERGY ACCT #936409630 BORES SUPPY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26 SYNERGY ACCT #408945020 BORES SUPPY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26 SYNERGY ACCT #422437350 50A SUBURBAN SUPPY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26	$ 12,100.80	MUNI	CSH	PARTIALLY
			SYNERGY ACCT #422743450 31 DALL ST SUPPY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #431870690 50B SUBURBAN RD SUPPY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #377207980 19 POWELL CRES SUPPY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #438321960 74 MCLENNAN ST SUPPY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #389453150 8 DALL ST SUPPY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26	$ -			PARTIALLY

EFT17072	07/08/2026	DEPARTMENT OF THE PREMIER & CABINET	PLANNING SCHEME AMENDEMENT PUBLISHING FEE FOR GOVERNMENT GAZETTE	$ 564.57	MUNI	CSH	
EFT17073	07/08/2026	G J JONES PLUMBING	BACKFLOW DEVICE TEST AND REPORT - LOT 189 JENNABERRING/JUNCTION ROAD DEVICE 06521 - 12.06.2026 + BACKFLOW DEVICE TEST AND REPORT - LOT 130 RES 15546 130L MCLENNAN STREET (CARAVAN PARK) - DEVICE HO6377 - 09.06.2026 REPLACE FAULTY HOSE TAP AT 19 POWELL CRESCENT 07.06.2026 - BS HOSE TAP 15MM	$ 397.60	MUNI	CSH	
EFT17074	07/08/2026	LGISWA WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION AS TRUSTEE FOR LGISWA	LGIS INSURANCE INSTALMENT #1 POLICY #000074 FOR THE PERIOD 30.06.26 - 30.07.27	$ 148,765.81	MUNI	CSH	
EFT17075	07/08/2026	CR. TREVOR STACEY	REFUND OF LESSER HALL KEY AND BUILDING BOND- STACEY 03.07.26	$ 625.00	MUNI	CSH	FULLY
EFT17076	07/08/2026	ALLIED FORKLIFTS PTY LTD	REPAIRS TO WASTE SITE FORKLIFT	$ 6,279.24	MUNI	CSH	
EFT17077	07/08/2026	WA CONTRACT RANGER SERVICES PTY LTD	CONTRACT RANGER SERVICES FOR THE MONTH OF JULY - DATES SERVICED 13/07/26 + 15/07/26 + 20/07/26	$ 980.38	MUNI	CSH	
EFT17078	07/08/2026	BUNNINGS GROUP LIMITED	X2 DOORS BROKEN / WONT LOCK & X1 DOOR COMPLETELY MISSING. - REPLACEMENTS - LOT 190 MCLENNAN STREET	$ 803.35	MUNI	CSH	
EFT17079	07/08/2026	T-QUIP - TURF EQUIPMENT SOLUTIONS	REPAIR / REPLACE OF WHEEL BEARINGS - PERUZZO MOWER	$ 1,041.05	MUNI	CSH	
EFT17080	07/08/2026	COMPLETE OFFICE SUPPLIES PTY LIMITED	ADMIN STATIONERY - LEVER ARCH FOLDERS, FOLDER LABELS, DIARY, STAPLES DEPOT STATIONERY - PAPERCLIPS, FOLDBACK CLIPS, POST IT NOTES	$ 223.72	MUNI	CSH	
EFT17081	07/08/2026	CRISP WIRELESS	MONTHLY INTERNET CONNECTION FOR - ADMIN, DEPOT, 8 DALL ST, 31 DALL ST, 28 REID ST, QMP, DRS HOUSE, YOUTH CENTRE, SWIMMING POOL & VET	$ 1,120.90	MUNI	CSH	
EFT17082	07/08/2026	ABSOLUTE OFFICE COMFORTS	WHITEBOARD FOR DEPOT OFFICE ASSET MANAGEMENT WORKS TRACKING	$ 857.34	MUNI	CSH	
EFT17083	07/08/2026	SCAVENGER SUPPLIES PTY LTD	X2 HOSE BRANCHES - QDG TRUCK P02	$ 1,857.15	MUNI	CSH	
EFT17084	07/08/2026	MITRE 10 YORK - VERIFIED	CONSUMABLE ITEMS FOR ASSET MANAGEMENT	$ 81.90	MUNI	CSH	
EFT17085	07/08/2026	CUNDERDIN FARMERS CO-OPERATIVE COMPANY LIMITED - VERIFIED	CERAMIC DRILL BIT FOR FORTRESS SOAP DISPENSER INSTALL- KWIRRADING KOORT + TEC SCREWS FOR DEPOT TOOL SHED	$ 38.50	MUNI	CSH	
EFT17086	07/08/2026	ALL CLASS TILING SERVICES PTY LTD - VERIFIED	REPLACE & REPAIR TILES IN POOL	$ 3,960.00	MUNI	CSH	
EFT17087	12/08/2026	PAYWISE	PAYROLL DEDUCTIONS / CONTRIBUTIONS	$ 840.51	MUNI	CSH	FULLY
EFT17088	12/08/2026	SHIRE OF QUAIRADING	PAYROLL DEDUCTIONS / CONTRIBUTIONS	$ 268.47	MUNI	CSH	FULLY
EFT17089	13/08/2026	COUNTRY COPIERS NORTHAM - EFTSURE VERIFIED	ADMIN COPIER READING FOR THE PERIOD 01/07/26 - 03/08/26	$ 286.10	MUNI	CSH	
EFT17090	13/08/2026	FULTON HOGAN INDUSTRIES PTY LTD - EFTSURE VERIFIED	EMULSION FOR VARIOUS SHIRE ROADS - BADJALING SOUTH ROAD, BULYEE - QUAIRADING ROAD, HAYES ROAD, GOLDFIELDS ROAD, TAMMIN ROAD, OLD BEVERLEY EAST ROAD	$ 2,006.40	MUNI	CSH	
EFT17091	13/08/2026	BENARA NURSERIES	PLANT ORDER FOR KWIRRADING KOORT AND CHALET 9	$ 3,260.79	MUNI	CSH	
EFT17092	13/08/2026	QUAIRADING TYRE & BATTERY - COMMUNITY CAR	MONTHLY ACCOUNT - COMMUNITY CAR, Q5335 - JULY 2026	$ 180.52	MUNI	CSH	FULLY
EFT17093	13/08/2026	BOB WADDELL & ASSOCIATES PTY LTD	RATES MANAGEMENT - 3.50 HRS ASSISTANCE PROVIDED BY TARA (WK ENDING 02/08/2026)	$ 616.00	MUNI	CSH	

EFT17094	13/08/2026	DEAN ROBERT MASTIN	REIMBURSEMENT FOR COSTS ASSOCIATED WITH SAFE ROADS TRAINING	$	399.66	MUNI	CSH	
EFT17095	13/08/2026	GREAT SOUTHERN FUEL SUPPLIES	4000L DIESEL - DEPOT	$	8,915.37	MUNI	CSH	
EFT17096	13/08/2026	WA LOCAL GOVERNMENT ASSOCIATION	LGC26 ATTENDANCE - CR STACEY, FULL DELEGATE, SOIREE +1, ICONS BREAKFAST LGC26 ATTENDANCE - CR HAYES, FULL DELEGATE, 1-DAY PARKING 3 X COUNCILLORS eLEARNING COURSES	$	4,579.30	MUNI	CSH	
EFT17097	13/08/2026	JOHN PAPAS TRAILERS (AUST) PTY LTD	7X4 HYDRAULIC TIPPING TRAILER/ WATER CART	$	7,944.65	MUNI	CSH	
EFT17098	13/08/2026	OFFICEWORKS	STATIONERY FOR ADMIN AND DEPOT	$	97.05	MUNI	CSH	
EFT17099	13/08/2026	CLARK EQUIPMENT SALES PTY LTD	REPAIR OF (P430) BOBCAT DOOR	$	1,306.73	MUNI	CSH	
EFT17100	13/08/2026	FARMARAMA PTY LTD	FENCING AT FRONT ENTRY - GOLF COURSE	$	1,509.22	MUNI	CSH	
EFT17101	13/08/2026	QUAIRADING TYRE & BATTERY SUPPLIES - FUEL ACCOUNT	FUEL PURCHASES FOR JULY 2026 - EMED, CEO, EMCS, DEPOT	$	415.46	MUNI	CSH	
EFT17102	13/08/2026	SEASONS FUNERALS HOMES	REFUND OF BOND TO SEASONS FUNERAL - WINMAR FUNERAL 7/8/26 (TOWN HALL)	$	1,500.00	MUNI	CSH	FULLY
EFT17103	13/08/2026	OLIVIA PICKETT	REFUND OF TOWN HALL BOND - PICKETT - 08/08/2026	$	875.00	MUNI	CSH	FULLY
EFT17104	13/08/2026	SNALLOW PTY LTD T/A WALLIS COMPUTER SOLUTIONS - EFTSURE VERIFIED	SECURE ERASE OF OLD LAPTOPS (LP22,24,25,26 & 28)	$	412.50	MUNI	CSH	
EFT17105	13/08/2026	EFTSURE PTY LTD	EFT SERVICE FEE 12 MONTH SUBSCRIPTION 01.08.26 - 31.07.26	$	10,573.20	MUNI	CSH	
EFT17106	13/08/2026	HUTTON & NORTHEY SALES	MONTHLY ACCOUNT - DEPOT SUNDRIES - JULY 2026	$	43.48	MUNI	CSH	
EFT17107	13/08/2026	CITY OF KALAMUNDA	BUILDING SERVICES FOR JUNE 2026	$	480.11	MUNI	CSH	PARTIALLY
EFT17108	13/08/2026	GREENWOOD OPERATIONS PTY LTD	CHECK FOR FAULT ON RANGE HOOD, REPLACE CAPACITOR & SUPPLY AND INSTALL CEILING LIGHT/FAN COMBO TO REPLACE LIGHTS IN BEDROOMS, LOUNGE AND BACK VERANDAH - 7 EDWARDS WAY	$	2,888.52	MUNI	CSH	
EFT17109	13/08/2026	LOCAL GOVERNMENT WORKS ASSOCIATION - VERIFIED	ANNUAL LG WORKS CONFERENCE - EMWS	$	1,045.00	MUNI	CSH	
EFT17110	13/08/2026	BOOKEASY AUSTRALIA PTY LTD - EFTSURE VERIFIED	ROOM MANAGER (CARAVAN PARK BOOKINGS) JULY 2026 MONTHLY	$	242.00	MUNI	CSH	
EFT17111	13/08/2026	PEAP CONTRACTORS PTY LTD	PERMANENT REPAIRS TO OVAL FLOOD LIGHTING ISSUES - PERSISTENT AND ONGOING ALIGNMENT PROBLEMS PLUS DARK LAMPS	$	20,719.70	MUNI	CSH	
EFT17112	13/08/2026	D & A PLUMBING AND GAS SERVICES - VERIFIED	INSPECT & REPORT ON STORMWATER BLOCKAGE - PARKER HOUSE	$	4,093.45	MUNI	CSH	
EFT17113	13/08/2026	BOC LIMITED	MONTHLY GAS BOTTLE HIRE FOR DEPOT & QMP	$	54.23	MUNI	CSH	
EFT17114	13/08/2026	SPECIALISED TREE SERVICE - EFTSURE VERIFIED	1. DEADWOOD LARGE TREES AT CEMETERY ENTRANCE - 2. TRIM LARGE TREES NEAR TENNIS CLUB POWERLINES - 3. 64 CORALING VERGE TREE TRIM/REMOVAL	$	9,026.00	MUNI	CSH	
EFT17115	21/08/2026	AVON WASTE	DOMESTIC AND RECYCLE SERVICES FOR JULY 2026	$	11,380.48	MUNI	CSH	PARTIALLY
EFT17116	21/08/2026	TELSTRA	TELSTRA ACCT #3147560738 - WAP / INTERNET SUPPLY AND USAGE FOR THE PERIOD 02.08.26 - 01.09.26 TELSTRA ACCT #4866080200 - QMP SUPPLY AND USAGE FOR THE PERIOD 29.07.26 - 28.08.26	$	474.95	MUNI	CSH	

EFT17117	21/08/2026	QUAIRADING MEDICAL PRACTICE (GREAT CARE HEALTH)	PRE-EMPLOYMENT MEDICAL FOR 1X PLANT OPERATOR & GENERAL HAND	$ 150.70	MUNI	CSH	
EFT17118	21/08/2026	DONALD KEITH BLAND	REFUND OF OVER PAYMENT OF RENT FOR U7, AKV	$ 540.00	MUNI	CSH	FULLY
EFT17119	21/08/2026	BOB WADDELL & ASSOCIATES PTY LTD	RATES MANAGEMENT - 5 HRS ASSISTANCE PROVIDED BY TARA (WK ENDING 09/08/26)	$ 880.00	MUNI	CSH	
EFT17120	21/08/2026	SYNERGY	SYNERGY ACCT #765171390 CARAVAN PARK, SWIMMING POOL, PARKS AND GARDENS SUPPLY AND USAGE FOR THE PERIOD 11.06.26 - 08.07.26 SYNERGY ACCT #137709150 QMP & DRS RESIDENCE SUPPLY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #704417150 AIRSTRIP SUPPLY AND USAGE FOR THE PERIOD 15.05.26 - 15.07.26 SYNERGY ACCT #544185110 RAILWAY SUPPLY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #893699340 ADMIN SUPPLY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #703840590 TOWN HALL SUPPLY AND USAGE FOR THE PERIOD 15.05.26 - 15.07.26 SYNERGY ACCT #195168700 28 REID ST SUPPLY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #298130670 DEPOT SUPPLY AND USAGE FOR THE PERIOD 15.05.26 - 14.07.26 SYNERGY ACCT #885514750 GILLETT ST UNITS SUPPLY AND USAGE FOR THE PERIOD 14.05.26 - 13.07.26	$ 8,850.97	MUNI	CSH	PARTIALLY
EFT17121	21/08/2026	SULLIVAN LOGISTICS PTY LTD T/A KALEXPRESS AND QUALITY TRANSPORT	TRANSPORT COSTS - DEPOT + CARAVAN PARK	$ 268.08	MUNI	CSH	
EFT17122	21/08/2026	BENTNAIL BUILDING & MAINTENANCE	EXCAVATOR HIRE FOR GRAVE DIGGING.	$ 253.00	MUNI	CSH	
EFT17123	21/08/2026	J.A. GIMBEL PAINTING	REPAIR WALLS AND PAINT LAUNDRY AND TOILET - 64 CORALING ST	$ 946.00	MUNI	CSH	
EFT17124	21/08/2026	WESTRAC PTY LTD	SERVICE FOR Q368, 25/26 FINANCIAL YEAR	$ 5,145.29	MUNI	CSH	
EFT17125	21/08/2026	TRUCK CENTRE (WA) PTY LTD	FIRST SERVICE - PARTS AND LABOUR - UD P450A	$ 249.10	MUNI	CSH	
EFT17126	21/08/2026	WA LOCAL GOVERNMENT ASSOCIATION	SUBSCRIPTIONS 01.07.26 - 30.06.27 FOR ASSOCIATION, EMPLOYEE RELATION, TAX SERVICES, PROCUREMENT SERVICES, GOVERNANCE & LOCAL LAWS	$ 23,448.36	MUNI	CSH	
EFT17127	21/08/2026	WA CONTRACT RANGER SERVICES PTY LTD	CONTRACT RANGER SERVICES FOR THE MONTH OF JULY & AUGUST 2026 - DATES SERVICED 27.07.26, 29.07.26 & 03.08.26	$ 1,012.00	MUNI	CSH	
EFT17128	21/08/2026	QUAIRADING BOOK POST (2020)	MONTHLY FEE FOR PROVISION OF LIBRARY SERVICES - JULY 2026	$ 2,682.13	MUNI	CSH	
INV-0497	03/08/2026	QUAIRADING BOOK POST (2020)	MONTHLY FEE FOR PROVISION OF LIBRARY SERVICES - JULY 2026	$ 2,600.38	MUNI	INV	

EFT17129	21/08/2026	FARMARAMA PTY LTD	GLASS CLEANER, DETERGENT - DEPOT CLEANING, RABBIT BAIT - SPORTS OVAL, HONDA PULL START - SPRAY UTE, PAINT PRIMER - GENERAL USE, GREY CEMENT 20 bags - SURVEY POSTS AT SHIRE BOUNDARY, KLEENEX HAND TOWEL, BRISKLEEN TOILET CLEANER, BINLINERS 72LTR, URINAL BLOCKS - PUBLIC CONVENIENCES SHOWER HEAD - LAYOVER	$	929.88	MUNI	CSH	
EFT17130	21/08/2026	SECUREX PTY LTD - VERIFIED	ADDING DOM TO DEPOT AND ADMIN SECURITY SYSTEM	$	88.00	MUNI	CSH	
EFT17131	21/08/2026	RURAL INFRASTRUCTURE SERVICES	SUPPLY CONSULTATION FOR 10 YEAR CAPITAL ROADWORKS PROGRAM.	$	687.50	MUNI	CSH	
EFT17132	21/08/2026	SUPAGAS PTY LIMITED - EFTSURE VERIFIED	RENTAL CHARGE ON 1 LPG GAS BOTTLE FOR WASTE SITE.	$	91.85	MUNI	CSH	
EFT17133	21/08/2026	ACACIA CONNECTION PTY LTD - EFTSURE VERIFIED	EMPLOYEE ASSISTANCE PROGRAM FY26/27	$	415.80	MUNI	CSH	
EFT17134	27/08/2026	PAYWISE	PAYROLL DEDUCTIONS / CONTRIBUTIONS	$	840.51	MUNI	CSH	FULLY
EFT17135	27/08/2026	SHIRE OF QUAIRADING	PAYROLL DEDUCTIONS / CONTRIBUTIONS	$	879.79	MUNI	CSH	FULLY
EFT17136	27/08/2026	QUAIRADING TYRE & BATTERY SUPPLIES	TYRE FOR 2018 D-MAX MULCHING UTE	$	300.00	MUNI	CSH	
EFT17138	27/08/2026	FULTON HOGAN INDUSTRIES PTY LTD - EFTSURE VERIFIED	EMULSION FOR SEALED ROAD REPAIRS - TRELOAR ROAD, CUBBINE ROAD, QUAIRADING - CORRIGIN ROAD, DANGIN - MEARS ROAD, KELLERBERRIN - YOTING ROAD	$	3,630.00	MUNI	CSH	
EFT17139	27/08/2026	COMMUNITY RESOURCE CENTRE - QUAIRADING	EMED PRINTING FOR AUGUST 2026	$	394.92	MUNI	CSH	
EFT17140	27/08/2026	QUAIRADING FOOTBALL CLUB	HOSTS OF CATCH UP WITH A COUNCILLOR - REFRESHMENTS AND DINNER 7 AUGUST 2026	$	1,050.00	MUNI	CSH	
EFT17141	27/08/2026	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE PROVIDED WITH THE JUNE MONTHLY FINANCIALS	$	88.00	MUNI	CSH	
EFT17142	27/08/2026	SYNERGY	SYNERGY ACCT #857387870 - STREET LIGHTS SUPPLY AND USAGE FOR THE PERIOD 25.06.26 - 24.07.26 SYNERGY ACCT #417050770 KWIRRADING KOORT SUPPLY AND USAGE FOR THE PERIOD 10.06.26 - 30.06.26	$	3,313.28	MUNI	CSH	
EFT17143	27/08/2026	SULLIVAN LOGISTICS PTY LTD T/A KALEXPRESS AND QUALITY TRANSPORT	FREIGHT FROM BUNNINGS TO QUAIRADING	$	282.45	MUNI	CSH	
EFT17144	27/08/2026	PETER ROBERT YORK	REPAIR TO CHALET 8 TOWEL RAILS	$	180.00	MUNI	CSH	
EFT17145	27/08/2026	ALLIED FORKLIFTS PTY LTD	ONE WEEK FORKLIFT HIRE - WASTE SITE	$	440.00	MUNI	CSH	
EFT17146	27/08/2026	WA LOCAL GOVERNMENT ASSOCIATION	CENTRAL COUNTRY ZONE ANNUAL MEMBERSHIP 2026/27	$	550.00	MUNI	CSH	
EFT17147	27/08/2026	CLARK EQUIPMENT SALES PTY LTD	REPLACEMENT PARTS FOR QUICKCOUPLE - Q430 BOBCAT	$	875.28	MUNI	CSH	
EFT17148	27/08/2026	FARMARAMA PTY LTD	MONTHLY ACCOUNT - DEPOT SUNDRIES - JULY 2026	$	376.88	MUNI	CSH	
EFT17149	27/08/2026	AMPAC DEBT RECOVERY (WA) PTY LTD	AMPAC DEBT RECOVERY COSTS FOR JULY 2026	$	1,340.14	MUNI	CSH	FULLY
EFT17150	27/08/2026	AVON VALLEY GLASS	SUPPLY AND INSTALL WINDSCREN - Q0 - INC SENSORS, MOULDINGS, ADAS, HUD AND RECALIBRATION	$	2,395.00	MUNI	CSH	
EFT17151	27/08/2026	AMD AUDIT & ASSURANCE PTY LTD	22/23, 23/24 & 24/25 CERTIFICATION - SIGN OFF ON DEFERRED PENSIONER CERTIFICATIONS	$	1,650.00	MUNI	CSH	
EFT17152	27/08/2026	WESTWIDE AUTO ELECT & AIR CON	Q5122 - NEW TAILLIGHT, Q360 - REPAIRED WINDOW ISSUE, Q15086 - REPAIR TRAILER LIGHT EARTH ISSUE	$	1,305.70	MUNI	CSH	
EFT17154	27/08/2026	ALTUS PLANNING - EFTSURE VERIFIED	TOWN PLANNING SERVICES JULY 2026	$	763.13	MUNI	CSH	PARTIALLY
EFT17155	27/08/2026	READYTECH (PREVIOUSLY IT VISION)	DEFINITIV TEST ACCOUNT 12MONTH SUBSCRIPTION 01/07/2026 - 30.06.26	$	3,960.00	MUNI	CSH	

EFT17156	27/08/2026	STATEWIDE CLEANING SUPPLIES PTY LTD	CLEANING SUPPLIES - CARAVAN PARK, PUBLIC CONVENIENCES & TOWN HALL	$	269.03	MUNI	CSH	
EFT17157	27/08/2026	SUSAN DOIG	SITE BOOKING REFUND - CHECK IN 22.08.26	$	105.00	MUNI	CSH	FULLY
DD19208.1	03/08/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	LIAM ROGAN 150 MCLENNAN BOND VARIATION	$	40.00	MUNI	CSH	
DD19210.1	03/08/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	U4 19 GILLETT STREET BOND - DANIEL MCGUINNES	$	400.00	MUNI	CSH	
DD19233.1	12/08/2026	BEAM Clearing House	PAYMENT OF SUPERANNUATION FOR PPE 09.08.2026 TO BEAM CLEARING HOUSE	$	13,025.23	MUNI	CSH	
DD19247.1	14/08/2026	SINCH MESSAGE MEDIA - DIRECT DEBIT	BULK SMS SERVICE - AUGUST 2026	$	406.82	MUNI	CSH	
DD19255.1	17/08/2026	BEAM Clearing House	PAYMENT OF SUPERANNUATION FOR PPE 09.08.2026 FOR DEPOT EMPLOYEE TO BEAM CLEARING HOUSE	$	201.11	MUNI	CSH	
DD19257.1	19/08/2026	DEPARTMENT OF TRANSPORT	TRANSPORT TAKINGS 17/08/2026	$	845.45	MUNI	CSH	
DD19290.1	28/08/2026	PWD (CODE RESEARCH) - EFTSURE VERIFIED - DIRECT DEBIT	PRIORITY SUPPORT, MAINTENANCE & ENTERPRISE HOSTING - AUGUST 2026	$	660.00	MUNI	CSH	
DD19291.1	26/08/2026	BEAM Clearing House	PAYMENT OF SUPERANNUATION FOR PPE 23.08.2026 TO BEAM CLEARING HOUSE	$	13,325.24	MUNI	CSH	
				$	**486,807.40**			

TRANSPORT TAKINGS FOR THE MONTH ENDING		
31 AUGUST 2026		
ACTUAL TOTAL TAKINGS		
DATE OF TAKINGS	DESCRIPTION	AMOUNT $
30/07/2026	TRANSPORT TAKINGS	$3,509.90
31/07/2026	TRANSPORT TAKINGS	$5,982.90
03/08/2026	TRANSPORT TAKINGS	$2,051.45
04/08/2026	TRANSPORT TAKINGS	$2,809.00
05/08/2026	TRANSPORT TAKINGS	$133.50
07/08/2026	TRANSPORT TAKINGS	$111.30
10/08/2026	TRANSPORT TAKINGS	$3,669.50
11/08/2026	TRANSPORT TAKINGS	$97.70
12/08/2026	TRANSPORT TAKINGS	$1,525.65
13/08/2026	TRANSPORT TAKINGS	$14,907.25
14/08/2026	TRANSPORT TAKINGS	$1,876.30
17/08/2026	TRANSPORT TAKINGS	$845.45
18/08/2026	TRANSPORT TAKINGS	$165.30
19/08/2026	TRANSPORT TAKINGS	$203.10
20/08/2026	TRANSPORT TAKINGS	$1,092.95
21/08/2026	TRANSPORT TAKINGS	$903.35
24/08/2026	TRANSPORT TAKINGS	$174.15
26/08/2026	TRANSPORT TAKINGS	$58.00
27/08/2026	TRANSPORT TAKINGS	$2,046.65
TAKINGS RECEIVED IN THE BANK - AUGUST 2026		**$42,163.40**
AMOUNTS YET TO BE DRAWN		
DATE OF TAKINGS	DESCRIPTION	AMOUNT $
28/08/2026	TRANSPORT TAKINGS	$7,262.10
31/08/2026	TRANSPORT TAKINGS	$5,102.00
AUGUST TAKINGS RECEIVED IN THE BANK - SEPTEMBER 2026		

Shire of Quairading
Credit Card Reconciliation - Page 1

Statement From	28/07/2026	Statement Total	
Statement To	27/08/2026	$ 4,541.75	

Credit Card Summary

Card Name	Title	Card Ending	Amount Spent
Nic Warren	CEO	6463	$ 433.67
Tricia Brown	EMCS	6777	$ 1,721.59
Sarah Caporn	EMWS	8917	$ 2,095.73
Jen Green	EMED	5969	$ 290.76

Credit Card Transaction - GL Entry

GL Code	Amount (incl GST)	GST ($)	Narration/Summary
121402040.2003	$ 19.00	$ 1.73	CAR WASH EMCS
P0Q1.2610.4001	$ 183.70	$ 16.70	FUEL - EMCS
PQ01.2600.2100	$ 1,518.89	$ 138.08	VEHICLE SERVICE EMCS
PQ0.2610.4001	$ 433.67	$ 39.42	FUEL - CEO
121403040.2100	$ 1,480.09	$ 134.55	ACCOMMODATION FOR EMWS TO ATTEND LG WORKS CONFERENCE
BO14201.2980.2101	$ 133.94	$ 12.18	NEW FLAGS FOR POLES
121001110.2101	$ 54.70	$ 4.97	NEW KEYS FOR STREET BINS
BO12201.2980.2101	$ 255.20	$ 23.20	MARKERS FOR TAG OUT TAGS
POTH.2980.2101	$ 141.80	$ 12.89	BLADES FOR SLASHER
P1299.2970.2100	$ 15.00	$ 1.36	P1299 INTERNET STANDBY FOR FIRE TENDER
P02.2970.2100	$ 15.00	$ 1.36	P02 INTERNET STANDBY FOR FIRE TENDER
EV11704.2980.2101	$ 24.38	$ 2.22	COFFEE VOUCHERS FOR VOLUNTEERS
BM11307.2980.2101	$ 266.38	$ 24.22	ROLLER BLINDS FOR GYM
Totals	$ 4,541.75	$ 412.88	

Shire Confirmation

Nic Warren, Chief Executive Officer

Shire Approval

Tricia Brown, Executive Manager of Corporate Services

ACCOUNTS PROCESSING
Journal Date (DD):
Journal Number:
Journal Batch:
Journal Posting Period:

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

Billing Account Number
5163 2800 9109 9937
Payment Due Date
21 SEPTEMBER2026
Closing Balance
$4,541.75
Minimum Payment Due
$137.00
Amount Paid (Details on the reverse)
$

+5163280091099937+

(Cut along this dotted line)

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards sevice available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Company Name	Number of Cards		Facility Number	Annual Cash % Rate	Annual Purchase % Rate
Shire Of Quairading	4		02752751	19.96%	14.25%

Contact Name	Billing Account Number		Opening Balance	Credit Limit
Nicholas Warren	5163280091099937		4,302.39	20,000

Statement From	Statement To	Payment Due Date	Opening Balance	Minimum Payment Due	Closing Balance	Available Credit
28 JUL 2026	27 AUG 2026	21 SEP 2026	4,302.39	137.00	4,541.75	15,458.25

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
4,302.39	4,302.39 -	0.00	0.00	0.00	4,541.75	4,541.75	0.00	137.00

CSF VPN

Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

Important:
1. If mailing DO NOT send notes or coins.
2. Please write your Payment Account Number on the back of each cheque.
3. Check your records of your transactions against this statement.
4. Report any discrepancies to Westpac.

Details of cheques (proceeds may not be available until cleared)				CASH AMOUNT
DRAWER (i.e. account name on cheque)	CHEQUE NO.	BSB NO. OR BANK	ACCOUNT NO. OR BRANCH	CHEQUE AMOUNT
TELLER/BANK STAMP			TOTAL $	
	SIGNATURE:			

Choose the payment method that suits you best

By Mail
Complete and mail the top portion of page one of your statement together with your cheque to: Cards GPO Box 4220 Sydney NSW 2001

Using Card Autopay
Pay your account automatically from any cheque or non-passbook savings account with any bank or financial institution in Australia. To apply for Card Autopay for your credit card, call 1300 651 089 or download a form online at www.westpac.com.au.

By Telephone Banking
Call 132 032 if you have another Westpac account.

Via Westpac Internet Banking
At www.westpac.com.au if you have another Westpac account.

Using BPAY
Contact any participating institution to make this payment from your cheque or savings account.
When prompted, simply enter the biller code (5181) and your Payment Account Number as your reference number.

In Person
At any of our Westpac branches in Australia.

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a $15 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.
Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

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Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

Summary of Billing Account Transactions		
Date of Transaction	**Description**	**Debits/Credits**
	Payments	
11 AUG	AUTOMATIC PAYMENT	4,302.39 -
	Sub Total:	**4,302.39 -**
	Miscellaneous Transactions	
27 AUG	TRICIA BROWN [redacted] 6777	
	Monthly Balance	1,721.59
27 AUG	NICHOLAS WARREN [redacted] 2479	
	Monthly Balance	433.67
27 AUG	SARAH CAPORN [redacted] 8917	
	Monthly Balance	2,095.73
27 AUG	JENNIFER GREEN [redacted] 5969	
	Monthly Balance	290.76
	Sub Total:	**4,541.75**
	Grand Total:	**239.36**

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To help you learn how you can protect your card against unauthorised transactions, you can find more information at westpac.com.au/businessdispute

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Online: www.afca.org.au
Email: info@afca.org.au
Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

Shire of Quairading

Credit Card Reconciliation - Page 3

Statement From	28/07/2026
Statement To	27/08/2026

Credit Card Transactions - Tricia Brown, EMCS

Transaction Date	Statement Description	Amount (incl GST)	GST ($)	GST (Y/N)	GL/Job	Narration
3/08/2026	AQUA VALET	$ 19.00	$ 1.73	Y	P0Q1.2410.2704	CAR WASH FOR 0Q
3/08/2026	AMPOL DAWESVILLE	$ 99.49	$ 9.04	Y	P0Q1.2610.4001	FUEL - EMCS
14/08/2026	MANDURAH NISSAN	$ 1,518.89	$ 138.08	Y	PQ01.2600.2100	VEHICLE SERVICE
17/08/2026	AMPOL DAWESVILLE	84.21	$ 7.66	Y	PQ01.2610.4001	FUEL - EMCS
Total		**$ 1,721.59**	**$ 156.51**			

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

TRICIA BROWN
SHIRE OF QUAIRADING
644 YEALERING-KULIN RD
YEALERING WA 6372

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards sevice available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Tricia Brown	[redacted]6777	2,000	2,000.00

Statement From	Statement To	Facility Number
28 JUL 2026	27 AUG 2026	02752751

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	1,721.59	0.00	0.00	1,721.59 -	0.00	0.00	0.00

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Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

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1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
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If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.
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BusinessChoice Everyday Mastercard®

Date of Transaction	Description		Debits/Credits
	Purchases		
03 AUG	Aqua Valet Car Wash Fa FALCON CAR WASHES	AUS	19.00
03 AUG	AMPOL DAWESVILL 55215F DAWESVILLE SERVICE STATIONS	AUS	99.49
14 AUG	MANDURAH NISSAN MANDURAH AUTOMOBILE & TRUCK DEALER -	AUS	1,518.89
17 AUG	AMPOL DAWESVILL 55215F DAWESVILLE SERVICE STATIONS	AUS	84.21
	Sub Total:		**1,721.59**
	Miscellaneous Transactions		
27 AUG	TRANSFER CLOSING BALANCE TO BILLING ACCT		1,721.59 -
	Sub Total:		**1,721.59 -**
	Grand Total:		**0.00**

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 3/9/26

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 3/9/26.

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Westpac Banking Corporation ABN 33 007 457 141

Westpac

Remember to always keep your passcode secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.

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Online: www.afca.org.au
Email: info@afca.org.au
Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

Credit Card Reconciliation - Page 2

Statement From 28/07/2026
Statement To 27/08/2026

Credit Card Transactions - Nic Warren, CEO

Transaction Date	Statement Description	Amount (incl GST)	GST ($)	GST (Y/N)	GL/Job	Narration
2/08/2026	PUMA YORK	$ 83.31	$ 7.57	Y	PQ0.2610.4001	FUEL - CEO
10/08/2026	BP QUAIRADING	$ 87.38	$ 7.94	Y	PQ0.2610.4001	FUEL - CEO
13/08/2026	BP QUAIRADING	$ 90.84	$ 8.26	Y	PQ0.2610.4001	FUEL - CEO
16/08/2026	DUNNINGS NORTHAM	$ 101.11	$ 9.19	Y	PQ0.2610.4001	FUEL - CEO
21/08/2026	BP QUAIRADING	$ 71.03	$ 6.46	Y	PQ0.2610.4001	FUEL - CEO
Total		**$ 433.67**	**$ 39.42**			

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

MR N WARREN
SHIRE OF QUAIRADING
3 LIBRA PL
SOUTHERN CROSS WA 6426

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards sevice available 24 hours a day, 7 days a week.

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mr N Warren	[redacted] 2479	5,000	5,000.00

Statement From	Statement To	Facility Number
28 JUL 2026	27 AUG 2026	02752751

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	433.67	0.00	0.00	433.67 -	0.00	0.00	0.00

CSF VPN

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Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

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BusinessChoice Everyday Mastercard®

Date of Transaction	Description			Debits/Credits	
	Purchases				
02 AUG	PUMA YORK ROADHOUSE SERVICE STATIONS	YORK	AUS	83.31	
10 AUG	BP QUAIRADING 6561 SERVICE STATIONS	QUAIRADING	AUS	87.38	
13 AUG	BP QUAIRADING 6561 SERVICE STATIONS	QUAIRADING	AUS	90.84	
16 AUG	DUNNINGS NORTHAM SERVICE STATIONS	NORTHAM	AUS	101.11	
21 AUG	BP QUAIRADING 6561 SERVICE STATIONS	QUAIRADING	AUS	71.03	
			Sub Total:	**433.67**	
	Miscellaneous Transactions				
27 AUG	TRANSFER CLOSING BALANCE TO BILLING ACCT			433.67 -	
			Sub Total:	**433.67 -**	
			Grand Total:	**0.00**	

CSF VPN

Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date 3/9/26.

Transactions examined and approved.

Manager/Supervisor Signature _____ Date 3/9/26

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Credit Card Reconciliation - Page 4

Statement From 28/07/2026
Statement To 27/08/2026

Credit Card Transactions - Sarah Caporn, EMWS

Date	Statement Description	Amount (incl GST)	GST ($)	GST (Y/N)	GL/Job	Narration
1/08/2026	STARLINK	$ 15.00	$ 1.36	Y	P1299.2970.2100	P1299 INTERNET STANDBY FOR FIRE TENDER
1/08/2026	STARLINK	$ 15.00	$ 1.36	Y	P02.2970.2100	P02 INTERNET STANDBY FOR FIRE TENDER
4/08/2026	QUEST JOONDALUP	$ 1,104.32	$ 100.39	Y	121403040.2100	ACCOMMODATION FOR EMWS TO ATTEND LG WORKS CONFERENCE
11/08/2026	EBAY	$ 133.94	$ 12.18	Y	BO14201.2980.2101	NEW FLAGS FOR POLES
17/08/2026	MISS EXCEL	$ 375.77	$ 34.16	Y	121403040.2100	AI TRAINING EMWS
18/08/2026	EBAY	$ 54.70	$ 4.97	Y	121001110.2101	NEW KEYS FOR STREET BINS
19/08/2026	EZI TUFFA PRODUCTS	$ 255.20	$ 23.20	Y	BO12201.2980.2101	MARKERS FOR TAG OUT TAGS
24/08/2026	MIDLAND MOWERS	$ 141.80	$ 12.89	Y	POTH.2980.2101	BLADES FOR SLASHER
Total		**$ 2,095.73**	**$ 190.51**			

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

MRS SARAH ELIZABETH CAPORN
SHIRE OF QUAIRADING
5056 OLD BEVERLEY RD EAST
KWOLYIN WA 6385

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mrs Sarah Elizabeth Caporn	[redacted]8917	5,000	5,000.00

Statement From	Statement To	Facility Number
28 JUL 2026	27 AUG 2026	02752751

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	2,095.73	0.00	0.00	2,095.73 -	0.00	0.00	0.00

CSF VPN

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Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

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BusinessChoice Everyday Mastercard®

Date of Transaction	Description			Debits/Credits
	Purchases			
01 AUG	STARLINK INTERNET COMPUTER NETWORK/INFORMATION	Sydney	AUS	30.00
04 AUG	Quest Joondalup HOTELS, MOTELS, RESORTS - LO	Joondalup	AUS	1,104.32
11 AUG	eBay O*19-15000-94626 DEPARTMENT STORES	Sydney	AUS	133.94
17 AUG	MISS EXCEL INC FX FEE AUD $10.94 SCHOOLS & EDUCATIONAL SERVIC	SCOTTSDALE	USA	375.77
18 AUG	eBay O*24-15036-82967 DEPARTMENT STORES	Sydney	AUS	54.70
19 AUG	EZI*Tuffa Products Pty MISCELLANEOUS & SPECIALTY RE	Condobolin	AUS	255.20
24 AUG	Midland Mowers MISCELLANEOUS REPAIR SHOPS &	Midvale	AUS	141.80
		Sub Total:		**2,095.73**
	Miscellaneous Transactions			
27 AUG	TRANSFER CLOSING BALANCE TO BILLING ACCT			2,095.73 -
		Sub Total:		**2,095.73 -**
		Grand Total:		**0.00**

CSF VPN

Page 11 of 15

Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date 3.9.26.

Transactions examined and approved.

Manager/Supervisor Signature _____ Date 3/9/26.

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Online: www.afca.org.au
Email: info@afca.org.au
Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

STARLINK

Tax Invoice

Attn: Saskia Korzonek
16 Jennaberring Road
QUAIRADING
Quairading, WA 6383

INV-DF-AUS-15398460-30276-66

Invoice Date: Tuesday, September 1, 2026
Transaction Date: Invoice Date
Payment Due Date: Tuesday, September 1, 2026
Customer Account: ACC-DF-9204790-48588-12

Product Description	Qty	Amount
Standby Mode (Tuesday, September 1, 2026 - Thursday, October 1, 2026)	2	AUD 27.28
Subtotal		AUD 27.28
Total GST (10%)		AUD 2.72
Total Charges		**AUD 30.00**
Payment		**AUD 0.00**

Total Due **AUD 30.00**

Please contact Customer Support if there are issues with your invoice.

If payment for services are not received by Friday, September 25, 2026, your service will be suspended until payment is made.

Starlink's Payment Assistance Policy is available here.

STARLINK INTERNET SERVICES PTE LTD
7 Straits View Marina One East Tower #19-04A
Singapore, 018936
ABN: 44 658 489 582

Starlink is a division of SpaceX. Visit us at **spacex.com**

Service Lines

#	Product Description	Qty	Unit Price	Total GST	Amount
1	Standby Mode (Tuesday, September 1, 2026 12:00 AM - Thursday, October 1, 2026 12:00 AM) Quairading Bush 2.4 KIT4M00608121PM3	1	AUD 13.64	AUD 1.36	AUD 15.00
2	Standby Mode (Tuesday, September 1, 2026 12:00 AM - Thursday, October 1, 2026 12:00 AM) Quairading Bush 4.4 KIT4M00608947TGJ	1	AUD 13.64	AUD 1.36	AUD 15.00

Shire of Quairading

Credit Card Reconciliation - Page 5

Statement From	28/07/2026
Statement To	27/08/2026

Credit Card Transactions - Jen Green, EMED

Transaction Date	Statement Description	Amount (incl GST)	GST ($)	GST (Y/N)	GL/Job	Narration
7/08/2026	SP HALFPRICEBLINDS	$ 120.69	$ 10.97	Y	BM113811.2980.2101	ROLLER BLINDS FOR GYM
24/08/2026	SP HALFPRICEBLINDS	$ 145.69	$ 13.24	Y	BM113811.2980.2101	ROLLER BLINDS FOR GYM
25/08/2026	SOLUNA	$ 24.38	$ 2.22	Y	EV11704.2980.2101	COFFEE VOUCHERS FOR VOLUNTEERS
Total		**$ 290.76**	**$ 26.43**			

Electronic Statement

Westpac

BusinessChoice Everyday Mastercard® Statement

MRS J GREEN
SHIRE OF QUAIRADING
14 REID ST
QUAIRADING WA 6383

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mrs J Green	[redacted] 5969	2,000	2,000.00

Statement From	Statement To	Facility Number
28 JUL 2026	27 AUG 2026	02752751

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From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	290.76	0.00	0.00	290.76 -	0.00	0.00	0.00

CSF VPN

Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a $15 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.
Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

BusinessChoice Everyday Mastercard®

Date of Transaction	Description	Debits/Credits	
	Purchases		
07 AUG	SP HALFPRICEBLINDS WANGARA AUS WINDOW COVERING & UPHOLSTERY	120.69	
24 AUG	SP HALFPRICEBLINDS WANGARA AUS WINDOW COVERING & UPHOLSTERY	145.69	
25 AUG	SQ *SOLUNA Salter Point AUS FAST FOOD RESTAURANTS	24.38	
	Sub Total:	**290.76**	
	Miscellaneous Transactions		
27 AUG	TRANSFER CLOSING BALANCE TO BILLING ACCT	290.76 -	
	Sub Total:	**290.76 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 3/9/26

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 3/9/26.

CSF VPN

Page 14 of 15

Westpac Banking Corporation ABN 33 007 457 141

Electronic Statement

Westpac

Remember to always keep your passcode secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.

To help you learn how you can protect your card against unauthorised transactions, you can find more information at westpac.com.au/businessdispute

Important update to your Terms and Conditions
We're updating the Westpac BusinessChoice Cards Terms and Conditions, with effect from 13 December 2022. The update includes additional wording to confirm that a nominated cardholder is authorised to request a replacement card on behalf of the liable party (or parties) where the cardholder's existing card is lost, damaged or stolen, except where the card has been cancelled by the liable party (or parties). Please read these updated Terms and Conditions available at westpac.com.au

Complaints
If you have a complaint, contact our dedicated Customer Solutions team on 132 032 or write to us at Westpac Customer Solutions, Reply Paid 5265, Sydney NSW 2001. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers.
Online: www.afca.org.au
Email: info@afca.org.au
Phone 1800 931 678
Mail: Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

11.2 Monthly Financial Statements - August 2026 (00:15:27)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Tricia Brown, Executive Manager, Corporate Services
Attachments	1. Attachment (i) Monthly Financial Report - August 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 045-26/27

Moved: Cr JC Hayes
Seconded: Cr LJ Stacey Cowcill

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, receives the Statement of Financial Activity, Statement of Financial Position, explanation of material variances and associated documentation for the period ending 31 August 2026, as included in Attachment (i)

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

- Monthly financial statements for the period ending 31 August 2026 attached
- Depreciation has been calculated for the months up to 30 June 2026.
- Admin Allocations have been run for the months of July 26 to 31 August 2026.

MATTER FOR CONSIDERATION

To receive the monthly financial report and statements.

BACKGROUND

The Local Government (Financial Management) Regulations 1996 requires Shire Officers to prepare, within a prescribed timeframe, financial reports covering prescribed information and present these to Council.

Shire Officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislated requirements.

The Consumer Price Index (CPI) rose 3.5% down from 3.8% in the 12 months to June 2026.

	Original		Seasonally adjusted	
Weighted average of eight capital cities	June 26 to July 26 (% change)	July 25 to July 26 (% change)	June 26 to July 26 (% change)	July 25 to July 26 (% change)
All groups CPI	1	3.5	0.6	3.5

The Reserve Bank of Australia's cash rate target has remained at 4.35% for the Month of August 2026.

In framing the 2026/2027 Budget, the Shire has taken into consideration the economic environment and sustainability of its services into the future.



Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 requires each local government to present a Statement of Financial Activity that reports on income and expenditure as set out in the Annual Budget. In addition, regulation 34(5) stipulates for a local government to adopt a percentage or value to report on material variances between budgeted and actual results. The 2026/27 adopted Budget determines the variance analysis for significant amounts of $10,000 and 10% for the financial year.

STATUTORY ENVIRONMENT

Australian Accounting Standards

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

Regulation 34 requires local governments to report monthly, although it is much more prescriptive as to what is required, and its intention is to establish a minimum standard across the industry.

The Regulation requires the local government to prepare each month a statement of financial activity and the statement is intended to report on the sources and application of funds and highlighting variances to budget for the month in question.

POLICY IMPLICATIONS

Significant Accounting Policies

FINANCIAL IMPLICATIONS

The 2026/2027 Budget was presented and adopted by Council at the 27th August 2026 Ordinary Council Meeting.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.2 Our Governance and Leadership: Strong financial and governance performance

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

RISK ASSESSMENT

	Option 1
Financial	*Low* *26-27 Budget was adopted by Council at OCM 27th August 2026.*
Health	Low
Reputation	Low
Operations	Low
Natural Environment	Low

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

The current aged creditors balance as of 31 August 2026 is $172,148.76. Majority of these being current invoices except for a small number of creditors who submitted invoices late.

The current aged debtors balance as of 31 August 2026 is $52,048.08 with majority being current, a small amount being 30 and 60 days and a reasonable amount being over 90 days.

SHIRE OF QUAIRADING

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 August 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 4	Other Current Assets
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SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2026

KEY INFORMATION

Items of Significance
The material variance adopted by the Shire for the 2025/26 year is $10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
Grants, Subsidies and Contributions					
Grants, Subsidies and Contributions	54%	663,791	235,893	355,394	119,501
Capital Grants, Subsidies and Contributions	0%	1,407,764	70,809	0	(70,809)
	17%	2,071,555	306,702	355,394	48,692
Rates Levied	0%	3,223,297	3,200,104	0	(3,200,104)

Financial Position		Prior Year 31 August 2025	Current Year 31 August 2026
Adjusted Net Current Assets	124%	$ 745,487	$ 923,833
Cash and Equivalent - Unrestricted	76%	$ 980,791	$ 749,651
Cash and Equivalent - Restricted	107%	$ 4,176,172	$ 4,454,458
Receivables - Rates	69%	$ 360,978	$ 249,127
Receivables - Other	153%	$ 80,089	$ 122,192
Payables	85%	$ 481,897	$ 408,487

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2026

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 August 2026
Prepared by: Tricia Brown (EMCS)
Reviewed by: Nic Warren (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

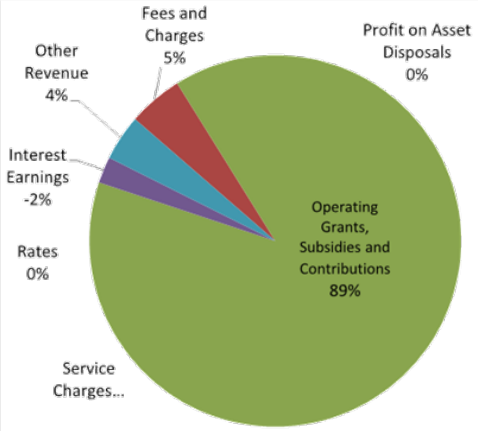
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

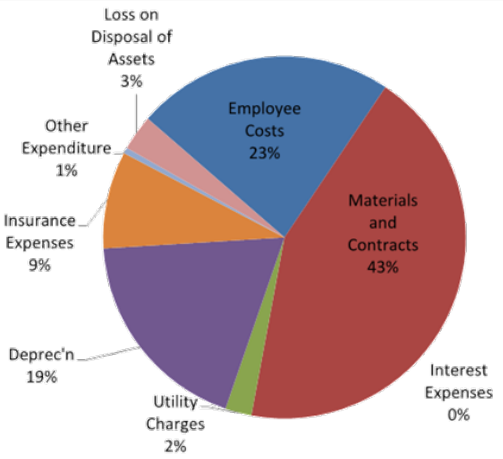
SHIRE OF QUAIRADING
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2026

SUMMARY GRAPHS

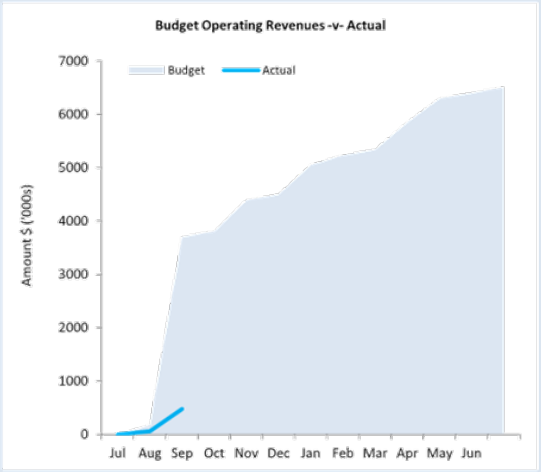
OPERATING REVENUE



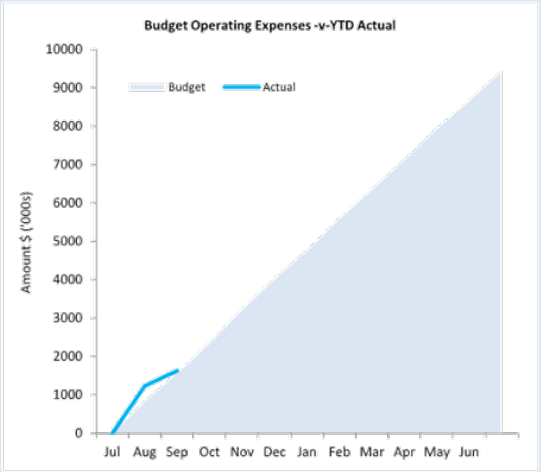
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

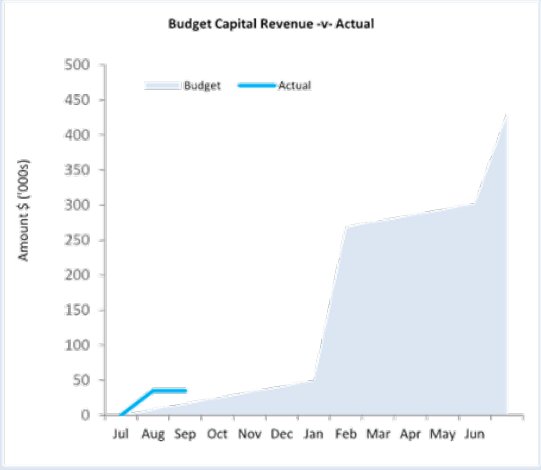


Budget Operating Expenses -v-YTD Actual



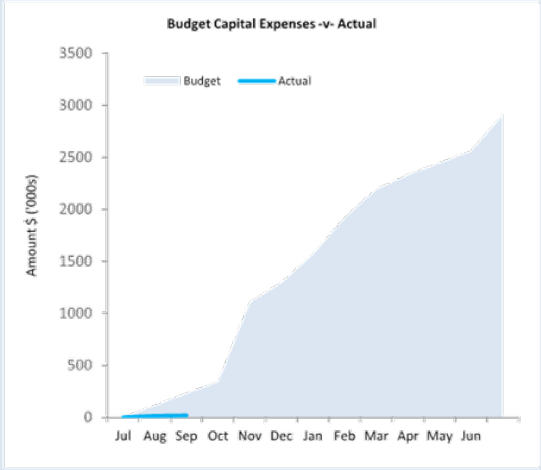
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



CAPITAL EXPENSES

Budget Capital Expenses -v- Actual



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF QUAIRADING
KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2026

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	
To provide a decision making process for the efficient allocation of scarce resources.	The Governance function accumulates the costs of Members expenses and other costs of Council that relate to the tasks of assisting councillors and the Ratepayers on matters which do not concern specific Council services, being election costs; allowances and expenses of members; policy and training and audit fees.
GENERAL PURPOSEFUNDING	
To collect revenue to allow for the provision of services that are not fully funded by specific fees and charges.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision of local laws, fire control which covers the maintenance of bushfire equipment and insurance; animal control and a shared community emergency services manager.
HEALTH	
To provide an operational framework for environmental and community health.	Health inspections, food quality control, pest control and operation of the medical centre.
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Operation and maintenance of the Little Rainmakers Childcare Centre building, Arthur Kelly Village and minor in-kind association with the Fail Aged Lodge, Youth programme and Quairading Youth Centre.
HOUSING	
To provide and maintain housing.	Maintenance of housing rented to staff and non staff.
COMMUNITY AMENITIES	
Provide services required by the community.	Rubbish and recycling services and administration of Town Planning Scheme and Heritage services. Community bus service, maintenance of cemeteries, public conveniences and environmental services.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resources which will help the social wellbeing of the communitv.	Maintenance of Halls, Swimming Pool, community buildings and various reserves and library.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, drainage works, footpaths, parking facilities and cleaning of streets. Natural disaster road and bridge repairs. On-line licensing centre for Department of Transport. Maintenance of the Airstrip.
ECONOMIC SERVICES	
To help promote the Shire Quairading and its economic wellbeing.	Community development, operation of caravan park and short stay accommodation, tourism and townscape, control of noxious weeds/plants. Pests and building control, community gym and building control.
OTHER PROPERTY AND SERVICES	
To monitor and control the Shire of Quairading overheads.	Public works overheads, plant operating costs, allocation of salaries and wages. Operation of electrical services and private works.

SHIRE OF QUAIRADING
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 31 AUGUST 2026

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. $
		$	$	$	$	$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Governance		0	0	0	**32**	32		▲	
General Purpose Funding - Rates	6	3,223,298	3,223,297	3,200,104	**0**	(3,200,104)	(100%)	▼	$
General Purpose Funding - Other		663,273	663,273	47,076	**66,200**	19,124	41%	▲	$
Law, Order and Public Safety		65,700	65,700	10,278	**15,791**	5,513	54%	▲	
Health		2,500	2,500	416	**0**	(416)	(100%)	▼	
Education and Welfare		76,200	76,200	12,676	**13,689**	1,013	8%	▲	
Housing		152,188	152,188	25,326	**28,687**	3,361	13%	▲	
Community Amenities		196,078	196,078	32,656	**14,019**	(18,637)	(57%)	▼	$
Recreation and Culture		26,500	26,500	2,162	**6,936**	4,774	221%	▲	
Transport		292,646	292,646	237,385	**230,892**	(6,493)	(3%)	▼	
Economic Services		312,565	312,565	52,068	**50,293**	(1,775)	(3%)	▼	
Other Property and Services		92,132	92,132	17,014	**52,137**	35,123	206%	▲	$
		5,103,079	5,103,079	3,637,161	**478,675**				
Expenditure from operating activities									
Governance		(840,818)	(840,818)	(152,244)	**(127,622)**	24,622	16%	▲	$
General Purpose Funding		(157,411)	(157,411)	(26,052)	**(19,180)**	6,872	26%	▲	
Law, Order and Public Safety		(329,964)	(329,964)	(56,447)	**(36,975)**	19,472	34%	▲	$
Health		(517,764)	(517,764)	(86,238)	**(211,497)**	(125,259)	(145%)	▼	$
Education and Welfare		(363,290)	(363,290)	(60,812)	**(47,517)**	13,295	22%	▲	$
Housing		(404,877)	(404,877)	(68,590)	**(61,604)**	6,986	10%	▲	
Community Amenities		(818,758)	(818,758)	(136,482)	**(159,548)**	(23,066)	(17%)	▼	$
Recreation and Culture		(1,484,681)	(1,484,681)	(230,061)	**(162,766)**	67,296	29%	▲	$
Transport		(3,388,053)	(3,388,053)	(566,324)	**(424,557)**	141,767	25%	▲	$
Economic Services		(1,086,202)	(1,086,202)	(170,597)	**(92,880)**	77,717	46%	▲	$
Other Property and Services		(41,339)	(41,339)	(19,378)	**(285,882)**	(266,504)	(1375%)	▼	$
		(9,433,157)	(9,433,157)	(1,573,225)	**(1,630,027)**				
Operating activities excluded from budget									
Add back Depreciation		3,774,747	3,774,747	628,852	**305,467**	(323,385)	(51%)	▼	$
Adjust (Profit)/Loss on Asset Disposal	7	24,798	24,798	4,132	**51,621**	47,489	1149%	▲	$
Movement in Leave Reserve (Added Back)		8,010	8,010	8,010	**0**	(8,010)	(100%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	**0**	0			
Movement in Employee Benefit Provisions		0	0	0	**0**	0			
Rounding Adjustments		0	0	0	**0**	0			
Movement Due to Changes in Accounting Standards		0	0	0	**0**	0			
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	**0**	0			
Loss on Asset Revaluation		0	0	0	**0**	0			
Adjustment in Fixed Assets		0	0	0	**0**	0			
		3,807,555	3,807,555	640,994	**357,087**				
Amount attributable to operating activities		**(522,523)**	**(522,523)**	**2,704,930**	**(794,265)**				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	1,407,764	1,407,764	70,809	**0**	(70,809)	(100%)	▼	$
Proceeds from Disposal of Assets	7	310,000	310,000	16,498	**35,000**	18,502	112%	▲	$
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		1,717,764	**1,717,764**	**87,307**	**35,000**				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	**(2,500)**	(2,500)		▼	
Land and Buildings	8	(18,000)	(18,000)	(3,000)	**(2,815)**	185	6%	▲	
Plant and Equipment	8	(746,000)	(746,000)	(23,332)	**(6,965)**	16,367	70%	▲	$
Furniture and Equipment	8	0	0	0	**0**	0			
Infrastructure Assets - Roads	8	(1,794,544)	(1,794,544)	(183,338)	**(1,500)**	181,838	99%	▲	$
Infrastructure Assets - Drainage	8	0	0	0	**0**	0			
Infrastructure Assets - Footpaths	8	0	0	0	**0**	0			
Infrastructure Assets - Other	8	(36,500)	(36,500)	(6,082)	**0**	6,082	100%	▲	
Infrastructure Assets - Bridges	8	0	0	0	**0**	0			
Payments for financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		(2,595,044)	(2,595,044)	(215,752)	**(13,780)**				
Amount attributable to investing activities		**(877,279)**	**(877,279)**	**(128,445)**	**21,220**				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from new borrowings	9	0	0	0	**0**	0			
Transfer from Reserves	10	120,000	120,000	0	**0**	0			
Transfer from Restricted Cash - Other		0	0	0	**0**	0			
		120,000	120,000	0	**0**				
Outflows from financing activities									
Repayment of borrowings	9	(71,637)	(71,637)	(11,932)	**0**	11,932	100%	▲	$
Payments for principal portion of lease liabilities	9	(9,060)	(9,060)	(1,508)	**(2,984)**	(1,476)	(98%)	▼	
Transfer to Restricted Cash - Other		0	0	0	**0**	0			
Transfer to Reserves	10	(235,000)	(235,000)	0	**0**	0			
		(315,697)	(315,697)	(13,440)	**(2,984)**				
Amount attributable to financing activities		**(195,697)**	**(195,697)**	**(13,440)**	**(2,984)**				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	1,645,130	1,699,862	1,699,862	**1,699,862**	0	0%		
Amount attributable to operating activities		(522,523)	(522,523)	2,704,930	**(794,265)**	(3,499,195)	(129%)	▼	
Amount attributable to investing activities		(877,279)	(877,279)	(128,445)	**21,220**	149,665	(117%)	▲	
Amount attributable to financing activities		(195,697)	(195,697)	(13,440)	**(2,984)**	10,456	(78%)	▲	
Surplus or deficit at the end of the financial year	1	**49,631**	**104,363**	**4,262,907**	**923,833**	(3,339,073)	(78%)	▼	

KEY INFORMATION
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2026/27 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF QUAIRADING

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2026

NATURE DESCRIPTIONS

REVENUE

RATES
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION
Depreciation expense raised on all classes of assets.

FINANCE COSTS
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF QUAIRADING

STATEMENT OF FINANCIAL ACTIVITY BY NATURE & TYPE
FOR THE PERIOD ENDED 31 AUGUST 2026

BY NATURE

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. $
		$	$	$	$	$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Rates	6	3,223,298	3,223,297	3,200,104	**0**	(3,200,104)	(100%)	▼	$
Grants, Subsidies and Contributions	12	663,791	663,791	235,893	**355,394**	119,501	51%	▲	$
Fees and Charges		734,211	734,211	119,940	**90,818**	(29,122)	(24%)	▼	$
Service Charges		0	0	0	**0**	0			
Interest Revenue		254,400	254,400	42,378	**(43,784)**	(86,162)	(203%)	▼	$
Other Revenue		186,065	186,065	31,964	**76,248**	44,284	139%	▲	$
Profit on Disposal of Assets	7	41,315	41,315	6,882	**0**	(6,882)	(100%)	▼	
Gain FV Valuation of Assets		0	0	0	**0**	0			
		5,103,079	5,103,079	3,637,161	**478,675**				
Expenditure from operating activities									
Employee Costs		(2,515,519)	(2,515,519)	(411,626)	**(375,234)**	36,392	9%	▲	
Materials and Contracts		(2,388,080)	(2,388,080)	(397,177)	**(709,331)**	(312,154)	(79%)	▼	$
Utility Charges		(333,300)	(333,300)	(55,402)	**(38,374)**	17,028	31%	▲	$
Depreciation		(3,774,747)	(3,774,747)	(628,852)	**(305,467)**	323,385	51%	▲	$
Finance Costs		(4,454)	(4,454)	(740)	**(86)**	654	88%	▲	
Insurance Expenses		(202,520)	(202,520)	(50,564)	**(141,439)**	(90,875)	(180%)	▼	$
Other Expenditure		(148,423)	(148,423)	(17,850)	**(8,475)**	9,375	53%	▲	
Loss on Disposal of Assets	7	(66,113)	(66,113)	(11,014)	**(51,621)**	(40,607)	(369%)	▼	$
Loss FV Valuation of Assets		0	0	0	**0**	0			
		(9,433,157)	(9,433,157)	(1,573,225)	**(1,630,027)**				
Operating activities excluded from budget									
Add back Depreciation		3,774,747	3,774,747	628,852	**305,467**	(323,385)	(51%)	▼	$
Adjust (Profit)/Loss on Asset Disposal	7	24,798	24,798	4,132	**51,621**	47,489	1149%	▲	$
Movement in Leave Reserve (Added Back)		8,010	8,010	8,010	**0**	(8,010)	(100%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	**0**	0			
Movement in Employee Benefit Provisions		0	0	0	**0**	0			
Rounding Adjustments		0	0	0	**0**	0			
Movement Due to Changes in Accounting Standards		0	0	0	**0**	0			
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	**0**	0			
Loss on Asset Revaluation		0	0	0	**0**	0			
Adjustment in Fixed Assets		0	0	0	**0**	0			
		3,807,555	3,807,555	640,994	**357,087**				
Amount attributable to operating activities		**(522,523)**	**(522,523)**	**2,704,930**	**(794,265)**				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	1,407,764	1,407,764	70,809	**0**	(70,809)	(100%)	▼	$
Proceeds from Disposal of Assets	7	310,000	310,000	16,498	**35,000**	18,502	112%	▲	$
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	**0**	0			
		1,717,764	**1,717,764**	**87,307**	**35,000**				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	**(2,500)**	(2,500)		▼	
Land and Buildings	8	(18,000)	(18,000)	(3,000)	**(2,815)**	185	6%	▲	
Plant and Equipment	8	(746,000)	(746,000)	(23,332)	**(6,965)**	16,367	70%	▲	$
Furniture and Equipment	8	0	0	0	**0**	0			
Infrastructure Assets - Roads	8	(1,794,544)	(1,794,544)	(183,338)	**(1,500)**	181,838	99%	▲	$
Infrastructure Assets - Drainage	8	0	0	0	**0**	0			
Infrastructure Assets - Footpaths	8	0	0	0	**0**	0			
Infrastructure Assets - Other	8	(36,500)	(36,500)	(6,082)	**0**	6,082	100%	▲	
Infrastructure Assets - Bridges	8	0	0	0	**0**	0			
Payments for financial assets at amortised cost - self supporting loans		0	0	0	**0**	0			
		(2,595,044)	(2,595,044)	(215,752)	**(13,780)**				
Amount attributable to investing activities		**(877,279)**	**(877,279)**	**(128,445)**	**21,220**				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from new borrowings		0	0	0	**0**	0			
Transfer from Reserves	10	120,000	120,000	0	**0**	0			
Transfer from Restricted Cash - Other		0	0	0	**0**	0			
		120,000	120,000	0	**0**				
Outflows from financing activities									
Repayment of borrowings	9	(71,637)	(71,637)	(11,932)	**0**	11,932	100%	▲	$
Payments for principal portion of lease liabilities	9	(9,060)	(9,060)	(1,508)	**(2,984)**	(1,476)	(98%)	▼	
Transfer to Restricted Cash - Other		0	0	0	**0**	0			
Transfer to Reserves	10	(235,000)	(235,000)	0	**0**	0			
		(315,697)	(315,697)	(13,440)	**(2,984)**				
Amount attributable to financing activities		**(195,697)**	**(195,697)**	**(13,440)**	**(2,984)**				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	1,645,130	1,699,862	1,699,862	**1,699,862**	0	0%		
Amount attributable to operating activities		(522,523)	(522,523)	2,704,930	**(794,265)**	(3,499,195)	(129%)		
Amount attributable to investing activities		(877,279)	(877,279)	(128,445)	**21,220**	149,665	(117%)		
Amount attributable to financing activities		(195,697)	(195,697)	(13,440)	**(2,984)**	10,456	(78%)		
Surplus or deficit at the end of the financial year	1	**49,631**	**104,362**	**4,262,907**	**923,833**	**(3,339,073)**	(78%)		

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2026/27 year is $10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF QUAIRADING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2026

	31-Aug-25	31-Aug-26
	$	$
CURRENT ASSETS		
Cash and cash equivalents	5,708,363	5,204,109
Trade and other receivables	423,644	371,320
Other financial assets	0	0
Inventories	171,161	187,850
Contract assets	570,436	570,436
Other assets	70,389	20,787
TOTAL CURRENT ASSETS	6,943,993	6,354,502
NON-CURRENT ASSETS		
Trade and other receivables	37,248	37,248
Other financial assets	155,178	155,178
Inventories	74,000	(10,121)
Property, plant and equipment	23,980,444	23,921,113
Infrastructure	101,057,642	100,822,786
Right-of-use assets	0	0
TOTAL NON-CURRENT ASSETS	125,304,511	124,926,204
TOTAL ASSETS	132,248,504	131,280,706
CURRENT LIABILITIES		
Trade and other payables	563,325	463,778
Other liabilities	0	286,084
Lease liabilities	9,060	6,076
Employee related provisions	262,583	262,583
TOTAL CURRENT LIABILITIES	905,799	1,089,352
NON-CURRENT LIABILITIES		
Lease liabilities	0	0
Borrowings	68,342	68,342
Employee related provisions	49,485	49,485
TOTAL NON-CURRENT LIABILITI	117,827	117,827
TOTAL LIABILITIES	1,023,626	1,207,179
NET ASSETS	**131,224,878**	**130,073,527**
EQUITY		
Retained surplus	43,128,113	41,976,761
Reserve accounts	4,454,458	4,454,458
Revaluation surplus	83,642,307	83,642,307
TOTAL EQUITY	**131,224,878**	**130,073,527**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIE
NOTE 1
ADJUSTED NET CURRENT ASSETS

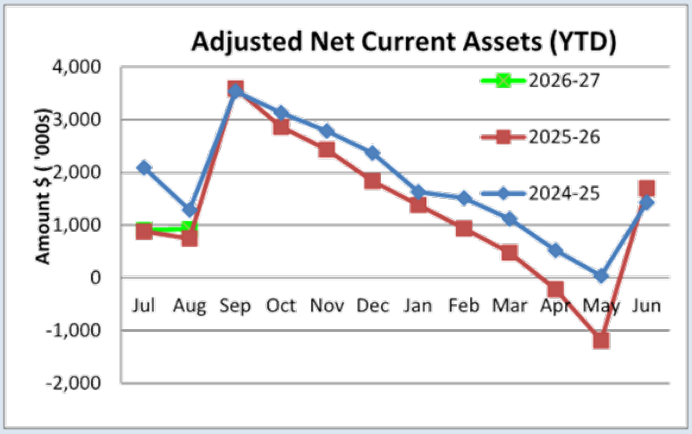
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2026	This Time Last Year 31/08/2025	Year to Date Actual 31/08/2026
		$	$	$
Current Assets				
Cash Unrestricted	2	1,253,905	980,791	749,651
Cash Restricted - Reserves	2	4,454,458	4,176,172	4,454,458
Cash Restricted - Bonds & Deposits	2	0	0	0
Receivables - Rates	0	279,999	360,978	249,127
Receivables - Other	3	143,646	80,089	122,192
Other Financial Assets	3	0	0	0
Other Assets Other Than Inventories	4	640,825	87,604	591,223
Inventories	4	14,540	9,511	31,229
		6,787,372	5,695,146	6,197,881
Less: Current Liabilities				
Payables	5	(519,387)	(481,897)	(408,487)
Contract Liabilities	11	0	(178,337)	(286,084)
Bonds & Deposits	14	(43,937)	(45,745)	(55,291)
Loan Liability	9	(70,832)	(68,935)	(70,832)
Lease Liability	9	(9,060)	(8,741)	(6,076)
Provisions	11	(262,583)	(254,970)	(262,583)
		(905,799)	(1,038,626)	(1,089,352)
Less: Cash Reserves	10	(4,454,458)	(4,176,214)	(4,454,458)
Add Back: Component of Leave Liability not Required to be funded		192,855	187,504	192,855
Add Back: Loan Liability		70,832	68,935	70,832
Add Back: Lease Liability		9,060	8,741	6,076
Less : Loan Receivable - clubs/institutions		0	0	0
Net Current Funding Position		**1,699,862**	**745,487**	**923,833**

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD Surplus(Deficit)
$.92 M

Last Year YTD Surplus(Deficit)
$.75 M

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

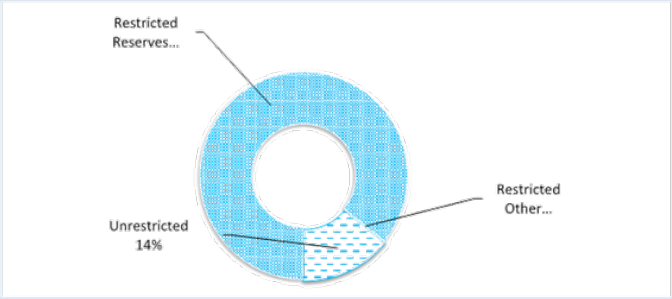
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	$	$	$	$			
Cash on Hand							
Cash on Hand - Admin	200			200	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Cash at Bank	749,451			749,451	Westpac		Ongoing
Medical Practice Cash at Bank	0			0	Westpac		Ongoing
Reserve Cash at Bank		361,310		361,310	Westpac	1.55%	Ongoing
Term Deposits							
Municipal - Term Deposit Investment 1	0			0	Westpac	0.00%	
Municipal - Term Deposit Investment 2	0			0	Westpac	0.00%	
Municipal - Term Deposit Investment 3	0			0	Westpac	0.00%	
Reserve - Term Deposit Investment 1		1,114,077		1,114,077	Westpac	4.23%	2/07/2026
Reserve - Term Deposit Investment 2		724,713		724,713	Westpac	4.23%	2/07/2026
Reserve - Term Deposit Investment 3		1,201,529		1,201,529	Westpac	4.23%	2/07/2026
Reserve - Term Deposit Investment 4		1,052,829		1,052,829	Westpac	4.23%	2/07/2026
		0		0			
		0		0			
Investments							
Total	**749,651**	**4,454,458**	**0**	**5,204,109**			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Restricted
$5.2 M	$4.45 M

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

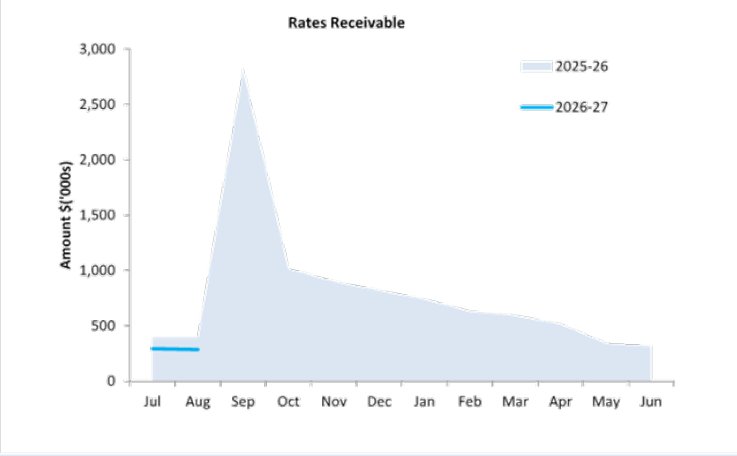
Receivables - Rates & Rubbish	30 June 2026	31 Aug 26
	$	$
Opening Arrears Previous Years	399,783	317,246
Levied this year	3,108,971	0
Less Collections to date	(3,191,508)	(30,871)
Equals Current Outstanding	317,246	286,375
	317,246	**286,375**
% Collected	90.96%	9.73%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Receivables - General	23,465	2,408	5,954	20,221	52,048
Percentage	45%	5%	11%	39%	
Balance per Trial Balance					
Sundry Debtors					52,905
Receivables - Other					69,287
Total Receivables General Outstanding					**122,192**

Amounts shown above include GST (where applicable)

KEY INFORMATION

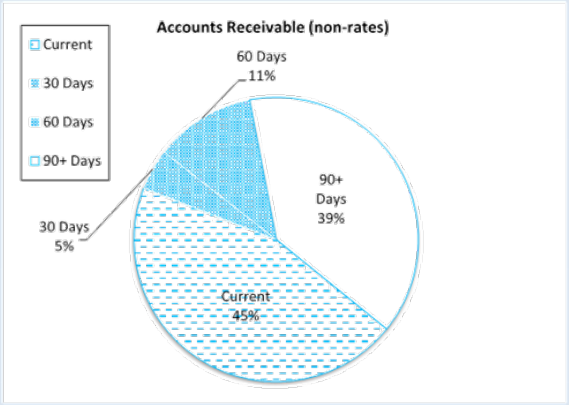
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected	Rates Due
10%	$286,375

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
$122,192

Over 30 Days
55%

Over 90 Days
39%

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other Current Assets	Opening Balance 1 Jul 2026	Asset Increase	Asset Reduction	Closing Balance 31 Aug 2026
	$	$	$	$
Inventory				
Fuel, Visitor and Rec Centres stock on hand	14,540	16,689	0	31,229
Accrued income and prepayments				
Accrued income and prepayments	70,389	0	(49,601)	20,787
Contract assets				
Contract assets	570,436	0	0	570,436
Total Other Current assets				**779,073**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

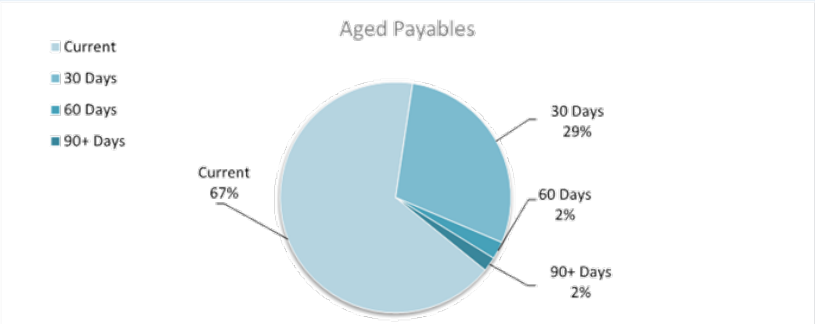
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Payables (Sundry Creditors) - General	114,554	49,917	4,242	3,436	172,149
Percentage	66.5%	29%	2.5%	2%	
Balance per Trial Balance					
Sundry creditors - General					246,528
Other creditors					(26,711)
Accruals/Income in Advance					979
ATO liabilities					115,150
Other accruals/payables					72,541
Total Payables General Outstanding					**408,487**
Amounts shown above include GST (where applicable)					

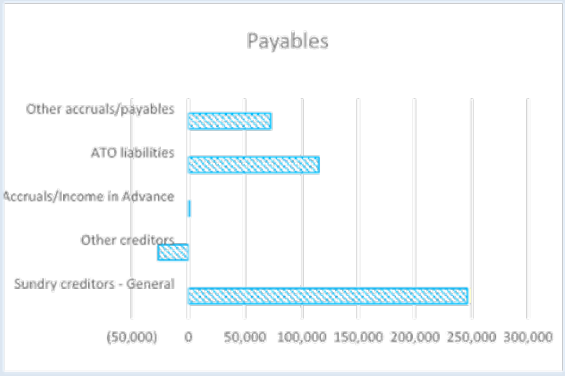
KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

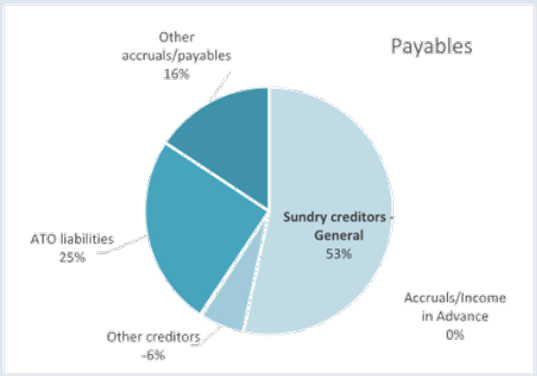


Creditors Due
$408,487

Over 30 Days
34%

Over 90 Days
2%





SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

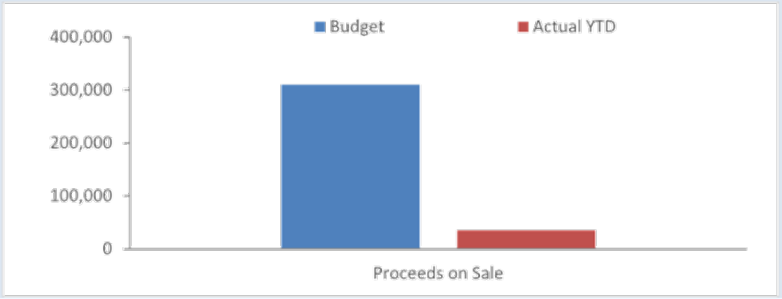
				Budget				YTD Actual			
RATE TYPE	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	$			$	$	$	$	$	$	$	$
General Rate											
Gross rental valuations											
GRV - Residential	0.155386	316	3,142,328	488,274	0	0	488,274	0	0		0
GRV - Industrial	0.155386	21	274,950	42,723	0	0	42,723	0	0	0	0
GRV - Commercial	0.155386	10	209,776	32,596	0	0	32,596	0	0	0	0
Unimproved valuations								0			
UV - Rural	0.005445	353	461,519,000	2,512,971	0	0	2,512,971	0	0	0	0
Non Rateable	0.000000	221	122,856	0	0	0	0	0	0	0	0
Sub-Totals		**921**	**465,268,910**	**3,076,564**	**0**	**0**	**3,076,564**	**0**	**0**	**0**	**0**
	Minimum										
Minimum Payment	**$**										
Gross rental valuations											
GRV - Residential	870	76	69,238	66,120	0	0	66,120	0	0	0	0
GRV - Industrial	870	9	14,790	7,830	0	0	7,830	0	0	0	0
GRV - Commercial	870	1	2,000	870	0	0	870	0	0	0	0
Unimproved valuations											
UV - Rural	0	56	5,420,176	48,720	0	0	48,720	0	0	0	0
Sub-Totals		**142**	**5,506,204**	**123,540**	**0**	**0**	**123,540**	**0**	**0**	**0**	**0**
		1,063	**470,775,114**	**3,200,104**	**0**	**0**	**3,200,104**	**0**	**0**	**0**	**0**
Amount from General Rates							**3,200,104**				**0**
Ex-Gratia Rates	Tonnage	1	0	0	0	0	23,193	0	0	0	0
Write off							0				0
Specified Area Rates							0				0
Total Rates							**3,223,297**				**0**

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget Net Book Value	Amended Budget Proceeds	Amended Budget Profit	Amended Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Land Held for Resale								
1207	Lhfr - Lot 323 (5) Edwards Way	10,000	10,000			0	0		
1208	Lhfr - Lot 324 (3) Edwards Way	10,000	10,000			0	0		
1214	Lhfr - Lot 94 (6) Hinkley Way, Quairading (Amal	86,621	35,000		(51,621)	86,621	35,000		(51,621)
	Plant and Equipment								
6Q190	Isuzu Dmax 4X4 Ute	20,000	23,000	3,000.00		0	0		
Q465C	2024 Mazda Bt-50 Dual Cab Chassis Xt	35,818	30,000		(5,818)	0	0		
1Q633	2018 Isuzu D-Max 4X4 Single Cab	9,370	8,000		(1,370)	0	0		
1Q368	2016 Caperpillar Loader 938K2	117,317	150,000	32,682.65		0	0		
	Administration								
Q0Q1	2023 Nissan Qashqai Stl 2 Tone	24,305	17,000		(7,305)	0	0		
2Q5480	2022 Hyundai Santa Fe Ceo Vehicles	21,368	27,000	5,632		0	0		
		334,798	**310,000**	**41,315**	**(66,113)**	**86,621**	**35,000**	**0**	**(51,621)**

KEY INFORMATION



Proceeds on Sale		
Budget	**YTD Actual**	**%**
$310,000	**$35,000**	**11%**

SHIRE OF QUAIRADING

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2026

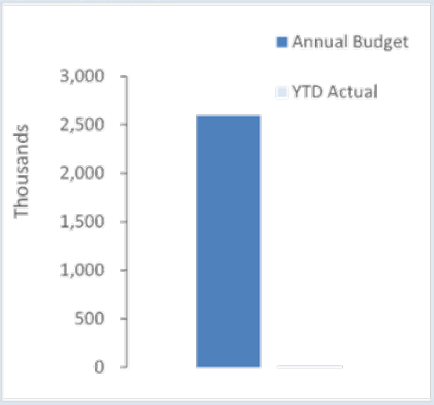
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted Annual Budget	YTD Budget	Amended Annual Budget	YTD Actual Total	YTD Budget Variance
	$	$	$	$	$
Land Held for Resale	0	0	0	**2,500**	2,500
Land and Buildings	18,000	3,000	18,000	**2,815**	(185)
Plant and Equipment	746,000	23,332	746,000	**6,965**	(16,367)
Infrastructure Assets - Roads	1,794,544	183,338	1,794,544	**1,500**	(181,838)
Infrastructure Assets - Other	36,500	6,082	36,500	**0**	(6,082)
Infrastructure Assets - Bridges	0	0	0	**0**	0
Capital Expenditure Totals	2,595,044	215,752	2,595,044	**13,780**	(201,972)
Capital acquisitions funded by:					
	$	$	$	$	$
Capital Grants and Contributions	1,407,764	70,809	1,407,764	**0**	(70,809)
Borrowings	0	0	0	**0**	0
Other (Disposals & C/Fwd)	310,000	16,498	310,000	**35,000**	18,502
Council contribution - Cash Backed Reserves					
Various Reserves	120,000	0	120,000	**0**	0
Council contribution - operations	**757,279**	**128,445**	**757,279**	**-21,220**	(149,665)
Capital Funding Total	**2,595,044**	**215,752**	**2,595,044**	**13,780**	**(201,972)**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	$2.6 M	$.01 M	1%

Capital Grant	Annual Budget	YTD Actual	% Received
	$1.41 M	$. M	0%

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators
0%
20%
40%
60%
80%
100%
Over 100%

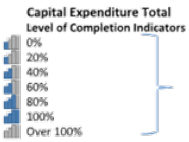
Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion	*Level of completion indicator, please see table at the top of this note for further detail.*				Adopted	Amended			
	Assets	Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over
					$	$	$	$	$
	Land Held for Resale								
	Community Amenities								
1.00	Stage 2 Light Industrial Subdivision	4100607	507	TP0000	0	0	0	(2,500)	(2,500)
	Total - Community Amenities				**0**	**0**	**0**	**(2,500)**	**(2,500)**
1.00	**Total - Land Held for Resale**				**0**	**0**	**0**	**(2,500)**	**(2,500)**
1.00	Youth Centre - Building (Capital)	4080712	512	BC8701	0	0	0	(1,415)	(1,415)
	Total - Education & Welfare				**0**	**0**	**0**	**0**	**(1,415)**
	Recreation And Culture								
0.00	Golf Club - Building (Capital)	4110312	512	BC11305	(18,000)	(18,000)	(3,000)	0	3,000
	Total - Recreation And Culture				**(18,000)**	**(18,000)**	**(3,000)**	**0**	**3,000**
	Economic Services								
1.00	Cabin 4 - 1 Bedroom Unit (Capital) - Expenditure	4130212	512	BC13248	0	0	0	(700)	(700)
1.00	Cabin 5 - 1 Bedroom Unit (Capital) - Expenditure	4130212	512	BC13249	0	0	0	(700)	(700)
	Total - Economic Services				**0**	**0**	**0**	**(1,400)**	**(1,400)**
0.08	**Total - Buildings**				**(18,000)**	**(18,000)**	**(3,000)**	**(1,400)**	**185**
	Other Law, Order & Public Safety								
0.00	OLOPS - Infrastructure Other (Capital)	4050390	590		(36,500)	(36,500)	(6,082)	0	6,082
	Total - Other Law, Order & Public Safety				**(36,500)**	**(36,500)**	**(6,082)**	**0**	**6,082**
	Transport								
0.00	Supervisor Construction Vehicle	4120330	530	PE12329	(70,000)	(70,000)	0	0	0
1.00	HYDRAULIC LIFT TRAILER	4120330	530	PE12323	(7,000)	(7,000)	0	(6,965)	(6,965)
0.00	Construction Utility	4120330	530	PE12330	(65,000)	(65,000)	0	0	0
0.00	LOADER	4120330	530	PE12331	(385,000)	(385,000)	0	0	0
0.00	FORKLIFT WASTE SITE	4120330	530	PE12335	(45,000)	(45,000)	0	0	0
0.00	ROAD BROOM ATTACHMENT	4120330	530	PE12336	(20,000)	(20,000)	0	0	0
0.00	SOLAR RADAR SPEED SIGNS	4120330	530	PE12337	(14,000)	(14,000)	0	0	0
	Total - Transport				**(606,000)**	**(606,000)**	**0**	**(6,965)**	**(6,965)**
	Other Property & Services								
0.00	CEO Vehicle	4140230	530	PE14204	(70,000)	(70,000)	(11,666)	0	11,666
0.00	EMCD Vehicle	4140230	530	PE14205	(70,000)	(70,000)	(11,666)	0	11,666
	Total - Other Property & Services				**(140,000)**	**(140,000)**	**(23,332)**	**0**	**23,332**
0.01	**Total - Plant & Equipment**				**(782,500)**	**(782,500)**	**(29,414)**	**(6,965)**	**22,449**
	Transport								
0.00	Wood Street (R2R)	4120144	540	R2R137	(116,987)	(116,987)	0	0	0
0.00	Goldfields Road (R2R)	4120145	540	R2R167	(126,179)	(126,179)	0	0	0
0.00	Mount Stirling Road (R2R)	4120145	540	R2R012	(121,657)	(121,657)	(20,272)	0	20,272
0.00	Solomon Road (R2R)	4120146	540	R2R032	(135,723)	(135,723)	0	0	0
0.00	Wamenusking Road (R2R)	4120146	540	R2R041	(143,157)	(143,157)	0	0	0
0.00	Weir Road (R2R)	4120146	540	R2R050	(172,271)	(172,271)	0	0	0
0.00	Bulyee - Quairading Road (RRG)	4120148	540	RRG002	(676,178)	(676,178)	(112,690)	(1,500)	111,190
0.00	Dangin - Mears Road - WSFN Expenditure	4120162	540	WSF010	(287,232)	(287,232)	(47,852)	0	47,852
0.00	Dangin - Mears Road - WSFN Development Expenditure	4120162	540	WSF010D	(15,159)	(15,159)	(2,524)	0	2,524
	Total - Transport				**(1,794,544)**	**(1,794,544)**	**(183,338)**	**(1,500)**	**181,838**
0.00	**Total - Infrastructure - Roads**				**(1,794,544)**	**(1,794,544)**	**(183,338)**	**(1,500)**	**181,838**
0.00	**Grand Total**				**(2,595,044)**	**(2,595,044)**	**(215,752)**	**(12,365)**	**201,972**

Summary by Balance Sheet Category						
Land Held For Resale (Current)	340	0	0	0	0	0
Land Held For Resale (Non Current)	507	0	0	0	(2,500)	(2,500)
Land - Freehold	508	0	0	0	0	0
Buildings - Specialised	512	(18,000)	(18,000)	(3,000)	(2,815)	185
Buildings - Non Specialised	514	0	0	0	0	0
Furniture & Equipment	520	0	0	0	0	0
Plant & Equipment	530	(746,000)	(746,000)	(23,332)	(6,965)	16,367
Infrastructure - Roads	540	(1,794,544)	(1,794,544)	(183,338)	(1,500)	181,838
Infrastructure - Bridges	555	0	0	0	0	0
Infrastructure - Footpaths & Cycleways	560	0	0	0	0	0
Infrastructure - Other	590	(36,500)	(36,500)	(6,082)	0	6,082
		0	0	0	0	0

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted Annual Budget	Amended Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over
				$	$	$	$	$
				0	0	0	0	0
				0	0	0	0	0
				(2,595,044)	(2,595,044)	(215,752)	(13,780)	201,972

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

FINANCING ACTIVITIES
NOTE 9
LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

		New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
Particulars/Purpose	01 Jul 2026	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		$	$	$	$	$	$	$	$	$	$	$	$
Transport													
Loan 118 - Depot Building	84,946	0	0	0	0	56,202	56,202	84,946	28,744	28,744	36	3,030	3,030
Loan 119 - Park Cottages	47,344	0	0	0	0	15,435	15,435	47,344	31,909	31,909	-59	1,206	1,206
	132,290	0	0	0	0	71,637	71,637	132,290	60,653	60,653	(23)	4,236	4,236
Total	132,290	0	0	0	0	71,637	71,637	132,290	60,653	60,653	(23)	4,236	4,236
Current loan borrowings	70,832							70,832					
Non-current loan borrowings	68,342							68,342					
	139,173							139,173					

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

		New Financing			Lease Financing Principal Repayments			Lease Financing Principal Outstanding			Lease Financing Interest Repayments		
Particulars/Purpose	01 Jul 2026	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		$	$	$	$	$	$	$	$	$	$	$	$
Law, Order & Public Safety													
Lease 2 - CESM Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Services													
Matrix Cardio Equipment	9,060	0	0	0	2,984	9,060	9,060	6,076	0	0	109	218	218
Other Property & Services													
Lease 3 - Canon Photocopier	0	0	0	0	0	0	0	0	0	0	0	0	0
	9,060	0	0	0	2,984	9,060	9,060	6,076	0	0	109	218	218
Total	9,060	0	0	0	2,984	9,060	9,060	6,076	0	0	109	218	218
Current financing borrowings	9,060							6,076					
Non-current financing borrowings	0							0					
	9,060							6,076					

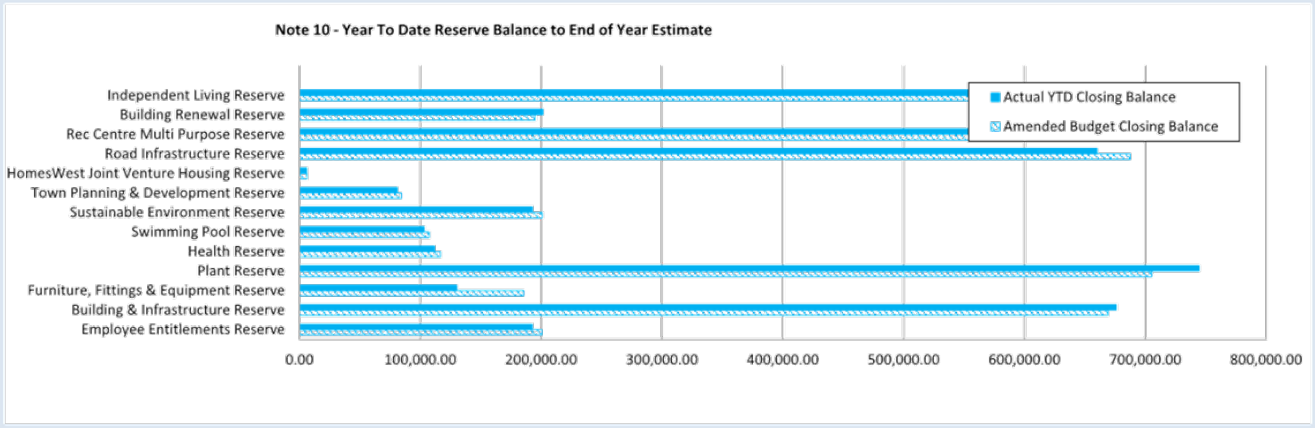
SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Employee Entitlements Reserve	192,855.13	8,010.00	0.00	0.00	0.00	0.00	0.00	200,865.13	192,855.13
Building & Infrastructure Reserve	676,053.68	28,077.00	0.00	0.00	0.00	(35,000.00)	0.00	669,130.68	676,053.68
Furniture, Fittings & Equipment Reserve	130,157.86	5,406.00	0.00	50,000.00	0.00	0.00	0.00	185,563.86	130,157.86
Plant Reserve	744,545.24	30,922.00	0.00	0.00	0.00	(70,000.00)	0.00	705,467.24	744,545.24
Health Reserve	112,103.97	4,656.00	0.00	0.00	0.00	0.00	0.00	116,759.97	112,103.97
Swimming Pool Reserve	103,210.51	4,286.00	0.00	0.00	0.00	0.00	0.00	107,496.51	103,210.51
Sustainable Environment Reserve	192,978.96	8,015.00	0.00	0.00	0.00	0.00	0.00	200,993.96	192,978.96
Town Planning & Development Reserve	81,114.48	3,369.00	0.00	0.00	0.00	0.00	0.00	84,483.48	81,114.48
HomesWest Joint Venture Housing Reserve	6,107.49	254.00	0.00	0.00	0.00	0.00	0.00	6,361.49	6,107.49
Road Infrastructure Reserve	660,244.86	27,421.00	0.00	0.00	0.00	0.00	0.00	687,665.86	660,244.86
Rec Centre Multi Purpose Reserve	666,376.63	27,676.00	0.00	0.00	0.00	0.00	0.00	694,052.63	666,376.63
Building Renewal Reserve	201,558.80	8,371.00	0.00	0.00	0.00	(15,000.00)	0.00	194,929.80	201,558.80
Independent Living Reserve	687,150.35	28,537.00	0.00	0.00	0.00	0.00	0.00	715,687.35	687,150.35
	4,454,457.96	**185,000.00**	**0.00**	**50,000.00**	**0.00**	**(120,000.00)**	**0.00**	**4,569,457.96**	**4,454,457.96**

KEY INFORMATION



SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2026	Liability Increase	Liability Reduction	Closing Balance 31 Aug 2026
		$	$	$	$
Other Liabilities					
- Contract Liabilities	**12**	0	0	0	0
- Capital Grant/Contribution Liabilities	**13**	0	286,084	0	286,084
Total Other liabilities		0	286,084	0	**286,084**
Less non-current unspent grants, contributions and reimbursements		0	0	0	**0**
Total current unspent grants, contributions and reimbursements		0	286,084	0	**286,084**
Employee Related Provisions					
Annual leave		117,602	0	0	117,602
Long service leave		111,640	0	0	111,640
Annual leave oncosts		17,288	0	0	17,288
Long service leave oncosts		16,053	0	0	16,053
Total Provisions		262,583	0	0	**262,583**
Total Other Current Liabilities					**548,667**

Amounts shown above include GST (where applicable)

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

NOTE 12
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2026	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2026	Current Liability 31 Aug 2026	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	$	$	$	$	$	$	$	$	$
General purpose funding									
Grants Commission - General/Roads (WALGGC)	0	0	0	0	0	263,241	263,241	0	69,566
Grants Commission - Roads (WALGGC)	0	0	0	0	0	117,407	117,407	0	29,473
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	0	0	0	0	0	56,700	56,700	9,450	15,254
Transport									
Direct Grant (MRWA)	0	0	0	0	0	226,443	226,443	226,443	226,443
	0	**0**	**0**	**0**	**0**	**663,791**	**663,791**	**235,893**	**340,736**
Other property and services									
Admin staff contributions received from other local authorities for LSL paid	0	0	0	0	0	0	0	0	14,658
	0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**14,658**
TOTALS	**0**	**0**	**0**	**0**	**0**	**663,791**	**663,791**	**235,893**	**355,394**

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

NOTE 13
CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital Grants, Subsidies and Contributions Liability					Capital Grants, Subsidies and Contributions Revenue			
Provider	Liability 1 Jul 2026	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2026	Current Liability 31 Aug 2026	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	$	$	$	$	$	$	$	$	$
Transport				0					
R2R Grant - Old Beverley West Road (R2R)	0	0	0	0	0	121,393	121,393	0	0
R2R Grant - Dangin Terrace (R2R)	0	0	0	0	0	116,000	116,000	0	0
R2R Grant - Walker Street (R2R)	0	0	0	0	0	100,000	100,000	0	0
R2R Grant - Cubbine Rd, Cubbine (R2R)	0	0	0	0	0	120,000	120,000	0	0
R2R Grant - Kellerberrin-Yoting Rd (R2R)	0	0	0	0	0	120,000	120,000	0	0
RRG Grant - Bulyee - Quairading Road 25/26	0	178,851	0	178,851	178,851	447,129	447,129	0	0
WSFN Grant - Dangin - Mears Dvment Funds	0	0	0	0	0	15,159	15,159	3,789	0
WSFN Grant - Dangin - Mears	0	107,233	0	107,233	107,233	268,083	268,083	67,020	0
R2R - Wood Street	0	0	0	0	0	100,000	100,000	0	0
	0	**286,084**	**0**	**286,084**	**286,084**	**1,407,764**	**1,407,764**	**70,809**	**0**
Capital Contributions									
	0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total capital grants, subsidies and contributions	**0**	**286,084**	**0**	**286,084**	**286,084**	**1,407,764**	**1,407,764**	**70,809**	**0**

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY **NOTE 14**
FOR THE PERIOD ENDED 31 AUGUST 2026 **BONDS & DEPOSITS AND TRUST FUNDS**

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2026	Amount Received	Amount Paid	Closing Balance 31 Aug 2026
		$	$	$
Restricted Cash - Bonds and Deposits				
Building Services Levy (BSL)	(65.35)	333.75	(333.75)	**(65.35)**
Construction Training Fund (CTF)	1,310.08	0.00	0.00	**1,310.08**
Councillor Nomination Fee	0.00	0.00	0.00	**0.00**
Key, Hall & Equipment Bonds	6,268.55	5,175.00	(3,000.00)	**8,443.55**
Unclaimed Monies	1,152.50	0.00	0.00	**1,152.50**
Department of Transport Licensing	(1,638.99)	83,392.40	(74,173.50)	**7,579.91**
TransWA	0.00	0.00	0.00	**0.00**
Other Bonds & Deposits/Cuneata Rise	34,411.35	0.00	0.00	**34,411.35**
Caravan Park Cabin Bonds	0.00	0.00	0.00	**0.00**
Community Bus Bonds	541.30	0.00	0.00	**541.30**
Rental Bonds	1,958.00	1,120.00	(1,160.00)	**1,918.00**
Animal Trap Bonds	0.00	0.00	0.00	**0.00**
Sub-Total	43,937.44	90,021.15	(78,667.25)	**55,291.34**
Trust Funds				
Nil	0.00	0.00	0.00	**0.00**
Sub-Total	0.00	0.00	0.00	**0.00**
	43,937.44	**90,021.15**	**(78,667.25)**	**55,291.34**

KEY INFORMATION

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

NOTE 15
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2026/27 year is $10,000 and 10%.

Favourable Variance. ▲
Unfavourable Variance. ▼

Community Amenities	Var. $	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Other Property and Services	35,123	206%	▲	S	Permanent	
Expenditure from operating activities						
Governance	24,622	16%	▲	S	Timing	New Budget applied August 26- Timing
Law, Order and Public Safety	19,472	34%	▲	S	Timing	New Budget applied August 26- Timing
Health	(125,259)	(145%)	▼	S	Timing	New Budget applied August 26- Timing
Education and Welfare	13,295	22%	▲	S	Timing	New Budget applied August 26- Timing
Housing	6,986	10%	▲		Timing	New Budget applied August 26- Timing
Community Amenities	(23,066)	(17%)	▼	S	Timing	New Budget applied August 26- Timing
Recreation and Culture	67,296	29%	▲	S	Timing	New Budget applied August 26- Timing
Transport	141,767	25%	▲	S	Timing	New Budget applied August 26- Timing
Economic Services	77,717	46%	▲	S	Timing	New Budget applied August 26- Timing
Other Property and Services	(266,504)	(1375%)	▼	S	Timing	New Budget applied August 26- Timing
INVESTING ACTIVITIES						
Proceeds from Disposal of Assets	18,502	112%	▲	S	Timing	New Budget applied August 26- Timing

SHIRE OF QUAIRADING - ANNUAL BUDGET REVIEW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

NOTE 16
BUDGET AMENDMENTS

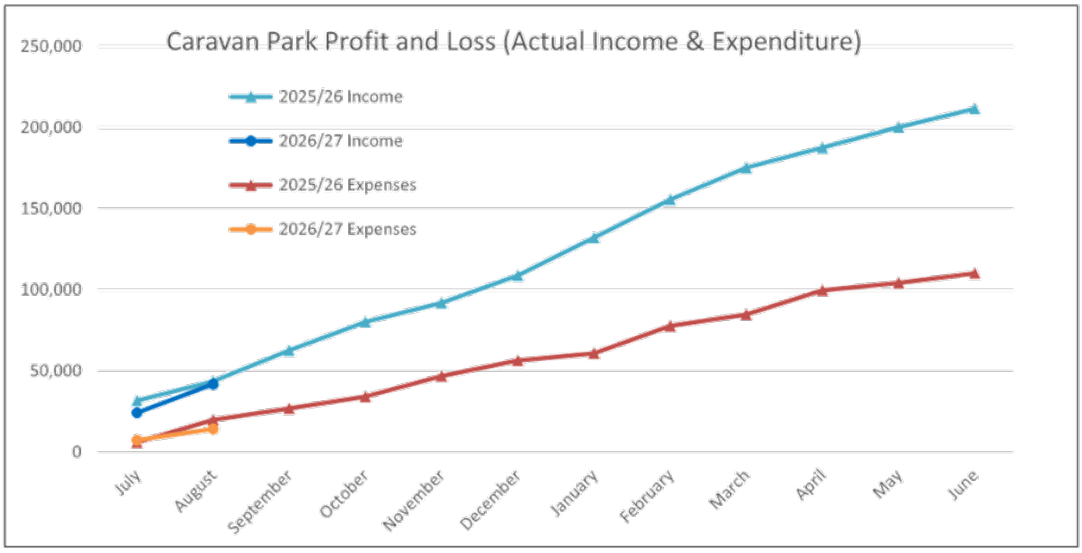
GL Code	IE Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						$	$	$	$
			Budget Adoption		Closing Surplus/(Deficit)		104,363		104,363
			Following EOY Adjustments		Opening Surplus(Deficit)			0	0
						0	104,363	0	104,364

KEY INFORMATION

SHIRE OF QUAIRADING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

NOTE 17
CARAVAN PARK

Caravan Park Profit and Loss	YTD Bookings	YTD Actual	YTD Budget (Amended)	Annual Budget (Original)	Annual Budget (Amended)	Annual (Amd) Var %
INCOME						
Caravan Park Charges	24	$ 12,889.71	$ 10,828.00	$ 65,000.00	$ 65,000.00	20%
Cabin and Unit Charges	100	$ 20,740.72	$ 22,490.00	$ 135,000.00	$ 135,000.00	15%
Cabin and Unit Charges	13	$ 7,718.71	$ 7,500.00	$ 45,000.00	$ 45,000.00	17%
Fees, Charges & Reimbursements		$ 499.09	$ -	$ -	$ -	0%
TOTAL INCOME	**137**	**$ 41,848.23**	**$ 40,818.00**	**$ 245,000.00**	**$ 245,000.00**	**17%**
EXPENDITURE						
Caravan Park						
Salaries & Wages		$ 1,843.68	$ 3,142.00	$ 18,876.00	$ 18,876.00	10%
Materials & Contracts		$ 720.00	$ 2,298.00	$ 13,800.00	$ 13,800.00	5%
Utilities & Insurance		$ 1,190.39	$ 3,448.00	$ 20,700.00	$ 20,700.00	6%
Caravan Park Total		**$ 3,754.07**	**$ 8,888.00**	**$ 53,376.00**	**$ 53,376.00**	**7%**
Cabins (3x 2 bedroom Cabins)						
Salaries & Wages		$ 1,148.26	$ 3,388.00	$ 20,385.00	$ 20,385.00	6%
Materials & Contracts		$ 761.73	$ 82.00	$ 500.00	$ 500.00	152%
Utilities & Insurance		$ 2,031.04	$ 2,015.00	$ 11,641.76	$ 11,641.76	17%
Cabins Total		**$ 3,941.03**	**$ 5,485.00**	**$ 32,526.76**	**$ 32,526.76**	**12%**
Chalets (2 x 1 bedroom Chalets)						
Salaries & Wages		$ 1,148.26	$ 3,388.00	$ 20,385.00	$ 20,385.00	6%
Materials & Contracts		$ 761.73	$ 82.00	$ 500.00	$ 500.00	152%
Utilities & Insurance		$ 2,031.04	$ 2,015.00	$ 11,641.76	$ 11,641.76	17%
Cabins Total		**$ 3,941.03**	**$ 5,485.00**	**$ 32,526.76**	**$ 32,526.76**	**12%**
Caretaker Reception						
Salaries & Wages		$ 412.00	$ 5,030.00	$ 30,200.00	$ 30,200.00	1%
Materials & Contracts		$ 1,046.40	$ 498.00	$ 3,000.00	$ 3,000.00	35%
Utilities & Insurance		$ 966.01	$ 814.00	$ 4,601.01	$ 4,601.01	21%
Caretaker Reception Total		**$ 2,424.41**	**$ 6,342.00**	**$ 37,801.01**	**$ 37,801.01**	**6%**
Units (4x 1 bedroom units)						
Salaries & Wages		$ 556.60	$ 3,640.00	$ 21,895.00	$ 21,895.00	3%
Materials & Contracts		$ 1,523.46	$ 996.00	$ 6,000.00	$ 6,000.00	25%
Utilities & Insurance		$ 2,049.84	$ 629.00	$ 3,678.18	$ 3,678.18	56%
Units Total		**$ 4,129.90**	**$ 5,265.00**	**$ 31,573.18**	**$ 31,573.18**	**13%**
TOTAL EXPENDITURE		**$ 14,249.41**	**$ 25,980.00**	**$ 155,276.95**	**$ 155,276.95**	**9%**
Closing Funding Surplus(Deficit)		**$ 27,598.82**	**$ 14,838.00**		**$ 89,723.05**	**31%**


Caravan Park Profit and Loss (Actual Income & Expenditure)
250,000
200,000
150,000
100,000
50,000
0
2025/26 Income
2026/27 Income
2025/26 Expenses
2026/27 Expenses
July
August
September
October
November
December
January
February
March
April
May
June

ITEM 12 MATTERS FOR CONSIDERATION – GOVERNANCE & ADMINISTRATION

12.1 Nomination of Council Representative - CEACA Inc (00:18:23)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Nic Warren, Chief Executive Officer
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Impartiality Responsible Officer: Impartiality

RESOLUTION: OCM 046-26/27

Moved: Cr KS Squiers
Seconded: Cr RC Faltyn

That Council appoints Cr Cowcill as the Shire of Quairading representative on the Central East Accommodation and Care Alliance Inc Management Committee.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

The Shire of Quairading is a member of the Central East Accommodation & Care Alliance Inc (CEACA). The CEACA Management Committee Annual General Meeting is to be held on 2 November 2026, and in readiness, the Executive have sought nominations from member Councils for representatives.

Cr Cowcill has acted as the Shire's representative, with Cr Hayes the proxy due to their formal appointment at the October 2025 Ordinary Council Meeting to the Ageing in Place Working Group, however formal endorsement as a CEACA representative has not yet occurred.

MATTER FOR CONSIDERATION

Endorsing a representative for the Central East Accommodation & Care Alliance Inc Management Committee.

BACKGROUND

In preparation for the CEACA Annual General Meeting, scheduled on 2 November 2026 and pursuant to the CEACA Constitution, rule 10.2(e), Council are required to appoint a representative for nomination to the CEACA Inc Management Committee.

Rule 10.2(e) to (h) states:

e) Where a General Member is a local government, body corporate, or incorporated association and is elected as a Management Committee Member that General Member shall be represented on the Management Committee by the person appointed under Rule 6.3(a) as representative for that General Member;

f) No person is permitted to hold more than one of the positions set out in Rule 10.2(c) at any time.

g) No person shall be entitled to hold a position on the Management Committee if the person has been convicted of, or imprisoned in the previous five years for:

i. an indictable offence in relation to the promotion, formation or management of a body corporate;

ii. an offence involving fraud or dishonesty punishable by imprisonment for a period of not less than three months; or

iii. an offence under Part 4 Division 3 or section 127 of the Act, unless the person has obtained the consent of the Commissioner.

h) No person shall be entitled to hold a position on the Management Committee if the person is:

i. according to the Interpretation Act (WA) section 13D, a bankrupt or a person whose affairs are administered under insolvency laws unless the person has obtained the consent of the Commissioner; or

ii. disqualified from being a responsible entity by the ACNC Commissioner under the ACNC Act.

Rule 6.3 of the CEACA constitution states:

6.3 Voting by a local government, body corporate, or incorporated association

a) A Member which is a local government, body corporate, or incorporated association:

i. by written notice to the Association must appoint a natural person to be the Member's representative at a particular General Meeting, or at all General Meetings and on the Management Committee; and

ii. may at any time by written notice to the Association revoke an appointment of their representative provided that in the same notice a replacement representative is appointed.

b) A copy of a written notice pursuant to Rule 6.3(a) must be lodged with the Secretary.

c) A person appointed under Rule 6.3(a) has authority to represent the local government, body corporate, or incorporated association as a Member:

i. in the case of an appointment in respect of a particular General Meeting, until the conclusion of that General Meeting; or

ii. otherwise, until the appointment is revoked in writing by the local government, body corporate, or incorporated association, and notice of the revocation is given to the Secretary.

d) The selection of the person pursuant to Rule 6.3(a) shall be at the discretion of the applicant. Without limiting that discretion, it is the intention of the Association that persons appointed by local government Members should be a person who normally resides within the district of that local government.

As per Rule 6.3, the representative is not required to be a Council elected member, however given the Shire of Quairading is a financial member and the strategic and budgetary implications CEACA membership places on the Shire, it is recommended a Councillor be endorsed as the Shire's CEACA representative.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications for appointing a CEACA Inc representative, however there are membership fees associated with CEACA membership.

ALIGNMENT WITH STRATEGIC PRIORITIES

1.5 Our Community: "Ageing in Place" options

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

4.1 Strategic, Social and Economic Risks: Housing Availability and Affordability

RISK ASSESSMENT

	Option 1
Financial	Nil
Health	Nil
Reputation	Medium *Failure to nominate a representative will result in the Shire of Quairading not having formal representation of the Management Committee*
Operations	Nil
Natural Environment	Nil

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

The Chief Executive Officer has declared an impartiality interest in this report as he holds a position on the CEACA Inc Executive Committee.

12.2 Business Grants Support Policy Review (00:19:43)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Jen Green, Executive Manager, Community and Development
Attachments	1. Business Support Grants Policy
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

At 3:35 pm, Cr Lynnette Stacey Cowcill left the meeting (financial interest declared).

RESOLUTION: OCM 047-26/27

Moved: Cr JC Hayes
Seconded: Cr BR Cowcill

That Council Endorse the updated Business Support Grants Policy as attached.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow and KS Squiers

AGAINST: Nil

CARRIED 6/0

IN BRIEF

Council is asked to consider and endorse the updated Business Support Grants Policy.

The review has been undertaken to ensure the Business Grants Program is targeted towards projects that contribute to business improvement, activation, innovation, accessibility, safety and economic development within the Shire.

Subject to Council endorsement, the 2026/27 Business Grants Program will open on 1 October 2026 and remain open for six weeks. Applications will then be assessed against the Policy and recommendations brought to Council for consideration at the December 2026 Ordinary Council Meeting.

MATTER FOR CONSIDERATION

Council is requested to consider and endorse the updated Business Support Grants Policy at Attachment 1.

BACKGROUND

The Shire's Business Grants Program was established to provide financial assistance to local businesses for projects that support business improvement and contribute to the economic development and vitality of the Shire.

At the July 2026 Ordinary Council Meeting, Council requested that the Business Grants Policy be reviewed and re-written to address concerns that businesses were using the program to apply for funding towards operational expenditure and general equipment purchases.

Following this request, the Business Grants Policy was presented for discussion at the August 2026 Concept Forum. Council discussed the purpose and future direction of the program, including the need to ensure grants are targeted towards projects that provide tangible business improvement and broader economic or community benefit.

Following the Concept Forum discussion, the Policy has been re-written. The fundamental principles and objectives of the program remain broadly consistent; however, the eligibility requirements and structure of the program have been strengthened.

The key changes are:

Existing Policy	Updated Policy
Maximum grant of $5,000	Maximum grant of $3,000
Two grant rounds per year	One grant round per year
Broad range of eligible expenditure	Greater focus on defined project-based outcomes
No defined grant categories	Three defined grant categories
Greater potential for operational/equipment applications	Greater emphasis on business improvement, innovation, safety, accessibility and growth

The revised Policy is intended to provide a more strategic and transparent framework for the allocation of Council funding while continuing to support local businesses to undertake worthwhile projects.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Business Support Grants Policy

FINANCIAL IMPLICATIONS

Funding for the Business Grants Program is determined through the annual budget process and is subject to Council adoption of the annual budget.

A total of $30,000 has been allocated in the 2026/27 budget for business support initiatives. $20,000 is allocated to the Business Support Grants Program, with the remaining $10,000 retained for a tourism signage initiative later in the financial year.

The signage initiative will form part of a broader project to improve tourism signage along the main road entering Quairading and provide opportunities for local businesses to be promoted through the project.

ALIGNMENT WITH STRATEGIC PRIORITIES

1.2 Our Community: A growing inclusive, connected and involved community

2.1 Our Economy: A growing and connected business community

5.1 Our Governance and Leadership: Positive community interactions

CONSULTATION

The review of the Business Grants Policy has been undertaken following direction from Council at the July 2026 Ordinary Council Meeting.

The proposed approach was subsequently discussed with Council at the August 2026 Concept Forum, with feedback and ideas from the discussion incorporated into the revised Policy.

The updated Policy and grant guidelines will be communicated to the business community through the Shire's usual communication channels when the 2026/27 grant round opens.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

Nil

RISK ASSESSMENT

	Option 1
Financial	Low *The program is limited to the annual budget allocation, with a maximum grant of $3,000 per successful applicant. The revised Policy provides greater controls over eligible expenditure and reduces the likelihood of funding routine operational costs.*
Health	Low *The Policy does not create any significant direct health risks. Projects involving safety or accessibility improvements may provide positive health and wellbeing outcomes.*
Reputation	Low *A clearly defined and transparent grant framework reduces the risk of perceived inequity or inappropriate allocation of Council funds. Consistent assessment against the three grant categories will support transparency.*
Operations	Low *Administration of one annual grant round, aligned with the Community Grants Program, is expected to provide efficiencies in advertising, assessment and reporting.*
Natural Environment	Low *The Policy does not create significant environmental risks.*

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil.

COMMENTS AFFECTING COUNCIL DECISION

Cr Hayes asked if the total amount for Business Support Grants could be reduced to $15,000 with the remaining $5,000 being reallocated to Tourism Signage. The CEO replied that this would require a budget amendment which would have to follow a separate process.

Cr Stacey asked if acquittal could be incentivised by withholding 10% of the grant amount until the project was acquitted. The CEO responded that this could cause issues when the process spans two financial years. The EMCD added that so far, all finalised projects supported by Shire Business Grants had been acquitted.

At 3:39 pm, Cr Lynnette Stacey Cowcill returned to the meeting.

The Chair informed Cr Stacey Cowcill of the outcome of the recommendation.

BUSINESS SUPPORT GRANTS POLICY

1. PURPOSE

The Shire of Quairading Business Support Grants Program aims to support a vibrant, resilient and sustainable local business community by providing financial assistance to eligible businesses and enterprises to undertake projects that contribute to the economic development and attractiveness of the Shire.

The program is intended to:

- Support the sustainability and growth of existing local businesses;
- Encourage investment and improvements that support local businesses and enhance Quairading's town centre, light industrial area and broader business community.
- Encourage innovation, diversification and new business opportunities;
- Improve the safety, accessibility and presentation of business premises and surrounding areas; and
- Support projects that deliver direct or indirect economic benefits to the Shire of Quairading.

2. STRATEGIC ALIGNMENT

The Shire of Quairading's *Council Plan 2026–36* combines the Strategic Community Plan and Corporate Business Plan into one integrated document.

The strategic aspects of the Council Plan articulate the community's vision and priorities for the next 10 years, while the corporate aspects outline the Shire's four-year delivery program against those strategic visions and priorities.

The Business Support Grants Program is a key deliverable under *Our Economy*, specifically: *2.1 A growing and connected business community.*

The program provides a practical mechanism for the Shire to support local businesses to invest, innovate, improve their operations and contribute to a vibrant and sustainable local economy.

3. GRANT FUNDING

A maximum grant of $3,000 per successful application is available under the Business Support Grants Program. Successful applicants are required to contribute a minimum of 50% of the total project cost, with the Shire grant contributing up to 50% of the eligible project costs.

The total annual funding allocation will be determined by Council through the Shire's annual budget process.

Grant funding may be awarded in full or in part, depending on the merit of the application, available funding and the extent to which the proposed project meets the objectives and assessment criteria of the program.

4. GRANT CATEGORIES

Applications must demonstrate alignment with at least one of the following three grant categories.

4.1 Shopfront and Streetscape Improvements

This category supports improvements to business premises and surrounding areas that enhance the appearance, functionality and attractiveness of the town centre and light industrial area.

Potential eligible projects may include:

- Repairs or restoration of shopfronts and streetscape elements;
- Signage improvements or replacement;
- Creative treatment or activation of vacant shopfront windows;
- Creative lighting of building facades and footpaths;
- Landscaping and planter boxes;
- Outdoor seating and dining areas; and
- Other improvements that contribute to an attractive and welcoming business environment.

4.2 Safety, Accessibility and Crime Prevention

This category supports improvements that make business premises and surrounding public areas safer, more accessible and welcoming for customers, visitors, employees and the broader community.

Potential eligible projects may include:

- Security and safety lighting;
- Accessibility improvements, including ramps and handrails;
- CCTV installation and associated infrastructure; and
- Other measures that improve safety, accessibility or crime prevention.

4.3 Innovation and Growth

This category encourages businesses to undertake projects that introduce innovative ideas, improve customer experience, attract new customers or markets, or contribute to the resilience and diversification of the local economy.

Potential eligible projects may include:

- New technology, equipment or business systems;
- Initiatives that attract new customers or access new markets;
- Collaborative projects between local businesses;
- Projects that improve the visitor experience;
- Initiatives that support business diversification;
- Innovative approaches to products, services or business operations; and
- Projects that improve business sustainability, resilience or growth.

The examples provided under each category are indicative only and are not intended to limit the types of

projects that may be considered.

5. ELIGIBILITY

To be eligible for funding, applicants must:

a. Operate or propose to establish a business or enterprise within the Shire of Quairading.

b. Hold a valid Australian Business Number (ABN), where applicable.

c. Have all relevant licences, permits and insurances required to operate the business.

d. Submit an application for a project that has not commenced prior to the closing date of the grant round.

e. Demonstrate that the proposed project aligns with one or more of the Business Support Grant categories and objectives.

f. Demonstrate the anticipated benefit of the project to the business and/or the broader local economy.

g. Complete the approved project within 12 months of the grant being awarded, unless otherwise approved by the Chief Executive Officer.

6. INELIGIBLE APPLICATIONS AND EXPENDITURE

The Business Support Grants Program will not generally support:

- Recurrent business or operational costs;
- Wages or ongoing staffing costs;
- Costs associated with projects that have already commenced or been completed;
- Costs that are reasonably expected to be covered by insurance;
- Political organisations or activities with a political purpose;
- Government departments or agencies;
- Activities that do not demonstrate a clear connection to the objectives of the business support grants program.

Council may determine that other expenditure or projects are ineligible where they do not demonstrate sufficient alignment with the purpose and objectives of the program.

7. APPLICATION ROUND

The Business Support Grants Program will operate through one grant round each financial year.

The annual grant round will be advertised through:

- The Shire of Quairading website;
- Local community newsletters; and
- The Shire's social media channels.

Applications will open on 1 October each year and remain open for a period of six weeks. The Shire may provide information and assistance to prospective applicants during the application period.

Applications received after the advertised closing date will not be considered.

8. APPLICATION AND ASSESSMENT PROCESS

Applications must be submitted using the Business Support Grants Program Application Form (Annexure A) and provide sufficient information to allow the application to be assessed.

Applications will be assessed by Shire officers against the eligibility requirements and assessment criteria (Annexure B).

Applications that are incomplete or do not provide sufficient information may be returned to the applicant for clarification or additional information prior to assessment.

Applications that meet the eligibility requirements and grant guidelines will be presented to Council at the December Ordinary Council Meeting for consideration and endorsement.

Council will determine the allocation of grant funding.

Council is not obliged to approve funding for an eligible application and may determine the amount of funding awarded based on the merits of the application and available annual funding.

All applicants will be advised in writing of the outcome of their application following Council's decision.

9. PAYMENT OF GRANT FUNDING

Successful applicants will be notified in writing following Council approval.

Grant funding will be paid within three weeks of Council approval, subject to the applicant providing any required information or documentation and meeting the conditions of the grant.

The grant will be paid to the business or enterprise nominated in the approved application.

10. PROJECT CONDITIONS

Successful applicants must:

- Undertake the project substantially in accordance with the approved application;
- Use the grant funding only for the purpose for which it was approved;
- Obtain all relevant approvals, licences and permits before commencing works, where required;
- Comply with all applicable laws, regulations and shire requirements;
- Complete the project within 12 months of the grant being awarded; and
- Acknowledge the support of the Shire of Quairading where reasonably practicable.

The Shire may request evidence of progress or undertake an inspection of the project at any stage. Any significant variation to the approved project or expenditure must be approved by the Chief Executive Officer prior to implementation.

11. ACQUITTAL

Successful applicants are required to provide an acquittal to the Shire within three months following completion of the approved project.

The acquittal must include:

- A completed Business Support Grants Program Acquittal Form;
- Evidence that the approved project has been completed, such as photographs;
- Evidence of expenditure, such as invoices, receipts or other financial records;
- Confirmation that grant funds were used for the approved purpose; and
- A brief evaluation of the project and its outcomes.

Failure to provide an acquittal may affect the applicant's eligibility for future Shire grant funding.

The Shire may require the repayment of grant funding, in whole or in part, where funds have not been used for the approved purpose or the project has not been completed in accordance with the approved grant conditions.

12. NUMBER OF GRANTS

A business or enterprise may receive one Business Support Grant per financial year.

An unsuccessful applicant may apply again in a subsequent annual grant round.

The provision of grant funding in one year does not create an expectation or entitlement to funding in subsequent years.

13. POLICY REVIEW

This policy will be reviewed biennially to ensure it remains relevant, effective and aligned with the strategic priorities of the Shire of Quairading and the Council Plan 2026–36.

ATTACHMENTS

Annexure A – Application Form (Attached)

Annexure B – Assessment Criteria (Attached)

STATUTORY ENVIRONMENT

Local Government Act (1995)

Record of Policy Review						
Version	Author	Council Adoption	Resolution	Reason for Review	Next Review Date	CEO Signature
01	Jen Green	29/4/21	164-20/21	New Policy	Apr 23	
02	Nicole Gibbs Jen Green	27/07/23	019-23/24	Biennial Review/Council request	Jul 25	
03	Jen Green	26 June 2025	208-24/25	Biennial Review	June 2027	
04	Jen Green			Council request	September 28	

ANNEXURE A



SHIRE OF Quairading
Take a closer look

BUSINESS SUPPORT GRANTS

APPLICATION FORM 2026-27

The Shire of Quairading Business Grants Program provides financial assistance to local businesses to undertake projects that support business improvement, safety, accessibility, innovation and growth.

Grants of up to $3,000 available to eligible businesses.

Applications must demonstrate how the proposed project aligns with one or more of the following grant categories:

- Shopfront and Streetscape Improvements
- Safety, Accessibility and Crime Prevention
- Innovation and Growth

APPLICATION AND ASSESSMENT PROCESS

Applications open on 1 October 2026 and close at 4.00pm on 16 November 2026. Late applications will not be accepted.

Following the closing date, applications will be assessed by Shire Officers against the Business Support Grants Policy and eligibility criteria. The assessment process will take place between the application closing date and the December 2026 Ordinary Council Meeting.

Applicants may be contacted during the assessment period and asked to review, clarify or provide additional information in support of their application.

Funding recommendations will be presented to Council at the Ordinary Council Meeting on 17 December 2026 for consideration and determination. Applicants will be notified of the outcome of their application following the Council decision.

HOW TO SUBMIT YOUR APPLICATION

Completed applications must be signed by the Director or Manager of the business and lodged with the Shire by the closing time.

Applications can be submitted by:
Email: shire@quairading.wa.gov.au
Hard copy: Shire of Quairading Administration Office - 10 Jennaberring Road, Quairading.

DISCUSS YOUR PROJECT WITH US

We strongly encourage applicants to read the Business Support Grants Policy and contact the Shire before submitting an application. Early discussions can help ensure your project is eligible and that your application clearly addresses the objectives and assessment criteria of the program.

For further information or to discuss your project:
Phone: 9645 2400
Email: shire@quairading.wa.gov.au
Policy: https://www.quairading.wa.gov.au/my-council/grants/

APPLICANT DETAILS:

Name of Business	Click or tap here to enter text.
Contact Person	Click or tap here to enter text.
Position	Click or tap here to enter text.
Phone Number	Click or tap here to enter text.
Email Address	Click or tap here to enter text.
Postal Address	Click or tap here to enter text.
ABN:	Click or tap here to enter text.
Are you registered for GST? If yes, GST will be applied to your approved grant	Choose an item.
Please provide your Bank BSB and Account Number	Click or tap here to enter text.

Please provide Employee numbers for the previous financial year.			
Part-Time		**Full-Time**	
Casual		**Volunteer**	
Have you received support from Council previously?	Choose an item.		
Year: Click or tap here to enter text.	**Amount:** Click or tap here to enter text.		

PROJECT DETAILS:

PROJECT TITLE: Click or tap here to enter text.

PROJECT CATEGORY:

- ☐ Shopfront and Streetscape Improvements
- ☐ Safety, Accessibility and Crime Prevention
- ☐ Innovation and Growth

Please provide a description of the project for which you are seeking financial assistance.

- The main services your business provides;
- Why the funding assistance from the Shire is necessary;
- How your business is going to manage and deliver your project;

Attach any supporting documentation such as quotes, project plans, photos or diagrams to illustrate your request.

Describe how your proposed project will benefit your business and the Quairading community, including how it may contribute to the quality of life, amenity, economic activity or opportunities for local residents and visitors.

The Shire of Quairading Council Plan 2026–2036 sets out the long-term vision, priorities and outcomes that Council and the community will work towards over the next ten years.

Please identify which priority area(s) of the Council Plan your project aligns with and explain how your project will contribute to achieving the identified goals.

The Quairading Council Plan can be viewed here:
https://www.quairading.wa.gov.au/news/councilplan/

MILESTONES & TIMEFRAME:

Please list the tasks needed to achieve your event or project. Who will be responsible for completing them and by when?

Item / Activity	Completed By Who?	Start Date	Completion Date

PROJECT BUDGET & COSTINGS:

Please ensure all relevant quotes/plans are attached to your application. Employee costs may only be used as a business contribution if the project implementation requires an increase of employee hours or the employment of a new staff member.

Item/Activity	Supplier	Council Funding (ex GST)	Business Funding (ex GST)	External Funding (ex GST)
		$	$	$
		$	$	$
		$	$	$
		$	$	$
		$	$	$
	Sub-Total Budget	$	$	$
	Total Budget	$		

External Funding – Grants / Loans / Donations
Please provide details of any other funding your group has applied for or received that will contribute to this project:

Name of organisation/funding source/type	**Status** (e.g. Received, pending)

BUDGET BREAKDOWN:		
Description	**Funding amount (ex GST)**	**Percentage (%)**
Business	$	
External Funding (Grants / Loans / Donations)	$	
Council	$	
Total	$	**100%**

How will you acknowledge the support received from the Shire of Quairading?	Click or tap here to enter text.

DECLARATION:

I acknowledge that:

- I am authorised to make this application on behalf of the business.
- The information provided in this application is true and correct.
- I may be required to supply further information to enable consideration of this application.
- I have attached all relevant quotes, plans and other relevant information to this application. If successful, I consent to the Shire of Quairading promoting this project through its communications channels for public relations activities.

NAME:

SIGNED:

DATE:

ANNEXURE B

CRITERIA 1 – COMMUNITY BENEFIT

Applications will be assessed on the extent to which the proposed project:

a. Aligns with at least one of the three Business Support Grants Program categories and demonstrates how the project addresses the objectives of the relevant category.

b. Demonstrates an identified and genuine business/enterprise need.

c. Provides benefits and adds value to the business/enterprise and the wider community.

CRITERIA 2 – ORGANISATION

Applications will be assessed on the applicant's eligibility, business structure and purpose, including:

a. Holds a valid Australian Business Number (ABN).

b. Business type, structure and purpose.

c. The organisation's capacity and ability to undertake the proposed project.

CRITERIA 3 – PROJECT PLANNING AND DELIVERY

Applications will be assessed on the planning, feasibility and delivery of the proposed project, including:

a. Planning and design of the project.

b. Management and delivery of the project, including identified milestones and works schedule.

c. Project budget and demonstrated value for money.

d. Financial contribution to the project.

e. Sustainability and longer-term benefits of the project.

f. Use of local suppliers and contractors, particularly for capital works.

g. Demonstrated capacity to deliver the project within the proposed timeframe and budget.

2. Scoring

Each grant application will be assessed against the above criteria. Each criterion will be evaluated and awarded a score between 1 (Poor) and 5 (Excellent). A minimum weighted score of 3 out of 5 (60%) is required to receive a positive recommendation.

3. Weighting

Assessment Category	Weighting
Community Benefit	**40%**
Organisation	**20%**
Project Planning and Delivery	**40%**
TOTAL	**100%**

12.3 Quarterly Report - Shire of Quairading Council Plan 2026-36 (00:24:22)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Jen Green, Executive Manager, Community and Development
Attachments	1. Council Plan Quarterly Report Jul-Sept 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 048-26/27

Moved: Cr KS Squiers
Seconded: Cr BR Cowcill

That Council notes the Council Plan 2026–2036 Quarterly Report for the period 1 July 2026 to 30 September 2026 as presented in Attachment 1.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

A quarterly reporting framework has been established to monitor progress against the actions and deliverables identified within the Council Plan. The quarterly report provides Council with an overview of progress during the reporting period, including actions that have been completed, are progressing, are ongoing or are identified as being at risk.

The July to September 2026 Quarterly Report is presented to Council for noting.

MATTER FOR CONSIDERATION

The Council Plan 2026–2036 outlines the future direction of the Shire of Quairading. The Plan focuses on building generational prosperity, economic growth, environmental sustainability and community through partnership, civic leadership and collective action over a ten-year period.

The Council Plan brings together the previous Strategic Community Plan and Corporate Business Plan into a single planning document. This approach enables the Shire to clearly identify the community's strategic priorities while also detailing the corporate four-year deliverables proposed to achieve the community's vision.

The Council Plan was adopted by Council at the June 2026 Ordinary Council Meeting and provides the strategic framework for the Shire's planning, budgeting and service delivery.

To monitor progress against the Plan, the Shire has adopted a traffic light-based quarterly reporting framework. The quarterly updates provide Council and the community with a clear overview of progress against the priority actions and deliverables identified within the Council Plan.

The first quarterly update for the 2026/27 financial year is presented to Council for noting. The report identifies the status of actions as progressing, ongoing, completed or at risk, and provides a brief update on key activities undertaken during the quarter.

The quarterly report will be presented through a Council agenda item and made available on the Shire's website.

BACKGROUND

The Council Plan 2026–2036 has been developed to provide a long-term strategic framework for the Shire of Quairading. The Plan seeks to establish a sustainable and prosperous future for the Quairading community and reflects the community's aspirations, ideas and opinions.

By amalgamating the Strategic Community Plan and Corporate Business Plan, the Council Plan provides a direct link between the community's long-term vision and the actions and deliverables the Shire will undertake to work towards achieving that vision.

The Council Plan includes the community's strategic priorities and corporate four-year deliverables, providing a framework to guide Council decision-making, resource allocation, annual budgeting and operational planning.

In accordance with State statutory requirements, the Strategic Community Plan components of the Council Plan are subject to a four-year review cycle, including extensive community consultation. A desktop review is undertaken every two years. The Corporate Business Plan components are reviewed annually to ensure that the Shire's corporate priorities and deliverables remain current and responsive to the needs of the community.

To support ongoing monitoring and accountability, Council has adopted a traffic light based quarterly update to report progress against the priority actions and deliverables contained within the Council Plan. The quarterly reporting process provides an opportunity to monitor implementation, identify actions that may be at risk and highlight matters that may require further consideration as the Plan is delivered.

The July–September 2026 quarterly report represents the first progress update against the Council Plan for the 2026/27 financial year.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The quarterly reporting process itself does not create a financial commitment. Where individual Council Plan actions involve financial expenditure, these are progressed subject to approved budgets, funding availability and Council approval where required.

The reporting process provides an opportunity to identify actions where financial resources or external funding may impact delivery.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.2 Our Governance and Leadership: Strong financial and governance performance

5.3 Our Governance and Leadership: Strong Council leadership

CONSULTATION

Internal consultation has occurred with relevant Shire officers to obtain updates on the progress of Council Plan actions and deliverables for the reporting period.

No external community consultation has been undertaken specifically for the preparation of this quarterly report.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

Nil

RISK ASSESSMENT

	Option 1
Financial	Low *The reporting process provides an opportunity to identify actions where financial resources or external funding may impact delivery.*
Health	Low *No direct health risk is associated with noting the quarterly report.*
Reputation	Low *Regular reporting on progress against the Council Plan supports transparency and accountability to the community. Identifying actions that are progressing, ongoing or at risk provides an accurate representation of the Shire's progress and assists in managing community expectations.*
Operations	Low *Quarterly monitoring supports operational planning and provides an opportunity to identify actions requiring further consideration, resourcing or adjustment. Actions identified as at risk may require future review by management and/or Council.*
Natural Environment	Low *No direct environmental risk arises from noting the quarterly report.*

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil.


COUNCIL PLAN
2026-36
QUARTERLY REPORT
July - September 2026
SHIRE OF
Quairading
Take a closer look

SHIRE OF QUAIRADING COUNCIL PLAN 2026–2036

Quarterly Progress Report

Reporting Period: July – September 2026
Report Date: 24 September 2026
Prepared by: Jen Green - Executive Manager, Community Development

1. PURPOSE

The Shire of Quairading has adopted a traffic-light based quarterly update to report progress against the priority actions identified in the Council Plan 2026–2036.

The purpose of this report is to provide Council with a concise update on the progress of priority actions during the reporting period and to identify any actions requiring further attention, intervention or review.

2. TRAFFIC LIGHT STATUS

Status	Description
🟢 **On Track**	Action is progressing as planned and is on track to be delivered within the identified timeframe.
🟠 **At Risk**	Action is progressing but has experienced, or may experience, delays or issues requiring monitoring or management.
🔴 **Off Track**	Action is delayed, unable to progress, or requires significant intervention or a change in approach.
⚪ **Not Yet Commenced**	Action has not yet commenced or is scheduled for a future period.

Council Plan 2026-36 Quarterly Report
July-September 2026

3. QUARTERLY PROGRESS SUMMARY – OUR COMMUNITY

OUR COMMUNITY

GOAL: We seek to ensure all community residents experience a deep sense of connection, inclusion, pride, care and active involvement.

STRATEGIC COMMUNITY PRIORITIES (10 YEAR):		
	1.1 Safe and healthy lifestyles	1.4 Enhanced child and youth Support
	1.2 A growing inclusive, connected and involved community	1.5 *"Ageing in Place"* options
	1.3 Expanded local educational options	1.6 Partnerships with stakeholders to enrich club, sport and recreation options

CORPORATE BUSINESS PLANNING

CORE BUSINESS: Accommodation, Animal Control, Community Development, Emergency Management, Families & Children, Fire Prevention, Library Services, Medical Services, Pest Control, Public Safety.

COMMUNITY EXPECTATIONS - ONGOING ADVOCACY AND SUPPORT

10 YEAR PRIORITY	ONGOING DELIVERABLES
1.1	• Advocate for the retention of Primary Health Services. • Advocate for greater police presence and response rate in the Shire. • Support local emergency services planning, risk mitigation, response and recovery.
1.2	• Advocate for and support participation in a range of public activities and events where residents can gather and interact. • Promote our strong community identity and focus our responses on the needs of residents, businesses and ratepayers. • Advocate for and support, where relevant, all local community groups to achieve their aspirations.
1.3	• Advocate for education facilities to support and improve high school options where practicable. • Support Quairading District High School to implement initiatives to engage students in civic engagement activities.
1.4	• Support the retention of the local delivery of childcare services.
1.5	• Support the Quairading CRC to grow its *"Ageing in Place"* model. • Advocate and support expansion of specific housing options for Seniors. • Advocate for retention and expansion of health services supporting Seniors.
1.6	• Advocate and partner with external stakeholders to initiate/expand/improve sporting and recreational opportunities. • Continually seek ways to enhance program and event delivery at Shire venues.

10 YEAR PRIORITY	ITEM	4 YEAR DELIVERABLE	STATUS	DELIVERY			
				26/27	27/28	28/29	29/30
1.1	1.1.1	Formulate a local *"Public Health Plan"*.	●	$			
1.2	1.2.1	Adopt a "Quairading Community and Economic Development Action Plan"	●	$			
1.2	1.2.2	Investigate a program of initiatives that promotes, creates and celebrates active volunteerism	●	O	O	O	O
1.2	1.2.3	Deliver and support a range of family-friendly events, encouraging social connection, strengthen community wellbeing and create opportunities for residents of all ages to come together.	●	($)	($)	($)	($)
1.4	1.4.1	Adopt a "Quairading *Youth Development Plan*".	●	$			
1.5	1.5.1	Develop a business case and needs assessment for the development of independent living units	●	$			

1.6	1.6.1	Continue to enhance and deliver the *Community Grants Program*	●	$	$	$	$

$ Funded *** Part-funded, seeking further support** **O Operational Delivery**
($) For Annual Budget Consideration **- Not funded, seeking grants funding**

3.1. KEY ACHIEVEMENTS THIS QUARTER:

1.1.1 Quairading Public Health Plan 2026–2028 adopted: Council adopted the Plan at the April 2026 Council Meeting, with the Plan subsequently published on the Shire website.

1.2.1 Community and Economic Development Action Plan progressed: The Plan has been substantially drafted through the strategic planning review process and is currently being refined by officers, with presentation to Council anticipated during the 2026/27 financial year.

1.4.1 Youth Development Plan progressed: A draft Youth Development Plan has been developed through the strategic planning review process and is being refined by officers prior to presentation to Council.

1.2.2 Volunteerism data collected: A volunteer survey was undertaken to better understand the level and nature of volunteering within the Quairading community, including the amount of time residents contribute through volunteering.

1.2.2 Volunteer contribution recognised: Volunteers were acknowledged through the survey initiative, with participants provided with a coffee voucher in recognition of their contribution to the community.

1.2.3 Community events delivered: The Shire delivered a successful combined school and Shire NAIDOC celebration, providing an opportunity for residents of different ages to come together and celebrate culture and community. A Catch Up with Council event was held during the quarter, providing an informal opportunity for community members to connect with Councillors and discuss local matters.

1.5.1 Surveys in progress: Community engagement has commenced through a series of surveys seeking feedback on current and future ageing-in-place and independent living needs within the community. The survey findings will inform the development of the business case and needs assessment.

1.6.1 Annual Budget adopted: The 2026/27 Annual Budget has been adopted, with $37,845 allocated to the Community Grants Program to support community-led projects and initiatives throughout the year.

Council Plan 2026-36 Quarterly Report
July-September 2026

4. QUARTERLY PROGRESS SUMMARY – OUR ECONOMY

OUR ECONOMY

GOAL: **We build prosperity for all, enabling sustained and diversified economic and employment growth.**

STRATEGIC COMMUNITY PRIORITIES (10 YEAR):	
	2.1 A growing and connected business community
	2.2 Enhanced tourism activity
	2.3 Improved marketing and promotion

CORPORATE BUSINESS PLANNING

CORE BUSINESS DELIVERABLES: Economic Development, Other Culture and Heritage, Rural Services, Tourism & Area Promotion and Transport Licensing.

COMMUNITY EXPECTATIONS - ONGOING ADVOCACY AND SUPPORT

10 YEAR PRIORITY	ONGOING DELIVERABLES
2.1	• Promote use of traineeships and apprenticeship schemes with local businesses. • Promote wage and training government subsidy programs. • Foster and encourage local business development in the local township that supports our residents and the local and broader community. • Ensure economic development is supported through engagement with key economic groups.
2.2	• Develop the *"Take a Closer Look"* branding. • Encourage local businesses and groups to incorporate the *"Take a Closer Look"* branding. • Ensure visitors receive timely and accurate information about our Shire attractions and services.
2.3	• Promote and advocate for the importance of agriculture and the associated support businesses and Quairading's agricultural significance. • Ensure the Shire of Quairading is marketed and promoted locally, state-wide and nationally to tourists and investors.

10 YEAR PRIORITY	ITEM	4 YEAR DELIVERABLE	STATUS	DELIVERY 26/27	27/28	28/29	29/30
2.1	2.1.1	Deliver the Shire's "Business Support Grants Program".	●	($)	($)	($)	($)
2.1	2.1.2	Facilitate the formation of a Quairading Business Working Group (QBWG)	●	O			
2.1	2.1.3	Adopt a business attraction strategy for Quairading	○	O			
2.2	2.2.1	Engage with external stakeholders to support regional tourism that benefits Quairading	●	O ($)	O ($)	O ($)	O ($)
2.2	2.2.2	Investigate the development of specific tourism self-guided tours/trips	○	O			
2.2	2.2.3	Continue to upgrade and promote key tourist attractions and facilities	●	($)	($)	($)	($)
2.3	2.3.1	Improve tourism awareness via strategic placement of tourism signage incorporating the "Take a Closer Look" branding.	●	($)	($)		

$ Funded *** Part-funded, seeking further support** **O Operational Delivery**

($) For Annual Budget Consideration **- Not funded, seeking grants funding**

4.1 KEY ACHIEVEMENTS THIS QUARTER

2.1.1 Program Development and Funding: Council adopted an annual budget allocation of $30,000 to deliver the Business Support Grants Program. An updated Business Support Grants Policy has been drafted and is scheduled for consideration by Council at the September Ordinary Council Meeting.

2.1.2 Business Engagement and Communication: Shire business contact details have been reviewed and updated, and the business directory on the Shire of Quairading website has been updated to improve the accuracy of business information and support future business engagement.

2.2.1 Regional Tourism Collaboration: Quairading continues to be a member of the Roe Tourism Association, comprising eight member Shires that meet quarterly to collaborate on regional tourism opportunities. The group met in August, with ongoing engagement providing opportunities for Quairading to participate in emerging regional tourism initiatives, including opportunities such as night sky/astro-tourism.

2.2.3 Tourism Facility Upgrades: The 2026/27 Annual Budget includes funding for upgrades to the Caravan Park reception area, including new furniture. New blinds are also planned for all two-bedroom cabins, with landscaping completed around the new one-bedroom cabins.

2.3.1 Tourism Signage and Promotion: The 2026/27 Annual Budget was adopted, including $10,000 towards a partnership project with local businesses to support tourism signage, incorporating the Take a Closer Look branding and improving visitor awareness of local tourism offerings.

The existing Pathways to Wave Rock signage has been removed, with a plan being developed to relocate four key signs to more strategic visitor locations, including the Swimming Pool, Toapin Weir and Truck Stop area. The signage will incorporate QR codes directing visitors to the Pathways to Wave Rock – Quairading webpage, providing additional information and encouraging visitors to explore local attractions and tourism offerings.

Council Plan 2026-36 Quarterly Report
July-September 2026

5. QUARTERLY PROGRESS SUMMARY – OUR BUILT INRASTRUCTURE

OUR BUILT INFRASTRUCTURE

GOAL: **We strengthen the charm, identity and appeal of Quairading by improving public spaces, streetscapes and public infrastructure while enhancing and celebrating its heritage.**

STRATEGIC COMMUNITY PRIORITIES (10 YEAR):		
	3.1 Well maintained and safe road and footpath infrastructure	**3.5** Continued Caravan Park Enhancement
	3.2 Financially viable and sustainable approach to Shire Asset Management	**3.6** Improved Power Services
	3.3 Continual aesthetic and sustainable improvements to streetscapes, parks and gardens	**3.7** Improved building approval processes
	3.4 Enhanced sporting & recreational facilities	**3.8** Improved housing and land options

CORPORATE BUSINESS PLANNING

CORE BUSINESS DELIVERABLES: Aerodrome, Asset Management, Building Control, Caravan Park, Cemetery, Dams & Water Supply, Footpaths, Housing, Public Halls and Civic Centres, Public Swimming Pool, Public Toilets, Road Construction, Road Maintenance, Sanitation, Sport & Recreation Facilities, Town Planning, Townscape & Verges.

COMMUNITY EXPECTATIONS - ONGOING ADVOCACY AND SUPPORT

10 YEAR PRIORITY	ONGOING DELIVERABLES
3.1	• Maximise funding for roads through external funding opportunities. • Advocate for reducing the freight burden on local road networks.
3.2	• Continually implement long-term maintenance and renewal programs.
3.3	• Facilitate the maintenance and provision of amenities in our local parks and open spaces reflecting local values and priorities and the broader regional demand on facilities. • Continually maintain reticulation systems, and improve and monitor watering cycles.
3.4	• Encourage and support participation in a range of public activities and events where residents can gather and interact.
3.5	• Continue to promote the caravan park.
3.6	• Advocate for improvements in power services.
3.7	• Provide improved regulatory services, including planning, building and health.
3.8	• Actively seek innovative and cost-effective means of increasing housing stock across the Shire. • On-sell housing stock where the asset is at end-of-life cycle.

10 YEAR PRIORITY	ITEM	4 YEAR DELIVERABLE	STATUS	DELIVERY			
				26/27	27/28	28/29	29/30
3.1	3.1.1	Develop and implement the 10-year road plan and strategies	●	O	O	O	O
3.2	3.2.1	Update Shire Asset Management Plan	●	O	O	O	O
3.3	3.3.1	Increased tree canopy within the townsite		($)	($)	($)	($)
3.3	3.3.2	Continue to improve the Shire's public art collection	○		($)		
3.4	3.4.1	Develop the Sports, Recreation and Cultural Precinct	●	*	*	*	*
3.4	3.4.2	Investigate new recreational options	○	O	O	O	O
3.4	3.4.3	Investigate options for a heated pool facility	○		O		

3.5	3.5.1	Explore options to expand accommodation options at the Caravan Park	○	O	O	O	O
3.6	3.6.1	Develop a plan of action relating to the State Government addressing power outage issues in Quairading.	●	O			
3.7	3.7.1	Explore options to improve building approval processes and services	●	O			
3.8	3.8.1	Review Local planning scheme to ensure housing and land size choices are available	●	($)			
3.8	3.8.2	Develop a business case and needs assessment for the development of independent living units in Quairading	●	($)			
3.8	3.8.3	Develop a "Local Housing Strategy"	●	O			
3.8	3.8.4	Continue to support the Central East Accommodation & Care Alliance	●	$	$	$	($)

$ Funded *** Part-funded, seeking further support** **O Operational Delivery**
($) For Annual Budget Consideration **- Not funded, seeking grants funding**

5.1 KEY ACHIEVEMENTS THIS QUARTER

3.6.1 Draft plan progressing: The plan will identify key issues and impacts associated with outages and outline proposed actions and advocacy opportunities for engagement with the State Government and relevant stakeholders. The draft plan is currently being developed and is scheduled to be tabled for Council consideration at the October 2026 Ordinary Council Meeting.

3.7.1 Regulatory Services and Process Improvement: The 2026/27 Annual Budget includes provision for the employment of a Regulatory Services Officer. The position will support the streamlining of building approval processes, working closely with the Shire's planning, building and regulatory service contractors. The role will also be responsible for identifying opportunities to improve internal processes and service delivery.

3.8.1 Planning consultant engaged: A planning consultant has been engaged to undertake a review of the Shire's Local Planning Scheme, with a focus on ensuring that a suitable range of housing and land size options is available to meet current and future community needs. A project kick-off session with Council is scheduled for September 2026, which will provide an opportunity to discuss the project scope, key considerations and desired outcomes before the review progresses.

3.8.2 & 3.8.3 Surveys in progress: Community engagement has commenced through a series of surveys seeking feedback on current and future ageing-in-place and independent living needs within the community. The survey findings will inform the development of the business case and needs assessment.

3.8.4 CEACA homes progressing: The Shire of Quairading continues to be an active member of the Central East Accommodation & Care Alliance (CEACA), with the annual membership contribution provided for in the 2026/27 Annual Budget. The Budget also includes the Shire's required co-contribution towards the development of four new CEACA social housing homes in Quairading, following the recent funding announcement.

5.2 NOTES ON DELIVERABLES AT RISK

3.4.1 Develop the Sports, Recreation and Cultural Precinct: The Shire's application to the Regional Precincts and Partnerships Program was recently unsuccessful, impacting the timing and progression of the project. There are potential alternative funding opportunities, including the Australian Government's Growing Regions Program, which is expected to open for applications in the near future, with details yet to be announced. The revised State Government Community Sporting and Recreation Facilities Fund (CSRFF) funding stream through CITS may also provide an opportunity; however, this funding is expected to require a greater financial contribution from Council. Council guidance will be required regarding the future direction, scope and potential staging of the project, including consideration of any changes that may be necessary to align with available funding opportunities.

6. QUARTERLY PROGRESS SUMMARY – OUR NATURAL ENVIRONMENT

OUR NATURAL ENVIRONMENT

GOAL: To treasure and protect our natural environment to sustain for generations to come by minimising our impact on the local environment.

STRATEGIC COMMUNITY PRIORITIES (10 YEAR):	
	4.1 A healthy natural environment
	4.2 High standard of regulatory services

CORPORATE BUSINESS PLANNING

CORE BUSINESS DELIVERABLES: Health Administration & Inspection, Waste Management and Weed Management.

COMMUNITY EXPECTATIONS - ONGOING ADVOCACY AND SUPPORT

10 YEAR PRIORITY	ONGOING DELIVERABLES
4.1	• Advocate for greater community engagement in the management of nature reserves and control of invasive species. • Advocate for minimising waste to landfill and increasing recycling.
4.2	• Maintain a high standard of environmental health and regulatory services.

10 YEAR PRIORITY	ITEM	4 YEAR DELIVERABLE	STATUS	DELIVERY			
				26/27	27/28	28/29	29/30
4.1	4.1.1	Investigate, Develop and implement a plan for enhancement of Toapin Weir and Reserve as a community and tourism asset.	◯	O	($)	($)	($)
4.2	4.2.1	Conduct public education on recycling and waste reduction	◯	O	O	O	O

	4.2.2	Bulk rubbish and Green Waste collections	●	($)	($)	($)	($)
	4.2.3	Develop a Waste Management Strategy	●	O			

$ Funded *** Part-funded, seeking further support** **O Operational Delivery**
($) For Annual Budget Consideration **- Not funded, seeking grants funding**

6.1 KEY ACHIEVEMENTS THIS QUARTER

Dates Scheduled: A bulk rubbish and green waste collection has been scheduled for 28 September 2026, providing the community with an opportunity to clear unwanted waste and green waste ahead of the upcoming bushfire season.

7. QUARTERLY PROGRESS REPORT – OUR GOVERNANCE & LEADERSHIP

OUR GOVERNANCE AND LEADERSHIP

GOAL: We are united in our actions to connect, listen, support and advocate, thereby leveraging the potential of our people, places and resources.

STRATEGIC COMMUNITY PRIORITIES (10 YEAR):	5.1 Positive community interactions	5.3 Strong Council leadership
	5.2 Strong financial and governance performance	5.4 Leadership Development

CORPORATE BUSINESS PLANNING

CORE BUSINESS DELIVERABLES: Civic Leadership, Corporate Management and Governance.

COMMUNITY EXPECTATIONS - ONGOING ADVOCACY AND SUPPORT

10 YEAR PRIORITY	ONGOING DELIVERABLES
5.1	• Undertake the civic duties of Council with the highest degree of ethics. • Monitor Shire services and facility use to ensure equal access and inclusion for all community members.
5.2	• Effective delivery of services and infrastructure to meet community needs. • Deliver governance through transparent and robust policy and processes.
5.3	• Ensure Quairading is represented and an active contributor in national, state and regional forums and policy development.
5.4	• Continue to comply with legislative requirement for elected member training. • Continue to encourage Elected Members attendance at relevant WALGA or agency meetings and functions.

10 YEAR PRIORITY	ITEM	4 YEAR DELIVERABLE	STATUS	DELIVERY 26/27	27/28	28/29	29/30
5.1	5.1.1	Improve communication of the role of Local Governments	○	O	O	O	O
5.1	5.1.2	Ensure Shire website and social media reflect contemporary best practice and website is regularly updated.	●	O	O	O	O
5.2	5.2.1	Forward planning to achieve community priorities (Strategic Planning/Annual budgets)	●	O	O	O	O
5.3	5.3.1	Develop partnerships with external agencies/organisations for improved Services	○	($) O	($) O	($) O	($) O

5.4	5.4.1	Councillors participate in regular leadership and governance training	●	$	$	$	$
5.4	5.4.2	Offer opportunities and learning that fosters future elected members	○	O	O	O	O

$ Funded *** Part-funded, seeking further support** **O Operational Delivery**
($) For Annual Budget Consideration **- Not funded, seeking grants funding**

7.1 KEY ACHIEVEMENTS THIS QUARTER

5.1.2 Continual community engagement: The Shire website continues to be regularly updated with current news, events, community information and statutory requirements, ensuring key information remains accessible to the community. Social media continues to be the Shire's primary community noticeboard, with a growing audience and increasing engagement providing an effective channel for sharing information, promoting events and connecting with the community.

5.2.1 Strategic Planning and Annual Budgeting: During the quarter, Council adopted the 2026/27 Annual Budget, aligning financial resources with identified community priorities and the actions outlined in the Council Plan 2026–2036. Forward planning activities continue to be coordinated through the Shire's annual planning calendar, with key strategic, operational and statutory planning requirements scheduled throughout the year to support timely decision-making and delivery of community priorities

5.4.1 Concept forum training: During the quarter, Officers commenced providing short monthly tutorials at Concept Forum on operational and governance matters, including Shire processes and Council responsibilities. These sessions are intended to build Councillors' knowledge and understanding of local government operations.

12.4 Feedback Policy - Biennial Review (00:25:10)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Marion Haeusler, Manager of Governance
Attachments	1. Feedback Policy (Draft)
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 049-26/27

Moved: Cr JC Hayes
Seconded: Cr BR Cowcill

That Council note the review and endorse the amended Feedback Policy, as presented.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

The Feedback Policy was last reviewed and endorsed by Council at its Ordinary Council Meeting in August 2024.

Officers have reviewed the Policy (Attachment 1) for Council's endorsement.

MATTER FOR CONSIDERATION

The Shire of Quairading routinely reviews its Policies on a biennial basis, as prescribed, or when necessary. Policies are reviewed against Shire processes and procedures, changes in legislation, and for clarity in wording.

As the draft policy shows, Officers made changes to the wording of the Policy to make it more concise and clear. An explanation was added to define a "vexatious complaint" following the recent amendments to the *Local Government Act 1995* (s. 5.130).

Officers also removed Annexure A from the Policy as it describes the procedures for dealing with feedback and is operational in nature and will be added to the Chief Executive Officer's Business Operating Procedures.

BACKGROUND

Local governments receive feedback from the public on a daily basis whether the feedback is in the form of a compliment, complaint or suggestion regarding works that have been carried out or services that have been provided to our community.

Receiving feedback in any form must be taken seriously and be considered important to Council. Feedback gives insight about where the community consider Council are doing well, and where there may be room for improvement. Feedback allows the Shire to adhere to the continuous improvement model and ensure that issues identified and submitted by members of the public may be rectified in a timely and consistent manner. Through feedback from the public, management of the Shire is held accountable, and employees can receive direction on ways to improve the overall quality of the Shire's services.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Rules of Conduct) Regulations 2007

Privacy Act 1988

Public Interest Disclosure Act 2023

Privacy and Responsible Information Sharing Act 2024

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

ALIGNMENT WITH STRATEGIC PRIORITIES

1.2 Our Community: A growing inclusive, connected and involved community

5.1 Our Governance and Leadership: Positive community interactions

5.3 Our Governance and Leadership: Strong Council leadership

CONSULTATION

Nil

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

Nil

RISK ASSESSMENT

	Option 1
Financial	N/A
Health	N/A
Reputation	High *If feedback is not managed well, it could cause a significant breakdown between the community and Council.*

Operations	Low *If Council has a strong policy for feedback management, complaints, compliments and suggestions from the public can be dealt with quickly and efficiently. Processing of feedback forms part of normal administration operations.*
Natural Environment	N/A

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

FEEDBACK POLICY

PURPOSE

The Shire welcomes all feedback which is used to continuously improve the quality of community engagement, product and service delivery, and innovative project design and delivery.

This Policy supports Shire of Quairading Officers to manage compliments, complaints and feedback in a fair, effective and consistent manner that is responsive to the needs of our community.

Most importantly, this feedback is actively used to inform continuous quality improvement across all aspects of Shire operations.

SCOPE

This policy applies to compliments, suggestions and complaints relating to the following:

Deleted: the Shire of Quairading, the scope of which includes

- Decisions made by employees of the Shire;
- Suggestions from the public for improving service quality and delivery;
- The conduct of employees and contractors of the Shire;
- Practices, policies and procedures of the Shire; and
- Organisational learning and continuous improvement.

Complaints made in line with Section 3 of the Code of Conduct for Elected Members, Committee Members and Candidates are not covered by this Policy and are dealt with in the Code of Conduct Behaviour Complaints Management Policy.

DEFINITIONS

Compliment

A compliment is positive feedback about our products, services or staff. It can recognise a skill, behaviour or activity of the organisation, an organisation's business unit, or individual staff member.

Complaint

A complaint is negative feedback and an expression of dissatisfaction related to our products, services or staff.

Suggestion

A suggestion is any opinion, comment, feedback, and expression of interest or concern made about our products, services or staff.

Customer

A customer is the recipient of a service or product of the Shire of Quairading.

FEEDBACK POLICY

Vexatious Complaint

The repeated and/or obsessive pursuit of unreasonable complaints, unrealistic outcomes, or reasonable complaints pursued in an unreasonable manner.

POLICY

The Shire of Quairading undertakes to respond to all feedback in a timely and courteous manner in accordance with its Code of Conduct, Customer Service Charter and Feedback Management Framework.

Compliments

Compliments provide positive feedback on services the Shire provides to the community, the conduct of individual employees, teams or the organisation, projects undertaken or completed, work carried out, or the handling of a complaint or request.

Compliments are used to:

- evaluate the types and levels of services provided by the Shire;
- assess the effectiveness of the Shire's community engagement and communication strategies;
- review individual and team performance; and
- provide recognition to staff where it is due.

All compliments are logged in the Shire's records management system and forwarded to the officer/s involved and to the appropriate supervisor for noting.

Suggestions

The Shire also encourages the community to submit suggestions and ideas as part of its commitment to providing great service and striving for continuous improvement.

As part of our commitment to providing excellence in customer service the Shire will:

- Listen to suggestions;
- Create an environment where feedback is seen as a means to continually improve our services; and
- Ensure that employees acknowledge and respond to suggestions in a timely manner.

All suggestions will be logged into the Shire's records management system so the feedback can be used for continuous quality improvement (to improve our products and services). Comments will be sent to the officer/s involved and to the appropriate supervisor for assessment and response. This response may include a change to system, policy and/or process.

Complaints

What is a formal complaint?

The Australian Standard on Complaints Handling defines a 'complaint' as any: *"expression of dissatisfaction made to an organisation, related to its products [or services] or the complaints handling process itself, where a response or resolution is explicitly or implicitly expected."*

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Deleted: There are numerous instances where the Shire is complimented on the provision of services offered and the employees that undertake those service provisions. ¶

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Deleted: what the Quairading community values about the work the Shire does, and how individual employees and the organisation as a whole listen to and process what the Shire's customers have to say

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Deleted: Indicates which aspects of the Shire's services customers value

Deleted: Helps to build a balanced picture of how services impact customers

Deleted: Provides the Shire with an opportunity to share compliments among its employees demonstrating good practice in the services provided

Deleted: Helps to boost morale and provide recognition to employees

Deleted: Employees who continually demonstrate excellent customer service may be recognised through regular performance reviews. ¶

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What is not a formal complaint?

Examples of matters that are **not** formal complaints are as follows: -

- A request for service (unless there was no response to a first request for a service);
- A request for information or an explanation of a policy or procedure;
- Disagreement with a Council Policy;
- A request for review of a decision for which a structured process applies;
- An expression concerning the general direction or performance of the Council or Councillors;
- A petition
- Reports of damaged or faulty infrastructure; and
- Reports about noise, dogs, nuisances, unauthorised building work or similar issues that fall into the Regulatory aspect of Council's service.

Many issues raised are called "complaints" because the customer is unhappy about the situation. However, they are simply issues dealt with by Council on a day-to-day basis, are not formal complaints and do not form part of the formal complaints management process.

What is a vexatious complaint?

Examples of vexatious complaints includer where a complainant:

- Continues to pursue a matter after the complaint process has been fully exhausted.
- Repeatedly raises the same issues despite having received a response.
- Refuses to accept documented evidence or a reasonable explanation.
- Continually changes the basis of the complaint or introduces new issues to prolong the matter.
- Uses the complaint process primarily to harass, annoy, or burden the local government rather than to resolve a genuine concern.

Anonymous complaints

An anonymous customer complaint will only be investigated where reasonable and sufficient information is provided and which, in the opinion of Shire employees, constitutes:

- A breach of statutory provisions;
- A breach of an approval, licence or permit;
- A matter for which the Shire is obligated to act, prescribed in the *Local Government Act 1995*, *Corruption Crime & Misconduct Act 2003* or under any other written law;
- A matter which if not attended to could reasonably constitute a risk to the public health and safety of persons, animals or the environment; and
- A matter which is deemed to be capable of investigation and resolution without assistance from the complainant.

FEEDBACK POLICY

GUIDELINES

AS/NZ 1002:20014 - Guidelines for complaints management in organisations;

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Freedom of Information Act (WA) 1992¶
Local Government Act 1995¶
Local Government (Rules of Conduct) Regulations 2007¶
Privacy Act 1998¶
Public Interest Disclosure Act 2003.¶
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STATUTORY ENVIRONMENT

Freedom of Information Act (WA) 1992

Local Government Act 1995

Local Government (Model Code of Conduct) Regulations 2021

Privacy and Responsible Information Sharing Act 2024

Public Interest Disclosure Act 2003

Record of Policy Review

Version	Author	Council Adoption	Resolution	Reason for Review	Next Review Date	CEO Signature
01	Neville Hale(ACEO)	29/06/17	217-16/17	New Policy		
02	Graeme Fardon	20/12/18	115-18/19	Policy Review Project – 03/10/2018		
03	Graeme Fardon	17/12/20	97-20/21	Biennial Policy Review	Dec 20	
04	Nicole Gibbs	30/06/22	198 -21/22	Policy Update	Aug 24	
05	Marion Haeusler	29/08/24	036-24/25	Biennial Review and minor update	Aug 26	
06	Marion Haeusler	24/09/2026		Biennial Review	Sep 2028	

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ITEM 13 MATTERS FOR CONSIDERATION – HEALTH & BUILDING (00:26:01)

No matters for consideration

ITEM 14 MATTERS FOR CONSIDERATION – WORKS & SERVICES (00:26:10)

14.1 Asset Management Policy - Biennial Review

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Sarah Caporn, Executive Manager, Works & Services
Attachments	1. Asset Management Policy, Sept 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 050-26/27

Moved: Cr LJ Stacey Cowcill
Seconded: Cr BR Cowcill

That Council adopts the Asset Management Policy as presented.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

This report presents the reviewed Asset Management Policy for Council consideration and adoption (see Attachment 1). The Policy establishes Council's strategic commitment to sustainable management of the Shire's assets, including infrastructure, buildings, land, plant, equipment, information technology and other resources that support service delivery to the community.

MATTER FOR CONSIDERATION

For Council to consider and adopt the reviewed Asset Management Policy, which provides the strategic policy position for managing Shire assets through a whole-of-life, financially sustainable and risk-based approach.

The reviewed Asset Management Policy provides a clear strategic framework for how the Shire will manage assets to deliver services at agreed and affordable levels of service. The Policy recognises that assets are a significant community investment and confirms Council's commitment to whole-of-life management, financial sustainability, risk-based decision-making, reliable asset data, intergenerational equity, sustainability and transparent governance.

Adoption of the Policy will support consistent assessment of asset renewal, maintenance, upgrades, new assets and gifted or transferred assets, ensuring decisions are aligned with the Council Plan, Long Term Financial Plan and future budget capacity.

It is recommended that Council adopt the Asset Management Policy as presented.

BACKGROUND

Council's assets represent a significant community investment and are essential to delivering services, supporting economic activity, enabling safe and connected communities and achieving the aspirations set out in the Council Plan.

The Asset Management Policy was last reviewed in September 2023 and is now due for review. It has been updated to clarify Council's strategic commitment to sustainable asset management, including the assessment of whole-of-life costs, service benefits, risks and alignment with the Council Plan before supporting new, upgraded, gifted or transferred assets.

The reviewed Policy also identifies the Asset Management Plan as a key supporting document that will guide implementation of asset management principles, lifecycle planning, renewal priorities and annual budget preparation.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Adoption of the reviewed policy will replace the current Asset Management Policy and provide Council's strategic direction for asset management decision-making.

The Policy supports whole-of-life management, financial sustainability, risk-based prioritisation, evidence-based decisions, intergenerational equity, sustainability and transparent governance.

Asset Management Policy

FINANCIAL IMPLICATIONS

There are no immediate financial implications arising from adoption of the Policy. Implementation of the Policy will support long-term financial sustainability by aligning asset renewal, maintenance, upgrade and new capital decisions with the Long-Term Financial Plan, Asset Management Plan and annual budget capacity.

ALIGNMENT WITH STRATEGIC PRIORITIES

3.1 **Our Built Infrastructure**: Well maintained and safe road and footpath infrastructure

3.2 **Our Built Infrastructure**: Financially viable and sustainable approach to Shire Asset Management

3.3 **Our Built Infrastructure**: Continual aesthetic and sustainable improvements to streetscapes, parks and gardens

3.4 **Our Built Infrastructure**: Enhanced sporting & recreational facilities

3.5 **Our Built Infrastructure**: Continued Caravan Park Enhancement

5.2 **Our Governance and Leadership**: Strong financial and governance performance

CONSULTATION

The reviewed Policy has been prepared as part of the biennial policy review process. Internal consultation has occurred with the Executive Manager, Works & Services and Chief Executive Officer. Further consultation will occur through Council's consideration of this report and ongoing community communication through the Shire's integrated planning and reporting framework.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

1.3 Infrastructure and Operational Risks: Road Infrastructure and Maintenance

2.3 Community Health and Safety Risks: Natural and Man-Made Disasters

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

4.2 Strategic, Social and Economic Risks: Social Challenges and Community Expectations

RISK ASSESSMENT

Financial	Low *Adoption of the Policy strengthens financial decision-making by requiring asset decisions to consider whole-of-life costs, renewal requirements, affordability and alignment with long-term financial capacity.*
Health	Low *The Policy supports risk-based asset planning that considers safety, service interruption and community health impacts associated with Shire assets.*
Reputation	Low *A clear and contemporary Policy demonstrates responsible stewardship of community assets and supports transparent governance.*
Operations	Low *The Policy provides direction for maintenance, renewal, upgrade, disposal and lifecycle planning, assisting the organisation to prioritise operational effort and available resources.*
Natural Environment	Low *The Policy requires asset planning to consider sustainability, environmental impacts, climate resilience, resource efficiency and the long-term adaptability of assets.*

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

ASSET MANAGEMENT POLICY

PURPOSE

The purpose of this Policy is to establish Council's strategic commitment to the sustainable management of the Shire of Quairading's assets so that they support community priorities, deliver appropriate levels of service, manage risk and remain affordable over the long term.

SCOPE

This Policy applies to all assets managed by the Shire of Quairading.

Asset means a resource controlled or managed by the Shire from which economic, social, environmental or community benefits are expected to be derived. Assets include infrastructure, buildings, land, plant, equipment, information technology and other resources that support the delivery of services to the community. This includes, but is not limited to, roads, footpaths, bridges, drainage, kerbing, carparks, lighting, signs, buildings, recreation facilities, parks, reserves, waste facilities, aerodrome, plant and other equipment.

Asset Management is the coordinated activity of the Shire to realise value from its assets through the planning, acquisition, operation, maintenance, renewal and disposal of assets to sustainably deliver agreed levels of service.

POLICY

Council recognises that assets are a significant community investment and are essential to delivering services, supporting economic activity, enabling safe and connected communities, and achieving the aspirations set out in the Council Plan.

The Shire will manage assets through an integrated, whole-of-life approach that balances service levels, cost, risk, renewal, growth, sustainability and intergenerational equity.

New assets, upgrades and gifted or transferred assets will only be supported where their whole-of-life costs, service benefits, risks and alignment with the Council Plan have been assessed and can be accommodated within the Shire's long-term financial capacity.

Asset renewal and maintenance priorities will be based on condition, criticality, risk, service need, utilisation and affordability.

Replacement or renewal of existing assets will generally be prioritised over asset expansion unless expansion is clearly supported by strategic need, community benefit and sustainable funding.

GUIDING PRINCIPLES

1. **Community-focused service delivery:** Assets will be managed to support services that meet current and future community needs at agreed and affordable levels of service.
2. **Whole-of-life management:** Decisions will consider the full cost of planning, acquisition, operation, maintenance, renewal, upgrade, disposal and decommissioning.
3. **Financial sustainability:** Asset decisions will be aligned with the Long-Term Financial Plan and annual budget capacity, with priority given to replacement, renewal and maintenance of existing essential assets before creating additional assets.

4. **Risk-based decision-making:** Asset planning will consider safety, service interruption, regulatory, financial, environmental and reputational risks.
5. **Evidence and data:** Decisions will be informed by reliable asset condition, performance, utilisation, valuation and cost information.
6. **Intergenerational equity:** Council will seek to avoid transferring unreasonable asset renewal, maintenance or financial burdens to future communities.
7. **Sustainability and resilience:** Asset planning may consider environmental impacts, climate resilience, resource efficiency and the long-term adaptability of assets.
8. **Transparent governance:** Asset management responsibilities, priorities and trade-offs will be clearly documented and reported to Council and the community.

RELATED DOCUMENTS

To support implementation of this Policy, the Shire will maintain an Asset Management Plan (AMP).

The AMP is the Shire's primary asset management document and establishes the strategic direction, management practices, service levels, lifecycle planning, performance measures and continuous improvement actions required to sustainably manage Council assets. The AMP will inform and align with the Shire's Council Plan and Long-Term Financial Plan.

The AMP provides important information towards operational and workforce planning, including the annual budget, to achieve the organisational goals as decided by the Council.

Policy → Asset Management Plan → Annual Budget

MONITORING AND REPORTING

The Shire will monitor asset management performance through periodic review of asset condition, renewal requirements, service levels, risk, expenditure and financial sustainability indicators. Reporting will support informed Council decisions and transparent communication with the community through an integrated planning and reporting framework.

STATUTORY ENVIRONMENT

- Local Government Act 1995

Record of Policy Review

Version	Author	Council Adoption	Resolution	Reason for Review	Review Date	CEO Signature
01	Graeme Fardon	29/08/13	50-13/14	New Policy		
02	Graeme Fardon	27/09/18	41-18/19	Policy Review Project – 6/09/2018		
03	Graeme Fardon	17/12/20	97-20/21	Biennial Policy Review	Dec 2022	
04	Sarah Caporn	28/09/23	77-23/24	Biennial Policy Review	Sep 2025	
05	Sarah Caporn			Biennial Policy Review		

14.2 Naming of Public Places Policy (00:26:48)

Responsible Officer	Nic Warren, Chief Executive Officer
Reporting Officer	Sarah Caporn, Executive Manager, Works & Services
Attachments	1. Naming of Public Places Policy
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 051-26/27

Moved: Cr BR Cowcill
Seconded: Cr JC Hayes

That Council adopt the Naming of Public Places Policy.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

The Shire currently has no consolidated policy on the naming of public places.

The proposed new policy (Attachment 1) will establish a consistent and transparent framework and process for Council when considering naming of places under the authority of, owned or managed by the Shire of Quairading.

The Policy will also maintain the consolidated Register of Approved Names to further guide and support Council for future naming decisions.

MATTER FOR CONSIDERATION

For Council to consider adopting the draft Naming of Public Places Policy, which establishes a consistent, transparent and culturally respectful framework for naming or renaming new projects, community requests, commemorative recognition or recognising Aboriginal cultural heritage.

The draft Policy provides a single framework for assessing naming proposals but also maintains the Register of Approved Names for the community to consult and Council to consider when naming or renaming of public places in the Shire.

BACKGROUND

The Shire does not currently have a consolidated policy to guide the naming or renaming of roads, buildings, facilities, parks, reserves and other public places.

Naming or renaming public places will often generate strong community interest because place names are closely connected to personal identity, local history, cultural heritage, community recognition and a sense of belonging. A clear and consistent process will assist Council when considering a name for public places in the Shire.

Council last established the Geographical Names Committee in September 2013. A further community request was considered by Council at their March 2025 meeting from the Hall family. The dual naming of Mount Stirling was raised at the August 2026 Reconciliation Action Plan Committee meeting, however a formal request has not yet been received.

STATUTORY ENVIRONMENT

Local Government Act 1995

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Adoption of this Policy has no immediate material financial implications. Any future costs associated with approved naming or renaming proposals, including signage, consultation, notifications and updates to Shire records, will be assessed on a case-by-case basis and met from the relevant adopted budget or presented to Council for separate consideration if unbudgeted.

ALIGNMENT WITH STRATEGIC PRIORITIES

5.1 **Our Governance and Leadership**: Positive community interactions

5.2 **Our Governance and Leadership**: Strong financial and governance performance

5.3 **Our Governance and Leadership**: Strong Council leadership

1.2 **Our Community**: A growing inclusive, connected and involved community

CONSULTATION

No formal community consultation has been undertaken in relation to the draft Policy. The Policy has been informed by previous naming matters raised with Council and circulation of the policy with senior staff.

Consultation with affected stakeholders, relevant authorities and Aboriginal representatives will be undertaken as required when individual naming proposals are considered.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

3.3 Governance, Financial and Compliance Risks: Organisational Misconduct

RISK ASSESSMENT

Financial	Low *Adoption of the Policy has no immediate material financial impact. Costs arising from individual naming or renaming proposals will be assessed and budgeted on a case-by-case basis.*
Health	Low *The Policy is administrative in nature and is not expected to create a direct health or safety risk. Clear naming and notification processes may assist reliable identification and navigation of public places.*
Reputation	Medium *Naming decisions can generate strong community interest and differing views. A transparent, consistent and culturally respectful process, including appropriate consultation, will reduce the risk of perceived bias, exclusion or inadequate recognition of local and Aboriginal cultural heritage.*
Operations	Low *The Policy provides a consistent assessment and approval process and a Register of Approved Names, reducing administrative uncertainty. Individual proposals may require staff time to coordinate consultation, approvals, signage and updates to Shire systems.*
Natural Environment	Low *The Policy has no direct environmental impact. Any signage or works associated with a future naming proposal will be subject to the Shire's usual environmental, planning and land-management requirements.*

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

COMMENTS AFFECTING COUNCIL DECISION

Cr Cowcill notes that on page 177 of the agenda (page 3 of the policy document) under the heading "Aboriginal Naming and Dual Naming", the first dot-point omits roads a place that can be named. The Cr asked that this be added to the final Policy as there is a difference between roads and streets and both should be mentioned here.

NAMING OF PUBLIC PLACES POLICY

PURPOSE

The purpose of this policy is to establish a consistent and transparent framework for the naming and renaming of streets, roads, buildings, facilities, parks, reserves, public open spaces and other places under the authority of the Shire of Quairading.

This policy aims to:

- Ensure naming decisions reflect local history, heritage, culture and community identity.
- Provide guidance for commemorative naming.
- Ensure names comply with Landgate's naming standards and requirements.
- Maintain consistency and avoid duplication or confusion in place naming.

This policy aligns with Landgate's *Policies and Standards for Geographical Naming in Western Australia*.

SCOPE

This policy applies to the following assets under the authority of, owned or managed by the Shire of Quairading:

- Roads and streets.
- Parks and reserves.
- Public buildings and community facilities.
- Sporting fields and recreational spaces.
- Public open spaces and other places.

This policy does not apply to:

- Privately owned facilities.
- Temporary event naming rights.
- Commercial sponsorship arrangements approved separately by Council.

DEFINITIONS

Aboriginal Name means a name derived from an Aboriginal language, cultural tradition or traditional place name, where appropriate cultural authority and endorsement has been obtained.

Commemorative Naming means naming a place after a person, family, organisation or event to recognise an outstanding or significant contribution to the Shire of Quairading or the local community.

Dual Naming means assigning both an Aboriginal name and a non-Aboriginal name to a place, generally to recognise Aboriginal cultural heritage while retaining an existing or locally recognised name.

Place means a road, street, park, reserve, building, facility, sporting field, public open space or any other publicly accessible location under the authority of, owned or managed by the Shire of Quairading.

Renaming means changing the approved or commonly used name of an existing place.

Shire means the Shire of Quairading.

GUIDING PRINCIPLES

The Shire recognises that place names contribute significantly to community identity and cultural heritage.

Names should:

1. Be meaningful and appropriate to Quairading and its history.
2. Reflect local geographical, environmental or historical characteristics.
3. Recognise and promote Aboriginal cultural heritage with Aboriginal place names where appropriate.
4. Support dual naming of existing places to acknowledge both Aboriginal cultural heritage and local historical identity where an appropriate Aboriginal name exists.
5. Be easy to pronounce, spell and interpret.
6. Support emergency service response and wayfinding.
7. Be suitable for long-term use.
8. Avoid controversy or divisiveness.

NAMING CRITERIA

Names should generally:

Be Relevant - Names should reflect one or more of the following:

- Local history.
- Significant local events.
- Natural features.
- Flora or fauna.
- Aboriginal heritage.
- Agricultural history.
- Early settlers or pioneers.
- Prominent families or individuals.
- Distinctive characteristics of the locality.

Be Unique - Names must:

- Not duplicate nearby road or place names already in use by the Shire of Quairading.
- Not be easily confused with existing names.
- Avoid similar spelling or pronunciation.

Be Appropriate - Names must not:

- Be offensive, derogatory or discriminatory.
- Promote political, religious or commercial interests.
- Cause community division.
- Be frivolous or likely to become dated.

COMMEMORATIVE NAMING

The Shire may commemorate individuals through naming where the person:

- Has made an outstanding contribution to Quairading.
- Has provided exceptional community service over an extended period.
- Has made a significant contribution to local government, sport, culture, agriculture, business or community development.
- Has a demonstrable connection to the place being named.

As a general rule, commemorative naming should only occur after a person is deceased.

A minimum period of two years from the date of death is preferred before consideration is given, unless exceptional circumstances apply. This allows appropriate community reflection and assessment of the person's legacy. This approach is consistent with common WA local government practice.

Naming after living persons will not generally be supported except where Council determines exceptional circumstances exist and the proposal complies with Landgate requirements.

ABORIGINAL NAMING AND DUAL NAMING

The Shire acknowledges the significance of Aboriginal place names in recognising the cultural heritage, language and continuing connection of Aboriginal people to Country.

The Shire supports:

- The use of Aboriginal names for streets, buildings, parks, reserves and public places where appropriate.
- The recognition and preservation of traditional Aboriginal place names associated with the Quairading area.
- Dual naming of places where an appropriate Aboriginal name exists and the dual name is supported through consultation and relevant approval processes.

- Consultation with Traditional Owners, Native Title groups, recognised Aboriginal organisations and cultural knowledge holders when considering Aboriginal or dual naming proposals.

When considering an Aboriginal name:

- Appropriate cultural authority and endorsement should be sought.
- Traditional names associated with the locality are preferred.
- Names should be recorded using recognised spelling conventions and language standards.
- The Shire will seek to ensure proposed names are culturally respectful and accurately reflect local Aboriginal heritage.

Dual naming proposals shall be assessed in accordance with Landgate's Aboriginal and Dual Naming Guidelines and any relevant Geographic Names Committee requirements.

RENAMING EXISTING PLACES

The renaming of existing streets, buildings or places is discouraged.

Renaming will only be considered where:

- A name causes confusion or safety concerns.
- A naming error has occurred.
- The existing name is offensive or inappropriate.
- Significant community benefit would result.
- Council determines exceptional circumstances exist.

Where renaming is proposed, community consultation will be undertaken for a period of not less than 30 days.

COMMUNITY CONSULTATION

Council may undertake consultation when considered appropriate, particularly for:

- New public facilities.
- Major parks or reserves.
- Commemorative naming proposals.
- Renaming proposals.

Consultation methods may include:

- Public advertising.
- Community surveys.
- Written submissions.
- Direct stakeholder engagement.

APPLICATION AND APPROVAL PROCESS

Council retains authority for naming or renaming places.

Written submissions for inclusion on the Register of Approved Place Names, included as Schedule 1, may be submitted to Council.

Inclusion on the Register does not guarantee that a name will be used, or determine the order or priority in which names will be considered by the Shire.

Naming proposals will be processed as follows:

1. A proposal is submitted to the Shire in writing, including the proposed name, the place to be named if relevant, the reason for the proposal and any supporting information.
2. Shire officers undertake a preliminary assessment against this Policy, the Register of Approved Place Names and relevant Landgate naming standards.
3. Where required, Shire officers seek advice or endorsement from relevant stakeholders, including Traditional Owners, Native Title groups, emergency services, affected landowners or community organisations.
4. The Chief Executive Officer determines whether community consultation is required, having regard to the nature, location and likely community interest in the proposal.
5. Where consultation is required, the Shire will undertake consultation for a period of not less than 30 days and consider any submissions received.
6. A report is presented to Council for consideration and endorsement of the proposed name.
7. If endorsed by Council, the proposal is submitted to Landgate for consideration and approval where required.
8. Following approval, the Shire implements the name, including updating records, signage and relevant public information as required.

STATUTORY ENVIRONMENT

This policy shall be applied in conjunction with:

- Local Government Act 1995.
- Land Administration Act 1997.
- Landgate Policies and Standards for Geographical Naming in Western Australia.
- Landgate Aboriginal and Dual Naming Guidelines.
- Geographic Names Committee requirements.

Where any inconsistency exists between this Policy and applicable Landgate standards or statutory requirements, the Landgate standards or statutory requirements shall prevail.

Record of Policy Review						
Version	Author	Council Adoption	Resolution	Reason for Review	Review Date	CEO Signature
01	Sarah Caporn			New Policy		
02				Biennial Policy Review		
03						

SCHEDULE 1: REGISTER OF APPROVED NAMES

The following names have been endorsed by either the Geographic Name Committee or Council:

- McRae - David McRae
- Fraser (Don – Farming/Hospital/Aged Care/Council)
- Laycock (Mick Laycock – Business/Hospital/Aged Care/Council/Shire Freeman)
- Argus Family
- Blurton Family
- Yarran Family
- Tom & George Ettridge
- Hall

Hinkley (used for access in the Light Industrial Area, Hinkley Way from Winmar Road)

14.3 Update on Works & Services Programme (000:28:44)

Responsible Officer Nic Warren, Chief Executive Officer

Reporting Officer Sarah Caporn, Executive Manager, Works & Services

Attachments
1. Structural Engineer Report - Pool Entry Statement
2. Budget Expenditure - Works Programme

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 052-26/27

Moved: Cr SL Hadlow
Seconded: Cr RC Faltyn

That Council endorse the status of the works programme completed by the Works & Services team to September 2026.

FOR: Crs TJ Stacey, JC Hayes, BR Cowcill, RC Faltyn, SL Hadlow, KS Squiers and LJ Stacey Cowcill

AGAINST: Nil

CARRIED 7/0

IN BRIEF

- Planning and preparations have begun in earnest for the 2026/27 capital works and asset management programme.

PROGRAMME UPDATES

Construction:

Planning and procurement have begun for the upcoming capital projects including pipes, pre-cast concrete products and gravel. This year's CapEx. programme is outlined below:

Proposed Schedule	Project Description	GL Code	Budget
28th September – 2nd October	Cubbine Road Culvert Repair *SLK 21.54, 5 barrels of 600mm pipes*	DM005	~$40,000
5th – 22nd October 2026	Wood St – 220m *Tree roots, patching, asphalt, kerb*	R2R137	$ 116,987.00
26th October – 13th November	Weir Rd - Resheet *SLK 0.00 - 2.00, 3 x pipes*	R2R050	$ 172,271.00
16th November - 3rd December	Solomon Rd - Resheet *SLK 0.00 - 1.29*	R2R032	$ 135,723.00
7th December – Christmas Break	Mount Stirling Rd - Resheet *SLK 14.09 - 16.09*	R2R012	$ 121,657.00
Tuesday 5th Jan – 19th March – culvert and road construction	RRG – Bulyee Qdg Rd SLK 12.58 - 14.58; RCBs 13.18	RRG002	$ 676,178.00

Seal with RRG works -	Goldfields Road – SLK 4.38 – 5.62 *Potholing & seal with RRG works*	R2R167	$ 126,179.00
TBC	Wamenusking Rd *SLK 5.19 - 6.83*	R2R041	$ 143,157.00



Above: Tree removal on Hayes Road, culvert pipe placement on Weir Road

Grounds & Gardens:

The Shire has full staffing of gardeners once again. They've been working hard to prepare the town for summer while also getting back into a regular schedule. They've been busy mowing, slashing whippersnipping, pruning roses and testing all the irrigation systems prior to peak heat. Local business Avon Turf (Tom Lee) has been engaged for application of fertiliser at the oval during the growing season and the Pool precinct will become a focus ahead of the venue opening again on 1 November.

Staff have actioned some landscaping at Arthur Kelly Village to prevent vehicles driving over irrigation and garden beds.





The Pool Entry Statement has now been demolished on advice of Rotaru Structural Engineers (see Attachment 1). The structure actually received a second impact after Rotaru's visit (pictured below). The name plaques were successfully removed and are stored intact awaiting their next location once the public consultation is completed.





Buildings & Property:

Asset management is a continuing focus of Depot staff with many building condition inspections having been completed and a list of required maintenance compiled. This will be prioritised and actioned as resources are available. A full report and portfolio of the Shire's current assets will be presented to the October meeting.

Plant Updates:

With the adoption of the budget at the last meeting, the Operations Manager has begun developing specifications ahead of procurement for various items of plant. A full list is provided at Attachment 2.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Shire of Quairading Strategic Community Plan 2021 - 2031

Unsealed Roads - Standards Policy

Asset Management Policy

FINANCIAL IMPLICATIONS

All Works projects are currently costed within the 2026/27 Annual Budget. A report of the current expenditure to budget allocations is provided at Attachment 2.

ALIGNMENT WITH STRATEGIC PRIORITIES

3.1 **Our Built Infrastructure**: Well maintained and safe road and footpath infrastructure

3.2 **Our Built Infrastructure**: Financially viable and sustainable approach to Shire Asset Management

3.3 **Our Built Infrastructure**: Continual aesthetic and sustainable improvements to streetscapes, parks and gardens

3.4 **Our Built Infrastructure**: Enhanced sporting & recreational facilities

4.2 **Our Local Environment**: High standard of regulatory services

5.2 **Our Governance and Leadership**: Strong financial and governance performance

5.3 **Our Governance and Leadership**: Strong Council leadership

CONSULTATION

The Works team receive customer requests which are assessed by EMWS and Operations Manager and responded to within a timely manner. A Works Request Form is available for community members to fill in and request assistance from the Works & Services team. The form is available at the Front Counter and the 'Contact Us' page on the Shire's website. The Shire also encourages the use of the Snap, Send, Solve app for all smartphones to report incidents to local authorities all over Australia.

RISK MANAGEMENT PRIORITIES

This report addresses the following identified Strategic Risk Management Priorities:

1.1 Infrastructure and Operational Risks: Workforce Challenges and Skills Shortage

1.3 Infrastructure and Operational Risks: Road Infrastructure and Maintenance

2.1 Community Health and Safety Risks: Workplace Health and Safety Compliance

3.1 Governance, Financial and Compliance Risks: Financial Viability and Asset Management

3.3 Governance, Financial and Compliance Risks: Organisational Misconduct

4.2 Strategic, Social and Economic Risks: Social Challenges and Community Expectations

RISK ASSESSMENT

	Option 1
Financial	Moderate *The Works budget is a substantial investment into our town and the Shire's assets. It needs to be properly allocated and have transparency for community members and ratepayers.*
Health	Not Applicable
Reputation	Medium *The Works team has strong visibility within the community and are committed to making sure the Shire is a safe and beautiful place to live and work.*
Operations	Medium *A well-functioning Works team ensures that Council's priority tasks and ongoing programme are completed in a timely and value for money method.*
Natural Environment	Not Applicable

	Consequence				
Likelihood	Insignificant	Minor	Moderate	Major	Critical
Rare	LOW Accept the risk Routine management	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Unlikely	LOW Accept the risk Routine management	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review
Possible	LOW Accept the risk Routine management	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quartely senior management review	HIGH Quarterly senior management review
Likely	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	HIGH Quarterly senior management review	EXTREME Monthly senior management review
Almost certain	MEDIUM Specific responsibility and treatment	MEDIUM Specific responsibility and treatment	HIGH Quarterly senior management review	EXTREME Monthly senior management review	EXTREME Monthly senior management review

COMMENT

Nil

RBC

Retaining Wall Inspection Report

Property address: War Memorial - 50 McLennan Street, Quairading, WA

Prepared for: The Shire of Quairading

Prepared by

Rotaru Building Consultants
ABN 40 657 227 935
www.rotaru.com.au

Revision History

Rev.	Revision Date	Details	Authorised for and on behalf of Rotaru Building Consultants	
0	25-June-2026	Issued to Client	Andrei Rotaru Principal Engineer B.Eng. CPEng NER EA Membership #3694677	

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RBC

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2. Inspection details 2
3. Inspection observations 3
3.1 Verticality and movement 8
4. Conclusion and Recommendation 12

RBC

1. Introduction

As requested by The Shire of Quairading, an Engineer from our office conducted a site visit at the War Memorial located at the Quairading Memorial Swimming Pool, 50 McLennan Street, Quairading, WA. The site visit was conducted on 6th June 2026 to undertake a structural inspection.

The aim of the inspection was to determine if the War Memorial structure is in a structurally adequate condition.



2. Inspection details

The inspection of the structure consisted of:

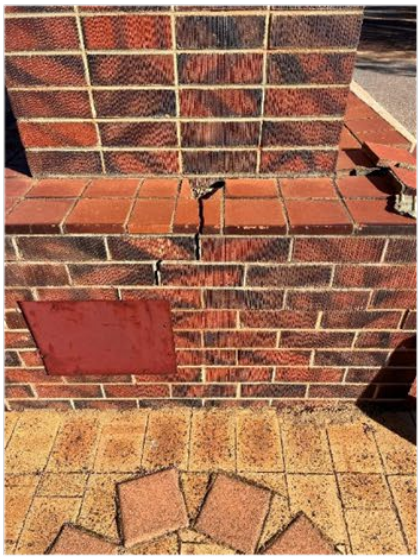
1. Visual assessment of the structure to determine cracks and/or movement.

RBC

3. Inspection observations

The War Memorial structure is located adjacent to the street entrance and is constructed from cream stack-bond brickwork, with red stack-bond brickwork on the elevation facing the street. Prior to our site inspection, we were informed that the structure had been subjected to an accidental vehicle impact, resulting from a vehicle reversing into the structure. This impact has caused significant cracking throughout the structure.






RBC





The brick structure appears to be reinforced horizontally with steel plates which are rusting and causing significant cracking:





RBC





Horizontal cracking was observed at several locations, indicating a possible loss of bond within the masonry. Evidence of relative movement along these cracks suggests that portions of the structure may have experienced sliding, raising concerns that the structure is no longer acting as a fully integrated unit.

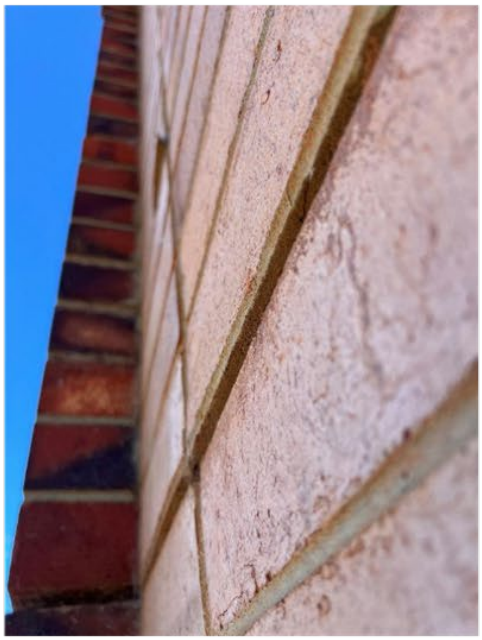




RBC









RBC





RBC

3.1 Verticality and movement

During our inspection, we have identified significant movement where the structure is now leaning as shown in the image below. Verticality checks were carried out using an electronic spirit level, and movement up to 36mm/m was recorded.







RBC



RBC

Significant movement was also observed in the lower section of the structure, indicating rotation in the foundation:







RBC

Tolerances in masonry construction is provided in the Australian Standard 3700 – Masonry Structures:

TOLERANCES IN MASONRY CONSTRUCTION

	Item	Tolerance
(a)	Horizontal position of any masonry element specified or shown in plan at its base or at each storey level	±15 mm
(b)	Relative displacement between loadbearing walls in adjacent storeys intended to be in vertical alignment	±10 mm
(c)	Maximum deviation from plumb within a storey from a vertical line through the base of the member	The lesser of ±10 mm per 3 m of height or 0.05 times the thickness of the leaf

Typically, the maximum tolerance for vertical movement allowed by the National Construction Code (NCC) is 10mm/m.

RBC

4. Conclusion and Recommendation

The existing memorial structure was found to exhibit significant cracking, movement and deterioration. Horizontal cracking was observed at several locations, suggesting a loss of bond within the masonry. Evidence of relative displacement along these cracks indicates that sliding has occurred and that sections of the structure may no longer be acting as a single integrated unit.

Significant corrosion of the reinforcement, together with the observed leaning of the structure, are clear indicators that the structure has reached the end of its serviceable life. The extent of deterioration raises concerns regarding its ongoing structural stability and long-term performance.

Given the age and current condition of the structure, it is considered unlikely that refurbishment or remediation works would be economically viable. Based on our experience with similar structures, the cost of investigation, repair and strengthening works would likely exceed the cost of replacement. Furthermore, the extent of hidden deterioration cannot be readily determined without substantial intrusive investigation, introducing significant uncertainty to any refurbishment strategy.

The observed distress suggests that the underlying causes of failure extend beyond superficial masonry damage and may include foundation-related issues. Any meaningful remediation would therefore require extensive reconstruction works, including investigation and rectification of the supporting foundation system.

Accordingly, it is recommended that the existing memorial structure be demolished in its entirety, including the existing foundation, subject to all relevant approvals.

Demolition will eliminate the safety risks associated with the deteriorated structure and remove the uncertainty associated with concealed damage and ongoing structural movement.

Based on the observations made during our inspection, the existing memorial structure does not satisfy the performance requirements of the National Construction Code relating to structural stability and resistance, which require that a structure perform adequately under all reasonably expected design actions during construction and use.

Should you have any queries regarding this report, please do not hesitate to contact us.

Yours Sincerely,

Rotaru Building Consultants

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ABN 40 657 227 935

SHIRE OF Quairading Take a closer look

2026/27 WORKS & SERVICES

YTD Actuals includes issued POs

Updated to 18 Sept 2026

2025/26 - Construction	GL Code	Total Budget	YTD Actual	Variance
RRG – Bulyee Qdg Rd SLK 12.58 - 14.58; RCBs 13.18	RRG002	$ 676,178.00	$ 35,665.33	$ 640,512.67
Wood St *Tree roots, patching, asphalt, kerb*	R2R137	$ 116,987.00	$ -	$ 116,987.00
Weir Rd *Resheet SLK 0.00 - 2.00, 3 x pipes*	R2R050	$ 172,271.00	$ 8,369.98	$ 163,901.02
Solomon Rd *SLK 0.00 - 1.29*	R2R032	$ 135,723.00	$ -	$ 135,723.00
Mount Stirling Rd *SLK 14.09 - 16.09*	R2R012	$ 121,657.00	$ -	$ 121,657.00
Wamenusking Rd *SLK 5.19 - 6.83*	R2R041	$ 143,157.00	$ 2,606.49	$ 140,550.51
Goldfields Road *Potholing & seal with RRG works*	R2R167	$ 126,179.00	$ -	$ 126,179.00
WSFN - Reseal *SLK 8.0 - 12.0*	WSF010	$ 287,232.00	$ -	$ 287,232.00
WSFN - Development Funds *Intersection - Dangin Mears X York-Merredin X railway*	WSF010D	$ 15,159.46	$ -	$ 15,159.46
Total Funded Road Projects		**$ 1,794,543.46**	**$ 46,641.80**	**$ 1,747,901.66**

Roads Jobs	GL Code	Total Budget	YTD Actual	Variance
Road, Bridge, Drainage Maintenance (to end of prior month)	RM000 BM000 DM000	$ 431,153.75	$ 156,813.85	$ 274,339.90
Signs & Traffic Equipment	SIGNS	$ 34,017.00	$ 4,496.03	$ 29,520.97
Street Trees	TREES	$ 25,081.00	$ 9,597.04	$ 15,483.96

Capital Works	GL Code	Total Budget	YTD Actual	Variance
CCTV Netball Courts, Waste Site, Depot, Layover Loos	40503900	$ 36,500.00	$ 34,441.95	$ 2,058.05
Golf Club Ladies Bathroom	BC11305	$ 18,000.00	$ -	$ 18,000.00
74 McLennan Street Solar Hot Water System	BM9210	$ 11,100.00	$ 11,102.82	-$ 2.82
Swimming Pool Kiosk Maintenance (benchs, commercial & handwash sink)	BM11202	$ 15,000.00	$ 3,707.07	$ 11,292.93

2025/26 BUDGET V ACTUALS - WORKS DEPOT
NB: YTD ACTUALS INCLUDES ISSUED POs

Plant & Equipment	GL Code	Total Budget	YTD Actual	Variance
Q0 - CEO Vehicle Trade - $17,000 (0Q)	PE14204	$ 70,000	$ -	$ 70,000.00
Q685 - EMED Vehicle Trade - $27,000 (PQ5480)	PE14205	$ 70,000	$ -	$ 70,000.00
Q465 - Supervisor Utility Trade - $30,000 (P465C)	PE12329	$ 70,000	$ -	$ 70,000.00
Q633 - Construction Utility Trade - $8,000 (P633)	PE12330	$ 65,000	$ -	$ 65,000.00
Loader / Tool Carrier Trade - $150,000 (P368)	PE12331	$ 385,000	$ -	$ 385,000.00
Road Broom Attachment	PE12336	$ 20,000	$ -	$ 20,000.00
Trailer (25/26 rollover)	PE12323	$ 7,000	$ 6,965.32	$ 34.68
Forklift	PE12335	$ 45,000	$ -	$ 45,000.00
Solar Road Speed Signs	PE12337	$ 14,000	$ -	$ 14,000.00
TOTAL - PLANT, CAPITAL		**$ 746,000**	**0**	**$ 739,035**
External Plant Repairs	21404110	$ 131,250	$ 67,291.19	$ 63,959

Major Works Jobs	GL Code	Total Budget	YTD Actual	Variance
Refuse Site Maintenance	W10101	$ 178,285.07	$ 50,852.07	$ 127,433.00
Community Park, Kwirrading Koort (operational)	W11323	$ 77,370.00	$ 10,138.70	$ 67,231.30
Public Parks, Gardens & Reserves	W11300	$ 173,177.13	$ 22,515.65	$ 150,661.48
Oval & Grounds	W11332	$ 149,516.93	$ 52,062.18	$ 97,454.75

Other PWO Codes	GL Code	Total Budget	YTD Actual	Variance
Works, Training	21403040	$ 67,750	$ 24,887.66	$ 42,862
Works, Uniform/Protective Clothing	21403070	$ 7,000	$ -	$ 7,000
Works, WHS, PPE ($8K materials, rest Tool Box Mtgs)	21403300	$ 34,947	$ 766.13	$ 34,181
Works, Minor Assets / Tools	21403860	$ 20,000	$ 6,834.72	$ 13,165
Depot, Building Operations	BO12201	$ 133,494	$ 21,650.80	$ 111,844
Machinery Shed, Building Operations	BO12202	$ 10,920	$ 5,903.08	$ 5,017

ITEM 15 MATTERS FOR CONSIDERATION - WORK, HEALTH & SAFETY (00:29:56)

No matters for consideration

ITEM 16 URGENT COUNCILLOR'S BUSINESS (00:30:03)

Nil

ITEM 17 CONFIDENTIAL ITEMS 00:30:13)

No matters for consideration

ITEM 18 NEXT MEETING DATE (00:30:20)

The next Ordinary Council Meeting is scheduled to take place on Thursday 29 October 2026 commencing at 3:15 PM in the Council Chambers, 10 Jennaberring Road, Quairading, WA.

ITEM 19 CLOSURE (00:30:35)

There being no further business, the Chairperson closed the Meeting at 3.46pm.

I certify the minutes of the Ordinary meeting of Council held on 24 September 2026 were confirmed 29 October 2026 as recorded on Resolution No. 053 - 26/27.

Confirmed..... ..... 29.10.2026